



**COUNTY COMMISSION MEETING**  
Commission Chambers, 01 South Main Street, Brigham City, Utah 84302  
Wednesday, May 15, 2024 at 11:30 AM

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## **AGENDA**

**NOTICE:** *Public notice is hereby given that the Box Elder County Board of County Commissioners will hold an Administrative/Operational Session commencing at 11:15 A.M. and a regular Commission Meeting commencing at 11:30 A.M. on Wednesday May 15, 2024 in the Commission Chambers of the Box Elder County Courthouse, 01 South Main Street, Brigham City, Utah.*

**1. ADMINISTRATIVE / OPERATIONAL SESSION**

- A. Agenda Review / Supporting Documents
- B. Commissioners' Correspondence
- C. Staff Reports

**2. CALL TO ORDER 11:30 A.M.**

- A. Invocation Given by: Commissioner Summers
- B. Pledge of Allegiance Given by: Assessor Rodney Bennett
- C. Approve Minutes April 17, 2024

**3. ADMINISTRATIVE REVIEW / REPORTS / FUTURE AGENDA ITEMS**

**4. FORMER AGENDA ITEMS**

**5. EMERGENCY MANAGEMENT ISSUES**

**6. ARPA/LATCF**

**7. BOX ELDER COUNTY EMPLOYEE RECOGNITION**

**8. PUBLIC INTERESTS / PRESENTATIONS / CONCERNS**

- A. 11:40 Bear River Health Department Annual Report-Estee Hunt

**9. ATTORNEY'S OFFICE**

- A. 11:50 Interlocal Public Defender Contract #24-15-Michael McGinnis
- B. 11:52 Public Defender Grant #24-16-Michael McGinnis

**10. AUDITOR'S OFFICE**

- A. 11:54 Ordinance #595- an Update to the Tax Sale Ordinance-Shirlene Larsen
- B. 12:00 Public Hearing on Proposed Amendments to the 2024 Budget-Shirlene Larsen
- C. 12:10 Approve 2024 Budget Amendments-Shirlene Larsen

**11. COMMISSIONERS**

- A. 12:12 Appoint Members to the Economic Opportunity Board-Shawn Milne

**12. COMMUNITY DEVELOPMENT**

- A. 12:14 Ordinance #596-Chapter 5-9: Outdoor Lighting Standards-Scott Lyons

- B. 12:16 Robles Rezone from A-20 to RR-5 and C-G-Scott Lyons
- C. 12:18 Corridor Preservation Fund Request - Elwood 10400 North-Scott Lyons

**13. BUILDINGS & GROUNDS**

- A. 12:20 Fairgrounds Restroom Project-Codey Illum

**14. WEED DEPARTMENT**

- A. 12:25 2024 Noxious Weed Grant Contract #24-17-Wyatt Freeze

**15. TREASURER'S OFFICE**

- A. 12:27 Application for Settlement or Deferral of Delinquent Property tax- Approve Payment Options and Remove From tax Sale-Janiel Love

**16. HUMAN RESOURCES**

- A. 12:32 Update to Policy 21 – Voluntary Shared Leave Pool-Jenica Stander

**17. FAIRGROUNDS**

- A. 12:34 Legacy Pro Rodeo Services Contract #24-18-Jan Rhodes

**18. PUBLIC INTERESTS / PRESENTATIONS / CONCERNS**

- A. 12:36 Presentation of Crime Prevention Science Program-Dr. Sam Arungwa

**19. PUBLIC COMMENT (No action will be taken at this time)**

- A. Those wishing to make a public comment shall sign the comment roll and will be responsible for following the rules outlined in the County Commission Rules and Procedures.
- B. Speakers will have one, three (3) minute opportunity to speak regardless of the number of items they wish to address.
- C. Speakers shall address their comments to the County Commission only. This is a time to be heard, there will not be a back and forth dialogue with the Commissioners.
- D. Speakers may file copies of their remarks or supporting information with the County Clerk. The County Clerk will make the information available to the County Commission.

**20. WARRANT REGISTER**

**21. PERSONNEL ACTIONS / VOLUNTEER ACTION FORMS / CELL PHONE ALLOWANCE**

**22. CLOSED SESSION**

**23. ADJOURNMENT**

Prepared and posted this 10th day of May, 2024. Mailed to the Box Elder News Journal and the Leader on the 10th of May, 2024. These assigned times may vary depending on the length of discussion, cancellation of scheduled agenda times and agenda alteration. Therefore, the times are estimates of agenda items to be discussed. If you have any interest in any topic you need to be in attendance at 11:30 a.m.



Marla R. Young - County Clerk

Box Elder County

NOTE: Please turn off or silence cell phones and pagers during public meetings. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made three (3) working days prior to this meeting. Please contact the Commission Secretary's office at (435) 734-3347 or FAX (435) 734-2038 for information or assistance.