



COUNTY COMMISSION MEETING

Commission Chambers, 01 South Main Street, Brigham City, Utah 84302

Wednesday, March 26, 2025 at 11:30 AM

AGENDA

NOTICE: *Public notice is hereby given that the Box Elder County Board of County Commissioners will hold an Administrative/Operational Session commencing at 11:15 A.M. and a regular Commission Meeting commencing at 11:30 A.M. on Wednesday March 26, 2025 in the Commission Chambers of the Box Elder County Courthouse, 01 South Main Street, Brigham City, Utah. Please be advised that a member of the Board of Commissioners may not be present at the upcoming meeting in person, but may participate via phone or other electronic means.*

1. ADMINISTRATIVE / OPERATIONAL SESSION

- A. Agenda Review / Supporting Documents
- B. Commissioners' Correspondence
- C. Staff Reports

2. CALL TO ORDER 11:30 A.M.

- A. Invocation Given by: Commissioner Vincent
- B. Pledge of Allegiance Given by: Sheriff Kevin Potter
- C. Approve Minutes from March 12, 2025

3. ADMINISTRATIVE REVIEW / REPORTS / FUTURE AGENDA ITEMS

4. FORMER AGENDA ITEMS

5. EMERGENCY MANAGEMENT ISSUES

6. ARPA/LATCF

7. BOX ELDER COUNTY EMPLOYEE RECOGNITION

8. ATTORNEY'S OFFICE

- A. 11:40 Agreement #25-17 - Contract with Judge Kunz to act as Conflict and Substitute Judge in the Box Elder County Justice Court-Stephen Hadfield
- B. 11:42 Agreement #25-18 - Contract with Senior Judge Hadfield to Assist in the Justice Court Temporarily-Stephen Hadfield
- C. 11:44 Agreement #25-19 - Contract with Senior Judge Willmore to Assist in the Justice Court Temporarily-Stephen Hadfield

9. COMMISSIONERS

- A. 11:46 Use of Grounds and Parking lot for the Art on Main for May 23, and 24, 2025-David Walker and Jenny Taylor
- B. 12:01 Permission to set up Referendum Table and Signs on Courthouse Grounds-Curtis Benjamin

10. COMMUNITY DEVELOPMENT

A. 12:04 Ordinance #619 - Amending Agricultural Subdivisions-Scott Lyons

11. FAIRGROUNDS

A. 12:06 Contract #25-16 Utah Horse Pullers Association-Jan Rhodes

12. WEED DEPARTMENT

A. 12:08 Box Elder County Weed Board was Awarded “Outstanding Weed Board” for 2025 by the Utah Weed Control Association-Wyatt Freeze

13. PUBLIC COMMENT (No action will be taken at this time)

- A. Those wishing to make a public comment shall sign the comment roll and will be responsible for following the rules outlined in the County Commission Rules and Procedures.
- B. Speakers will have one, three (3) minute opportunity to speak regardless of the number of items they wish to address.
- C. Speakers shall address their comments to the County Commission only. This is a time to be heard, there will not be a back and forth dialogue with the Commissioners.
- D. Speakers may file copies of their remarks or supporting information with the County Clerk. The County Clerk will make the information available to the County Commission.

14. WARRANT REGISTER

15. PERSONNEL ACTIONS / VOLUNTEER ACTION FORMS / CELL PHONE ALLOWANCE

16. CLOSED SESSION

17. ADJOURNMENT

Prepared and posted this 21st day of March, 2025. Mailed to the Box Elder News Journal and the Leader on the 21st day of March, 2025. These assigned times may vary depending on the length of discussion, cancellation of scheduled agenda times and agenda alteration. Therefore, the times are estimates of agenda items to be discussed. If you have any interest in any topic you need to be in attendance at 11:30 a.m.



Marla R. Young - County Clerk
Box Elder County

NOTE: Please turn off or silence cell phones and pagers during public meetings. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made three (3) working days prior to this meeting. Please contact the Commission Secretary's office at (435) 734-3347 or FAX (435) 734-2038 for information or assistance.