



**COUNTY COMMISSION MEETING**  
**Commission Chambers, 01 South Main Street, Brigham City, Utah 84302**  
**Tuesday, November 19, 2024 at 11:30 AM**

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## **AGENDA**

**NOTICE:** *Public notice is hereby given that the Box Elder County Board of County Commissioners will hold an Administrative/Operational Session commencing at 11:15 A.M. and a regular Commission Meeting commencing at 11:30 A.M. on Tuesday November 19, 2024 in the Commission Chambers of the Box Elder County Courthouse, 01 South Main Street, Brigham City, Utah.*

**1. ADMINISTRATIVE / OPERATIONAL SESSION**

- A. Agenda Review / Supporting Documents
- B. Commissioners' Correspondence
- C. Staff Reports

**2. CALL TO ORDER 11:30 A.M.**

- A. Invocation Given by: Commissioner Bingham
- B. Pledge of Allegiance Given by: Fire Marshall Kevin Lloyd
- C. Approve Minutes from October 23, 2024

**3. ADMINISTRATIVE REVIEW / REPORTS / FUTURE AGENDA ITEMS**

**4. FORMER AGENDA ITEMS**

**5. EMERGENCY MANAGEMENT ISSUES**

**6. BOX ELDER COUNTY EMPLOYEE RECOGNITION**

**7. ARPA/LATCF**

- A. 11:38 Extend ARPA Funds Through 2026-Chairman Perry

**8. PUBLIC INTERESTS / PRESENTATIONS / CONCERNS**

- A. 11:40 Property Tax Questions About the Tithing Building Recently Purchased-Susan Niedert

**9. ATTORNEY'S OFFICE**

- A. 11:45 Agreement #24-41 to Hire Layne Huff as the Contracted Public Defense Attorney for the Box Elder County Drug Court-Stephen Hadfield
- B. 11:47 Agreement #24-40 to Hire John Rogers as the Contracted Public Defense Attorney for the District Court-Stephen Hadfield

**10. AUDITOR'S OFFICE**

- A. 11:49 Resolution #24-18 for Property Tax Increase for the General Fund-Shirlene Larsen
- B. 11:51 Resolution #24-19 for Property Tax Increase for the Library Fund-Shirlene Larsen
- C. 11:53 Public Hearing for 2025 Tentative Budget-Shirlene Larsen

**11. COMMISSIONERS**

- A. 12:03 2025 Holiday Schedule-Chrisee Bennett
- B. 12:05 2025 Landfill Schedule-Chrisee Bennett
- C. 12:07 2025 Meetings Schedule-Chrisee Bennett
- D. 12:09 Recognition of Crash Responder Week November 18th through 22nd-Commissioners

**12. COMMUNITY DEVELOPMENT**

- A. 12:11 Resolution #24-17: Fee Schedule Update for the Community Development Department-Scott Lyons

**13. FIRE DEPARTMENT**

- A. 12:13 Approval to use GovFunds for Grant Writing and Search of Grants to Cover Solo Rescue Decon Washer and Extractor for Firefighting Equipment-Kevin Lloyd
- B. 12:15 Increases to the State Land and Forestry Community Wildfire Protection Plan (CWPP)-Kevin Lloyd

**14. ROAD DEPARTMENT**

- A. 12:17 Agreement #24-42 for the Project Related to Removal and Replacement of Collapsed Bridge Culvert on 12000 N, Over the Bear River Canal-Darin McFarland

**15. PUBLIC COMMENT (No action will be taken at this time)**

- A. Those wishing to make a public comment shall sign the comment roll and will be responsible for following the rules outlined in the County Commission Rules and Procedures.
- B. Speakers will have one, three (3) minute opportunity to speak regardless of the number of items they wish to address.
- C. Speakers shall address their comments to the County Commission only. This is a time to be heard, there will not be a back and forth dialogue with the Commissioners.
- D. Speakers may file copies of their remarks or supporting information with the County Clerk. The County Clerk will make the information available to the County Commission.

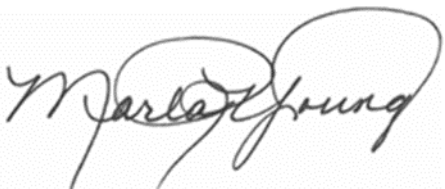
**16. WARRANT REGISTER**

**17. PERSONNEL ACTIONS / VOLUNTEER ACTION FORMS / CELL PHONE ALLOWANCE**

**18. CLOSED SESSION**

**19. ADJOURNMENT**

Prepared and posted this 15th day of November, 2024. Mailed to the Box Elder News Journal and the Leader on the 15th of November, 2024. These assigned times may vary depending on the length of discussion, cancellation of scheduled agenda times and agenda alteration. Therefore, the times are estimates of agenda items to be discussed. If you have any interest in any topic you need to be in attendance at 11:30 a.m.



Marla R. Young - County Clerk

Box Elder County

NOTE: Please turn off or silence cell phones and pagers during public meetings. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made three (3) working days prior to this meeting. Please contact the Commission Secretary's office at (435) 734-3347 or FAX (435) 734-2038 for information or assistance.