



**COUNTY COMMISSION MEETING**  
**Commission Chambers, 01 South Main Street, Brigham City, Utah 84302**  
**Wednesday, April 05, 2023 at 5:00 PM**

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## **AGENDA**

**NOTICE:** *Public notice is hereby given that the Box Elder County Board of County Commissioners will hold an Administrative/Operational Session commencing at 4:45 P.M. and a regular Commission Meeting commencing at 5:00 P.M. on Wednesday April 5, 2023 in the Commission Chambers of the Box Elder County Courthouse, 01 South Main Street, Brigham City, Utah.*

**1. ADMINISTRATIVE / OPERATIONAL SESSION**

- A. Agenda Review / Supporting Documents
- B. Commissioners' Correspondence
- C. Staff Reports

**2. CALL TO ORDER 5:00 P.M.**

- A. Invocation Given by: Commissioner Bingham
- B. Pledge of Allegiance Given by: County Attorney Stephen Hadfield
- C. Approve Minutes 03-15-2023

**3. ADMINISTRATIVE REVIEW / REPORTS / FUTURE AGENDA ITEMS**

**4. FORMER AGENDA ITEMS**

**5. EMERGENCY MANAGEMENT ISSUES**

**6. ARPA**

- A. Employee Retention and Recognition-Commissioner Perry

**7. BOX ELDER COUNTY EMPLOYEE RECOGNITION**

**8. TOURISM OFFICE**

- A. 5:08 Approval of Tourism TTAB Grants-Joan Hammer

**9. COMMISSIONERS**

- A. 5:13 UDAF Programs update and review.-Craig Butters
- B. 5:28 Carriage Association of America Fee Waiver for use of Fairgrounds - Commissioners
- C. 5:30 Designated County as Primary Natural Disaster Area Due to Recent Drought from USDA-Commissioners
- D. 5:32 Utah Regional Growth Association (URGA) Economic Development Services Agreement #23-14-Commissioner Summers
- E. 5:34 Award Bid Contract #23-13 for Fair Ribbons-Chrisee Bennet

**10. PUBLIC INTERESTS / PRESENTATIONS / CONCERNS**

- A. 5:39 Property Tax Delinquency/Penalties Paid-Mark Suchan Post Consumer Brands

- B. 5:44 Forgiveness or Extension of Taxes on Parcel #03-229-0042-Mark Willis
- C. 5:47 Corinne Historical Museum Restoration Project-Karen Caldwell
- D. 5:57 Fairgrounds Fee Waiver for a Fundraiser-Kasey Thompson
- E. 5:59 Lucin Utah Road Repairs-Michael Moore

**11. AUDITOR'S OFFICE**

- A. 6:01 Fraud Risk Assessment-Shirlene Larsen

**12. ATTORNEY'S OFFICE**

- A. 6:03 Opioid Settlement Participation Agreements #23-15 Through #23-19 for Approval (CVS, Teva, Walgreens, Walmart, Allergan) and Authorize an E-Signature-Anne Hansen
- B. 6:06 One Utah Universal Opioid Settlement MOU #23-20-Anne Hansen

**13. COMMUNITY DEVELOPMENT**

- A. 6:11 Planning Commission Recommendation on the Surplus Property Request to Trade Property Along 950 W with Brigham City in Relation to the Forest Street Bridge Project.-Anne Hansen
- B. 6:16 Ordinance #575-A Rezone from MU-40 to MG-EX-Scott Lyons
- C. 6:18 Harper Haven Subdivision (2 lot)-Scott Lyons
- D. 6:20 Brookside Estates Subdivision Phase 5-Scott Lyons

**14. HUMAN RESOURCES**

- A. 6:22 Policy 15 and Policy 20 Updates-Jenica Stander
- B. 6:24 New Policy 26 – Workers Compensation Policy-Jenica Stander
- C. 6:26 New Policy 27 – County Reasonable Accommodations Policy-Jenica Stander

**15. WARRANT REGISTER**

**16. PERSONNEL ACTIONS / VOLUNTEER ACTION FORMS / CELL PHONE ALLOWANCE**

**17. CLOSED SESSION**

**18. ADJOURNMENT**

Prepared and posted this 31st day of March, 2023. Mailed to the Box Elder News Journal and the Leader on the 31st day of March, 2023. These assigned times may vary depending on the length of discussion, cancellation of scheduled agenda times and agenda alteration. Therefore, the times are estimates of agenda items to be discussed. If you have any interest in any topic you need to be in attendance at 5:00 p.m.

A handwritten signature in dark ink, appearing to read "Marla R. Young". The signature is fluid and cursive, with the first name "Marla" being more prominent and the last name "Young" following in a similar style. The signature is written on a light-colored, slightly textured background.

Marla R. Young - County Clerk

Box Elder County

NOTE: Please turn off or silence cell phones and pagers during public meetings. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made three (3) working days prior to this meeting. Please contact the Commission Secretary's office at (435) 734-3347 or FAX (435) 734-2038 for information or assistance.