



**COUNTY COMMISSION MEETING**  
**Commission Chambers, 01 South Main Street, Brigham City, Utah 84302**  
**Thursday, August 01, 2024 at 5:00 PM**

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## **AGENDA**

**NOTICE:** *Public notice is hereby given that the Box Elder County Board of County Commissioners will hold an Administrative/Operational Session commencing at 4:45 P.M. and a regular Commission Meeting commencing at 5:00 P.M. on Thursday August 1, 2024 in the Commission Chambers of the Box Elder County Courthouse, 01 South Main Street, Brigham City, Utah.*

**1. ADMINISTRATIVE / OPERATIONAL SESSION**

- A. Agenda Review / Supporting Documents
- B. Commissioners' Correspondence
- C. Staff Reports

**2. CALL TO ORDER 5:00 P.M.**

- A. Invocation Given by: Commissioner Summers
- B. Pledge of Allegiance Given by: Box Elder County Sheriff Kevin Potter
- C. Approve Minutes from July 19, 2024

**3. ADMINISTRATIVE REVIEW / REPORTS / FUTURE AGENDA ITEMS**

**4. FORMER AGENDA ITEMS**

**5. EMERGENCY MANAGEMENT ISSUES**

**6. ARPA/LATCF**

**7. PUBLIC INTERESTS / PRESENTATIONS / CONCERNS**

- A. 5:08 Autonomous Solutions INC is Requesting a new Lease for use of the Fairground Parking lot-Joshua Williams
- B. 5:13 Letter of Support for a Conservation Easement in Whites Valley-Ryan Marriot

**8. AUDITOR'S OFFICE**

- A. 5:15 Updated Fleet Policy and Associated Forms - Section 15 of the Employee Handbook-Shirlene Larsen

**9. BUILDINGS & GROUNDS**

- A. 5:18 Generator Bid Award-Codey Illum

**10. FAIRGROUNDS**

- A. 5:23 Resolution #24-09 Establishing Rules and Regulations for the Box Elder County Fair, Including the Creation of a Free Speech Zone-Stephen Hadfield

**11. PUBLIC COMMENT (No action will be taken at this time)**

- A. Those wishing to make a public comment shall sign the comment roll and will be responsible for following the rules outlined in the County Commission Rules and Procedures.

- B. Speakers will have one, three (3) minute opportunity to speak regardless of the number of items they wish to address.
- C. Speakers shall address their comments to the County Commission only. This is a time to be heard, there will not be a back and forth dialogue with the Commissioners.
- D. Speakers may file copies of their remarks or supporting information with the County Clerk. The County Clerk will make the information available to the County Commission.

**12. WARRANT REGISTER**

**13. PERSONNEL ACTIONS / VOLUNTEER ACTION FORMS / CELL PHONE ALLOWANCE**

**14. CLOSED SESSION**

**15. ADJOURNMENT**

Prepared and posted this 26th day of July, 2024. Mailed to the Box Elder News Journal and the Leader on the 26th of July, 2024. These assigned times may vary depending on the length of discussion, cancellation of scheduled agenda times and agenda alteration. Therefore, the times are estimates of agenda items to be discussed. If you have any interest in any topic you need to be in attendance at 5:00 p.m.

A handwritten signature in black ink that reads "Marla R. Young". The signature is written in a cursive style with large, flowing loops.

Marla R. Young - County Clerk  
Box Elder County

NOTE: Please turn off or silence cell phones and pagers during public meetings. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made three (3) working days prior to this meeting. Please contact the Commission Secretary's office at (435) 734-3347 or FAX (435) 734-2038 for information or assistance.