



**COUNTY COMMISSION MEETING**  
**Commission Chambers, 01 South Main Street, Brigham City, Utah 84302**  
**Wednesday, January 22, 2025 at 11:30 AM**

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**AGENDA**

**NOTICE:** *Public notice is hereby given that the Box Elder County Board of County Commissioners will hold an Administrative/Operational Session commencing at 11:15 A.M. and a regular Commission Meeting commencing at 11:30 A.M. on Wednesday January 22, 2025 in the Commission Chambers of the Box Elder County Courthouse, 01 South Main Street, Brigham City, Utah.*

**1. ADMINISTRATIVE / OPERATIONAL SESSION**

- A. Agenda Review / Supporting Documents
- B. Commissioners' Correspondence
- C. Staff Reports

**2. CALL TO ORDER 11:30 A.M.**

- A. Invocation Given by: Commissioner Perry
- B. Pledge of Allegiance Given by: Auditor Shirlene Larsen
- C. Approve Minutes December 18, 2024 and January 8, 2025

**3. ADMINISTRATIVE REVIEW / REPORTS / FUTURE AGENDA ITEMS**

**4. FORMER AGENDA ITEMS**

**5. EMERGENCY MANAGEMENT ISSUES**

**6. ARPA/LATCF**

**7. BOX ELDER COUNTY EMPLOYEE RECOGNITION**

**8. ATTORNEY'S OFFICE**

- A. 11:36 Resolution #25-01 Adoption of a Privacy Space Compliance Plan as Required by Section 63G-31-304 of the Utah Code-Stephen Hadfield

**9. COMMISSIONERS**

- A. 11:38 Discussion Of Bridge Repair Located 12000 NE Highway 13-Commissioners
- B. 11:40 Multicounty United Local Health Department Interlocal Agreement #25-06-Jordan Mathis
- C. 11:50 2025 Cooperative Agreement #25-07 Between USU Extension and Box Elder County-Mike Pace
- D. 11:52 Agreement #25-10 to Contract with a Legal Assistant to Assist the Box Elder County Public Defense Attorneys-Michael McGinnis
- E. 11:54 Approval of Indigent Burial for Christine Garver by Myers Mortuary-Chrisee Bennett
- F. 11:56 Award GOEO's Rural Communities Opportunity Grant Contract # 25-09 to the Box Elder Chamber of Commerce-Commissioners

- G. 11:58 Ratify Signature on Bear River Canal Company 2025 Lease Pool Shares-Chairman Bingham

**10. COMMUNITY DEVELOPMENT**

- A. 12:00 Ordinance #612: Hales (Promontory) Rezone from Unzoned to MG-EX-Scott Lyons
- B. 12:02 Agricultural Lease Agreement #25-01 for Parcel 07-094-008 located in Plymouth-Scott Lyons
- C. 12:04 Agricultural Lease Agreement #25-02 for Parcel 04-068-0016 located in Bear River City-Scott Lyons
- D. 12:06 Appoint Two New Planning Commission Members-Scott Lyons
- E. 12:08 Bothwell Rezone - Proposed Rural Residential 5 acre (RR-5) to Rural Residential 2 acre (RR-2)-Scott Lyons
- F. 12:10 Annexation Policy Ordinance #613 - County Text Amendment-Scott Lyons
- G. 12:12 Annexation Policy - Resident Text Amendment-Scott Lyons

**11. ROAD DEPARTMENT**

- A. 12:14 Amendment to Ordinance #531- Excavation and Right -Of-Way Encroachment-Darin McFarland

**12. PUBLIC COMMENT (No action will be taken at this time)**

- A. Those wishing to make a public comment shall sign the comment roll and will be responsible for following the rules outlined in the County Commission Rules and Procedures.
- B. Speakers will have one, three (3) minute opportunity to speak regardless of the number of items they wish to address.
- C. Speakers shall address their comments to the County Commission only. This is a time to be heard, there will not be a back and forth dialogue with the Commissioners.
- D. Speakers may file copies of their remarks or supporting information with the County Clerk. The County Clerk will make the information available to the County Commission.


**13. WARRANT REGISTER**

**14. PERSONNEL ACTIONS / VOLUNTEER ACTION FORMS / CELL PHONE ALLOWANCE**

**15. CLOSED SESSION**

**16. ADJOURNMENT**

Prepared and posted this 17th day of January, 2025. Mailed to the Box Elder News Journal and the Leader on the 17th of January, 2025. These assigned times may vary depending on the length of discussion, cancellation of scheduled agenda times and agenda alteration. Therefore, the times are estimates of agenda items to be discussed. If you have any interest in any topic you need to be in attendance at 11:30 a.m.



Marla R. Young - County Clerk

Box Elder County

NOTE: Please turn off or silence cell phones and pagers during public meetings. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made three (3) working days prior to this meeting. Please contact the Commission Secretary's office at (435) 734-3347 or FAX (435) 734-2038 for information or assistance.