



COUNTY COMMISSION MEETING
Commission Chambers, 01 South Main Street, Brigham City, Utah 84302
Wednesday, December 18, 2024 at 11:30 AM

AGENDA

NOTICE: *Public notice is hereby given that the Box Elder County Board of County Commissioners will hold an Administrative/Operational Session commencing at 11:15 A.M. and a regular Commission Meeting commencing at 11:30 A.M. on Wednesday December 18, 2024 in the Commission Chambers of the Box Elder County Courthouse, 01 South Main Street, Brigham City, Utah.*

1. ADMINISTRATIVE / OPERATIONAL SESSION

- A. Agenda Review / Supporting Documents
- B. Commissioners' Correspondence
- C. Staff Reports

2. CALL TO ORDER 11:30 A.M.

- A. Invocation Given by: Commissioner Summers
- B. Pledge of Allegiance Given by: Sheriff Kevin Potter
- C. Approve Minutes December 4, 2024

3. ADMINISTRATIVE REVIEW / REPORTS / FUTURE AGENDA ITEMS

4. FORMER AGENDA ITEMS

5. EMERGENCY MANAGEMENT ISSUES

6. ARPA/LATCF

7. BOX ELDER COUNTY EMPLOYEE RECOGNITION

8. PUBLIC INTERESTS / PRESENTATIONS / CONCERNS

- A. 11:40 Present the Utah Division of Wildlife PILT Payment-Blair Stringham
- B. 11:45 Bear River Valley Hospital Total Gift to the Community Report-Brendon Vonk

9. AUDITOR'S OFFICE

- A. 12:00 Contract #24-48 for BOE Hearing Officer-Shirlene Larsen
- B. 12:02 MOU #24-47 Obligating ARPA funds for Fairgrounds Improvements-Shirlene Larsen
- C. 12:04 MOU #24-46 Obligating ARPA Funds for Employee Recognition-Shirlene Larsen
- D. 12:06 Public Hearing for 2024 Budget Amendment-Shirlene Larsen
- E. 12:16 Resolution #24-22 Amending 2024 Budget-Shirlene Larsen

10. CLERK'S OFFICE

- A. 12:18 Renewal of Beer Licenses for the 2025 Year-Marla Young

11. COMMISSIONERS

- A. 12:20 Reappoint Kevin Hall to the Bear River Health Department Board-Commissioner

- B. 12:22 Recognition of William Myers for his Service on the Sheriff's Merit Commission-Commissioners
- C. 12:24 Appoint a Member to the Sheriff's Deputy Merit Commission-Commissioners
- D. 12:26 Requesting a fee Waiver for use of Indoor Arena at Fairgrounds for a Fundraiser-Jessica Warr
- E. 12:28 Appoint Members to the Boundary Commission-Commissioners
- F. 12:30 Contract Amendment #24-44 for the Crown Castle Tower Lease-Commissioners

12. TREASURER'S OFFICE

- A. 12:32 Forgiveness on Greenbelt Taxes Parcel # 01-041-0043 and #01-041-0044-Bob Davis
- B. 12:37 Forgiveness for Late Fee on Property Tax Parcel #03-121-0105-Steven Bennion
- C. 12:42 Forgiveness of Penalty and Interest on Late Tax Payment Parcel #03-283-0017-George Schnurle

13. TOURISM OFFICE

- A. 12:47 Yearly Tourism Council Report-Joan Hammer

14. FIRE DEPARTMENT

- A. 12:57 Upgrading Ambulance Service License-Kevin Lloyd

15. PUBLIC COMMENT (No action will be taken at this time)

- A. Those wishing to make a public comment shall sign the comment roll and will be responsible for following the rules outlined in the County Commission Rules and Procedures.
- B. Speakers will have one, three (3) minute opportunity to speak regardless of the number of items they wish to address.
- C. Speakers shall address their comments to the County Commission only. This is a time to be heard, there will not be a back and forth dialogue with the Commissioners.
- D. Speakers may file copies of their remarks or supporting information with the County Clerk. The County Clerk will make the information available to the County Commission.

16. WARRANT REGISTER

17. PERSONNEL ACTIONS / VOLUNTEER ACTION FORMS / CELL PHONE ALLOWANCE

18. CLOSED SESSION

19. ADJOURNMENT

Prepared and posted this 13th day of December, 2024. Mailed to the Box Elder News Journal and the Leader on the 13th of December, 2024. These assigned times may vary depending on the length of discussion, cancellation of scheduled agenda times and agenda alteration. Therefore, the times are estimates of agenda items to be discussed. If you have any interest in any topic you need to be in attendance at 11:30 a.m.

A handwritten signature in black ink, reading "Marla R. Young". The signature is written in a cursive style with large, flowing loops.

Marla R. Young - County Clerk

Box Elder County

NOTE: Please turn off or silence cell phones and pagers during public meetings. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made three (3) working days prior to this meeting. Please contact the Commission Secretary's office at (435) 734-3347 or FAX (435) 734-2038 for information or assistance.