



COUNTY COMMISSION MEETING
Commission Chambers, 01 South Main Street, Brigham City, Utah 84302
Wednesday, February 12, 2025 at 5:00 PM

AGENDA

NOTICE: *Public notice is hereby given that the Box Elder County Board of County Commissioners will hold an Administrative/Operational Session commencing at 4:45 P.M. and a regular Commission Meeting commencing at 5:00 P.M. on Wednesday February 12, 2025 in the Commission Chambers of the Box Elder County Courthouse, 01 South Main Street, Brigham City, Utah.*

1. ADMINISTRATIVE / OPERATIONAL SESSION

- A. Agenda Review / Supporting Documents
- B. Commissioners' Correspondence
- C. Staff Reports

2. CALL TO ORDER 5:00 P.M.

- A. Invocation Given by: Commissioner Vincent.
- B. Pledge of Allegiance Given by: Community Development Director Scott Lyons.
- C. Approve Minutes from January 22, 2025.

3. ADMINISTRATIVE REVIEW / REPORTS / FUTURE AGENDA ITEMS

4. FORMER AGENDA ITEMS

5. EMERGENCY MANAGEMENT ISSUES

6. ARPA/LATCF

7. PUBLIC INTERESTS / PRESENTATIONS / CONCERNS

8. CLERK'S OFFICE

- A. 5:08 Resolution #25-03 Removal of Property from Agriculture Protection Area-Tammy Gibson

9. COMMISSIONERS

- A. 5:10 Former Bear River Water Conservancy District Board Member Recognition-Commissioners
- B. 5:15 Fee Waiver for Fairgrounds Building for Conservation District Outreach for Farmers-Jace Farnsworth
- C. 5:17 Resolution #25-02 Certifying the Approval of the Interlocal Agreement Between Box Elder County, Bear River Health Department, Cache County, and Rich County, Creating a Multicounty United Local Health Department-Stephen Hadfield
- D. 5:20 Public Hearing on West Corinne Agricultural Protection Area Proposal -Commissioners

10. COMMUNITY DEVELOPMENT

- A. 5:30 Public Hearing for Disposal of Surplus Property #03-082-0067-Scott Lyons

B. 5:40 Sale of Surplus Property #03-082-0067-Scott Lyons

11. SHERIFF'S OFFICE

A. 5:42 Box Elder County Jail Policies and Procedures Contract #25-11-Kevin Potter

12. TREASURER'S OFFICE

A. 5:44 Set up Payment Plan for Delinquent Tax on Parcel Number 03-097-0004-Tanner Bessinger

13. HUMAN RESOURCES

A. 5:50 Early H.S.A. Agreements-Jenica Stander

14. PUBLIC COMMENT (No action will be taken at this time)

- A. Those wishing to make a public comment shall sign the comment roll and will be responsible for following the rules outlined in the County Commission Rules and Procedures.
- B. Speakers will have one, three (3) minute opportunity to speak regardless of the number of items they wish to address.
- C. Speakers shall address their comments to the County Commission only. This is a time to be heard, there will not be a back and forth dialogue with the Commissioners.
- D. Speakers may file copies of their remarks or supporting information with the County Clerk. The County Clerk will make the information available to the County Commission.

15. WARRANT REGISTER

16. PERSONNEL ACTIONS / VOLUNTEER ACTION FORMS / CELL PHONE ALLOWANCE

17. CLOSED SESSION

18. ADJOURNMENT

Prepared and posted this 7th day of February, 2025. Mailed to the Box Elder News Journal and the Leader on the 7th day of February, 2025. These assigned times may vary depending on the length of discussion, cancellation of scheduled agenda times and agenda alteration. Therefore, the times are estimates of agenda items to be discussed. If you have any interest in any topic you need to be in attendance at 5:00 p.m.



Marla R. Young - County Clerk

Box Elder County

NOTE: Please turn off or silence cell phones and pagers during public meetings. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made three (3) working days prior to this meeting. Please contact the Commission Secretary's office at (435) 734-3347 or FAX (435) 734-2038 for information or assistance.