



COUNTY COMMISSION MEETING
Commission Chambers, 01 South Main Street, Brigham City, Utah 84302
Wednesday, October 02, 2024 at 5:00 PM

AGENDA

NOTICE: *Public notice is hereby given that the Box Elder County Board of County Commissioners will hold an Administrative/Operational Session commencing at 4:45 P.M. and a regular Commission Meeting commencing at 5:00 P.M. on Wednesday October 2, 2024 in the Commission Chambers of the Box Elder County Courthouse, 01 South Main Street, Brigham City, Utah.*

1. ADMINISTRATIVE / OPERATIONAL SESSION

- A. Agenda Review / Supporting Documents
- B. Commissioners' Correspondence
- C. Staff Reports

2. CALL TO ORDER 5:00 P.M.

- A. Invocation Given by: Commissioner Summers
- B. Pledge of Allegiance Given by: Clerk Marla Young
- C. Approve Minutes September 18, 2024

3. ADMINISTRATIVE REVIEW / REPORTS / FUTURE AGENDA ITEMS

4. FORMER AGENDA ITEMS

5. EMERGENCY MANAGEMENT ISSUES

6. ARPA/LATCF

- A. 5:08 Review ARPA Funding and Determine What Needs to be Obligated by December 31-
Shirlene Larsen

7. ATTORNEY'S OFFICE

- A. 5:13 Resolution No. 24-13 Authorizing Attorney Thomas W. Peters to file a Cross-Appeal in
Response to the Appeal Filed by Ruby Pipeline, LLC with the Utah State Tax Commission-
Stephen Hadfield

8. AUDITOR'S OFFICE

- A. 5:15 Notification of Proposed Tax Increases for Box Elder County and Box Elder County
Library for Tax Year 2025-Shirlene Larsen

9. COMMISSIONERS

- A. 5:17 Discussion of Amendments to Lease for Crown Castle Cell Tower-Commissioners
- B. 5:22 Indigent Burial for Christine Gardner-Commissioners

10. COMMUNITY DEVELOPMENT

- A. 5:24 Ordinance 606- Section 5-1-380: Swimming Pools-Scott Lyons
- B. 5:26 Ordinance 605- Amendments to Chapter 2-2

C. 5:28 Ordinance 607- Park Valley Rezone Request-Scott Lyons

D. 5:30 Discussion of County Annexation Policy-Scott Lyons

11. HUMAN RESOURCES

A. 5:45 Retirement Incentive 2025-Jenica Stander

12. PUBLIC COMMENT (No action will be taken at this time)

A. Those wishing to make a public comment shall sign the comment roll and will be responsible for following the rules outlined in the County Commission Rules and Procedures.

B. Speakers will have one, three (3) minute opportunity to speak regardless of the number of items they wish to address.

C. Speakers shall address their comments to the County Commission only. This is a time to be heard, there will not be a back and forth dialogue with the Commissioners.

D. Speakers may file copies of their remarks or supporting information with the County Clerk. The County Clerk will make the information available to the County Commission.

13. WARRANT REGISTER

14. PERSONNEL ACTIONS / VOLUNTEER ACTION FORMS / CELL PHONE ALLOWANCE

15. CLOSED SESSION

16. ADJOURNMENT

Prepared and posted this 27th day of September, 2024. Mailed to the Box Elder News Journal and the Leader on the 27th of September, 2024. These assigned times may vary depending on the length of discussion, cancellation of scheduled agenda times and agenda alteration. Therefore, the times are estimates of agenda items to be discussed. If you have any interest in any topic you need to be in attendance at 5:00 p.m.



Marla R. Young - County Clerk

Box Elder County

NOTE: Please turn off or silence cell phones and pagers during public meetings. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made three (3) working days prior to this meeting. Please contact the Commission Secretary's office at (435) 734-3347 or FAX (435) 734-2038 for information or assistance.