



**COUNTY COMMISSION MEETING**  
**Commission Chambers, 01 South Main Street, Brigham City, Utah 84302**  
**Wednesday, April 03, 2024 at 5:00 PM**

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## **AGENDA**

**NOTICE:** *Public notice is hereby given that the Box Elder County Board of County Commissioners will hold an Administrative/Operational Session commencing at 4:45 P.M. and a regular Commission Meeting commencing at 5:00 P.M. on Wednesday April 3, 2024 in the Commission Chambers of the Box Elder County Courthouse, 01 South Main Street, Brigham City, Utah.*

**1. ADMINISTRATIVE / OPERATIONAL SESSION**

- A. Agenda Review / Supporting Documents
- B. Commissioners' Correspondence
- C. Staff Reports

**2. CALL TO ORDER 5:00 P.M.**

- A. Invocation Given by: Commissioner Bingham
- B. Pledge of Allegiance Given by: County Attorney Steve Hadfield
- C. Approve Minutes March 19, 2024

**3. ADMINISTRATIVE REVIEW / REPORTS / FUTURE AGENDA ITEMS**

**4. FORMER AGENDA ITEMS**

**5. EMERGENCY MANAGEMENT ISSUES**

**6. ARPA/LATCF**

**7. PUBLIC INTERESTS / PRESENTATIONS / CONCERNS**

- A. 5:08 Presentation on new Economic Dashboard on Chamber Website-Monica Holdaway
- B. 5:18 Main Street Co-op is Requesting Permission to use Court house During the 3rd Friday Live Events-Celeste Muhlestein
- C. 5:23 Use of Fairgrounds and Fee Waiver for Fundraiser Roping Benefit-Benjamin Smith

**8. AUDITOR'S OFFICE**

- A. 5:28 Fraud Risk Assessment-Shirlene Larsen

**9. COMMISSIONERS**

- A. 5:31 Scheduling Changes To the May Commission Meeting Dates-Commissioners

**10. COMMUNITY DEVELOPMENT**

- A. 5:34 Corridor Preservation Fund-Perry City Reimbursement CPF23-01 1200 South-Scott Lyons
- B. 5:36 County Water Master Plan-Kickoff Meeting April 11th-Scott Lyons

**11. WEED DEPARTMENT**

A. 5:41 Approval of new Board member Steve Jeppsen to the County Weed Board-Wyatt Freeze

**12. SHERIFF'S OFFICE**

A. 5:43 Amended Forest Service Agreement #24-14-Sheriff Kevin Potter

**13. TREASURER'S OFFICE**

A. 5:45 Back Taxes Owed by Bonneville Quarry-Tristina Bown

**14. HUMAN RESOURCES**

A. 5:50 Update to Policy 6 - Grievances-Jenica Stander

**15. TOURISM OFFICE**

A. 5:52 Commission Approval of Tourism Tax Advisory Board Grant Recommendations-Joanie Hammer

**16. ATTORNEY'S OFFICE**

A. 5:57 Request for On-Call Pay for the County Victim Advocates -Cheryl Burgan

**17. PUBLIC COMMENT (No action will be taken at this time)**

- A. Those wishing to make a public comment shall sign the comment roll and will be responsible for following the rules outlined in the County Commission Rules and Procedures.
- B. Speakers will have one, three (3) minute opportunity to speak regardless of the number of items they wish to address.
- C. Speakers shall address their comments to the County Commission only. This is a time to be heard, there will not be a back and forth dialogue with the Commissioners.
- D. Speakers may file copies of their remarks or supporting information with the County Clerk. The County Clerk will make the information available to the County Commission.

**18. WARRANT REGISTER**

**19. PERSONNEL ACTIONS / VOLUNTEER ACTION FORMS / CELL PHONE ALLOWANCE**

**20. CLOSED SESSION**

**21. ADJOURNMENT**

Prepared and posted this 29th day of March, 2024. Mailed to the Box Elder News Journal and the Leader on the 29th of March, 2024. These assigned times may vary depending on the length of discussion, cancellation of scheduled agenda times and agenda alteration. Therefore, the times are estimates of agenda items to be discussed. If you have any interest in any topic you need to be in attendance at 5:00 p.m.



Marla R. Young - County Clerk

Box Elder County

NOTE: Please turn off or silence cell phones and pagers during public meetings. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made three (3) working days prior to this meeting. Please contact the Commission Secretary's office at (435) 734-3347 or FAX (435) 734-2038 for information or assistance.