



COUNTY COMMISSION MEETING

Commission Chambers, 01 South Main Street, Brigham City, Utah 84302

Wednesday, March 12, 2025 at 5:00 PM

AGENDA

NOTICE: *Public notice is hereby given that the Box Elder County Board of County Commissioners will hold an Administrative/Operational Session commencing at 4:45 P.M. and a regular Commission Meeting commencing at 5:00 P.M. on Wednesday March 7, 2025 in the Commission Chambers of the Box Elder County Courthouse, 01 South Main Street, Brigham City, Utah. Please be advised that a member of the Board of Commissioners may not be present at the upcoming meeting in person, but may participate via phone or other electronic means.*

1. ADMINISTRATIVE / OPERATIONAL SESSION

- A. Agenda Review / Supporting Documents
- B. Commissioners' Correspondence
- C. Staff Reports

2. CALL TO ORDER 5:00 P.M.

- A. Invocation Given by: Commissioner Perry
- B. Pledge of Allegiance Given by: HR Manager Jenica Stander
- C. Approve Minutes from February 26, 2025

3. ADMINISTRATIVE REVIEW / REPORTS / FUTURE AGENDA ITEMS

4. FORMER AGENDA ITEMS

5. EMERGENCY MANAGEMENT ISSUES

6. ARPA/LATCF

7. ATTORNEY'S OFFICE

- A. 5:08 Amendment to Fleet Policy to add Fire Wardens and Special Exemptions for Personal Use of Vehicles, and Clarify the Requirement for Employees to Live Within 50 Miles of the County for Take home Vehicle use-Stephen Hadfield
- B. Agreement #25-15 for Legal Counsel for Sheriff Deputy Merit Commission With Kunz PC-Stephen Hadfield

8. COMMISSIONERS

- A. 5:10 BRAG Regional Economic Development/Quality Growth Reimbursement-Commissioners
- B. 5:13 Ratify Signatures on the County Line of Succession-Commissioners
- C. 5:15 Nomination for Utah Transit Authority Board-Commissioners
- D. 5:18 Request for Landfill Fee Waiver for the Fine Arts Center-Lisa Wyatt

- E. 5:20 Discuss Payment Plan for Lynda and Neil Bessinger Delinquent Property Tax 03-097-0004-Tanner Bessinger
- F. 5:25 Property Tax Mistakenly Filed under Veterans Abatement -Holly Charlton

9. COMMUNITY DEVELOPMENT

- A. 5:30 Ordinance #617: Request for Rezone from R-1-20 to M-G-Scott Lyons
- B. 5:32 Ordinance #618: Request to Amend Land Use Code-Scott Lyons
- C. 5:34 Corridor Preservation Fund - 2025 Priority List-Scott Lyons
- D. 5:36 Approval of 8400 Amend & Extend Subdivision Improvement Agreement-Scott Lyons
- E. 5:38 Review and Approval of the Historic Orchard Pathway (HOP) Match Agreement #25-13-Scott Lyons

10. FIRE DEPARTMENT

- A. 5:40 Approval to Contract #25-14 for Life Safety Inspection Vault LLC (LIV) for Tracking and Entering Inspections for a New Suppression System Installs, Inspections, and Other Annual Fire Inspections-Kevin Lloyd

11. PUBLIC COMMENT (No action will be taken at this time)

- A. Those wishing to make a public comment shall sign the comment roll and will be responsible for following the rules outlined in the County Commission Rules and Procedures.
- B. Speakers will have one, three (3) minute opportunity to speak regardless of the number of items they wish to address.
- C. Speakers shall address their comments to the County Commission only. This is a time to be heard, there will not be a back and forth dialogue with the Commissioners.
- D. Speakers may file copies of their remarks or supporting information with the County Clerk. The County Clerk will make the information available to the County Commission.

12. WARRANT REGISTER

13. PERSONNEL ACTIONS / VOLUNTEER ACTION FORMS / CELL PHONE ALLOWANCE

14. CLOSED SESSION

15. ADJOURNMENT

Prepared and posted this 7th day of March, 2025. Mailed to the Box Elder News Journal and the Leader on the 7th of March, 2025. These assigned times may vary depending on the length of discussion, cancellation of scheduled agenda times and agenda alteration. Therefore, the times are estimates of agenda items to be discussed. If you have any interest in any topic you need to be in attendance at 5:00 p.m.



Marla R. Young - County Clerk

Box Elder County

NOTE: Please turn off or silence cell phones and pagers during public meetings. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made three (3) working days prior to this meeting. Please contact the Commission Secretary's office at (435) 734-3347 or FAX (435) 734-2038 for information or assistance.