



COUNTY COMMISSION MEETING
Commission Chambers, 01 South Main Street, Brigham City, Utah 84302
Wednesday, December 20, 2023 at 11:30 AM

AGENDA

NOTICE: *Public notice is hereby given that the Box Elder County Board of County Commissioners will hold an Administrative/Operational Session commencing at 11:15 A.M. and a regular Commission Meeting commencing at 11:30 A.M. on Wednesday December 20, 2023 in the Commission Chambers of the Box Elder County Courthouse, 01 South Main Street, Brigham City, Utah.*

1. ADMINISTRATIVE / OPERATIONAL SESSION

- A. Agenda Review / Supporting Documents
- B. Commissioners' Correspondence
- C. Staff Reports

2. CALL TO ORDER 11:30 A.M.

- A. Invocation Given by: Chairman Summers
- B. Pledge of Allegiance Given by: County Sheriff Kevin Potter
- C. Approve Minutes from November 22, 2023 and December 06, 2023

3. ADMINISTRATIVE REVIEW / REPORTS / FUTURE AGENDA ITEMS

4. FORMER AGENDA ITEMS

5. EMERGENCY MANAGEMENT ISSUES

6. ARPA/ LATCF

7. BOX ELDER COUNTY EMPLOYEE RECOGNITION

8. PUBLIC INTERESTS / PRESENTATIONS / CONCERNS

- A. 11:40 Requesting a Waiver of Late fees on Property Taxes-Becky Pugsley

9. ATTORNEY'S OFFICE

- A. 11:45 Addendum to Contract for Indigent Capital Defense Counsel Service for Case: Brenner Contract #23-83 and Case Mendoza Llana Contract #23-84-Michael McGinnis
- B. 11:48 Interlocal Agreement #23-85 for Indigent Defense Management Services-Attorney Stephen Hadfield

10. CLERK'S OFFICE

- A. 11:50 2024 Beer License Renewals-Marla Young
- B. 11:52 Resolution #23-14 Amending Precinct Boundaries for Corinne 1 and Box Elder West-Marla Young

11. COMMISSIONERS

- A. 11:54 Appoint a new Member to the UAC Board of Directors-Commissioners
- B. 11:56 National Weather Service Recognition of DD Lamb from Plymouth-Commissioners
- C. 11:58 Letter Addressing Concerns about BLM and Grazing Regulations-Commissioners

12. COMMUNITY DEVELOPMENT

- A. 12:00 Salina Creek Subdivision 2-Lot-Scott Lyons
- B. 12:02 Zinck Orchard Subdivision 2-Lot-Scott Lyons

13. HUMAN RESOURCES

- A. 12:04 Policy 7 Revision-Jenica Stander

14. TOURISM OFFICE

- A. 12:06 Yearly Tourism Council Report-Joan Hammer

15. PUBLIC COMMENT (No action will be taken at this time)

- A. Those wishing to make a public comment shall sign the comment roll and will be responsible for following the rules outlined in the County Commission Rules and Procedures.
- B. Speakers will have one, three (3) minute opportunity to speak regardless of the number of items they wish to address.
- C. Speakers shall address their comments to the County Commission only. This is a time to be heard, there will not be a back and forth dialogue with the Commissioners.
- D. Speakers may file copies of their remarks or supporting information with the County Clerk. The County Clerk will make the information available to the County Commission.

16. WARRANT REGISTER

17. PERSONNEL ACTIONS / VOLUNTEER ACTION FORMS / CELL PHONE ALLOWANCE

18. CLOSED SESSION

19. ADJOURNMENT

Prepared and posted this 15th day of December, 2023. Mailed to the Box Elder News Journal and the Leader on the 15th of December, 2023. These assigned times may vary depending on the length of discussion, cancellation of scheduled agenda times and agenda alteration. Therefore, the times are estimates of agenda items to be discussed. If you have any interest in any topic you need to be in attendance at 11:30 a.m.



Marla R. Young - County Clerk

Box Elder County

NOTE: Please turn off or silence cell phones and pagers during public meetings. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made three (3) working days prior to this meeting. Please contact the Commission Secretary's office at (435) 734-3347 or FAX (435) 734-2038 for information or assistance.