



COUNTY COMMISSION MEETING
Commission Chambers, 01 South Main Street, Brigham City, Utah 84302
Wednesday, September 20, 2023 at 11:30 AM

AGENDA

NOTICE: *Public notice is hereby given that the Box Elder County Board of County Commissioners will hold an Administrative/Operational Session commencing at 11:15 A.M. and a regular Commission Meeting commencing at 11:30 A.M. on Wednesday September 20, 2023 in the Commission Chambers of the Box Elder County Courthouse, 01 South Main Street, Brigham City, Utah.*

1. ADMINISTRATIVE / OPERATIONAL SESSION

- A. Agenda Review / Supporting Documents
- B. Commissioners' Correspondence
- C. Staff Reports

2. CALL TO ORDER 11:30 A.M.

- A. Invocation Given by: Chairman Summers
- B. Pledge of Allegiance Given by: Assessor Rodney Bennett
- C. Approve Minutes September 13, 2023

3. ADMINISTRATIVE REVIEW / REPORTS / FUTURE AGENDA ITEMS

4. FORMER AGENDA ITEMS

5. EMERGENCY MANAGEMENT ISSUES

6. ARPA/LATCF

7. BOX ELDER COUNTY EMPLOYEE RECOGNITION

8. PUBLIC INTERESTS / PRESENTATIONS / CONCERNS

- A. 11:38 Appoint New Board Member Melissa Heil for the Library-Heather Nelson
- B. 11:40 Declare October 2023 Domestic Violence Awareness Month-Megan Talamantez
- C. 11:45 Renewal of Contract #23-79 with Box Elder County and Box Elder Chamber of Commerce for 2024 Year-Monica Holdaway

9. AUDITOR'S OFFICE

- A. 11:50 Recommendations on CIP Project Requests for 2024-Shirlene Larsen

10. COMMISSIONERS

- A. 11:55 Reschedule Commission Meetings October 4, 2023 and November 15, 2023-Commissioners
- B. 11:57 Approval of Rural County Grant Program-Shawn Milne

11. COMMUNITY DEVELOPMENT

- A. 11:59 Ordinance #586-Removing County Road Standards From Land Use Code-Scott Lyons

B. 12:02 D & M Subdivision-Scott Lyons

12. HUMAN RESOURCES

A. 12:05 Retirement Incentive 2024-Jenica Stander

13. PUBLIC COMMENT (No action will be taken at this time)

- A. Those wishing to make a public comment shall sign the comment roll and will be responsible for following the rules outlined in the County Commission Rules and Procedures.
- B. Speakers will have one, three (3) minute opportunity to speak regardless of the number of items they wish to address.
- C. Speakers shall address their comments to the County Commission only. This is a time to be heard, there will not be a back and forth dialogue with the Commissioners.
- D. Speakers may file copies of their remarks or supporting information with the County Clerk. The County Clerk will make the information available to the County Commission.

14. WARRANT REGISTER

15. PERSONNEL ACTIONS / VOLUNTEER ACTION FORMS / CELL PHONE ALLOWANCE

16. CLOSED SESSION

17. ADJOURNMENT

Prepared and posted this 15th day of September, 2023. Mailed to the Box Elder News Journal and the Leader on the 15th of September, 2023. These assigned times may vary depending on the length of discussion, cancellation of scheduled agenda times and agenda alteration. Therefore, the times are estimates of agenda items to be discussed. If you have any interest in any topic you need to be in attendance at 11:30 a.m.



Marla R. Young - County Clerk

Box Elder County

NOTE: Please turn off or silence cell phones and pagers during public meetings. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made three (3) working days prior to this meeting. Please contact the Commission Secretary's office at (435) 734-3347 or FAX (435) 734-2038 for information or assistance.