



## COUNTY COMMISSION MEETING

Commission Chambers, 01 South Main Street, Brigham City, Utah 84302

Wednesday, April 23, 2025 at 11:30 AM

### AGENDA

**NOTICE:** *Public notice is hereby given that the Box Elder County Board of County Commissioners will hold an Administrative/Operational Session commencing at 11:15 A.M. and a regular Commission Meeting commencing at 11:30 A.M. on Wednesday April 23, 2025 in the Commission Chambers of the Box Elder County Courthouse, 01 South Main Street, Brigham City, Utah. Please be advised that a member of the Board of Commissioners may not be present at the upcoming meeting in person, but may participate via phone or other electronic means.*

#### 1. ADMINISTRATIVE / OPERATIONAL SESSION

- A. Agenda Review / Supporting Documents
- B. Commissioners' Correspondence
- C. Staff Reports

#### 2. CALL TO ORDER 11:30 A.M.

- A. Invocation Given by: Commissioner Perry
- B. Pledge of Allegiance Given by: Treasurer Shaun Thornley
- C. Approve Minutes from April 9, 2025

#### 3. ADMINISTRATIVE REVIEW / REPORTS / FUTURE AGENDA ITEMS

#### 4. FORMER AGENDA ITEMS

#### 5. EMERGENCY MANAGEMENT ISSUES

#### 6. ARPA/LATCF

#### 7. BOX ELDER COUNTY EMPLOYEE RECOGNITION

#### 8. ATTORNEY'S OFFICE

- A. 11:40 Agreement #25-23 Between First Responders First and the Attorney's Office, Fire Department, CJC, MDT, and Sheriff's Department to Receive Mental Health Training and Services Specifically for First Responders and Those Employees Involved in the Criminal Justice System-Stephen Hadfield

#### 9. AUDITOR'S OFFICE

- A. 11:42 Personal Property Tax Roll Correction-Shirlene Larsen
- B. 11:44 County Fees Review and Approval-Shirlene Larsen
- C. 11:46 Fraud Risk Assessment-Shirlene Larsen
- D. 11:48 Late Property Tax Abatement-Shirlene Larsen

#### 10. CLERK'S OFFICE

- A. 11:50 Updating the Form for an Agricultural Protection Area Applications-Tammy Gibson

## **11. COMMISSIONERS**

- A. 11:52 Requesting a Fee Waiver for the Fairgrounds for a Pickle Ball Fundraiser-Elise Peterson
- B. 11:54 Requesting Permission to Use Courthouse Parking lot for the Spade and Hope Garden Club Plant Sale on May 17, 2025-Jodi Peterson
- C. 11:58 Agreement #25-24 to Preserve The Willard Canyon Trail (Agreement Between the Wells Family, Willard City and Box Elder County)-Stephen Hadfield

## **12. COMMUNITY DEVELOPMENT**

- A. 12:00 Corridor Preservation Fund Request -CPF-25-01- Honeyville-Scott Lyons
- B. 12:02 Corridor Preservation Fund Request -CPF 25-02- Brigham City-Scott Lyons
- C. 12:03 Corridor Preservation Fund Request -CPF 25-03- Brigham City-Scott Lyons

## **13. TREASURER'S OFFICE**

- A. 12:04 Deferral of Property Tax-Dustin Norman
- B. 12:09 Requesting a One Year Property Tax Extension for Parcel #03-070-0014-Cindy Cheney

## **14. TOURISM OFFICE**

- A. 12:14 Tourism Tax Advisory Board Grant Recommendations-Joan Hammer
- B. 12:29 Approval of new Box Elder County Tourism Tax Advisory Board Members-Joan Hammer

## **15. PUBLIC COMMENT (No action will be taken at this time)**

- A. Those wishing to make a public comment shall sign the comment roll and will be responsible for following the rules outlined in the County Commission Rules and Procedures.
- B. Speakers will have one, three (3) minute opportunity to speak regardless of the number of items they wish to address.
- C. Speakers shall address their comments to the County Commission only. This is a time to be heard, there will not be a back and forth dialogue with the Commissioners.
- D. Speakers may file copies of their remarks or supporting information with the County Clerk. The County Clerk will make the information available to the County Commission.

## **16. WARRANT REGISTER**

## **17. PERSONNEL ACTIONS / VOLUNTEER ACTION FORMS / CELL PHONE ALLOWANCE**

## **18. CLOSED SESSION**

## **19. ADJOURNMENT**

Prepared and posted this 18th day of April, 2025. Mailed to the Box Elder News Journal and the Leader on the 18th of April, 2025. These assigned times may vary depending on the length of discussion, cancellation of scheduled agenda times and agenda alteration. Therefore, the times are estimates of agenda items to be discussed. If you have any interest in any topic you need to be in attendance at 11:30 a.m.

A handwritten signature in black ink, reading "Marla R. Young". The signature is written in a cursive style with large, flowing loops.

Marla R. Young - County Clerk

Box Elder County

NOTE: Please turn off or silence cell phones and pagers during public meetings. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made three (3) working days prior to this meeting. Please contact the Commission Secretary's office at (435) 734-3347 or FAX (435) 734-2038 for information or assistance.