



COUNTY COMMISSION MEETING
Commission Chambers, 01 South Main Street, Brigham City, Utah 84302
Wednesday, September 13, 2023 at 5:00 PM

AGENDA

NOTICE: *Public notice is hereby given that the Box Elder County Board of County Commissioners will hold an Administrative/Operational Session commencing at 4:45 P.M. and a regular Commission Meeting commencing at 5:00 P.M. on Wednesday September 13, 2023 in the Commission Chambers of the Box Elder County Courthouse, 01 South Main Street, Brigham City, Utah.*

1. ADMINISTRATIVE / OPERATIONAL SESSION

- A. Agenda Review / Supporting Documents
- B. Commissioners' Correspondence
- C. Staff Reports

2. CALL TO ORDER 5:00 PM

- A. Invocation Given by: Commissioner Perry
- B. Pledge of Allegiance Given by: Treasurer Shaun Thornley
- C. Approve Minutes August 02, 2023 and August 16, 2023.

3. ADMINISTRATIVE REVIEW / REPORTS / FUTURE AGENDA ITEMS

4. FORMER AGENDA ITEMS

5. EMERGENCY MANAGEMENT ISSUES

6. ARPA/LATCF

7. FAIRGROUNDS

- A. 5:08 Requesting a Fee Waiver for Fine Arts Building for the Miss Wilderness Circuit-Tammy Berry

8. PUBLIC INTERESTS / PRESENTATIONS / CONCERNS

- A. 5:11 Letter of Support for Land Acquisition Adjacent to Salt Creek Wildlife Management Area-Chad Cranney

9. AUDITOR'S OFFICE

- A. 5:16 Multi Year Fleet Agreement Proposal-Shirlene Larsen
- B. 5:19 Form of Authorizing Resolution #23-10 For Lease Purchase Agreement for Equipment-Shirlene Larsen

10. COMMISSIONERS

- A. 5:23 Professional Services Agreement #23-77 For the Children's Justice Center-Sterling Marx
- B. 5:25 Request for Approval of County Economic Opportunity (CEO) Advisory Board Recommendations-Shawn Milne

- C. 5:27 Release Agreement #23-78 With Ernie's Heating and Air Conditioning Refrigeration Sales and Service Reimbursement-Commissioner Perry
- D. 5:29 Policy Changes to Box Elder County Facilities Management Department Policies and Procedures-Stan Summers
- E. 5:31 Recognition of Sharp Trucking for Their Support of the Military and Veterans-Shawn Milne

11. COMMUNITY DEVELOPMENT

- A. 5:35 Zoning Map Amendment Ordinance #585 -Scott Lyons
- B. 5:37 Stokes West Subdivision Amended-Scott Lyons

12. BUILDINGS & GROUNDS

- A. 5:39 Bid for Fencing Projects-Codey Illum

13. PUBLIC COMMENT (No action will be taken at this time)

- A. Those wishing to make a public comment shall sign the comment roll and will be responsible for following the rules outlined in the County Commission Rules and Procedures.
- B. Speakers will have one, three (3) minute opportunity to speak regardless of the number of items they wish to address.
- C. Speakers shall address their comments to the County Commission only. This is a time to be heard, there will not be a back and forth dialogue with the Commissioners.
- D. Speakers may file copies of their remarks or supporting information with the County Clerk. The County Clerk will make the information available to the County Commission.

14. WARRANT REGISTER

15. PERSONNEL ACTIONS / VOLUNTEER ACTION FORMS / CELL PHONE ALLOWANCE

16. CLOSED SESSION

17. ADJOURNMENT

Prepared and posted this 8th day of September, 2023. Mailed to the Box Elder News Journal and the Leader on the 8th of September, 2023. These assigned times may vary depending on the length of discussion, cancellation of scheduled agenda times and agenda alteration. Therefore, the times are estimates of agenda items to be discussed. If you have any interest in any topic you need to be in attendance at 5:00 p.m.

A handwritten signature in black ink, reading "Marla R. Young". The signature is fluid and cursive, with the first name "Marla" being more prominent and the last name "Young" following in a similar style.

Marla R. Young - County Clerk

Box Elder County

NOTE: Please turn off or silence cell phones and pagers during public meetings. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made three (3) working days prior to this meeting. Please contact the Commission Secretary's office at (435) 734-3347 or FAX (435) 734-2038 for information or assistance.