



## NOTICE OF MEETING OF THE GOVERNING BODY OF THE CITY OF BURNET

2402 S. Water Street (Hwy 281 South, Burnet Municipal Airport) Burnet, TX

Tuesday, July 15, 2025 at 5:00 PM

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Notice is hereby given that a **Special City Council Meeting** will be held by the governing body of the City of Burnet on **Tuesday, July 15, 2025** at 5:00 PM in the City of Burnet Council Chambers located at 2402 S. Water Street (Hwy 281 South, Burnet Municipal Airport) Burnet, TX.

This notice is posted pursuant to the Texas Government Code, Chapter §551-Open Meetings.

The following subjects will be discussed, to wit:

Attendance By Other Elected or Appointed Officials: It is anticipated that the Burnet Economic Development Corporation Board, Planning & Zoning Commission, Historic Board, Zoning Board of Adjustment, Airport Advisory Board, Burnet Municipal Golf Course Advisory Committee, and Police Department Citizen Advisory Board members may attend the City Council Meeting at the date and time above in numbers that may constitute a quorum. Notice is hereby given that at the City Council Meeting at the date and time above, no Board or Commission action will be taken by such in attendance unless such item and action are specifically provided on a separate agenda posted subject to the Texas Open Meeting Act. This is not an agenda of an official meeting of the City Boards and Commissions, and minutes will not be taken.

**1. CALL TO ORDER:**

**2. ROLL CALL:**

**3. INVOCATION:**

**4. PLEDGES (US & TEXAS):**

**5. SPECIAL REPORTS/RECOGNITION:**

**6. CONSENT AGENDA ITEMS:** *(All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member, staff member or citizen requests removal of the item from the consent agenda for the purpose of discussion. For removal of an item, a request must be made to the Council when the Consent Agenda is opened for Council Action.)*

**7. PUBLIC HEARINGS/ACTION:**

**8. ACTION ITEMS:**

1. Discuss and consider action: Resolution No. R2025-52: D. Vaughn

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS,  
APPROVING THE BURNET ECONOMIC DEVELOPMENT CORPORATION'S  
BUSINESS GRANT PROGRAM, AS A PROJECT UNDER THE TEXAS ECONOMIC  
DEVELOPMENT ACT

2. Discuss and consider action: Resolution No. R2025-53: D. Vaughn

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, APPROVING A UTILITY ASSISTANCE PROGRAM TO PROVIDE PUBLIC UTILITY PAYMENT RELIEF TO RESIDENTIAL AND COMMERCIAL CUSTOMERS AFFECTED BY THE JULY 2025 FLOOD DISASTER

3. Discuss and consider action: Resolution No. R2025-55: P. Langford

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AUTHORIZING THE USE OF COUNCIL RESTRICTED FUNDS FOR A UTILITY ASSISTANCE PROGRAM TO SUPPORT RESIDENTS AND BUSINESSES THAT WERE IMPACTED BY THE JULY 2025 FLOODING EVENT

**9. EXECUTIVE SESSION:**

**10. RECONVENE TO REGULAR SESSION FOR POSSIBLE ACTION:**

- 11. REQUESTS FROM COUNCIL FOR FUTURE REPORTS:** In accordance with Resolution R2020-28 councilmembers may request the City Manager to prepare and present future report on matters of public interest.

**12. ADJOURN:**

Dated this 11th day of July 2025

**CITY OF BURNET**

**GARY WIDEMAN, MAYOR**

I, the undersigned authority, do hereby certify that the above NOTICE OF MEETING of the governing body of the above named City, BURNET, is a true and correct copy of said NOTICE and that I posted a true and correct copy of said NOTICE on the bulletin board, in the City Hall of said City, BURNET, TEXAS, a place convenient and readily accessible to the general public at all times, and said NOTICE was posted on July 11, 2025 at or before 6 o'clock p.m. and remained posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

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Maria Gonzales, City Secretary

**NOTICE OF ASSISTANCE AT THE PUBLIC MEETINGS:**

*The City of Burnet Council Chambers is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services, such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's office (512.756.6093) at least two working days prior to the meeting. Requests for information may be emailed to the City Secretary at [citysecretary@cityofburnet.com](mailto:citysecretary@cityofburnet.com).*

**RIGHT TO ENTER INTO EXECUTIVE SESSION:**

*The City Council for the City of Burnet reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations*

*about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).*



## Item Brief

### **Meeting Date**

July 15, 2025

### **Agenda Item**

Discuss and consider action: Resolution No. R2025-52: D. Vaughn

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, APPROVING THE BURNET ECONOMIC DEVELOPMENT CORPORATION'S BUSINESS GRANT PROGRAM, AS A PROJECT UNDER THE TEXAS ECONOMIC DEVELOPMENT ACT

### **Information**

The Burnet Economic Development Corporation (BEDC) has proposed the establishment of a new Business Grant Program designed to support active small businesses within the City of Burnet. The program is designed to encourage exterior improvements and promote visual appeal and commercial reinvestment as well as to assist with critical functional upgrades, including compliance with fire, life safety, accessibility, and other code requirements essential to sustained business operations.

The BEDC Board of Directors is scheduled to formally consider this program as an Economic Development Project under the Texas Economic Development Act (Chapter 505 of the Texas Local Government Code) at their July 15, 2025, meeting and is requesting City Council's approval pursuant to Section 505.158 of the Act.

The City Council is holding a first reading of the resolution on July 15, 2025, and final approval will be considered on July 16, 2025 at second reading.

### **Fiscal Impact**

As approved in the BEDC and City of Burnet budgets.

### **Recommendation**

Staff recommends approval of Resolution No. R2025-52 as presented.

**RESOLUTION NO. R2025-52**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, APPROVING THE BURNET ECONOMIC DEVELOPMENT CORPORATION'S BUSINESS GRANT PROGRAM, AS A PROJECT UNDER THE TEXAS ECONOMIC DEVELOPMENT ACT**

**WHEREAS**, City Council finds that improving commercial properties supports the revitalization of key corridors, stimulates private investment, and enhances the overall economic vitality and visual appearance of the City of Burnet; and

**WHEREAS**, to achieve this objective the Burnet Economic Development Corporation's Board of Directors wishes to establish a Business Grant Program, as an Economic Development Project; and

**WHEREAS**, the Corporation's Board of Directors has asked for City Council's approval of the Project pursuant to Section 505.158 of the Texas Local Government Code; and

**WHEREAS**, City Council finds, determines, and declares that the proposed Project to be authorized under the Economic Development Act codified as Title 12 Subtitled C1 Texas Local Government Code.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AS FOLLOWS:**

**Section One. Findings.** The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

**Section Two. Approval of Project.** Pursuant to Section 505.158 Texas Local Government Code the Project described as the Business Grant Program which is designed to encourage exterior improvements and promote visual appeal and commercial reinvestment as well as to assist with critical functional upgrades, including compliance with fire, life safety, accessibility, and other code requirements essential to sustained business operations is hereby approved.

**Section Three. Open Meetings.** It is hereby officially found and determined that the meeting at which this resolution was passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551, Tex. Gov't Code.

**Section Four. Effective Date.** This resolution shall take immediate effect after approved on second reading.

**PASSED ON FIRST READING** on first reading this the 15th day of July 2025.

**CITY OF BURNET, TEXAS**

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Gary Wideman, Mayor

**ATTEST:**

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Maria Gonzales, City Secretary



## Item Brief

### **Meeting Date**

July 15, 2025

### **Agenda Item**

Discuss and consider action: Resolution No. R2025-53: D. Vaughn

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, APPROVING A UTILITY ASSISTANCE PROGRAM TO PROVIDE PUBLIC UTILITY PAYMENT RELIEF TO RESIDENTIAL AND COMMERCIAL CUSTOMERS AFFECTED BY THE JULY 2025 FLOOD DISASTER

### **Information**

This resolution establishes the July 2025 Flood Disaster Residential/Commercial Public Utility Payment Assistance Program, designed to assist City of Burnet utility customers who were significantly impacted by the severe flooding that occurred on July 5, 2025.

The program will offer temporary relief to eligible residential and commercial utility customers by applying credit toward their utility bills. The City Council finds that this effort promotes public health, welfare, and community resilience during the ongoing recovery period.

Program administration, including eligibility criteria, application processes, and funding limits, will be overseen by the City Manager in accordance with the guidelines provided in Exhibit "A."

### **Fiscal Impact**

The estimated cost of the program is \$75,000.

### **Recommendation**

Staff recommends approval of Resolution No. R2025-53 as presented.

**RESOLUTION NO. R2025-53**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, APPROVING A UTILITY ASSISTANCE PROGRAM TO PROVIDE PUBLIC UTILITY PAYMENT RELIEF TO RESIDENTIAL AND COMMERCIAL CUSTOMERS AFFECTED BY THE JULY 2025 FLOOD DISASTER**

**WHEREAS**, on July 5, 2025, widespread flooding occurred across the City of Burnet, causing significant damage to homes, businesses, and public infrastructure; and

**WHEREAS**, many residents and business owners within the City of Burnet were significantly impacted as a result of the flood disaster, impacting their ability to pay for essential utility services; and

**WHEREAS**, the City Council of the City of Burnet desires to provide support to those impacted by authorizing a temporary Utility Assistance Program to help eligible residential and commercial utility customers with their City utility bills; and

**WHEREAS**, the City finds that implementing such a program serves a public purpose by promoting public health, welfare, and economic stability during the recovery period.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AS FOLLOWS:**

**Section One. Findings.** The recitals set out above are hereby approved and incorporated herein for all purposes.

**Section Two. Program Established.** The July 2025 Flood Disaster Residential/Commercial Public Utility Payment Assistance Program is hereby established and shall operate in accordance with the provisions set forth in Exhibit "A," attached hereto and incorporated herein by reference.

**Section Three. Authorization.** The City Manager is authorized and directed to establish eligibility criteria, application procedures, and funding limits for the program, and to take any actions necessary to administer the program in an efficient and equitable manner.

**Section Four. Open Meetings.** It is hereby officially found and determined that the meeting at which this resolution was passed was open to the public and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

**Section Five. Effective Date.** That this resolution shall take effect immediately upon its passage, and approval as prescribed by law.



**PASSED AND APPROVED** on this the 15th day of July 2025.

**CITY OF BURNET, TEXAS**

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Gary Wideman, Mayor

**ATTEST:**

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Maria Gonzales, City Secretary



## July 2025 Flood Disaster Residential/Commercial Public Utility Payment Assistance Program – Guidelines.

- (1) Short Title. This Program may be referred to as the July 2025 Flood Disaster Residential/Commercial Public Utility Payment Assistance Program and may be referenced in this document as the “Program”.
- (2) Purpose. City Council finds a public benefit in establishing this Program in response to the significant flood event that occurred on July 5, 2025. The program is intended to provide short-term relief to eligible residential and commercial utility customers who have experienced financial hardship due to flood-related damage. This Program provides City of Burnet residential/commercial utility customers significantly impacted by the disaster with assistance in paying their electric, water, sewer, garbage, and recycling service charges.
- (3) Funding. Grants made under this Program shall be made from an LCRA refund that was deposited in the Electric Fund this fiscal year. The maximum municipal expenditure under this Program shall be \$75,000.00.
- (4) Program Term. The Program shall be instituted for the June 2025 and July 2025 utility billing cycles.
- (5) Grant Eligibility. Grants under this Program shall be available to City of Burnet residential/commercial utility customers whose homes or businesses they own or operate were significantly flooded by the July 2025 Flood Disaster. The Program is limited to City of Burnet utility customers who occupy a residential/commercial dwelling located within the corporate limits of the City of Burnet. Eligibility under the Program is subject to the following:
  - (a) only account holders occupying the dwelling unit for an account may apply. (By way of example an individual leasing an apartment unit may apply if the apartment unit is metered and the account is in the name of the occupant. However, the owner of the apartment complex is ineligible to participate in this Program);
  - (b) utility customers who are delinquent in the payment of real property tax shall be ineligible to participate in the Program;
  - (c) utility customers whose homes/businesses were not significantly flooded are not eligible under loss of income.

- (6) Application. City of Burnet residential/commercial utility customers whose homes or businesses they own or operate which were significantly flooded by the July 2025 Flood Disaster may apply for utility payment assistance. However, due to the City previously documenting the damage/impact incurred by many of the residences and businesses, the review committee may consider a pre-established list of impacted properties.
- (7) Maximum Grant Amount. Grants shall be in the form of a credit up to 100% of a recipient's electric, water, sewer, garbage, and recycling service charges incurred on their City of Burnet Utility Account during the Program Term. The specific amount of grant received by each recipient will be subject to the discretion of the review committee.
- (8) Grant Distribution. Grants awarded under this Program shall have no cash value and shall be distributed as a credit to grant recipients' City of Burnet utility account(s). The credit shall be applied to an applicant's account.
- (9) Administration. The City Manager is hereby authorized to develop a methodology to effectively institute grant distribution and to develop rules and regulations to efficiently implement this Program.
- (10) Submission. City of Burnet residential/commercial utility customers whose homes or businesses they own or operate which were significantly flooded by the July 2025 Flood Disaster may apply for utility payment assistance. However, due to the City previously documenting the damage/impact incurred by many of the residences and businesses, the review committee may consider a pre-established list of impacted properties.
  - (a) Award Determination. A review committee appointed by the City Manager shall review each impacted property and determine if an award amount should be credited to the utility customer's utility accounts. To receive any grant under this Program, the property must be approved unanimously by the Committee. The committee shall consider the July 2025 Flood Disaster effect on each property and approve grants for those individuals who have experienced significant flooding from the disaster. The committee may request additional information or records from a utility customer, as may be reasonably necessary to make award determinations. Upon making an award determination the committee shall advise the utility customer by email.
  - (b) Appeals. Any utility customer who is denied a grant under this Program may appeal to the City Manager. Such appeal must be in writing and delivered by email to the City Secretary within 10 business days of the date of the committee's determination. The committee's notice of any determination to deny a request shall include notice of the utility customer's

right to appeal under this subsection and shall provide instructions for delivery of the appeal to the City Secretary.

- (11) Fraud. Any grant recipient later suspected of submitting fraudulent information may be subject to a grant revocation hearing by the City Council. The utility customer shall receive notice of, and an opportunity to be heard at the hearing. At the conclusion of the hearing, if a majority of the City Council then sitting determines that the utility customer provided fraudulent information, the grant shall be revoked, and the grant amount charged back to the applicant's utility accounts for immediate payment.



## Item Brief

### **Meeting Date**

July 15, 2025

### **Agenda Item**

Discuss and consider action: Resolution No. R2025-55: P. Langford

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AUTHORIZING THE USE OF COUNCIL RESTRICTED FUNDS FOR A UTILITY ASSISTANCE PROGRAM TO SUPPORT RESIDENTS AND BUSINESSES THAT WERE IMPACTED BY THE JULY 2025 FLOODING EVENT

### **Information**

The City has established a temporary Utility Assistance Program to help support eligible residential and commercial utility customers impacted by the widespread flooding that occurred across Burnet on July 5th and is proposing to use a portion of the Wholesale purchase electric power credits received from the Lower Colorado River Authority (LCRA) to fund the program.

In July of 2024, resolution R2024-52 was passed by the Council to restrict the current and future wholesale fuel and purchased power charge credits received from LCRA into a council restricted fund. On June 30, 2025, *Texpool Account 2711100022 – Electric Capital Improvement* had a balance of \$566,107.97. Two additional credits in the amount of \$114,321.84 each are expected to be received from LCRA in July and August and will be deposited into the electric department's restricted fund per Council's prior instructions.

### **Fiscal Impact**

The fiscal impact is estimated to be \$75,000 to provide assistance with utility bills of those residents and businesses impacted by flooding.

### **Recommendation**

Staff recommends approval of Resolution No. R2025-55 as presented

## RESOLUTION NO. R2025-55

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AUTHORIZING THE USE OF COUNCIL RESTRICTED FUNDS FOR A UTILITY ASSISTANCE PROGRAM TO SUPPORT RESIDENTS AND BUSINESSES THAT WERE IMPACTED BY THE JULY 2025 FLOODING EVENT.**

**WHEREAS**, the City Council of the City of Burnet, Texas (the “Council”) has formally approved a separate Investment Policy for the City of Burnet (the “City”) that meets the requirements of the Public Funds Investment Act (PFIA), Section 2256 of the Texas Local Government Code; and

**WHEREAS**, the Investment Policy is reviewed and adopted annually by the Council, complies with the PFIA, and authorizes the investment of City funds in safe and prudent investments; and

**WHEREAS**, it is advantageous for the City to withdraw and deposit restricted fund assets for the purpose of investment as provided for herein; and

**WHEREAS**, the City Council has approved a Utility Assistance Program to provide public utility payment relief to residential and commercial customers affected by the July 2025 flood disaster; and

**WHEREAS**, the City Council has established a “Restricted by Council” fund with wholesale fuel and purchased electrical power credits received from the Lower Colorado River Authority that requires action by City Council expressly authorizing withdrawals to satisfy authorized expenditures.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF BURNET, TEXAS, AS FOLLOWS:**

**Section One. Findings.** The recitals set out above are hereby approved and incorporated herein for all purposes.

**Section Two. Approval.** The Council does hereby approve the use of previously restricted council funds to fund the Utility Assistance Program as established by the City Council to provide relief to residential and commercial customers affected by the July 2025 flood disaster.

**Section Three. Authorization.** The City Manager and the Finance Director are authorized and directed to take those actions that are reasonably necessary to facilitate the purpose of this Resolution.

**Section Four. Withdrawal.** The Council does hereby direct that funds up to a maximum amount of seventy-five thousand 00/100 dollars (\$75,000) may be withdrawn from

*Texpool Account 2711100022 - Electric Capital Improvement* for the Utility Assistance Program as established by the City Council to provide relief to residential and commercial customers affected by the July 2025 flood disaster.

**Section Five. Open Meetings.** It is hereby officially found and determined that the meeting at which this resolution was passed was open to the public and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

**Section Six. Effective Date.** That this resolution shall take effect immediately upon its passage, and approval as prescribed by law.

**PASSED AND APPROVED** on this the 15th day of July 2025.

**CITY OF BURNET, TEXAS**

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Gary Wideman, Mayor

**ATTEST:**

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Maria Gonzales, City Secretary