



NOTICE OF MEETING OF REGULAR MEETING OF THE BURNET HISTORIC BOARD

Municipal Offices, Main Conference Room, 1001 Buchanan, Suite 4, Burnet

Monday, September 15, 2025 at 10:00 AM

Notice is hereby given that a **Regular Meeting of the Burnet Historic Board** will be held on **Monday, September 15, 2025 at 10:00 AM** located at the Municipal Offices, Main Conference Room, 1001 Buchanan, Suite 4, Burnet, at which time the following subjects will be discussed, to-wit:

This notice is posted pursuant to the Texas Government Code, Chapter §551-Open Meetings.

1. CALL TO ORDER:

2. ROLL CALL:

3. CONSENT AGENDA:

1. Discuss and consider action: The Historic Preservation Board of the City of Burnet will elect a President and Vice President from among its members, in accordance with the Board's bylaws.
2. Discuss and consider action: The Historic Preservation Board of the City of Burnet will consider a request to demolish the building located at 307 S Main Street.
3. Discuss and consider action: The Historic Preservation Board of the City of Burnet will consider a request for 139 E Jackson Street.

4. REPORTS:

5. REQUESTS FOR FUTURE REPORTS:

6. ADJOURN:

I, the undersigned authority, do hereby certify that the above NOTICE OF MEETING of the governing body of the above named City, BURNET, is a true and correct copy of said NOTICE and that I posted a true and correct copy of said NOTICE on the bulletin board, in the City Hall of said City, BURNET, TEXAS, a place convenient and readily accessible to the general public at all times, and said NOTICE was posted on **September 9, 2025**, at or before **5 o'clock p.m.** and remained posted continuously for at least three full business days prior to the meeting date.

Dated this the 9th day of September 2025

Maria Gonzales, City Secretary

NOTICE OF ASSISTANCE AT THE PUBLIC MEETINGS:

The City of Burnet Community Center is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact the Development Services Department at (512) 715-3215, FAX (512) 756-8560 or e-mail at lkimbler@cityofburnet.com for information or assistance.

RIGHT TO ENTER INTO EXECUTIVE SESSION:

The Burnet Historic and Preservation Board of Directors for the City of Burnet reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).



CITY OF BURNET

HISTORIC PRESERVATION BOARD

ITEM BRIEF

Meeting Date

September 15, 2025

Agenda Item

Discuss and consider action: The Historic Preservation Board of the City of Burnet will elect a President and Vice President from among its members, in accordance with the Board's bylaws.

Information

The Historic Preservation Board of the City of Burnet will elect two officers—President and Vice President—from among its members.

Candidates for officer positions are selected by the nomination and second of fellow Board members. All members are eligible to stand for any officer position. Current officers are eligible for nomination and reelection to their present position or for election to a different officer role.

Current Officers:

- President: Renee Riddell
- Vice President: Vacant

Duties of the Board officers are as follows:

- President:
 - Serves as the Executive Officer for the Board.
 - Conducts Certificate of Appropriateness hearings and regular meetings.
 - Acts as a liaison to the Development Services office, Planning and Zoning Commission, and/or the City Council as needed.
 - Signs official documents on behalf of the Board and performs other duties as may pertain to the office.
- Vice-President:
 - Presides over meetings in the absence of the President.
 - Assumes all duties and responsibilities of the President in the event of the President's absence, resignation, or death.

Recommendation

Nominate and elect a Historic Board Preservation President and Vice-President.



City of Burnet Certificate of Appropriateness Application

City of Burnet · Development Services Department · (512) 715-3206
1001 Buchanan Drive · Suite 4 · Burnet, Texas · 78611

Name of Applicant: Brandon Krause

Current Address: 400 s Main

City: Burnet **State:** Tx **Zip Code:** 78611

Primary Phone: (512) 785 - 2337

Cell Phone: (_____) _____ - _____

Email: brandon@perfectcutsinc.com

Name(s) of Property Owner(s): Seven 05 Investments LLC

Current Address: PO Box 610

City: Burnet **State:** Tx **Zip Code:** 78611

Primary Phone: (512) 785 - 2337

Cell Phone: (_____) _____ - _____

Email: same as above

Address of Property: 307 S Main

Legal Description: Lots Part of Block 3, Peter Kerr Portion, Pin 35359

Total Acreage: _____ **Number of Lots:** 1

Present Zoning: C-1 **Present Use:** storage

Certificate of Appropriateness for: Demolition of current structure due to unsafe structural integrity

The pier and beam foundation is set on rottig stumps and cannot be redone without a complete tear down of existing structure

in part due to the extreme deterioration of the flooring trusses and subfloor material. This is in turn degrading the walls and roof carrying capacity.

Applicant Signature: _____ **Date:** 8 / 19 / 25

Printed Name: Brandon Krause

Property Owner Signature: _____ **Date:** 8 / 19 / 25

Printed Name: Brandon Krause

Intake Date: ____ / ____ / ____

Received by: _____

Amount Paid: \$ _____

Cash/Check #: _____ **Receipt #:** _____

Case #: _____

MPN #: _____

HPB Date: ____ / ____ / ____



City of Burnet Certificate of Appropriateness Application – Check List

City of Burnet · Development Services Department · (512) 715-3206
1001 Buchanan Drive · Suite 4 · Burnet, Texas · 78611

Certificate of Appropriateness criteria and application procedures are outlined in City of Burnet Code of Ordinances, Secs. 22-242 through 22-248.

The following items are required for Certificate of Appropriateness application submittals:



Completed Certificate of Appropriateness Application

- Application must be signed by the property owner, or in the case of a corporation or partnership, documentation must be provided authorizing a single party to sign on behalf of the corporation or partnership



Photographs of:

- All four (4) sides of the building
- All adjacent buildings



Elevation drawings of proposed changes



Samples of materials to be used (if applicable)