



NOTICE OF MEETING OF REGULAR MEETING OF THE BURNET HISTORIC BOARD

Executive Conference Room, 301 E. Jackson Street, Burnet, TX

Wednesday, December 10, 2025 at 10:00 AM

Notice is hereby given that a **Regular Meeting of the Burnet Historic Board** will be held on **Wednesday, December 10, 2025 at 10:00 AM** located at the Executive Conference Room, 301 E. Jackson Street, Burnet, TX, at which time the following subjects will be discussed, to-wit:

This notice is posted pursuant to the Texas Government Code, Chapter §551-Open Meetings.

1. CALL TO ORDER:

2. ROLL CALL:

3. CONSENT AGENDA:

1. Approval of the November 13, 2025 Regular Meeting Minutes

4. INTRODUCE NEW MEMBERS:

1. Discuss and consider action: Certificate of Appropriateness for 308 S. Pierce: L. Kimbler
2. Discuss and consider action: Certificate of Appropriateness for 226 S. Main: L. Kimbler
3. Discuss and consider: BEDC Grant Application Review

5. REPORTS:

6. REQUESTS FOR FUTURE REPORTS:

7. ADJOURN:

I, the undersigned authority, do hereby certify that the above NOTICE OF MEETING of the governing body of the above named City, BURNET, is a true and correct copy of said NOTICE and that I posted a true and correct copy of said NOTICE on the bulletin board, in the City Hall of said City, BURNET, TEXAS, a place convenient and readily accessible to the general public at all times, and said NOTICE was posted on **December 2, 2025**, at or before **5 o'clock p.m.** and remained posted continuously for at least three full business days prior to the meeting date.

Dated this the 2nd day of December 2025

Maria Gonzales, City Secretary

NOTICE OF ASSISTANCE AT THE PUBLIC MEETINGS:

The City of Burnet Community Center is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact the Development Services Department at (512) 715-3215, FAX (512) 756-8560 or e-mail at lkimbler@cityofburnet.com for information or assistance.

RIGHT TO ENTER INTO EXECUTIVE SESSION:

The Burnet Historic and Preservation Board of Directors for the City of Burnet reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).



MINUTES OF THE BURNET HISTORIC BOARD

Notice is hereby given that a **Regular Meeting of the Burnet Historic Board** was held on the **13th day of November 2025** at **10:00 a.m.** in the Burnet City Hall Executive Conference Room, 301 E. Jackson, Burnet, at which time the following subjects will be discussed, to-wit:

This notice is posted pursuant to the Texas Government Code, Chapter §551-Open Meetings.

CALL TO ORDER:

The meeting was called to order by Crista Bromley, Board President, at 10:03 A.M.

ROLL CALL:

Present: Crista Bromley, Jessica Haile, Renee Riddell

GUESTS: Tommye Potts, Leslie Kimbler, Maria Gonzales

CONSENT AGENDA:

Board Member Renee Riddell made a motion to approve the consent agenda as presented. Board Member Jessica Haile seconded the motion. The motion passed unanimously.

ACTION ITEMS:

Discuss and consider action: Remaining portion of the limestone sidewalk: C. Bromley:

Tommy Potts, a Burnet citizen, addressed the Board regarding the historic limestone sidewalk laid in 1883. With current construction occurring in the surrounding area, Mrs. Potts expressed concern about the potential for the sidewalk to be unintentionally damaged or removed. She recommended that a plaque be installed to identify and preserve the historical significance of the sidewalk.

Board President Crista Bromley agreed that the proposal was worthwhile and stated that the request for a plaque should be presented to the City Council.

Board Member Renee Riddell made a motion to take the request for the installation of a historical plaque to City Council. Board Member Jessica Haile seconded the motion. The motion passed unanimously.

Discuss and consider: Guide for Historic District Signs: C. Bromley:

The Board discussed the guidelines created by Board President Crista Bromley. After reviewing the guidelines, the Board felt that the guide was appropriate. The requirements for the certificate

of appropriateness will be removed as it is not currently a requirement in the ordinance.

For any signs that do not meet the sign requirements, the applicant must come before the Board for approval.

Discuss and consider action: BEDC Grant Application Review:

Planning Manager Leslie Kimbler presented a BEDC grant application from Vintage Gypsy, which includes a request to install a new copper-look awning on the front of the building. The project also requires a Certificate of Appropriateness.

The Board reviewed the application for the Certificate of Appropriateness. Board Member Jessica Haile made a motion to approve the application as presented. Board Member Renee Riddell seconded the motion.

Discuss and consider: Walking Tour Guide: C. Bromley:

The Board discussed various options to modernize the Walking Tour Guide. Board President Crista Bromley has already made updates to the guide, and the discussion included potential enhancements such as incorporating QR codes, offering both print and online versions, and placing the updated guide on the City of Burnet's new website once it is launched.

- Adrienne Feild will work on adding the updated guide to the new City website.
- Maria Gonzales will obtain a quote for print options.
- Additional research will be conducted on QR code solutions to determine the most effective approach.

REQUESTS FROM BOARD FOR FUTURE REPORTS: None.

ADJOURN:

There being no further business, Board Member Renee Riddell made a motion to adjourn the meeting at 10:49 a.m. Board Member Jessica Haile seconded the motion. The motion passed unanimously.

Burnet Historic and Preservation Board

ATTEST:

Crista Bromley, Board President

Maria Gonzales, City Secretary

City of Burnet · Development Services Department · (512) 715-3206
1001 Buchanan Drive · Suite 4 · Burnet, Texas · 78611

Address of Property: 308 S Pierce Street

Legal Description: S7150 PETER KERR PORTION LOT PT OF 2 BLK 3

Total Acreage: 0.13 Number of Lots: 1

Present Zoning: _____ Present Use: Residential

Certificate of Appropriateness for: Re-roof

Property Owner Signature:  Date: 11 / 25 / 2025
Printed Name: Vicki Talley

Intake Date: ____ / ____ / ____ Received by: _____
MPN #: _____ Submitted to HPO Date: ____ / ____ / ____
HPO Determination: Yes ____ No ____
HPO Signature _____ Date: ____ / ____ / ____



City of Burnet Certificate of Appropriateness Application – Check List

City of Burnet · Development Services Department · (512) 715-3206
1001 Buchanan Drive · Suite 4 · Burnet, Texas · 78611

Certificate of Appropriateness criteria and application procedures are outlined in City of Burnet Code of Ordinances, Secs. 22-242 through 22-248.

The following items are required for Certificate of Appropriateness application submittals:

- ☐ Completed Certificate of Appropriateness Application
 - Application must be signed by the property owner, or in the case of a corporation or partnership, documentation must be provided authorizing a single party to sign on behalf of the corporation or partnership
- ☐ Photographs of:
 - All four (4) sides of the building
 - All adjacent buildings
- ☐ Elevation drawings of proposed changes
- ☐ Samples of materials to be used (if applicable)





ITEM 4-1.





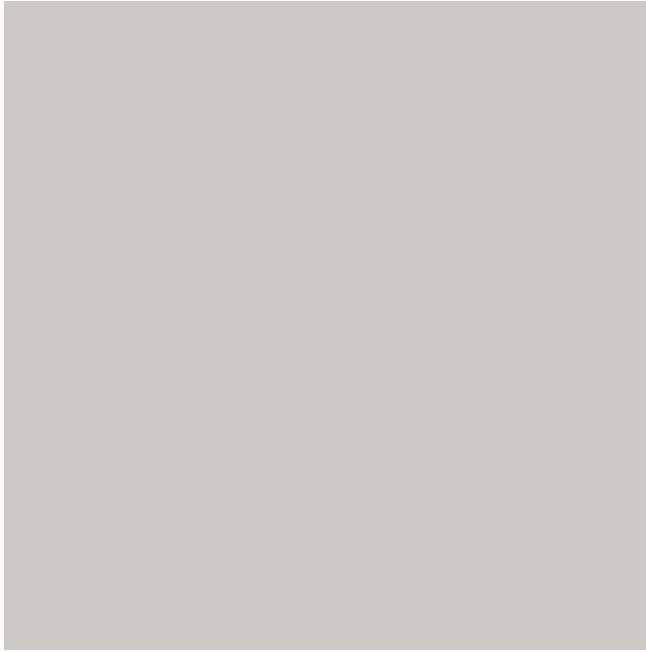








Burnet Dry Cleaners



Behr Graycloth – for the main part of the building



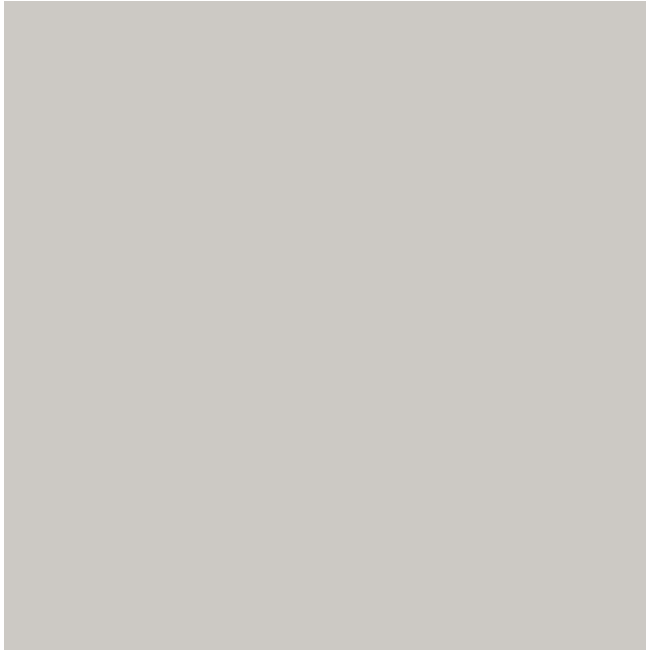


Behr - **Cracked Pepper**

Semi-gloss for the trim (currently green) and would also include the trim casings of the windows and any wood/metal that hangs down from the roof.



Burnet Dry Cleaners



Behr Graycloth – for the main part of the building





Behr - **Cracked Pepper**

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