



## NOTICE OF MEETING OF THE GOVERNING BODY OF THE CITY OF BURNET

2402 S. Water Street (Hwy 281 South, Burnet Municipal Airport) Burnet, TX

Thursday, October 24, 2024 at 5:00 PM

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Notice is hereby given that a **Special City Council Meeting** will be held by the governing body of the City of Burnet on **Thursday, October 24, 2024** at 5:00 PM in the City of Burnet Council Chambers located at 2402 S. Water Street (Hwy 281 South, Burnet Municipal Airport) Burnet, TX.

This notice is posted pursuant to the Texas Government Code, Chapter §551-Open Meetings.

The following subjects will be discussed, to wit:

Attendance By Other Elected or Appointed Officials: It is anticipated that the Burnet Economic Development Corporation Board, Planning & Zoning Commission, Historic Board, Zoning Board of Adjustment, Airport Advisory Board, Burnet Municipal Golf Course Advisory Committee, and Police Department Citizen Advisory Board members may attend the City Council Meeting at the date and time above in numbers that may constitute a quorum. Notice is hereby given that at the City Council Meeting at the date and time above, no Board or Commission action will be taken by such in attendance unless such item and action are specifically provided on a separate agenda posted subject to the Texas Open Meeting Act. This is not an agenda of an official meeting of the City Boards and Commissions, and minutes will not be taken.

1. **CALL TO ORDER:**
2. **ROLL CALL:**
3. **INVOCATION:**
4. **PLEDGES (US & TEXAS):**
5. **SPECIAL REPORTS/RECOGNITION:**
6. **CONSENT AGENDA ITEMS:** *(All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member, staff member or citizen requests removal of the item from the consent agenda for the purpose of discussion. For removal of an item, a request must be made to the Council when the Consent Agenda is opened for Council Action.)*
7. **PUBLIC HEARINGS/ACTION:**
8. **ACTION ITEMS:**
  1. Discuss and consider action: Resolution No. R2024-82: E. Belaj

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS,  
SELECTING A PROPOSAL UNDER REQUEST FOR PROPOSAL 2024-006;

AWARDING A CONTRACT TO SAID PROPOSER AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE CONTRACT ON BEHALF OF THE CITY

**9. EXECUTIVE SESSION:**

**10. RECONVENE TO REGULAR SESSION FOR POSSIBLE ACTION:**

**11. REQUESTS FROM COUNCIL FOR FUTURE REPORTS:** In accordance with Resolution R2020-28 councilmembers may request the City Manager to prepare and present future report on matters of public interest.

**12. ADJOURN:**

Dated this 17th day of October 2024

**CITY OF BURNET**

**GARY WIDEMAN, MAYOR**

I, the undersigned authority, do hereby certify that the above NOTICE OF MEETING of the governing body of the above named City, BURNET, is a true and correct copy of said NOTICE and that I posted a true and correct copy of said NOTICE on the bulletin board, in the City Hall of said City, BURNET, TEXAS, a place convenient and readily accessible to the general public at all times, and said NOTICE was posted on October 17, 2024 at or before 6 o'clock p.m. and remained posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

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Maria Gonzales, City Secretary

**NOTICE OF ASSISTANCE AT THE PUBLIC MEETINGS:**

*The City of Burnet Council Chambers is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services, such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's office (512.756.6093) at least two working days prior to the meeting. Requests for information may be emailed to the City Secretary at [citysecretary@cityofburnet.com](mailto:citysecretary@cityofburnet.com).*

**RIGHT TO ENTER INTO EXECUTIVE SESSION:**

*The City Council for the City of Burnet reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).*



## Item Brief

### Meeting Date

October 24, 2024

### Agenda Item

Discuss and consider action: Resolution No. R2024-82: E. Belaj

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, SELECTING A PROPOSAL UNDER REQUEST FOR PROPOSAL 2024-006; AWARDING A CONTRACT TO SAID PROPOSER AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE CONTRACT ON BEHALF OF THE CITY

### Information

City staff have researched the best preventative maintenance methods, such as Fog Seal. One of the references used was a 2016 study conducted by the City of Greeley, Colorado. The study involved over a dozen preventative maintenance types and materials applied to neighborhood streets. Several years later, the products were evaluated based on their appearance and performance.

Using this knowledge, City staff issued a request for street preventive maintenance bids on October 9, 2024, for 16 streets. The proposed improvements include applying a High-Density Mineral Bond to the pavement surface with at least two coats. The preventative maintenance covers more than 61,000 square yards of existing pavement, or over 18,000 linear feet of roadway, including streets such as N. Vanderveer and N. Main Street near Burnet Middle School. A detailed list of the streets is provided in the attached bid tab (See Exhibit A). The bid specifies High-Density Polymer, as it was the top-performing material in the noted study; however, bidders could propose an equal or better material for pre-approval in the bid. The advertised bid also includes an alternate for Wranglers Way, covering approximately 10,000 square yards.

The bid opening for this project took place on October 23, 2024, at 11:00 a.m.

Bids: **Holbrook Asphalt** was the bidder offering the best value to the City in the amount of **\$349,838.28**. This project was estimated to cost under \$350,000. Moreover, the contractor should complete all work by the end of the year, weather permitting. See the attached tabulated bids.

Qualification: City staff have determined that this company has successfully completed similar projects in Central Texas. The Council may accept staff's recommendation, reject all bids, or proceed with further evaluation

**Fiscal Impact**

The City has budgeted funds from the bond proceeds for this project, with an available balance of \$3.8 million.

**Recommendation**

Staff recommends the approval of Resolution No. R2024-82 to award the contract to the recommended contractor, including any added bid alternates, in the amount presented.

**RESOLUTION NO. R2024-82**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, SELECTING A PROPOSAL UNDER REQUEST FOR PROPOSAL 2024-006; AWARDING A CONTRACT TO SAID PROPOSER AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE CONTRACT ON BEHALF OF THE CITY**

**WHEREAS**, City Council authorized city staff to work on implementing a roadway maintenance program; and

**WHEREAS**, City Council authorized the City Manager or designee to evaluate the submitted proposals; and

**WHEREAS**, City staff will recommend during the Special Council meeting, a proposal submitted by a bidder be awarded the contract; and

**WHEREAS**, after considering City staff's recommendation, public testimony presented at the public meeting where this resolution was read, and the submitted proposal(s), City Council deems the proposal recommended by City staff to provide best value to the City.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF BURNET, TEXAS, AS FOLLOWS:**

**Section One. Findings.** The recitals set out above are hereby approved and incorporated herein for all purposes.

**Section Two. Approval. Selection and Award.** City Council finds and determines the following:

- The proposal submitted in response to the Request for Proposal **2024-006** is hereby the selected proposal for the **2024K Road Project**; and
- The Construction Contract attached hereto is hereby approved, with those general conditions, special conditions and related matters made part of Request for Proposal, incorporated therein by reference; and
- The aforementioned Construction Contract is awarded to **Holbrook Asphalt LLC**; including the added bid alternate and subject to the provisions set out in Section Three below.

**Section Three. Authorization.** The City Manager is hereby authorized and directed to execute an instrument substantially similar to the Construction Contract approved in Section Two, above, for a contract amount as noted in the proposal submitted and shall take such further action and execute such ancillary documents as may be reasonably necessary to facilitate the purpose of this resolution.

**Section Four. Open Meetings.** It is hereby officially found and determined that the meeting at which this resolution was passed was open to the public and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

**Section Five. Effective Date.** That this resolution shall take effect immediately upon its passage, and approval as prescribed by law.

**PASSED AND APPROVED** on this the 24<sup>th</sup> day of October 2024.

**CITY OF BURNET, TEXAS**

\_\_\_\_\_  
Gary Wideman, Mayor

**ATTEST:**

\_\_\_\_\_  
Maria Gonzales, City Secretary

ITEM 8-1. The reference indicates the controlling specification for each Pay Item. Pay Item references are from the specifications referenced in the Standard Form of Agreement, unless otherwise noted.

Contractor responsible for the validity, format, and formulas in file. PDF documents are official

PAY ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	EXTENDED PRICE
<b>GENERAL CONDITIONS &amp; PAVING</b>					
1	MOBILIZATION, BONDS & INSURANCE	1	LS	\$ 11,635.00	\$ 11,635.00
2	DIGITAL MESSAGE BOARDS	3	EA	\$ 6,625.89	\$ 6,625.89
3	TRAFFIC CONTROL	1	LS	\$ 67,508.00	\$ 67,508.00
<b>HAMILTON ST (C03)</b>					
4	FOG SEAL (HIGH DENSITY MINERAL BOND OR APPROVED EQUAL)	4,932	SY	\$ 4.10	\$ 20,221.20
<b>OAK ST (C04)</b>					
5	FOG SEAL (HIGH DENSITY MINERAL BOND OR APPROVED EQUAL)	5,780	SY	\$ 4.10	\$ 23,698.00
<b>SHERRARD ST (C05)</b>					
6	FOG SEAL (HIGH DENSITY MINERAL BOND OR APPROVED EQUAL)	8,107	SY	\$ 4.10	\$ 33,238.70
<b>7TH ST (C06)</b>					
7	FOG SEAL (HIGH DENSITY MINERAL BOND OR APPROVED EQUAL)	637	SY	\$ 4.10	\$ 2,611.70
<b>6TH ST (C07)</b>					
8	FOG SEAL (HIGH DENSITY MINERAL BOND OR APPROVED EQUAL)	1,956	SY	\$ 4.10	\$ 8,019.60
<b>5TH ST (C08)</b>					
9	FOG SEAL (HIGH DENSITY MINERAL BOND OR APPROVED EQUAL)	610	SY	\$ 4.10	\$ 2,501.00
<b>3RD ST (C09)</b>					
10	FOG SEAL (HIGH DENSITY MINERAL BOND OR APPROVED EQUAL)	5,670	SY	\$ 4.10	\$ 23,247.00
<b>N MAIN ST (C10)</b>					
11	FOG SEAL (HIGH DENSITY MINERAL BOND OR APPROVED EQUAL)	6,762	SY	\$ 4.10	\$ 27,724.20
<b>CORDER LN (C11)</b>					
12	FOG SEAL (HIGH DENSITY MINERAL BOND OR APPROVED EQUAL)	3,705	SY	\$ 4.10	\$ 15,190.50
<b>EVERGREEN CIR (C12)</b>					
13	FOG SEAL (HIGH DENSITY MINERAL BOND OR APPROVED EQUAL)	2,280	SY	\$ 4.10	\$ 9,348.00
<b>N BOUNDARY ST (C13)</b>					
14	FOG SEAL (HIGH DENSITY MINERAL BOND OR APPROVED EQUAL)	3,120	SY	\$ 4.10	\$ 12,792.00
<b>N VANDEVEER ST (C14)</b>					
15	FOG SEAL (HIGH DENSITY MINERAL BOND OR APPROVED EQUAL)	4,457	SY	\$ 4.10	\$ 18,273.70
<b>N TANNER CT (C14)</b>					
15	FOG SEAL (HIGH DENSITY MINERAL BOND OR APPROVED EQUAL)	3,065	SY	\$ 4.10	\$ 12,566.50
<b>PAVEMENT MARKINGS</b>					
16	BLUE TRAFFIC BUTTON REFLECTORS	26	EA	\$ 33.91	\$ 881.66
17	SOLID WHITE 24" x 10' THERMOPLASTIC MARKER (STOP BAR)	10	LF	\$ 26.99	\$ 269.90
18	SOLID WHITE 24" x 13' THERMOPLASTIC MARKER (STOP BAR)	90	LF	\$ 26.99	\$ 2,429.10
19	SOLID WHITE 24" x 17' THERMOPLASTIC MARKER (STOP BAR)	34	LF	\$ 26.99	\$ 917.66
20	SOLID WHITE 24" x 6' MARKER (CROSSWALK (CONTINENTAL))	30	EA	\$ 159.69	\$ 4,790.70
<b>TOTAL BASE BID (TOTAL OF ITEMS IN THE COLUMNS ABOVE)</b>				<b>\$</b>	<b>304,490.01</b>

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PAY ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	EXTENDED PRICE
<b>GENERAL CONDITIONS &amp; PAVING</b>					

**ADDED BID ALTERNATE NO. 1**

<b>GENERAL CONDITION &amp; PAVING</b>					
1	FOG SEAL (HIGH DENSITY MINERAL BOND OR APPROVED EQUAL)	10,871	SY	\$ 4.10	\$ 44,571.10
2	BLUE TRAFFIC BUTTON REFLECTORS	7	EA	\$ 33.91	\$ 237.37
17	SOLID WHITE 24" x 10' THERMOPLASTIC MARKER (STOP BAR)	20	LF	\$ 26.99	\$ 539.80
3	TRAFFIC CONTROL	0	LS	\$ -	\$ -
<b>TOTAL BID ALT. NO. 1</b>				<b>\$</b>	<b>45,348.27</b>

<b>TOTAL BASE BID INCLUDING ADDITIONAL BID ITEMS (TOTAL OF ITEMS IN THE COLUMNS ABOVE)</b>	<b>\$ 349,838.28</b>
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The total bid shall be entered in the space provided above, and shall also be entered in the space provided in the Bid Summary Sheet. All construction shall be completed per the City of Burnet's Technical Construction Standard Manual. Contractor will be required to provide insurance certificate	Payment for all Items shall be base on <b>Plans Quantity</b> , as described in <i>Measurement and Payment</i> , unless
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# STREET BID AWARD



Discuss and consider action: Resolution No. R2024-82: E. Belaj

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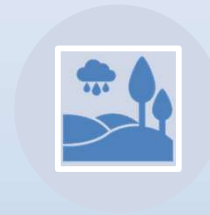
# STREET BID AWARD

## *BACKGROUND*

### TIMELINE



May 2024:  
Finished Pvmnt  
Crack Sealing



Sept 2024:  
Started Fog Seal  
Bid Drawings



Oct 6, 2024:  
Issued for Bid



Oct 23, 2024: Bid  
Opening



Nov. 2024 Start  
Fog Seal



Nov. 2024:  
Completion

# STREET BID AWARD

*BACKGROUND*

## INFORMATION

- Treat 62,000 Square yards of existing pavement.
- Or, 18,445 linear feet of road (3.5 Miles)
- North and West of Town
- Streets like N. Main, N Vanderveer, Sherard, and 3<sup>rd</sup> St.

# STREET BID AWARD

## BACKGROUND

### VICINITY MAP

2024K FOGSEAL



Google Earth



ITEM 8-1.

# STREET BID AWARD

*BACKGROUND*

## BID OPTION

2024K FOGSEAL  
WEST



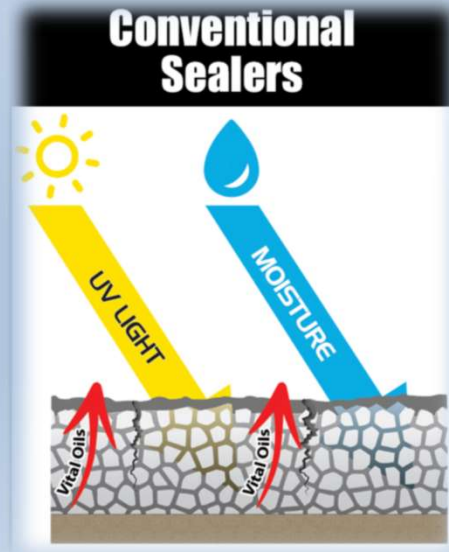
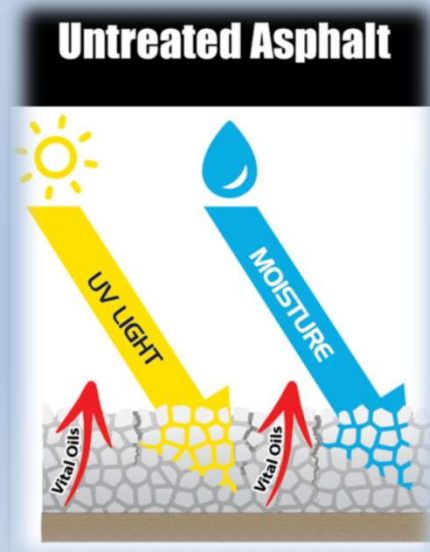
# STREET BID AWARD

## *MATERIAL*



- Used mainly by Counties and Municipalities
- Protects pavement from the elements
- Used when pavement is still in “good” condition

**High-Density Polymer:  
A type of Fog Seal**



# STREET BID AWARD

*FUNDING*

## **COST AND FUNDING**

- \$349,838.28 the cost to treat 18,445 linear feet of road.
- Funding from the 2022 Bond Proceeds \$3.8MM balance
- 5-year Manufacturer Warranty
- Each street will be done separately.
- Takes 8-hrs to cure; so street will be closed for a day.

# STREET BID AWARD

*AWARD*

Approve Resolution  
2024-82 and award the  
bid to **Holbrook Asphalt**  
in the amount of  
**\$349,838.28** to include  
added bid alternate as  
presented.

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1	MOBILIZATION, BONDS & INSURANCE	1	LS		\$ -
2	DIGITAL MESSAGE BOARDS	3	EA		\$ -
3	TRAFFIC CONTROL	1	LS		\$ -
<b>HAMILTON ST (C03)</b>					
4	FOG SEAL (HIGH DENSITY MINERAL BOND OR APPROVED EQUAL)	4,932	SY		\$ -
<b>OAK ST (C04)</b>					
5	FOG SEAL (HIGH DENSITY MINERAL BOND OR APPROVED EQUAL)	5,780	SY		\$ -
<b>SHERRARD ST (C05)</b>					
6	FOG SEAL (HIGH DENSITY MINERAL BOND OR APPROVED EQUAL)	8,107	SY		\$ -
<b>7TH ST (C06)</b>					
7	FOG SEAL (HIGH DENSITY MINERAL BOND OR APPROVED EQUAL)	637	SY		\$ -
<b>6TH ST (C07)</b>					
8	FOG SEAL (HIGH DENSITY MINERAL BOND OR APPROVED EQUAL)	1,956	SY		\$ -
<b>5TH ST (C08)</b>					
9	FOG SEAL (HIGH DENSITY MINERAL BOND OR APPROVED EQUAL)	610	SY		\$ -
<b>3RD ST (C09)</b>					
10	FOG SEAL (HIGH DENSITY MINERAL BOND OR APPROVED EQUAL)	5,670	SY		\$ -
<b>N MAIN ST (C10)</b>					
11	FOG SEAL (HIGH DENSITY MINERAL BOND OR APPROVED EQUAL)	6,762	SY		\$ -
<b>CORDER LN (C11)</b>					
12	FOG SEAL (HIGH DENSITY MINERAL BOND OR APPROVED EQUAL)	3,705	SY		\$ -
<b>EVERGREEN CIR (C12)</b>					
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