



## NOTICE OF MEETING OF THE GOVERNING BODY OF THE CITY OF BURNET

2402 S. Water Street (Hwy 281 South, Burnet Municipal Airport) Burnet, TX

Tuesday, April 22, 2025 at 6:00 PM

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Notice is hereby given that a **Regular City Council Meeting** will be held by the governing body of the City of Burnet on **Tuesday, April 22, 2025** at 6:00 PM in the City of Burnet Council Chambers located at 2402 S. Water Street (Hwy 281 South, Burnet Municipal Airport) Burnet, TX.

This notice is posted pursuant to the Texas Government Code, Chapter §551-Open Meetings.

The following subjects will be discussed, to wit:

Attendance By Other Elected or Appointed Officials: It is anticipated that the Burnet Economic Development Corporation Board, Planning & Zoning Commission, Historic Board, Zoning Board of Adjustment, Airport Advisory Board, Burnet Municipal Golf Course Advisory Committee, and Police Department Citizen Advisory Board members may attend the City Council Meeting at the date and time above in numbers that may constitute a quorum. Notice is hereby given that at the City Council Meeting at the date and time above, no Board or Commission action will be taken by such in attendance unless such item and action are specifically provided on a separate agenda posted subject to the Texas Open Meeting Act. This is not an agenda of an official meeting of the City Boards and Commissions, and minutes will not be taken.

**1. CALL TO ORDER:**

**2. ROLL CALL:**

**3. INVOCATION:**

**4. PLEDGES (US & TEXAS):**

**5. SPECIAL REPORTS/RECOGNITION:**

1. Patrick M. Goble Post 974 of the American Legion: Mike Janto - Post 974 Judge Advocate

2. Chamber of Commerce Quarterly Report: A. McKee

3. Municipal Court Quarterly Report: H. Sutton

4. Monthly Financial Report: P. Langford

**6. CONSENT AGENDA ITEMS:** *(All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member, staff member or citizen requests removal of the item from the consent agenda for the purpose of discussion. For removal of an item, a request must be made to the Council when the Consent Agenda is opened for Council Action.)*

1. Approval of the April 8, 2025 Council Workshop Minutes

**7. PUBLIC HEARINGS/ACTION:**

1. Public hearing and action: Ordinance No. 2025-18: L. Kimbler

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, PROVIDING FOR THE VOLUNTARY EXTENSION OF THE CITY LIMITS OF THE CITY OF BURNET, TEXAS BY THE ANNEXATION OF CERTAIN CITY OWNED LAND LOCATED NEAR THE EASTERN TERMINUS OF WOFFORD DRIVE; AMENDING THE OFFICIAL CITY LIMITS MAP OF THE CITY OF BURNET TO REFLECT THE VOLUNTARY ANNEXATION OF THE AREA DESCRIBED HEREIN; AND PRESCRIBING AN EFFECTIVE DATE

Staff Presentation

Public Hearing

Discuss and consider action

**8. ACTION ITEMS:**

1. Discuss and consider action: Resolution No. R2025-29: L. Kimbler

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, APPROVING AN EXCEPTION TO THE CODE OF ORDINANCES, SECTION 118-62 – LANDSCAPING, FOR THE CASEY’S GAS STATION TO BE LOCATED AT 404 NORTH WATER STREET

2. Discuss and consider action: Resolution No. R2025-30: L. Kimbler

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AUTHORIZING THE PAYMENT OF A FEE IN LIEU OF TREE PRESERVATION/MITIGATION FOR DELAWARE SPRINGS SUBDIVISION, SECTION 25

3. Discuss and consider action: Resolution No. R2025-31: L. Kimbler

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AUTHORIZING THE RELEASE AND TERMINATION OF A WASTEWATER UTILITY EASEMENT RECORDED IN VOLUME 3, PAGES 77 & 78 OF THE PUBLIC RECORDS OF THE COUNTY CLERK OF BURNET COUNTY, TEXAS

4. Discuss and consider action: Appointment of members to the City of Burnet Planning and Zoning Commission: L. Kimbler

5. Discuss and consider action: Resolution No. R2025-32: D. Vaughn

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, APPROVING THE FIRST AMENDMENT TO THE BYLAWS OF THE BURNET ECONOMIC DEVELOPMENT CORPORATION; PROVIDING FOR AN EFFECTIVE DATE

6. Discuss and consider action: Second Amendment to Conference Center HOT Funding Agreement between the City of Burnet and TEKMAK Burnet QOZB Hotel, LP: D. Vaughn

7. Discuss and consider action: Purchase of a new wide-area mower for Delaware Springs Golf Course: T. Nash

8. Discuss and consider action: Ordinance No. 2025-19: T. Nash

AN ORDINANCE OF THE CITY COUNCIL OF BURNET, TEXAS, AMENDING THE CITY CODE OF ORDINANCES SECTION 74-38 ENTITLED "GOLF COURSE RATES"; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE

9. Discuss and consider action: Purchase of a 2025 John Deere 5075E Cab Utility Tractor with loader attachment: T. Mercer

10. Discuss and consider action: Resolution No. R2025-28: E. Belaj

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, SELECTING A PROPOSAL UNDER REQUEST FOR PROPOSAL 2025-003; AWARDING A CONTRACT TO SAID PROPOSER AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE CONTRACT ON BEHALF OF THE CITY

**9. EXECUTIVE SESSION:**

**10. RECONVENE TO REGULAR SESSION FOR POSSIBLE ACTION:**

**11. REQUESTS FROM COUNCIL FOR FUTURE REPORTS:** In accordance with Resolution R2020-28 councilmembers may request the City Manager to prepare and present future report on matters of public interest.

**12. ADJOURN:**

Dated this 17th day of April 2025

**CITY OF BURNET**

**GARY WIDEMAN, MAYOR**

I, the undersigned authority, do hereby certify that the above NOTICE OF MEETING of the governing body of the above named City, BURNET, is a true and correct copy of said NOTICE and that I posted a true and correct copy of said NOTICE on the bulletin board, in the City Hall of said City, BURNET, TEXAS, a place convenient and readily accessible to the general public at all times, and said NOTICE was posted on April 17, 2025 at or before 6 o'clock p.m. and remained posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

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Maria Gonzales, City Secretary

**NOTICE OF ASSISTANCE AT THE PUBLIC MEETINGS:**

*The City of Burnet Council Chambers is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services, such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's office (512.756.6093) at least two*

working days prior to the meeting. Requests for information may be emailed to the City Secretary at [citysecretary@cityofburnet.com](mailto:citysecretary@cityofburnet.com).

**RIGHT TO ENTER INTO EXECUTIVE SESSION:**

The City Council for the City of Burnet reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

# Updates



**HELLO!**

*New Members!*

New Members (Feb-Apr)

Reeves Accounting Solutions

Miss Vickie's Catering

Blue Springs Pool & Construction

Naomi Jane's Med Spa

The Potty Shop

Women's Veterans Alliance

Patterson Properties

Big Easy Saloon

Moore Freezie Treats

Nexwaste

Clean Smart Home Cleaning

Flee's Antique Market

Simply Gifted

Popcorn Paradise Kettle Corn

Sabrina Jordan – Keller Williams

# AWARDS BANQUET

Celebrating some of the people and  
businesses that make Burnet special



Saturday  
March 1



Burnet  
Community  
Center



# Coffee & Conversation

**February**



**March**



**April**





# Membership Luncheon

## February



## March

A flyer for a marketing workshop. The background is purple. At the top left, it says 'CREATE MARKETING LIKE A ROCKSTAR' in white. To the right is the 'SANTOSHA SOLUTIONS' logo. Below the title, there are two paragraphs of text: 'Learn how to create stunning visuals effortlessly with Canva.' and 'Elevate your design skills from essential to more advanced features.' Below that is 'Burnet Chamber of Commerce' and 'Tuesday, March 11, 2025'. At the bottom left is a circular photo of Carolyn Cummins. At the bottom right is her name and 'Santosh Solutions'. The central graphic shows a hand holding a smartphone with a purple megaphone over it, surrounded by social media icons like a heart, a share icon, and a notification bell.

# Ribbon Cuttings

Simply Gifted



**Flee's**  
Antique Market  
500 BUCHANAN DR. BURNET, TX. (512) 756-4180

**BURNET**  
CHAMBER OF COMMERCE

*Ribbon*  
**Cutting**

THURSDAY  
04.17.2025  
11:30AM

**Flee's Antique Market**  
500 Buchanan Dr.  
Burnet, TX 78611



**42ND ANNUAL**  
**Bluebonnet Festival**  
**UPDATES FOR 2025!**

**Whiskey Garden**  
MOVED TO THE 'CITY LOT' ON THE CORNER OF JACKSON & PIERCE  
SPONSORED BY: SIPS ON SECOND

**Indoor Biergarten**  
ICE COLD BEER, DAIQUIRS FROM THIRSTY PENGUIN, INDOOR SEATING & LIVE MUSIC!  
SPONSORED BY: GENERATOR SUPERCENTER  
STAGE SPONSORED BY: KNIFE RIVER

**Arts & Crafts**  
WE'VE ADDED ADDITIONAL VENDORS & LIVE MUSIC DOWN VANDEVEER STREET!  
STAGE SPONSORED BY: KNIFE RIVER

**Carnival**  
THE CARNIVAL IS STILL LOCATED ON EAST JACKSON STREET!

**Burnet Gunfighters**  
RETURNING!



# ***Pet Parade***

# Saturday Morning



# Lonestar



## Concert Visitors

2025: 5650

2024: 4100 (Kolby Cooper)

2023: 5137 (Casey Donahew)



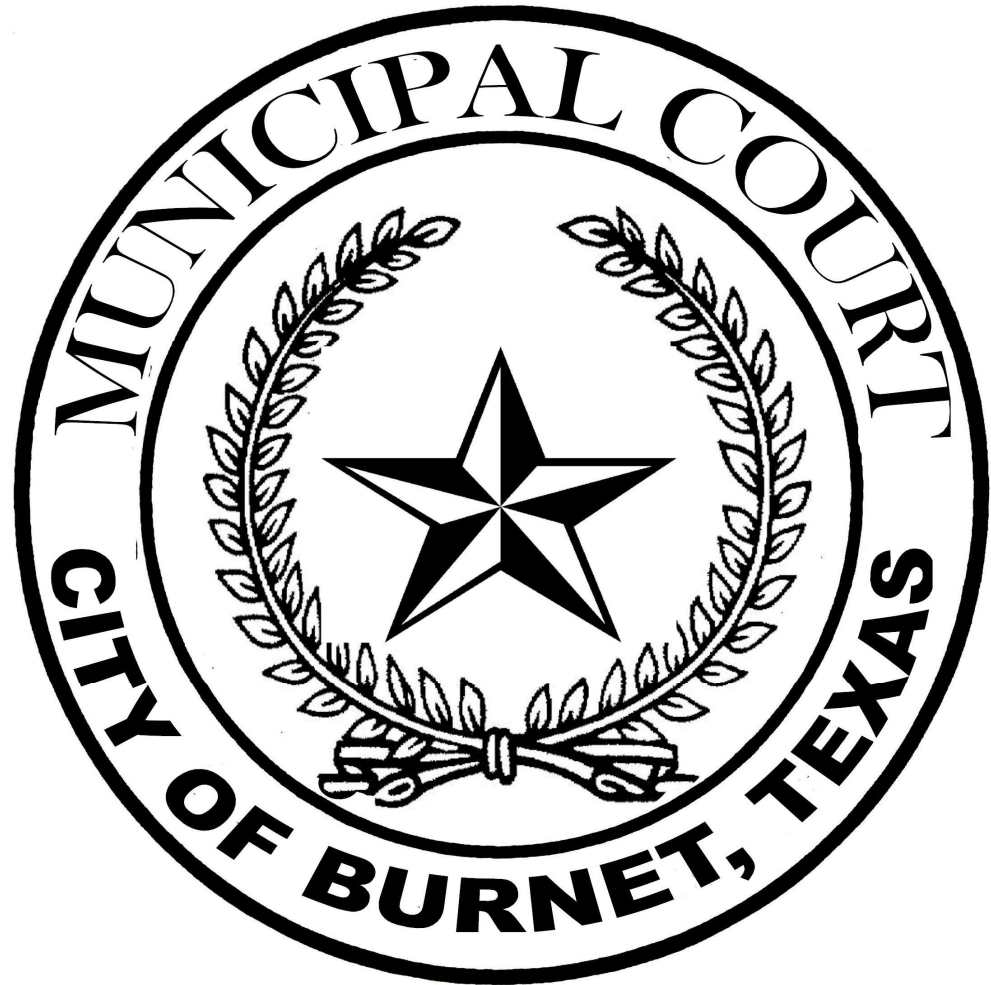
## Attendance

Visitors: 33.5k

Visits: 44.5k

Avg. dwell time: 115 minutes

Burnet  
Municipal  
Court  
Quarterly  
Report





# QUARTER TOTALS (JAN-MARCH)

## New cases filed: 304

- Traffic – 263
- Non-Traffic – 25
- City Ordinance – 16
  - 8 issued by CE
  - 6 issued by PD/ACO
  - 2 citizen complaints/ACO

Cases cleared: 319

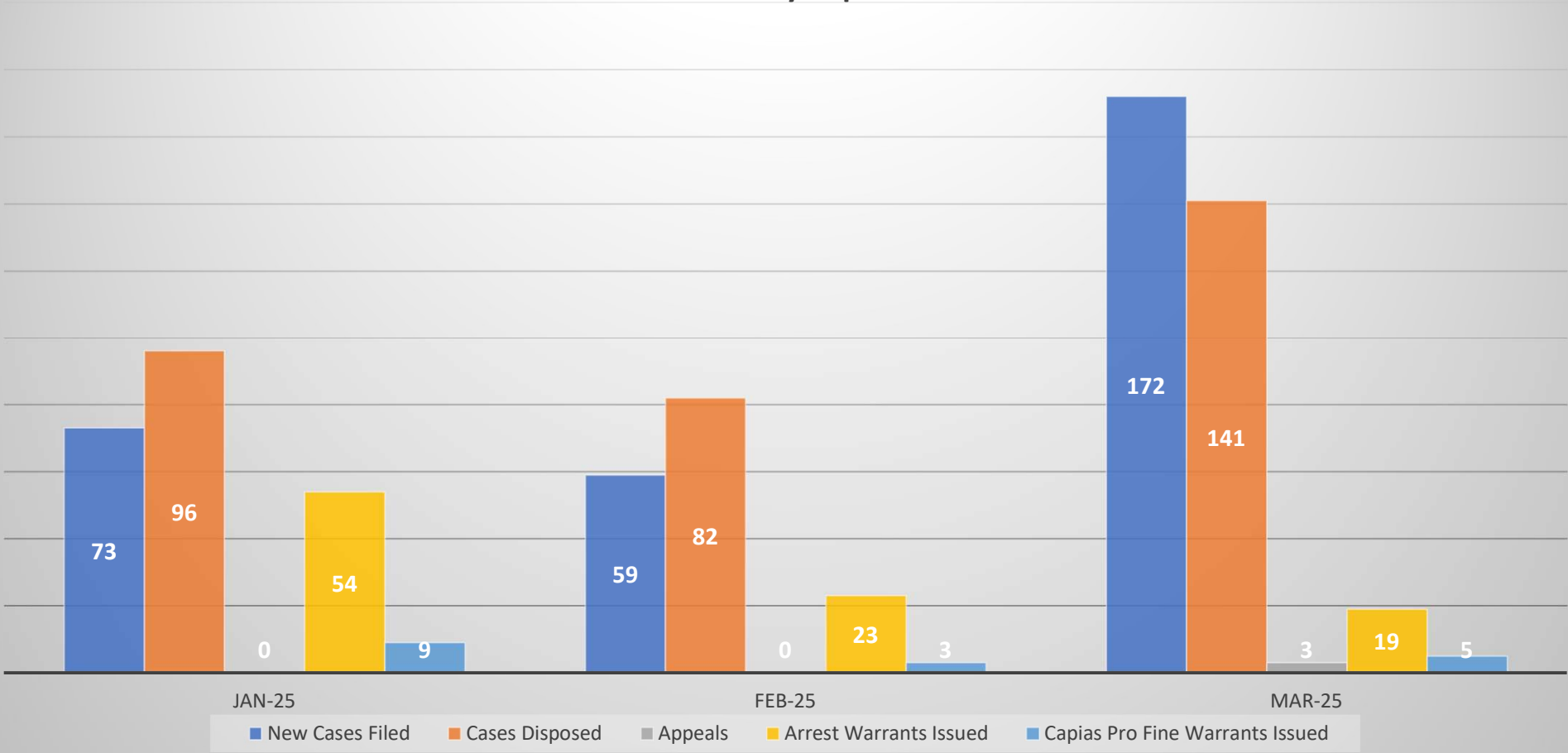
Clearance rate: 104%

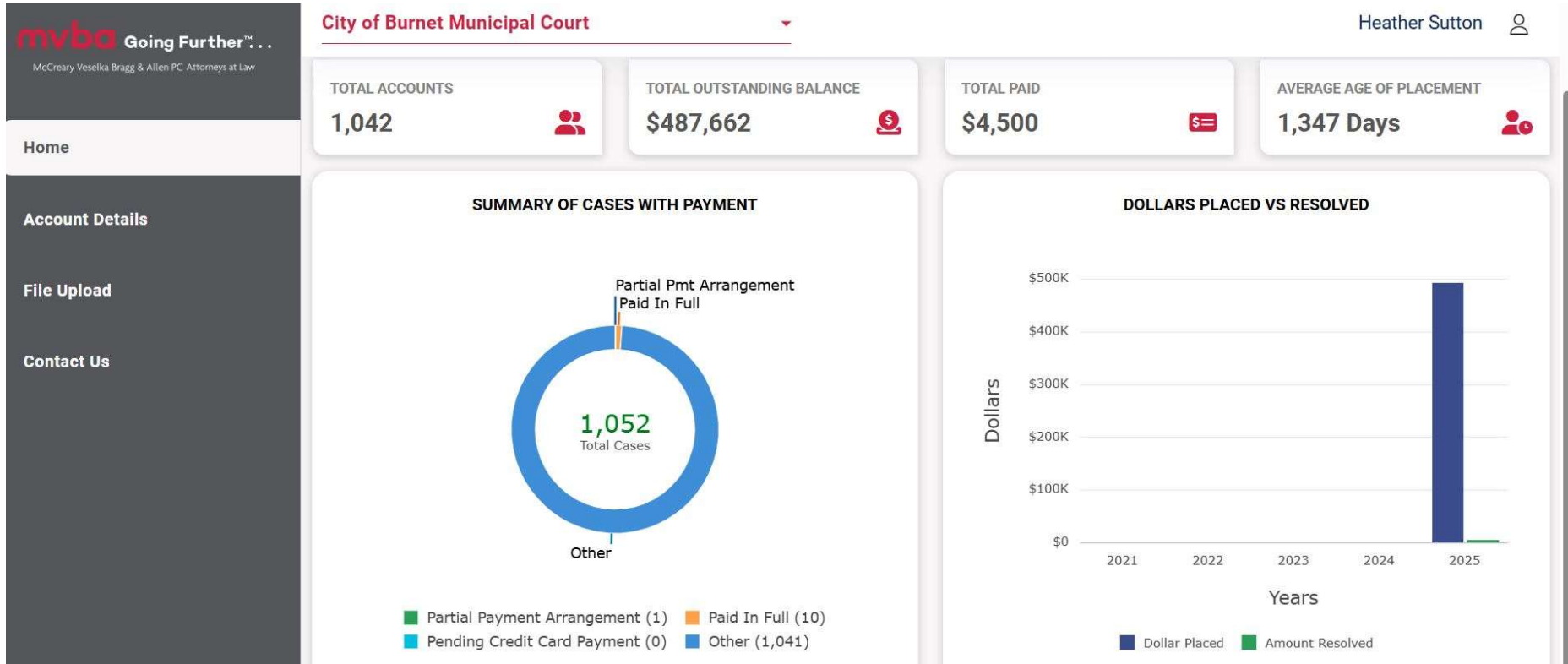
Appeals: 3 Without Trial

Arrest Warrants – 96

CPF Warrants – 17

### Burnet Municipal Court Quarterly Report





# What we've Accomplished!

Submitted all cases currently in collections over to MVBA for processing.



# What We've Accomplished

Completed our traffic safety coloring contest activity with Burnet CISD.

## What We've Accomplished

- Municipal Court personnel attended the annual Municipal Traffic Safety Initiative Conference (MTSI) in Waco.
- The goal of this conference is to bring together court personnel from across Texas to share knowledge, develop outreach strategies, and promote safer driving habits in their communities.
- Members received training on multiple facets of traffic safety to include: child safety seats, commercial vehicle enforcement, and self-driving car technology.





# What We've Accomplished

- At the MTSI conference, the Burnet Municipal Court was recognized with the new applicant award for bringing the RED Program to the Burnet area and their successful outreach efforts with the local youth.
- This is the first time the Burnet Municipal Court has participated in the MTSI Award program.

# Looking Ahead!

- The Burnet Municipal Court will be hosting the next RED program on Saturday, April 26, 2025, at 10:00 am.
- Special guest speaker: Brandon Willard
- Received the Victim Services Division “Pathfinder” Award at the 2008 Governor’s Criminal Justice Volunteer Service Awards





**Reality Education for Drivers  
- The RED Program -**

**The RED TEAM Is Returning To Burnet  
To Save More Young Lives In Our Area!**

**Saturday, April 26th, 2025 • 10:00am-2:30pm**  
**Burnet City Council Chambers/Court**  
**2402 S. Water Street • Burnet, TX • 78611**

- This **FREE** and impactful program works to develop healthy attitudes so young drivers will make better choices when getting behind the wheel and while on the roads - all to ultimately save lives!
- In-Person Educators focus Traffic Safety & Injury Prevention efforts on the Five Highest Risk Factors Among Young Drivers:  
**Speeding - Impairments - Distracted & Drowsy Driving - Seatbelt Misuse**
  - The class is open to Young Drivers & Experienced Drivers as well.
    - The one-day, **FREE** class is conducted live and in-person.

**SEATING IS LIMITED & ADVANCED REGISTRATION IS REQUIRED!**

Participants attending the program in its entirety receive a “Certificate of Completion” that may be presented for community service hours credit and possible insurance premium discounts.

**For More RED Program Information and/or To Pre-Register:  
Contact RED Program Specialist Mary Jo Prince  
at 979-321-5225 or [maryjo.prince@ag.tamu.edu](mailto:maryjo.prince@ag.tamu.edu)**






Questions?





# Municipal Courts

## Activity Detail

### January 1, 2025 to January 31, 2025

**100.0 Percent Reporting Rate**  
**1 Reports Received Out of a Possible 1**

**Court: Burnet**

CRIMINAL CASES							
	Traffic Misdemeanors			Non-Traffic Misdemeanors			
	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance	Total
<b>Cases Pending 1/1/2025:</b>							
<i>Active Cases</i>	281	0	0	17	28	21	347
<i>Inactive Cases</i>	876	0	0	48	72	5	1,001
Docket Adjustments	0	0	0	0	0	0	0
<b>Cases Added:</b>							
New Cases Filed	47	0	0	5	9	12	73
Cases Reactivated	16	0	0	1	0	0	17
All Other Cases Added	0	0	0	0	0	0	0
<b>Total Cases on Docket</b>	<b>344</b>	<b>0</b>	<b>0</b>	<b>23</b>	<b>37</b>	<b>33</b>	<b>437</b>
<b>Dispositions:</b>							
Dispositions Prior to Court Appearance or Trial:							
Uncontested Dispositions	61	0	0	4	5	3	73
Dismissed by Prosecution	0	0	0	0	0	0	0
Total Dispositions Prior to Court Appearance or Trial	61	0	0	4	5	3	73
Dispositions at Court Appearance or Trial:							
Convictions:							
<i>Guilty Plea or Nolo Contendere</i>	0	0	0	0	0	0	0
<i>By the Court</i>	0	0	0	0	0	0	0
<i>By the Jury</i>	0	0	0	0	0	0	0
Acquittals:							
<i>By the Court</i>	0	0	0	0	0	0	0
<i>By the Jury</i>	0	0	0	0	0	0	0
Dismissed by Prosecution	0	0	0	0	0	0	0
Total Dispositions at Court Appearance or Trial	0	0	0	0	0	0	0
Compliance Dismissals:							
After Driver Safety Course	2	---	---	---	---	---	2
After Deferred Disposition	10	0	0	2	3	0	15
After Teen Court	0	0	0	0	0	0	0
After Tobacco Awareness Course	---	---	---	---	0	---	0
After Treatment for Chemical Dependency	---	---	---	0	0	---	0
After Proof of Financial Responsibility	1	---	---	---	---	---	1
All Other Transportation Code Dismissals	5	0	0	0	0	0	5
Total Compliance Dismissals	18	0	0	2	3	0	23
All Other Dispositions	0	0	0	0	0	0	0
<b>Total Cases Disposed</b>	<b>79</b>	<b>0</b>	<b>0</b>	<b>6</b>	<b>8</b>	<b>3</b>	<b>96</b>
<b>Cases Placed on Inactive Status</b>	<b>52</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>5</b>	<b>0</b>	<b>58</b>
<b>Cases Pending 1/31/2025:</b>							
<i>Active Cases</i>	213	0	0	16	24	30	283
<i>Inactive Cases</i>	912	0	0	48	77	5	1,042
<b>Show Cause and Other Required Hearings Held</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>11</b>
<b>Cases Appealed:</b>							
After Trial	0	0	0	0	0	0	0
Without Trial	0	0	0	0	0	0	0

ITEM 5-3.

Municipal Courts
Activity Detail
January 1, 2025 to January 31, 2025
100.0 Percent Reporting Rate
1 Reports Received Out of a Possible 1
Court: Burnet

Table with 2 main sections: CIVIL/ADMINISTRATIVE CASES and JUVENILE/MINOR ACTIVITY. Each section has a 'Total' column on the right. Rows include categories like 'Cases Pending 1/1/2025', 'Cases Added', 'Dispositions', and 'Cases Placed on Inactive Status'.

ITEM 5-3.

**Municipal Courts**  
**Activity Detail**  
**January 1, 2025 to January 31, 2025**  
**100.0 Percent Reporting Rate**  
**1 Reports Received Out of a Possible 1**  
**Court: Burnet**

ADDITIONAL ACTIVITY		
	Number Given	Number Requests for Counsel
Magistrate Warnings:		
<i>Class C Misdemeanors</i> .....	0	--
<i>Class A and B Misdemeanors</i> .....	0	0
<i>Felonies</i> .....	0	0
		<b>Total</b>
Arrest Warrants Issued:		
<i>Class C Misdemeanors</i> .....		54
<i>Class A and B Misdemeanors</i> .....		0
<i>Felonies</i> .....		0
Capiases Pro Fine Issued .....		9
Search Warrants Issued .....		0
Warrants for Fire, Health and Code Inspections Filed .....		0
Examining Trials Conducted .....		0
Emergency Mental Health Hearings Held .....		0
Magistrate's Orders for Emergency Protection Issued .....		0
Magistrate's Orders for Ignition Interlock Device Issued .....		0
All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond .....		0
Driver's License Denial, Revocation or Suspension Hearings Held .....		0
Disposition of Stolen Property Hearings Held .....		0
Peace Bond Hearings Held .....		0
Cases in Which Fine and Court Costs Satisfied by Community Service:		
<i>Partial Satisfaction</i> .....		0
<i>Full Satisfaction</i> .....		0
Cases in Which Fine and Court Costs Satisfied by Jail Credit .....		9
Cases in Which Fine and Court Costs Waived for Indigency .....		0
Amount of Fines and Court Costs Waived for Indigency .....		\$ 0
Fines, Court Costs and Other Amounts Collected:		
<i>Kept by City</i> .....		\$ 19,248
<i>Remitted to State</i> .....		\$ 5,824
<i>Total</i> .....		\$ 25,073

# Municipal Courts Activity Detail

February 1, 2025 to February 28, 2025

**100.0 Percent Reporting Rate**  
**1 Reports Received Out of a Possible 1**

**Court: Burnet**

CRIMINAL CASES							
	Traffic Misdemeanors			Non-Traffic Misdemeanors			
	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance	Total
<b>Cases Pending 2/1/2025:</b>							
<i>Active Cases</i>	208	0	0	16	23	30	277
<i>Inactive Cases</i>	912	0	0	48	78	5	1,043
Docket Adjustments	0	0	0	0	0	0	0
<b>Cases Added:</b>							
New Cases Filed	54	0	0	1	3	1	59
Cases Reactivated	37	0	0	0	6	0	43
All Other Cases Added	0	0	0	0	0	0	0
<b>Total Cases on Docket</b>	<b>299</b>	<b>0</b>	<b>0</b>	<b>17</b>	<b>32</b>	<b>31</b>	<b>379</b>
<b>Dispositions:</b>							
Dispositions Prior to Court Appearance or Trial:							
Uncontested Dispositions	58	0	0	0	10	3	71
Dismissed by Prosecution	0	0	0	0	0	1	1
Total Dispositions Prior to Court Appearance or Trial	58	0	0	0	10	4	72
Dispositions at Court Appearance or Trial:							
Convictions:							
<i>Guilty Plea or Nolo Contendere</i>	0	0	0	0	0	0	0
<i>By the Court</i>	0	0	0	0	0	0	0
<i>By the Jury</i>	0	0	0	0	0	0	0
Acquittals:							
<i>By the Court</i>	0	0	0	0	0	0	0
<i>By the Jury</i>	0	0	0	0	0	0	0
Dismissed by Prosecution	0	0	0	0	0	0	0
Total Dispositions at Court Appearance or Trial	0	0	0	0	0	0	0
Compliance Dismissals:							
After Driver Safety Course	1	---	---	---	---	---	1
After Deferred Disposition	5	0	0	0	2	0	7
After Teen Court	0	0	0	0	0	0	0
After Tobacco Awareness Course	---	---	---	---	0	---	0
After Treatment for Chemical Dependency	---	---	---	0	0	---	0
After Proof of Financial Responsibility	0	---	---	---	---	---	0
All Other Transportation Code Dismissals	2	0	0	0	0	0	2
Total Compliance Dismissals	8	0	0	0	2	0	10
All Other Dispositions	0	0	0	0	0	0	0
<b>Total Cases Disposed</b>	<b>66</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12</b>	<b>4</b>	<b>82</b>
<b>Cases Placed on Inactive Status</b>	<b>22</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>3</b>	<b>2</b>	<b>28</b>
<b>Cases Pending 2/28/2025:</b>							
<i>Active Cases</i>	211	0	0	16	17	25	269
<i>Inactive Cases</i>	897	0	0	49	75	7	1,028
<b>Show Cause and Other Required Hearings Held</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>13</b>
<b>Cases Appealed:</b>							
After Trial	0	0	0	0	0	0	0
Without Trial	0	0	0	0	0	0	0

ITEM 5-3.

Municipal Courts
Activity Detail
February 1, 2025 to February 28, 2025
100.0 Percent Reporting Rate
1 Reports Received Out of a Possible 1
Court: Burnet

Table with 2 main sections: CIVIL/ADMINISTRATIVE CASES and JUVENILE/MINOR ACTIVITY. Each section has a 'Total' column on the right. Rows include categories like 'Cases Pending 2/1/2025', 'Cases Added', 'Dispositions', and 'Cases Placed on Inactive Status'.

**Municipal Courts**  
**Activity Detail**  
**February 1, 2025 to February 28, 2025**  
**100.0 Percent Reporting Rate**  
**1 Reports Received Out of a Possible 1**  
**Court: Burnet**

ADDITIONAL ACTIVITY		
	Number Given	Number Requests for Counsel
Magistrate Warnings:		
<i>Class C Misdemeanors</i> .....	0	---
<i>Class A and B Misdemeanors</i> .....	0	0
<i>Felonies</i> .....	0	0
		<b>Total</b>
Arrest Warrants Issued:		
<i>Class C Misdemeanors</i> .....		23
<i>Class A and B Misdemeanors</i> .....		0
<i>Felonies</i> .....		0
Capiases Pro Fine Issued .....		3
Search Warrants Issued .....		0
Warrants for Fire, Health and Code Inspections Filed .....		0
Examining Trials Conducted .....		0
Emergency Mental Health Hearings Held .....		0
Magistrate's Orders for Emergency Protection Issued .....		0
Magistrate's Orders for Ignition Interlock Device Issued .....		0
All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond .....		0
Driver's License Denial, Revocation or Suspension Hearings Held .....		0
Disposition of Stolen Property Hearings Held .....		0
Peace Bond Hearings Held .....		0
Cases in Which Fine and Court Costs Satisfied by Community Service:		
<i>Partial Satisfaction</i> .....		0
<i>Full Satisfaction</i> .....		2
Cases in Which Fine and Court Costs Satisfied by Jail Credit .....		7
Cases in Which Fine and Court Costs Waived for Indigency .....		5
Amount of Fines and Court Costs Waived for Indigency .....		\$ 1,459
Fines, Court Costs and Other Amounts Collected:		
<i>Kept by City</i> .....		\$ 17,007
<i>Remitted to State</i> .....		\$ 5,293
<i>Total</i> .....		\$ 22,301

# Municipal Courts Activity Detail

March 1, 2025 to March 31, 2025

**100.0 Percent Reporting Rate**  
**1 Reports Received Out of a Possible 1**

## Court: Burnet

CRIMINAL CASES							
	Traffic Misdemeanors			Non-Traffic Misdemeanors			
	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance	Total
<b>Cases Pending 3/1/2025:</b>							
<i>Active Cases</i>	211	0	0	16	17	25	269
<i>Inactive Cases</i>	897	0	0	49	74	7	1,027
Docket Adjustments	0	0	0	0	0	0	0
<b>Cases Added:</b>							
New Cases Filed	162	0	0	1	6	3	172
Cases Reactivated	50	0	0	5	2	2	59
All Other Cases Added	0	0	0	0	0	0	0
<b>Total Cases on Docket</b>	<b>423</b>	<b>0</b>	<b>0</b>	<b>22</b>	<b>25</b>	<b>30</b>	<b>500</b>
<b>Dispositions:</b>							
Dispositions Prior to Court Appearance or Trial:							
Uncontested Dispositions	64	0	0	4	5	3	76
Dismissed by Prosecution	34	0	0	3	0	2	39
Total Dispositions Prior to Court Appearance or Trial	98	0	0	7	5	5	115
Dispositions at Court Appearance or Trial:							
Convictions:							
<i>Guilty Plea or Nolo Contendere</i>	0	0	0	1	0	0	1
<i>By the Court</i>	0	0	0	0	0	0	0
<i>By the Jury</i>	0	0	0	0	0	0	0
Acquittals:							
<i>By the Court</i>	0	0	0	0	0	0	0
<i>By the Jury</i>	0	0	0	0	0	0	0
Dismissed by Prosecution	0	0	0	0	0	0	0
Total Dispositions at Court Appearance or Trial	0	0	0	1	0	0	1
Compliance Dismissals:							
After Driver Safety Course	4	---	---	---	---	---	4
After Deferred Disposition	8	0	0	2	0	0	10
After Teen Court	0	0	0	0	0	0	0
After Tobacco Awareness Course	---	---	---	---	0	---	0
After Treatment for Chemical Dependency	---	---	---	0	0	---	0
After Proof of Financial Responsibility	2	---	---	---	---	---	2
All Other Transportation Code Dismissals	9	0	0	0	0	0	9
Total Compliance Dismissals	23	0	0	2	0	0	25
All Other Dispositions	0	0	0	0	0	0	0
<b>Total Cases Disposed</b>	<b>121</b>	<b>0</b>	<b>0</b>	<b>10</b>	<b>5</b>	<b>5</b>	<b>141</b>
<b>Cases Placed on Inactive Status</b>	<b>29</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>3</b>	<b>0</b>	<b>34</b>
<b>Cases Pending 3/31/2025:</b>							
<i>Active Cases</i>	273	0	0	10	17	25	325
<i>Inactive Cases</i>	876	0	0	46	75	5	1,002
<b>Show Cause and Other Required Hearings Held</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>11</b>
<b>Cases Appealed:</b>							
After Trial	0	0	0	0	0	0	0
Without Trial	1	0	0	0	1	1	3

ITEM 5-3.

Municipal Courts
Activity Detail
March 1, 2025 to March 31, 2025
100.0 Percent Reporting Rate
1 Reports Received Out of a Possible 1
Court: Burnet

Table with 2 columns: Description and Total. Section: CIVIL/ADMINISTRATIVE CASES. Rows include: Cases Pending 3/1/2025 (Active, Inactive, Docket Adjustments), Cases Added (New, Reactivated, All Other), Total Cases on Docket, Dispositions (Uncontested, Default, Agreed, Trial, Dismissed, All Other), Total Cases Disposed, Cases Placed on Inactive Status, Cases Pending 3/31/2025 (Active, Inactive), Cases Appealed (After, Without Trial).

Table with 2 columns: Description and Total. Section: JUVENILE/MINOR ACTIVITY. Rows include: Transportation Code Cases Filed, Non-Driving Alcoholic Beverage Code Cases Filed, Driving Under the Influence of Alcohol Cases Filed, Drug Paraphernalia Cases Filed, Tobacco Cases Filed, Truant Conduct Cases Filed, Education Code (Except Failure to Attend) Cases Filed, Violation of Local Daytime Curfew Ordinance Cases Filed, All Other Non-Traffic Fine-Only Cases Filed, Transfer to Juvenile Court (Mandatory, Discretionary), Accused of Contempt and Referred to Juvenile Court, Held in Contempt by Criminal Court, Juvenile Statement Magistrate Warning (Warnings Administered, Statements Certified), Detention Hearings Held, Orders for Non-Secure Custody Issued, Parent Contributing to Nonattendance Cases Filed.



ITEM 5-3.

Municipal Courts
Activity Detail
March 1, 2025 to March 31, 2025
100.0 Percent Reporting Rate
1 Reports Received Out of a Possible 1
Court: Burnet

Table with columns: Description, Number Given, Number Requests for Counsel. Includes categories like Magistrate Warnings, Arrest Warrants Issued, Capiases Pro Fine Issued, Search Warrants Issued, etc.



## Reality Education for Drivers

### - The RED Program -

### The RED TEAM Is Returning To Burnet To Save More Young Lives In Our Area!

Saturday, April 26th, 2025 • 10:00am-2:30pm

Burnet City Council Chambers/Court

2402 S. Water Street • Burnet, TX • 78611

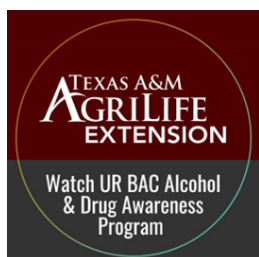
- This **FREE** and impactful program works to develop healthy attitudes so young drivers will make better choices when getting behind the wheel and while on the roads - all to ultimately save lives!
- In-Person Educators focus Traffic Safety & Injury Prevention efforts on the Five Highest Risk Factors Among Young Drivers:  
**Speeding - Impairments - Distracted & Drowsy Driving - Seatbelt Misuse**
- The class is open to Young Drivers & Experienced Drivers as well.
  - The one-day, **FREE** class is conducted live and in-person.

**SEATING IS LIMITED & ADVANCED REGISTRATION IS REQUIRED!**

*Participants attending the program in its entirety receive a "Certificate of Completion" that may be presented for community service hours credit and possible insurance premium discounts.*

**For More RED Program Information and/or To Pre-Register:**

**Contact RED Program Specialist Mary Jo Prince  
at 979-321-5225 or [maryjo.prince@ag.tamu.edu](mailto:maryjo.prince@ag.tamu.edu)**



ITEM 5-4.



# City of Burnet Financial Report

City Council  
Regular Meeting

April 22, 2025

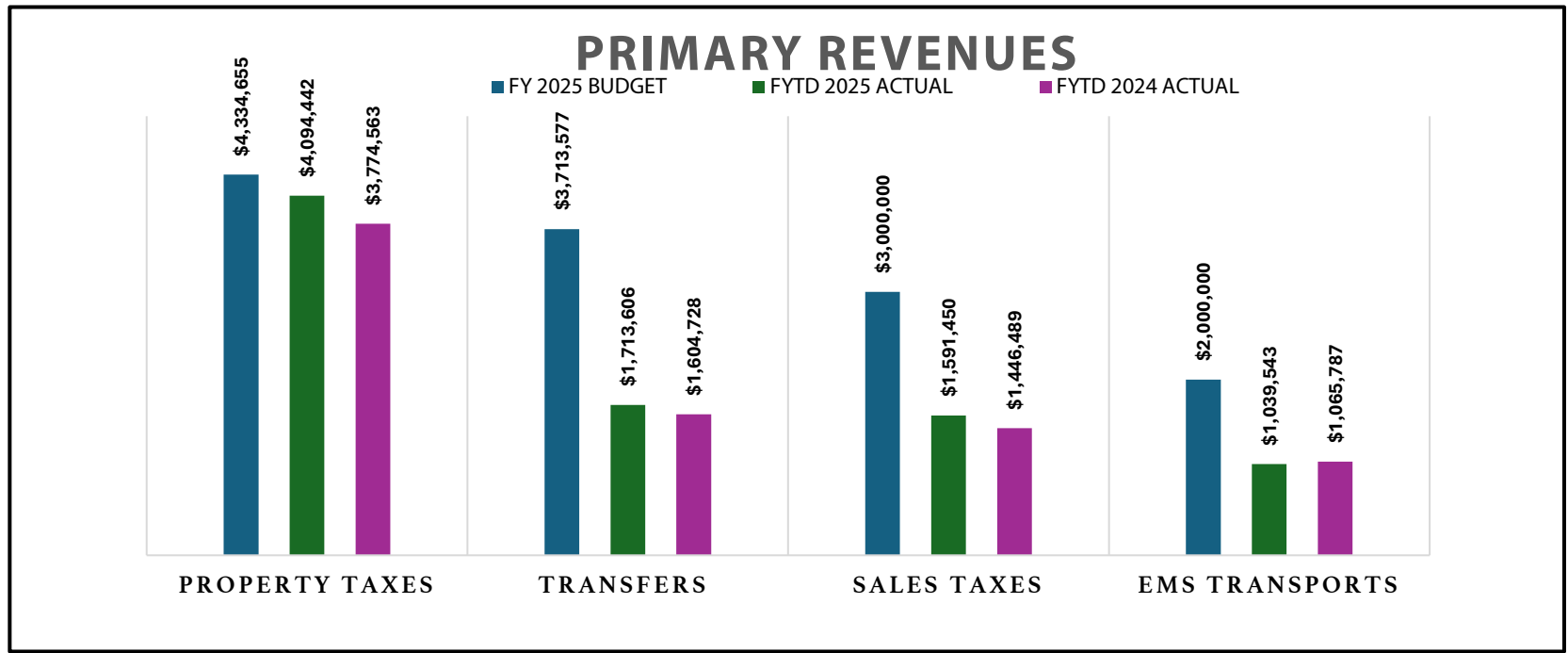
FYTD March 31, 2025



City of Burnet  
Financial Report  
FYTD March 2025

# General Fund

	Annual Budget	Actual FYTD Mar 2025	% of Budget
Revenues	\$16,407,735	\$10,307,003	63%
Expenditures	15,918,387	7,603,084	48%
Profit (Loss)	\$489,348	<b>\$2,703,919</b>	

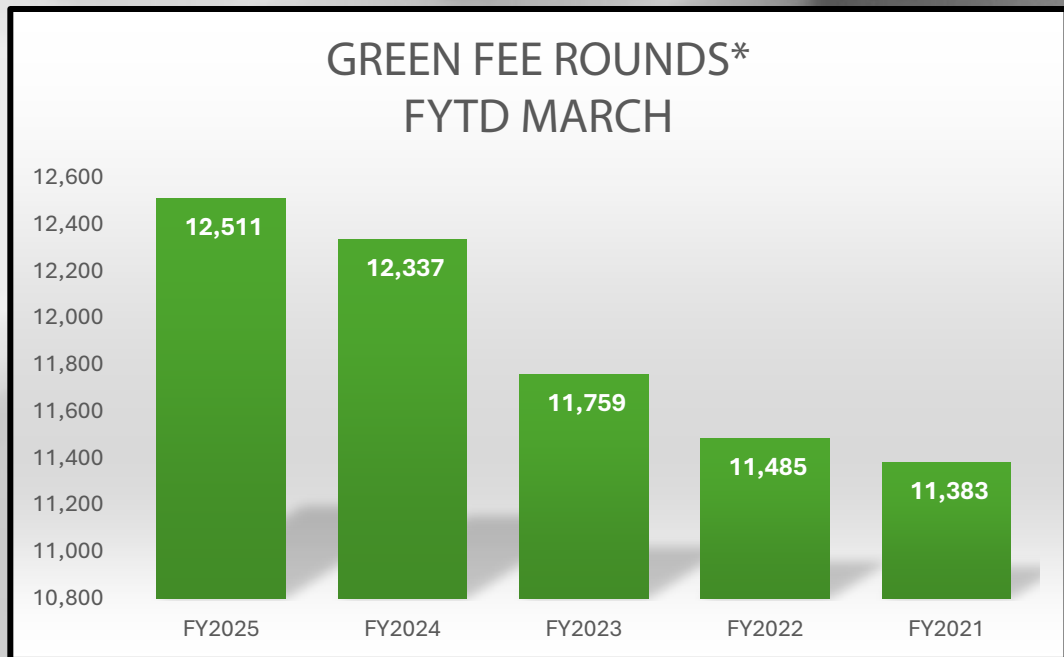




City of Burnet  
Financial Report  
FYTD March 2025

# Golf Fund

	Annual Budget	Actual FYTD Mar 2025	% of Budget
Revenues	\$2,574,361	\$1,382,209	54%
Expenditures	2,429,146	1,128,936	46%
Profit (Loss)	\$145,215	<b>\$253,273</b>	



**Avg Green Fee Rev per Round**

- **\$49.44**
- Increase of \$5.41 over prior year

\*Does not include annual dues or tournament rounds played.

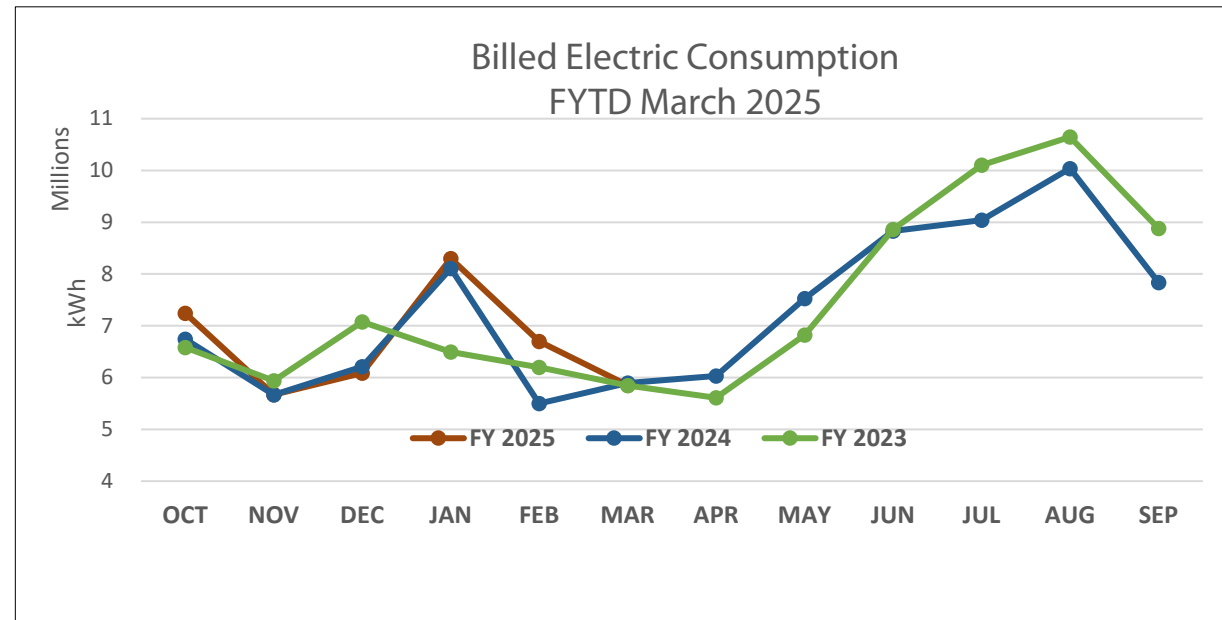


# City of Burnet Financial Report

FYTD March 2025

## Electric Fund

	Annual Budget	Actual FYTD Mar 2025	% of Budget
Revenues	\$4,805,522	\$2,246,697	47%
Expenditures	4,280,628	1,848,415	43%
Profit (Loss)	\$524,894	<b>\$398,282</b>	



Billed Consumption:

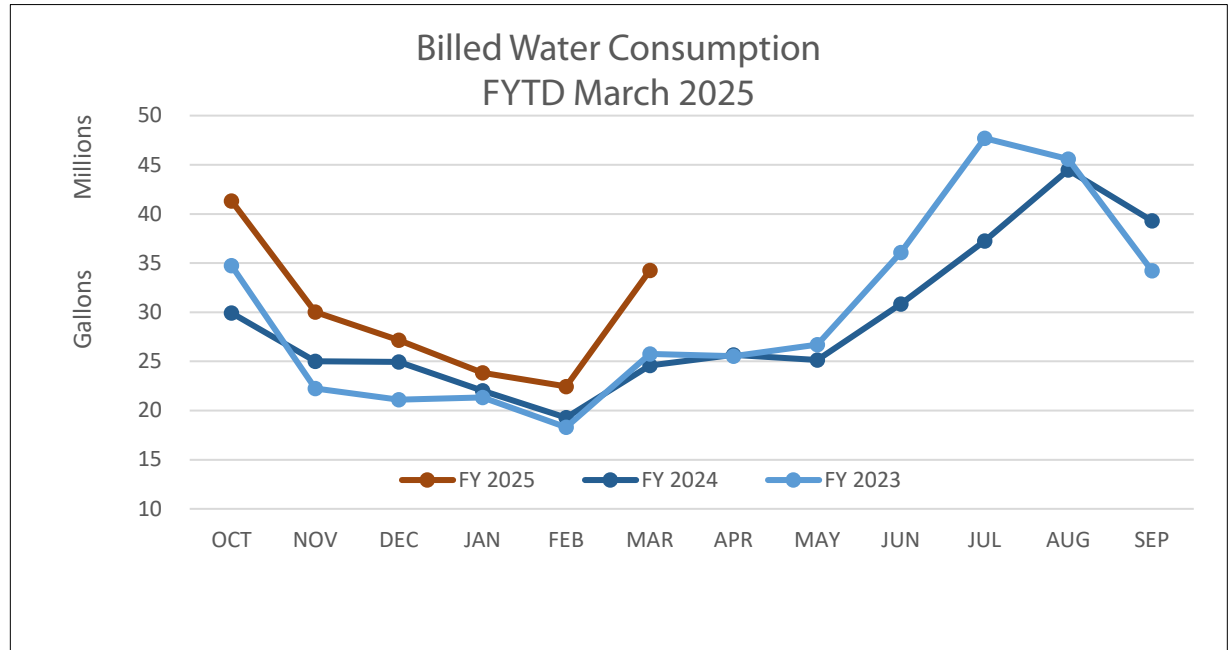
FYTD 2025	39,844,634
FYTD 2024	38,115,787
Increase	<u>1,728,847</u>
% increase	4.54%



City of Burnet  
Financial Report  
FYTD March 2025

# Water/Wastewater Fund

	Annual Budget	Actual FYTD Mar 2025	% of Budget
Revenues	\$4,844,000	\$2,370,151	49%
Expenditures	4,592,268	2,269,901	49%
Profit (Loss)	\$251,732	<b>\$100,250</b>	



Billed Consumption in gallons:

FYTD 2025	179,075,752
FYTD 2024	145,818,873
Variance	<u>33,256,879</u>
% variance	22.81%

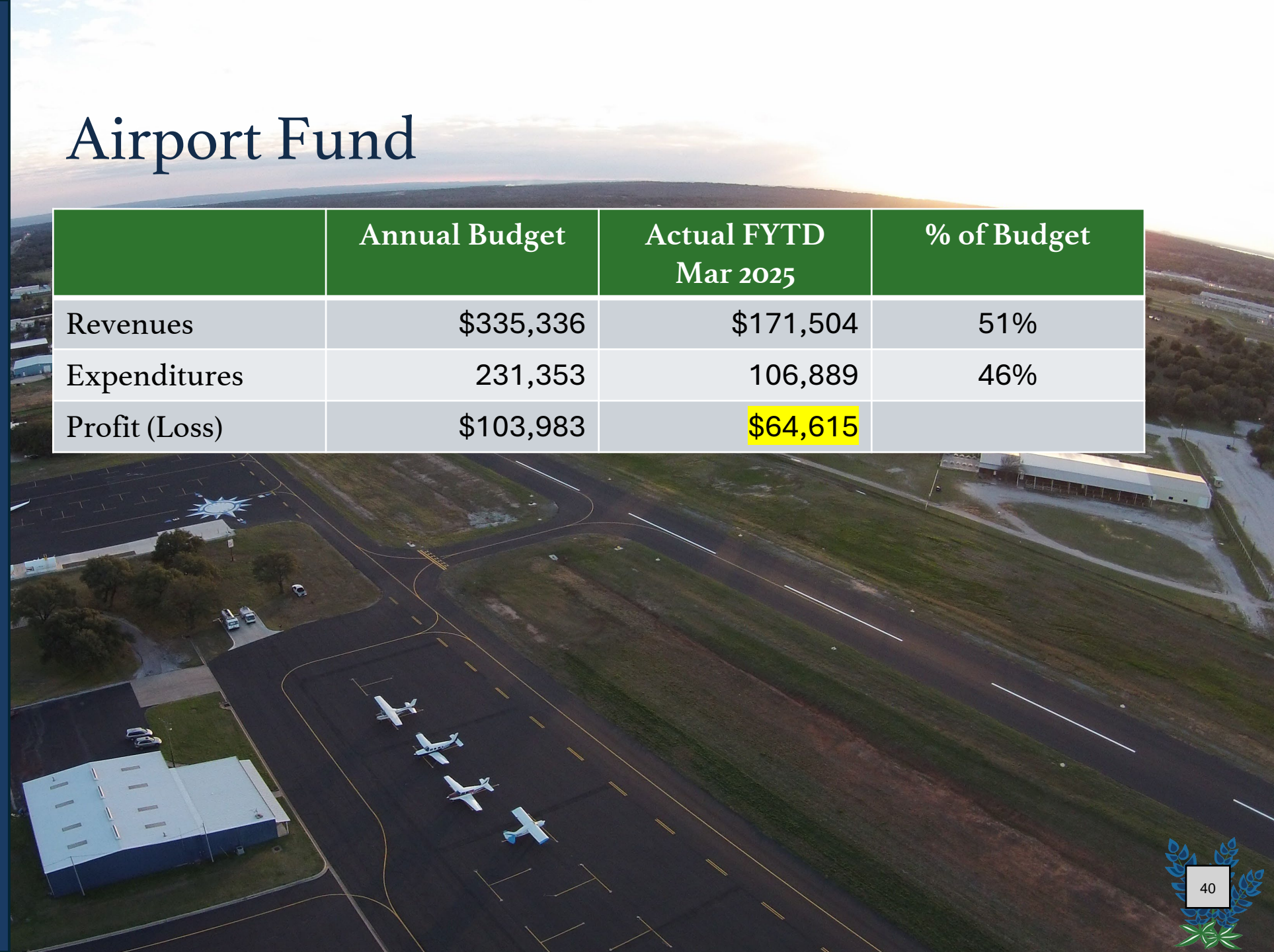


City of Burnet  
Financial Report

FYTD March 2025

# Airport Fund

	Annual Budget	Actual FYTD Mar 2025	% of Budget
Revenues	\$335,336	\$171,504	51%
Expenditures	231,353	106,889	46%
Profit (Loss)	\$103,983	\$64,615	





ITEM 5-4.



# City of Burnet Financial Report

FYTD March 2025

## Cash Reserves As of March 31, 2025

Unrestricted Cash Reserve Balance	\$9,011,201
90 Day Reserve Requirement	<u>4,810,000</u>
“Unrestricted” Cash Balance over 90 Day Reserve	<u>\$4,201,201</u>
“Restricted by Council” Cash Balance	<u>\$5,136,108</u>

ITEM 5-4.



# City of Burnet Financial Report

FYTD March 2025

# Questions



# City of Burnet Financial Report

FISCAL YEAR TO DATE

MARCH 31, 2025





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FYTD March 31, 2025

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# City of Burnet

## Financial Report – Executive Summary

### FYTD March 2025



### General Fund

The General Fund ended the period with a profit of \$2,703,919. Their total revenues are tracking as expected and ended the period at 63% of budget mainly because of strong property tax collections.

The General Fund's primary revenues make up 80% of their total revenues and include:

- **Property tax collections** – ended the period at 94% of budget and increased by \$319,879 over last year.
- **Sales tax collections** – ended the period at 53% of budget and increased by \$144,962 over last year.
- **EMS transfer collections** – ended the period at 52% of budget and decreased by (\$26,245) over last year.
- **Transfers In from other funds** – ended the period at 46% of budget and increased by \$108,878 over last year.

Total expenditures are on track with budget and ended the period at 48% of budget.

### Golf Course

The Golf Course ended the period with a profit of \$253,273 which is an increase of \$57,587 over last year.

Total revenues ended the period at 54% of the annual budget. Compared to last year, revenues have increased by \$208,486 mainly because of the green fee and membership rate increases that went into effect last year. In addition, the course saw a 1.4% increase in green fee rounds over last year.

Total operating expenses are tracking well within budget and ended the period at 39% of budget.

### Electric Fund

The Electric fund ended the period with a profit of \$398,282 which is an increase of \$249,333 over this time last year. Total revenues ended the period at 47% of the budget, which is on track with our target for the period. Compared to last year, net electric sales have increased by \$232,334 or 13% mainly because of the change to the purchased power cost adjustment that went into effect in August of 2024 which now allows the City to factor in power loss when calculating energy charges (see Ordinance 2024-32). In addition, billed consumption has increased by 5%.



# City of Burnet

## Financial Report – Executive Summary

### FYTD March 2025



Total expenses tracked under budget for the period at 43% mainly due to savings in personnel costs from vacancies.

### Water and Wastewater Fund

The Water/Wastewater fund ended the period with a profit of \$100,250 which is below this time last year because of increasing expenses.

Total revenues ended the period at 49% of budget which is on target for the period and an increase of \$116,671 over last year mainly because of increasing water consumption. Billed water consumption has increased 23% from this time last year.

Total expenses ended the period at 49% of budget, which is also on target for the period. Compared to last year, expenses have increased \$160,071. The majority of the increase is in personnel costs because last year, the department had several vacancies. This year, the department has been fully staffed for the majority of the fiscal year and personnel costs are on track with budget.

### Airport (Restricted Fund)

The Airport Fund ended the period with a profit of \$64,615. Their total revenues and total expenses are on track with the budget for the period.

### Cash Reserves

Total "Unrestricted" cash reserve balance for the City as of March 31, 2025, was \$9,011,201. That is **\$4,201,201** above our 90-day required reserve amount.

Total "Restricted by Council" cash reserve balance for the City as of March 31, 2025, was **\$5,136,108.**



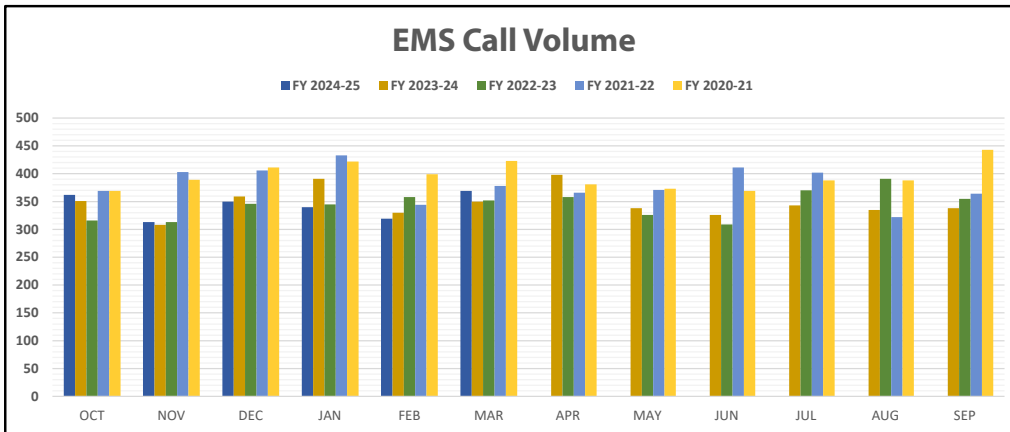
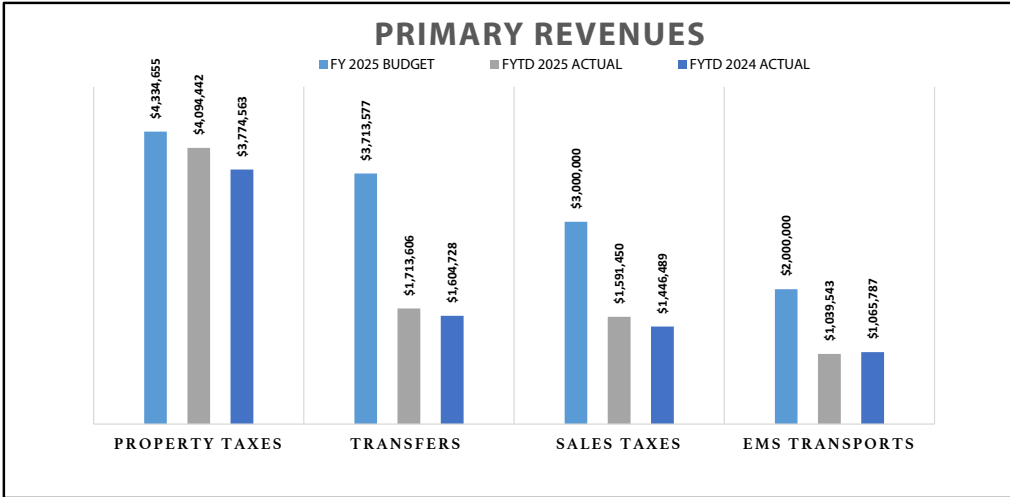
# GENERAL FUND DASHBOARD

## FYTD MARCH 2025

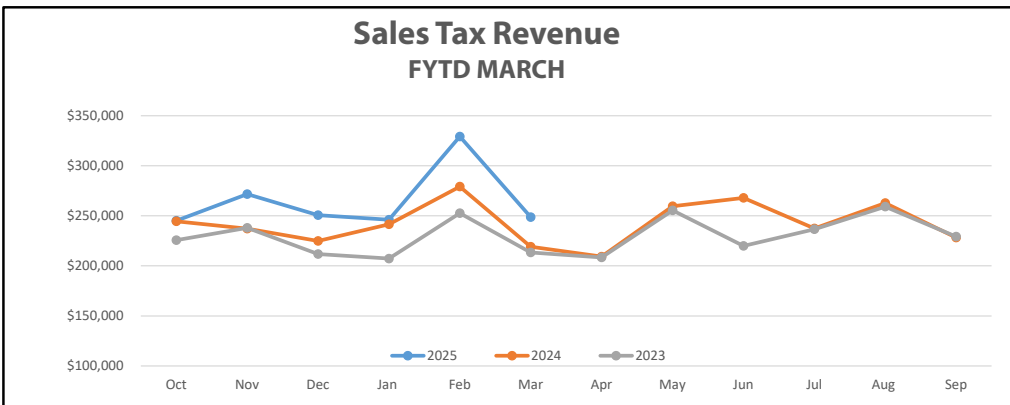
### CURRENT RESULTS COMPARISON

	ORIGINAL BUDGET	ACTUAL FYTD MARCH 2025	% OF BUDGET	PY BUDGET 2023-2024	ACTUAL FYTD MARCH 2024	% OF BUDGET
REV	\$ 16,407,735	\$ 10,307,003	63%	\$ 15,442,407	\$ 9,734,868	63%
EXPENSES	15,918,387	7,603,084	48%	14,878,137	7,339,829	49%
PROFIT (LOSS)	\$ 489,348	\$ 2,703,919		\$ 564,270	\$ 2,395,039	

### TABLES/CHARTS



FYTD 2025	2,053
FYTD 2024	2,089
Increase (Decrease)	(36)
	-2%



FYTD 2025	1,591,451
FYTD 2024	1,446,489
Increase (Decrease)	144,962
	10%

**ITEM 5-4.**

**City of Burnet, Texas  
General Fund  
Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual (Unaudited)  
FYTD MARCH 2025**

	50% of year complete			PY BUDGET 2023-2024	PY ACTUAL FYTD MARCH 2024	% OF BUDGET
	ORIGINAL BUDGET 2024-2025	ACTUAL FYTD MARCH 2025	% OF BUDGET			
<b>REVENUE</b>						
Ad valorem taxes	\$ 4,334,655	\$ 4,094,442	94%	\$ 3,896,000	\$ 3,774,563	97%
Sales taxes	3,000,000	1,591,450	53%	2,756,413	1,446,489	52%
Interfund Transfers	3,713,577	1,713,606	46%	3,514,782	1,604,728	46%
EMS Transfers	2,000,000	1,039,543	52%	1,830,000	1,065,787	58%
Franchise and other taxes	264,000	219,623	83%	264,000	155,991	59%
Court Fines and Fees	155,000	93,486	60%	163,000	70,144	43%
Grants & Donations	4,400	1,374	31%	3,000	2,397	80%
Licenses & Permits	154,000	181,083	118%	176,500	83,232	47%
Charges for Services	2,355,728	1,120,580	48%	2,486,812	1,287,922	52%
Other Revenue	426,375	251,816	59%	351,900	243,614	69%
Use of Fund Balance (for Abatements)	30,000	-	0%	30,000	30,000	100%
<b>Total Revenue</b>	<b>\$ 16,437,735</b>	<b>\$ 10,307,003</b>	<b>63%</b>	<b>\$ 15,472,407</b>	<b>\$ 9,764,868</b>	<b>63%</b>
<b>Total Revenue less fund balance</b>	<b>\$ 16,407,735</b>	<b>\$ 10,307,003</b>	<b>63%</b>	<b>\$ 15,442,407</b>	<b>\$ 9,734,868</b>	<b>63%</b>
<b>EXPENDITURES</b>						
Personnel Services	\$ 10,801,643	\$ 5,060,368	47%	\$ 9,966,970	\$ 4,827,478	48%
Supplies & Materials	538,450	241,380	45%	589,175	240,479	41%
Repairs & Maint	657,835	278,126	42%	652,520	282,595	43%
Contractual Services	2,194,177	1,148,296	52%	2,200,015	1,163,486	53%
Other Designated Expenses	832,447	417,496	50%	752,047	427,783	57%
Transfers to Self-funded	641,542	320,771	50%	511,937	255,970	50%
Capital Outlay	6,100	13,488	221%	-	37,697	-
Transfers to Golf Admin/Grant Fund	246,193	123,159	50%	205,473	104,342	51%
Sub-total	\$ 15,918,387	\$ 7,603,084	48%	\$ 14,878,137	\$ 7,339,829	49%
<b>CAPITAL/OTHER EXP (USES OF FUND BAL)</b>						
Transfers - Capital/Other Uses of FB	\$ 30,000	\$ -	0%	\$ 30,000	\$ 30,000	100%
Sub-total	\$ 30,000	\$ -	0%	\$ 30,000	\$ 30,000	100%
<b>Total Expenditures</b>	<b>\$ 15,948,387</b>	<b>\$ 7,603,084</b>	<b>48%</b>	<b>\$ 14,908,137</b>	<b>\$ 7,369,829</b>	<b>49%</b>
<b>Total Expenditures less Capital/Other</b>	<b>\$ 15,918,387</b>	<b>\$ 7,603,084</b>	<b>48%</b>	<b>\$ 14,878,137</b>	<b>\$ 7,339,829</b>	<b>49%</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>\$ 489,348</b>	<b>\$ 2,703,919</b>		<b>\$ 564,270</b>	<b>\$ 2,395,039</b>	

**NOTES AND KEY VARIANCES - BUDGET vs ACTUAL (On a straight line basis, 50% of year is complete)**

<b>REVENUES</b>
<i>Ad valorem taxes/property taxes are coming in as expected and are tracking ahead of the straight lined average because of the timing of collections. During the current year, the majority of property tax collections were received in January.</i>
<i>Sales Taxes are tracking as expected for the period and have increased 10% from last year. Current year collections include a one time \$37,472 audit adjustment payment. Top industries include Limited Service Eating Places \$189,727, Other Nonstore Retailers \$182,511, Grocery Stores \$174,488, Resin and Synthetics (Manufacturing) \$160,025 and Building Materials Stores (Retail) \$137,428.</i>
<i>Interfund Transfers consist mainly of transfers from the Utility Funds (including Return on Investment (ROI) from Electric and In Lieu of Taxes from Water and Wastewater). Collections are tracking as expected for the period.</i>
<i>Franchise and other revenues are tracking ahead of the straight lined budget mainly because Atmos paid their franchise fee in full in February in the amount of \$70,768.</i>
<i>EMS Transfer revenues are tracking slightly ahead of budget but have decreased (\$34,282) from last year mainly due to an 8% decrease in hospital to hospital transfers.</i>
<i>Licenses and Permits are tracking over budget because of increasing construction inspection fees and permit revenues being generated from construction in new subdivisions (Creekfall III and Delaware Springs 25). In addition, also seeing increases in subdivision plat fee revenues.</i>
<i>Charges for Services are tracking as expected for the period and include: BEDC payments for Services, Interlocal Revenue from SRO program, ESD fire coverage, Burnet County and Bertram EMS coverage, and sanitation collection revenue.</i>
<b>EXPENDITURES</b>
<i>See Expenditures by Department/Category for more detail.</i>



ITEM 5-4.

**City of Burnet, Texas  
General Fund  
Expenditures by Department/Category  
FYTD MARCH 2025**

50% of year complete

	ORIGINAL BUDGET			ACTUAL			% OF			
	2024-2025			FYTD MARCH 2025			BUDGET			
	PY BUDGET			PY ACTUAL			% OF			
	2023-2024			FYTD MARCH 2024			BUDGET			
<b>EXPENDITURES (Less transfers to capital/other):</b>										
<b>City Council</b>										
Personnel Services	\$	450	\$	402	89%	\$	450	-	0%	
Supplies & Materials		1,550		392	25%		1,550	\$	646	42%
Repairs & Maint		500		-	0%		1,000		170	17%
Contractual Services		10,510		3,595	34%		8,020		2,862	36%
Other Designated Expenses		9,075		4,990	55%		9,075		4,938	54%
Capital Outlay		-		-			-		7,485	
<b>Total Expenditures</b>		<b>22,085</b>		<b>9,379</b>	<b>42%</b>		<b>20,095</b>		<b>16,101</b>	<b>80%</b>
<b>General Administration</b>										
Personnel Services		781,369		306,399	39%		1,330,989		620,103	47%
Supplies & Materials		19,500		14,042	72%		20,400		12,837	63%
Repairs & Maint		86,000		23,848	28%		109,000		39,125	36%
Contractual Services		298,779		183,330	61%		281,090		185,989	66%
Other Designated Expenses		435,462		218,120	50%		475,964		258,440	54%
Transfers Golf Admin/Grant Fund		246,193		123,159	50%		205,473		104,342	51%
<b>Total Expenditures</b>		<b>1,867,303</b>		<b>868,898</b>	<b>47%</b>		<b>2,422,916</b>		<b>1,220,835</b>	<b>50%</b>
<b>City Secretary</b>										
Personnel Services		109,861		54,589	50%		-		-	
Supplies & Materials		900		336	37%		-		-	
Repairs & Maint		14,800		11,475	78%		-		-	
Contractual Services		2,000		972	49%		-		-	
Other Designated Expenses		5,000		1,640	33%		-		-	
<b>Total Expenditures</b>		<b>132,561</b>		<b>69,012</b>	<b>52%</b>		<b>-</b>		<b>-</b>	
<b>Finance</b>										
Personnel Services		534,188		253,087	47%		-		-	
Supplies & Materials		2,250		2,483	110%		-		-	
Repairs & Maint		-		-			-		-	
Contractual Services		2,100		3,402	162%		-		-	
Other Designated Expenses		6,200		8,616	139%		-		-	
<b>Total Expenditures</b>		<b>544,738</b>		<b>267,588</b>	<b>49%</b>		<b>-</b>		<b>-</b>	
<b>Human Resources</b>										
Personnel Services		233,122		121,586	52%		-		-	
Supplies & Materials		1,100		579	53%		-		-	
Repairs & Maint		13,200		1,909	14%		-		-	
Contractual Services		7,358		5,010	68%		-		-	
Other Designated Expenses		73,500		54,832	75%		-		-	
<b>Total Expenditures</b>		<b>328,280</b>		<b>183,915</b>	<b>56%</b>		<b>-</b>		<b>-</b>	
<b>Municipal Court</b>										
Personnel Services		100,025		50,302	50%		75,689		46,230	61%
Supplies & Materials		1,000		402	40%		675		603	89%
Repairs & Maint		6,500		688	11%		6,500		-	0%
Contractual Services		40,550		17,872	44%		27,500		14,840	54%
Other Designated Expenses		8,750		6,526	75%		7,150		5,399	76%
<b>Total Expenditures</b>		<b>156,825</b>		<b>75,789</b>	<b>48%</b>		<b>117,514</b>		<b>67,072</b>	<b>57%</b>
<b>Police</b>										
Personnel Services		2,469,107		1,149,475	47%		2,748,870		1,307,663	48%
Supplies & Materials		110,800		55,448	50%		130,300		54,369	42%
Repairs & Maint		107,465		67,479	63%		121,370		49,439	41%
Contractual Services		243,200		80,484	33%		243,584		127,423	52%
Other Designated Expenses		143,400		35,599	25%		91,308		102,076	112%
Capital Outlay		-		100			-		-	
Transfers to Self-funded		197,782		98,891	50%		174,839		87,420	50%
<b>Total Expenditures</b>		<b>3,271,754</b>		<b>1,487,476</b>	<b>45%</b>		<b>3,510,271</b>		<b>1,728,390</b>	<b>49%</b>
<b>Animal Control</b>										
Personnel Services		90,123		50,789	56%		-		-	
Supplies & Materials		3,850		2,789	72%		-		-	
Repairs & Maint		5,500		211	4%		-		-	
Contractual Services		51,750		35,650	69%		-		-	
Other Designated Expenses		-		-			-		-	
Capital Outlay		-		-			-		-	
<b>Total Expenditures</b>		<b>151,223</b>		<b>89,439</b>	<b>59%</b>		<b>-</b>		<b>-</b>	

ITEM 5-4.

**City of Burnet, Texas**  
**General Fund**  
**Expenditures by Department/Category**  
**FYTD MARCH 2025**

50% of year complete

	ORIGINAL BUDGET			PY BUDGET		
	2024-2025	FYTD MARCH 2025	% OF BUDGET	2023-2024	FYTD MARCH 2024	% OF BUDGET
<b>EXPENDITURES (Less transfers to capital/other):</b>						
<b>K-9 Unit</b>						
Personnel Services	199,957	117,641	59%	-	-	
Supplies & Materials	2,500	1,158	46%	-	-	
Repairs & Maint	-	-		-	-	
Contractual Services	1,000	207	21%	-	-	
Other Designated Expenses	2,000	50	3%	-	-	
Capital Outlay	-	-		-	-	
<b>Total Expenditures</b>	<b>205,457</b>	<b>119,056</b>	<b>58%</b>	<b>-</b>	<b>-</b>	
<b>Code Enforcement</b>						
Personnel Services	69,144	34,577	50%	-	-	
Supplies & Materials	1,500	1,023	68%	-	-	
Repairs & Maint	200	-	0%	-	-	
Contractual Services	-	190		-	-	
Other Designated Expenses	510	19	4%	-	-	
Capital Outlay	-	-		-	-	
<b>Total Expenditures</b>	<b>71,354</b>	<b>35,809</b>	<b>50%</b>	<b>-</b>	<b>-</b>	
<b>Fire/EMS</b>						
Personnel Services	4,032,523	1,969,205	49%	3,684,261	1,903,438	52%
Supplies & Materials	223,450	102,463	46%	249,050	106,797	43%
Repairs & Maint	187,870	87,676	47%	176,000	76,276	43%
Contractual Services	306,100	134,600	44%	324,518	168,075	52%
Other Designated Expenses	82,000	50,885	62%	93,600	32,827	35%
Capital Outlay	6,100	8,469	139%	-	-	
Transfers to Self-funded	367,001	183,501	50%	260,079	130,040	50%
<b>Total Expenditures</b>	<b>5,205,044</b>	<b>2,536,798</b>	<b>49%</b>	<b>4,787,508</b>	<b>2,417,453</b>	<b>50%</b>
<b>Streets</b>						
Personnel Services	689,439	323,231	47%	791,616	360,363	46%
Supplies & Materials	67,800	25,306	37%	80,550	26,887	33%
Repairs & Maint	94,000	23,143	25%	94,000	60,817	65%
Contractual Services	8,000	5,742	72%	7,350	5,298	72%
Other Designated Expenses	5,500	4,942	90%	6,000	299	5%
Capital Outlay	-	2,460		-	23,280	
Transfers to Self-funded	41,640	20,820	50%	34,504	17,252	50%
<b>Total Expenditures</b>	<b>906,379</b>	<b>405,643</b>	<b>45%</b>	<b>1,014,020</b>	<b>494,197</b>	<b>49%</b>
<b>City Shop</b>						
Personnel Services	88,103	43,905	50%	72,756	36,680	50%
Supplies & Materials	17,300	9,497	55%	17,850	6,704	38%
Repairs & Maint	12,700	7,190	57%	12,200	4,250	35%
Contractual Services	6,380	4,049	63%	6,380	3,233	51%
Other Designated Expenses	5,000	1,663	33%	5,000	4,093	82%
Capital Outlay	-	-		-	-	
<b>Total Expenditures</b>	<b>129,483</b>	<b>66,304</b>	<b>51%</b>	<b>114,186</b>	<b>54,960</b>	<b>48%</b>
<b>Sanitation</b>						
Contractual Services	990,000	502,457	51%	1,002,573	490,985	49%
Other Designated Expenses	25,000	11,092	44%	25,000	5,233	21%
<b>Total Expenditures</b>	<b>1,015,000</b>	<b>513,548</b>	<b>51%</b>	<b>1,027,573</b>	<b>496,218</b>	<b>48%</b>
<b>PW Admin</b>						
Personnel Services	-	-		169,543	71,379	42%
Supplies & Materials	-	-		2,700	500	19%
Repairs & Maint	-	-		500	579	116%
Contractual Services	-	-		1,000	1,867	187%
Other Designated Expenses	-	-		4,000	2,117	53%
Transfers to Self-funded	-	-		-	-	
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>		<b>177,743</b>	<b>76,442</b>	<b>43%</b>
<b>Parks</b>						
Personnel Services	760,228	331,549	44%	629,305	267,391	42%
Supplies & Materials	75,050	22,097	29%	76,500	26,919	35%
Repairs & Maint	107,100	42,975	40%	108,450	41,653	38%
Contractual Services	89,700	55,392	62%	87,900	46,008	52%
Other Designated Expenses	6,150	5,605	91%	9,150	3,334	36%
Transfers to Self-funded	24,971	12,486	50%	32,367	16,184	50%
Capital Outlay	-	2,460		-	6,932	
<b>Total Expenditures</b>	<b>1,063,199</b>	<b>472,564</b>	<b>44%</b>	<b>943,672</b>	<b>408,421</b>	<b>43%</b>

**ITEM 5-4.**

**City of Burnet, Texas  
General Fund  
Expenditures by Department/Category  
FYTD MARCH 2025**

50% of year complete

	ORIGINAL BUDGET			PY BUDGET		
	2024-2025	FYTD MARCH 2025	% OF BUDGET	2023-2024	FYTD MARCH 2024	% OF BUDGET
<b>EXPENDITURES (Less transfers to capital/other):</b>						
<b>Galloway Hammond</b>						
Repairs & Maint	-	-		5,000	1,603	32%
Contractual Services	100,000	50,000	50%	100,000	50,000	50%
Capital Outlay	-	-		-	-	0%
<b>Total Expenditures</b>	<b>100,000</b>	<b>50,000</b>	<b>50%</b>	<b>105,000</b>	<b>51,603</b>	<b>49%</b>
<b>Development Services</b>						
Personnel Services	338,261	97,017	29%	188,510	100,975	54%
Supplies & Materials	5,800	1,973	34%	6,000	3,096	52%
Repairs & Maint	8,000	3,023	38%	8,000	2,863	36%
Contractual Services	30,800	61,136	198%	102,300	63,626	62%
Other Designated Expenses	19,250	9,282	48%	20,250	7,954	39%
Capital Outlay	-	-		-	-	
<b>Total Expenditures</b>	<b>402,111</b>	<b>172,433</b>	<b>43%</b>	<b>325,060</b>	<b>178,513</b>	<b>55%</b>
<b>Engineering</b>						
Personnel Services	305,743	156,614	51%	274,981	113,257	41%
Supplies & Materials	4,100	1,392	34%	3,600	1,120	31%
Repairs & Maint	14,000	8,511	61%	10,500	5,820	55%
Contractual Services	5,950	4,207	71%	7,800	3,279	42%
Other Designated Expenses	5,650	3,635	64%	5,550	1,074	19%
Transfers to Self-funded	10,148	5,074	50%	10,148	5,074	50%
<b>Total Expenditures</b>	<b>345,591</b>	<b>179,432</b>	<b>52%</b>	<b>312,579</b>	<b>129,625</b>	<b>41%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 15,918,387</b>	<b>\$ 7,603,084</b>	<b>48%</b>	<b>\$ 14,878,137</b>	<b>\$ 7,339,829</b>	<b>49%</b>

**NOTES AND KEY VARIANCES - BUDGET vs ACTUAL (On a straight line basis. 50% of year is complete)**

**EXPENDITURES**

**CITY COUNCIL**

Personnel Services include worker's comp expense for Council which was paid in full in January.

Other Designated Expenses include "Travel & Training" which is tracking higher than the straight lined budget due to the timing of the TML Conference which was held in October. Total department expenses are still expected to finish the year within budget.

**GENERAL ADMIN, CITY SECRETARY, FINANCE, AND HR. In FY2025, began tracking City Secretary, Finance, and HR expenses separately from Administrative**

Admin Supplies and Materials are tracking ahead of the straight line budget mainly because of the timing of postage expenses and additional supplies needed for budget workshops. The postage meter was refilled in January and March.

Admin Contractual Services are tracking ahead of the straight line budget mainly because of the timing of the Audit and Actuary payments.

Actuary report expense was paid in full in February and the majority of Audit Fees were paid during the first quarter.

City Secretary R&M Expenses are tracking ahead of the straight line budget due to the timing of software payments. The department incurred charges of \$11.5K in October for the Laserfiche platform upgrade and cloud site license.

Finance Department Supplies and Materials are tracking over budget mainly because of the purchase of office and computer supplies, and furniture for new staff, along with purchase of 1099 and W2 supplies needed in October.

Finance Department Contractual Supplies are tracking over budget mainly because of increasing "Dues and Subscriptions". Majority of dues are paid in October and November each year and increased this year due to added staff.

Finance Department Designated Expenses include non-capital supplies which are tracking above budget because of the purchase of a new computer and laptop for added staff in October.

HR Contractual Services are tracking higher than the straight line budget mainly because of the timing of Dues and Subscriptions paid in advance and because of professional services used for ACA 1095 printing in February.

HR Designated Expenses are tracking higher than the straight line budget mainly because of increasing employee programs and the purchase of a new computer for the department.

**MUNICIPAL COURT**

Court Designated Expenses are tracking higher than the straight line budget mainly because it includes credit card service charges which have increased because of increasing revenues paid with credit cards this year.

**POLICE DEPARTMENT, ANIMAL CONTROL, K9 UNIT, AND CODE ENFORCEMENT. In FY2025, began tracking animal control, K9, and code enforcement**

Police Repairs and Maintenance expenses are tracking above the straight line average mainly because of the timing of software payments. In January, the department paid the annual maintenance amount for Motorola Flex in full.

Animal Control department Supplies and Materials are tracking above the straight line average mainly because of increased fuel charge outs and the early purchase of bulk disinfectant supplies.

K-9 Personnel Services are tracking higher than expected because of the unbudgeted overtime expense related to K-9 duties.

Code Enforcement Supplies and Materials are tracking above the straight line average mainly because of unbudgeted supplies needed for junk & abandoned vehicle notifications and increased fuel consumption.

ITEM 5-4.

City of Burnet, Texas  
 General Fund  
 Expenditures by Department/Category  
 FYTD MARCH 2025

50% of year complete

ORIGINAL BUDGET 2024-2025	ACTUAL FYTD MARCH 2025	% OF BUDGET
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PY BUDGET 2023-2024	PY ACTUAL FYTD MARCH 2024	% OF BUDGET
------------------------	------------------------------	----------------

**EXPENDITURES (Less transfers to capital/other):**

<b>FIRE/EMS</b>
<i>Fire/EMS Designated expenses are tracking higher than average because the department had to replace outdated and damaged personal protective gear including coats, pants, and gloves.</i>
<i>EMS Capital Outlay is tracking over budget mainly because of the purchase of a new back up ambulance generator in the amount of \$5,500. This backup generator will be used when an in service ambulance generator is in need of repair or service so that the ambulance does not have to go out of service.</i>
<b>STREETS</b>
<i>Street Department Contractual Services expenses are tracking above the straight lined budget because of the timing of uniform purchases. The majority of the uniform budget was spent in November but the category is still expected to finish the year within budget.</i>
<i>Street Department Designated Expenses are tracking above budget because of increased "Employee Programs" - the department incurred memorial service expenses to honor a lost team member. Also "Travel &amp; Training" costs increased because - the Assistant Streets Superintendent has enrolled in the Local Government Leaders program.</i>
<i>Street Department Capital Outlay is over budget because a "Wheel Balancer" and "Tire Changing" machine were purchased for the City Shop and the cost was allocated among the Public Works departments that will benefit from the new machines including Streets.</i>
<b>CITY SHOP</b>
<i>City Shop contractual services are tracking over budget mainly because custodial care costs increased more than expected.</i>
<i>PW ADMIN This department was removed for FY2025 due to staffing changes.</i>
<b>PARKS</b>
<i>Parks Department Contractual Services are tracking higher than expected because the majority of the uniform budget has been spent and utilities are running higher due to increased water usage.</i>
<i>Parks Department Designated Expenses are tracking above budget because of increased "Special Events" - the department held the Rainbow Trout program at Hamilton Creek in December, increased "Travel &amp; Training" costs - the Assistant Parks Superintendent has enrolled in the Local Government Leaders program, and increased insurance expense to cover deductibles for insurance claims.</i>
<i>Parks Department Capital Outlay is over budget because a "Wheel Balancer" and "Tire Changing" machine were purchased for the City Shop and the cost was allocated among the Public Works departments that will benefit from the new machines including Parks.</i>
<b>DEVELOPMENT SERVICES</b>
<i>Development Services Personnel expenses are tracking below budget because the Building Official position has been vacant all year.</i>
<i>Contractual Services include "Building Construction Services" which are tracking over budget. Because the Building Official position is vacant, the department has been hiring a third party to perform various building inspections. Salary savings are helping to offset this increased expense.</i>
<b>ENGINEERING</b>
<i>R&amp;M includes software which is tracking higher than the straight lined budget due to the timing of payments - software is paid in full at the beginning of the fiscal year. Category is still expected to finish the year within budget.</i>
<i>Contractual Services are tracking higher than the straight lined budget mainly because they include consulting fees for water map utility location services which were performed in November and increases in public notice expenses. Category is still expected to finish the year within budget.</i>
<i>Other Designated expenses includes non capital supplies which are tracking over budget because of the purchase of a new computer needed for a temporary position to help with the Utility Maps and Modeling project.</i>

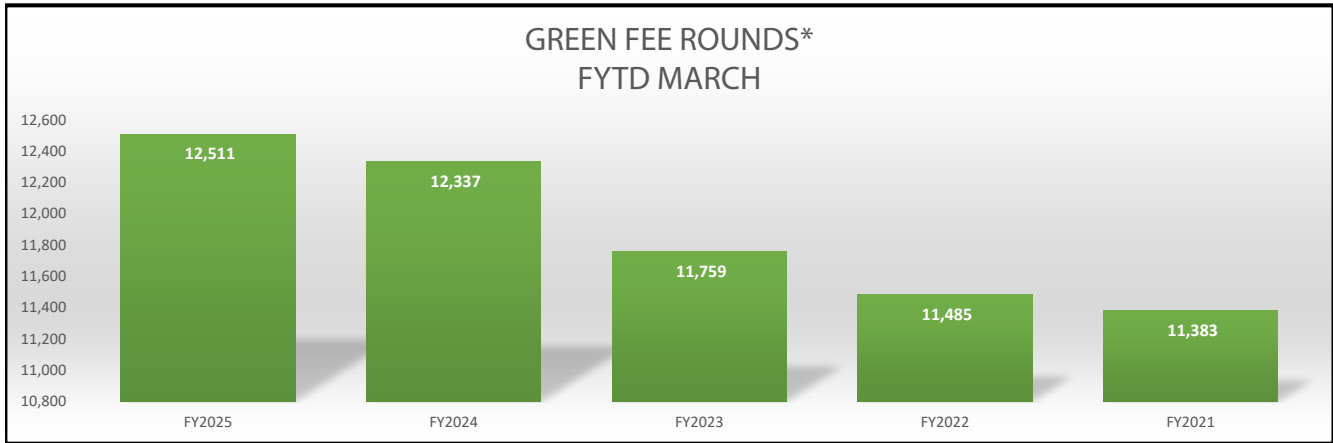
# GOLF COURSE FUND DASHBOARD

FYTD MARCH 2025

## CURRENT RESULTS COMPARISON

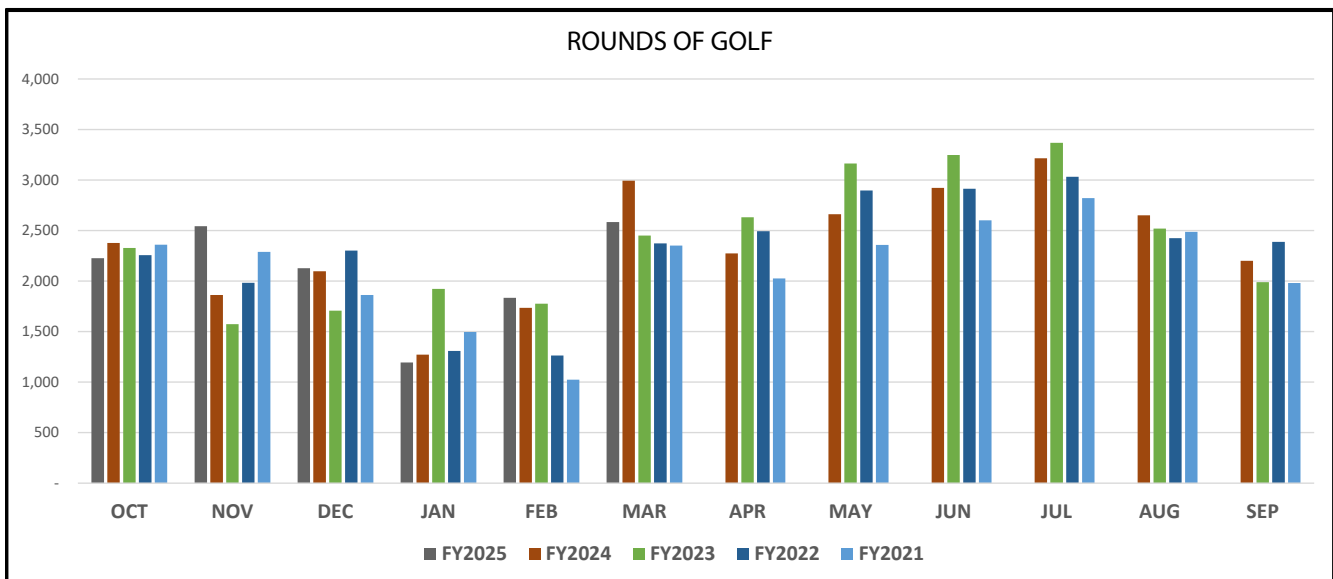
	ORIGINAL BUDGET	ACTUAL FYTD MARCH 2025	% OF BUDGET	PY BUDGET 2022-2023	ACTUAL FYTD MARCH 2024	% OF BUDGET
REV (net of cogs/tourn exp)	\$ 2,574,361	\$ 1,382,209	54%	\$ 2,144,918	\$ 1,173,723	55%
EXPENSES	2,429,146	1,128,936	46%	2,077,634	978,037	47%
PROFIT (LOSS)	\$ 145,215	\$ 253,273		\$ 67,284	\$ 195,686	

## TABLES/CHARTS



Rounds of Golf*	FYTD
2024-2025	12,511
2023-2024	12,337
OVER (UNDER)	174
	1.41%

\*Does not include annual dues or tournament rounds played.



Feb of 2021 golf course was closed for 11 days because of Severe Winter Storm.

ITEM 5-4.

**City of Burnet, Texas  
Golf Fund (Delaware Springs)  
Revenues, Expenses, and Changes in Fund Net Position - Budget and Actual (Unaudited)  
FYTD MARCH 2025**

50% of year complete

	ORIGINAL BUDGET 2024-2025			ACTUAL FYTD MARCH 2025			% OF BUDGET			
<b>Revenues</b>										
Charges for Services:										
Green Fees/Cart Rentals	\$	1,220,249	\$	618,503	51%	\$	1,075,000	\$	543,137	51%
Member Charges		310,750		283,049	91%		257,500		219,070	85%
Tournament Fees (Net)		280,000		114,330	41%		190,000		91,225	48%
Driving Range		93,500		50,626	54%		82,000		41,198	50%
Net Charges for Services		1,904,499		1,066,508	56%		1,604,500		894,630	56%
Pro Shop Merchandise Sales (Net)		85,409		31,939	37%		78,420		34,932	45%
Snack Bar Sales (Net)		216,389		107,379	50%		180,000		88,283	49%
Transfer from GF (Admin/Use of FB)		246,193		123,159	50%		205,473		107,742	52%
Other Revenue		121,871		53,224	44%		76,525		48,137	63%
<b>Total Revenues</b>	<b>\$</b>	<b>2,574,361</b>	<b>\$</b>	<b>1,382,209</b>	<b>54%</b>	<b>\$</b>	<b>2,144,918</b>	<b>\$</b>	<b>1,173,723</b>	<b>55%</b>
<b>Expenses</b>										
Personnel Services		1,428,461		658,689	46%		1,255,258		559,603	45%
Supplies & Materials		153,800		56,877	37%		147,800		65,725	44%
Repairs & Maint		126,250		53,967	43%		100,500		61,974	62%
Contractual Services		108,100		53,246	49%		99,950		40,400	40%
Other Designated Expenses		78,971		39,312	50%		69,150		42,841	62%
Transfers to Self-funded		83,148		41,574	50%		149,503		74,752	50%
Transfer to Golf Course Self-funded		154,223		77,112	50%				-	
Admin Allocation		296,193		148,159	50%		255,473		132,742	52%
<b>Total Expenses</b>	<b>\$</b>	<b>2,429,146</b>	<b>\$</b>	<b>1,128,936</b>	<b>46%</b>	<b>\$</b>	<b>2,077,634</b>	<b>\$</b>	<b>978,037</b>	<b>47%</b>
<b>Change in Net Position</b>	<b>\$</b>	<b>145,215</b>	<b>\$</b>	<b>253,273</b>		<b>\$</b>	<b>67,284</b>	<b>\$</b>	<b>195,686</b>	
Operating Subsidy from General Fund		-		-			-		-	
Net	<b>\$</b>	<b>145,215</b>	<b>\$</b>	<b>253,273</b>		<b>\$</b>	<b>67,284</b>	<b>\$</b>	<b>195,686</b>	
<i>Green Fee Rounds</i>				<b>12,511</b>					<b>12,337</b>	
<i>Green Fee Rev Per Round</i>	<b>\$</b>		<b>\$</b>	<b>49.44</b>		<b>\$</b>		<b>\$</b>	<b>44.03</b>	

**NOTES AND KEY VARIANCES - BUDGET vs ACTUAL (On a straight line basis, 50% of year is complete)**

**REVENUES**

Golf Course Rate increases went into effect in April 2024 (Ordinance 2024-09) and September 2024 (Ordinance 2024-33). The September rate increase increased the weekend/holiday green fee by \$3.00, merged the Friday rate into the weekend rate, and increased member rates by 10%. The April rate increase increased the green fee rate by \$2.00 and the cart rate by \$2.00.

Member Charges for annual dues are collected in October and semi-annual dues are collected in April. Revenues have increased from last year due to a small increase in number of members and because of the member rate increase that went into effect in September 2024.

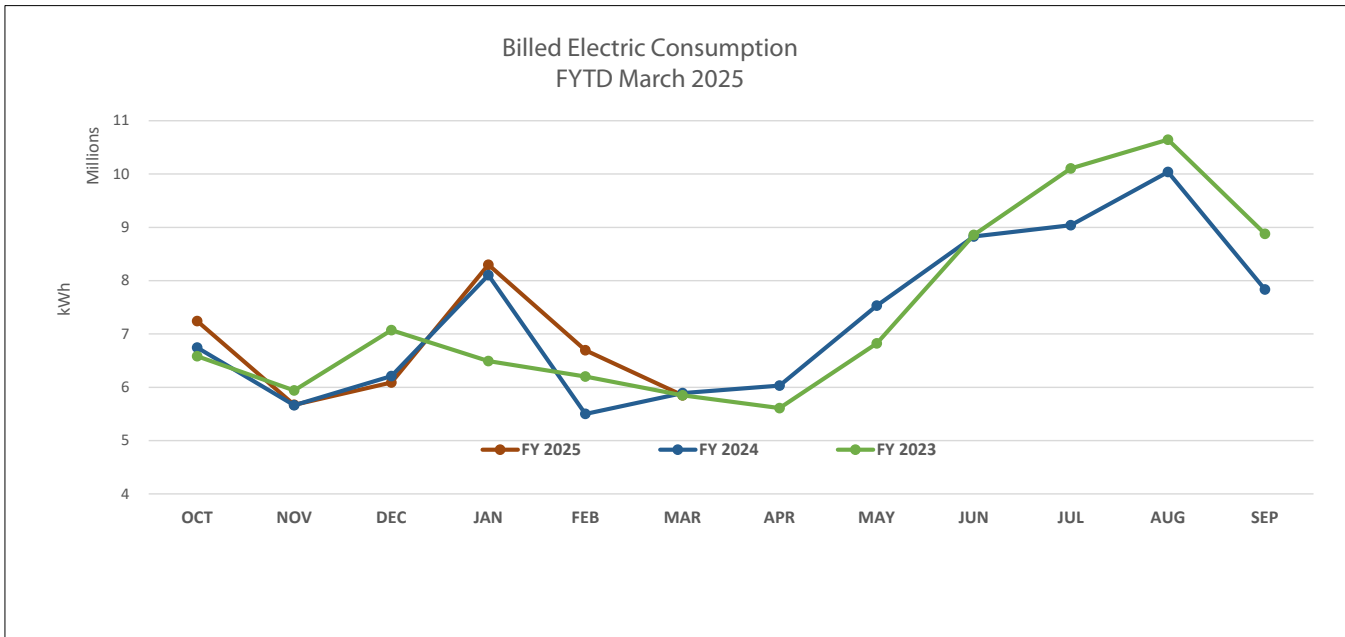
# ELECTRIC FUND DASHBOARD

FYTD MARCH 2025

**CURRENT RESULTS COMPARISON**

	ORIGINAL BUDGET	ACTUAL FYTD MARCH 2025	% OF BUDGET	PY BUDGET 2023-2024	ACTUAL FYTD MARCH 2024	% OF BUDGET
REV (net of cogs)	\$ 4,805,522	\$ 2,246,697	47%	\$ 4,300,026	\$ 1,984,904	46%
EXPENSES	4,280,628	1,848,415	43%	3,926,232	1,835,956	47%
PROFIT (LOSS)	\$ 524,894	\$ 398,282		\$ 373,794	\$ 148,949	

**TABLES/CHARTS**



Billed Consumption:

FYTD 2025	39,844,634
FYTD 2024	38,115,787
Increase	<u>1,728,847</u>
% increase	4.54%

ITEM 5-4.

**City of Burnet, Texas**  
**Electric Fund**  
**Revenues, Expenses, and Changes in Fund Net Position - Budget and Actual (Unaudited)**  
**FYTD MARCH 2025**

50% of year complete

	ORIGINAL BUDGET 2024-2025			ACTUAL FYTD MARCH 2025			% OF BUDGET			PY BUDGET 2023-2024			PY ACTUAL FYTD MARCH 2024			% OF BUDGET		
<b>REVENUES</b>																		
Electric Sales	\$	10,610,117		\$	4,964,107				\$	9,781,915		\$	4,586,879					
Less Cost of Power		6,154,289			2,893,456					5,776,753			2,748,562					
Net Electric Sales	\$	4,455,828		\$	2,070,651		46%		\$	4,005,162		\$	1,838,317		46%			
Penalties		110,417			52,971		48%			94,446			52,466		56%			
Pole Rental		48,991			49,234		100%			48,750			730		1%			
Credit Card Convenience Fees		75,286			39,254		52%			56,668			26,657		47%			
Other Revenue		40,000			17,344		43%			65,000			36,735		57%			
Transfer from Hotel/Motel Fund*		50,000			17,242		34%			30,000			30,000		100%			
Transfer from BEDC		25,000			-		0%			-			-		-			
Use of Fund Balance		-			-		-			-			-		-		0%	
<b>Total Revenue</b>	\$	4,805,522		\$	2,246,697		47%		\$	4,300,026		\$	1,984,904		46%			
<i>Total Revenue less fund balance</i>	\$	4,805,522		\$	2,246,697		47%		\$	4,300,026		\$	1,984,904		46%			
<b>EXPENSES</b>																		
Personnel Services		1,230,766			485,238		39%			1,015,932			463,623		46%			
Supplies & Materials		70,700			26,328		37%			74,700			22,888		31%			
Repairs & Maint		200,500			44,887		22%			198,500			87,599		44%			
Contractual Services		188,240			119,827		64%			171,200			85,539		50%			
Other Designated Expenses		105,061			53,432		51%			83,500			55,897		67%			
Capital Outlay		100,000			30,305		30%			55,000			62,742		114%			
Transfers to Debt Service		-			-		-			51,500			25,750		50%			
Transfers to Self-funded		42,038			21,019		50%			23,546			11,773		50%			
Return on Investment		1,731,066			796,893		46%			1,675,657			762,316		45%			
Admin Allocation		545,327			235,968		43%			463,570			208,194		45%			
Shop Allocation		32,371			16,576		51%			28,546			13,740		48%			
PW Admin Allocation		-			-		-			53,323			22,933		43%			
Engineering Allocation		34,559			17,943		52%			31,258			12,963		41%			
Transfer to Capital		-			-		-			-			-		-			
<b>Total Expenses</b>	\$	4,280,628		\$	1,848,415		43%		\$	3,926,232		\$	1,835,956		47%			
<i>Total Expenses less xfers to capital and other uses of fund balance</i>	\$	4,280,628		\$	1,848,415		43%		\$	3,926,232		\$	1,835,956		47%			
<b>Change in Net Position</b>	\$	524,894		\$	398,282				\$	373,794		\$	148,949					

**NOTES AND KEY VARIANCES - BUDGET vs ACTUAL (On a straight line basis. 50% of year is complete)**

**REVENUES**

NET ELECTRIC SALES - are tracking as expected with the budget. Compared to last year, they have increased 13% mainly because of the change to the purchased power cost adjustment that went into effect in August of 2024 which now allows the City to factor in power loss when calculating energy charges. In addition, billed consumption has increased by 4.5%.

POLE RENTAL FEES - were invoiced in February and received in full in April.

OTHER REVENUES - are tracking below budget because interest income is coming in lower than projected for the fund. Compared to last year, other revenues are down because electric connect revenues are now being accounted for in the capital project fund and interest income is down. Interest rates have dropped from an average of about 5.4% last year to 4.3% as of March.

TRANSFERS FROM HOT AND BEDC- will be made and recorded as the capital expenditures for Christmas decorations are incurred.

**EXPENSES**

Personnel expenses are tracking under budget for the period mainly because of savings due to vacancies.

Contractual Services are tracking over the straight line average because the annual non-profit contributions were paid in full in February. The category is still expected to finish the year with in budget.



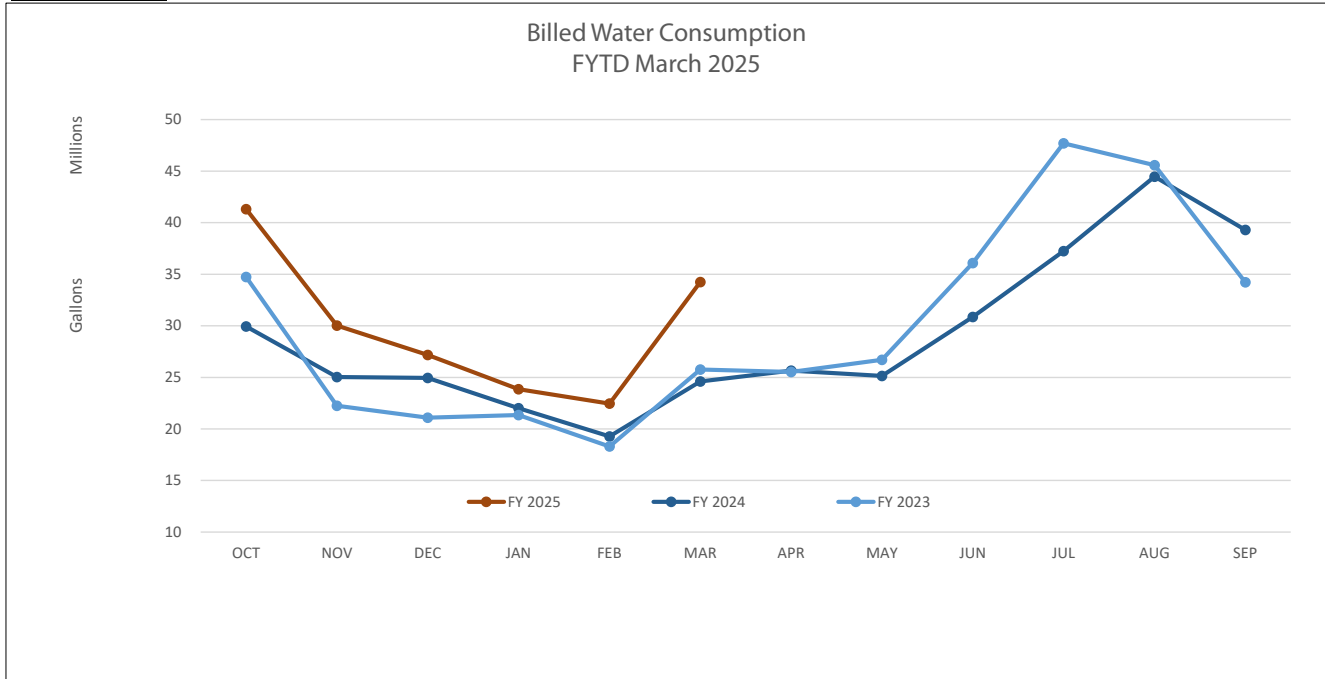
# WATER/WW FUND DASHBOARD

## FYTD MARCH 2025

### CURRENT RESULTS COMPARISON

	ORIGINAL BUDGET	ACTUAL FYTD MARCH 2025	% OF BUDGET	PY BUDGET 2023-2024	ACTUAL FYTD MARCH 2024	% OF BUDGET
REV	\$ 4,844,000	\$ 2,370,151	49%	\$ 4,707,667	\$ 2,253,481	48%
EXPENSES	4,592,268	2,269,901	49%	4,465,763	2,109,830	47%
PROFIT (LOSS)	\$ 251,732	\$ 100,250		\$ 241,904	\$ 143,651	

### TABLES/CHARTS



#### Billed Consumption in gallons:

FYTD 2025	179,075,752
FYTD 2024	145,818,873
Variance	<u>33,256,879</u>
% variance	22.81%

ITEM 5-4.

**City of Burnet, Texas  
Water/Wastewater Fund  
Revenues, Expenses, and Changes in Fund Net Position - Budget and Actual (Unaudited)  
FYTD MARCH 2025**

50% of year complete

	50% of year complete			PY BUDGET		
	ORIGINAL BUDGET	ACTUAL	% OF	2023-2024	FYTD MARCH 2024	% OF
	2024-2025	FYTD MARCH 2025	BUDGET			BUDGET
<b>REVENUE</b>						
Water Sales	\$ 2,600,000	\$ 1,276,376	49%	\$ 2,487,867	\$ 1,156,362	46%
Wastewater Sales	1,990,000	997,823	50%	1,975,800	998,526	51%
Penalties	45,000	23,576	52%	45,000	23,245	52%
Sewer Connects	6,000	-	0%	37,000	21,366	58%
Credit Card Convenience Fees	38,000	21,140	56%	27,000	14,355	53%
Other Revenue	90,000	51,236	57%	60,000	39,628	66%
Use Impact Fees	75,000	-	0%	75,000	-	0%
Use of Fund Balance	-	-		-	-	
<b>Total Revenue</b>	<b>\$ 4,844,000</b>	<b>\$ 2,370,151</b>	<b>49%</b>	<b>\$ 4,707,667</b>	<b>\$ 2,253,481</b>	<b>48%</b>
<i>Total Revenue less fund balance</i>	<i>\$ 4,844,000</i>	<i>\$ 2,370,151</i>	<i>49%</i>	<i>\$ 4,707,667</i>	<i>\$ 2,253,481</i>	<i>48%</i>
<b>EXPENSES</b>						
Personnel Services	1,586,200	781,063	49%	1,510,138	660,847	44%
Supplies & Materials	241,350	98,907	41%	226,650	111,023	49%
Repairs & Maint	354,050	139,971	40%	365,250	129,125	35%
Contractual Services	341,100	193,205	57%	307,100	178,492	58%
Cost of Water	80,000	53,679	67%	70,000	65,776	94%
Other Designated Expenses	135,050	73,122	54%	113,521	58,527	52%
Transfers to Debt Service	928,575	464,288	50%	931,875	465,938	50%
Transfers to Self-funded	50,290	25,145	50%	10,148	5,074	50%
In Lieu of Taxes	385,270	189,612	49%	370,613	180,278	49%
Admin Allocation	354,335	166,645	47%	329,792	158,583	48%
Shop Allocation	32,370	16,576	51%	28,546	13,740	48%
PW Admin Allocation	-	-		71,098	30,577	43%
Engineering Allocation	103,678	53,830	52%	125,032	51,850	41%
Capital Outlay	-	13,860		6,000	-	0%
Transfer to Capital	-	-		-	-	
<b>Total Expenses</b>	<b>\$ 4,592,268</b>	<b>\$ 2,269,901</b>	<b>49%</b>	<b>\$ 4,465,763</b>	<b>\$ 2,109,830</b>	<b>47%</b>
<i>Total Expenses less Transfers to Capital and other uses of fund balance</i>	<i>\$ 4,592,268</i>	<i>\$ 2,269,901</i>	<i>49%</i>	<i>\$ 4,465,763</i>	<i>\$ 2,109,830</i>	<i>47%</i>
<b>Change in Net Position</b>	<b>\$ 251,732</b>	<b>\$ 100,250</b>		<b>\$ 241,904</b>	<b>\$ 143,651</b>	

**NOTES AND KEY VARIANCES - BUDGET vs ACTUAL (On a straight line basis, 50% of year is complete)**

**REVENUES**

Revenues are tracking as expected for the period and Water sales have increased over last year because billed water consumption is up 23%.

**EXPENSES**

Contractual Services are tracking above the straight lined average because of several line items 1) utilities - increasing consumption costs at the wastewater plant, 2) uniforms - majority of budget was spent in the first quarter, 3) HLFWCC - annual contribution to Highland Lakes Firm Water customers that was not budgeted, and 4) communications - costs have doubled due to addition of Scada system through out the City.

Cost of Water is tracking above the straight lined average mainly because of increased consumption over last year. Per Jacob the City is using more surface water versus ground water and billed water consumption is up 19% over this time last year. In addition, LCRA increased their water rates from \$155 per acre foot to \$165 per acre foot in January.

Capital Outlay is above budget mainly because the department spent \$11,400.35 to replace the push camera used to inspect sewer lateral lines.

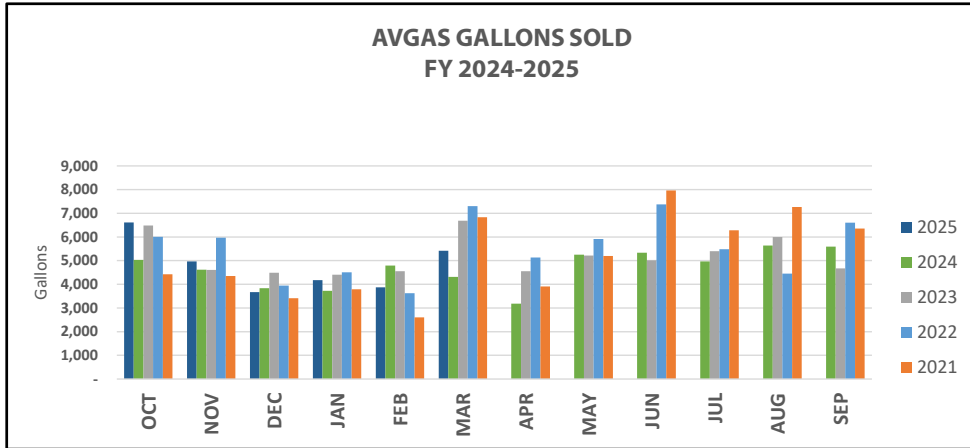
# AIRPORT FUND DASHBOARD

## FYTD MARCH 2025

### CURRENT RESULTS COMPARISON

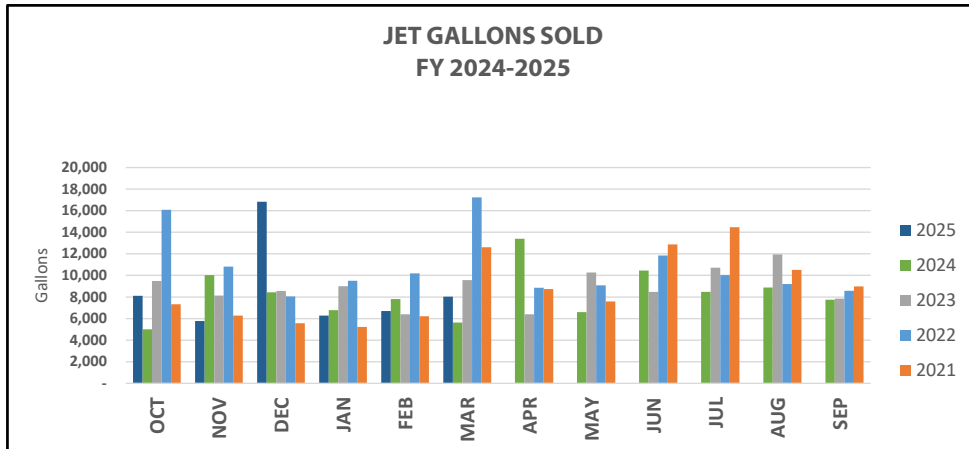
	ORIGINAL BUDGET	ACTUAL FYTD MARCH 2025	% OF BUDGET	PY BUDGET 2023-2024	ACTUAL FYTD MARCH 2024	% OF BUDGET
REV (net of cogs)	\$ 335,336	\$ 171,504	51%	\$ 335,757	\$ 162,345	48%
EXPENSES	231,353	106,889	46%	254,246	116,133	46%
PROFIT (LOSS)	\$ 103,983	\$ 64,615		\$ 81,511	\$ 46,212	

### TABLES/CHARTS



#### Avgas Gallons Sold:

FYTD 2025	28,711
FYTD 2024	26,319
Increase(decrease)	<u>2,392</u>
	9.09%



#### Jet Gallons Sold:

FYTD 2025	51,712
FYTD 2024	43,697
Increase(decrease)	<u>8,015</u>
	18.34%

**ITEM 5-4.**

**City of Burnet, Texas  
 Airport Fund  
 Revenues, Expenses, and Changes in Fund Net Position - Budget and Actual (Unaudited)  
 FYTD MARCH 2025**

50% of year complete

	50% of year complete			AMENDED BUDGET		
	ORIGINAL 2024-2025	ACTUAL FYTD MARCH 2025	% OF BUDGET	2023-2024	PY ACTUAL FYTD MARCH 2024	% OF BUDGET
<b>REVENUE</b>						
Avgas Flowage Fees	3,785	2,010	53%	4,000	3,525	88%
Jet Flowage Fees	20,763	10,342	50%	16,000	7,057	44%
Penalties	-	-		-	-	
All Hangar Lease	165,000	84,169	51%	171,000	83,925	49%
CAF Lease	35,004	17,502	50%	15,580	9,397	60%
McBride Lease	52,562	21,450	41%	52,562	21,455	41%
Thru the Fence Lease	12,312	-	0%	12,020	-	0%
Airport Parking Permit	1,500	-	0%	3,840	1	0%
Hangar Lease - FBO	26,789	13,264	50%	25,755	12,754	50%
Interest Earned	10,000	22,767	228%	35,000	24,231	69%
Other (Ground Lease)	7,621	-	0%	-	-	
Use of Fund Balance	59,363	29,682	50%	110,263	30,118	27%
<b>Total Revenue</b>	<b>\$ 394,699</b>	<b>\$ 201,186</b>	<b>51%</b>	<b>\$ 446,020</b>	<b>\$ 192,463</b>	<b>43%</b>
<i>Total Revenue less fund balance</i>	<i>\$ 335,336</i>	<i>\$ 171,504</i>	<i>51%</i>	<i>\$ 335,757</i>	<i>\$ 162,345</i>	<i>48%</i>
<b>EXPENSES</b>						
Personnel Services	\$ -	\$ -		\$ 103,284	\$ 52,763	51%
Transfer Salary Allocation	111,728	55,864	50%	-	-	
Supplies & Materials	2,600	259	10%	3,000	386	13%
Repairs & Maint	4,000	1,739	43%	3,925	1,800	46%
Contractual Services	30,230	6,262	21%	32,955	10,084	31%
Other Designated Expenses	45,537	30,428	67%	37,182	25,930	70%
C/O - Equipment	-	-		-	13,865	
Transfers to Debt Service	59,363	29,682	50%	60,263	30,118	50%
Admin Allocation	26,147	12,337	47%	23,900	11,305	47%
Transfers to Capital	11,111	-		100,000	-	
<b>Total Expenses</b>	<b>\$ 290,716</b>	<b>\$ 136,571</b>	<b>47%</b>	<b>\$ 364,509</b>	<b>\$ 146,251</b>	<b>40%</b>
<i>Total Exp - xfers to capital and debt svc.</i>	<i>\$ 231,353</i>	<i>\$ 106,889</i>	<i>46%</i>	<i>\$ 254,246</i>	<i>\$ 116,133</i>	<i>46%</i>
<b>Change in Net Position</b>	<b>\$ 103,983</b>	<b>\$ 64,615</b>		<b>\$ 81,511</b>	<b>\$ 46,212</b>	

**NOTES AND KEY VARIANCES - BUDGET vs ACTUAL (On a straight line basis, 50% of year is complete)**

**REVENUES**

Flowage fees account for 6% of the Airport's total revenues and are calculated as 7% of Avgas gallons sold and 20% of Jet fuel gallons sold.
CAF Lease is revenue received from the CAF hangar rental which increased significantly this year from last year because they entered a new agreement.
Interest Income is tracking higher than anticipated because of the timing of capital projects. Capital project spending has been lower than anticipated to date.

**EXPENSES**

Accounting Change for Personnel Services: During the prior year a portion of the Airport Manager's and Park's department salaries were allocated directly to the Airport. This year that expense has been replaced by a budgeted Transfer Salary Allocation.
Other Designated Expenses are tracking ahead of the straight-lined budget because of the timing of the insurance payments (Insurance is paid quarterly in advance) and the timing of the property tax payments (paid in full in January). Category is still expected to finish the year within budget.

**ITEM 5-4.**

**City of Burnet, Texas  
Other Funds  
Revenues, Expenses, and Changes in Fund Net Position - Budget and Actual (Unaudited)  
FYTD MARCH 2025**

	ANNUAL BUDGET 2024-2025			ACTUAL FYTD MARCH 2025			PY BUDGET 2023-2024			PY ACTUAL FYTD MARCH 2024		
			% OF BUDGET								% OF BUDGET	
<b>HOTEL/MOTEL FUND</b>												
Revenues	\$	336,000	\$	86,749	25.82%	\$	240,600	\$	150,197	62.43%		
Expenses		309,634		76,572	24.73%		210,074		86,041	40.96%		
Net Profit (Loss)	\$	26,366	\$	10,177		\$	30,526	\$	64,156			
<b>BEDC (operating and capital)</b>												
Revenues	\$	6,713,793	\$	3,907,647	58.20%	\$	1,065,130	\$	1,839,354	172.69%		
Expenses		6,587,688		2,887,381	43.83%		911,698		365,645	40.11%		
Net Profit (Loss)	\$	126,105	\$	1,020,266		\$	153,432	\$	1,473,709			
<b>SELF FUNDED EQUIPMENT FUND</b>												
Revenues	\$	1,005,752	\$	490,582	48.78%	\$	767,600	\$	364,360	47.47%		
Expenses		1,005,752		259,132	25.76%		767,600		224,483	29.24%		
Net Profit (Loss)	\$	-	\$	231,451		\$	-	\$	139,877			
<b>SELF FUNDED EQUIPMENT GOLF COURSE</b>												
Revenues	\$	154,223	\$	82,664	53.60%	\$	-	\$	-	0.00%		
Expenses		45,518		-	0.00%		-		-	0.00%		
Net Profit (Loss)	\$	108,705	\$	82,664		\$	-	\$	-			
<b>DEBT SERVICE FUND</b>												
Revenues	\$	992,938	\$	499,182	50.27%	\$	1,046,638	\$	529,268	50.57%		
Expenses		989,738		785,769	79.39%		1,045,438		788,619	75.43%		
Net Profit (Loss)	\$	3,200	\$	(286,587)		\$	1,200	\$	(259,351)			
<b>INTEREST &amp; SINKING DEBT FUND</b>												
Revenues	\$	1,091,744	\$	1,011,867	92.68%	\$	1,118,660	\$	1,153,417	103.11%		
Expenses		1,078,944		247,272	22.92%		1,105,660		233,230	21.09%		
Net Profit (Loss)	\$	12,800	\$	764,595		\$	13,000	\$	920,187			

**City of Burnet, Texas  
Cash and Investment Accounts  
FYTD MARCH 2025**

Acct #	Bank	Account Name	Account Type	Balance as of MARCH 2025
<b>Unrestricted Accounts</b>				
984/2410	FSB	Operating Cash	Checking	\$ 3,034,528.41
		Add or Subtract Claim on Cash for Airport		216,743.16
		Add or Subtract Claim on Cash for Golf		384,111.59
2329	FSB	Golf Course Petty Cash	Checking	515.30
2711100002	TexPool	General Fund Reserve	Investment	5,375,302.95
<b>Total Unrestricted</b>				<b>\$ 9,011,201.41</b>

<i>75 Day Reserve Requirement</i>	<b>4,010,000.00</b>
<i>Unrestricted Cash over 75 day reserve</i>	<b>\$ 5,001,201.41</b>
<i>90 Day Reserve Requirement</i>	<b>4,810,000.00</b>
<i>Unrestricted Cash over 90 day reserve</i>	<b>\$ 4,201,201.41</b>

**Restricted by Council**

2711100011	TexPool	Capital Equipment Reserve	Investment	\$ 94,410.11
2188	FSB	Self Funded Equipment	M/M	266,548.97
2711100014	TexPool	Self Funded Equipment Reserve	Investment	504,150.20
2711100021	TexPool	YMCA/GHRC Capital Improvement	Investment	112,897.28
2711100029	TexPool	YMCA Land Sale Proceeds	Investment	10,348.59
2711100022	TexPool	Electric Capital Improvement	Investment	682,174.00
2711100020	TexPool	Street Rehab/Replacement Reserve	Investment	799,387.42
2711100023	TexPool	Water/WW Improvement	Investment	10,593.13
2711100018	TexPool	Golf Course Operating Reserve	Investment	507,046.17
2711100019	TexPool	Golf Course Capital Improvement Reserve	Investment	292,849.38
68825	FSB	Golf Course Self Funded	M/M	476,299.85
2711100031	TexPool	City Hall Reserve	Investment	1,763,514.00
		Add or Subtract Golf Claim on Cash		(384,111.59)
<b>Total Restricted by Council Action</b>				<b>\$ 5,136,107.51</b>

**City of Burnet, Texas  
Cash and Investment Accounts  
FYTD MARCH 2025**

**Restricted by Purpose or Law**

Acct #	Bank	Account Name	Account Type	Balance as of MARCH 2025
3053	FSB	Parks Fund	M/M	\$ 61,590.59
62125	FSB	Tree Mitigation Fund	M/M	21,012.18
2711100028	TexPool	PEG Fee Restricted	Investment	183,730.54
2711100005	TexPool	Hotel Motel	Investment	59,023.45
2402	FSB	Hotel Motel	M/M	158,927.74
2711100009	TexPool	Airport Reserve	Investment	1,034,530.43
2485	FSB	PD Seizure	M/M	6,942.83
2711100027	TexPool	Municipal Court Special Revenue	Investment	101,772.23
58776	FSB	Fire Dept. Community Acct	M/M	16,034.67
2675	FSB	Police Department Explorer Program	M/M	6,518.67
2691	FSB	Fire Department Explorer Program	M/M	3,685.56
2711100007	TexPool	TWDB 7	Investment	1,354.44
2711100006	TexPool	TWDB 6	Investment	1,188.81
		City of Burnet, Texas Combination Tax and Surplus Revenue Certificates of Obligation, Series 2010 Escrow Account	Investment	3,611.01
143033000	US Bank			
	Bank of			
82-020-01-0	Texas	City of Burnet 2012 TWDB Escrow	Investment	22,685.23
2711100025	TexPool	Impact Fees - Water	Investment	505,667.02
2711100026	TexPool	Impact Fees - Wastewater	Investment	145,361.83
2711100017	TexPool	2021 CO - City Hall	Investment	603,758.07
TX01-0440-0004	Texas Class	2023 CO Adm/Street	Investment	2,785,957.10
2711100024	TexPool	Street Bond Reserve	Investment	-
TX01-0440-0007	Texas Class	2023 City Hall	Investment	1,024,207.81
2711100030	TexPool	Airport Bond Proceeds	Investment	225,453.14
62612	FSB	Creekfall Electric Infrastructure	Checking	137,143.29
2711100010	TexPool	BEDC Reserve	Investment	1,392,713.19
2711100032	TexPool	BEDC Hotel Incentive	Investment	419,923.18
2711100033	TexPool	BEDC Tractor Supply Incentive	Investment	33,351.86
70516	FSB	BEDC 281 Commercial Park Project	M/M	32,243.68
2592	FSB	BEDC	Super NOW	164,159.09
62315	FSB	BEDC Bond Fund	Checking	86,706.27
TX01-0440-0005	Texas Class	BEDC	Investment	12,384.26
1453	FSB	Debt Service	M/M	153,387.81
2576	FSB	Interest & Sinking Acct	M/M	1,041,070.67
2543	FSB	Airport Reserve	M/M	
		Add or Subtract Airport Claim on Cash		(216,743.16)
<b>Total Restricted Cash</b>				<b>\$ 10,229,353.49</b>
<b>Total All Cash</b>				<b>\$ 24,376,662.41</b>

ITEM 5-4.

City of Burnet  
 Quarterly Investment Report  
 As of March 31, 2025

updated 04-03-2025

ACCOUNT NUMBER	INVESTMENT TYPE	DESCRIPT/LOC	MATURITY	BEGINNING BALANCES 01/01/2025	QUARTERLY ACTIVITY	INTEREST EARNINGS	ENDING BALANCE 03/31/2025	BEGINNING MARKET 01/01/2025	ENDING MARKET 03/31/2025	CHANGE IN MARKET VALUE	AVG YIELD
984 & 2410	OPERATING	FIRST STATE BANK	na	\$ 1,512,576.01	\$ 1,503,471.14	\$ 18,481.26	\$ 3,034,528.41	na	na	na	0.0323
1453	DEBT SERVICE	FIRST STATE BANK	na	703,008.65	(551,228.00)	1,607.16	153,387.81	na	na	na	0.0149
2188	SELF FUNDED ACCT	FIRST STATE BANK	na	204,074.59	60,596.57	1,877.81	266,548.97	na	na	na	0.0317
2329	GOLF COURSE PETTY CASH	FIRST STATE BANK	na	879.74	(364.44)	-	515.30	na	na	na	-
2402	HOTEL/MOTEL	FIRST STATE BANK	na	163,691.34	(5,753.96)	990.36	158,927.74	na	na	na	0.0244
2485	PD SEIZURE	FIRST STATE BANK	na	5,146.47	1,759.19	37.17	6,942.83	na	na	na	0.0244
2576	I & S SINKING FUND	FIRST STATE BANK	na	456,993.24	578,158.20	5,919.23	1,041,070.67	na	na	na	0.0314
2592	BEDC	FIRST STATE BANK	na	612,950.02	(451,828.94)	3,038.01	164,159.09	na	na	na	0.0310
2675	PD EXPLORER PROGRAM	FIRST STATE BANK	na	6,477.89	(0.00)	40.78	6,518.67	na	na	na	0.0249
2691	FD EXPLORER PROGRAM	FIRST STATE BANK	na	3,662.50	(0.00)	23.06	3,685.56	na	na	na	0.0249
3053	PARKS FUND	FIRST STATE BANK	na	60,956.30	250.00	384.29	61,590.59	na	na	na	0.0249
58776	FD COMMUNITY FUND	FIRST STATE BANK	na	15,934.67	100.00	-	16,034.67	na	na	na	-
62315	BEDC BOND FUND	FIRST STATE BANK	na	85,200.42	995.84	510.01	86,706.27	na	na	na	0.0235
70516	281 COMM PARK PROJECT	FIRST STATE BANK	na	59,397.54	(27,497.96)	344.10	32,243.68	na	na	na	0.0298
68825	GOLF COURSE SELF FUNDED	FIRST STATE BANK	na	434,920.07	38,555.76	2,824.02	476,299.85	na	na	na	0.0246
62612	CREEKFALL ELECTRIC INFRASTRUCTURE	FIRST STATE BANK	na			\$ 189.86	\$ 137,143.29				
62125	TREE MITIGATION	FIRST STATE BANK	na			\$ 26.18	\$ 21,012.18				
	<b>SUBTOTAL - FIRST STATE BANK</b>			<b>\$ 4,325,869.45</b>	<b>\$ 1,147,213.40</b>	<b>\$ 36,293.30</b>	<b>\$ 5,667,315.58</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.3425</b>

2711100002	GF RESERVE	TEXPOOL	na	\$ 4,620,401.62	\$ 700,000.00	\$ 54,901.33	\$ 5,375,302.95	na	na	na	0.0436
2711100005	HOT	TEXPOOL	na	58,393.31	-	630.14	59,023.45	na	na	na	0.0426
2711100006	TWDB	TEXPOOL	na	1,176.21	(0.00)	12.60	1,188.81	na	na	na	0.0423
2711100007	TWDB	TEXPOOL	na	1,340.04	0.00	14.40	1,354.44	na	na	na	0.0424
2711100009	AIRPORT	TEXPOOL	na	1,004,499.27	19,157.38	10,873.78	1,034,530.43	na	na	na	0.0423
2711100010	BEDC RESERVE	TEXPOOL	na	1,377,844.59	(0.00)	14,868.60	1,392,713.19	na	na	na	0.0426
2711100011	CAPITAL EQUIPMENT RESERVE	TEXPOOL	na	46,428.68	47,160.00	821.43	94,410.11	na	na	na	0.0463
2711100014	SELF FUNDED EQUIPMENT	TEXPOOL	na	498,767.89	-	5,382.31	504,150.20	na	na	na	0.0426
2711100017	2021 CO - CITY HALL	TEXPOOL	na	2,167,892.54	(1,581,249.73)	17,115.26	603,758.07	na	na	na	0.0490
2711100018	GOLF COURSE OPS RESERVE	TEXPOOL	na	302,423.99	200,000.00	4,622.18	507,046.17	na	na	na	0.0453
2711100019	GOLF COURSE CAPITAL RESERVE	TEXPOOL	na	91,023.56	199,428.36	2,397.46	292,849.38	na	na	na	0.0496
2711100020	STREET REHAB/REPLACE RESERVE	TEXPOOL	na	790,853.13	0.00	8,534.29	799,387.42	na	na	na	0.0426
2711100021	YMCA/GHRC CAPITAL RESERVE	TEXPOOL	na	111,692.01	0.00	1,205.27	112,897.28	na	na	na	0.0426
2711100022	ELECTRIC CAPITAL IMPROVEMENT	TEXPOOL	na	674,891.17	(0.00)	7,282.83	682,174.00	na	na	na	0.0426
2711100023	WATER/WW CAPITAL IMPRVMT	TEXPOOL	na	10,480.02	(0.00)	113.11	10,593.13	na	na	na	0.0426
2711100025	WATER IMPACT FEE	TEXPOOL	na	439,391.14	61,249.04	5,026.84	505,667.02	na	na	na	0.0422
2711100026	WASTWATER IMPACT FEE	TEXPOOL	na	82,005.96	62,169.00	1,186.87	145,361.83	na	na	na	0.0414
2711100027	COURT SPECIAL REVENUE	TEXPOOL	na	112,354.47	(11,785.33)	1,203.09	101,772.23	na	na	na	0.0446
2711100028	PEG FEE RESTRICTED	TEXPOOL	na	178,333.86	3,457.49	1,939.19	183,730.54	na	na	na	0.0425
2711100029	YMCA LAND SALE PROCEEDS	TEXPOOL	na	10,238.06	0.00	110.53	10,348.59	na	na	na	0.0426
2711100030	AIRPORT BOND PROCEEDS*	TEXPOOL	na	1,124,544.82	(908,101.08)	9,009.40	225,453.14	na	na	na	0.0530



**ITEM 5-4.**

City of Burnet  
 Quarterly Investment Report  
 As of March 31, 2025

updated 04-03-2025

ACCOUNT NUMBER	INVESTMENT TYPE	DESCRIPT/LOC	MATURITY	BEGINNING BALANCES 01/01/2025	QUARTERLY ACTIVITY	INTEREST EARNINGS	ENDING BALANCE 03/31/2025	BEGINNING MARKET 01/01/2025	ENDING MARKET 03/31/2025	CHANGE IN MARKET VALUE	AVG YIELD
2711100031	CITY HALL RESERVE	TEXPOOL	na	1,744,686.80	(0.00)	18,827.20	1,763,514.00	na	na	na	0.0426
2711100032	BEDC HOTEL INCENTIVE	TEXPOOL	na	415,440.06	-	4,483.12	419,923.18	na	na	na	0.0426
2711100033	BEDC TRACTOR SUPPLY INCENTIV	TEXPOOL	na	32,995.78	0.00	356.08	33,351.86	na	na	na	0.0426
	<b>SUBTOTAL - TEXPOOL</b>			<b>\$ 15,898,098.98</b>	<b>\$ (1,208,514.87)</b>	<b>\$ 170,917.31</b>	<b>\$ 14,860,501.42</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0441</b>
TX-01-0440-0004	STREET BOND	TEXAS CLASS	na	\$ 3,227,336.01	\$ (475,641.07)	\$ 34,262.16	\$ 2,785,957.10	na	na	na	0.0452
TX-01-0440-0005	BEDC	TEXAS CLASS	na	1,394,779.18	(1,395,387.50)	12,992.58	12,384.26	na	na	na	0.0733
TX-01-0440-0007	2023 CO CITY HALL	TEXAS CLASS	na	1,012,927.48	0.00	11,280.33	1,024,207.81	na	na	na	0.0439
	<b>SUBTOTAL - TEXAS CLASS</b>			<b>\$ 5,635,042.67</b>	<b>\$ (1,871,028.57)</b>	<b>\$ 58,535.07</b>	<b>\$ 3,822,549.17</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0903</b>
143033000	US BANK LOAN		na	\$ 3,572.80	\$ -	\$ 38.21	\$ 3,611.01	\$ 3,572.80	\$ 3,611.01	\$ 38.21	0.0422
82-0220-01-0	BANK OF TEXAS - TWDB #2		na	22,452.87	0.00	232.36	22,685.23	22,452.87	22,685.23	232.36	0.0408
	<b>SUBTOTAL - OTHERS</b>			<b>\$ 26,025.67</b>	<b>\$ 0.00</b>	<b>\$ 270.57</b>	<b>\$ 26,296.24</b>	<b>\$ 26,025.67</b>	<b>\$ 26,296.24</b>	<b>\$ 270.57</b>	<b>0.0410</b>
	<b>TOTALS</b>			<b>\$ 25,885,036.77</b>	<b>\$ (1,932,330.04)</b>	<b>\$ 266,016.25</b>	<b>\$ 24,376,662.41</b>	<b>\$ 26,025.67</b>	<b>\$ 26,296.24</b>	<b>\$ 270.57</b>	<b>0.0420</b>
	PERFORMANCE MEASURES:				Benchmark	Actual					
					4.2200%	4.1996%					
					Benchmark=90 day T-Bill Rate (06/28/2024)						
					Max 365						
						0.11%					
						23.25%					
					Max 100%	76.64%					

**Collateral Adequacy** - All funds are fully collateralized and/or insured.

**Statement of Compliance** - All investment transactions of the City meet the requirements set forth in Chapter 2256, Texas Govt. Code, as amended and are in compliance with the City's Investment Policy.

*Patricia Langford*  
 Patricia Langford, Finance Director

*Stefani Wright*  
 Stefani Wright, Senior Accountant

*4/14/25*  
 Date

GENERAL CAPITAL PROJECT FUND							
Budgeted Projects	2024-2025 Budget	Budget Amendments	Amended Budget	FYTD Actual	Encumbrance	Balance	Status/Notes
<b>ADMIN</b>							
*NEW Pedestrian Walking Bridge	\$ 5,000,000	-	5,000,000	-	-	\$ 5,000,000	
*NEW Website Software Update	\$ 25,000	-	25,000	21,450	-	\$ 3,550	
*NEW Access Control Conversion	\$ 50,000	-	50,000	49,995	-	\$ 5	
Server Upgrade	\$ 20,000	-	20,000	-	-	\$ 20,000	
Incode 10 Upgrade - Court	\$ 17,000	-	17,000	-	-	\$ 17,000	
Comp Plan	\$ 25,000	-	25,000	-	-	\$ 25,000	
Humane Society	\$ -	95,000	95,000	-	-	\$ 95,000	
Beatification Project	\$ 50,000	-	50,000	36,473	-	\$ 13,527	
New City Hall	\$ 8,600,000	-	8,600,000	2,852,464	-	\$ 5,747,536	
<b>TOTAL ADMIN</b>	<b>\$ 13,787,000</b>	<b>\$ 95,000</b>	<b>\$ 13,882,000</b>	<b>\$ 2,960,382</b>	<b>\$ -</b>	<b>\$ 10,921,618</b>	
<b>POLICE</b>							
*NEW Cellebrite	\$ 23,000	-	23,000	23,000	-	\$ -	\$100 Additional expended in fund 10 COMPLETE - Purchased in 2023-2024
*NEW TrueNarc	\$ 40,000	-	40,000	-	-	\$ 40,000	
*NEW License Plate Readers	\$ 15,000	-	15,000	-	-	\$ 15,000	
*NEW Microchipping	\$ 10,000	-	10,000	3,856	-	\$ 6,144	
Shooting Range Improvements	\$ 200,000	-	200,000	27,400	-	\$ 172,600	
Use of Opioid Settlement Funds	\$ 40,000	-	40,000	-	-	\$ 40,000	
Guns	\$ -	52,850	52,850	52,850	-	\$ 0	
<b>TOTAL POLICE</b>	<b>\$ 328,000</b>	<b>\$ 52,850</b>	<b>\$ 380,850</b>	<b>\$ 107,106</b>	<b>\$ -</b>	<b>\$ 273,744</b>	
<b>FIRE / EMS</b>							
*NEW Ventilators and ET Video	\$ 80,000	-	80,000	75,941	-	\$ 4,059	Budget Amendment Pending
*NEW FD Building Improvements - Furniture and Storage Shed	\$ 25,000	-	25,000	16,669	-	\$ 8,331	
*NEW FD Westnet Paging System	\$ 40,000	-	40,000	-	-	\$ 40,000	
Use of Donated Funds Stella Pelej (carryover)	\$ 9,217	-	9,217	-	-	\$ 9,217	
SCBA Equipment	\$ 58,000	-	58,000	55,238	-	\$ 2,762	
TASSPP	\$ -	7,840	7,840	6,720	-	\$ 1,120	
<b>TOTAL FIRE / EMS</b>	<b>\$ 212,217</b>	<b>\$ 7,840</b>	<b>\$ 220,057</b>	<b>\$ 154,569</b>	<b>\$ -</b>	<b>\$ 65,488</b>	
<b>STREETS</b>							
Street Repair/Rehabilitation	\$ 3,800,000	-	3,800,000	571,634	-	\$ 3,228,366	
<b>TOTAL STREETS</b>	<b>\$ 3,800,000</b>	<b>\$ -</b>	<b>\$ 3,800,000</b>	<b>\$ 571,634</b>	<b>\$ -</b>	<b>\$ 3,228,366</b>	
<b>PARKS</b>							
*NEW Mini Excavator and Trailer	\$ 125,000	-	125,000	118,988	-	\$ 6,012	\$5,000 Additional Attorney Expense in 2023-24 Budget Amendment Pending
*NEW Pickleball Courts	\$ 300,000	-	300,000	-	-	\$ 300,000	
*NEW Land Acquisition (Valley Street)	\$ 140,000	-	140,000	124,177	-	\$ 15,823	
*New Stage funded by HOT reserves	\$ 75,000	-	75,000	-	-	\$ 75,000	
Park Improvements	\$ 225,000	108,815	333,815	230,845	33,815	\$ 69,155	
<b>TOTAL PARKS</b>	<b>\$ 865,000</b>	<b>\$ 108,815</b>	<b>\$ 973,815</b>	<b>\$ 474,010</b>	<b>\$ 33,815</b>	<b>\$ 465,990</b>	
<b>GHRC</b>							
GHRC Capital Maint	\$ 50,000	-	50,000	-	-	\$ 50,000	
GHRC Capital Maint 2024 Improvement Plan	\$ 109,500	-	109,500	-	-	\$ 109,500	
<b>TOTAL GHRC</b>	<b>\$ 159,500</b>	<b>\$ -</b>	<b>\$ 159,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 159,500</b>	
<b>GRAND TOTAL GENERAL</b>	<b>\$ 19,151,717</b>	<b>\$ 264,505</b>	<b>\$ 19,416,222</b>	<b>\$ 4,267,700</b>	<b>\$ 33,815</b>	<b>\$ 15,114,706</b>	

WATER & WASTEWATER CAPITAL PROJECT FUND								
Budgeted Projects	2024-2025 Budget	Budget Amendments	Amended Budget	FYTD Actual	Encumbrance	Balance	Status/Notes	
*NEW CDBG Waterline Additional Funds (WOFFORD2)	\$ 150,000	-	150,000	-	-	\$ 150,000	COMPLETE	
*NEW Inks Lake Maintenance, Sewer Plant Maintenance, Well and Pump Upgrades	\$ 250,000	-	250,000	147,448	-	\$ 102,552		
*NEW Impact Fee Update	\$ 20,000	-	20,000	6,786	-	\$ 13,214		
*NEW Eagle's Nest Upgrade	\$ 200,000	101,000	301,000	106,743	-	\$ 194,257		
Generators for SB3 Compliance	\$ 1,813,600	-	1,813,600	2,000	-	\$ 1,811,600		
Dump Truck for Water Department	\$ 160,000	-	160,000	134,260	-	\$ 25,741		
Water Meters	\$ 140,000	-	140,000	-	-	\$ 140,000		
Creekfall Water Line Oversize Project	\$ 153,000	-	153,000	152,285	-	\$ 715		
CDBG Water Line Project (WOFFORD 1)	\$ 760,000	-	760,000	38,493	-	\$ 721,507		
Valley Street Well Engineering/Evaluation	\$ 550,000	-	550,000	19,866	-	\$ 530,134		
Ranch Lift Station/ Eagles Nest Upgrade/East Tank Upgrade	\$ 10,000	-	10,000	-	-	\$ 10,000		
Water System Improvements - New Taps and Meter Installs funded through permits	\$ 30,000	-	30,000	16,227	-	\$ 13,773		
Use WW Impact Fees - transfer for debt	\$ 75,000	-	75,000	-	-	\$ 75,000		
<b>GRAND TOTAL WATER &amp; WASTEWATER</b>	<b>\$ 4,311,600</b>	<b>\$ 101,000</b>	<b>\$ 4,412,600</b>	<b>\$ 624,109</b>	<b>\$ -</b>	<b>\$ 3,788,491</b>		
AIRPORT CAPITAL PROJECT FUND								
Budgeted Projects	2024-2025 Budget	Budget Amendments	Amended Budget	FYTD Actual	Encumbrance	Balance	Status/Notes	
*NEW Platting of Airport Property	\$ 35,000	-	35,000	7,371	-	\$ 27,629		
Paving Project (runway & taxiway)	\$ 30,000	-	30,000	-	-	\$ 30,000		
Jet Hanger	\$ 1,900,000	-	1,900,000	851,477	-	\$ 1,048,523		
Decel Lane into Airport	\$ 20,000	-	20,000	-	-	\$ 20,000		
Ramp Grant	\$ 111,111	-	111,111	21,239	-	\$ 89,872		
<b>GRAND TOTAL AIRPORT</b>	<b>\$ 2,096,111</b>	<b>\$ -</b>	<b>\$ 2,096,111</b>	<b>\$ 880,087</b>	<b>\$ -</b>	<b>\$ 1,216,024</b>		
ELECTRIC CAPITAL PROJECT FUND								
Budgeted Projects	2024-2025 Budget	Budget Amendments	Amended Budget	FYTD Actual	Encumbrance	Balance	Status/Notes	
Creekfall Offsite Improvement - McNeal Reconductor	\$ -	154,000	154,000	-	-	\$ 154,000	Budget Amendment Pending	
Creekfall Offsite Improvement - Live Oak Reconductor	\$ -	222,200	222,200	7,500	-	\$ 214,700	Budget Amendment Pending	
Creekfall Offsite Improvement - Wire Cost for Coke Street	\$ -	114,986	114,986	-	-	\$ 114,986	Budget Amendment Pending	
Creekfall Offsite Improvement - Westfall & CF3 Oversizing	\$ -	47,883	47,883	-	-	\$ 47,883	Budget Amendment Pending	
Puller Trailer (reallocation of Live Oak Reconductor project)	\$ 131,150	-	131,150	-	131,150	\$ -	Overage Offset by Revenue Received	
*NEW Electric Trailers	\$ 60,000	6,700	66,700	-	66,686	\$ 14		
*NEW Gatekeepers	\$ 27,715	-	27,715	-	-	\$ 27,715		
*NEW Resiliency Grant from Department of Energy	\$ 1,367,000	-	1,367,000	-	-	\$ 1,367,000		
Utility Maps & Models	\$ 115,000	-	115,000	152,109	-	\$ (37,109)		
Subdivision Electrical Costs	\$ 230,000	-	230,000	467,497	-	\$ (237,497)		
Digger Truck	\$ 250,000	-	250,000	240,014	-	\$ 9,986		
<b>GRAND TOTAL ELECTRIC</b>	<b>\$ 2,180,865</b>	<b>\$ 545,769</b>	<b>\$ 2,726,634</b>	<b>\$ 867,120</b>	<b>\$ 197,836</b>	<b>\$ 1,661,678</b>		
GOLF CAPITAL PROJECT FUND								
Budgeted Projects	2024-2025 Budget	Budget Amendments	Amended Budget	FYTD Actual	Encumbrance	Balance		Status/Notes
Golf Course Improvements	\$ 350,000	-	350,000	125,080	-	\$ 224,920		
<b>GRAND TOTAL GOLF</b>	<b>\$ 350,000</b>	<b>\$ -</b>	<b>\$ 350,000</b>	<b>\$ 125,080</b>	<b>\$ -</b>	<b>\$ 224,920</b>		

STATE OF TEXAS {}  
COUNTY OF BURNET {}  
CITY OF BURNET {}

On this the 8<sup>th</sup> day of April 2025, the City Council of the City of Burnet convened in a Workshop Session, at 5:00 p.m. in the City of Burnet Council Chambers, located at 2402 S. Water, Burnet, TX thereof with the following members present, to-wit:

Mayor Gary Wideman  
Council Members Cindia Talamantez, Tommy Gaut, Philip Thurman, Tres Clinton, Joyce Laudenschlager, and Ricky Langley  
City Manager David Vaughn  
City Secretary Maria Gonzales

Guests: Eric Belaj, Jessi Carpenter, Jill Disler, Adrienne Feild, Mark Ingram, Leslie Kimbler, Patricia Langford, Keith McBurnett, Thad Mercer, Andrew Scott, Jacob Thomas

Call to Order: Mayor Gary Wideman called the workshop to order at 5:00 p.m.

CONSIDERATION ITEMS:

2.1) Discuss and consider action: Transition to City-operated hay production model and authorization for staff to issue a Request for Proposals (RFP) for contracted hay services at the Wastewater Treatment Plant Hay Field: T. Mercer

City Manager David Vaughn opened the workshop by reminding the Council that the City’s previous contract with lessee Dustin Orman had been terminated. He noted that an RFP had been issued in an effort to identify a new lessee; however, only one proposal was received. He explained that while hayfield operations are both challenging and costly, they are required under the City’s TCEQ discharge permit.

As an alternative, Mr. Vaughn presented a new model in which hayfield operations would transition to a City-operated program, with hay production services handled through contracted support. This approach would allow the City to retain ownership and control of the property while also generating revenue from hay sales.

He acknowledged that launching the program would require significant upfront capital investment in addition to the contracted services, approximately \$125,000 for a pivot system and an additional \$80,000 to \$100,000 for essential equipment, such as a tractor with a boom. He also noted that the City could experience a loss, particularly in the first year, due to the timing of implementation.

EXECUTIVE SESSION: None.

RECONVENE TO REGULAR SESSION FOR POSSIBLE ACTION: None.

REQUESTS FROM COUNCIL FOR FUTURE REPORTS: In accordance with Resolution R2020-28 councilmembers may request the City Manager to prepare and present future reports on matters of public interest: None.

ITEM 6-1.

ADJOURN: There being no further business, a motion was made by Mayor Gary Wideman at 5:48 p.m. to adjourn.

\_\_\_\_\_  
Gary Wideman, Mayor

**ATTEST:**

\_\_\_\_\_  
Maria Gonzales, City Secretary

STATE OF TEXAS {}  
COUNTY OF BURNET {}  
CITY OF BURNET {}

On this the 9<sup>th</sup> day of April 2025, the City Council of the City of Burnet convened in Regular Session, at 6:00 p.m. in the City of Burnet Council Chambers, located at 2402 S. Water, Burnet, TX thereof with the following members present, to-wit:

Mayor Gary Wideman  
Council Members Cindia Talamantez, Tommy Gaut, Philip Thurman, Tres Clinton, Joyce Laudenschlager, and Ricky Langley  
City Manager David Vaughn  
City Secretary Maria Gonzales

Guests: Haley Archer, Eric Belaj, Jessi Carpenter, Joshua Day, Jill Disler, Jonathan Forsyth, Veronica Hernandez, Patricia Langford, Brian Lee, Keith McBurnett, Thad Mercer, Tony Nash, Justin Ornelas, Andrew Scott, Jacob Thomas, Diana Ward, Glenn Patterson

Call to Order: Mayor Gary Wideman called the meeting to order at 6:00 p.m.

INVOCATION: Led by Mayor Wideman

PLEDGES (US & TEXAS): Led by Council Member Philip Thurman

Special Reports/Recognition

5.1) Audit Presentation: Diana Ward, Shareholder with Jaynes, Reitmeier, Boyd & Therrell,

P.C. (JRBT): Diana Ward, CPA, reported that the City of Burnet’s financial statements were presented fairly. Mrs. Ward reviewed the financial highlights for the City. Net position increased almost \$8.1 million, due to the construction contribution for the Hill Country Children’s Advocacy Center, as well as the profitability of the business-type activity for the City of Burnet. The general fund did well compared to budget in revenues and expenditures. Overall, no material weaknesses were identified and in the opinion of JRBT, the City was in compliance with federal laws and regulations.

5.2) Award Recognition of Burnet Emergency Services Personnel: M. Ingram and B. Lee: Fire Chief, Mark Ingram, recognized Chris Moore for receiving the Paramedic of the Year Award by the Hill Country 100 Club. Chief Ingram stated that Paramedic Moore is a field training officer and an incredible asset to the Fire and EMS department. Chief Ingram also recognized Paramedic Nolan Korte. Korte received the Lifesaving Award of the Year for his quick thinking and lifesaving actions that saved a critical patient’s life.

Police Chief, Brian Lee, celebrated City of Burnet Investigator, Joshua Day, for receiving the Wallace Riddell Police Officer of the Year. Officer Day was recognized for his investigative skills, specifically with the Cellebrite program. Officer Day has been able to assist several agencies around the area, in addition to Burnet. Chief Lee also celebrated Officer Justin Ornelas for receiving the Hill Country 100 Club Officer of the Year award. Chief Lee praised Officer Ornelas for completing the police academy two years ago and his contribution to the City of Burnet Police Department.

5.3) Delaware Springs Quarterly Report: T. Nash: Tony Nash, Golf Course Superintendent, reported on various projects taking place at the golf course. Mr. Nash stated that the concrete and work on the driving range mats have been completed, as well as the limestone rock. The fence around the pro-shop is done and is now ADA compliant. Mr. Nash also noted that there is further work that will be done on the landscaping around the building which will begin soon.

5.4) Fire and EMS Quarterly Report: M. Ingram: Chief Ingram provided Council with details on response calls by shift and station. In total, there were 4,838 calls for service. Chief Ingram reported a breakdown of calls by type, the total mileage driven by the department, and a detail of inspections done by the Fire Marshal.

5.5) Engineering/Public Works Quarterly Report: E. Belaj: Eric Belaj, City Engineer, reported on various projects underway in the Public Works departments. The Street Department has completed 2.3 miles of street paving and currently, 10 miles of fog sealing is underway. In the summer and fall, street paving will begin on N. Wood Street, Northington, and N. Boundary. Pavement prep is also underway. The Water/Wastewater Department is currently relocating a sewer line on Live Oak, fire hydrants are also being replaced, and the pump and motor at Cheatham Well have been replaced. Mr. Belaj also reported that the Electric Department has installed over 400’ of underground electric and 850’ of overhead. The Parks Department installed a new bathroom at Wallace Riddell Park and is providing continued maintenance on the ball fields. A shoutout was given to Matt Feild, Assistant Park Superintendent, who will be throwing out the first pitch for Little League.

5.6) Presentation of the TDA Form A1024 CDBG Section 3 Program Goals Presentation for the TxCDBG Project CDV23-0311 (Wofford Street Waterline Improvements): A. Field: Airport Manager, Adrienne Feild, provided a required Section 3 Presentation for Grant No. Burnet CDV23-0311. Mrs. Feild noted that this grant is for the Wofford Street Waterline Improvements project. The grant is funded by the U.S. Department of Housing and Urban Development and the Texas Department of Agriculture. The award amount is \$500,000 and the project will enable the City to maintain the water supply by upsizing the transmission water line. Mrs. Feild stated that the City of Burnet must comply with Section 3 of the Housing and Urban Development Act of 1968.

CONSENT AGENDA:

6.1) Approval of the March 4, 2025 Workshop Minutes

Approval of the March 24, 2025 Regular Meeting Minutes

Approval of the March 25, 2025 Workshop Minutes

Council Member Joyce Laudenschlager moved to approve the consent agenda as presented. Council Member Philip Thurman seconded the motion. The motion passed unanimously.

PUBLIC HEARINGS/ACTION:

7.1) Public hearing and action: Ordinance No. 2025-16: L. Kimbler

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AMENDING ORDINANCE NO. 2021-01 AND THE OFFICIAL ZONING MAP OF THE CITY BY REZONING PROPERTY KNOWN AS 110 E WASHINGTON STREET FROM ITS PRESENT

DESIGNATION OF LIGHT COMMERCIAL – DISTRICT “C-1” TO A DESIGNATION OF GOVERNMENT – DISTRICT “G”; PROPERTY KNOWN AS 215 S PIERCE STREET FROM ITS PRESENT DESIGNATION OF LIGHT COMMERCIAL – DISTRICT “C-1” TO A DESIGNATION OF GOVERNMENT – DISTRICT “G”; PROPERTY KNOWN AS 127 E JACKSON STREET FROM ITS PRESENT DESIGNATION OF LIGHT COMMERCIAL – DISTRICT “C-1” TO A DESIGNATION OF GOVERNMENT – DISTRICT “G”; AND PROPERTY KNOWN AS 200 S. WEST STREET FROM ITS PRESENT DESIGNATION OF MEDIUM COMMERCIAL – DISTRICT “C-2” TO A DESIGNATION OF LIGHT COMMERCIAL – DISTRICT “C-1”; PROVIDING CUMULATIVE, REPEALER, AND SEVERABILITY CLAUSES; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE

Mayor Wideman opened the public hearing at 6:52 p.m., and there being no one wishing to speak, the public hearing was closed at 6:52 p.m.

Council Member Philip Thurman made a motion to approve Ordinance No. 2025-16 as presented. Council Member Tommy Gaut seconded the motion. The motion passed unanimously.

7.2) Public hearing and action: Resolution No. 2025-27: L. Kimbler

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, APPROVING THE “FINAL PLAT” OF LOT 1, BLOCK 1, CASEY’S BURNET ADDITION, A COMMERCIAL SUBDIVISION CONSISTING OF APPROXIMATELY 2.0035 ACRES; AND ACCEPTING A PERFORMANCE BOND ASSURING COMPLETION OF PUBLIC SEWER INFRASTRUCTURE

Mayor Wideman opened the public hearing at 6:53 p.m., and there being no one wishing to speak, the public hearing was closed at 6:53 p.m.

Council Member Philip Thurman made a motion to approve Ordinance No. 2025-27 as presented. Council Member Ricky Langley seconded the motion. The motion passed unanimously.

ACTION ITEMS:

8.1) Discuss and consider action: Ordinance No. 2025-15: K. McBurnett

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AMENDING CITY OF BURNET CODE OF ORDINANCES, CHAPTER 2 ARTICLE III (ENTITLED “APPOINTED BODIES”) AND CHAPTER 2, SECTION 2-277 (ENTITLED “ADVISORY COMMITTEE; PROVIDING FOR PENALTY; PROVIDING CUMULATIVE, REPEALER AND SEVERABILITY CLAUSES; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE

Mayor Gary Wideman made a motion to approve and authorize Ordinance No. 2025-15 as presented. Council Member Cindia Talamantez seconded the motion. The motion passed unanimously.

8.2) Discuss and consider action: Resolution No. R2025-26: D. Vaughn



A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AUTHORIZING THE MAYOR TO ACCEPT A NEW UTILITY/IRRIGATION EASEMENT RELATED TO THE RELOCATION OF THE GOLF COURSE IRRIGATION LINE AT 208 DELAWARE SPRINGS BOULEVARD; AND PROVIDING FOR AN EFFECTIVE DATE

Council Member Ricky Langley made a motion to approve Resolution No. R2025-26 as presented. Council Member Tres Clinton seconded the motion. The motion passed unanimously.

8.3) Discuss and consider action: Appointment of a Council Member to serve on the Board of Directors for the YMCA of the Highland Lakes at Galloway-Hammond: D. Vaughn

Council Member Ricky Langley made a motion to approve Council Member Tommy Gaut to serve on the Board of Directors for the YMCA of the Highland Lakes at Galloway-Hammond. Council Member Joyce Laudenschlager seconded the motion. The motion passed unanimously.

8.4) Discuss and consider action: Resolution No. R2025-25: A. Feild

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, ACCEPTING A SUB-GRANT AWARD FOR THE HAZARD MITIGATION GRANT PROGRAM (HMGP) DR-4705-0026 IN THE AMOUNT OF \$796,800.00

Council Member Tres Clinton made a motion to approve Resolution No. R2025-25 as presented. Council Member Joyce Laudenschlager seconded. The motion passed unanimously.

8.5) Discuss and consider action: Resolution No. R2025-24: A. Feild

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH LANGFORD COMMUNITY SERVICES FOR GRANT ADMINISTRATION SERVICES RELATED TO THE HAZARD MITIGATION GRANT PROGRAM (HMGP) DR-4705- 0026 – CITY OF BURNET GENERATORS PROJECT

Council Member Tommy Gaut made a motion to approve Resolution No. R2025-24 as presented. Council Member Philip Thurman seconded the motion. The motion passed unanimously.

8.6) Discuss and consider action: Resolution No. R2025-23: A. Feild

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AUTHORIZING THE APPLICATION FOR AND ACCEPTANCE OF FY22/23/24/25 INFRASTRUCTURE INVESTMENT AND JOBS ACT (IIJA)/BIPARTISAN INFRASTRUCTURE LAW (BIL) AIRPORT GRANT FUNDING, AND AUTHORIZING THE CITY MANAGER TO EXECUTE NECESSARY DOCUMENTS

Council Member Joyce Laudenschlager made a motion to approve Resolution No. R2025-23 as presented. Council Member Tres Clinton seconded, and the motion passed unanimously.

8.7) Discuss and consider action: Ordinance No. 2025-17: P. Langford

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AMENDING ORDINANCE 2024-35; THE ORIGINAL BUDGET ORDINANCE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2024, AND ENDING SEPTEMBER 30, 2025, FOR THE CITY OF BURNET, TEXAS, FUNDING ACCOUNTS IN BUDGET DUE TO UNFORESEEN SITUATIONS; CONTAINING FINDINGS; PROVIDING FOR SAVINGS AND SEVERABILITY

Council Member Philip Thurman made a motion to approve Ordinance No. 2025-17 as presented. Council Member Ricky Langley seconded the motion. The motion passed unanimously.

7.8) Discuss and consider action: Approval of an interlocal agreement between Texas Municipal League Intergovernmental Risk Pool (the “Pool”) and the City of Burnet to form a joint self-insurance pool to be named the Texas Municipal League Joint Cyber Liability and Data Breach Response Self-Insurance Fund (hereinafter referred to as the “Fund”) for the purpose of providing coverages against risks which are inherent in operating a political subdivision: P. Langford

Council Member Philip Thurman made a motion to approve an interlocal agreement between Texas Municipal League Intergovernmental Risk Pool (the “Pool”) and the City of Burnet to form a joint self-insurance pool to be named the Texas Municipal League Joint Cyber Liability and Data Breach Response Self-Insurance Fund. Council Member Tommy Gaut seconded the motion. The motion passed unanimously.

EXECUTIVE SESSION:

9.1) Pursuant to Section 551.072 Texas Government Code to deliberate the purchase, exchange, lease, or value of real property in order to minimize the detrimental effect of such discussion in open session on the position of the Council in negotiations with third parties for property located in the City limits of Burnet, Texas: D. Vaughn

Mayor Gary Wideman made a motion at 7:31 p.m. to convene into Executive Session. Council Member Philip Thurman seconded the motion. The motion passed unanimously.

RECONVENE TO REGULAR SESSION FOR POSSIBLE ACTION:

10.1) Discuss and consider action: Regarding deliberations of the purchase of real property in the City limits of Burnet, Texas: D. Vaughn

At 7:46 p.m. Mayor Gary Wideman made a motion to reconvene to regular session. Council Member Joyce Laudenschlager seconded the motion. The motion passed unanimously.

No action taken.

REQUESTS FROM COUNCIL FOR FUTURE REPORTS: In accordance with Resolution R2020-28, councilmembers may request the City Manager to prepare and present future reports on matters of public interest:

None.

ADJOURN: There being no further business, a motion to adjourn was made by Council Member Philp Thurman at 7:46 p.m. and seconded by Council Member Joyce Laudenschlager. The motion

ITEM 6-1.

passed unanimously.

**ATTEST:**

\_\_\_\_\_  
Maria Gonzales, City Secretary

\_\_\_\_\_  
Gary Wideman, Mayor



## Item Brief

### **Meeting Date**

April 22, 2025

### **Agenda Item**

Public hearing and action: Ordinance No. 2025-18: L. Kimbler

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, PROVIDING FOR THE VOLUNTARY EXTENSION OF THE CITY LIMITS OF THE CITY OF BURNET, TEXAS BY THE ANNEXATION OF CERTAIN CITY OWNED LAND LOCATED NEAR THE EASTERN TERMINUS OF WOFFORD DRIVE; AMENDING THE OFFICIAL CITY LIMITS MAP OF THE CITY OF BURNET TO REFLECT THE VOLUNTARY ANNEXATION OF THE AREA DESCRIBED HEREIN; AND PRESCRIBING AN EFFECTIVE DATE

1. Staff Presentation
2. Public Hearing
3. Discuss and consider action

### **Information**

The subject property is located east of the East Side Water Tank, at the termination of Wofford Drive. The land was acquired by the City in 2006, and this annexation is in accordance with City policy.

Publication of notice of public hearing, and all other pre-annexation initiation procedures have been fulfilled in accordance with the requirements of Texas Local Government Code Chapter 42, Subchapter C-3.

### **Fiscal Impact**

The annexation of this property will have no fiscal impact.

### **Recommendation**

Staff recommends approval of Ordinance No. 2025-18 as presented.

**ORDINANCE NO. 2025-18**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS PROVIDING FOR THE VOLUNTARY EXTENSION OF THE CITY LIMITS THE CITY OF BURNET, TEXAS BY THE ANNEXATION OF CERTAIN CITY OWNED LAND LOCATED NEAR THE EASTERN TERMINUS OF WOFFORD DRIVE; AMENDING THE OFFICIAL CITY LIMITS MAP OF THE CITY OF BURNET TO REFLECT THE VOLUNTARY ANNEXATION OF THE AREA DESCRIBED HEREIN; AND PRESCRIBING AN EFFECTIVE DATE.**

**WHEREAS**, Texas Local Government Code Chapter 43, Subchapter C-1, authorizes the City of Burnet, Texas, to extend its city limit boundaries through the voluntary annexation of an area adjacent to those boundaries; and

**WHEREAS**, the City of Burnet is the owner of the land that is the subject of this annexation ordinance; and

**WHEREAS**, the land to be annexed is uninhabited and consists of an unplatted 2.42-acre parcel of land (the “Land”); and

**WHEREAS**, in accordance with Texas Local Government Code § 43.0672, the City has prepared a written service plan; and

**WHEREAS**, in accordance with Texas Local Government Code § 43.0673, on April 22, 2025, City Council conducted a public hearing where members of the public could give testimony and comment on the proposed annexation; and

**WHEREAS**, notice of the public hearing was published in the Burnet newspaper of general circulation and posted on the City’s website in accordance with Texas Local Government Code § 43.0673, on April 9, 2025, a date which was on or after the 20<sup>th</sup> day, but before the 10<sup>th</sup> day, before the public hearing.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS:**

**Section One. Annexed land.** The land and territory being a 2.42-acre parcel, more particularly described in survey attached hereto as **Exhibit “A;”** and the map attached hereto as **Exhibits “B;”** owned by the City of Burnet, Texas, lying outside of, but adjacent to, and adjoining the City of Burnet, Texas, is hereby added and annexed to the City of Burnet, Texas, and said land and territory shall hereafter be included within the boundary limits of said City, and the present boundary limits of said City.

**Section Two. Service plan.** The service plan attached hereto as **Exhibit “C”** is hereby approved and adopted.

**Section Three. Inhabitants’ citizenship.** The inhabitants of the annexed land shall be entitled to all of the rights and privileges as citizens and shall be bound by the acts, ordinances, resolutions, and regulations of the City of Burnet, Texas.

**Section Four. City Map.** The official City Limits of the City of Burnet shall be amended to reflect the annexation of the subject land and territory.

**Section Five. Post annexation procedures.** Within 30 days of the effective date of this Ordinance, the City Secretary is hereby authorized and directed to do the following:

- Provide a certified copy of this ordinance to the Texas Secretary of State so that the legal validity of the annexation may be certified to the United States Census Bureau;
- Provide certified copies of this ordinance to the Texas Comptroller and Burnet County Appraisal District in accordance with Texas Tax Code §321.102; and
- Provide a certified copy of this ordinance to the Burnet County Clerk pursuant to Texas Local Government Code §41.001.

**Section Six. Effective Date.** This Ordinance shall be effective upon the date of final adoption hereof.

**PASSED, APPROVED, AND ADOPTED** on this 22<sup>nd</sup> day of April 2025

**CITY OF BURNET, TEXAS**

\_\_\_\_\_  
Gary Wideman, Mayor

**ATTEST:**

\_\_\_\_\_  
Maria Gonzales, City Secretary

The remainder of this page intentionally blank and Exhibits “A,” “B” and “C” are attached.

**Exhibit "A"**  
**SURVEY**



**K.C. ENGINEERING, INC.**

705 N Hwy 281 Plaza 1, Suite 203 • Marble Falls, TX 78654 • Telephone: 830.693.5635 • Fax: 830.693.9664 • www.kcengineering.com

**Exhibit "A"**

**STATE OF TEXAS:**  
**COUNTY OF BURNET:**  
**CITY OF BURNET:**

**Field notes** to describe a **2.42 acre** tract of land, out of the Eugene Jamison Survey No. 1354, Abstract No. 1313, situated in Burnet County, Texas, and being a portion of that certain 49.857 acre tract of land, described in a deed to Jessie B. Crow, et ux, as recorded in Volume 977, Pg. 876 of the Official Public Records of Burnet County, Texas (O.P.R.B.C.T.), said **2.42 acres** being more particularly described as follows:

**Beginning**, at a ½" iron rod found, lying in a cul-de-sac, being the east line of Wofford Drive, a 60' right-of-way, being the northeast corner of that certain tract of land, described in a deed Robert D. Quisenberry, et ux, as recorded in Volume 645, Page 543 of the Real Property Records of Burnet County, Texas (R.P.R.B.C.T.), lying at the west line of said 49.857 acre tract, and being the northwest corner of that certain 3.50 acre tract of land, described in a deed to John E. Whitman, et ux, as recorded in Volume 593, Page 455 R.P.R.B.C.T., from which an iron rod found, being the northeast corner of said 3.50 acre tract, same being an angle point in the west line of said 49.857 acre tract, bears **N68°34'57"E** [N71°36'55"E], a distance of 627.00 feet (627.02 feet);

**Thence**, along the west line of the said Eugene Jamison Survey and the west line of said 49.857 acre tract, for the west line hereof, the following four (4) calls, numbered 1-4:

1. **N14°15'33"W** [N26°15'W], with the east line of said Wofford Drive, a distance of **54.71 feet**, to a ½" iron rod found, being the northeast corner of said Wofford Drive, same being the southeast corner of that certain 25 Ft. Access Easement, as shown in Volume 371, Page 591 of the Deed Records of Burnet County, Texas (D.R.B.C.T.), for an angle hereof, from which a ½" iron rod found, lying in the north line of said Wofford Drive, being the southwest corner of said 25 Ft. Access Easement, same being the southeast corner of that certain 1.752 acre tract, described in a deed to Louis A. Holste, et ux, as recorded in Volume 1307, Page 325 O.P.R.B.C.T., bears **SS7°53'38"W**, a distance of **25.75 feet**,
2. **N14°27'23"W** [N26°15'W], with the east line of said 25 Ft. Access Easement, a distance of **333.60 feet**, to a ½" iron rod set, with plastic cap stamped KCE&S, being the northeast corner of said 25 Ft. Access Easement, same being the southeast corner of that certain 0.461 acre tract, described in a deed to the City of Burnet, as recorded in Volume 188, Page 577 D.R.B.C.T., for an angle hereof,
3. **N13°52'33"W** [N26°15'W], with the east line of said 0.461 acre tract, a distance of **302.70 feet**, to a ½" iron rod set, with plastic cap stamped KCE&S, being the northeast corner of said 0.461 acre tract, for an interior elJ corner hereof, and
4. **S75°54'00"W** [N26°15'W], with the north line of said 0.461 acre tract, a distance

of **3.45 feet**, to a 1/2" iron rod found, being a south corner of that certain 121.246 acre tract, described in a deed to Herbert R. Stehling, et ux, as recorded in Volume 1057, Page 001 O.P.R.B.C.T., for an exterior ell corner hereof, from which a 1/2" iron rod found, lying in the south line of said 121.246 acre tract, being the northwest corner of said 0.461 acre tract, bears **S76°07'04"W**, a distance of **146.55 feet**;

**Thence N13°39'13"W** [N26°15'W], with the east line of said 121.246 acre tract, the west line of said Eugene Jamison Survey and 49.857 acre tract, for the west line hereof, as established in the recorded deed to said 121.246 acre tract as called in said Volume 644, Page 196 D.R.B.C.T., a distance of 317.96 feet, to a 1/2" iron rod set, with plastic cap stamped KCE&S, at the base of a 6 inch cedar post, being the southwest corner of the H. R. Carr Survey No. 1020, Abstract No. 233, same being the northwest corner of said Eugene Jamison Survey and 49.857 acre tract, and being the southwest corner of that certain 51.2 acre tract of land, described in a deed to Tom Henry, as recorded in Volume 205, Page 323 D.R.B.C.T., for the northwest corner hereof;

**Thence N75°27'32"E** [N63°45'E], with the south line of said 51.2 acre tract and said H. R. Carr Survey, and the north line of said Eugene Jamison Survey and 49.857 acre tract, for the north line hereof, a distance of 295.00 feet, to a 1/2" iron rod set, with plastic cap stamped KCE&S, for the northeast corner hereof, from which a 6 inch cedar post found, lying in the south line of said H. R. Carr Survey, being the northeast corner of said Eugene Jamison Survey, bears **N75°27'32"E**, a distance of 1693.38 feet;

**Thence**, over and across said 49.857 acre tract, for the east line hereof, the following three (3) calls, numbered 5-7:

- 5. **S13°39'13"E**, a distance of **295.04 feet**, to a 1/2" iron rod set, with plastic cap stamped KCE&S, for an exterior ell corner hereof,
- 6. **S75°27'32"W**, a distance of **266.64 feet**, to a 1/2" iron rod set, with plastic cap stamped KCE&S, for an interior ell corner hereof, and
- 7. **S14°09'37"E**, a distance of **710.97 feet**, to a 1/2" iron rod set, with plastic cap stamped KCE&S, lying in the north line of said 3.50 acre tract and the west line of said 49.857 acre tract, for an angle hereof, from which said 1/2" iron rod found, bears **N68°34'57"E**, a distance of **602.00 feet**;

**Thence S68°34'57"W** [S71°36'55'W], with the north line of said 3.50 acre tract and the west line of said 49.857 acre tract, for the south line hereof, a distance of 25.00 feet, to the Point of Beginning, and containing 2.42 acres of land, more or less.

The Basis of Bearings for this survey is Lambert Grid - Texas Central Zone NAD83/93 HARN. Control monumentation provided by L.C.R.A..

The field notes and plat attached hereto are an accurate representation of a survey made and monumented on the ground under my supervision in the month of April, 2006

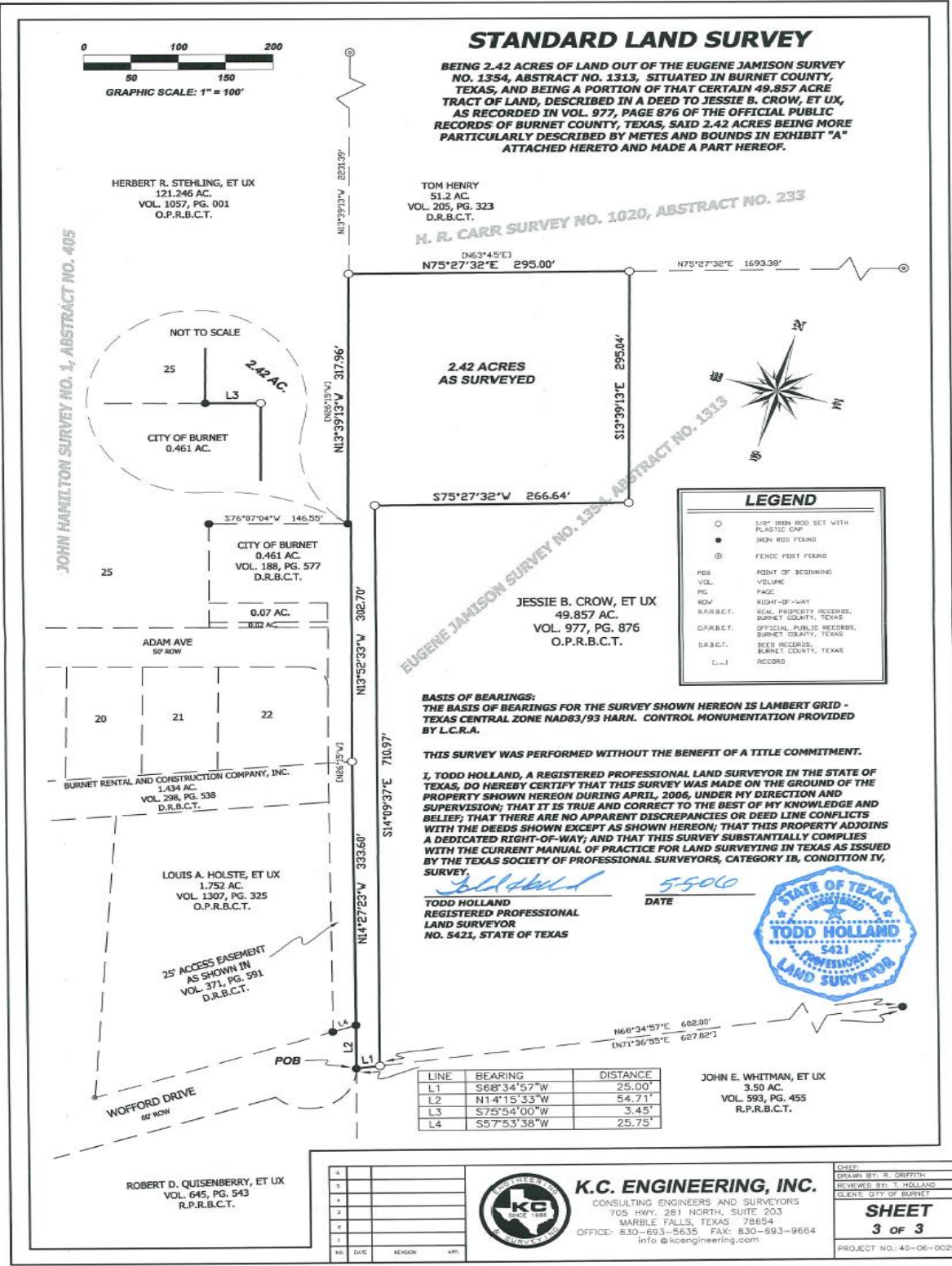


*Todd Holland*  
TODD HOLLAND  
REGISTERED PROFESSIONAL  
LAND SURVEYOR No. 5421  
Attachments: 40-06-0029.dwg

*5-5-06*  
DATE



## Exhibit "B" PROPERTY MAP



**Exhibit "C"**  
**MUNICIPAL SERVICE PLAN**

**FIRE**

*Existing Services: Emergency Service District*

*Services to be Provided:* Fire suppression will be available to the area upon annexation. Primary fire response will be provided by the City of Burnet Fire Department. Adequate fire suppression activities can be afforded to the annexed area within current budget appropriation. Fire prevention activities will be provided by the Fire Marshall's office as needed.

**POLICE**

*Existing Services: County Sheriff*

*Services to be Provided:* Currently, the area is under the jurisdiction of the Burnet County Sheriff's Office. However, upon annexation, the City of Burnet Police Department will extend regular and routine patrols to the area. It is anticipated that the implementation of police patrol activities can be effectively accommodated within the current budget and staff appropriation.

**BUILDING INSPECTION**

*Existing Services: None*

*Services to be Provided:* The Building Inspection Department will provide Code Enforcement Services upon annexation. This includes issuing building, electrical and plumbing permits for any new construction and remodeling and enforcing all other applicable codes which regulated building construction within the City of Burnet.

**PLANNING AND ZONING**

*Existing Services: None*

*Services to be Provided:* The Planning and Zoning Department's responsibility for regulating development and land use through the administration of the City of Burnet Zoning Ordinance will extend to this area on the effective date of the annexation. The property will also continue to be regulated under the requirements of the City of Burnet Subdivision Ordinance. These services can be provided within the department's current budget.

**STREET**

No existing streets will be annexed. Newly constructed streets shall be built in accordance with the City Code of Ordinances.

**STORM WATER MANAGEMENT**

*Existing Services:* None

*Services to be Provided:* Developers will provide storm water drainage at their own expense, which will be inspected by the City Engineers at time of completion. Storm water drainage systems shall be maintained in accordance with the requirements of the City Code of Ordinance.

**STREET LIGHTING**

*Existing Services:* None

*Services to be Provided:* The City of Burnet will coordinate any request for improved street lighting with the local electric provider in accordance with standard policy.

**TRAFFIC ENGINEERING**

*Existing Services:* None

*Services to be Provided:* As the property develops, Traffic Control Devices shall be installed and maintained in accordance with the requirements of the City Code of Ordinances.

**WATER SERVICE**

*Existing Services:* None

*Services to be Provided:* Water service to the area will be provided in accordance with the applicable codes and departmental policy. When other property develops in the adjacent area, water service shall be provided in accordance with extension ordinances. Extension of service shall comply with applicable codes and ordinances.

**SANITARY SEWER SERVICE**

*Existing Services:* None

*Services to be Provided:* Sanitary sewer service to the area of proposed annexation will be provided in accordance with applicable codes and departmental policy. When property develops in the adjacent areas, sanitary sewer service shall be provided in accordance

with the present extension ordinance. Extension of service shall comply with applicable codes and ordinances.

### **SOLID WASTE SERVICES**

*Existing Services:* None

*Services to be Provided:* Solid Waste Collection shall be provided to the area of annexation in accordance with the present ordinance. Service shall comply with existing City policies, beginning with occupancy of structures.

### **MISCELLANEOUS**

All other applicable municipal services will be provided to the area in accordance with the City of Burnet's established policies governing extension of municipal services to newly annexed areas.

CITY OF BURNET

# Annexation of City Owned Property

## City Council Regular Meeting

### April 22, 2025

Public hearing and action: Ordinance No. 2025-18: L. Kimbler

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, PROVIDING FOR THE VOLUNTARY EXTENSION OF THE CITY LIMITS OF THE CITY OF BURNET, TEXAS, BY THE ANNEXATION OF CERTAIN CITY OWNED LAND LOCATED NEAR THE EASTERN TERMINUS OF WOFFORD DRIVE; AMENDING THE OFFICIAL CITY LIMITS MAP OF THE CITY OF BURNET TO REFLECT THE VOLUNTARY ANNEXATION OF THE AREA DESCRIBED HEREIN; AND PRESCRIBING AN EFFECTIVE DATE



*Bluebonnet Capital of Texas*

CITY OF BURNET

# Annexation of City owned property

- Subject property is east of East Side Water tank, at termination of Wofford Drive
- Land acquired by City in 2006
- Annexation is in accordance with City policy



*Bluebonnet Capital of Texas*

CITY OF BURNET

# Annexation of City owned property

## Any Questions?

### Recommendation

- Staff recommends approval of Ordinance No. 2025-18 as presented.



*Bluebonnet Capital of Texas*



## Item Brief

### **Meeting Date**

April 22, 2025

### **Agenda Item**

Discuss and consider action: Resolution No. R2025-29: L. Kimbler

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, APPROVING AN EXCEPTION TO THE CODE OF ORDINANCES, SECTION 118-62 – LANDSCAPING, FOR THE CASEY’S GAS STATION TO BE LOCATED AT 404 NORTH WATER STREET

### **Information**

Code of Ordinances, Section 118-62 sets forth requirements for the installation and maintenance of landscaping elements for development. A minimum of 15% of the total lot area, for commercially zoned properties, shall be devoted to landscaping. For every 600 square feet of landscaped area, two trees and four shrubs shall be planted.

Casey’s Gas Station is located on a lot that is two (2) acres; 13,090 square feet of this lot is to be dedicated to landscaping. This requires a minimum of 44 trees and 88 shrubs. Due to the amount of limestone and dolomite present on the site, along with the current drought conditions, there is uncertainty regarding a tree’s capacity to establish itself in such a challenging environment. The applicant has requested a reduction in the number of required trees (Exhibit A), in exchange for an increase in required shrubs.

Section 118-62(f) allows exceptions to the provisions of the landscape requirements, if granted by the City Council, to require a lesser amount of landscaping. The applicant has requested an exception and is proposing a total of 22 trees and 125 shrubs to be installed (Exhibit B). The applicant has made all efforts to ensure compliance with the number of required plantings between the building and the front property line, as well as trees along the property lines to ensure proper screening of the property. The additional shrubs will be placed along the back property line providing additional buffering from the residential properties in addition to the required privacy fence.

### **Recommendation**

Staff recommends the approval of the installation of 22 trees and 125 shrubs and Resolution No. R2025-29 as presented.



**RESOLUTION NO. R2025-29**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, APPROVING AN EXCEPTION TO THE CODE OF ORDINANCES, SECTION 118-62 – LANDSCAPING, FOR THE CASEY’S GAS STATION TO BE LOCATED AT 404 NORTH WATER STREET**

**WHEREAS**, Code of Ordinances, Section 118-62 sets forth requirements for the installation and maintenance of landscaping elements and other means of site improvements in developed properties; and

**WHEREAS**, a minimum percentage of the total lot area shall be devoted to landscape development; and

**WHEREAS**, for every 600 square feet of landscaped area, two trees and four shrubs shall be planted; and

**WHEREAS**, the applicant has requested an exception to allow for a reduction in the number of trees required; and

**WHEREAS**, pursuant to Code of Ordinances, Section 118-62(f) City Council deems it appropriate to allow for a reduction in the number of required trees to be planted.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF BURNET, TEXAS, AS FOLLOWS:**

**Section One. Findings.** The recitals set out above are hereby approved and incorporated herein for all purposes.

**Section Two. Approval.** The City Council approves the installation of 22 trees and 125 shrubs, which is a reduction of required trees in exchange for additional shrubs.

**Section Three. Authorization.** The City Manager is authorized and directed to take those actions that are reasonably necessary to facilitate the purpose of this Resolution.

**Section Four. Open Meetings.** It is hereby officially found and determined that the meeting at which this resolution was passed was open to the public and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

**Section Five. Effective Date.** That this resolution shall take effect immediately upon its passage, and approval as prescribed by law.

**PASSED AND APPROVED** on this the 22<sup>nd</sup> day of April 2025.

**CITY OF BURNET, TEXAS**

\_\_\_\_\_  
Gary Wideman, Mayor

**ATTEST:**

\_\_\_\_\_  
Maria Gonzales, City Secretary

Exhibit "A" – Applicant's Request



January 14, 2025

City of Burnet  
Leslie Kimbler  
1001 Buchanan Drive, #4  
Burnet, TX. 78611

RE: Casey's Site Development permit landscaping exception

Dear Leslie:

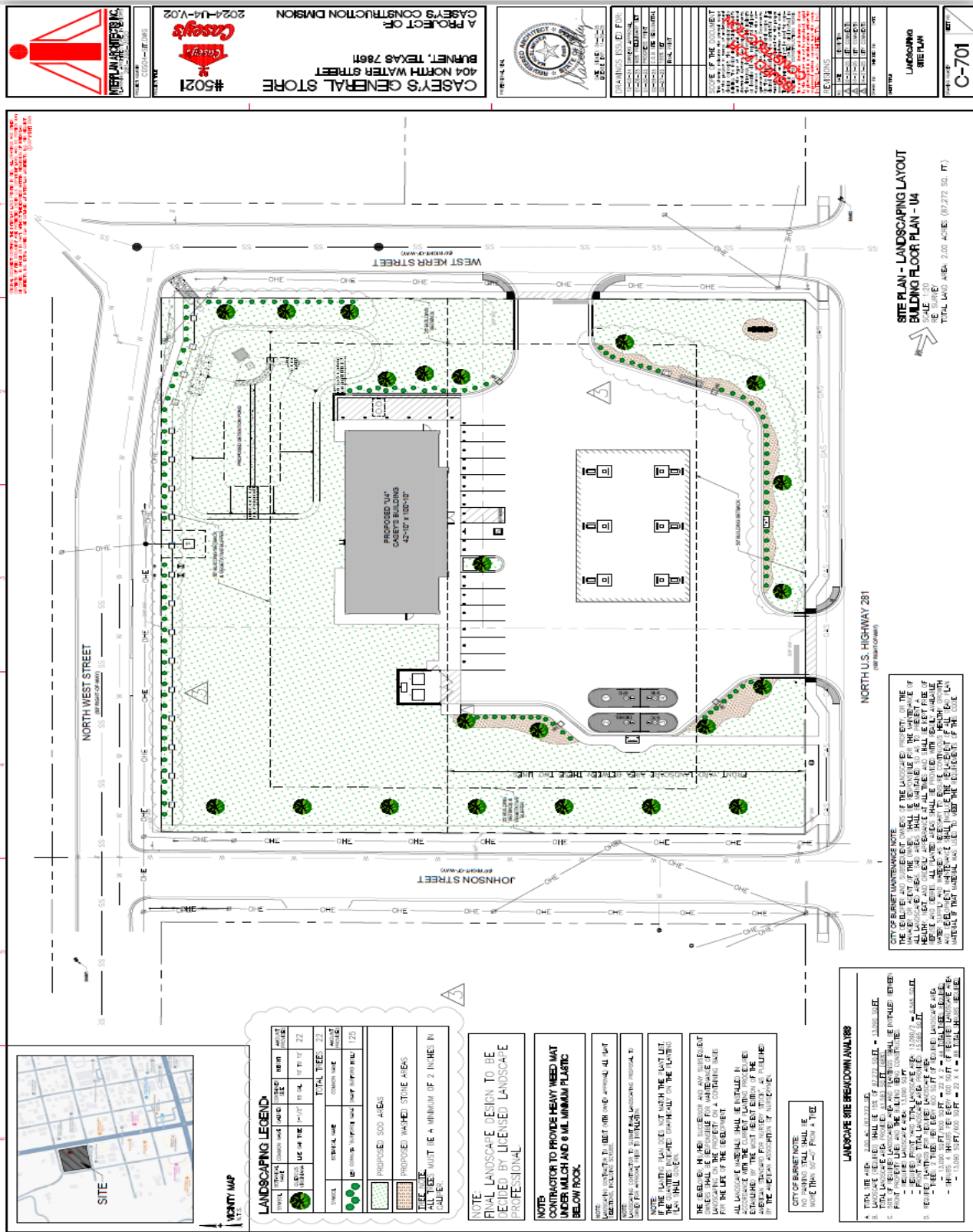
Casey's and Sensato would like to request an exception to the landscaping ordinance with regards to our quantity of trees to be planted. Our Geotechnical investigation has uncovered a tremendous amount of very hard rock (limestone and dolomite). Some of this rock is as shallow as 6" on the site and our concern is the tree's ability to establish itself in such an austere environment. We're also recently exposed to droughts in this area that have left us without the ability to water our landscaping adequately. We believe that the rock present at the site and the state's push to be water wise should grant us an exception at this location.

Respectfully,

A handwritten signature in blue ink that reads "Michael Beevers". The signature is fluid and cursive, written over a large, light blue circular graphic element.

Michael Beevers

### Exhibit "B" – Proposed Landscape Plan



C-701

LANDSCAPING SITE PLAN

PROJECT OF CASEY'S CONSTRUCTION DIVISION  
404 NORTH WATER STREET  
BURNET, TEXAS 76811  
2024-04-V.02

PROJECT OF CASEY'S CONSTRUCTION DIVISION  
404 NORTH WATER STREET  
BURNET, TEXAS 76811  
2024-04-V.02

PROJECT OF CASEY'S CONSTRUCTION DIVISION  
404 NORTH WATER STREET  
BURNET, TEXAS 76811  
2024-04-V.02

PROJECT OF CASEY'S CONSTRUCTION DIVISION  
404 NORTH WATER STREET  
BURNET, TEXAS 76811  
2024-04-V.02

# City Council Regular Meeting April 22, 2025

Discuss and consider action: Resolution No. R2025-29: L. Kimbler

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, APPROVING AN EXCEPTION TO THE CODE OF ORDINANCES, SECTION 118-62 – LANDSCAPING, FOR THE CASEY’S GAS STATION TO BE LOCATED AT 404 NORTH WATER STREET**



ITEM 8-1.

- **Sec. 118-62 landscaping requirements**
  - 15% of commercial lots landscaped
  - Every 600 sf, two trees and four shrubs shall be planted
- **Site is 2 acres**
  - 13,090 sf to be dedicated to landscaping
  - 44 trees and 88 shrubs

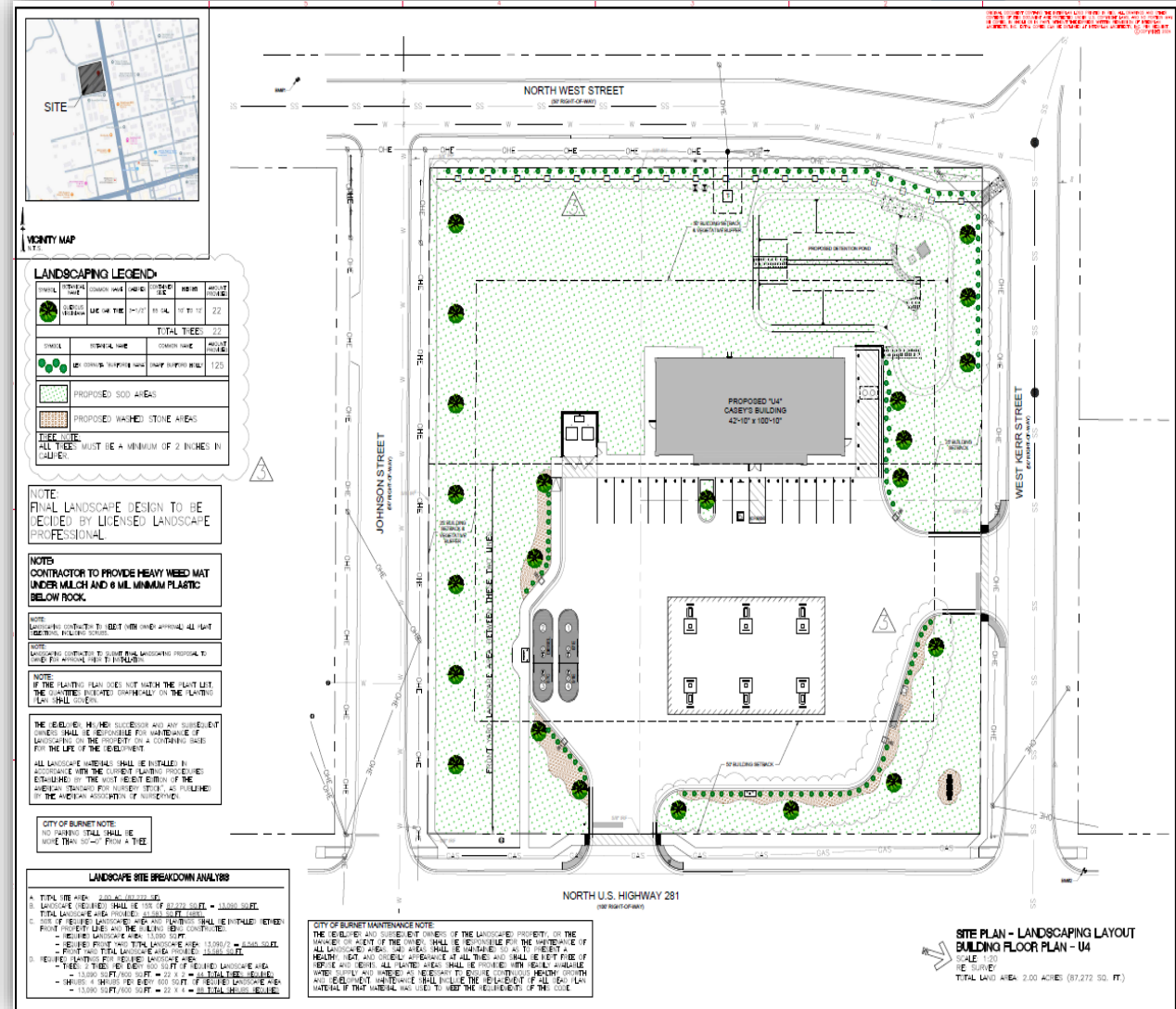
**Due to limestone and dolomite, and current drought conditions, some uncertainty regarding a tree's capacity to establish in challenging conditions**



# CITY OF BURNET STAFF ANALYSIS

ITEM 8-1.

- Sec. 118-62 allows exceptions granted by City Council
- Applicant proposals a reduction in required trees; increase in total shrubs to provide additional vegetative buffering for residential properties
- Total 22 trees and 125 shrubs



#5021  
 Casey's  
 CASEY'S GENERAL STORE  
 404 NORTH WATER STREET  
 BURNET, TEXAS 78611  
 A PROJECT OF  
 CASEY'S CONSTRUCTION DIVISION



TRAINING SYSTEMS, P.L.L.C.  
 PROJECT: 5021 CASEY'S GENERAL STORE  
 PROJECT NO: 5021-01-001  
 SHEET NO: 14-1  
 DATE: 11/15/23

SCOPE OF THE DOCUMENT  
 THIS DOCUMENT IS A PRELIMINARY SITE PLAN FOR THE LANDSCAPING LAYOUT FOR THE PROPOSED CASEY'S GENERAL STORE BUILDING. THE LANDSCAPING LAYOUT IS SUBJECT TO THE CITY OF BURNET'S REVIEW AND APPROVAL. THE LANDSCAPING LAYOUT IS NOT TO BE CONSIDERED A FINAL DESIGN OR CONTRACT DOCUMENT. ANY CHANGES TO THE LANDSCAPING LAYOUT SHALL BE MADE IN WRITING AND APPROVED BY THE CITY OF BURNET. THE LANDSCAPING LAYOUT IS NOT TO BE USED FOR CONSTRUCTION WITHOUT THE CITY OF BURNET'S APPROVAL.

REVISIONS

NO.	DATE	DESCRIPTION
1	11/15/23	ISSUED FOR REVIEW
2	11/15/23	ISSUED FOR REVIEW
3	11/15/23	ISSUED FOR REVIEW

DATE: 11/15/23  
 SHEET NO: 14-1  
 PROJECT NO: 5021-01-001



Bluebonnet Capital of Texas

# Any Questions?

## Recommendation

- Staff recommends the approval of the installation of 22 trees and 125 shrubs and Resolution R2025-29 as presented.







## Item Brief

### **Meeting Date**

April 22, 2025

### **Agenda Item**

Discuss and consider action: Resolution No. R2025-30: L. Kimbler

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AUTHORIZING THE PAYMENT OF A FEE IN LIEU OF TREE PRESERVATION/MITIGATION FOR DELAWARE SPRINGS SUBDIVISION, SECTION 25

### **Information**

Code of Ordinances, Section 98-22, requires a subdivision plat applicant to submit a tree survey to identify all significant trees eight caliper inches or larger (“significant trees”). The intent of the code is to preserve as many significant trees as possible. Alternatively, the code allows the developer to mitigate the removal of significant trees which are eighteen caliper inches or larger, at a ratio of two caliper inches for each caliper inch removed.

The proposed Delaware Springs Subdivision, Section 25 is a single-family subdivision for which the preliminary plat was approved by City Council in April of 2024. The submitted tree survey shows the development to have a total of 3,722 caliper inches of significant trees throughout the subdivision. In the approved construction plans, the Delaware Springs Subdivision, Section 25 will be removing a total of 885 caliper inches of significant trees with only 56 caliper inches being eighteen (18) caliper inches or larger and zero of those being twenty-four (24) inches or larger.

Due to the number of trees remaining, the applicant represents it is impractical to plant mitigation trees and has requested to pay a fee in lieu of mitigation. Although the Code does not address payment of a fee in lieu, there is precedence for accepting a fee in lieu of mitigation, for the removal of trees 24 inches or larger, when approved by Council. Given that the applicant is not removing any trees with a caliper of 24 inches or more, they are seeking approval to forgo mitigation requirements and to waive the fee in lieu of tree mitigation.

### **Fiscal Impact**

The fee in lieu of payment would be \$0.00.

**Recommendation**

Staff recommends approval of the request to forgo mitigation requirements and to waive the fee in lieu of tree mitigation and Resolution No. R2025-30 as presented.

**RESOLUTION NO. R2025-30**

**RESOLUTION BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AUTHORIZING THE PAYMENT OF A FEE IN LIEU OF TREE PRESERVATION/MITIGATION FOR DELAWARE SPRINGS SUBDIVISION, SECTION 25**

**WHEREAS**, City Code Section 98-22 requires a subdivision plat applicant to, in the development of his or her project, preserve trees within the subdivision that are eight caliper inches or larger (“significant trees”); and

**WHEREAS**, alternatively, the Code Section allows the developer to mitigate the removal of significant trees by planting trees at a ratio of one caliper inch per each caliper inch removed, except in cases of significant trees being eighteen caliper inches or greater, in which case the ratio is two caliper inches for each caliper inch removed;

**WHEREAS**, the Delaware Springs Subdivision, Section 25 is a single-family subdivision approved for development within the City of Burnet; and

**WHEREAS**, as part of the preliminary plat application, the applicant provided a tree survey; and

**WHEREAS**, the applicant has proposed to remove zero caliper inches of significant trees twenty-four caliper inches or greater; and

**WHEREAS**, the applicant represents it is impractical to plant mitigation trees and requested to forgo mitigation requirements and to waive the fee in lieu of tree mitigation.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF BURNET, TEXAS, AS FOLLOWS:**

**Section One. Findings.** The recitals set out above are hereby approved and incorporated herein for all purposes.

**Section Two. Approval.** The request to forgo mitigation requirements and to waive the fee in-lieu of tree mitigation is approved.

**Section Three. Authorization.** The City Manager is authorized to execute such instruments and take such actions as may reasonably be necessary to facilitate the purpose of this resolution. However, nothing in this resolution shall prevent the applicant from opting to mitigate the removed trees as authorized by the City Code rather than paying the fee in lieu to fulfill his obligation under the City Code.

**Section Four. Open Meetings.** It is hereby officially found and determined that the meeting at which this resolution was passed was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act.

**Section Five. Effective date.** This resolution shall take effect immediately upon its passage, and approval as prescribed by law.

**PASSED AND APPROVED** on this the 22<sup>nd</sup> day of April 2025.

**CITY OF BURNET, TEXAS**

\_\_\_\_\_  
Gary Wideman, Mayor

**ATTEST:**

\_\_\_\_\_  
Maria Gonzales, City Secretary

ITEM 8-2.



City Council  
Regular Meeting

April 22, 2025

# Tree Fee In Lieu of Mitigation

Discuss and consider action: Resolution No. R2025-30: L. Kimbler

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AUTHORIZING THE PAYMENT OF A FEE IN LIEU OF TREE PRESERVATION/MITIGATION FOR DELAWARE SPRINGS SUBDIVISION, SECTION 25**



# Tree mitigation

- Chpt. 98-22 requires tree survey of significant trees 8” or larger
- Delaware Springs, Sec. 25 Prelim. Plat approved April 2024
- Total 3,722 caliper inches of significant trees in entire subdivision
- Removing 885 total caliper inches of significant trees
  - 56 caliper inches are trees eighteen caliper inches or larger
  - Zero caliper inches for trees twenty-four caliper inches or larger



# Request

Given that the applicant is not removing any trees with a caliper of 24 inches or more, they are seeking approval to forgo mitigation requirements and to waive the fee in-lieu of tree mitigation.

Fee in lieu of payment would be \$0.00.



# Questions?

## Recommendation

- Staff recommends approval of the request to forgo mitigation requirements and to waive the fee in-lieu of tree mitigation and resolution R2025-30 as presented.





## Item Brief

**Meeting Date**

April 22, 2025

**Agenda Item**

Discuss and consider action: Resolution No. R2025-31: L. Kimbler

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AUTHORIZING THE RELEASE AND TERMINATION OF A WASTEWATER UTILITY EASEMENT RECORDED IN VOLUME 3, PAGES 77 & 78 OF THE PUBLIC RECORDS OF THE COUNTY CLERK OF BURNET COUNTY, TEXAS

**Information**

In 1938 E.N. Foulds granted the City a perpetual easement over and across all of Lot Nos. 1 and 2 in Block No. 30 of the Kerr portion to lay pipe, construct pipelines, mains, manholes and other useful or necessary construction to procure sewer service to the property (Exhibit “A”).

KMS Investments, LLC now owns the land and is under contract to sell the land for the development of Casey’s Gas Station. In order to develop the property for the gas station, the sewer line will be relocated within the public right-of-way and therefore the wastewater easement is no longer needed.

**Fiscal Impact**

None.

**Recommendation**

Staff recommends approval of Resolution No. R2025-31 as presented.

Exhibit "A"  
Original Easement

77

E. N. FOULDS / E A S E M E N T  
 To / Easement / THE STATE OF TEXAS } Know All Men By These Presents: That the under-  
 City of Burnet / COUNTY OF BURNET } signed, for and in consideration of the sum  
 of \$1.00 to me (us) in hand paid by the City of Burnet, a municipal corporation within  
 Burnet County, Texas, and for the purpose of procuring sewerage service to my (our) property  
 hereinafter named, have and do hereby Grant, Sell and Convey unto the said City of Burnet,  
 its successors or assigns, a perpetual easement to lay pipe, construct pipe lines, mains,  
 manholes and other useful and necessary construction in connection with the building and  
 construction and installing of a complete sewer system for the said City of Burnet, on,  
 over and across all of that portion of Lot No. 1 & 2 in Block No. 30 of the Kerr portion  
 of the City of Burnet, Burnet County, Texas, owned by me (us) and along the line located  
 upon the ground, and shown upon the plans of said system as revised, for the construction  
 thereof.

The City shall not interfere in any manner with the safety or use of existing buildings located upon such lot, if any.

The City shall have, and such right is hereby granted, egress and ingress to and from such land at any and all times for the purpose of constructing and maintaining such system or the furnishing of any extension or addition thereto.

TO HAVE AND TO HOLD such easement unto the said City of Burnet, its successors and assigns, forever.

Dated this 10 day of Dec. A.D., 1938.

E. N. Foulds

THE STATE OF TEXAS }  
 COUNTY OF BURNET } BEFORE ME, the undersigned authority, on this day personally  
 appeared E. N. Foulds known to me to be the person whose name is subscribed to the fore-  
 going instrument and acknowledged to me that he executed the same for the purposes and  
 consideration therein expressed.

Given under my hand and seal of office, this 10 day of Dec. A.D., 1938.

(SEAL)

Lewis P. Debc  
Notary Public, Burnet County,  
T e x a s.

Filed for Record December 24th, 1938 at 11:45 A.M.  
Recorded January 28th, 1939 at 9:45 A. M.

H. J. [Signature] Clerk  
County Court, Burnet County, Texas.

C. D. MAURELL / E A S E M E N T  
 To / Easement / THE STATE OF TEXAS } Know All Men By These Presents: That the under-  
 City of Burnet / COUNTY OF BURNET } signed, for and in consideration of the sum  
 of \$1.00 to me (us) in hand paid by the City of Burnet, a municipal corporation within  
 Burnet County, Texas, and for the purpose of procuring sewerage service to my (our) property  
 hereinafter named, have and do hereby Grant, Sell and Convey unto the said City of Burnet,  
 its successors or assigns, a perpetual easement to lay pipe, construct pipe lines, mains,  
 manholes and other useful and necessary construction in connection with the building and  
 construction and installing of a complete sewer system for the said City of Burnet, on,  
 over and across all of that portion of Lot No. 4 in Block No. 10, of the Kerr portion of  
 the City of Burnet, Burnet County, Texas, owned by me (us) and along the line located upon  
 the ground, and shown upon the plans of said system as revised, for the construction thereof.

The City shall not interfere in any manner with the safety or use of existing buildings located upon such lot, if any.

The City shall have, and such right is hereby granted, egress and ingress to and from

such land at any and all times for the purpose of constructing and maintaining such system, or the furnishing of any extension or addition thereto.

TO HAVE AND TO HOLD such easement unto the said City of Burnet, its successors and assigns, forever.

Dated this 10 day of Dec., A. D., 1938.

C. D. Harrell

THE STATE OF TEXAS )  
COUNTY OF BURNET ) BEFORE ME, the undersigned authority, on this day personally appeared C. D. Harrell known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

Given under my hand and seal of office, this 10 day of Dec. A. D., 1938.

(SEAL)

Lewis B. Debo  
Notary Public, Burnet County,  
Texas.

Filed for Record December 24th, 1938 at 11:45 A.M.  
Recorded January 28th, 1939 at 9:00 A.M.

H. Z. Atkinson Clerk  
County Court, Burnet County, Texas.

MRS. J. A. KINKEAD / EASEMENT  
To / Easement / THE STATE OF TEXAS ) Know All Men By These Presents: That the  
City of Burnet / COUNTY OF BURNET ) undersigned, for and in consideration of the  
sum of \$1.00 to me (us) in hand paid by the City of Burnet, a municipal corporation within  
Burnet County, Texas, and for the purpose of procuring sewerage service to my (our)  
property hereinafter named, have and do hereby Grant, Sell and Convey unto the said City of  
Burnet, its successors or assigns, a perpetual easement to lay pipe, construct pipe lines,  
main, manholes and other useful and necessary construction in connection with the building  
and construction and installing of a complete sewer system for the said City of Burnet, on,  
over and across all of that portion of Lot No. 1, 2, 3 & 4 in Block No. 30 of the Kerr portion  
of the City of Burnet, Burnet County, Texas, owned by me (us) and along the line located upon  
the ground, and shown upon the plans of said system as revised, for the construction thereof.

The City shall not interfere in any manner with the safety or use of existing buildings located upon such lot, if any.

The City shall have, and such right is hereby granted, egress and ingress to and from such land at any and all times for the purpose of constructing and maintaining such system, or the furnishing of any extension or addition thereto.

TO HAVE AND TO HOLD such easement unto the said City of Burnet, its successors and assigns, forever.

Dated this 10 day of Dec. A.D., 1938.

Mrs. J. A. Kinkead

THE STATE OF TEXAS )  
COUNTY OF BURNET ) BEFORE ME, the undersigned authority, on this day personally appeared Mrs. J. A. Kinkead known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

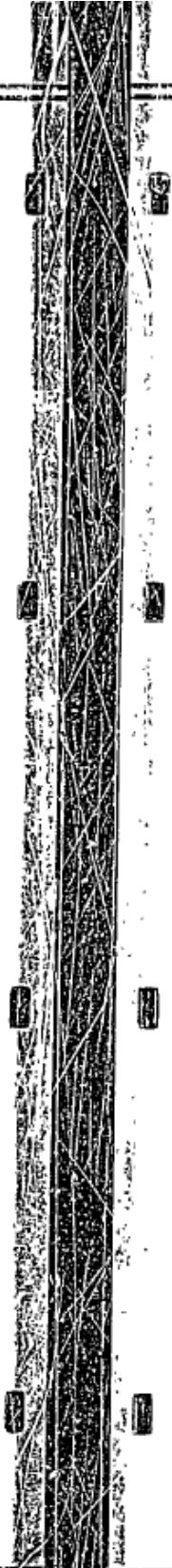
Given under my hand and seal of office, this 10 day of Dec. A. D., 1938.

(SEAL)

Lewis B. Debo  
Notary Public, Burnet County,  
Texas.

Filed for Record December 24th, 1938 at 11:45 A.M.  
Recorded January 28th, 1939 at 9:15 A.M.

H. Z. Atkinson Clerk  
County Court, Burnet County, Texas.



**RESOLUTION NO. R2025-31**

**RESOLUTION BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AUTHORIZING THE RELEASE AND TERMINATION OF A WASTEWATER UTILITY EASEMENT RECORDED IN VOLUME 3, PAGES 77 & 78 OF THE PUBLIC RECORDS OF THE COUNTY CLERK OF BURNET COUNTY, TEXAS**

**WHEREAS**, the City received a perpetual Easement from E.N. Foulds, and said Easement Instrument was recorded in the Public Records of the Office of the County Clerk, Burnet County, Texas on January 28<sup>th</sup>, 1939, in Volume 3, Pages 77 & 78 (hereinafter the “Easement”); and

**WHEREAS**, the purpose of the Easement was to lay pipe, construct pipelines, mains, manholes and other useful or necessary construction to procure sewer service to the property; and

**WHEREAS**, KMS Investments, LLC, the current owner of the underlying fee estate, has requested the Easement be released; and

**WHEREAS**, the City Engineer has confirmed there is no further public need for the Easement; and

**WHEREAS**, upon such recommendation, City Council deems it appropriate to authorize the release and termination of the Easement.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF BURNET, TEXAS, AS FOLLOWS:**

**Section One. Findings.** The recitals set out above are hereby approved and incorporated herein for all purposes.

**Section Two. Approval.** The Easement described in Volume 3, Page 77 is hereby released and terminated and, by these presents, the City of Burnet does release and terminate the Easement insofar as it affects the Property. It is expressly agreed and understood that this is a release of only said Easement and that this release does not release, affect, or impair any other remaining easements as they relate to the property or any real property which is not included within the Easement.

**Section Three. Authorization.** The mayor is hereby authorized to execute a Release and Termination of Easement Instrument in substantial form as Exhibit “A” and execute such other documents and take such other actions reasonably necessary to facilitate the purpose of this Resolution.

**Section Four. Open Meetings.** It is hereby officially found and determined that the meeting at which this resolution was passed was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act.

**Section Five. Effective Date.** This resolution shall take effect immediately upon its passage, and approval as prescribed by law.

**PASSED AND APPROVED** on this the 22<sup>nd</sup> day of April 2025.

**CITY OF BURNET, TEXAS**

\_\_\_\_\_  
Gary Wideman, Mayor

**ATTEST:**

\_\_\_\_\_  
Maria Gonzales, City Secretary

**RELEASE AND TERMINATION OF WASTEWATER UTILITY EASEMENT**

**THE STATE OF TEXAS           §**  
**§**  
**COUNTY OF BURNET           §**

**WHEREAS**, the City of Burnet, Texas, holds an Easement recorded on January 28, 1939, in Volume 3, Page 78, Deed Records of Burnet County, Texas, that burdens the real property described on the attached Exhibit "A" and incorporated herein by this reference (the "Property"); and

**WHEREAS**, the City has determined that the Easement is no longer necessary as it relates to the Property; and

**WHEREAS**, the City desires to terminate and grant a release of the Easement insofar as it affects the Property, and to that extent only; and

**WHEREAS**, the City specifically desires to retain all other easements on the Property.

**NOW THEREFORE**, for ten dollars (\$10.00) and other good and valuable considerations, the receipt and sufficiency of which are hereby acknowledged, and for the benefit of all present and future owners of the Property, or any portion thereof, the City has **RELEASED AND TERMINATED** and, by these presents, does **RELEASE AND TERMINATE** the Easement insofar as it affects the Property. It is expressly agreed and understood that this is a release of only said Easement and that this release does not release, affect, or impair any other remaining easements as they relate to the Property or any real property which is not included within the Property. By execution hereof, the City confirms and acknowledges the Easement as recorded in Volume 3, Page 78 of the Deed Records of Burnet County, Texas, will be of no further force or effect.

**EXECUTED TO BE EFFECTIVE** the 22<sup>nd</sup> day of April, 2025.

**CITY OF BURNET, TEXAS**

\_\_\_\_\_  
Gary Wideman, Mayor

**ATTEST:**

\_\_\_\_\_  
Maria Gonzales, City Secretary

**BEFORE ME**, the undersigned authority, a Notary Public in and for said County and State, on this day personally appeared Gary Wideman, Mayor, of the City of Burnet, Texas, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration therein expressed and in the capacity therein stated.

**GIVEN UNDER MY HAND AND SEAL OF OFFICE** on this the \_\_\_\_ day of \_\_\_\_\_, 2025.

[Seal]

\_\_\_\_\_  
Notary Public in and for the State of Texas

My Commission  
Expires:\_\_\_\_\_

**AFTER RECORDING RETURN TO:**

City of Burnet, Texas  
P.O. Box 1369  
Burnet, Texas 78611

**EXHIBIT "A"****LEGAL DESCRIPTION OF THE PROPERTY**

**BEING** a 2.0035 acre (87,272 square foot) tract of land situated in the John Hamilton Survey, Abstract No. 405, Burnet County, Texas, and being all of the called Tracts I, II and III described in Warranty Deed with Vendor's Lien to KMS Investment, LLC recorded in Instrument No. 2018-07055, Official Public Records, Burnet County, Texas, and being more particularly described as follows:

**BEGINNING** at a 5/8-inch iron rod found for the southeast corner of said Tract II and being at the intersection of the west right-of-way line of U.S. Highway 281, a 100-foot right-of-way, and the north right-of-way line of Johnson Street, a 50-foot right-of-way;

**THENCE** South 76°53'16" West, departing the said west right-of-way line and along the said north right-of-way line, passing a 5/8-inch iron rod found at a distance of 147.67 feet, and continuing in all a total distance of 295.43 feet to a 5/8-inch iron rod found for corner, said corner being at the intersection of the said north right-of-way line and the east right-of-way line of North West Street, a 50-foot right-of-way, and being at the southwest corner of said Tract II;

**THENCE** North 13°19'28" West, along the said east right-of-way line, passing a 5/8-inch iron rod found at a distance of 113.27 feet, and continuing in all a total distance of 295.40 feet to a 5/8-inch iron rod with cap stamped "KHA" set for corner, said corner being at the intersection of the said east right-of-way line and the south right-of-way line of West Kerr Street, a 50-foot right-of-way, and being the northwest corner of said Tract III;

**THENCE** North 76°53'16" East, along the said south right-of-way line, passing a 5/8-inch iron rod found at a distance of 147.63 feet, and continuing in all a total distance of 295.43 feet to a 5/8-inch iron rod with cap stamped "KHA" set for corner, said corner being at the intersection of the said south right-of-way line and the aforementioned west right-of-way line of U.S. Highway 281, said corner also being the northeast corner of said Tract I, from which a 4-inch by 4-inch concrete monument found bears North 13°19'28" West, a distance of 1852.45 feet;

**THENCE** South 13°19'28" East, along the said west right-of-way line, passing a 5/8-inch iron rod found at a distance of 182.17 feet, and continuing in all a total distance of 295.40 feet to the **POINT OF BEGINNING** and containing 87,272 square feet or 2.0035 acres of land, more or less.



# Easement Release and Termination

## City Council Regular Meeting April 22, 2025

Discuss and consider action: Resolution No. R2025-31: L. Kimbler

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AUTHORIZING THE RELEASE AND TERMINATION OF A WASTEWATER UTILITY EASEMENT RECORDED IN VOLUME 3, PAGES 77 & 78 OF THE PUBLIC RECORDS OF THE COUNTY CLERK OF BURNET COUNTY, TEXAS



# Easement Release and Termination

- 1938 – easement granted over and across Lot Nos. 1 & 2, Block No. 30 to lay pipe, construct lines, mains, manholes, and other useful or necessary construction for sewer service
- KMS Investments, LLC under contract to develop Casey's Gas Station
- Sewer line to be relocated and easement no longer needed



# Easement Release and Termination

## Any Questions?

### Recommendation

- Staff recommends approval of the release and termination of existing easement and resolution R2025-31 as presented.





## Item Brief

### **Meeting Date**

April 22, 2025

### **Agenda Item**

Discuss and consider action: Appointments of members to the City of Burnet Planning and Zoning Commission: L. Kimbler

### **Information**

The City of Burnet Planning and Zoning Commission consists of five members. Current Commission members Derek Fortin and Glen Teague have reached the end of their terms; both members have expressed their desire to continue to serve on the Commission. In addition to Mr. Fortin and Mr. Teague, four new applicants, Dan Stewart, Lynn Nobles, Mary Boatright, and Dwayne Tuttle, have expressed an interest in joining the Planning and Zoning Commission.

The Commissioner Application Review Committee, consisting of Councilmembers Tommy Gaut and Philip Thurman, did meet to discuss those interested in the two available seats.

### **Fiscal Impact**

None

### **Recommendation**

The Commissioner Application Review Committee recommends appointment of Dan Stewart and Dwayne Tuttle to serve on the City of Burnet's Planning and Zoning Commission.

ITEM 8-4.



# City of BURNET TEXAS

Please return completed application to:  
City Secretary's Office  
1001 Buchanan Drive, Suite 4  
P.O. Box 1369  
Burnet, TX 78611

By fax 512-756-8560  
By email to [citysecretary@cityofburnet.com](mailto:citysecretary@cityofburnet.com)

**SUBMIT BY EMAIL**

## BOARDS AND COMMISSIONS APPLICATION

I am interested in serving on the following City of Burnet Board or Commission:

- Economic Development Corporation Board
- Historic Preservation Board
- Board of Adjustments and Appeals
- Planning & Zoning Commission
- Golf Advisory Board

- Airport Advisory Board
- Charter Review Committee
- Police Department Citizen Advisory Board
- Fire Advisory Board

Name: Glen Teague Telephone: 512.590.2222

Residential Address: 100 Big Sky / Burnet, TX 78611

E-mail Address: glen@teaguecustomhomes.com DOB: 7/10/1980

Resident of the City of Burnet for 6 years.

Are you a registered voter of the City of Burnet?  Yes  No Voter Registration No. \_\_\_\_\_

Occupation: Home Builder

I have attended one or more meetings of the board or commission for which I have applied.  Yes  No

Does any potential conflict of interest exist which may interfere or inhibit you to carry out the duties of the Board or Commission for which you have applied?  Yes  No (If Yes, please explain.)

Do you serve on any other board/commission at this time: If so, please list:

Currnet P&Z member

Special knowledge or experience applicable to City board or commission function: (please explain.)

Construction industry for over 20 years.

Please provide any additional information you feel would be useful to the City Council in considering your application. Please use additional sheets as necessary. A cover letter and/or resume may also be submitted with the application.

Applicant Signature: *Glen Teague*

Date: 3/19/2025



# City of BURNET TEXAS

Please return completed application to:  
City Secretary's Office  
1001 Buchanan Drive, Suite 4  
P.O. Box 1369  
Burnet, TX 78611  
By fax 512-756-8560  
By email to [kdix@cityofburnet.com](mailto:kdix@cityofburnet.com)

## BOARDS AND COMMISSIONS APPLICATION

I am interested in serving on the following City of Burnet Board or Commission:

- |  |   |
|--|---|
| <input type="checkbox"/> Economic Development Corporation Board  | <input type="checkbox"/> Airport Advisory Board                   |
| <input type="checkbox"/> Historic Preservation Board             | <input type="checkbox"/> Charter Review Committee                 |
| <input type="checkbox"/> Board of Adjustments and Appeals        | <input type="checkbox"/> Police Department Citizen Advisory Panel |
| <input checked="" type="checkbox"/> Planning & Zoning Commission | <input type="checkbox"/> Golf Course Advisory Committee           |

Name: Dan Stewart Telephone: 512-964-3607

Residential Address: 236 Eagle Rdg, Burnet, Tx 78611

E-mail Address: danstewartmail@gmail.com DOB: 12/16/1950

Resident of the City of Burnet for 6 years.

Are you a registered voter of the City of Burnet?  Yes  No Voter Registration No. 1132795151

Occupation: Retired

I have attended one or more meetings of the board or commission for which I have applied.  Yes  No

Does any potential conflict of interest exist which may interfere or inhibit you to carry out the duties of the Board or Commission for which you have applied?  Yes  No (If Yes, please explain.)

Do you serve on any other board/commission at this time: If so, please list:


Board member, Blue Cross Blue Shield of Texas

Special knowledge or experience applicable to City board or commission function: (please explain.)

While serving as Associate Vice Chancellor for the University of Texas System, I was responsible for multiple statewide initiatives. I created financial, educational, and health insurance options for 90,000 employees in 15 UT System universities and hospitals.

Please provide any additional information you feel would be useful to the City Council in considering your application. Please use additional sheets as necessary. A cover letter and/or resume may also be submitted with the application.

See attached bio & resume

Applicant Signature:  Date: 8/5/24



# City of BURNET TEXAS

Please return completed application to:  
City Secretary's Office  
1001 Buchanan Drive, Suite 4  
P.O. Box 1369  
Burnet, TX 78611

By fax 512-756-8560  
By email to [citysecretary@cityofburnet.com](mailto:citysecretary@cityofburnet.com)

SUBMIT BY EMAIL

## BOARDS AND COMMISSIONS APPLICATION

I am interested in serving on the following City of Burnet Board or Commission:

- |                                     |  |                          |  |
|-------------------------------------|--|--------------------------|--|
| <input type="checkbox"/>            | Economic Development Corporation Board | <input type="checkbox"/> | Airport Advisory Board                   |
| <input type="checkbox"/>            | Historic Preservation Board            | <input type="checkbox"/> | Charter Review Committee                 |
| <input type="checkbox"/>            | Board of Adjustments and Appeals       | <input type="checkbox"/> | Police Department Citizen Advisory Board |
| <input checked="" type="checkbox"/> | Planning & Zoning Commission           | <input type="checkbox"/> | Fire Advisory Board                      |
| <input type="checkbox"/>            | Golf Advisory Board                    |                          |  |

Name: Alton Tuttle Telephone: 281-381-8270

Residential Address: 108 Denny Fox Dr.

E-mail Address: tuttle.r@sbcglobal.net DOB: 06/10/1954

Resident of the City of Burnet for 7 years.

Are you a registered voter of the City of Burnet?  Yes  No Voter Registration No. \_\_\_\_\_

Occupation: Retired Oil & Gas

I have attended one or more meetings of the board or commission for which I have applied.  Yes  No

Does any potential conflict of interest exist which may interfere or inhibit you to carry out the duties of the Board or Commission for which you have applied?  Yes  No (If Yes, please explain.)

no

Do you serve on any other board/commission at this time: If so, please list:

no

Special knowledge or experience applicable to City board or commission function: (please explain.)

Supervised 30 plus employees and 7 different departments for 17 years, worked in various countries including China, Africa, Alaska, Wyoming, Scotland, and Trinidad. Director of Sales for Baker Hughes managing several large accounts which exceeded several millions in revenue each year.

Please provide any additional information you feel would be useful to the City Council in considering your application. Please use additional sheets as necessary. A cover letter and/or resume may also be submitted with the application.

Applicant Signature: *Alton Tuttle* Date: 4-21-2025



# City of BURNET TEXAS

Please return completed application to:  
City Secretary's Office  
1001 Buchanan Drive, Suite 4  
P.O. Box 1369  
Burnet, TX 78611  
By fax 512-756-8560  
By email to  
citysecretary@cityofburnet.com

## BOARDS AND COMMISSIONS APPLICATION

I am interested in serving on the following City of Burnet Board or Commission:

- |  |   |
|--|---|
| <input type="checkbox"/> Economic Development Corporation Board  | <input type="checkbox"/> Airport Advisory Board                   |
| <input type="checkbox"/> Historic Preservation Board             | <input type="checkbox"/> Charter Review Committee                 |
| <input type="checkbox"/> Board of Adjustments and Appeals        | <input type="checkbox"/> Police Department Citizen Advisory Panel |
| <input checked="" type="checkbox"/> Planning & Zoning Commission | <input type="checkbox"/> Golf Course Advisory Committee           |

Name: Lynn Nobles Telephone: 8307985145

Residential Address: 330 Eagle Ridge

E-mail Address: lnobles48@yahoo.com DOB: 9/21/48

Resident of the City of Burnet for Burnet years.

Are you a registered voter of the City of Burnet?  Yes  No Voter Registration No. 1001940993

Occupation: Realtor

I have attended one or more meetings of the board or commission for which I have applied.  Yes  No

Does any potential conflict of interest exist which may interfere or inhibit you to carry out the duties of the Board or Commission for which you have applied?  Yes  No (If Yes, please explain.)

Do you serve on any other board/commission at this time: If so, please list:

Special knowledge or experience applicable to City board or commission function: (please explain.)

Bach. of Architecture - Univ. of Texas  
Five years working as a land planner in Houston (Vernon G. Henry, Land Planning and Landscape Architecture).

Please provide any additional information you feel would be useful to the City Council in considering your application. Please use additional sheets as necessary. A cover letter and/or resume may also be submitted with the application.

Having been working with developers in Burnet County I am pretty familiar with the Burnet County Subdivision Regulations.

Applicant Signature: *Lynn Nobles* Date: 8/5/24





# City of BURNET TEXAS

Please return completed application to:  
City Secretary's Office  
1001 Buchanan Drive, Suite 4  
P.O. Box 1369  
Burnet, TX 78611

By fax 512-756-8560  
By email to [citysecretary@cityofburnet.com](mailto:citysecretary@cityofburnet.com)

SUBMIT BY EMAIL

## BOARDS AND COMMISSIONS APPLICATION

I am interested in serving on the following City of Burnet Board or Commission:

- |  |   |
|--|---|
| <input type="checkbox"/> Economic Development Corporation Board  | <input type="checkbox"/> Airport Advisory Board                   |
| <input type="checkbox"/> Historic Preservation Board             | <input type="checkbox"/> Charter Review Committee                 |
| <input type="checkbox"/> Board of Adjustments and Appeals        | <input type="checkbox"/> Police Department Citizen Advisory Board |
| <input checked="" type="checkbox"/> Planning & Zoning Commission | <input type="checkbox"/> Fire Advisory Board                      |
| <input type="checkbox"/> Golf Advisory Board                     |   |

Name: Mary Boatright Telephone: 512-426-1881

Residential Address: 204 Rachel Loop 78611

E-mail Address: Maryboatrightrealtor@gmail.com DOB: \_\_\_\_\_

Resident of the City of Burnet for 2.5 years.

Are you a registered voter of the City of Burnet?  Yes  No Voter Registration No. \_\_\_\_\_

Occupation: retired Real Estate / Pt-time YMCA

I have attended one or more meetings of the board or commission for which I have applied.  Yes  No

Does any potential conflict of interest exist which may interfere or inhibit you to carry out the duties of the Board or Commission for which you have applied?  Yes  No (If Yes, please explain.)

Do you serve on any other board/commission at this time: If so, please list:

Special knowledge or experience applicable to City board or commission function: (please explain.)

27+ years real estate sales Williamson city, Travis City  
Top Producer.  
Previous service on boards & committees.

Please provide any additional information you feel would be useful to the City Council in considering your application. Please use additional sheets as necessary. A cover letter and/or resume may also be submitted with the application.

served on Wmsn City Realtor Assn Board, Cedar Park Chamber of Commerce Board, Church-Planning, Personnel Committees,  
I have spoken with David Vaughn about my interest.

Applicant Signature: Mary Boatright Date: 4-11-25

CITY OF BURNET

# Planning and Zoning Commission Appointments

## City Council Regular Meeting April 22, 2025

Discuss and consider action: Appointment of members to the City of Burnet Planning and Zoning Commission: L. Kimbler



*Bluebonnet Capital of Texas*

## CITY OF BURNET

# Planning and Zoning Commission Appointments

- Planning and Zoning Commission consists of 5 members
- Two members completed terms
- Two outside interested parties
- Commissioner Application Review Committee met to discuss



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# Questions?

## Recommendation

- The Commissioner Application Review Committee recommends appointment of Dan Stewart and Dwayne Tuttle to serve on the City of Burnet's Planning and Zoning Commission.



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## Item Brief

### **Meeting Date**

April 22, 2025

### **Agenda Item**

Discuss and consider action: Resolution No. R2025-32: D. Vaughn

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, APPROVING THE FIRST AMENDMENT TO THE BYLAWS OF THE BURNET ECONOMIC DEVELOPMENT CORPORATION; PROVIDING FOR AN EFFECTIVE DATE

### **Information**

The Burnet Economic Development Corporation (BEDC) operates under bylaws adopted by the City Council. At its regularly scheduled meeting on April 15, 2025, the BEDC Board of Directors approved a First Amendment to Article II of its bylaws. The proposed amendment clarifies the eligibility of governing body members to continue serving on the BEDC Board if they do not seek, or are not re-elected to, a new term- specifically allowing such members to hold over through the end of their BEDC term, provided both terms conclude within the same calendar year.

The amendment helps ensure continuity and reduces the potential for gaps on the BEDC Board.

### **Fiscal Impact**

None.

### **Recommendation**

Staff recommends approval of Resolution No. R2025-32 as presented.

**RESOLUTION NO. R2025-32**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, APPROVING THE FIRST AMENDMENT TO THE BYLAWS OF THE BURNET ECONOMIC DEVELOPMENT CORPORATION; PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, the Burnet Economic Development Corporation (the “Corporation”) was created pursuant to Chapter 501 of the Texas Local Government Code and operates under the authority of the City Council of the City of Burnet, Texas (the “City Council”); and

**WHEREAS**, the Bylaws of the Corporation govern the structure, powers, and responsibilities of the Corporation and its Board of Directors; and

**WHEREAS**, the Board of Directors of the Burnet Economic Development Corporation approved the amendment to Article II of its Bylaws at its regularly scheduled meeting on April 15, 2025; and

**WHEREAS**, the City Council finds it in the best interest of the City and the Corporation to clarify the eligibility of members of the governing body who do not seek, or are not elected to, a new term of office to continue serving on the Corporation’s Board of Directors through the end of their current term.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AS FOLLOWS:**

**Section One. Findings.** The recitals set out above are hereby approved and incorporated herein for all purposes.

**Section Two. Approval.** The City Council hereby approves the First Amendment to the Bylaws of the Burnet Economic Development Corporation as shown on attached “Exhibit A” with added language shown as (underlined).

**Section Three. Authorization.** The City Manager is authorized and directed to take those actions that are reasonably necessary to facilitate the purpose of this Resolution.

**Section Four. Open Meetings.** It is hereby officially found and determined that the meeting at which this resolution was passed was open to the public and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

**Section Five. Effective Date.** That this resolution shall take effect immediately upon its passage, and approval as prescribed by law.

**PASSED AND APPROVED** on this the 22nd day of April 2025.

**CITY OF BURNET, TEXAS**

\_\_\_\_\_  
Gary Wideman, Mayor

**ATTEST:**

\_\_\_\_\_  
Maria Gonzales, City Secretary

## Exhibit A

### FIRST AMENDMENT TO THE BYLAWS OF THE THE BURNET ECONOMIC DEVELOPMENT CORPORATION

#### ARTICLE I POWERS AND PURPOSES

Section 1.1. Corporate Identity; Offices. The name of the Non-Profit Corporation is the Burnet Economic Development Corporation, (the “Corporation”).

Section 1.2. Powers, Purposes and Authority. In order to implement the purposes for which the Corporation was formed, as set forth in its Articles of Incorporation, the Corporation shall have all the authority and powers of every nature and kind whatsoever, both express and implied, which are authorized or permitted by the terms of the Development Corporation Act of 1979, Article 5190.6, Tex. Rev. Civ. Stat., as amended (the “Act”). The Corporation shall have and may exercise each power and authority enumerated in the Act as if such power and authority were specifically set forth herein; provided that the Corporation shall be governed by §4B of the Act and to the extent of any conflict between §4B and any other term or provision of the Act, §4B shall govern and prevail. The Corporation shall have the power and authority to undertake any lawful action not inconsistent with the Act and it shall undertake the promotion and development of industrial manufacturing enterprises to promote and encourage employment and the public welfare in the City of Burnet (the “City”). The powers of the Corporation shall include the authority to contract and be contracted with and, absent a conflict with §4B, the power to purchase, lease, sell and mortgage real estate, and to issue obligations for or otherwise finance all or part of the cost of one or more Projects as defined in the Act.

Section 1.3. Books and Records; Review of Financial Statements. The Corporation shall keep correct and complete books and records of account and shall also keep minutes of the proceedings of its Board of Directors and committees having any of the authority of the Board of Directors. All books and records of the Corporation may be inspected by any director or his or her agent or attorney at any reasonable time; and at all times the City Council of the City (the “City Council”) will have access to the books, records and financial statements of the Corporation.

Section 1.4. Powers in General. The Corporation may exercise all powers granted under the Act consistent with its Articles of Incorporation, these Bylaws and the resolutions, orders and ordinances of the City Council.

#### ARTICLE II BOARD OF DIRECTORS

Section 2.1. Appointment, Powers, Number and Term of Office. The Board of Directors shall exercise all of the powers of the Corporation, subject to the restrictions imposed by law, the Articles of Incorporation and these Bylaws.



The Board of Directors shall consist of seven (7) persons who shall each be appointed by the City Council. Not more than four (4) of such Directors shall be an employee, officer or member of the governing body of the City. All Directors shall be designated as Director 1 through 7. The terms of Directors 1,2,3 and 4 shall expire on June 30<sup>th</sup> of odd numbered years (2021, 2023, etc.). The terms of Directors, 5, 6 and 7 shall expire on June 30<sup>th</sup> of even numbered years (2022, 2024, etc.). The Directors constituting the initial Board of Directors shall be those persons named in the Articles of Incorporation, each of whom, as well as any subsequent Directors, shall serve for the term to which he or she is selected or appointed or until his or her successor is appointed by the City Council.

Any director, or all Directors, may be removed from office at any time by the City Council, for cause or at will. Any vacancy occurring on the Board of Directors shall be filled by appointment by majority vote of the City Council.

Any employee, officer or member of the governing body of the City appointed to the Board who resigns, is terminated, or fails to be re-elected or appointed to office shall automatically forfeit their position on the Board of Directors. Such forfeiture shall be deemed to be effective immediately and shall not, except as providing in the sentence that follows, be subject to the hold-over provisions provided for herein. Notwithstanding the foregoing, a member of the governing body, who is not re-elected, may hold-over as a member of the Board of Directors only if his or her term of office, as a member of the governing body, ends in the same calendar year as his or her term of office as a member of the Board of Directors.

Section 2.2. Meetings of Directors in General. The Board of Directors may hold its meetings at any place authorized by the Act and as the Board of Directors may from time to time determine; provided that, in the absence of any such determination by the Board of Directors, the meetings shall be held at the principal office of the Corporation or at the City Council Chambers of the City. The Board of Directors shall conduct its meetings in accordance with the requirements of the Act and Chapt. 551, Tex. Gov't. Code, as amended.

Section 2.3. Regular Meetings. Regular meetings of the Board of Directors shall be held within the City at such times and places as shall be designated, from time to time, by resolution of the Board of Directors. Notice of regular meetings need not be given to each of the Directors but public notice of each meeting shall be given in the manner prescribed by law.

Section 2.4. Special Meetings. Special meetings of the Board of Directors shall be held within the City whenever called by the president, by the secretary or by a majority of the Directors then in office, or upon advice of or request by the City Council.

The secretary or his/her designee shall give or cause public notice to be given of each special meeting. Special notice of each special meeting shall also be given to each director either by mail, telephone, email or in person, at least seventy-two (72) hours before the meeting. Notice required by law to be given to any other person or entity shall be given in the manner prescribed by law. Except as

otherwise provided by law or unless otherwise indicated in the notice thereof, any and all matters pertaining to the purposes of the Corporation may be considered and acted upon at a special meeting.

Section 2.5. Quorum. A majority of the Directors fixed by these Bylaws shall constitute a quorum for the consideration of matters pertaining to the purposes of the Corporation. The act of a majority of the Directors present at a meeting at which a quorum is in attendance shall constitute the act of the Board of Directors, unless the act of a greater number is required by law.

Section 2.6. Conduct of Business. At the meetings of the Board of Directors, matters pertaining to the purposes of the Corporation shall be considered in such order as from time to time the Board of Directors may determine.

Section 2.7. Compensation of Directors. Directors shall not receive any compensation for their services as Directors except that they shall be reimbursed for their actual expenses incurred in the performance of their official duties.

### **ARTICLE III OFFICERS**

Section 3.1. Titles and Term of Office. The officers of the Corporation shall be a president, a vice president, a secretary and a treasurer, and such other officers as the Board of Directors may from time to time elect or appoint. One person may hold more than one office, except the president shall not hold the office of secretary. Each officer shall be appointed by a majority vote of the Directors then in office and shall hold office until his or her successor is elected or appointed. The Board of Directors shall cause a vote to be conducted at the first meeting following July 1<sup>st</sup> of each year to elect officers.

All officers shall be subject to removal from office with or without cause at any time by a majority vote of the Directors then in office.

A vacancy in any office shall be filled by appointment by a majority vote of the Directors then in office.

Section 3.2. President. The president shall be the chief executive officer of the Corporation, and, subject to the control of the Board of Directors, the president shall be in general charge of the properties and affairs of the Corporation; the president shall preside at all meetings of the Board of Directors; in furtherance of the purposes of this Corporation, the president may sign and execute all contracts, conveyances, franchises, bonds, deeds, assignments, mortgages, notes and other instruments in the name of the Corporation.

Section 3.3. Vice President. The vice president shall have such powers and duties as may be assigned by the Board of Directors and shall exercise the powers of the president during the president's absence or inability to act. Any action taken by the vice president in the performance of the duties of the

president shall be conclusive evidence of the absence or inability of the president to act at the time such action was taken.

Section 3.4. Treasurer. The treasurer shall have custody of all the funds and securities of the Corporation that come into his or her hands. When necessary, or proper, the treasurer may sign or endorse, on behalf of the Corporation, for collection or payment, checks, notes and other obligations and shall deposit any funds received to the credit of the Corporation in such bank or banks or depositories as shall be designated by the Board of Directors; whenever required by the Board of Directors, the treasurer shall render a statement of the treasurer's cash account; the treasurer shall enter or cause to be entered regularly in the books of the Corporation to be kept by the treasurer for that purpose full and accurate amounts of all monies received and paid out on account of the Corporation; the treasurer shall perform all acts incident to the position of treasurer subject to the control of the Board of Directors; the treasurer, if required by the Board of Directors, shall give such bond for the faithful discharge of his/ her duties in such form as the Board of Directors may require.

Section 3.5. Secretary. The secretary shall keep the minutes of all meetings of the Board of Directors in books provided for that purpose; the secretary shall attend to giving and serving notices; in furtherance of the corporate purposes, the secretary may attest or sign with the president, in the Corporation's name, all contracts, conveyances, franchises, bonds, deeds, assignments, mortgages, notes and other instruments of the Corporation; the secretary shall have charge of the corporate books, records, and all records of the securities of which the treasurer shall have custody, and such other books and papers as the Board of Directors may direct, all of which shall during business hours be open to inspection at the office of the Corporation; and the secretary shall in general perform all duties incident to the office of secretary subject to the control of the Board of Directors.

In the absence of the secretary, the president may appoint any other board member to act as secretary during such absence.

Section 3.6. Compensation. Officers shall not receive any compensation for their services as officers except that they may be reimbursed for their actual expenses incurred in the performance of their official duties.

#### **ARTICLE IV PROVISIONS REGARDING BYLAWS**

Section 4.1. Effective Date. These Bylaws shall become effective only upon the occurrence of the following events:

(1) the approval of these Bylaws by the City Council, which approval may be granted prior to creation of the Corporation; and

(2) the adoption of these Bylaws by the Board of Directors.

Section 4.2. Amendments to Bylaws. These Bylaws may be amended at any time and from time to time by majority vote of the Directors then in office, subject to the approval of the City Council, or with the City Council's prior approval.

Section 4.3. Interpretation of Bylaws. These Bylaws shall be liberally construed to effectuate the purposes set forth herein. If any word, phrase, clause, sentence, paragraph, section or other part of these Bylaws, or the application thereof to any person or circumstance, shall ever be held to be invalid or unconstitutional by any court of competent jurisdiction, the remainder of these Bylaws and the application of such word, phrase, clause, sentence, paragraph, section or other part of these Bylaws to any other person or circumstance shall not be affected thereby.

## ARTICLE V GENERAL PROVISIONS

Section 5.1. Principal Office. The principal office of the Corporation shall be 1001 Buchanan Drive, Suite 4, Burnet, Burnet County, Texas 78611. The Corporation may have such other offices as the Board of Directors shall determine.

Section 5.2. Fiscal Year. The fiscal year of the Corporation shall be as determined by the Board of Directors.

Section 5.3. Seal. The seal of the Corporation shall be as determined by the Board of Directors.

Section 5.4. Notice and Waiver of Notice. Whenever any notice whatsoever is required to be given to the Board of Directors under the Act, the Articles of Incorporation or these Bylaws, such notice shall be deemed to be sufficient if given by depositing it for mailing in a post office box in a sealed postpaid envelope addressed to the person entitled thereto at his or her post office address, as it appears on the books of the Corporation, and such notice shall be deemed given on the day of such mailing.

Attendance of a Director at a meeting shall constitute a waiver of notice of such meeting, except where a Director attends a meeting for the sole purpose of objecting to the transaction of any business on the grounds that the meeting is not lawfully called or convened. A written waiver of notice, signed by the person or persons entitled to notice, whether before or after the time stated therein, shall be deemed equivalent to the giving of such notice.

Neither the business to be transacted nor the purpose of any regular or special meeting of the Board of Directors need be set forth in any notice to a Director of such meeting, unless required by the Board of Directors.

Any notice whatsoever that may be required to be given to the public by law, shall be given in the manner prescribed by law.

Section 5.5. Resignations. Any Director or officer may resign at any time. Any such resignation shall be made in writing and shall take effect: (i) at the time specified therein; or, (ii) at such time as a successor takes office, if the resignation letter so specifies; or, (iii) if no time be specified, at the time of its receipt by the president or the secretary. The acceptance of a resignation shall not be necessary to make it effective, unless expressly so provided in the resignation.

Section 5.6. Approval of the City Council. To the extent these Bylaws refer to any approval or action to be taken by the City, such shall be evidenced by a certified copy of a resolution, ordinance, order or motion duly adopted by the City Council.

Section 5.7. Action Without a Meeting of Directors. To the extent permitted by and not inconsistent with law, any action that may be taken at a meeting of the Board of Directors may be taken without a meeting if a consent in writing, setting forth the action to be taken, is signed by all of the Directors then in office. Such consent shall have the same force and effect as a unanimous vote and may be stated as such in any articles or document filed with the Secretary of State or any other person.

Section 5.8. Organizational Control. The City Council may, in its sole discretion and at any time, alter or change the structure, organization or activities of the Corporation (including the termination of the Corporation), subject to the Act and any limitation on the impairment of contracts.

Section 5.9. Dissolution of the Corporation. Upon dissolution of the Corporation, title to or other interests in any real or personal property then owned by the Corporation shall vest in the City except and unless as authorized by the City Council.

**CERTIFICATE OF SECRETARY**

I certify that I am the duly elected and acting secretary of the Burnet Economic Development Corporation and that the foregoing Bylaws constitute the Bylaws of the Corporation. These Bylaws were duly adopted at a meeting of the Board of Directors held on the \_\_\_\_ day of \_\_\_\_\_, 2025.

**DATED:** \_\_\_\_\_, 2025.

\_\_\_\_\_  
Secretary of the Corporation

CITY OF BURNET

# First Amendment to the Bylaws of the BEDC

## City Council Regular Meeting April 22, 2025

Discuss and consider action: Resolution No. R2025-32: D. Vaughn

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, APPROVING THE FIRST AMENDMENT TO THE BYLAWS OF THE BURNET ECONOMIC DEVELOPMENT CORPORATION; PROVIDING FOR AN EFFECTIVE DATE



*Bluebonnet Capital of Texas*

## CITY OF BURNET

## BEDC Bylaws

- At its regularly scheduled meeting on April 15, 2025, the BEDC Board of Directors approved a First Amendment to Article II of its bylaws.
- Amendment clarifies the eligibility of governing body members to continue serving on the BEDC Board if they do not seek, or are not re-elected to, a new term.
- Specifically allows such members to hold over through the end of their BEDC term, provided both terms conclude within the same calendar year.



*Bluebonnet Capital of Texas*



# Questions?

## Recommendation

- Staff recommends approval of Resolution No. R2025-32 as presented.



*Bluebonnet Capital of Texas*







## Item Brief

**Meeting Date**

April 22, 2025

**Agenda Item**

Discuss and consider action: Second Amendment to Conference Center HOT Funding Agreement between the City of Burnet and TEKMAK Burnet QOZB Hotel, LP: D. Vaughn

**Information**

City Council is being asked to consider and approve the Second Amendment to the Conference Center HOT (Hotel Occupancy Tax) Funding Agreement between the City of Burnet and TEKMAK Burnet QOZB Hotel, LP. The original agreement, approved on August 23, 2023, outlines the terms for the development of a new hotel in Burnet, including the use of HOT funds as a performance-based incentive.

As originally drafted, the agreement requires the hotel to receive a final Certificate of Occupancy and open for business by a designated "Completion Date" in order to qualify for incentive payments. The proposed Second Amendment updates the definition of "Completion Date" in Article 1 of the Agreement to extend the deadline to December 31, 2026.

This amendment provides additional flexibility to accommodate construction timelines and project contingencies. The developer has indicated they anticipate completing the project well before the new deadline, with a goal of finishing prior to the summer of 2026.

All other provisions of the original agreement and the First Amendment remain unchanged and in full force and effect.

**Fiscal Impact**

There is no immediate fiscal impact. HOT funds will only be disbursed if the project is completed and operating by the new Completion Date.

**Recommendation**

Staff recommends approval of the Second Amendment to the Conference Center HOT Funding Agreement with TEKMAK Burnet QOZB Hotel, LP as presented.

**SECOND AMENDMENT TO CONFERENCE CENTER HOT FUNDING AGREEMENT BETWEEN THE CITY OF BURNET AND TEKMAK BURNET QOZB HOTEL, LP.**

This Second Amendment (“*Second Amendment*”) to that certain CONFERENCE CENTER HOT FUNDING AGREEMENT (the “*Agreement*”) entered into as of the 23<sup>rd</sup> day of August, 2023 (the “*Effective Date*”) by and between the CITY OF BURNET, (“*City*”), and TEKMAK BURNET QOZB HOTEL, LP (“*TEKMAK*”) shall, pursuant to Section 12.1 of the Agreement, be amended as follows:

**Amendment One.** Article 1 of the Agreement (entitled “*Definitions*”) is hereby amended by amending the definition of the word “*Completion Date*” as follows:

“*Completion Date*” means the date by which the Hotel shall be required to receive a final certificate of occupancy and be open for business to the general public in order to be eligible to receive any incentives under this Agreement; said Completion Date being December 31, 2026.

EXCEPT AS HEREBY MODIFIED OR AMENDED, the remaining provisions of the Agreement, and First Amendment, not inconsistent with the terms hereof shall remain in full force and effect for all purposes.

**EXECUTED** this \_\_\_\_ day of \_\_\_\_\_, 2025.

**CITY OF BURNET**

By: \_\_\_\_\_  
Gary Wideman, Mayor

ATTEST:

\_\_\_\_\_  
Maria Gonzales, City Secretary

**TEKMAK BURNET QOZB HOTEL LP**

By: \_\_\_\_\_  
Glenn Decker, Manager



City Council  
Regular Meeting  
April 22, 2025

## Second Amendment to Conference Center HOT Funding Agreement

Discuss and consider action: Second Amendment to Conference Center HOT Funding Agreement between the City of Burnet and TEKMAK Burnet QOZB Hotel, LP: D. Vaughn



## Second Amendment to Conference Center HOT Funding Agreement

- The original agreement requires the hotel to receive a final Certificate of Occupancy and open for business by a designated “Completion Date” in order to qualify for incentive payments.
- The proposed Second Amendment updates the definition of "Completion Date" in Article 1 of the Agreement to extend the deadline to December 31, 2026.



## Second Amendment to Conference Center HOT Funding Agreement

- The developer has indicated they anticipate completing the project well before the new deadline, with a goal of finishing prior to the summer of 2026.
- All other provisions of the original agreement and the First Amendment remain unchanged and in full force and effect.



# Questions?

## Recommendation

- Staff recommends approval of the Second Amendment to the Conference Center HOT Funding Agreement with TEKMAK Burnet QOZB Hotel, LP as presented.



## Item Brief

**Meeting Date**

April 22, 2025

**Agenda Item**

Discuss and consider action: Purchase of a new wide-area mower for Delaware Springs Golf Course: T. Nash

**Information**

City staff is requesting approval to purchase a new John Deere 1600 Turbo TerrainCut Commercial Wide-Area Mower through United Ag & Turf via Sourcewell Contract #031121-DAC.

This mower is essential equipment used primarily to maintain the rough areas at Delaware Springs Golf Course. The existing 2017 mower, with 2,271 hours, is experiencing a major hydraulic leak from the main pump, with a quoted repair cost of \$15,065.20. Given the machine’s high usage and age, even after repair, any future issues could cost an additional \$3,000–\$5,000. Staff has determined that it is not cost-effective to continue investing in repairs for this aging equipment and recommends purchasing a new mower instead.

While a \$3,000 trade-in value is available for the current unit, City staff plans to list the mower on GovDeals, anticipating a higher return than the trade-in offer.

**Fiscal Impact**

The cost of the mower is \$70,394.94 and will be purchased using the Golf Self-Funded account.

**Recommendation**

Staff recommends approval of the purchase of the John Deere 1600 Turbo mower from United Ag & Turf.



ITEM 8-7.

**ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):**

United Ag & Turf  
809 Steve Hawkins Pwky  
Marble Falls, TX 78654  
US

**ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:**

United Ag & Turf  
809 Steve Hawkins Pwky  
Marble Falls, TX 78654  
830-693-6477  
marblefallsgolfjd@unitedagt.com

**Quote Summary**

**Prepared For:**

Tony Nash  
DELAWARE SPRINGS GOLF COURSE  
Tony Nash  
600A DELAWARE SPRINGS BLVD  
BURNET, TX 78611  
Business: 512-756-8471  
TNASH@CITYOFBURNET.COM

**Delivering Dealer:**

**United Ag & Turf**  
Kade Henry  
809 Steve Hawkins Pwky  
Marble Falls, TX 78654  
Phone: 830-693-6477  
kadehenry@unitedagt.com

Delaware Springs Golf Course - City of Burnet  
Sourcewell Member ID: 175178  
Make Payments To:  
United Ag & Turf  
7736 Central Park Drive  
Waco, TX 76712

**Quote ID:** 32285067  
**Created On:** 31 January 2025  
**Last Modified On:** 13 February 2025  
**Expiration Date:** 02 March 2025

Equipment Summary	Selling Price	Qty	Extended
JOHN DEERE 1600 Turbo TerrainCut Commercial Wide-Area Mower with 2-Post Folding ROPS <b>Contract:</b> Sourcewell Grounds Maint 031121-DAC (PG BT CG 76) <b>Price Effective Date:</b> February 12, 2025	\$ 70,394.94 X	1 =	\$ 70,394.94

**Equipment Total \$ 70,394.94**

Non Equipment Service Agreements	Selling Price	Qty	Extended
<b>Non Equipment Service Agreements Total</b>			<b>\$ 0.00</b>

\* Includes Fees and Non-contract items

Quote Summary	
Equipment Total	\$ 70,394.94
Non Equipment Service Agreements Total	\$ 0.00
Trade In	
<b>SubTotal</b>	<b>\$ 70,394.94</b>
Total	\$ 70,394.94
Down Payment	(0.00)
Rental Applied	(0.00)
<b>Balance Due</b>	<b>\$ 70,394.94</b>

Salesperson : X \_\_\_\_\_

Accepted By : X \_\_\_\_\_





ITEM 8-7.

# Selling Equipment

Quote Id: 32285067

Customer Name: DELAWARE SPRINGS GOLF COURSE

**ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):**

United Ag & Turf  
809 Steve Hawkins Pwky  
Marble Falls, TX 78654  
US

**ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:**

United Ag & Turf  
809 Steve Hawkins Pwky  
Marble Falls, TX 78654  
830-693-6477  
marblefallsgolfjd@unitedagt.com

## JOHN DEERE 1600 Turbo TerrainCut Commercial Wide-Area Mower with 2-

Hours:

Stock Number:

Contract: Sourcewell Grounds Maint 031121-DAC (PG BT  
CG 76)

Selling Price \*  
\$ 70,394.94

Price Effective Date: February 12, 2025

\* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
0737TC	1600 Turbo TerrainCut Commercial Wide-Area Mower with 2-Post Folding ROPS	1	\$ 91,422.00	23.00	\$ 21,027.06	\$ 70,394.94	\$ 70,394.94
<b>Standard Options - Per Unit</b>							
001A	United States and Canada	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
183N	JDLink™ Modem	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
0443	US English w/ Spanish (Bi-Lingual) Operator's Manual	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
<b>Standard Options Total</b>			<b>\$ 0.00</b>		<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
<b>Value Added Services Total</b>			<b>\$ 0.00</b>			<b>\$ 0.00</b>	<b>\$ 0.00</b>
<b>Additional Discounts</b>							
<b>Additional Discount Total</b>					<b>\$ 0.00</b>	<b>\$ -0.00</b>	<b>\$ -0.00</b>
<b>Total Selling Price</b>			<b>\$ 91,422.00</b>		<b>\$ 21,027.06</b>	<b>\$ 70,394.94</b>	<b>\$ 70,394.94</b>

CITY OF BURNET

# Purchase of Wide-Area Mower

## City Council Regular Meeting

### April 22, 2025

Discuss and consider action: Purchase of a new wide-area mower for Delaware Springs Golf Course:  
T. Nash



*Delaware Springs Golf Course*



## CITY OF BURNET

# Purchase of Wide-Area Mower

- Request to purchase a new John Deere 1600 Turbo TerrainCut Commercial Wide-Area Mower through United Ag & Turf via Sourcewell Contract #031121-DAC.
- The existing 2017 mower, with 2,271 hours, is experiencing a major hydraulic leak from the main pump, with a quoted repair cost of \$15,065.20.
- Staff has determined that it is not cost-effective to continue investing in repairs for this aging equipment and recommends purchasing a new mower instead.

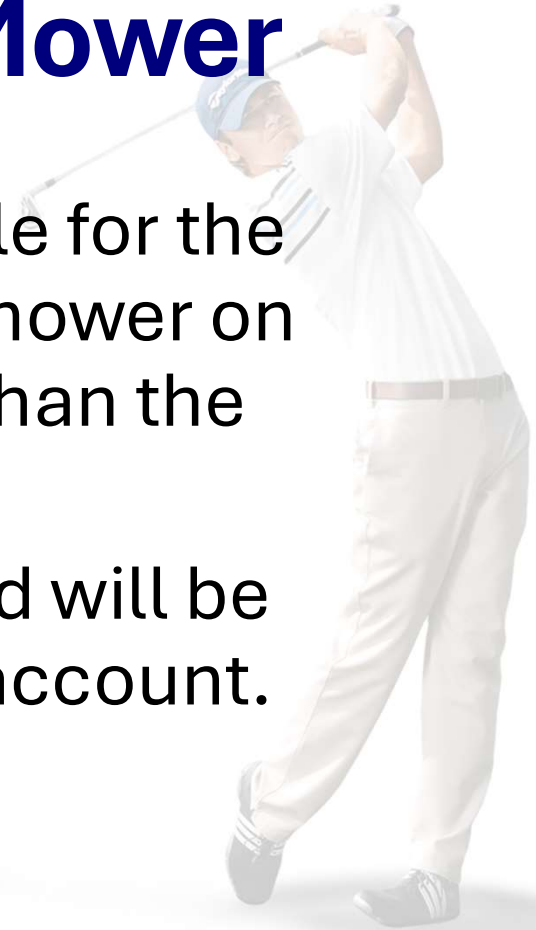


*Delaware Springs Golf Course*

## CITY OF BURNET

# Purchase of Wide-Area Mower

- While a \$3,000 trade-in value is available for the current unit, City staff plans to list the mower on GovDeals, anticipating a higher return than the trade-in offer.
- The cost of the mower is \$70,394.94 and will be purchased using the Golf Self-Funded account.



*Delaware Springs Golf Course*

# Questions?



## Recommendation

- Staff recommends approval of the purchase of the John Deere 1600 Turbo mower from United Ag & Turf.



*Delaware Springs Golf Course*



## Item Brief

### Meeting Date

April 22, 2025

### Agenda Item

Discuss and consider action: Ordinance No. 2025-19

AN ORDINANCE OF THE CITY COUNCIL OF BURNET, TEXAS, AMENDING THE CITY CODE OF ORDINANCES SECTION 74-38 ENTITLED "GOLF COURSE RATES"; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE: T. Nash

### Information

The proposed ordinance amends Section 74-38 of the City of Burnet Code of Ordinances to update selected rates and policies for Delaware Springs Golf Course.

Key Changes Include:

- Green Fees: Weekday 18-hole green fee increases by \$2.00 to \$36.00; Weekend/Holiday green fee increases by \$2.00 to \$49.00.
- Walking: Walking is not permitted before 1:00 p.m. on weekends or holidays.
- Twilight Hours: Defined as after 2:00 p.m. during Standard Time and after 3:00 p.m. during Daylight Saving Time.
- BCISD Golf Teams: BCISD junior high and high school golf team members receive one free range bucket during twilight hours. Additional buckets are charged at the standard rate. The free green fee must be used with a golf coach or responsible adult aged 21 or older.
- Range Balls: Fee for a bucket increases by \$2.00 to \$10.00.
- 9-Hole Rates: Not available before 1:00 p.m. on any day of the week.
- Player Development Program (PDP): Monthly fee increases by \$20 to \$69.99 and includes unlimited range balls. Rates are per calendar month and are not prorated.

At the September 24, 2024 Council Meeting, staff was directed to evaluate a potential discount for golfers residing within the Burnet city limits. Staff conducted three surveys to determine the proportion of residents using the course:

- February 7–8: 51 of 308 golfers (16.5%)
- February 15–16: 17 of 214 golfers (7.9%)
- April 12: 18 of 206 golfers (8.7%)
- Total: 86 of 728 golfers (11.8%)

Based on this data, a proposed \$5.00 discount for Burnet residents on 18-hole green fee (\$2.00 for 9-hole green fee)- similar to current discounts for seniors, juniors, active military, and first responders- would result in an estimated annual revenue loss of approximately \$4,000. Staff recommends implementing the resident discount and, in alignment with current practice, formally stating in the ordinance that discounts may not be combined.

Even with these rate adjustments, Delaware Springs Golf Course remains competitively priced compared to other courses in the surrounding region- and is particularly competitive relative to those located in the Austin metro area.

### **Fiscal Impact**

The proposed rate increases are projected to generate higher revenue per round played.

### **Recommendation**

Staff recommends approval of Ordinance No. R2025-19 as presented.

**ORDINANCE NO. 2025-19**

**AN ORDINANCE OF THE CITY COUNCIL OF BURNET, TEXAS, AMENDING THE CITY CODE OF ORDINANCES SECTION 74-38 ENTITLED “GOLF COURSE RATES”; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.**

**WHEREAS**, the City provides, or causes to be provided, golf services to the citizens of the City of Burnet and to the general public; and

**WHEREAS**, in order to administer the operations of the course, facilitate the efficient implementation of this Article, provide an inviting golfing experience, and protect the best interests of the City, City Council delegates course rule-making authority to the City Manager; and

**WHEREAS**, in order to properly manage the golf course and remain fiscally responsible to its citizens, certain reasonable daily rates and dues are proper to assess; and

**WHEREAS** City Council finds that the following dues and rates are reasonable and fair given the golf services provided; and

**WHEREAS**, City Council finds, determines, and declares that publication of notice of this Ordinance, as required by Section 3.14 of the City Charter and the laws of the State of Texas, was made by the City Secretary within the period prescribed by Section 3.14; and

**WHEREAS**, City Council, finds, determines, and declares that the meeting at which this Ordinance is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Ordinance, was given as required by Chapter 551 of the Texas Government Code.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, THAT:**

**Section. One. Findings.** The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

**Section. Two. Amendment.** Section 74-38 (entitled “*golf course rates*”) of the City of Burnet Code of Ordinance shall be amended and replaced in its entirety as follows:

**Sec. 74-38. Golf course rates.**

(a) *Daily rates.* Rates established for use of the golf course do not include applicable sales tax and are as follows:

<b>GREEN FEES</b>	<b>Weekday Rate (Monday—Thursday)</b>	<b>Weekend/Holiday Rate**** (Friday—Sunday)</b>
18 Holes*	\$36.00	\$49.00



9 Holes (after 1 p.m.)**	\$22.00	\$30.00
Twilight Rate*** (after 2:00 p.m. during Standard Time and after 3:00 p.m. during Daylight Saving Time)	\$20.00	\$28.00

\* Seniors, juniors, active-military, City of Burnet residents (must reside within the incorporated city limits), and first responders shall receive a \$5.00 discount off 18-hole rates. Discounts do not apply to twilight rates or discounted rates, and may not be combined.

\*\* Seniors, juniors, active-military, City of Burnet residents (must reside within the incorporated city limits), and first responders shall receive a \$2.00 discount off 9-hole rates. Discounts do not apply to twilight rates or discounted rates, and may not be combined. 9-hole rates are not available before 1:00 p.m. on any day of the week.

\*\*\* Children 14 years of age and under shall receive a free green fee and cart during twilight hours with a paying adult (one child for each paying adult). Members of the BCISD junior high and high school golf teams shall receive a free green fee and one range bucket during twilight hours (cart not included). The free round must be played with a golf coach or responsible adult over the age of 21. Any additional range buckets will be charged at the standard rate.

\*\*\*\* Walking is not permitted before 1:00 p.m. on Weekends or Holidays.

RANGE BALLS*	Rate
Standard Rate	\$9.24
Junior Rate	\$3.69

\* Sales tax not included

CART/TRAIL FEES	
The Cart Fees for use of a Public Cart are:	
Cart 18 Holes—per person*	\$20.00
Cart 9 Holes—per person*	\$17.00
Twilight Cart—per person*	\$16.00
Private Cart Trail Fee—per cart 9 or 18 Holes	\$17.00

\*Sales tax not included

All players who use a city owned cart must pay a cart fee. Anyone over the age of 14 riding in a city-owned cart not playing shall be required to pay the applicable cart fee. All carts including both city-owned and private carts shall in accordance with state law, only be operated by a licensed driver over the age of 18.

All players who use a private cart must pay a trail fee.

(b) *Annual dues and monthly rates.*

The following rates are charged to permit play in lieu of posted daily rates\*.

Type	ANNUAL DUES* (12 Month Commitment)			NON COMMITMENT
	Annual Payment	Semi-annual Payment	Monthly Payment	Monthly Payment**
Single	\$ 1,324.00	\$ 695.00	\$ 122.00	\$ 153.00

Spouse	\$ 662.00	\$ 347.50	\$ 61.00	\$ 76.50
Junior	\$ 443.00	\$ 233.00	\$ 42.00	\$ 53.00
Trail Fee—Single Cart	\$ 707.00	\$ 372.00	\$ 66.00	\$ 83.00
Trail Fee—Second Cart	\$ 353.50	\$ 186.00	\$ 33.00	\$ 41.50
Cart Storage—Single Stall***	\$ 623.00	\$ 327.00	\$ 58.00	\$ 74.00
Cart Storage—Second Stall***	\$ 311.50	\$ 163.50	\$ 29.00	\$ 37.00
Cart Rental—Single Cart***	\$ 1,186.00	\$ 623.00	\$ 109.00	\$ 136.00
Cart Rental—Second Cart***	\$ 593.00	\$ 311.50	\$ 54.50	\$ 68.00

\* When player commits to a 12-month program (October through September of the current year).

\*\* The non-commitment rate applies to players who wish to pay a monthly rate but do not want to commit to a 12-month program. The non-commitment rate is based on calendar months and cannot be prorated.

\*\*\*Does not include sales tax.

(c) *Player development program (PDP)*. Provides for unlimited range ball use for the month. Rates are based on a per calendar month and cannot be prorated.

<b>PLAYER DEVELOPMENT PROGRAM (PDP)*</b>	<b>Rate</b>
One Month of Unlimited Range Ball Use	\$69.99

\* Sales tax not included

ANNUAL DUES AND MONTHLY RATES:

- Spouse rate only applies to spouse of annual dues and monthly single player.
- Annual and monthly dues are non-transferable.
- Annual dues player must commit to 12-month program (October through September) of the current fiscal year to be eligible for semi-annual or monthly payments.
- Second cart must be owned and/or operated by the spouse or minor child of the single player.
- New annual dues players who join after the beginning of the fiscal year and have not been an annual dues player in the last 12 months, shall be eligible to enroll on the semi-annual or monthly payment plan for the remainder of the current fiscal year.
- Annual dues and monthly players may be subject to designated tee times as established by the administrator.
- Annual dues players and monthly players who use a private cart must pay a trail fee.
- Annual dues players and monthly players who use a city owned cart must pay a cart fee.
- In the event an annual dues player is unable to play for a period of 30 consecutive days or more due to an illness or injury, then with medical verification of said illness or injury, the administrator shall have the authority to suspend, or in the event of pre-payment refund, that portion of the fees incurred during the period of absence.
- Residents of the City of Burnet shall be eligible to receive a ten percent discount off of annual, semi-annual and monthly dues upon showing proof of residency.

(d) *General rate provisions.*

- (1) The administrator, as he or she may reasonably determine to be in the best interest of the city, is authorized to do any of the following:
  - a. Establish promotional rates and implement dynamic pricing to effectively manage utilization and income generation of the golf course;
  - b. Establish player programs as the administrator finds appropriate; and
  - c. Establish fees and charges for other goods and services not specifically established by ordinance.
- (2) This article does not constitute an offer of contract between the city and any person and shall not be construed as such.
- (3) Payment of a fee or dues as prescribe by this article gives the payer a license to use the golf course which is revocable, without refund, by the administrator for violation of any law, ordinance or golf course administrative rule.

**Section Three. Severability.** Should any section or part of this ordinance be held unconstitutional, illegal, or invalid, or the application to any person or circumstance for any reasons thereof ineffective or inapplicable, such unconstitutionality, illegality, invalidity, or ineffectiveness of such section or part shall in no way affect, impair or invalidate the remaining portion or portions thereof; but as to such remaining portion or portions, the same shall be and remain in full force and effect and to this end the provisions of this ordinance are declared to be severable.

**Section Four. Publication.** The publishers of the City Code are authorized to amend said Code to reflect the changes adopted herein and to correct typographical errors and to format and number paragraphs to conform to the existing Code.

**Section Five. Effective Date.** This ordinance shall take effect immediately from and after its passage.

**FINALLY PASSED AND APPROVED** on this the 22nd day of April 2025.

**CITY OF BURNET, TEXAS**

\_\_\_\_\_  
Gary Wideman, Mayor

**ATTEST:**

\_\_\_\_\_  
Maria Gonzales, City Secretary

CITY OF BURNET

# Golf Course Rates

## City Council Regular Meeting April 22, 2025

Discuss and consider action: Ordinance No. 2025-19

AN ORDINANCE OF THE CITY COUNCIL OF BURNET, TEXAS, AMENDING THE CITY CODE OF ORDINANCES SECTION 74-38 ENTITLED “GOLF COURSE RATES”; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE: T. Nash



*Bluebonnet Capital of Texas*

## CITY OF BURNET

## Golf Rates Ordinance

- The proposed ordinance amends Section 74-38 of the City of Burnet Code of Ordinances to update selected rates and policies for Delaware Springs Golf Course. Key changes include:
  - **Green Fees:** Weekday 18-hole green fee increases by \$2.00 to \$36.00; Weekend/Holiday green fee increases by \$2.00 to \$49.00.
  - **Walking:** Walking is not permitted before 1:00 p.m. on weekends or holidays.



*Bluebonnet Capital of Texas*



## CITY OF BURNET

## Golf Rates Ordinance

Key changes continued:

- **Twilight Hours:** Defined as after 2:00 p.m. during Standard Time and after 3:00 p.m. during Daylight Saving Time.
- **BCISD Golf Teams:** BCISD junior high and high school golf team members receive one free range bucket during twilight hours. Additional buckets are charged at the standard rate. The free green fee must be used with a golf coach or responsible adult aged 21 or older.
- **Range Balls:** Fee for a bucket increases by \$2.00 to \$10.00.



*Bluebonnet Capital of Texas*



## CITY OF BURNET

## Golf Rates Ordinance

Key changes continued:

- **9-Hole Rates:** Not available before 1:00 p.m. on any day of the week.
- **Player Development Program (PDP):** Monthly fee increases by \$20 to \$69.99 and includes unlimited range balls. Rates are per calendar month and are not prorated.



*Bluebonnet Capital of Texas*



## CITY OF BURNET

## Survey of Residents vs. Non-Residents

- Staff conducted three surveys to determine the proportion of residents using the course:
  - **February 7–8:** 51 of 308 golfers (16.5%)
  - **February 15–16:** 17 of 214 golfers (7.9%)
  - **April 12:** 18 of 206 golfers (8.7%)
  - **Total:** 86 of 728 golfers (11.8%)



*Bluebonnet Capital of Texas*





## CITY OF BURNET

## Resident Discounts

- Based on this data, a proposed \$5.00 discount for Burnet residents on 18-hole green fee (\$2.00 for 9-hole green fee)- similar to current discounts for seniors, juniors, active military, and first responders- would result in an estimated annual revenue loss of approximately \$4,000.
- Staff recommends implementing the resident discount and, in alignment with current practice, formally stating in the ordinance that discounts may not be combined.



*Bluebonnet Capital of Texas*



# Questions?

## Recommendation

- Staff recommends approval of Ordinance No. 2025-19 as presented.



*Bluebonnet Capital of Texas*





## Item Brief

**Meeting Date**

April 22, 2025

**Agenda Item**

Discuss and consider action: Purchase of a 2025 John Deere 5075E Cab Utility Tractor with loader attachment: T. Mercer

**Information**

City staff is requesting approval to purchase a 2025 John Deere 5075E Cab Utility Tractor with a loader attachment from Tellus Equipment Solutions in the amount of \$58,546.77. This equipment will be procured under TX BuyBoard Contract #706-23 (PG 67 / CG 70), a cooperative purchasing agreement that meets competitive procurement requirements.

The tractor will support hay field management operations at the Wastewater Treatment Plant, which are necessary to maintain compliance with the City's TCEQ discharge permit.

**Fiscal Impact**

The total purchase price is Fifty-Eight Thousand Five Hundred Forty-Six and 77/100 Dollars (\$58,546.77).

**Recommendation**

Staff recommends approval of the purchase of the 2025 John Deere 5075E Cab Utility Tractor with loader attachment as presented.



City Council  
Regular Meeting  
April 22, 2025

## John Deere Tractor Purchase

Discuss and consider action: Purchase of a 2025 John Deere 5075E Cab Utility Tractor with loader attachment: T. Mercer



## John Deere Tractor Purchase

- City staff is requesting approval to purchase a 2025 John Deere 5075E Cab Utility Tractor with a loader attachment from Tellus Equipment Solutions in the amount of \$58,546.77
- Procured under TX BuyBoard Contract #706-23 (PG 67 / CG 70)
- The tractor will support hay field management operations at the Wastewater Treatment Plant to maintain compliance with the City's TCEQ discharge permit





# Questions?

## Recommendation

- Staff recommends approval of the purchase of the 2025 John Deere 5075E Cab Utility Tractor with loader attachment as presented.



## Item Brief

### Meeting Date

April 22, 2025

### Agenda Item

Discuss and consider action: Resolution No. R2025-28: E. Belaj

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, SELECTING A PROPOSAL UNDER REQUEST FOR PROPOSAL 2025-003; AWARDING A CONTRACT TO SAID PROPOSER AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE CONTRACT ON BEHALF OF THE CITY

### Information

The City Council previously allocated funding to either replace or rehabilitate the pumps and motors within the City's water system. While the raw water intake system remains operational, this project involves the installation of a new pump, with an option to refurbish the existing pump and motor.

A public bid opening for the project was held on April 3, 2025, at 11:00 A.M., during which one bid was received.

### **Bid Results:**

**Jurgensen Pump, LLC**, submitted the lowest and most cost-effective bid at **\$47,922.00**, offering the best overall value to the City. The estimated project cost was under \$50,000. All work is expected to be completed by late spring 2025.

A specific line item within the bid allows for rehabilitation of the existing pump and motor at a cost of \$15,560. This amount may be subject to adjustment based on the actual condition of the equipment upon inspection. Should the City proceed with the rehabilitation, any necessary cost revisions will be handled via a change order. Staff recommends awarding the contract at the base bid amount and authorizing a total project budget not to exceed \$64,368.27 to account for contingencies and related costs.

### **Contractor Qualification:**

City staff has confirmed that the contractor has completed numerous similar projects throughout Central Texas. Council may choose to accept staff's recommendation, reject all bids, or request further evaluation.

**Fiscal Impact**

The City has budgeted \$250,000 for the replacement of various pumps and motors. However, the proposed award exceeds this amount by \$43,553.73 and does not account for additional associated expenses, which are estimated to range from \$5,000 to \$15,000. Therefore, staff recommend increasing the budget by an additional \$74,613.23, bringing the total to \$324,613.23, to adequately cover the award and all related costs.

**Recommendation**

Staff recommends the approval of Resolution No. R2025-28 to award the contract to the recommended contractor for the base bid amount as presented.



**RESOLUTION NO. R2025-28**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, SELECTING A PROPOSAL UNDER REQUEST FOR PROPOSAL 2025-003; AWARDING A CONTRACT TO SAID PROPOSER AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE CONTRACT ON BEHALF OF THE CITY**

**WHEREAS**, the City Council authorized City staff to implement a pump maintenance program and budgeted adequate funds thereof; and

**WHEREAS**, the City Council authorized the City Manager or designee to evaluate the submitted proposals; and

**WHEREAS**, the bids for Cheatham Well and Main Street Water Plant Pumps have been received, evaluated, and readied by City Staff for award; and

**WHEREAS**, after considering City staff’s recommendations, public testimony presented at the public meeting where this resolution was read, and the submitted proposal(s), the City Council deems the proposal recommended by City staff to provide best value to the City.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF BURNET, TEXAS, AS FOLLOWS:**

**Section One. Findings.** The recitals set out above are hereby approved and incorporated herein for all purposes.

**Section Two. Approval. Selection and Award.** City Council finds and determines the following:

- The proposal submitted in response to the noted Request for Proposal **2025-003** is hereby selected for the **2025 Inks Raw Pump Maintenance & Replacement Project**.
- The Construction Contract attached hereto is hereby approved, with those general conditions, special conditions, and related matters made part of Request for Proposal, incorporated therein by reference.
- The aforementioned Construction Contract is awarded to **Jurgensen Pump, LLC**; subject to the provisions set out in Section Three below.
- Allocate additional funding in the amount of \$74,613.23 from the Utilities Unrestricted Fund Balance, to cover associated expenses, which is hereby authorized for pumps and motors budget line item.

**Section Three. Authorization.** The City Manager is hereby authorized and directed to execute an instrument substantially similar to the Construction Contract approved in Section Two above, for a contract amount of **\$47,922.00**, an amount to exclude the added bid alternate No. 1; and take such further actions and execute such ancillary documents as may be reasonably necessary to facilitate the purpose of this resolution.

**Section Four. Open Meetings.** It is hereby officially found and determined that the meeting at which this resolution was passed was open to the public and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

**Section Five. Effective Date.** That this resolution shall take effect immediately upon its passage, and approval as prescribed by law.

**PASSED AND APPROVED** on this the 22<sup>nd</sup> day of April 2025.

**CITY OF BURNET, TEXAS**

\_\_\_\_\_  
Gary Wideman, Mayor

**ATTEST:**

\_\_\_\_\_  
Maria Gonzales, City Secretary

ITEM 8-10. Pump, LLC  
 PO Box 256  
 McGregor, TX 76657-0256 USA  
 +12548408638

# Estimate



ADDRESS  
 City of Burnet  
 P.O. Box 1369  
 Burnet, TX 78611

ESTIMATE #	DATE
8048	04/02/2025

DESCRIPTION	QTY	RATE	AMOUNT
Quote 2 Raw Water Intake Pump Inks Lake 75HP / 3Ph / 460V / 1800RPM 2000 GPM at 106' TDH			
Simflo SM14LL - 2 Stage Pump - 2000GPM at 106' TDH	1	16,261.00	16,261.00T
Pleuger MI10-490-4, 10", 75HP, 3PH, 460V, 1750RPM Submersible Motor	1	28,061.00	28,061.00T
Shop Labor to Disassemble Existing Unit, Modify Motor Shroud, Assemble with New Pump and Motor, Repaint Discharge Head	1	1,400.00	1,400.00T
Field Service for Crew with Crane Truck to Install Equipment with New Wiring, New SST Bolts, and SST Bands and Buckles. Complete Start-up After Installation	1	2,200.00	2,200.00T
Quote Valid for 30 days!			
		SUBTOTAL	47,922.00
		TAX	0.00
		TOTAL	<b>\$47,922.00</b>

Accepted By

Accepted Date

**BID SHORT FORM**

Project name: **2025 Inks Raw Pump Maintenance & Replacement, PID: RFP 2025-003**

Construction Description: Provide a proposal along with the items laid out in the Scope of Work attached hereto.

We, the undersigned, propose to furnish all materials, labor, and equipment for the completion of this project and guarantee that if we are awarded the bid, we will furnish the goods in accordance with the attached specification. THIS FORM MAY BE COPIED

TOTAL PROPOSAL PRICE: See Attached Quote

By submitting this proposal, the submitter understands that they must enter into an agreement with the City for the award of this contract. The City may enter into a contract that restricts the total contract amount, total contract time, or number of accounts served.

EXCEPTIONS:

BID PRICE IS GUARANTEED FOR 90 (NINETY) DAYS AFTER BID OPENING BY CITY

MINIMUM BID SPECIFICATIONS BID FORM: Construction of the project title noted above for the City of Burnet.

We, the undersigned, propose to furnish the item listed below and guarantee that if we are awarded the bid, we will furnish the goods in accordance with the attached documents and the City's Technical Construction Standard Manual.

Authorized Signature Name of Firm:  4/2/25  
Signature Date

Printed Name of Signee: JOSH JURGENSEN

Firm Address: 281 Cotton Belt Pkwy McGregor TX 76657  
Street No & Suite, City, State, Zip Code

Telephone Number: 254 840 8638, Fax Number: \_\_\_\_\_

All Bids shall be submitted on forms supplied by the City of Burnet (City).

Bid documents shall be submitted via mail. An electronic copy of the bid can be submitted in addition to a hard copy via postal mail addressed to: Burnet City Hall, Office of Kelly Dix, 001 Buchanan Dr, Suite 4, Burnet TX. It is the sole responsibility of the bidder to see that his bid is received on time.



**City Council  
Regular Meeting**

**April 22, 2025**

# Pump Bid Award

Discuss and consider action: Resolution No. R2025-28

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, SELECTING A PROPOSAL UNDER REQUEST FOR PROPOSAL 2025-003; AWARDING A CONTRACT TO SAID PROPOSER AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE CONTRACT ON BEHALF OF THE CITY: E. Belaj





# TIMELINE

## Background



Oct 2024 Funding Approved



Oct 2024: Surveyed Main St. Well



Dec 2024: Replaced Inks Raw 2 Pump



March 2025: Replaced Cheatham 1



April 2025: Main St Pump 1



May 2025: Inks Raw 1  
Likely June 2025





**BUDGETED**  
**\$250,000**

## Previous Work

1	Main St Well Camera	\$ 9,500.00
2	Pump Repair: Inks High Svc	\$ 11,227.00
3	Inks Raw Pump 2	\$ 47,515.00
4	Cheatham Well Caliper	\$ 5,925.00
5	Chemical Pump at Main St	\$ 3,583.00
6	Cheatham Lab Work	\$ 1,416.00
7	Cheatham Engineering	\$ 3,246.75
9	Cheatham Electrical	\$ 7,664.00
11	Cheatham 1 Pump Install	\$ 65,400.00
8	Misc Materials	\$ 39.98
12	Main Street Pump (not yet installed) \$26,800	\$ 26,800.00
14	Pump 1 Repl WWTP Pond B (not Paid)	\$ 26,815.00
15	Pump 1 Rehab WWTP Pond B (not Installed)	\$ -
16	WTP Re-Fencing (Not yet installed)	\$ 34,323.00
<b>TOTAL SPENT or ALLOCATED</b>		<b>\$ 243,454.73</b>





## INFORMATION

# Project Info.

- Replace Inks Raw Pump 1 at Water Plant
- Store for reuse old pump and motor
- Bid option to perform maintenance on pump: short shelf life.







# BIDS

## Funding

- **FY 24/25 Budget Allocation:** \$250,000 for pump and motor repairs/replacements (Water & Wastewater Systems)
- **Recommended Contractor:** Jurgensen Pumps
  - Base Bid: \$47,922.00
  - Alternate 1 (Rehab Existing Equipment): \$15,560
  - Estimated Miscellaneous Work: \$15K
- **Additional Funding for This Project:** \$74,613.23
  - Transfer SCADA from Street Funds to this line item. Addl. Cost \$18,236.5
  - Fencing at WTP: \$34,323. (This serves as an alternative to using the Water/Wastewater operations budget, which is currently under strain.)

ESTIMATE #		DATE	
9048		04/02/2025	
DESCRIPTION	QTY	RATE	AMOUNT
Quote 2			
Raw Water Intake Pump			
Inks Lake			
75HP / 3Ph / 460V / 1800RPM			
2000 GPM at 106' TDH			
Simflo SM14LL - 2 Stage Pump	1	16,261.00	16,261.00
- 2000GPM at 106' TDH			
Pleuger M110-490-4, 10", 75HP, 3PH, 460V, 1750RPM Submersible Motor	1	28,061.00	28,061.00
Shop Labor to Disassemble Existing Unit, Modify Motor Shroud, Assemble with New Pump and Motor, Repaint Discharge Head	1	1,400.00	1,400.00
Field Service for Crew with Crane Truck to Install Equipment with New Wiring, New SST Bolts, and SST Bands and Buckles. Complete Start-up After Installation	1	2,200.00	2,200.00
SUBTOTAL			47,922.00
TAX			0.00
TOTAL			\$47,922.00

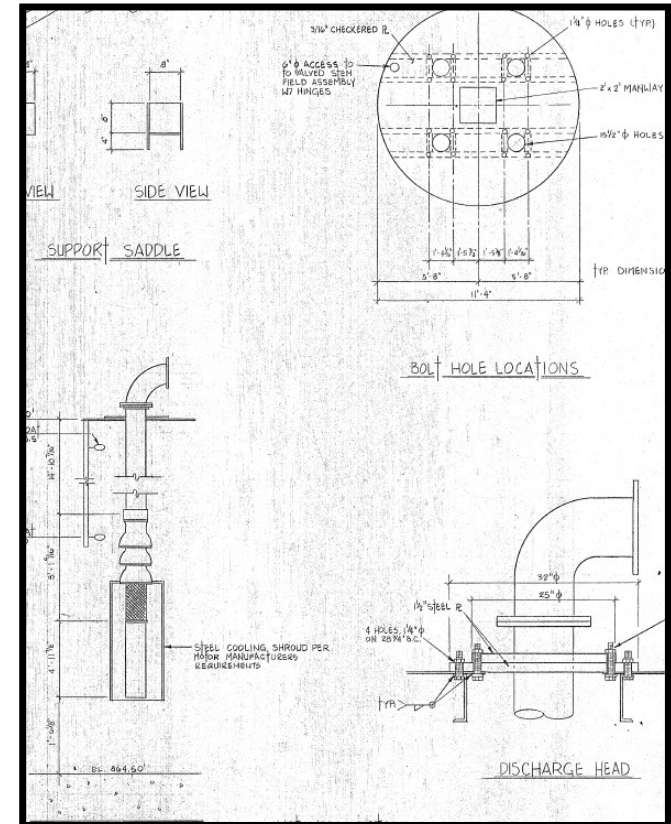




## TIMELINE

# Post Award

- **Contract Execution:** Within 2 weeks
- **New Pump Lead Time:** 1–2 months
- **Remove Existing Pump:** 1 day
- **Misc. Elec. & Site Work:** 1 week
- **New Pump Install:** 1 day
- **Pump Start-Up:** 1 day
- **Capacity Testing :** Up to 2 Days





## AWARD

# Questions?

## Recommendation

- Staff recommends approval of Resolution No. 2025-28 as presented to award the contract to the recommended contractor in the amount to exclude added bid alternate.
- Resolution includes allocating additional \$74,613.23 to pumps and motors budget. Budget amendment will be presented later this year.

