



## **NOTICE OF MEETING OF THE GOVERNING BODY OF THE CITY OF BURNET**

2402 S. Water Street (Hwy 281 South, Burnet Municipal Airport) Burnet, TX

Monday, May 19, 2025 at 11:30 AM

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Notice is hereby given that a **City Council Workshop Meeting** will be held by the governing body of the City of Burnet on **Monday, May 19, 2025** at 11:30 AM in the City of Burnet Council Chambers located at 2402 S. Water Street (Hwy 281 South, Burnet Municipal Airport) Burnet, TX.

This notice is posted pursuant to the Texas Government Code, Chapter §551-Open Meetings.

The following subjects will be discussed, to wit:

**1. CALL TO ORDER:**

**2. CONSIDERATION ITEMS:**

1. Discuss and Consider: Proposed master transportation plan to include needs assessment, code review, safe routes to school analysis, and priority sidewalk project
2. Discuss and Consider: Council's goals and priorities including associated programs, capital projects, and budgetary impacts
3. Discuss and Consider: Arbitrage related to 2021 debt issuance

**3. ADJOURN:**

Dated this 13th day of May 2025

**CITY OF BURNET**

**GARY WIDEMAN, MAYOR**

I, the undersigned authority, do hereby certify that the above NOTICE OF MEETING of the governing body of the above named City, BURNET, is a true and correct copy of said NOTICE and that I posted a true and correct copy of said NOTICE on the bulletin board, in the City Hall of said City, BURNET, TEXAS, a place convenient and readily accessible to the general public at all times, and said NOTICE was posted on May 13, 2025 at or before 6 o'clock p.m. and remained posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

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Maria Gonzales, City Secretary

**NOTICE OF ASSISTANCE AT THE PUBLIC MEETINGS:**

*The City of Burnet Council Chambers is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services, such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's office (512.756.6093) at least two*

working days prior to the meeting. Requests for information may be emailed to the City Secretary at [citysecretary@cityofburnet.com](mailto:citysecretary@cityofburnet.com).

**RIGHT TO ENTER INTO EXECUTIVE SESSION:**

*The City Council for the City of Burnet reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).*



## **Burnet Transportation Master Plan**

May 2025

The Goodman Corporation (TGC) understands the City of Burnet (City) is proposing to develop a Transportation Master Plan (Plan). The Plan will guide transportation requirements for development, cast a vision for the future transportation network, and identify supportive policies, programs, and projects to support implementing the Plan. Recommended changes to the City's Code of Ordinances and draft policy language will be presented for adoption to address the highest priority issues. The proposed Plan will include a thoroughfare and collector plan to supplement state facilities, including road alignments and cross sections to provide for relief on congested thoroughfares and to help alleviate cut-through traffic. In addition, this proposal includes public engagement, and identification of high priority sidewalks to improve safe routes to school for potential future grant applications.

Based on this understanding, TGC will provide the services specifically set forth below, divided into 6 tasks to complete the Plan:

Task 1: Project Management and Administration

Task 2: Needs Assessment & Code Review

Task 3: Roadway Map & Cross Sections

Task 4: Documentation

Task 5: Public Engagement

Task 6: Safe Routes to School Analysis and Priority Sidewalk Projects

### **Task 1 – Project Management and Administration**

TGC anticipates conducting monthly meetings for the duration of the project virtually, with the exception of up to 3 meetings in person, inclusive of the kickoff meeting.

TGC will present the draft Plan to the Planning and Zoning Commission. The presentations will be prior to City Council for adoption of the TMP Update. Each of the two (2) meetings with the Planning and Zoning Commission and City Council will include up to two (2) team members from TGC.

TGC will prepare progress reports monthly to be submitted with invoices for the duration of the project, anticipated to be nine (9) months.

**Deliverable:** Meeting agendas, notes, progress reports, and monthly invoicing

**Excluded tasks:** Additional meetings with boards, commissions, or Council beyond those included in Task 1

## Task 2 – Needs Assessment and Code Review

TGC will coordinate with the City or outside agencies to obtain available GIS data for base mapping. The GIS files will be in ESRI ArcGIS Pro format and projected in NAD 83 State Plane, Central Texas Zone coordinates. In addition, the Consultant will coordinate with the City on any available traffic count information from the past three (3) calendar years and substitute with information from TxDOT's statewide planning map, where available.

TGC, via subconsultant, will collect up to (8) eight 24-hour bi-directional speed and volume counts to supplement available data for determining roadway classifications on the thoroughfare and collector plan in Task 3.

TGC will coordinate with the City to create an inventory of existing roadways (arterials and collectors only). The inventory will be completed using aerial photography. This existing inventory database is anticipated to show the number of lanes, drainage conditions (open ditch or curbed), potential for widening, and presence of existing sidewalks. TGC anticipates spending one day (two employees) in the City verifying the existing network. As part of this field work, an existing needs assessment will be developed. The needs assessment will identify potential new connections, capacity expansions, and opportunities for new pedestrian or bike facilities.

TGC will develop a database of crash information for the past (3) three years for the entire City's street network including both frequency and severity information based on the TxDOT Crash Reporting Information System (CRIS). This information may be used in development of recommendations at both intersections and in prioritization of projects, if those optional tasks are authorized.

TGC will review transportation policies and codes that apply to the development of transportation systems in the City, limited to chapters 94, 98, and 106 of the City Code of Ordinances. TGC will compile a list and reference each policy or ordinance that is applicable to transportation requirements in the City. Inconsistencies and gaps in the list will be identified. Based on the results of the evaluation, TGC will meet with City staff to compare evaluations and recommendations. These policies will be identified in the Transportation Master Plan document, but not resolved or developed for replacement of Code, Standard Details, or specifications.

**Deliverables:**

- Data Collection, including GIS data coordination, existing traffic counts, crash data & collection of daily speed and traffic counts via subconsultant at up to eight (8) locations
- Roadway Inventory
- Needs Assessment for capacity enhancements, sidewalk gaps, and new connections
- Crash database development and heat map for use in potential future grant applications
- Policy Review & recommended updates, including draft language for City ordinances

**Task 3 – Roadway Map & Cross Sections**

Based on the Needs Assessment in Task 2, TGC will review the context and function of existing roadways to verify the classifications are appropriate for the existing and projected travel volumes, where the roadways connect, and adjacent land uses. TGC will evaluate potential future collectors and upsizing of existing facilities based on current traffic volumes and capacities and perform a sketch planning exercise for potential future facilities. The sketch planning exercise will take into account active developments, topographic constraints, and crossings of existing features like floodplains, creeks, and railroads. The resulting product of this exercise will be a Roadway Map consisting of existing and future major thoroughfares and collector streets to facilitate orderly growth and proper connectivity and capacity with development growth in the City and its ETJ. The goal of this Roadway Map will be to help alleviate congestion in the City and provide alternative routes to state facilities to mitigate existing cut-through traffic challenges.

The Consultant will evaluate existing cross sections within the right-of-way and analyze the various elements of a street to ensure adequate space is allotted for travel lanes, turn lanes, and sidewalks. Illustrative cross sections will be developed for up to five (5) different roadway cross section types for incorporation into the City Code of Ordinances and Design Standards.

**Deliverables:**

- Roadway Map with Major Thoroughfares & Collector Streets
- Up to five (5) illustrative cross sections

**Task 4 – Documentation**

TGC will incorporate the findings, recommendations, and engagement into a report to become the City's Updated Transportation Master Plan. TGC will submit a draft final document for review by the Client. A copy of the report will be provided in electronic format, including all maps and data tables, in the format specified.

TGC will address one (1) set of review comments and prepare a final document and submit in electronic format for support in an adoption process.

**Deliverables:**

- TMP Report Document (draft and final)

**Task 5 – Public Engagement**

TGC will develop a plan for community and stakeholder outreach and a strategy for communication. The Public Engagement Plan (PEP) will incorporate outreach and engagement methods that foster meaningful participation and provide needed input for the successful development and implementation of the Transportation Master Plan. The PEP will also identify a list of key stakeholders.

A total of up to two (2) public meetings will be planned and facilitated by TGC at City facilities or locations secured by the City. The following touchpoints are anticipated with the community and key stakeholders during the plan development to complement online engagement activities:

- Meeting #1: Identify Needs: A planned community event to gather input on the location specific needs and goals of the community for mobility.
- Meeting #2: Draft Plan & Projects: A planned community event to present the draft Transportation Master Plan, gather public input, and outline the next steps in the process.

TGC will have at least two (2) representatives in attendance at the two (2) in-person events identified above, supplemented by City staff.

**Deliverables:**

- Public Engagement Plan (draft and final document)
- Up to two (2) public meetings

**Excluded tasks:**

- Additional stakeholder or public meetings not included in Task 5
- Online engagement tools or websites
- Social media management or posts
- Securing facilities or payment for use of space rentals

**Task 6 – Safe Routes to School Analysis and Priority Sidewalk Projects**

TGC will evaluate the City's existing pedestrian network to identify existing barriers and areas where the network is incomplete within a 1/2-mile radius of schools within the City and ETJ. High demand areas will be determined based on staff, committee, and stakeholder feedback and the Needs Assessment performed in Task 2. A map of priority sidewalk connections will be developed based on this analysis.

Up to five (5) priority projects will be developed inclusive of sidewalks. Project profiles will include purpose, need, scope, GIS-based map of project limits and planning level costs for potential future funding opportunities.

**Deliverables:**

- Priority Sidewalk Projects Map
- Project Profiles for up to five (5) for Priority Projects

**Project Schedule**

Months									
Task	1	2	3	4	5	6	7	8	9
1					*		*		*
2									
3					*				
4									
5			**			**			
6									

\* Planning & Zoning or City Council Meetings or Workshops

\*\* Public Meetings

### Project Budget

Tasks 1-6 progress payments will be provided monthly per the table below. Invoices, including progress reports, will be provided each month. The costs within this scope are inclusive of all direct and indirect costs (e.g., travel, overhead, printing).

Task	Description	Cost
1	Project Management and Administration	\$7,500
2	Needs Assessment & Code Review	\$20,000
3	Roadway Map & Cross Sections	\$15,000
4	Documentation	\$7,500
5	Public Engagement	\$10,000
6	Safe Routes to School Gap Analysis & Priority Sidewalks	\$15,000
Total Authorized		\$75,000

#### Accepted for City of Burnet

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 Signature

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 Date

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 Print

#### Accepted for The Goodman Corporation

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 Signature

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 Date

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 Print



Scope Task	Deliverables and Benefits
Task 1: Project Management and Administration	Monthly meetings, notes, actions with staff
	Council workshop on recommendations
	Planning and Zoning workshop on recommendations
	*This task is required for administrative tasks and meetings @10% budget
Task 2: Needs Assessment & Code Review	Traffic Counts Deliverable: knowledge of actual congestion levels on cut-throughs
	Crash Inventory: identify hot spots and safety improvements, good for potential grant funding
	Roadway Inventory: ID substandard streets for improvement, capacity enhancements
	Code Revisions: improve contributions by development, get collectors built in Roadway Map
Task 3: Roadway Map & Cross Sections	Roadway Map: Clear plan for getting local relief routes built with development for better connectivity
	Benefit: alleviate congestion in the City with targeted improvements, leverage development
	Cross Sections: Updated and improved roadway standards to serve City's needs
	Benefit: establish policy for developments to upgrade boundary streets to minimum standards
Task 4: Documentation	Roadway Plan Document: benefit is that this is required (with engagement) for outside grants
	Benefit: Public process with adopted document helps when development pushes back
	Benefit: City-oriented solutions and not pushed on City by outside agencies
	Benefit: Documents engagement for defensible recommendations in the future
Task 5: Public Engagement	Public Engagement Plan Deliverable: Clear path with correct stakeholders identified, higher numbers
	Public Meetings: Forum to confirm needs and get feedback on recommendations
	Benefit: improves adoptions process having had opportunities for feedback
	Benefit: Can incorporate stakeholders like County and TxDOT into the process for concurrence
Task 6: Safe Routes to School Analysis and Priority Sidewalk Projects	Priority Sidewalks Map Near Schools: Focuses improving on specific corridors, not area-wide
	Priority Projects: allows for future pursuit of grant funding to complete
	Benefit: safety of school children is usually well supported
	Benefit: focuses sidewalk improvements in areas of greatest need

# Transportation Master Plan

City of Burnet

Council Workshop Lunch

May 19, 2025

# AGENDA



**Firm Overview:**  
Who is TGC?



**TMP Benefits Overview:**  
How does this help  
Burnet?



**Policy Review and  
Updates**



**Project  
Identification, Grant  
Matching**



**Public  
Engagement**

# INTRODUCTION



**Jake Gutekunst, PE, AICP**

*Principal at TGC*

- Over a decade of experience developing transportation master plans for over a dozen communities in Texas
- Worked with communities small and large – finding solutions that fit community need on the right budget
- Customized approach to give communities what you need out of a Transportation Plan

# Who is The Goodman Corporation (TGC)?

**Mission:** Connect capital to communities.

**Vision:** Improve lives through:

- thoughtful planning,
- robust technical analysis,
- inclusive engagement strategies,
- proactive public administration, and
- comprehensive engineering principles.

**TGC has secured  
\$700M for clients in  
last 5 years**



TGC Staff



**SECURED  
\$1.6 BILLION  
IN FUNDING FOR OUR  
CLIENT BASE  
SINCE 1980**







# Why do a Transportation Master Plan?

Benefits to the City of Burnet

# Benefits of a TMP – How does this help Burnet?

## **Outcomes:**

- Clear and consistent plan for managing congestion and connectivity as development occurs
- Up to date best practices for engineering design requirements and policies to support growth and community goals for transportation
- Sets the City up to leverage local dollars for outside funding (grant \$\$\$)

## **Major Deliverables:**

- Ordinance updates to address gaps and deficiencies in Code and standards
- Thoroughfare plan for collector connections to relieve congestion
- Priority projects, including sidewalks near schools

# Policy Review and Updates

Policy	Deficiency	Solution
Roadway Sections	Adequate space for parking and fire truck access	Update to require adequate width and features in new developments in Code
Substandard Streets	Lack of clarity on minimum road standards	Define minimum road standards and require border streets to be brought to standard
Development Impacts	Lack of clarity on when traffic study required, what to improve	Set requirements when study is required and what responsibility is of development
Access Management	Missing criteria on driveway spacing / when access allowed	Define requirements for access on new development
Turn Lanes	No criteria for when turn lanes are needed	Require turn lanes with driveway permits when needed





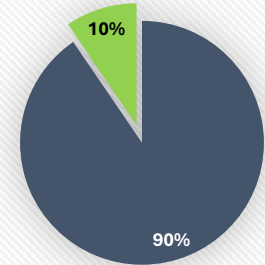
# Project Development & Funding Pursuit

## Guiding Principles

# PROBLEM STATEMENT

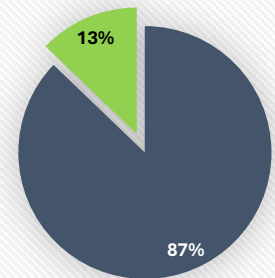
- Communities often develop transportation plans that are **unachievable** without support from funding partners.
- Many important projects remain stuck in a “design concept” holding pattern for years.
- We live in communities with more infrastructure needs than dedicated public funding.**

2022 RAISE Grant (Texas Only)  
(~\$1B Requested)



■ Funding Requested ■ Awards

2023 TxDOT Transportation Alternatives  
(\$1.4B Requested)



■ Funding Requested ■ Anticipated Awards

# GOALS & OUTCOMES



## Goals of Planning Effort

- Gather information and feedback from the community and stakeholders
- **Make wise and data-supported decisions**
- Examine the complexity and need of all projects
- Prioritize projects through key performance measures
- Prepare high-ranking projects for implementation
- **Pursue supplemental and discretionary resources**



## Outcomes

- Public and stakeholder consensus
- Planning, developing, and delivering **needed projects**
- **Funding partnerships** and innovative solutions

# Example Sidewalk Project Profile

FM 517 AND OWENS DR, FM 517 AND MEADOW GLEN DR, BAKER DR

SAFETY

## LIMITS

FM 517 to 34<sup>th</sup> St

## OBSERVED ROW

FM 517: 90ft  
Baker Dr: 60 ft – 80 ft

## LENGTH

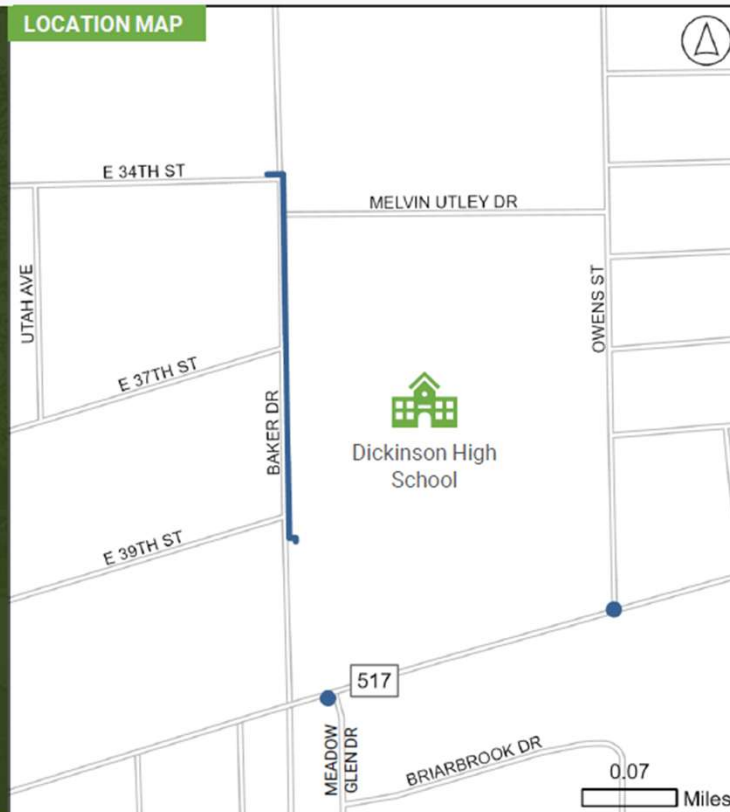
0.25 Mile

## TOTAL COST\*

\$ 2.81 million

\*Costs are inclusive of all project design and construction phase activities (design, environmental, construction management, materials testing, etc.)

## LOCATION MAP



## PURPOSE

This project connects the high-density residential area with Dickinson High School. By improving the corridor and intersections, it will enhance both pedestrian and vehicular safety, particularly for school children who use this corridor and intersections regularly.

This project was submitted to Transportation Alternative funding opportunity.

## NEED

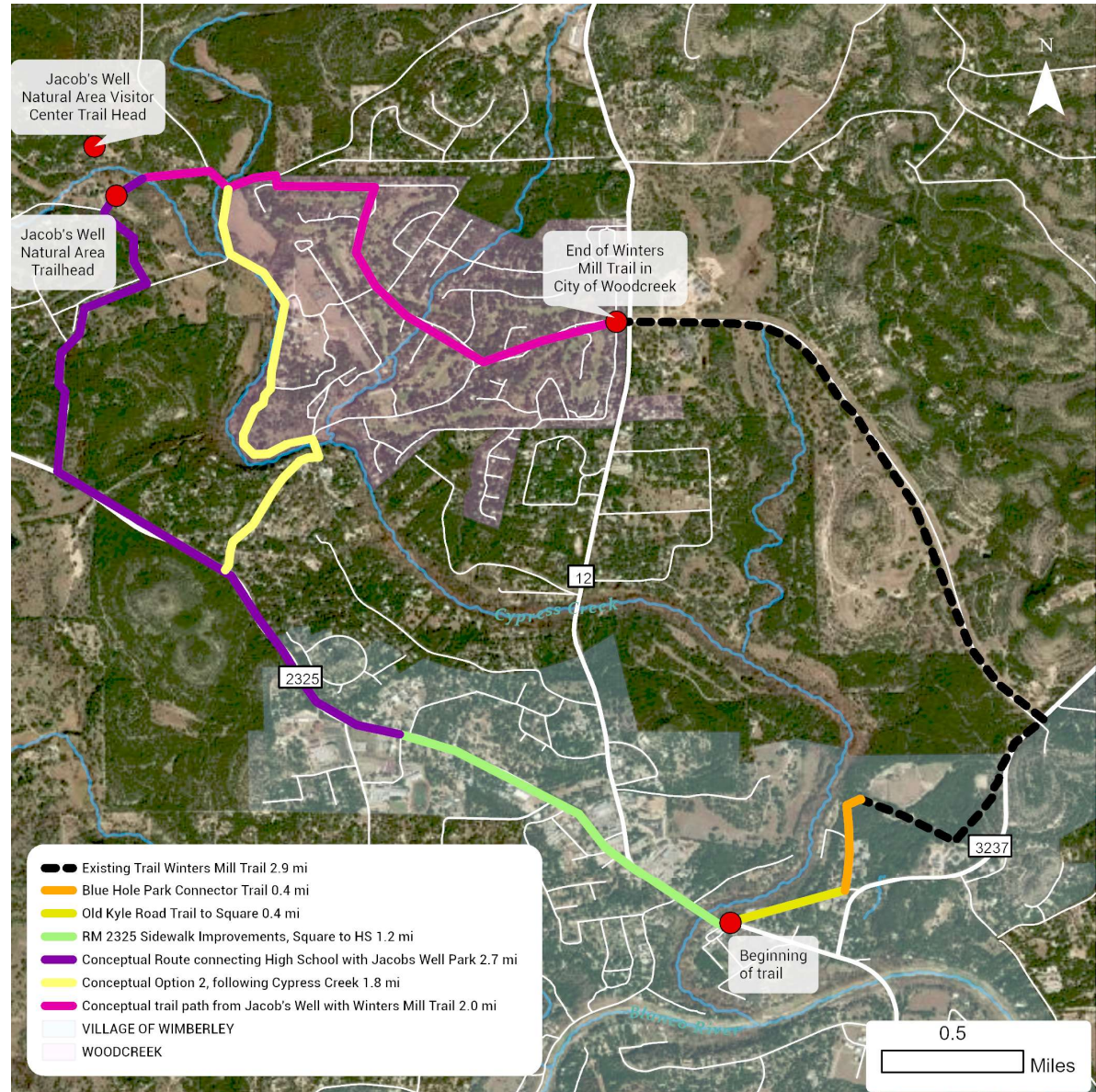




# Success Story: Wimberley, TX Safe Routes to School



Existing Conditions







# Project Details

# Proposed Project Scope

Task	Description	Cost
1	Project Management and Administration	\$7,500
2	Needs Assessment & Code Review	\$20,000
3	Roadway Map & Cross Sections	\$15,000
4	Documentation	\$7,500
5	Public Engagement	\$10,000
6	Safe Routes to School Gap Analysis & Priority Sidewalks	\$15,000
<b>Total Cost of Burnet Transportation Master Plan</b>		<b>\$75,000</b>

## Proposed Schedule (9 months minimum)

Task	Months								
	1	2	3	4	5	6	7	8	9
<b>1 – Proj Mgmt</b>					*		*		*
<b>2 – Analysis &amp; Code</b>									
<b>3 – Map &amp; Cross Sections</b>					*				
<b>4 – Plan Document</b>									
<b>5 – Public Engagement</b>			**			**			
<b>6 – School Sidewalk Projects</b>									

\* Planning & Zoning or City Council Meetings or Workshops

\*\* Public Meetings



# THANK YOU

# QUESTIONS?

## CONNECTING CAPITAL TO COMMUNITIES SINCE 1980

We solve mobility and infrastructure challenges that impact communities.  
TGC connects planning, engineering and policy expertise to deliver projects when local capital is scarce.



**Jake Gutekunst, PE, AICP**

*Principal at TGC*