



NOTICE OF MEETING OF THE GOVERNING BODY OF THE CITY OF BURNET

2402 S. Water Street (Hwy 281 South, Burnet Municipal Airport) Burnet, TX

Tuesday, June 24, 2025 at 6:00 PM

Notice is hereby given that a **Regular City Council Meeting** will be held by the governing body of the City of Burnet on **Tuesday, June 24, 2025** at 6:00 PM in the City of Burnet Council Chambers located at 2402 S. Water Street (Hwy 281 South, Burnet Municipal Airport) Burnet, TX.

This notice is posted pursuant to the Texas Government Code, Chapter §551-Open Meetings.

The following subjects will be discussed, to wit:

Attendance By Other Elected or Appointed Officials: It is anticipated that the Burnet Economic Development Corporation Board, Planning & Zoning Commission, Historic Board, Zoning Board of Adjustment, Airport Advisory Board, Burnet Municipal Golf Course Advisory Committee, and Police Department Citizen Advisory Board members may attend the City Council Meeting at the date and time above in numbers that may constitute a quorum. Notice is hereby given that at the City Council Meeting at the date and time above, no Board or Commission action will be taken by such in attendance unless such item and action are specifically provided on a separate agenda posted subject to the Texas Open Meeting Act. This is not an agenda of an official meeting of the City Boards and Commissions, and minutes will not be taken.

1. CALL TO ORDER:

2. ROLL CALL:

3. INVOCATION:

4. PLEDGES (US & TEXAS):

5. SPECIAL REPORTS/RECOGNITION:

1. Burnet Municipal Airport Quarterly Report: A. Feild

2. May Financial Report: P. Langford

6. CONSENT AGENDA ITEMS: *(All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member, staff member or citizen requests removal of the item from the consent agenda for the purpose of discussion. For removal of an item, a request must be made to the Council when the Consent Agenda is opened for Council Action.)*

1. Approval of the June 10, 2025 Council Workshop Meeting Minutes

Approval of the June 10, 2025 City Council Regular Meeting Minutes

7. PUBLIC HEARINGS/ACTION:

1. Public hearing and action: Resolution No. R2025-48: L. Kimbler

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS,
APPROVING A VARIANCE TO THE CODE OF ORDINANCES, SECTION 98-24 –
FINAL PLAT FOR THE PROPOSED MINOR PLAT OF BURNET INDUSTRIAL PARK,
BLOCK 3, SUBDIVISION

Staff Presentation

Public Hearing

Discuss and consider action

2. Public hearing and action: Resolution No. R2025-49: L. Kimbler

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS,
APPROVING THE MINOR PLAT OF BURNET INDUSTRIAL PARK, BLOCK 3
SUBDIVISION

Staff Presentation

Public Hearing

Discuss and consider action

8. ACTION ITEMS:

1. Discuss and consider action: Ordinance No. 2025-28: D. Vaughn

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS,
AMENDING CHAPTER 2, ARTICLE II, DIVISION 2, SECTION 2-24 OF THE CODE OF
ORDINANCES TO CHANGE THE START TIME OF REGULAR CITY COUNCIL
MEETINGS; PROVIDING A SEVERABILITY CLAUSE; AND ESTABLISHING AN
EFFECTIVE DATE

2. Discuss and consider action: Resolution No. R2025-50: M. Ingram

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS,
PROVIDING FORMAL NOTICE OF TERMINATION OF THE INTERLOCAL
AGREEMENT FOR EMERGENCY MEDICAL SERVICES BETWEEN THE CITY OF
BURNET AND THE CITY OF BERTRAM

3. Discuss and consider action: Resolution No. R2025-51: D. Vaughn

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS,
APPROVING ACCEPTANCE OF A SANITARY CONTROL EASEMENT FOR THE
VALLEY STREET WELL.

9. EXECUTIVE SESSION:

1. Pursuant to Section 551.072 Texas Government Code to deliberate the purchase, exchange, lease or value of real property in order to minimize the detrimental effect of such discussion in open session on the position of the Board in negotiations with third parties for the potential purchase of property located within the city of Burnet: D. Vaughn

10. RECONVENE TO REGULAR SESSION FOR POSSIBLE ACTION:

1. Discuss and consider action: Regarding deliberations of the purchase, exchange, lease or value of real property located within the city of Burnet: D. Vaughn

11. REQUESTS FROM COUNCIL FOR FUTURE REPORTS: In accordance with Resolution R2020-28 councilmembers may request the City Manager to prepare and present future report on matters of public interest.

12. ADJOURN:

Dated this 19th day of June 2025

CITY OF BURNET

GARY WIDEMAN, MAYOR

I, the undersigned authority, do hereby certify that the above NOTICE OF MEETING of the governing body of the above named City, BURNET, is a true and correct copy of said NOTICE and that I posted a true and correct copy of said NOTICE on the bulletin board, in the City Hall of said City, BURNET, TEXAS, a place convenient and readily accessible to the general public at all times, and said NOTICE was posted on June 19, 2025 at or before 8 o'clock p.m. and remained posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

Maria Gonzales, City Secretary

NOTICE OF ASSISTANCE AT THE PUBLIC MEETINGS:

The City of Burnet Council Chambers is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services, such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's office (512.756.6093) at least two working days prior to the meeting. Requests for information may be emailed to the City Secretary at citysecretary@cityofburnet.com.

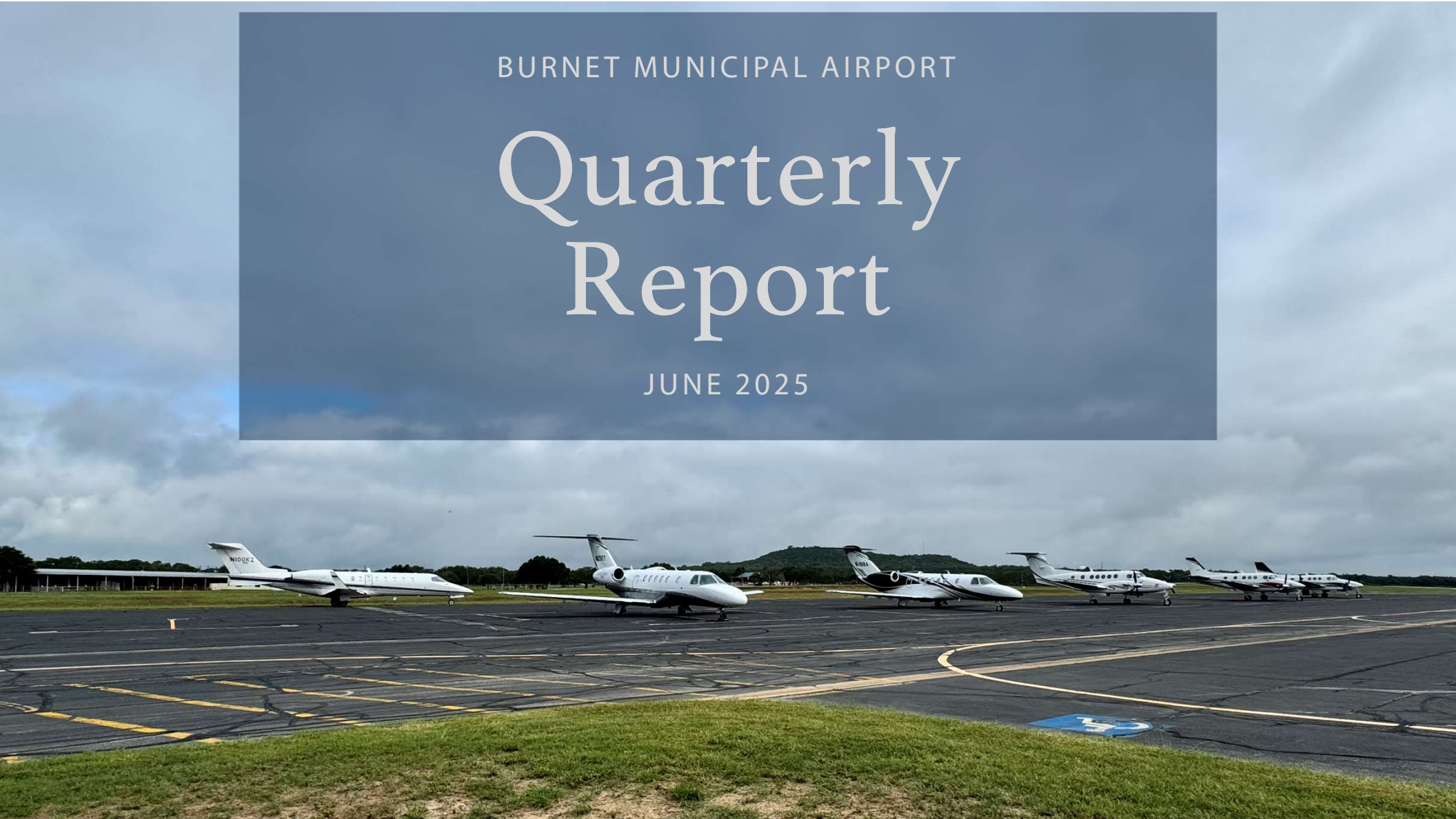
RIGHT TO ENTER INTO EXECUTIVE SESSION:

The City Council for the City of Burnet reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

BURNET MUNICIPAL AIRPORT

Quarterly Report

JUNE 2025





Capital Projects

FY 2025

TxDOT Statewide Pavement Maintenance

Box Hangar

Platting of Airport Property

Deceleration Lane into Airport

Routine Airport Maintenance Program(RAMP) Grant



TxDOT Statewide Pavement Maintenance

Status: Phase II currently underway

Scope: Includes crack sealing, surface treatments, and re-striping of airside pavement

Timeline: Expected completion by late June

Impact: Disruption to airport operations; temporary closures scheduled as needed

Next Steps: Final inspection and punch list to follow after striping completion

Other Items

- Warranty Period- 1 year

Box Hangar

Budget: \$1.9m / \$1,322,059 (70%)

Scope: Construction of 11,992 sq ft Box Hangar, and ramp improvements

Timeline: Expected completion by mid-July

Next Steps: Install Oil Water Separator; Complete Concrete Site Work; Ramp Area Base/Asphalt

Other Items:

- Bipartisan Infrastructure Law(BIL) Grant Application Phase 1 Submission(April 2025) - \$585,000
 - FY 2026 has not been funded
- Compliance with Fire Code requirements
 - Council Workshop
 - Fire Alarm Install
- Lease Agreement
 - Hangar Lease Appraisal
 - Crosby Flying Services



PLATTING OF AIRPORT PROPERTY

Staff and consultants are nearing completion of the research and review phase of this project.

[illegible]

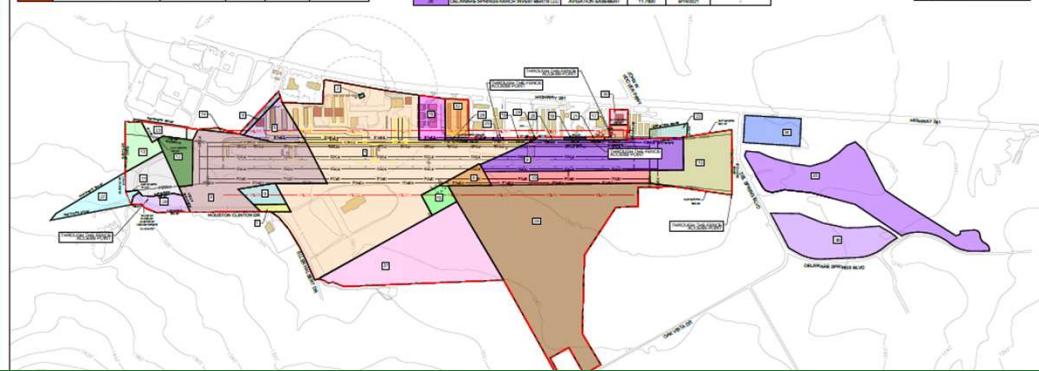
AIRPORT PROPERTY - DATA TABLE					
FARCEL	GRANTOR	INTEREST	ACREAGE	DATE ACQUIRED	DOCUMENT NUMBER
1	MINERALIA, INC.	50%	0.0000	4/1/2002	01040015
2	AMERICAN AIRPORTS MANAGEMENT, INC.	50%	0.0000	4/1/2002	01040015
3	PROPERTY OF THE AIRPORT AUTHORITY OF ALABAMA	50%	0.0000	4/1/2002	01040015
4	CONCRETE REPAIRS LTD.	50%	0.0000	1/1/2002	01030006
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ITEM	ULTIMATE
ULTIMATE PROPERTY LINE	---
ULTIMATE	---

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FEET

NOTES:


1. ALL INCIDENTAL COORDINATES ARE SHOWN IN DEGREE SYSTEM AND NORTH DIRECTION, ZONE, UTM FOOT, AND DEGREE.
2. ALL BOUNDARY COORDINATES ARE SHOWN IN UTM FEET.



DECELERATION LANE

The start of this project is contingent upon the finalization of the Box Hangar project budget.

ROUTINE AIRPORT MAINTENANCE PROGRAM

 COMPLETED PROJECTS	 PROJECTS UNDERWAY	 POSSIBLE FUTURE PROJECTS
<p>Fencing & Access:</p> <ul style="list-style-type: none"> North highway fence upgrade, perimeter fence repair, CAF automatic gate repair <p>Hangar & Tenant Improvements:</p> <ul style="list-style-type: none"> Minor hangar door repairs, install new steel sign for CAF hangar (with space for 3 tenants), assign Sun Shelter identification numbers <p>Exterior Enhancements:</p> <ul style="list-style-type: none"> Install heavy-duty flag holders on highway fence 	<p>Signage & Safety Improvements:</p> <ul style="list-style-type: none"> Perform maintenance on highway sign (replace missing "P") Construct new hangar access road (est. \$75K) 	<p>Airside Improvements:</p> <ul style="list-style-type: none"> Feasibility study for future terminal building, ramps for Hangar Set B, relocate ASOS system to secured area <p>Facility Upgrades:</p> <ul style="list-style-type: none"> CAF: LED lighting upgrade, replace lower front metal FBO: A/C repair, ceiling tile replacement Upstairs: Remodel meeting room and A/C closet <p>Site Enhancements:</p> <ul style="list-style-type: none"> Upgrade wayfinding signage, improve south entrance gate and fencing

Budget: \$111,111 / \$99,078 (89%)

Remaining: \$12,033

Airport Updates

Storage Hangar(s)

TYPE	NUMBER OF UNITS	INDIVIDUALS ON Waiting List (Jun-25)	NEW Leases (FY 24-25)
Tie-Down(s)	8	0	2
Sun Shleter(s)	24	30	1
Standard T-Hangar(s)	28	128	0
Community Hangar	1(3 tenants)	—	—
Large T-hangar	1	—	—
Box Hangar	1	—	—

HIGHLAND LAKES SQUADRON - CAF



Ground Lease - CareFlite



- Site and Development Plan Review

CareFlite Ground Lease Milestone(s)	Lease Milestone Date(s)	
Agreement Executed	May 23, 2024	
Commencement Date	June 1, 2024	
First year's Lease payment shall be paid within ten days of the Effective Date of Lease	June 2, 2024	Payment Received: August 8, 2024
Submission of a Site and Design Plan(120 days)from Commencement Date	March 31, 2025	<ul style="list-style-type: none"> 1st Submittal: March 7, 2025 Comments returned: March 25, 2025 2nd Submittal: May 28, 2025 Comments returned: June 5, 2025
Commencement of Construction(21 days) from date of Permit	TBD	
Completion of Construction (240 days) from Commencement of Construction	TBD	

Fixed Based Operator(FBO) / Maintenance Shop



“

A mile of highway will take you
just one mile, but a mile of
runway can take you anywhere!

UNKNOWN



Questions/ Comments



City of Burnet Financial Report

FISCAL YEAR TO DATE

MAY 31, 2025





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Financial Report
FYTD May 31, 2025

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City of Burnet

Financial Report – Executive Summary

FYTD May 2025



General Fund

The General Fund ended the period with a profit of \$2,252,191. Their total revenues are tracking as expected and ended the period at 76% of the budget mainly because of strong property tax collections.

The General Fund's primary revenues make up 80% of their total revenues and include:

- **Property tax collections** – ended the period at 97% of budget and increased by \$349,294 over last year.
- **Sales tax collections** – ended the period at 70% of budget and increased by \$172,351 over last year.
- **EMS transfer collections** – ended the period at 71% of budget and decreased by (\$55,773) over last year.
- **Transfers In from other funds** – ended the period at 65% of budget and increased by \$207,791 over last year.

Total expenditures are on track with budget and ended the period at 65% of budget.

Golf Course

The Golf Course ended the period with a profit of \$458,943 which is an increase of \$144,704 over last year.

Total revenues ended the period at 78% of the annual budget. Compared to last year, revenues have increased by \$327,665 mainly because of the green fee and membership rate increases that went into effect last year. In addition, the course saw a 4.82% increase in green fee rounds over last year.

Total operating expenses are tracking well within budget and ended the period at 64% of budget.

Electric Fund

The Electric fund ended the period with a profit of \$443,026 which is an increase of \$220,214 over this time last year. Total revenues ended the period at 63% of the budget, which is on track with our target for the period. Compared to last year, net electric sales have increased by \$304,474 or 12% mainly because of the change to the purchased power cost adjustment that went into effect in August of 2024 which now allows the City to factor in power loss when calculating energy charges (see Ordinance 2024-32). In addition, billed consumption has increased by 4%.



City of Burnet

Financial Report – Executive Summary

FYTD May 2025



Total expenses tracked under budget for the period at 60% mainly due to savings in personnel costs from vacancies.

Water and Wastewater Fund

The Water/Wastewater fund ended the period with a profit of \$143,430 which is \$30,263 below this time last year because of increasing expenses.

Total revenues ended the period at 66% of budget, which is on target for the period and an increase of \$202,571 over last year mainly because of increasing water consumption. Billed water consumption has increased 26% from this time last year.

Total expenses ended the period at 67% of the budget, which is also on target for the period. Compared to last year, expenses have increased \$232,834. The majority of the increase is in personnel costs because last year, the department had several vacancies. This year, the department has been fully staffed for the majority of the fiscal year and personnel costs are on track with budget.

Airport (Restricted Fund)

The Airport Fund ended the period with a profit of \$96,380. Their total revenues and total expenses are on track with the budget for the period.

Cash Reserves

Total “Unrestricted” cash reserve balance for the City as of May 31, 2025, was \$7,502,268. That is **\$2,692,268** above our 90-day required reserve amount.

Total “Restricted by Council” cash reserve balance for the City as of May 31, 2025, was **\$5,993,207**.



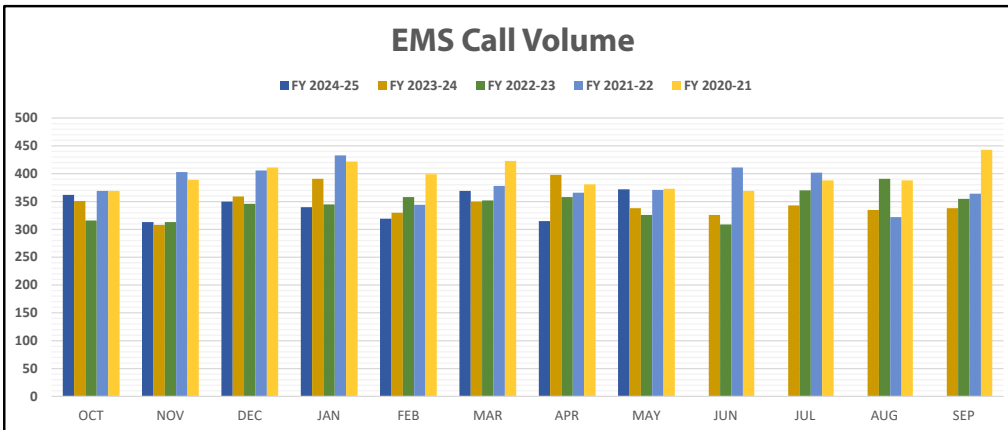
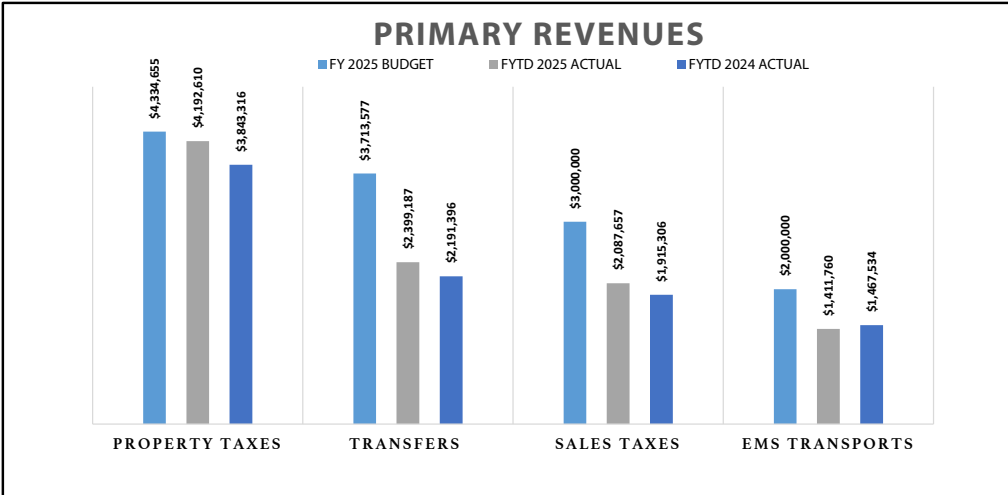
GENERAL FUND DASHBOARD

FYTD MAY 2025

CURRENT RESULTS COMPARISON

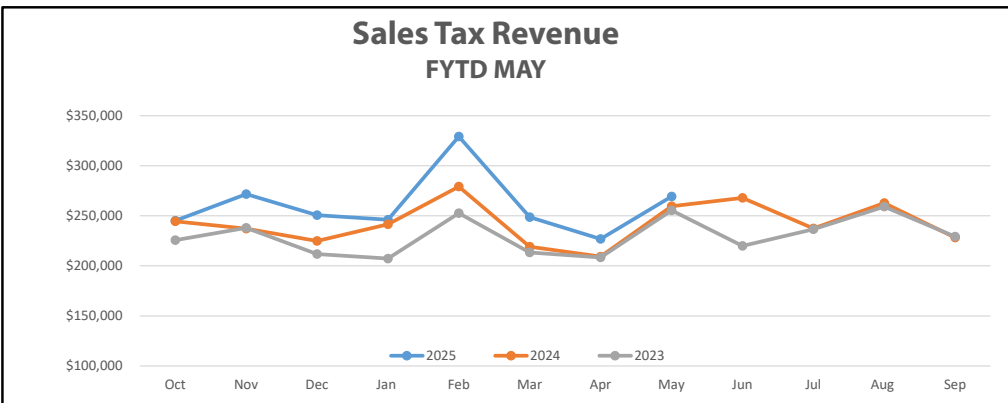
	ORIGINAL BUDGET 2024-2025	ACTUAL FYTD MAY 2025	% OF BUDGET	PY BUDGET 2023-2024	ACTUAL FYTD MAY 2024	% OF BUDGET
REV	\$ 16,407,735	\$ 12,542,961	76%	\$ 15,442,407	\$ 11,860,210	77%
EXPENSES	15,918,387	10,290,770	65%	14,878,137	9,729,604	65%
PROFIT (LOSS)	\$ 489,348	\$ 2,252,191		\$ 564,270	\$ 2,130,607	

TABLES/CHARTS



EMS Call volume

FYTD 2025	2,740
FYTD 2024	2,825
Increase (Decrease)	(85)
	-3%



Sales Tax Collections

FYTD 2025	2,087,658
FYTD 2024	1,915,306
Increase (Decrease)	172,352
	9%

ITEM 5-2.

City of Burnet, Texas
General Fund
Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual (Unaudited)
FYTD MAY 2025

67% of year complete

	ORIGINAL BUDGET 2024-2025	ACTUAL FYTD MAY 2025	% OF BUDGET		PY BUDGET 2023-2024	PY ACTUAL FYTD MAY 2024	% OF BUDGET
REVENUE							
Ad valorem taxes	\$ 4,334,655	\$ 4,192,610	97%		\$ 3,896,000	\$ 3,843,316	99%
Sales taxes	3,000,000	2,087,657	70%		2,756,413	1,915,306	69%
Interfund Transfers	3,713,577	2,399,187	65%		3,514,782	2,191,396	62%
EMS Transfers	2,000,000	1,411,760	71%		1,830,000	1,467,534	80%
Franchise and other taxes	264,000	268,779	102%		264,000	208,233	79%
Court Fines and Fees	155,000	138,912	90%		163,000	99,001	61%
Grants & Donations	4,400	1,850	42%	mm	3,000	11,293	376%
Licenses & Permits	154,000	206,448	134%		176,500	99,610	56%
Charges for Services	2,355,728	1,477,783	63%		2,486,812	1,657,504	67%
Other Revenue	426,375	357,975	84%		351,900	367,019	104%
Use of Fund Balance (for Abatements)	30,000	-	0%		30,000	30,000	100%
Total Revenue	\$ 16,437,735	\$ 12,542,961	76%		\$ 15,472,407	\$ 11,890,210	77%
Total Revenue less fund balance	\$ 16,407,735	\$ 12,542,961	76%		\$ 15,442,407	\$ 11,860,210	77%
EXPENDITURES							
Personnel Services	\$ 10,801,643	\$ 6,748,361	62%		\$ 9,966,970	\$ 6,373,004	64%
Supplies & Materials	538,450	329,084	61%		589,175	329,343	56%
Repairs & Maint	657,835	429,559	65%		652,520	436,898	67%
Contractual Services	2,194,177	1,556,759	71%		2,200,015	1,496,788	68%
Other Designated Expenses	832,447	606,544	73%		752,047	550,867	73%
Transfers to Self-funded	641,542	427,695	67%		511,937	341,291	67%
Capital Outlay	6,100	13,488	221%		-	49,297	
Transfers to Golf Admin/Grant Fund	246,193	179,281	73%		205,473	152,116	74%
Sub-total	\$ 15,918,387	\$ 10,290,770	65%		\$ 14,878,137	\$ 9,729,604	65%
CAPITAL/OTHER EXP (USES OF FUND BAL)							
Transfers - Capital/Other Uses of FB	\$ 30,000	-	0%		\$ 30,000	\$ 30,000	100%
Sub-total	\$ 30,000	-	0%		\$ 30,000	\$ 30,000	100%
Total Expenditures	\$ 15,948,387	\$ 10,290,770	65%		\$ 14,908,137	\$ 9,759,604	65%
Total Expenditures less Capital/Other	\$ 15,918,387	\$ 10,290,770	65%		\$ 14,878,137	\$ 9,729,604	65%
NET CHANGE IN FUND BALANCE	\$ 489,348	\$ 2,252,191			\$ 564,270	\$ 2,130,607	

NOTES AND KEY VARIANCES - BUDGET vs ACTUAL (On a straight line basis, 67% of year is complete)**REVENUES**

AD VALOREM/PROPERTY TAXES are coming in as expected and are tracking ahead of the straight lined average because of the timing of collections. During the current year, the majority of property tax collections were received in January.

SALES TAXES are tracking as expected for the period and have increased 9% from last year. Current year collections include audit payments of \$68,140. Top five industries include Limited Service Eating Places \$252,864, Other Nonstore Retailers \$238,942, Grocery Stores \$230,866, Resin and Synthetics (Manufacturing) \$204,429 and Building Materials Stores (Retail) \$171,388.

INTERFUND TRANSFERS consist mainly of transfers from the Utility Funds (including Return on Investment (ROI) from Electric and In Lieu of Taxes from Water and Wastewater). Collections are tracking as expected for the period.

EMS TRANSFER REVENUES are tracking slightly ahead of budget but have decreased (\$55,773) from last year mainly due to a 10% decrease in hospital to hospital transfers.

FRANCHISE AND OTHER REVENUES are tracking over budget mainly because Atmos paid their franchise fee in full in February in the amount of \$70,768 and the timing of the quarterly payments. In addition, ytd delinquent property taxes in the amount of \$75K are included here which is tracking higher than budgeted.

COURT FINES AND FEES are tracking ahead of the straight line budget in part because they are seeing an increase in the number of moving violations being cited this year which typically results in higher revenue collections.

LICENSES AND PERMITS are tracking over budget because of increasing construction inspection fees and permit revenues being generated from construction in new subdivisions (Creekfall III and Delaware Springs 25). In addition, subdivision plat fee revenues have increased this year.

CHARGES FOR SERVICES include: BEDC payments for Services, Interlocal Revenue from SRO program, ESD fire coverage, Burnet County and Bertram EMS coverage, and sanitation collection revenue. The 3rd quarter payments from ESD 7 and Burnet County are typically not received until June.

OTHER REVENUES include several sources that are tracking higher than expected and include interest income, insurance claim payments, sale of cemetery lots, gun sales, and EMS standby revenues.

EXPENDITURES

See Expenditures by Department/Category for more detail.

ITEM 5-2.

City of Burnet, Texas
General Fund
Expenditures by Department/Category
FYTD MAY 2025

67% of year complete

	ORIGINAL BUDGET 2024-2025	ACTUAL FYTD MAY 2025	% OF BUDGET	PY BUDGET 2023-2024	PY ACTUAL FYTD MAY 2024	% OF BUDGET
EXPENDITURES (Less transfers to capital/other):						
City Council						
Personnel Services	\$ 450	\$ 402	89%	\$ 450	-	0%
Supplies & Materials	1,550	4,163	269%	1,550	816	53%
Repairs & Maint	500	65	13%	1,000	235	24%
Contractual Services	10,510	4,722	45%	8,020	4,335	54%
Other Designated Expenses	9,075	6,522	72%	9,075	13,445	148%
Capital Outlay	-	-		-	7,585	
Total Expenditures	22,085	15,874	72%	20,095	26,415	131%
General Administration						
Personnel Services	781,369	411,922	53%	1,330,989	833,077	63%
Supplies & Materials	19,500	15,539	80%	20,400	15,684	77%
Repairs & Maint	86,000	71,148	83%	109,000	90,205	83%
Contractual Services	298,779	249,540	84%	281,090	241,201	86%
Other Designated Expenses	435,462	314,675	72%	475,964	341,684	72%
Transfers Golf Admin/Grant Fund	246,193	179,281	73%	205,473	152,116	74%
Total Expenditures	1,867,303	1,242,105	67%	2,422,916	1,673,966	69%
City Secretary						
Personnel Services	109,861	72,497	66%	-	-	
Supplies & Materials	900	423	47%	-	-	
Repairs & Maint	14,800	11,475	78%	-	-	
Contractual Services	2,000	1,053	53%	-	-	
Other Designated Expenses	5,000	1,640	33%	-	-	
Total Expenditures	132,561	87,087	66%	-	-	
Finance						
Personnel Services	534,188	342,170	64%	-	-	
Supplies & Materials	2,250	2,576	114%	-	-	
Repairs & Maint	-	-		-	-	
Contractual Services	2,100	3,503	167%	-	-	
Other Designated Expenses	6,200	9,868	159%	-	-	
Total Expenditures	544,738	358,117	66%	-	-	
Human Resources						
Personnel Services	233,122	160,292	69%	-	-	
Supplies & Materials	1,100	849	77%	-	-	
Repairs & Maint	13,200	4,174	32%	-	-	
Contractual Services	7,358	6,804	92%	-	-	
Other Designated Expenses	73,500	62,697	85%	-	-	
Total Expenditures	328,280	234,816	72%	-	-	
Municipal Court						
Personnel Services	100,025	66,946	67%	75,689	62,518	83%
Supplies & Materials	1,000	1,191	119%	675	666	99%
Repairs & Maint	6,500	5,877	90%	6,500	5,455	84%
Contractual Services	40,550	23,853	59%	27,500	18,933	69%
Other Designated Expenses	8,750	8,848	101%	7,150	6,876	96%
Total Expenditures	156,825	106,714	68%	117,514	94,448	80%
Police						
Personnel Services	2,469,107	1,532,231	62%	2,748,870	1,730,113	63%
Supplies & Materials	110,800	70,186	63%	130,300	72,540	56%
Repairs & Maint	107,465	93,696	87%	121,370	78,011	64%
Contractual Services	243,200	128,754	53%	243,584	144,025	59%
Other Designated Expenses	143,400	98,714	69%	91,308	116,710	128%
Capital Outlay	-	100		-	-	
Transfers to Self-funded	197,782	131,855	67%	174,839	116,710	67%
Total Expenditures	3,271,754	2,055,535	63%	3,510,271	2,258,109	64%
Animal Control						
Personnel Services	90,123	68,289	76%	-	-	
Supplies & Materials	3,850	3,770	98%	-	-	
Repairs & Maint	5,500	6,801	124%	-	-	
Contractual Services	51,750	36,123	70%	-	-	
Other Designated Expenses	-	100		-	-	
Capital Outlay	-	-		-	-	
Total Expenditures	151,223	115,083	76%	-	-	

City of Burnet, Texas
General Fund
Expenditures by Department/Category
FYTD MAY 2025

67% of year complete

	ORIGINAL BUDGET 2024-2025	ACTUAL FYTD MAY 2025	% OF BUDGET	PY BUDGET 2023-2024	PY ACTUAL FYTD MAY 2024	% OF BUDGET
EXPENDITURES (Less transfers to capital/other):						
K-9 Unit						
Personnel Services	199,957	154,797	77%	-	-	
Supplies & Materials	2,500	1,315	53%	-	-	
Repairs & Maint	-	-		-	-	
Contractual Services	1,000	273	27%	-	-	
Other Designated Expenses	2,000	50	3%	-	-	
Capital Outlay	-	-		-	-	
Total Expenditures	205,457	156,435	76%	-	-	
Code Enforcement						
Personnel Services	69,144	45,580	66%	-	-	
Supplies & Materials	1,500	1,186	79%	-	-	
Repairs & Maint	200	-	0%	-	-	
Contractual Services	-	190		-	-	
Other Designated Expenses	510	19	4%	-	-	
Capital Outlay	-	-		-	-	
Total Expenditures	71,354	46,975	66%	-	-	
Fire/EMS						
Personnel Services	4,032,523	2,616,425	65%	3,684,261	2,540,901	69%
Supplies & Materials	223,450	136,682	61%	249,050	139,723	56%
Repairs & Maint	187,870	112,468	60%	176,000	103,734	59%
Contractual Services	306,100	193,649	63%	324,518	208,761	64%
Other Designated Expenses	82,000	62,161	76%	93,600	39,755	42%
Capital Outlay	6,100	8,469	139%	-	-	
Transfers to Self-funded	367,001	244,667	67%	260,079	173,386	67%
Total Expenditures	5,205,044	3,374,520	65%	4,787,508	3,206,260	67%
Streets						
Personnel Services	689,439	438,997	64%	791,616	448,773	57%
Supplies & Materials	67,800	31,839	47%	80,550	33,598	42%
Repairs & Maint	94,000	39,596	42%	94,000	76,370	81%
Contractual Services	8,000	6,339	79%	7,350	6,451	88%
Other Designated Expenses	5,500	4,987	91%	6,000	818	14%
Capital Outlay	-	2,460		-	34,780	
Transfers to Self-funded	41,640	27,760	67%	34,504	23,003	67%
Total Expenditures	906,379	551,977	61%	1,014,020	623,792	62%
City Shop						
Personnel Services	88,103	58,170	66%	72,756	50,676	70%
Supplies & Materials	17,300	12,663	73%	17,850	12,340	69%
Repairs & Maint	12,700	10,844	85%	12,200	7,598	62%
Contractual Services	6,380	5,134	80%	6,380	4,188	66%
Other Designated Expenses	5,000	2,211	44%	5,000	4,381	88%
Capital Outlay	-	-		-	-	
Total Expenditures	129,483	89,022	69%	114,186	79,183	69%
Sanitation						
Contractual Services	990,000	670,457	68%	1,002,573	658,115	66%
Other Designated Expenses	25,000	11,092	44%	25,000	9,921	40%
Total Expenditures	1,015,000	681,548	67%	1,027,573	668,036	65%
PW Admin						
Personnel Services	-	-		169,543	71,490	42%
Supplies & Materials	-	-		2,700	500	19%
Repairs & Maint	-	-		500	579	116%
Contractual Services	-	-		1,000	1,894	189%
Other Designated Expenses	-	-		4,000	2,117	53%
Transfers to Self-funded	-	-		-	-	
Total Expenditures	-	-		177,743	76,580	43%
Parks						
Personnel Services	760,228	443,150	58%	629,305	344,119	55%
Supplies & Materials	75,050	40,546	54%	76,500	47,306	62%
Repairs & Maint	107,100	60,076	56%	108,450	57,744	53%
Contractual Services	89,700	78,387	87%	87,900	60,307	69%
Other Designated Expenses	6,150	5,628	92%	9,150	3,936	43%
Transfers to Self-funded	24,971	16,647	67%	32,367	21,578	67%
Capital Outlay	-	2,460		-	6,932	
Total Expenditures	1,063,199	646,894	61%	943,672	541,922	57%

City of Burnet, Texas
General Fund
Expenditures by Department/Category
FYTD MAY 2025

67% of year complete

	ORIGINAL BUDGET 2024-2025	ACTUAL FYTD MAY 2025	% OF BUDGET	PY BUDGET 2023-2024	PY ACTUAL FYTD MAY 2024	% OF BUDGET
EXPENDITURES (Less transfers to capital/other):						
Galloway Hammond						
Repairs & Maint	-	243		5,000	6,260	125%
Contractual Services	100,000	66,667	67%	100,000	66,667	67%
Capital Outlay	-	-		-	-	0%
Total Expenditures	100,000	66,909	67%	105,000	72,927	69%
Development Services						
Personnel Services	338,261	129,201	38%	188,510	129,911	69%
Supplies & Materials	5,800	4,383	76%	6,000	4,221	70%
Repairs & Maint	8,000	4,695	59%	8,000	4,888	61%
Contractual Services	30,800	76,311	248%	102,300	78,447	77%
Other Designated Expenses	19,250	12,730	66%	20,250	9,644	48%
Capital Outlay	-	-		-	-	
Total Expenditures	402,111	227,321	57%	325,060	227,111	70%
Engineering						
Personnel Services	305,743	207,292	68%	274,981	161,425	59%
Supplies & Materials	4,100	1,773	43%	3,600	1,949	54%
Repairs & Maint	14,000	8,644	62%	10,500	5,820	55%
Contractual Services	5,950	4,759	80%	7,800	3,464	44%
Other Designated Expenses	5,650	4,604	81%	5,550	1,582	29%
Transfers to Self-funded	10,148	6,765	67%	10,148	6,765	67%
Total Expenditures	345,591	233,838	68%	312,579	181,006	58%
TOTAL EXPENDITURES	\$ 15,918,387	\$ 10,290,770	65%	\$ 14,878,137	\$ 9,729,755	65%

NOTES AND KEY VARIANCES - BUDGET vs ACTUAL (On a straight line basis. 67% of year is complete)

EXPENDITURES

CITY COUNCIL

Council Personnel Services include worker's comp expense for Council which was paid in full in January.

Council Operating Supplies include Budget/Council workshop expenses which have been increased this year for Strategic Planning and the setting of Council Priorities.

Council Designated Expenses include election contract expenses for Council which were paid in May for the May 3rd election.

GENERAL ADMIN, CITY SECRETARY, FINANCE, AND HR. In FY2025, began tracking City Secretary, Finance, and HR expenses separately from Administrative

Admin Supplies and Materials are tracking ahead of the straight line budget mainly because of the timing of postage meter refills and other one time office supply purchases for id cards/fobs and asset tags.

Repairs and Maint are tracking ahead of the straight line budget mainly because of the timing of Tyler Incode software expenses which are paid annually in April.

Admin Contractual Services are tracking ahead of the straight line budget mainly because of the timing of the Audit and Actuary payments.

Actuary report expense was paid in full in February and the majority of Audit Fees were paid during the first quarter.

Admin Designated expenses are tracking ahead of the straight line budget mainly because of the timing of the insurance payments which are paid in advance each quarter.

Admin Transfers to cover golf admim expenses are tracking ahead of the straight line budget because golf revenues are outperforming budget which increases the admin allocation calculation.

City Secretary R&M Expenses are tracking ahead of the straight line budget due to the timing of software payments. The department incurred charges of \$11.5K in October for the Laserfiche platform upgrade and cloud site license.

Finance Department Supplies and Materials are tracking over budget mainly because of the purchase of office and computer supplies, and furniture for new staff, along with purchase of 1099 and W2 supplies needed in October.

Finance Department Contractual Supplies are tracking over budget mainly because of increasing "Dues and Subscriptions". Majority of dues are paid in October and November each year and increased this year due to added staff.

Finance Department Designated Expenses include non-capital supplies which are tracking above budget because of the purchase of a new computer and laptop for added staff in October.

HR Operating Supplies are tracking higher than the straight line budget mainly because of bulk purchases of folders, labels and other office supplies. Still expected to finish the year within budget.

HR Contractual Services are tracking higher than the straight line budget mainly because of the timing of Dues and Subscriptions paid in advance and because of professional services used for ACA 1095 printing in February.

HR Designated Expenses are tracking higher than the straight line budget mainly because of increasing employee programs and the purchase of a new computer for the department.

MUNICIPAL COURT

Court Supplies and Materials expenses are tracking higher than budget because of increased operating supplies needed for court community programs and outreach.

Court R&M Expenses are tracking higher than the straight line budget mainly because of the timing of software payments. Tyler Incode is paid annually in April.

Court Designated Expenses are tracking higher than the straight line budget mainly because it includes credit card service charges which have increased because of increasing revenues paid with credit cards this year.

City of Burnet, Texas
General Fund
Expenditures by Department/Category
FYTD MAY 2025

EXPENDITURES (Less transfers to capital/other):

POLICE DEPARTMENT, ANIMAL CONTROL, K9 UNIT, AND CODE ENFORCEMENT. In FY2025, began tracking animal control, K9, and code enforcement
Police Repairs and Maintenance expenses are tracking above the straight line average mainly because of the timing of software payments. In January, the department paid the annual maintenance amount for Motorola Flex in full.
Animal Control personnel costs are tracking above the straight line average mainly because employee health insurance was underbudgeted.
Animal Control department Supplies and Materials are tracking above the straight line average mainly because of increased fuel charge outs and the early purchase of bulk disinfectant supplies.
Animal Control department Repairs and Maintenance are tracking above budget mainly because of new flooring required for kennel area to pass inspection.
Animal Control contractual services are tracking above budget for the period because of the timing of the contract with the Hill Country Humane Society which is paid in advance quarterly.
K-9 Personnel Services are tracking higher than expected because of the unbudgeted overtime expense related to K-9 duties.
Code Enforcement Supplies and Materials are tracking higher than expected because of the timing of purchases. Labels for violations were purchased in bulk rather than monthly.
FIRE/EMS
Fire Other Designated Expenses include non capital equipment expense which is tracking higher than expected because of the purchase of 2 turtle fire systems in response to the growing concern of electric vehicle fires.
EMS Capital Outlay is tracking over budget mainly because of the purchase of a new back up ambulance generator in the amount of \$5,500. This backup generator will be used when an in service ambulance generator is in need of repair or service so that the ambulance does not have to go out of service.
STREETS
Street Department Contractual Services expenses are tracking above the straight lined budget because of the timing of uniform purchases. The majority of the uniform budget was spent in November but the category is still expected to finish the year within budget.
Street Department Designated Expenses are tracking above budget because of increases in Employee Programs. The department incurred memorial service expenses to honor a passing team member. Also, Travel & Training costs increased because the Assistant Streets Superintendent is participating in the Local Government Leaders program.
Street Department Capital Outlay is over budget because a "Wheel Balancer" and "Tire Changing" machine were purchased for the City Shop and the cost was allocated among the Public Works departments that will benefit from the new machines including Streets.
CITY SHOP
City Shop Supplies and Materials are tracking over budget for the period, mainly because of increasing fuel and lubricant expenses as more "in house" oil changes are being completed.
City Shop Repairs and Maintenance are tracking over budget for the period, mainly because of the annual payment for Iworqs software in May and also the replacement cost of fire extinguishers and LED bulbs through out public works.
City Shop contractual services are tracking higher than expected for the period budget mainly because custodial care costs increased more than expected.
PW ADMIN This department was removed for FY2025 due to staffing changes.
PARKS
Parks Department Contractual Services are tracking higher than expected because the majority of the uniform budget has been spent and utilities are running higher due to increased water usage.
Parks Department Designated Expenses are tracking above budget because of several reasons including: 1) Increased Special Events. The department held the Rainbow Trout program at Hamilton Creek in December; 2) The department is seeing an increase in Travel & Training costs mainly because the Assistant Parks Superintendent is participating in the Local Government Leaders program; and 3) increased insurance expense to cover deductibles for insurance claims.
Parks Department Capital Outlay is over budget because a "Wheel Balancer" and "Tire Changing" machine were purchased for the City Shop and the cost was allocated among the Public Works departments that will benefit from the new machines including Parks.
DEVELOPMENT SERVICES
Development Services Personnel expenses are tracking below budget because the Building Official position has been vacant all year.
Supplies and materials include "Postage and Shipping" costs which are tracking over budget because of large required mail out notifications in December and May.
Contractual Services include "Building Construction Services" which are tracking over budget. Because the Building Official position is vacant, the department has been hiring a third party to perform required building inspections. Salary savings are helping to offset this increased expense.
ENGINEERING
Contractual Services are tracking higher than the straight lined budget mainly because they include consulting fees for water map utility location services which were performed in November and increases in public notice expenses. Category is still expected to finish the year within budget.
Other Designated expenses includes non capital supplies which are tracking over budget because of the purchase of a new computer needed for a temporary position to help with the Utility Maps and Modeling project.

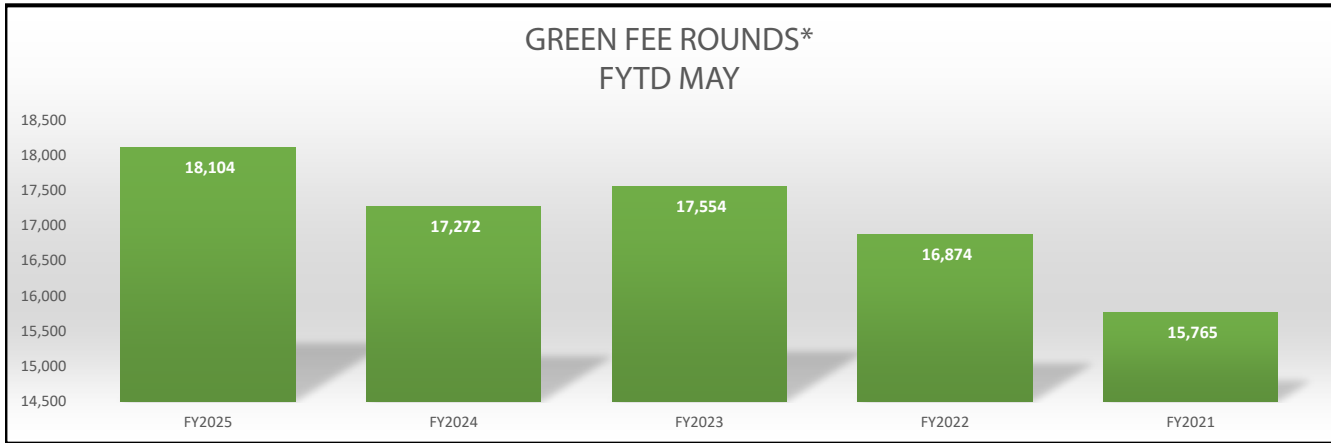
GOLF COURSE FUND DASHBOARD

FYTD MAY 2025

CURRENT RESULTS COMPARISON

	ORIGINAL BUDGET 2024-2025	ACTUAL FYTD MAY 2025	% OF BUDGET	PY BUDGET 2023-2024	ACTUAL FYTD MAY 2024	% OF BUDGET
REV (net of cogs/tourn exp)	\$ 2,574,361	\$ 2,002,728	78%	\$ 2,144,918	\$ 1,675,063	78%
EXPENSES	2,429,146	1,543,784	64%	2,077,634	1,360,823	65%
PROFIT (LOSS)	\$ 145,215	\$ 458,943		\$ 67,284	\$ 314,239	

TABLES/CHARTS



Rounds of Golf*

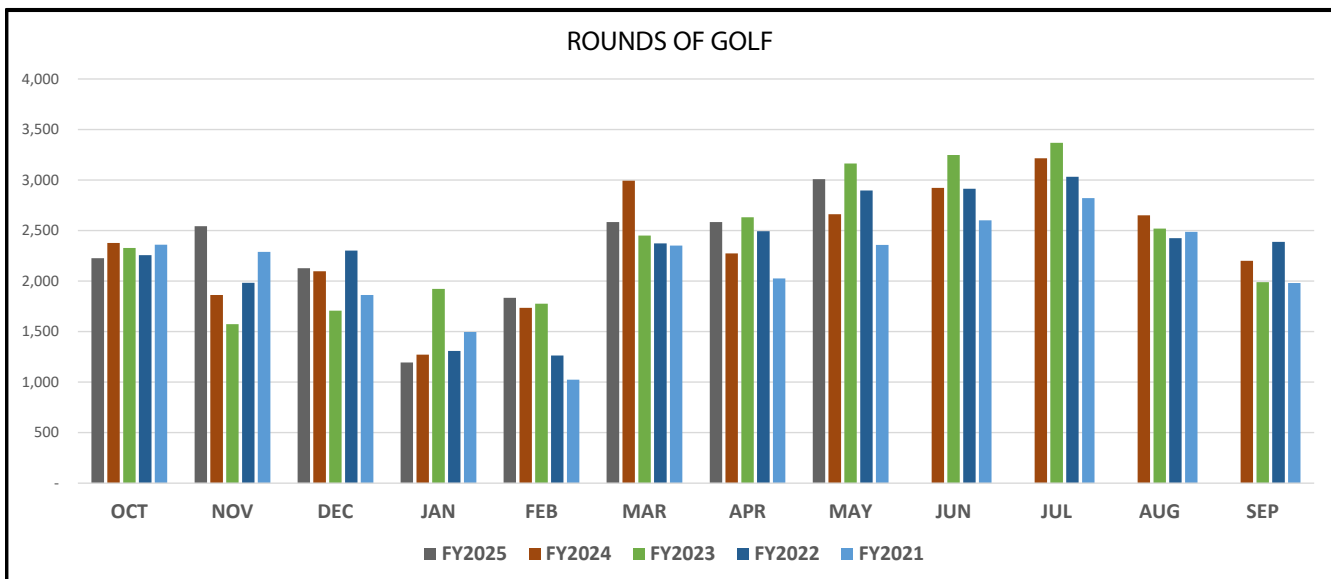
2024-2025

2023-2024

OVER (UNDER)

FYTD
18,104
17,272
832
4.82%

*Does not include annual dues or tournament rounds played.



Feb of 2021 golf course was closed for 11 days because of Severe Winter Storm.

ITEM 5-2.

City of Burnet, Texas
Golf Fund (Delaware Springs)
Revenues, Expenses, and Changes in Fund Net Position - Budget and Actual (Unaudited)
FYTD MAY 2025

67% of year complete

	ORIGINAL BUDGET 2024-2025	ACTUAL FYTD MAY 2025	% OF BUDGET	PY BUDGET 2023-2024	PY ACTUAL FYTD MAY 2024	% OF BUDGET
Revenues						
Charges for Services:						
Green Fees/Cart Rentals	\$ 1,220,249	\$ 891,765	73%	\$ 1,075,000	\$ 767,366	71%
Member Charges	310,750	338,975	109%	257,500	258,724	100%
Tournament Fees (Net)	280,000	227,917	81%	190,000	184,294	97%
Driving Range	93,500	72,469	78%	82,000	53,120	65%
Net Charges for Services	1,904,499	1,531,126	80%	1,604,500	1,263,504	79%
Pro Shop Merchandise Sales (Net)	85,409	49,431	58%	78,420	52,727	67%
Snack Bar Sales (Net)	216,389	168,237	78%	180,000	135,111	75%
Transfer from GF (Admin/Use of FB)	246,193	179,281	73%	205,473	155,516	76%
Other Revenue	121,871	74,653	61%	76,525	68,204	89%
Total Revenues	\$ 2,574,361	\$ 2,002,728	78%	\$ 2,144,918	\$ 1,675,063	78%
Expenses						
Personnel Services	1,428,461	893,100	63%	1,255,258	757,897	60%
Supplies & Materials	153,800	76,524	50%	147,800	112,358	76%
Repairs & Maint	126,250	73,135	58%	100,500	83,977	84%
Contractual Services	108,100	74,800	69%	99,950	63,765	64%
Other Designated Expenses	78,971	55,364	70%	69,150	54,309	79%
Transfers to Self-funded	83,148	55,432	67%	149,503	99,669	67%
Transfer to Golf Course Self-funded	154,223	102,815	67%		-	
Admin Allocation	296,193	212,614	72%	255,473	188,849	74%
Total Expenses	\$ 2,429,146	\$ 1,543,784	64%	\$ 2,077,634	\$ 1,360,823	65%
Change in Net Position	\$ 145,215	\$ 458,943		\$ 67,284	\$ 314,239	
Operating Subsidy from General Fund	-	-		-	-	
Net	\$ 145,215	\$ 458,943		\$ 67,284	\$ 314,239	
<i>Green Fee Rounds</i>		18,104			17,272	
<i>Green Fee Rev Per Round</i>		\$ 49.26			\$ 44.43	

NOTES AND KEY VARIANCES - BUDGET vs ACTUAL (On a straight line basis, 67% of year is complete)

REVENUES

RATE INCREASES: During the prior year, rate increases went into effect in April 2024 (Ordinance 2024-09) and September 2024 (Ordinance 2024-33). The September rate increase increased the weekend/holiday green fee by \$3.00, merged the Friday rate into the weekend rate, and increased member rates by 10%. The April rate increase increased the green fee rate by \$2.00 and the cart rate by \$2.00. During the current year, a rate increase went into effect in April 2025 (Ordinance 2025-19) that increased green fees by \$2.00, range ball buckets by \$2.00, and the player development monthly fee by \$20.00.

MEMBER CHARGES for annual dues are collected in October and semi-annual dues are collected in April. Revenues have outperformed budget and increased from last year due to a small increase in number of members this year and because of the member rate increase that went into effect in September 2024.

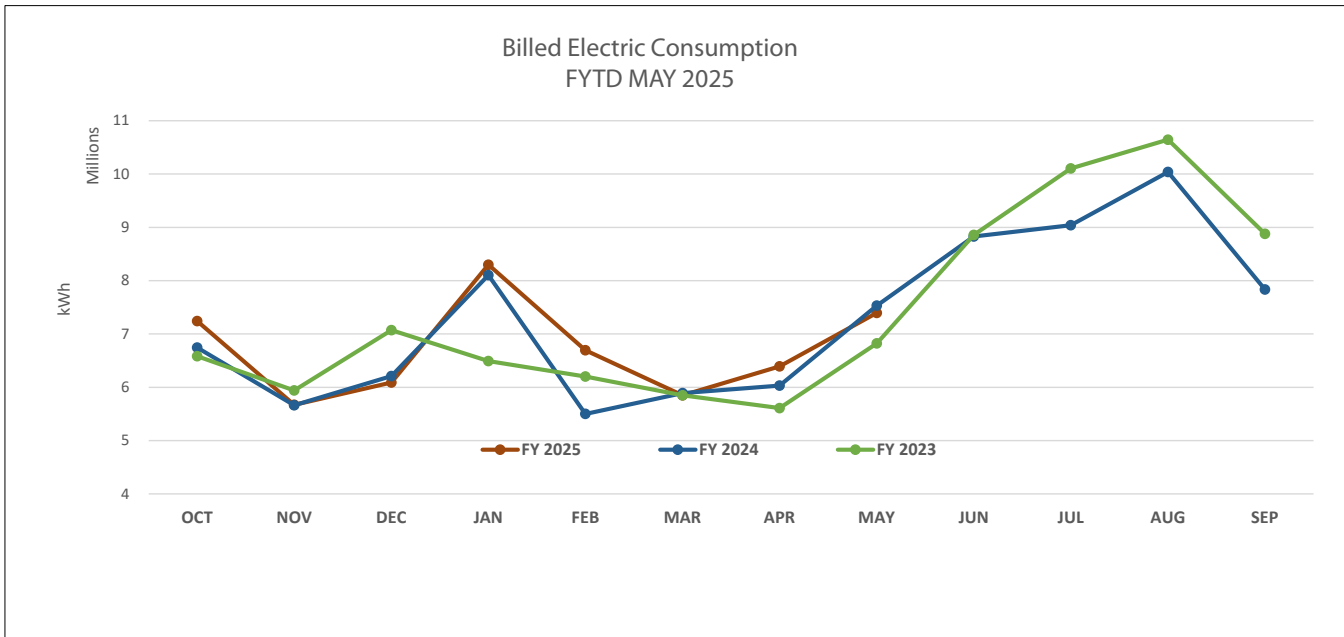
ELECTRIC FUND DASHBOARD

FYTD MAY 2025

CURRENT RESULTS COMPARISON

	ORIGINAL BUDGET		ACTUAL	% OF	PY BUDGET		ACTUAL	% OF		
	2024-2025		FYTD MAY 2025	BUDGET	2023-2024		FYTD MAY 2024	BUDGET		
REV (net of cogs)	\$	4,805,522	\$	3,007,838	63%	\$	4,300,026	\$	2,714,028	63%
EXPENSES		4,280,628		2,564,812	60%		3,926,232		2,491,216	63%
PROFIT (LOSS)	\$	524,894	\$	443,026		\$	373,794	\$	222,812	

TABLES/CHARTS



Billed Consumption:

FYTD 2025	53,631,912
FYTD 2024	51,678,600
Increase	1,953,312
% increase	3.78%

City of Burnet, Texas
Electric Fund
Revenues, Expenses, and Changes in Fund Net Position - Budget and Actual (Unaudited)
FYTD MAY 2025

67% of year complete

	ORIGINAL BUDGET 2024-2025	ACTUAL FYTD MAY 2025	% OF BUDGET	PY BUDGET 2023-2024	PY ACTUAL FYTD MAY 2024	% OF BUDGET
REVENUES						
Electric Sales	\$ 10,610,117	\$ 6,685,884		\$ 9,781,915	\$ 6,204,691	
Less Cost of Power	6,154,289	3,893,566		5,776,753	3,716,846	
Net Electric Sales	\$ 4,455,828	\$ 2,792,319	63%	\$ 4,005,162	\$ 2,487,845	62%
Penalties	110,417	65,393	59%	94,446	66,744	71%
Pole Rental	48,991	49,234	100%	48,750	48,991	100%
Credit Card Convenience Fees	75,286	51,507	68%	56,668	35,052	62%
Other Revenue	40,000	23,593	59%	65,000	45,396	70%
Transfer from Hotel/Motel Fund*	50,000	25,792	52%	30,000	30,000	100%
Transfer from BEDC	25,000	-	0%	-	-	-
Use of Fund Balance	-	-	-	-	-	0%
Total Revenue	\$ 4,805,522	\$ 3,007,838	63%	\$ 4,300,026	\$ 2,714,028	63%
<i>Total Revenue less fund balance</i>	<i>\$ 4,805,522</i>	<i>\$ 3,007,838</i>	<i>63%</i>	<i>\$ 4,300,026</i>	<i>\$ 2,714,028</i>	<i>63%</i>
EXPENSES						
Personnel Services	1,230,766	695,614	57%	1,015,932	626,902	62%
Supplies & Materials	70,700	37,874	54%	74,700	42,248	57%
Repairs & Maint	200,500	112,439	56%	198,500	137,678	69%
Contractual Services	188,240	132,820	71%	171,200	110,081	64%
Other Designated Expenses	105,061	71,316	68%	83,500	68,192	82%
Capital Outlay	100,000	31,644	32%	55,000	62,742	114%
Transfers to Debt Service	-	-	-	51,500	34,333	67%
Transfers to Self-funded	42,038	28,025	67%	23,546	15,697	67%
Return on Investment	1,731,066	1,072,638	62%	1,675,657	1,033,572	62%
Admin Allocation	545,327	336,802	62%	463,570	298,899	64%
Shop Allocation	32,371	22,256	69%	28,546	19,796	69%
PW Admin Allocation	-	-	-	53,323	22,974	43%
Engineering Allocation	34,559	23,384	68%	31,258	18,101	58%
Transfer to Capital	-	-	-	-	-	-
Total Expenses	\$ 4,280,628	\$ 2,564,812	60%	\$ 3,926,232	\$ 2,491,216	63%
<i>Total Expenses less xfers to capital and other uses of fund balance</i>	<i>\$ 4,280,628</i>	<i>\$ 2,564,812</i>	<i>60%</i>	<i>\$ 3,926,232</i>	<i>\$ 2,491,216</i>	<i>63%</i>
Change in Net Position	\$ 524,894	\$ 443,026		\$ 373,794	\$ 222,812	

NOTES AND KEY VARIANCES - BUDGET vs ACTUAL (On a straight line basis. 67% of year is complete)**REVENUES**

NET ELECTRIC SALES - are tracking as expected with the budget. Compared to last year, they have increased 12% mainly because of the change to the purchased power cost adjustment that went into effect in August of 2024 which now allows the City to factor in power loss when calculating energy charges. In addition, billed consumption has increased by 3.8%.

POLE RENTAL FEES - were invoiced in February and received in full in April.

OTHER REVENUES - are tracking below budget because interest income is coming in lower than projected for the fund. Compared to last year, other revenues are down because electric connect revenues are now being accounted for in the capital project fund and because interest income is down. Interest rates have dropped from an average of about 5.4% last year to 4.3% as of May.

TRANSFERS FROM HOT AND BEDC - will be made and recorded as the capital expenditures for Christmas decorations are incurred.

EXPENSES

PERSONNEL EXPENSES are tracking under budget for the period mainly because of savings due to vacancies through March. As of April, the department was fully staffed.

CONTRACTUAL SERVICES are tracking over the straight line average because the annual non-profit contributions were paid in full in February. The category is still expected to finish the year with in budget.

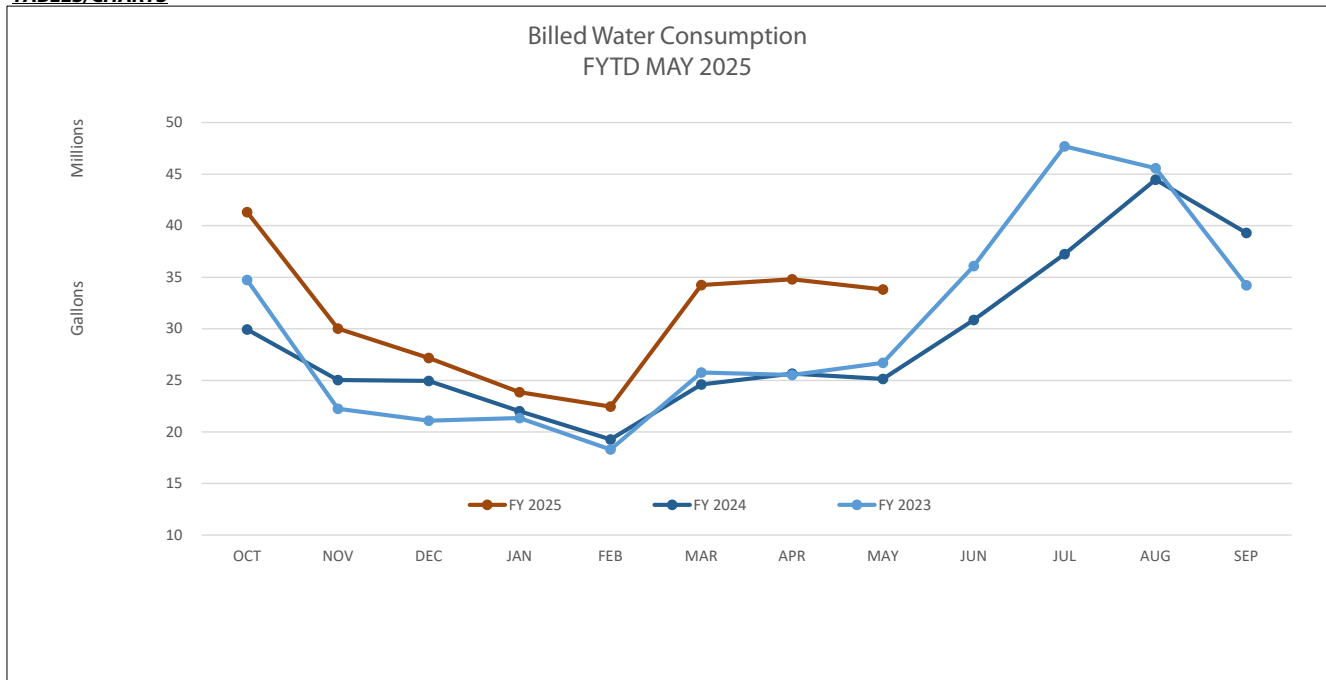
WATER/WW FUND DASHBOARD

FYTD MAY 2025

CURRENT RESULTS COMPARISON

	ORIGINAL BUDGET 2024-2025	ACTUAL FYTD MAY 2025	% OF BUDGET	PY BUDGET 2023-2024	ACTUAL FYTD MAY 2024	% OF BUDGET
REV	\$ 4,844,000	\$ 3,213,166	66%	\$ 4,707,667	\$ 3,010,596	64%
EXPENSES	4,592,268	3,069,737	67%	4,465,763	2,836,903	64%
PROFIT (LOSS)	\$ 251,732	\$ 143,430		\$ 241,904	\$ 173,693	

TABLES/CHARTS



Billed Consumption in gallons:

FYTD 2025	247,694,938
FYTD 2024	196,634,020
Variance	51,060,918
% variance	25.97%

ITEM 5-2.

City of Burnet, Texas
Water/Wastewater Fund
Revenues, Expenses, and Changes in Fund Net Position - Budget and Actual (Unaudited)
FYTD MAY 2025

67% of year complete

	ORIGINAL BUDGET 2024-2025	ACTUAL FYTD MAY 2025	% OF BUDGET	PY BUDGET 2023-2024	PY ACTUAL FYTD MAY 2024	% OF BUDGET
REVENUE						
Water Sales	\$ 2,600,000	\$ 1,736,509	67%	\$ 2,487,867	\$ 1,556,009	63%
Wastewater Sales	1,990,000	1,345,181	68%	1,975,800	1,331,851	67%
Penalties	45,000	32,146	71%	45,000	29,918	66%
Sewer Connects	6,000	-	0%	37,000	21,366	58%
Credit Card Convenience Fees	38,000	27,742	73%	27,000	18,875	70%
Other Revenue	90,000	71,589	80%	60,000	52,576	88%
Use Impact Fees	75,000	-	0%	75,000	-	0%
Use of Fund Balance Hay Operations	-	20,266		-	-	
Total Revenue	\$ 4,844,000	\$ 3,233,433	67%	\$ 4,707,667	\$ 3,010,596	64%
<i>Total Revenue less fund balance</i>	<i>\$ 4,844,000</i>	<i>\$ 3,213,166</i>	<i>66%</i>	<i>\$ 4,707,667</i>	<i>\$ 3,010,596</i>	<i>64%</i>

EXPENSES

Personnel Services	1,586,200	1,047,690	66%	1,510,138	889,771	59%
Supplies & Materials	241,350	136,086	56%	226,650	160,699	71%
Repairs & Maint	354,050	207,001	58%	365,250	179,492	49%
Contractual Services	341,100	255,541	75%	307,100	224,340	73%
Cost of Water	80,000	69,396	87%	70,000	77,582	111%
Other Designated Expenses	135,050	102,380	76%	113,521	72,381	64%
Transfers to Debt Service	928,575	619,050	67%	931,875	621,250	67%
Transfers to Self-funded	50,290	33,527	67%	10,148	6,765	67%
In Lieu of Taxes	385,270	257,053	67%	370,613	240,848	65%
Admin Allocation	354,335	235,746	67%	329,792	221,864	67%
Shop Allocation	32,370	22,256	69%	28,546	19,796	69%
PW Admin Allocation	-	-		71,098	30,632	43%
Engineering Allocation	103,678	70,151	68%	125,032	72,402	58%
Hay Operations	-	20,266		-	19,080	
Capital Outlay	-	13,860		6,000	-	0%
Transfer to Capital	-	-		-	-	
Total Expenses	\$ 4,592,268	\$ 3,090,003	67%	\$ 4,465,763	\$ 2,836,903	64%
<i>Total Expenses less Transfers to Capital and Hay Operations</i>	<i>\$ 4,592,268</i>	<i>\$ 3,069,737</i>	<i>67%</i>	<i>\$ 4,465,763</i>	<i>\$ 2,836,903</i>	<i>64%</i>

Change in Net Position

\$ 251,732	\$ 143,430	\$ 241,904	\$ 173,693
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NOTES AND KEY VARIANCES - BUDGET vs ACTUAL (On a straight line basis, 67% of year is complete)**REVENUES**

WATER/WW SALES - Compared to budget, both Water and Wastewater sales are on track. Compared to last year, Water sales have increased by \$180K because billed water consumption is up 26%.

OTHER REVENUE is tracking ahead of last year because of increased bulk water sales.

USE OF FUND BALANCE is being used to offset start up costs for Hay Operations.

EXPENSES

CONTRACTUAL SERVICES are tracking above the straight lined average because of several line items 1) utilities - increasing consumption costs at the wastewater plant, 2) uniforms - majority of budget was spent in the first quarter, 3) HLFWCC - annual contribution to Highland Lakes Firm Water customers of \$4K that was not budgeted, and 4) communications - costs have doubled due to addition of Scada system through out the City.

COST OF WATER is tracking above the straight lined average mainly because of increased consumption over last year. Per Jacob the City is using more surface water versus ground water and billed water consumption is up 26% over this time last year. In addition, LCRA increased their water rates from \$155 per acre foot to \$165 per acre foot in January.

OTHER DESIGNATED EXPENSES are tracking above the straight lined average mainly because of the timing of the wastewater plant permit renewal costs which were paid during the first quarter, majority of travel and training budgets have already been spent, and lab fees at the waste water plant are running higher than expected.

HAY OPERATIONS are new this year so start up costs are being offset by use of fund balance until the hay is ready to sell which is expected to be next fiscal year.

CAPITAL OUTLAY is above budget mainly because the department spent \$11,400.35 to replace the push camera used to inspect sewer lateral lines.

AIRPORT FUND DASHBOARD

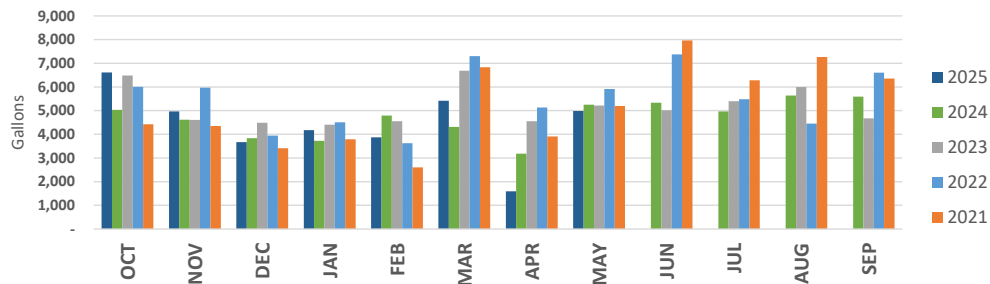
FYTD MAY 2025

CURRENT RESULTS COMPARISON

	ORIGINAL BUDGET 2024-2025	ACTUAL FYTD MAY 2025	% OF BUDGET	PY BUDGET 2023-2024	ACTUAL FYTD MAY 2024	% OF BUDGET
REV (net of cogs)	\$ 335,336	\$ 240,647	72%	\$ 335,757	\$ 235,014	70%
EXPENSES	231,353	144,267	62%	254,246	148,694	58%
PROFIT (LOSS)	\$ 103,983	\$ 96,380		\$ 81,511	\$ 86,320	

TABLES/CHARTS

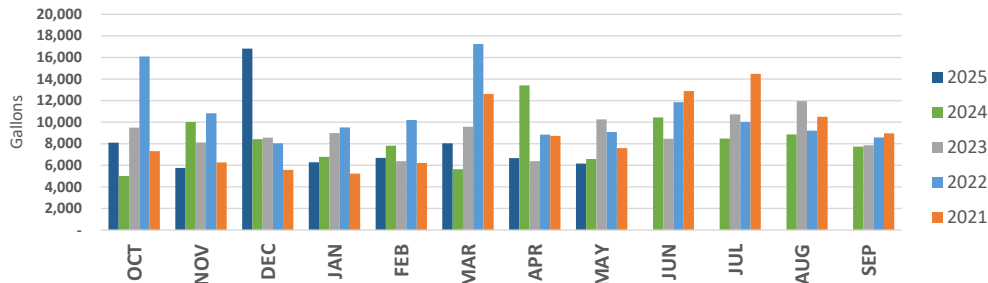
AVGAS GALLONS SOLD
FY 2024-2025



Avgas Gallons Sold:

FYTD 2025	35,292
FYTD 2024	34,749
Increase(decrease)	544
	1.56%

JET GALLONS SOLD
FY 2024-2025



Jet Gallons Sold:

FYTD 2025	64,554
FYTD 2024	63,700
Increase(decrease)	854
	1.34%

Note: April Fuel Sales were down due to closures at the airport for runway improvements.

ITEM 5-2.

City of Burnet, Texas
Airport Fund
Revenues, Expenses, and Changes in Fund Net Position - Budget and Actual (Unaudited)
FYTD MAY 2025

67% of year complete

	ORIGINAL 2024-2025	ACTUAL FYTD MAY 2025	% OF BUDGET	AMENDED BUDGET 2023-2024	PY ACTUAL FYTD MAY 2024	% OF BUDGET
REVENUE						
Avgas Flowage Fees	3,785	2,471	65%	4,000	2,432	61%
Jet Flowage Fees	20,763	12,911	62%	16,000	12,740	80%
Penalties	-	-	-	-	-	-
All Hangar Lease	165,000	112,244	68%	171,000	111,570	65%
CAF Lease	35,004	23,336	67%	15,580	14,731	95%
McBride Lease	52,562	25,740	49%	52,562	34,328	65%
Thru the Fence Lease	12,312	8,479	69%	12,020	9,720	81%
Airport Parking Permit	1,500	-	0%	3,840	1	0%
Hangar Lease - FBO	26,789	17,772	66%	25,755	17,089	66%
Interest Earned	10,000	30,073	301%	35,000	32,403	93%
Other (Ground Lease)	7,621	7,621	100%	-	-	-
Use of Fund Balance	59,363	39,575	67%	110,263	40,157	36%
Total Revenue	\$ 394,699	\$ 280,222	71%	\$ 446,020	\$ 275,171	62%
<i>Total Revenue less fund balance</i>	<i>\$ 335,336</i>	<i>\$ 240,647</i>	<i>72%</i>	<i>\$ 335,757</i>	<i>\$ 235,014</i>	<i>70%</i>
EXPENSES						
Personnel Services	\$ -	\$ -	-	\$ 103,284	\$ 68,248	66%
Transfer Salary Allocation	111,728	74,485	67%	-	-	-
Supplies & Materials	2,600	441	17%	3,000	420	104%
Repairs & Maint	4,000	1,972	49%	3,925	3,121	309%
Contractual Services	30,230	7,909	26%	32,955	12,134	103%
Other Designated Expenses	45,537	41,602	91%	37,182	33,983	37%
C/O - Equipment	-	-	-	-	13,865	-
Transfers to Debt Service	59,363	39,575	67%	60,263	40,157	28%
Admin Allocation	26,147	17,858	68%	23,900	16,923	0%
Transfers to Capital	11,111	-	-	100,000	-	-
Total Expenses	\$ 290,716	\$ 183,842	63%	\$ 364,509	\$ 188,851	52%
<i>Total Exp - xfers to capital and debt svc.</i>	<i>\$ 231,353</i>	<i>\$ 144,267</i>	<i>62%</i>	<i>\$ 254,246</i>	<i>\$ 148,694</i>	<i>58%</i>
Change in Net Position	\$ 103,983	\$ 96,380	-	\$ 81,511	\$ 86,320	-

NOTES AND KEY VARIANCES - BUDGET vs ACTUAL (On a straight line basis, 67% of year is complete)**REVENUES**

FLOWAGE FEES are received from the FBO and account for 6% of the Airport's total revenues. They are calculated at the rate of .07 for Avgas and .20 for Jet fuel multiplied by the number of gallons sold each month by the FBO.

CAF LEASE is revenue received from the CAF hangar rental which is on track with budget but has increased significantly from last year because they entered a new agreement.

MCBRIDE LEASE is revenue received from the monthly rental of the veterinary office which was two months behind in May but still expected to be fully received before the end of the fiscal year.

INTEREST INCOME is tracking higher than anticipated because of the timing of capital projects. Capital project spending has been lower than anticipated to date.

EXPENSES

ACCOUNTING CHANGE FOR PERSONNEL SERVICES: During the prior year a portion of the Airport Manager's and Park's department salaries were allocated directly to the Airport. This year, that expense has been replaced by a budgeted Transfer Salary Allocation.

OTHER DESIGNATED EXPENSES are tracking ahead of the straight-lined budget mainly because of the timing of the insurance payments (Insurance is paid quarterly in advance) and the timing of the property tax payments (paid in full in January). Category is still expected to finish the year within budget.

ITEM 5-2.

City of Burnet, Texas
Other Funds
Revenues, Expenses, and Changes in Fund Net Position - Budget and Actual (Unaudited)
FYTD MAY 2025

	ANNUAL BUDGET 2024-2025			ACTUAL FYTD MAY 2025	% OF BUDGET	PY BUDGET 2023-2024			PY ACTUAL FYTD MAY 2024	% OF BUDGET
HOTEL/MOTEL FUND										
Revenues	\$	336,000	\$	100,866	30%	\$	240,600	\$	171,551	71%
Expenses		309,634		146,682	47%		210,074		96,743	46%
Net Profit (Loss)	<u>\$</u>	<u>26,366</u>	<u>\$</u>	<u>(45,817)</u>		<u>\$</u>	<u>30,526</u>	<u>\$</u>	<u>74,807</u>	
BEDC (operating and capital)										
Revenues	\$	6,713,793	\$	3,309,295	49%	\$	1,065,130	\$	2,034,101	191%
Expenses		6,587,688		2,927,250	44%		911,698		478,931	53%
Net Profit (Loss)	<u>\$</u>	<u>126,105</u>	<u>\$</u>	<u>382,045</u>		<u>\$</u>	<u>153,432</u>	<u>\$</u>	<u>1,555,169</u>	
SELF FUNDED EQUIPMENT FUND										
Revenues	\$	1,005,752	\$	631,282	63%	\$	767,600	\$	486,298	63%
Expenses		1,005,752		478,642	48%		767,600		227,015	30%
Net Profit (Loss)	<u>\$</u>	<u>-</u>	<u>\$</u>	<u>152,640</u>		<u>\$</u>	<u>-</u>	<u>\$</u>	<u>259,284</u>	
SELF FUNDED EQUIPMENT GOLF COURSE										
Revenues	\$	154,223	\$	110,616	72%	\$	-	\$	-	0%
Expenses		45,518		-	0%		-		-	0%
Net Profit (Loss)	<u>\$</u>	<u>108,705</u>	<u>\$</u>	<u>110,616</u>		<u>\$</u>	<u>-</u>	<u>\$</u>	<u>-</u>	
DEBT SERVICE FUND										
Revenues	\$	992,938	\$	664,662	67%	\$	1,046,638	\$	704,764	67%
Expenses		989,738		785,769	79%		1,045,438		788,619	75%
Net Profit (Loss)	<u>\$</u>	<u>3,200</u>	<u>\$</u>	<u>(121,106)</u>		<u>\$</u>	<u>1,200</u>	<u>\$</u>	<u>(83,855)</u>	
INTEREST & SINKING DEBT FUND										
Revenues	\$	1,091,744	\$	1,045,319	96%	\$	1,118,660	\$	1,184,154	106%
Expenses		1,078,944		247,272	23%		1,105,660		233,230	21%
Net Profit (Loss)	<u>\$</u>	<u>12,800</u>	<u>\$</u>	<u>798,047</u>		<u>\$</u>	<u>13,000</u>	<u>\$</u>	<u>950,925</u>	

City of Burnet, Texas
Cash and Investment Accounts
FYTD MAY 2025

Acct #	Bank	Account Name	Account Type	Balance as of MAY 2025
Unrestricted Accounts				
984/2410	FSB	Operating Cash	Checking	\$ 2,497,729.69
		Add or Subtract Claim on Cash for Airport		(80,910.89)
		Add or Subtract Claim on Cash for Golf		(329,583.27)
2329	FSB	Golf Course Petty Cash	Checking	838.66
2711100002	TexPool	General Fund Reserve	Investment	5,414,193.41
Total Unrestricted				\$ 7,502,267.60

75 Day Reserve Requirement	4,010,000.00
Unrestricted Cash over 75 day reserve	\$ 3,492,267.60
90 Day Reserve Requirement	4,810,000.00
Unrestricted Cash over 90 day reserve	\$ 2,692,267.60

Restricted by Council

2711100011	TexPool	Capital Equipment Reserve	Investment	\$ 95,093.19
2188	FSB	Self Funded Equipment	M/M	184,462.64
2711100014	TexPool	Self Funded Equipment Reserve	Investment	507,797.70
2711100021	TexPool	YMCA/GHRC Capital Improvement	Investment	113,714.12
2711100029	TexPool	YMCA Land Sale Proceeds	Investment	10,423.42
2711100022	TexPool	Electric Capital Improvement	Investment	450,084.57
2711100020	TexPool	Street Rehab/Replacement Reserve	Investment	805,171.03
2711100023	TexPool	Water/WW Improvement	Investment	10,669.74
2711100018	TexPool	Golf Course Operating Reserve	Investment	510,714.66
2711100019	TexPool	Golf Course Capital Improvement Reserve	Investment	294,968.14
68825	FSB	Golf Course Self Funded	M/M	504,251.30
2711100034	TexPool	Arbitrage Earnings	Investment	400,000.00
2711100031	TexPool	City Hall Reserve	Investment	1,776,273.02
		Add or Subtract Golf Claim on Cash		329,583.27
Total Restricted by Council Action				\$ 5,993,206.80

City of Burnet, Texas
Cash and Investment Accounts
FYTD MAY 2025

Restricted by Purpose or Law

Acct #	Bank	Account Name	Account Type	Balance as of MAY 2025
3053	FSB	Parks Fund	M/M	\$ 61,849.47
62125	FSB	Tree Mitigation Fund	M/M	21,100.50
2711100028	TexPool	PEG Fee Restricted	Investment	188,358.99
2711100005	TexPool	Hotel Motel	Investment	59,450.49
2402	FSB	Hotel Motel	M/M	97,964.69
2711100009	TexPool	Airport Reserve	Investment	815,446.49
2485	FSB	PD Seizure	M/M	6,972.01
2711100027	TexPool	Municipal Court Special Revenue	Investment	109,324.51
58776	FSB	Fire Dept. Community Acct	M/M	16,034.67
2675	FSB	Police Department Explorer Program	M/M	6,546.07
2691	FSB	Fire Department Explorer Program	M/M	3,701.06
2711100007	TexPool	TWDB 7	Investment	1,364.20
2711100006	TexPool	TWDB 6	Investment	1,197.35
		City of Burnet, Texas Combination Tax and Surplus Revenue Certificates of Obligation, Series 2010 Escrow		
143033000	US Bank	Account	Investment	3,636.52
	Bank of			
82-020-01-0	Texas	City of Burnet 2012 TWDB Escrow	Investment	22,840.14
2711100025	TexPool	Impact Fees - Water	Investment	523,082.60
2711100026	TexPool	Impact Fees - Wastewater	Investment	161,293.46
2711100017	TexPool	2021 CO - City Hall	Investment	109.22
TX01-0440-0004	Texas Class	2023 CO Adm/Street	Investment	1,431,852.95
2711100024	TexPool	Street Bond Reserve	Investment	-
TX01-0440-0007	Texas Class	2023 City Hall	Investment	511,186.14
2711100030	TexPool	Airport Bond Proceeds	Investment	508.02
62612	FSB	Creekfall Electric Infrastructure	Checking	137,719.75
2711100010	TexPool	BEDC Reserve	Investment	1,402,789.56
2711100032	TexPool	BEDC Hotel Incentive	Investment	422,961.29
2711100033	TexPool	BEDC Tractor Supply Incentive	Investment	33,593.12
70516	FSB	BEDC 281 Commercial Park Project	M/M	32,301.10
2592	FSB	BEDC	Super NOW	231,798.09
62315	FSB	BEDC Bond Fund	Checking	87,070.72
TX01-0440-0005	Texas Class	BEDC	Investment	12,476.10
1453	FSB	Debt Service	M/M	318,868.44
2576	FSB	Interest & Sinking Acct	M/M	1,074,522.43
2543	FSB	Airport Reserve	M/M	
		Add or Subtract Airport Claim on Cash		80,910.89
Total Restricted Cash				\$ 7,878,831.04
Total All Cash				\$ 21,374,305.44

CAPITAL PROJECTS
FYTD MAY 2025

CITY OF BURNET
FINANCIAL SUMMARY

GENERAL CAPITAL PROJECT FUND							
Budgeted Projects	2024-2025 Budget	Budget Amendments	Amended Budget	FYTD Actual	Encumbrance	Balance	Status/Notes
ADMIN							
*NEW Pedestrian Walking Bridge	\$ 5,000,000	-	5,000,000	-	-	\$ 5,000,000	
*NEW Website Software Update	\$ 25,000	-	25,000	24,130	-	\$ 870	
*NEW Access Control Conversion	\$ 50,000	-	50,000	49,995	-	\$ 5	
Server Upgrade	\$ 20,000	-	20,000	-	-	\$ 20,000	
Incode 10 Upgrade - Court	\$ 17,000	-	17,000	-	-	\$ 17,000	
Comp Plan	\$ 25,000	-	25,000	-	-	\$ 25,000	
Humane Society	\$ -	95,000	95,000	21,750	-	\$ 73,250	
Beatification Project	\$ 50,000	-	50,000	41,377	-	\$ 8,623	
New City Hall	\$ 8,600,000	-	8,600,000	3,959,061	224,930	\$ 4,416,009	
Development Svs Vehicle	-	54,300	54,300	-	-	54,300	
TOTAL ADMIN \$ 13,787,000 \$ 149,300 \$ 13,936,300 \$ 4,096,313 \$ 224,930 \$ 9,615,057							
POLICE							
*NEW Cellebrite	\$ 23,000	-	23,000	23,000	-	\$ -	\$100 Additional expended in fund 10 COMPLETE - Purchased in 2023-2024
*NEW TrueNarc	\$ 40,000	-	40,000	-	-	\$ 40,000	
*NEW License Plate Readers	\$ 15,000	-	15,000	-	-	\$ 15,000	
*NEW Microchipping	\$ 10,000	-	10,000	3,856	-	\$ 6,144	
Shooting Range Improvements	\$ 200,000	-	200,000	98,792	-	\$ 101,208	
Use of Opioid Settlement Funds	\$ 40,000	-	40,000	-	-	\$ 40,000	
Guns	\$ -	52,850	52,850	52,850	-	\$ 0	
PD Vehicle	\$ -	72,255	72,255	55,255	7,222	\$ 9,778	
TOTAL POLICE \$ 328,000 \$ 125,105 \$ 453,105 \$ 233,753 \$ 7,222 \$ 212,130							
FIRE / EMS							
*NEW Ventilators and ET Video	\$ 80,000	-	80,000	76,442	-	\$ 3,558	Budget Amendment Pending
*NEW FD Building Improvements - Furniture and Storage Shed	\$ 25,000	-	25,000	16,669	-	\$ 8,331	
*NEW FD Westnet Paging System	\$ 40,000	-	40,000	-	-	\$ 40,000	
Use of Donated Funds Stella Pelej (carryover)	\$ 9,217	-	9,217	-	-	\$ 9,217	
SCBA Equipment	\$ 58,000	-	58,000	55,238	-	\$ 2,762	
TASSPP	\$ -	7,840	7,840	6,720	-	\$ 1,120	
VAULTS	\$ -	\$ 7,617	\$ 7,617	\$ -	\$ -	\$ 7,617	
TOTAL FIRE / EMS \$ 212,217 \$ 15,457 \$ 227,674 \$ 155,069 \$ - \$ 72,605							
STREETS							
Street Repair/Rehabilitation	\$ 3,800,000	-	3,800,000	1,937,026	-	\$ 1,862,974	
TOTAL STREETS \$ 3,800,000 \$ - \$ 3,800,000 \$ 1,937,026 \$ - \$ 1,862,974							
PARKS							
*NEW Mini Excavator and Trailer	\$ 125,000	-	125,000	118,988	-	\$ 6,012	\$5,000 Additional Attorney Expense in 2023-24
*NEW Pickleball Courts	\$ 300,000	-	300,000	-	-	\$ 300,000	
*NEW Land Acquisition (Valley Street)	\$ 140,000	-	140,000	124,177	-	\$ 15,823	
*New Stage funded by HOT reserves	\$ 75,000	-	75,000	-	-	\$ 75,000	
Park Improvements	\$ 225,000	108,820	333,820	277,601	33,815	\$ 22,404	
TOTAL PARKS \$ 865,000 \$ 108,820 \$ 973,820 \$ 520,766 \$ 33,815 \$ 419,238							
GHRC							
GHRC Capital Maint	\$ 50,000	-	50,000	-	-	\$ 50,000	
GHRC Capital Maint 2024 Improvement Plan	\$ 109,500	-	109,500	-	-	\$ 109,500	
TOTAL GHRC \$ 159,500 \$ - \$ 159,500 \$ - \$ - \$ 159,500							
GRAND TOTAL GENERAL \$ 19,151,717 \$ 398,682 \$ 19,550,399 \$ 6,942,928 \$ 265,967 \$ 12,341,504							

CAPITAL PROJECTS
FYTD MAY 2025

CITY OF BURNET
FINANCIAL SUMMARY

WATER & WASTEWATER CAPITAL PROJECT FUND							
Budgeted Projects	2024-2025 Budget	Budget Amendments	Amended Budget	FYTD Actual	Encumbrance	Balance	Status/Notes
*NEW CDBG Waterline Additional Funds (WOFFORD2)	\$ 150,000	-	150,000	-	-	\$ 150,000	Budget Amendment Pending COMPLETE
*NEW Inks Lake Maintenance, Sewer Plant Maintenance, Well and Pump Upgrades	\$ 250,000	100,000	350,000	243,880	-	\$ 106,120	
*NEW Impact Fee Update	\$ 20,000	-	20,000	6,786	-	\$ 13,214	
*NEW Eagle's Nest Upgrade	\$ 200,000	101,000	301,000	106,743	-	\$ 194,257	
Generators for SB3 Compliance	\$ 1,813,600	-	1,813,600	2,000	-	\$ 1,811,600	
Dump Truck for Water Department	\$ 160,000	-	160,000	134,260	-	\$ 25,741	
Water Meters	\$ 140,000	-	140,000	-	-	\$ 140,000	
Creekfall Water Line Oversize Project	\$ 153,000	-	153,000	152,285	-	\$ 715	
CDBG Water Line Project (WOFFORD 1)	\$ 760,000	-	760,000	38,493	-	\$ 721,507	
Valley Street Well Engineering/Evaluation	\$ 550,000	-	550,000	21,259	-	\$ 528,741	
Ranch Lift Station/ Eagles Nest Upgrade/East Tank Upgrade	\$ 10,000	-	10,000	-	-	\$ 10,000	
Water System Improvements - New Taps and Meter Installs funded through permits	\$ 30,000	-	30,000	18,952	-	\$ 11,048	
Use WW Impact Fees - transfer for debt	\$ 75,000	-	75,000	-	-	\$ 75,000	
WWT Hay & Irrigation	\$ -	100,000	100,000	-	69,688	30,312	
GRAND TOTAL WATER & WASTEWATER	\$ 4,311,600	\$ 301,000	\$ 4,612,600	\$ 724,658	\$ 69,688	\$ 3,818,253	
AIRPORT CAPITAL PROJECT FUND							
Budgeted Projects	2024-2025 Budget	Budget Amendments	Amended Budget	FYTD Actual	Encumbrance	Balance	Status/Notes
*NEW Platting of Airport Property	\$ 35,000	-	35,000	7,371	-	\$ 27,629	
Paving Project (runway & taxiway)	\$ 30,000	-	30,000	-	-	\$ 30,000	
Jet Hanger	\$ 1,900,000	-	1,900,000	1,022,374	-	\$ 877,626	
Decel Lane into Airport	\$ 20,000	-	20,000	-	-	\$ 20,000	
Ramp Grant	\$ 111,111	-	111,111	23,358	-	\$ 87,753	
GRAND TOTAL AIRPORT	\$ 2,096,111	\$ -	\$ 2,096,111	\$ 1,053,103	\$ -	\$ 1,043,009	
ELECTRIC CAPITAL PROJECT FUND							
Budgeted Projects	2024-2025 Budget	Budget Amendments	Amended Budget	FYTD Actual	Encumbrance	Balance	Status/Notes
Creekfall Offsite Improvement - McNeal Reconductor	\$ -	154,000	154,000	-	-	\$ 154,000	Budget Amendment Pending
Creekfall Offsite Improvement - Live Oak Reconductor	\$ -	222,200	222,200	7,500	-	\$ 214,700	Budget Amendment Pending
Creekfall Offsite Improvement - Wire Cost for Coke Street	\$ -	114,986	114,986	-	-	\$ 114,986	Budget Amendment Pending
Creekfall Offsite Improvement - Westfall & CF3 Oversizing	\$ -	47,883	47,883	-	-	\$ 47,883	Budget Amendment Pending
Puller Trailer (reallocation of Live Oak Reconductor project)	\$ 150,000	(18,850)	131,150	-	131,150	\$ -	Overage Offset by Revenue Received
*NEW Electric Trailers	\$ 60,000	6,700	66,700	66,686	-	\$ 14	
*NEW Gatekeepers	\$ 27,715	-	27,715	-	-	\$ 27,715	
*NEW Resiliency Grant from Department of Energy	\$ 1,367,000	-	1,367,000	-	-	\$ 1,367,000	
Utility Maps & Models	\$ 115,000	-	115,000	152,109	-	\$ (37,109)	
Subdivision Electrical Costs	\$ 230,000	-	230,000	504,105	-	\$ (274,105)	
Digger Truck	\$ 250,000	-	250,000	240,345	-	\$ 9,655	
GRAND TOTAL ELECTRIC	\$ 2,199,715	\$ 526,919	\$ 2,726,634	\$ 970,745	\$ 131,150	\$ 1,624,739	
GOLF CAPITAL PROJECT FUND							
Budgeted Projects	2024-2025 Budget	Budget Amendments	Amended Budget	FYTD Actual	Encumbrance	Balance	Status/Notes
Golf Course Improvements	\$ 350,000	-	350,000	196,626	-	\$ 153,374	
GRAND TOTAL GOLF	\$ 350,000	\$ -	\$ 350,000	\$ 196,626	\$ -	\$ 153,374	



City Council
Regular Meeting

June 24, 2025

City of Burnet Financial Report

FYTD May 31, 2025



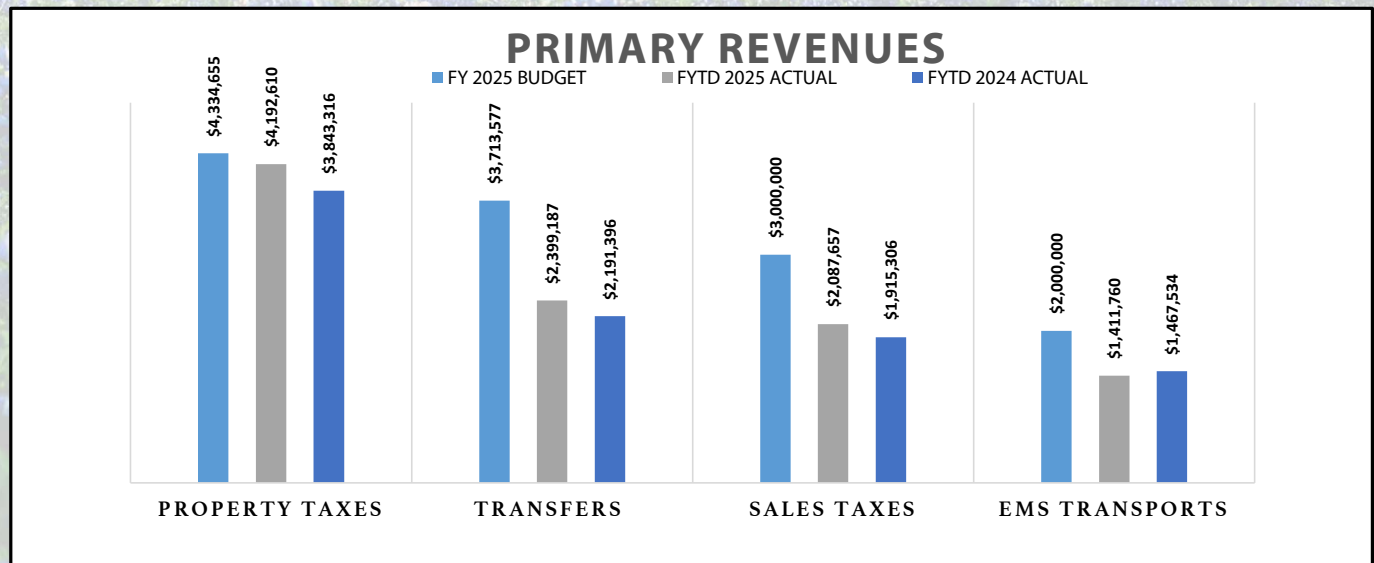


City of Burnet Financial Report

FYTD May 2025

General Fund

	Annual Budget	Actual FYTD May 2025	% of Budget
Revenues	\$16,407,735	\$12,542,961	76%
Expenditures	15,918,387	10,290,770	65%
Profit (Loss)	\$489,348	\$2,252,191	



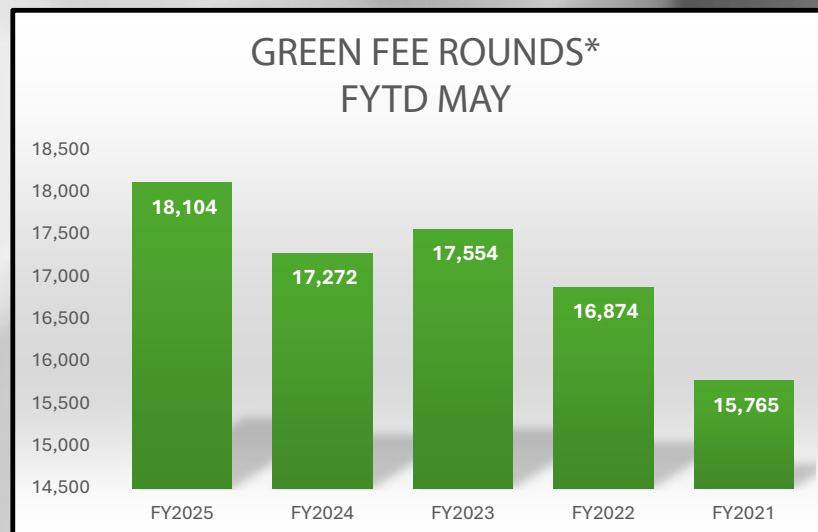


City of Burnet Financial Report

FYTD May 2025

Golf Fund

	Annual Budget	Actual FYTD May 2025	% of Budget
Revenues	\$2,574,361	\$2,002,728	78%
Expenses	2,429,146	1,543,784	64%
Profit (Loss)	\$145,215	\$458,943	



*Does not include annual dues or tournament rounds played.

Avg Green Fee Rev per Round

- \$49.26
- Increase of \$4.83 over prior year



City of Burnet Financial Report

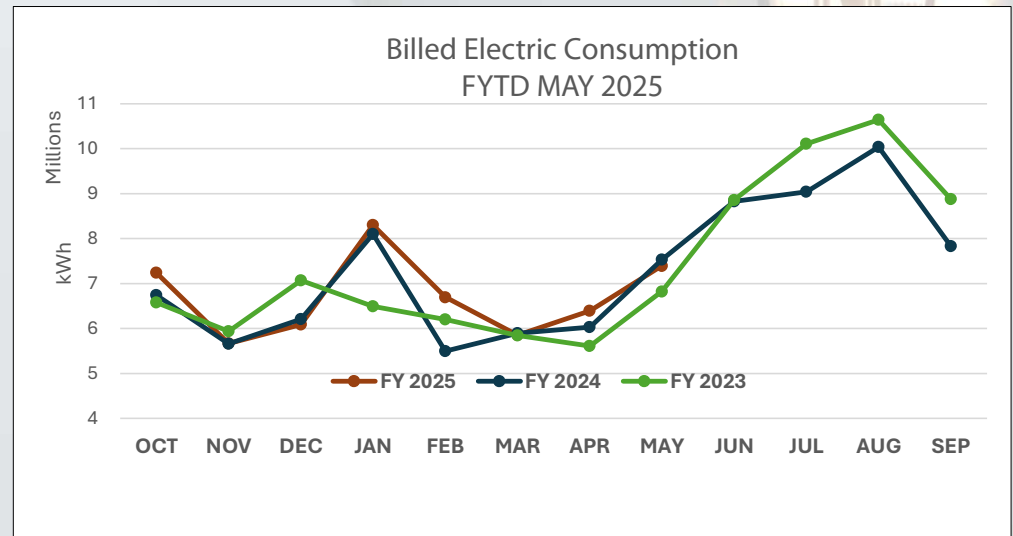
FYTD May 2025

Electric Fund

	Annual Budget	Actual FYTD May 2025	% of Budget
Revenues	\$4,805,522	\$3,007,838	63%
Expenses	4,280,628	2,564,812	60%
Profit (Loss)	\$524,894	\$443,026	

Billed Consumption:

FYTD 2025	53,631,912
FYTD 2024	51,678,600
Increase	<u>1,953,312</u>
% increase	3.78%





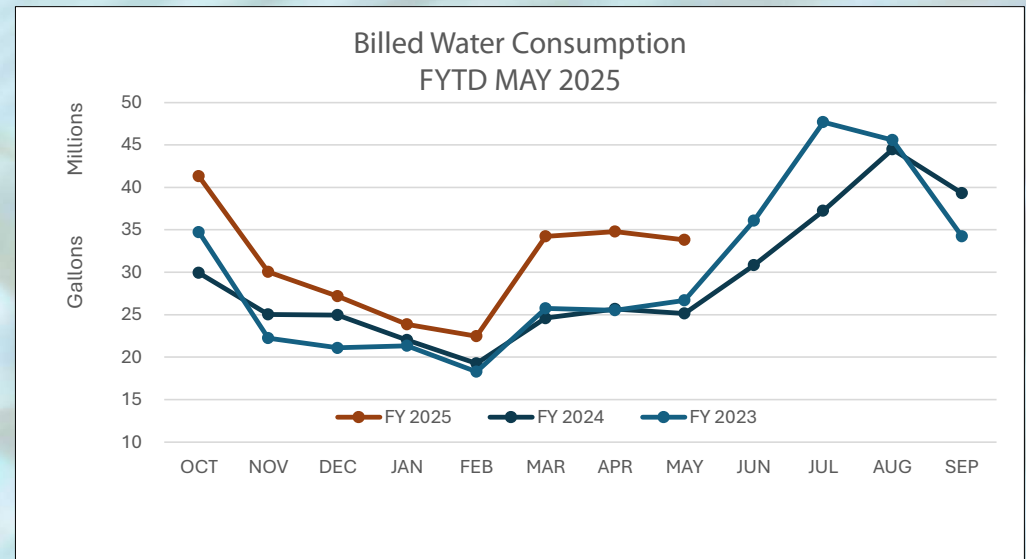
City of Burnet Financial Report

FYTD May 2025

Billed Consumption in gallons:	
FYTD 2025	247,694,938
FYTD 2024	196,634,020
Variance	<u>51,060,918</u>
% variance	25.97%

Water/Wastewater Fund

	Annual Budget	Actual FYTD May 2025	% of Budget
Revenues	\$4,844,000	\$3,213,166	66%
Expenses	4,592,268	3,069,737	67%
Profit (Loss)	\$251,732	\$143,430	





City of Burnet Financial Report

FYTD May 2025

Airport Fund

	Annual Budget	Actual FYTD May 2025	% of Budget
Revenues	\$335,336	\$240,647	72%
Expenses	231,353	144,267	62%
Profit (Loss)	\$103,983	\$96,380	





City of Burnet
Financial Report

FYTD May 2025

Cash Reserves As of May 31, 2025

Unrestricted Cash Reserve Balance	\$7,502,268
90 Day Reserve Requirement	<u>4,810,000</u>
"Unrestricted" Cash Balance over 90 Day Reserve	<u>\$2,692,268</u>
"Restricted by Council" Cash Balance	<u>\$5,993,207</u>





City of Burnet Financial Report

FYTD May 2025

Questions



STATE OF TEXAS {}
COUNTY OF BURNET {}
CITY OF BURNET {}

On this the 10th day of June 2025, the City Council of the City of Burnet convened in a Workshop Session, at 4:30 p.m. in the City Council Chambers, located at 2402 S. Water, Burnet, TX thereof with the following members present, to-wit:

Mayor	Gary Wideman
Council Members	Cindia Talamantez, Tommy Gaut, Philip Thurman, Tres Clinton, Joyce Laudenschlager, and Ricky Langley
City Manager	David Vaughn
City Secretary	Maria Gonzales

Guests: Haley Archer, Jessi Carpenter, Jill Disler, Adrienne Feild, Mark Ingram, Leslie Kimbler, Patricia Langford, Brian Lee, Keith McBurnett, Tony Nash

CONSIDERATION ITEMS:

2.1) Discuss and consider action: Fire suppression requirements for hangars at the Burnet Municipal Airport and/or the possible acquisition of an Aircraft Rescue and Firefighting (ARFF)/Rescue Fire Truck.

Fire Chief Mark Ingram addressed the need for a fire suppression system in the new airport hangar currently under construction. He reviewed the International Fire Code requirements, which vary based on the group classification of the hangar. Chief Ingram outlined the Council's options, including installation of a sprinkler system, amending the fire code, or pursuing an alternative method of purchasing an ARFF/Rescue Truck. Council requested Chief Ingram to bring back the total cost of the ARFF/Rescue Truck at a future meeting.

EXECUTIVE SESSION: None.

RECONVENE TO REGULAR SESSION FOR POSSIBLE ACTION: None.

REQUESTS FROM COUNCIL FOR FUTURE REPORTS: In accordance with Resolution R2020-28 councilmembers may request the City Manager to prepare and present future reports on matters of public interest: None.

ADJOURN: The meeting was adjourned at 5:31 p.m.

Gary Wideman, Mayor

ATTEST:

Maria Gonzales, City Secretary

STATE OF TEXAS {}
COUNTY OF BURNET {}
CITY OF BURNET {}

On this, the 10th day of June 2025, the City Council of the City of Burnet convened in a Regular Session, at 5:30 p.m. in the City Council Chambers, located at 2402 S. Water, Burnet, TX thereof with the following members present, to-wit:

Mayor	Gary Wideman
Council Members	Cindia Talamantez, Tommy Gaut, Philip Thurman, Tres Clinton, Joyce Laudenschlager, and Ricky Langley
City Manager	David Vaughn
City Secretary	Maria Gonzales

Guests: Adrienne Feild, Jonathan Forsyth, Mark Ingram, Brian Lee, Keith McBurnett, Patricia Langford, Mary Jane Shanes, Linda Freitag, Kristen Jones, Mike Varner, Carmen Plunk, Doug & Sue Brunson, Barbara DeHart, Chris Castle, Nikki Castle, Gary Grumoli, Kathy & Alan Snider, Dana & Mitch Walker, Sara Hazlewood, Kyle Brunson, Shaden Lopez, BJ Henry, J Metz, Rebecca Metz, Rex Lastly, Amanda Lastly, Rene Meredith, Sharry Ray, Samuel Henson, Dustin Orman, Joel Frazier, Michelle Jovanovich, Brian Jovanovich, Kristen Reynolds, Pradip Chaulajain, Saibe Momin, Tini Acud, Marcus & Stacy Horner, Tony & Jessica Kelly, Linda Humphries, Alan Snider, Jason Powell, Peggy Henry, Sondra Mobley

Call to Order: Mayor Gary Wideman called the meeting to order at 5:43 p.m.

INVOCATION: Led by Mayor Gary Wideman

PLEDGES (US & TEXAS): Led by Council Member Philip Thurman

SPECIAL REPORTS/RECOGNITION:

5.1) YMCA Semi-Annual Report: G. Grumoli

District Executive Director Gary Grumoli provided a comprehensive update on the current activities and developments at the YMCA of the Highland Lakes. He shared recent membership statistics and visitor numbers, indicating steady community engagement with the facility.

Mr. Grumoli also highlighted several ongoing programs, including the YMCA's water safety initiative, senior wellness offerings, and youth and education programs. Additionally, he reported on the distribution of scholarships aimed at supporting families and individuals in need, reinforcing the YMCA's commitment to community outreach and inclusion.

Looking ahead, Mr. Grumoli expressed interest in partnering with the City of Burnet to pursue improvements to the YMCA campus and facilities.

5.2) Police Quarterly Report: B. Lee

Chief Lee provided Council with an update on the ongoing range project. While recent weather conditions have caused some delays, progress continues, and the project is expected to be completed

by July.

In addition, Chief Lee shared current patrol statistics, reporting a total of 3,003 calls for service, 1,577 traffic stops, and 82 accidents. The department's K-9 units have been active, with 16 seizures resulting in 9 arrests.

There are currently 7 new investigations ongoing, and code enforcement has handled a total of 63 cases. Chief Lee confirmed that the police department is fully staffed and reported that overall, operations are running smoothly.

CONSENT AGENDA ITEMS

6.1) Approval of the May 27, 2025 Council Workshop Minutes

Approval of the May 27, 2025 Regular City Council Meeting Minutes

6.2) Discuss and consider action: Approval and authorization to enter into a contract with the Burnet County Elections administration for the 2025-2026 election year.

Council Member Philip Thurman made a motion to approve the consent agenda as presented. Council Member Tommy Gaut seconded the motion. The motion passed unanimously.

PUBLIC HEARINGS/ACTION:

7.1) Public hearing and action: Ordinance No. 2025-25: L. Kimbler

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AMENDING ORDINANCE NO. 2021-01 AND THE OFFICIAL ZONING MAP OF THE CITY BY GRANTING A CONDITIONAL USE PERMIT TO ALLOW FOR "GASOLINE AND/OR ALCOHOL SALES" IN A LIGHT COMMERCIAL – DISTRICT "C-1" ZONING DISTRICT FOR PROPERTY LOCATED AT 1003 N WATER STREET; PROVIDING CUMULATIVE, REPEALER AND SEVERABILITY CLAUSES; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE

Mayor Wideman opened the public hearing at 6:15 p.m. Tina Thomas, a Burnet citizen, spoke in opposition to the proposed conditional use permit. There being no one further wishing to speak, the public hearing was closed at 6:17 p.m.

Council Member Tommy Gaut made a motion to deny Ordinance No. 2025-25 as presented. Council Member Philip Thurman seconded the motion. The motion failed unanimously.

7.2) Public hearing and action: Ordinance No. 2025-22: L. Kimbler

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AMENDING ORDINANCE NO. 2021-01 AND THE OFFICIAL ZONING MAP OF THE CITY BY REZONING PROPERTY LOCATED AT THE NORTH CORNER OF COUNTY ROAD 108 AND NORTH WATER STREET FROM ITS CURRENT DESIGNATION OF AGRICULTURE – DISTRICT "A" TO A DESIGNATION OF MEDIUM COMMERCIAL – DISTRICT "C-2" WITH A CONDITIONAL USE PERMIT TO ALLOW FOR "TRUCK STOP, WITH NO REPAIR OR WASH SERVICE"; PROVIDING CUMULATIVE, REPEALER AND SEVERABILITY

CLAUSES; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE

Mayor Wideman opened the public hearing at 6:24 p.m. Several members of the audience spoke in opposition to the proposed ordinance during the public comment portion. The public hearing was closed at 7:24 p.m.

Council Member Tres Clinton made a motion to deny Ordinance No. 2025-22 as presented. The motion was seconded by Council Member Cindia Talamantez. Voting in favor of the motion to deny Ordinance No. 2025-22 were Mayor Gary Wideman and Council Members Cindia Talamantez, Tommy Gaut, Tres Clinton, Philip Thurman, and Joyce Laudenschlager. Council Member Ricky Langley voted against the motion.

With five votes in favor of denial and two against, the motion failed.

7.3) Public hearing and action: Ordinance No. 2025-23: L. KimblerAN ORDINANCE OF THE CITY COUNCIL OF BURNET, TEXAS, AMENDING CITY OF BURNET CODE OF ORDINANCES, CHAPTER 118 (ENTITLED "ZONING") BY AMENDING ARTICLE IV (ENTITLED "ADMINISTRATION"); PROVIDING CUMULATIVE, REPEALER AND SEVERABILITY CLAUSES; PROVIDING FOR PENALTY NOT TO EXCEED \$2000.00; AND PROVIDING AN EFFECTIVE DATE

Mayor Wideman opened the public hearing at 7:57 p.m. There being no one further wishing to speak, the public hearing was closed at 7:57 p.m.

Council Member Philip Thurman made a motion to approve Ordinance No. 2025-23 as presented. Council Member Ricky Langley seconded the motion. The motion passed unanimously.

7.4) Public hearing and action: Ordinance No. 2025-24: L. KimblerAN ORDINANCE OF THE CITY COUNCIL OF BURNET, TEXAS, AMENDING CITY OF BURNET CODE OF ORDINANCES, CHAPTER 118 (ENTITLED "ZONING") BY AMENDING SECTION 118-62 (ENTITLED "LANDSCAPING AND SCREENING REQUIREMENTS"); PROVIDING CUMULATIVE, REPEALER AND SEVERABILITY CLAUSES; AND PROVIDING EFFECTIVE DATE

Mayor Wideman opened the public hearing at 8:02 p.m. There being no one further wishing to speak, the public hearing was closed at 8:02 p.m.

Council Member Ricky Langley made a motion to approve Ordinance No. 2025-24 as presented. Council Member Joyce Laudenschlager seconded the motion. The motion passed unanimously.

ACTION ITEMS:8.1) Discuss and consider action: Direction to staff regarding the start time for regular City Council meetings: D. Vaughn

Council directed City staff to draft a resolution to officially change the start time of future council

meetings from 6:00 p.m. to 5:00 p.m.

8.2) Discuss and consider action: Resolution No. R2025-43: D. Vaughn

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AUTHORIZING THE USE OF PROPORTIONATE COST FUNDS FOR CREEKFALL OFFSITE IMPROVEMENTS; AND AUTHORIZING THE USE OF FUTURE PROPORTIONATE COST PAYMENTS FROM DEVELOPERS FOR ADDITIONAL PHASES OF THE CREEKFALL DEVELOPMENT; AND PROVIDING AN EFFECTIVE DATE

Council Member Ricky Langley made a motion to approve Resolution No. R2025-43 as presented. Council Member Joyce Laudenschlager seconded the motion. The motion passed unanimously.

8.3) Discuss and consider action: Resolution No. R2025-45: K. McBurnett

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, SELECTING FOURTH STREET AS THE DESIGNATED LOCATION FOR THE PROPOSED PEDESTRIAN BRIDGE OVER NORTH U.S. HIGHWAY 281 IN CONNECTION WITH THE COMMUNITY PROJECT FUNDING (CPF) GRANT AWARDED BY THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD); AND PROVIDING AN EFFECTIVE DATE

Council Member Philip Thurman made a motion to approve Resolution No. R2025-45 as presented. Council Member Joyce Laudenschlager seconded the motion. The motion passed unanimously.

8.4) Discuss and consider action: Resolution No. R2025-44: J. Forsyth

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AUTHORIZING THE PURCHASE OF WATER METERS, ENDPOINTS, AND JUMPER HARNESES FROM BADGER METER, INC. AS A SOLE SOURCE PROVIDER; AND PROVIDING AN EFFECTIVE DATE

Council Member Philip Thurman made a motion to approve Resolution No. R2025-44 as presented. Council Member Tommy Gaut seconded the motion. The motion passed unanimously.

8.5) Discuss and consider action: Resolution No. R2025-47: E. Belaj

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, ACCEPTING THE PROPOSAL SUBMITTED IN RESPONSE TO REQUEST FOR PROPOSAL (RFP) 2025-005 FOR HAY FIELD MAINTENANCE SERVICES, AND AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE A CONTRACT FOLLOWING REVIEW AND APPROVAL BY LEGAL COUNSEL

Council Member Philip Thurman made a motion to approve Resolution No. R2025-47 as presented. Council Member Tres Clinton seconded the motion. The motion passed unanimously.

8.6) Discuss and consider action: Resolution No. R2025-46: P. Langford

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS,

RESTRICTING CERTAIN FUNDS FOR STREET PROJECTS AND DEPOSITING THOSE FUNDS IN ACCORDANCE WITH THE CITY'S INVESTMENT POLICY AND AUTHORIZING THE USE OF COUNCIL RESTRICTED FUNDS FOR STREET PROJECTS

Council Member Joyce Laudenschlager made a motion to approve Resolution No. R2025-46 as presented. Council Member Cindia Talamantez seconded the motion. The motion passed unanimously.

8.7) Discuss and consider action: Ordinance No. 2025-26: P. Langford

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AMENDING ORDINANCE 2024-35; THE ORIGINAL BUDGET ORDINANCE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2024, AND ENDING SEPTEMBER 30, 2025, FOR THE CITY OF BURNET, TEXAS, FUNDING ACCOUNTS IN BUDGET DUE TO UNFORESEEN SITUATIONS; CONTAINING FINDINGS; PROVIDING FOR SAVINGS AND SEVERABILITY

Council Member Joyce Laudenschlager made a motion to approve Ordinance No. 2025-26 as presented. Council Member Tres Clinton seconded the motion. The motion passed unanimously.

EXECUTIVE SESSION: None.

RECONVENE TO REGULAR SESSION FOR POSSIBLE ACTION: None.

REQUESTS FROM COUNCIL FOR FUTURE REPORTS: In accordance with Resolution R2020-28 councilmembers may request the City Manager to prepare and present future reports on matters of public interest: None.

ADJOURN: There being no further business, a motion to adjourn was made by Mayor Gary Wideman at 8:35 p.m. and seconded by Council Member Philip Thurman. The motion passed unanimously.

Gary Wideman, Mayor

ATTEST:

Maria Gonzales, City Secretary



Item Brief

Meeting Date

June 24, 2025

Agenda Item

Public hearing and action: Resolution No. R2025-48: L. Kimbler

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, APPROVING A VARIANCE TO THE CODE OF ORDINANCES, SECTION 98-24 – FINAL PLAT FOR THE PROPOSED MINOR PLAT OF BURNET INDUSTRIAL PARK, BLOCK 3, SUBDIVISION

1. Staff Presentation
2. Public Hearing
3. Discuss and consider action

Information

The proposed minor plat of Burnet Industrial Park, Block 3 is a 2.985 acre commercial subdivision located at the intersection of John Kelly Drive and Industrial Blvd. No new streets are to be developed. The proposed subdivision is owned by the Highland Lakes Health Fund and is the planned site for an expansion of the Ascension Seton Burnet Health Center. Plans for the first additional clinic are currently under review.

Prior to the issuance of any development permits, the property must be appropriately platted; however, the applicant is seeking a variance to platting regulations. The requested variance for this development pertains to the requirements outlined in Code of Ordinances, Section 98-24(c)(4)(g) which states: “The proposed location of sidewalks for each street, to be shown as a dotted line inside of the proposed right-of-way lines.” The applicant has submitted a request for a variance to allow the project to be developed with no sidewalks. The applicant has noted that the existing complex, for the Ascension Seton Burnet Health Center, was developed without public sidewalks. Additionally, other businesses in this area have been allowed to be developed with no sidewalks and enforcing this section of code would create sidewalks that do not connect with other existing sidewalks.

The City of Burnet Code of Ordinances Sec. 98-82 states the following regarding variances to the subdivision standards:

“In granting approval of a request for variance, the Commission and Council shall conclude that the variance is not contrary to the public interest and, due to special conditions, a literal enforcement of this chapter would result in unnecessary hardship,

and so that the variance observes the spirit of this chapter and concludes that substantial justice is done. The Commission and Council shall meet these requirements by making findings that:

- a. The public convenience and welfare will be substantially served;
- b. The appropriate use of surrounding property will not be substantially or permanently impaired or diminished;
- c. The applicant has not created the hardship from which relief is sought;
- d. The variance will not confer upon the applicant a special right or privilege not commonly shared or available to the owners of similar and surrounding property;
- e. The hardship from which relief is sought is not solely of an economic nature;
- f. The variance is not contrary to the public interest;
- g. Due to special conditions, the literal enforcement of this chapter would result in an unnecessary hardship; and
- h. In granting the variance the spirit of the ordinance is observed, and substantial justice is done.”

Staff Analysis

When evaluating the requested variance, staff confirm that sidewalks have not been required for surrounding properties. Therefore, the lack of sidewalks in this case is not a hardship which the applicant has created, nor will the approval of such variance confer upon the applicant a special right not commonly shared with surrounding properties. Additionally, the proposed development includes appropriate internal sidewalks, ensuring safe and adequate pedestrian access within the site itself. Requiring external sidewalks that terminate at the property boundary, without connecting to any existing or planned pedestrian networks and may create confusion for residents and pedestrians, as these sidewalks would not provide meaningful connectivity and could be perceived as incomplete or purposeless. For these reasons, staff believes the requested variance satisfies the applicable criteria outlined in the code and recommends its approval.

P&Z Report

Planning and Zoning met on Wednesday, June 11th, and recommended approval of the requested variance and draft resolution R2025-48 as presented.

Recommendation

Open the public hearing.
Discuss and consider Resolution R2025-48.

Exhibit "A"

Location



Exhibit "C"**Variance Request**

City of Burnet
Subdivision Variance Application

City of Burnet · Development Services Department · (512) 715-3206
 1001 Buchanan Drive · Suite 4 · Burnet, Texas · 78611

Name of Applicant: Wade Langley
 Current Address: 717 N Water
 City: Burnet State: TX Zip Code: 78611
 Primary Phone: (512) 734 - 3172 Cell Phone: () -
 Email: wade@langleyhomesinc.com

Name(s) of Property Owner(s): Highland Lakes Health Fund
 Current Address: 717 N Water
 City: Burnet State: TX Zip Code: 78611
 Primary Phone: (512) 734 - 3172 Cell Phone: () -
 Email: wade@langleyhomesinc.com

Address/ Location of Variance Request: 400 Industrial Blvd

Legal Description: 2.98 acre tract situated in the Memul Taylor Survey NO 8 Abstract No880 of Burnet County described as HLHF doc NO.200712640

Section from which variance is requested: 118-61 CO2

Reason for Request: This property is a portion of an existing complex that does not have public walks in place.

Further, no other businesses inside of the industrial complex have public walks and literal enforcement of the code
create a situation where sidewalks lead to "nowhere" as adjoining properties do not have public walks.

Applicant Signature: [Signature] Date: 5 / 27 / 25

Printed Name: Wade Langley

Property Owner Signature: [Signature] Date: 5 / 27 / 25

Printed Name: Wade Langley, VP of the Highland Lakes Health Fund

RESOLUTION NO. R2025-48

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, APPROVING A VARIANCE TO THE CODE OF ORDINANCES, SECTION 98-24 – FINAL PLAT FOR THE PROPOSED MINOR PLAT OF BURNET INDUSTRIAL PARK, BLOCK 3, SUBDIVISION

WHEREAS, Code of Ordinances, Section 98-24, imposes regulations on what will be shown on each plat for recordation; and

WHEREAS, the applicant has petitioned for a variance to the Code of Ordinances, Sec. 98-24, to allow the project to be developed without sidewalks; and

WHEREAS, in order to permit the development of the project without sidewalks, a variance from Sec. 98-24 must be granted; and

WHEREAS, the Planning and Zoning Commission has recommended the variance be granted.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AS FOLLOWS:

Section One. Recitals. The recitals set out above are hereby approved and incorporated herein for all purposes.

Section Two. Findings. As required by city Code Sec. 98-82, City Council finds:

- Granting the variance is not contrary to the public interest: **by requiring sidewalks to be constructed may give the false impression of a continuous pedestrian route, potentially encouraging unsafe or unintended use.**
- The literal enforcement of this chapter would result in unnecessary hardship: **the literal enforcement of the requirement to construct sidewalks in this location imposes an unnecessary hardship on the applicant as the sidewalks would not connect to any existing or planned pedestrian infrastructure.**
- The variance observes the spirit of the ordinance and concludes that substantial justice is done: **staff has determined that all other requirements of the code are adhered to and therefore, the spirit of the ordinance is observed and substantial justice is done.**

Section Three. Approval. The variance request is hereby approved and granted.

Section Four. Open Meetings. It is hereby officially found and determined that the meeting at which this resolution was passed was open to the public and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

Section Five. Effective Date. That this resolution shall take effect immediately upon its passage, and approval as prescribed by law.

PASSED AND APPROVED on this the 24th day of June 2025.

CITY OF BURNET, TEXAS

Gary Wideman, Mayor

ATTEST:

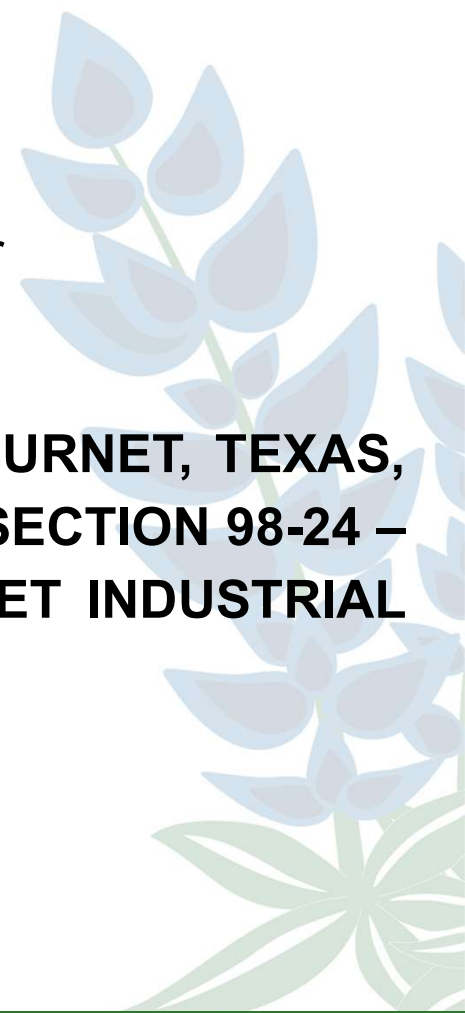
Maria Gonzales, City Secretary

CITY OF BURNET

City Council Regular Meeting June 24, 2025

Discuss and consider action: Resolution No. R2025-48: L. Kimbler

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS,
APPROVING A VARIANCE TO THE CODE OF ORDINANCES, SECTION 98-24 –
FINAL PLAT FOR THE PROPOSED MINOR PLAT OF BURNET INDUSTRIAL
PARK, BLOCK 3, SUBDIVISION**



Bluebonnet Capital of Texas

CITY OF BURNET BACKGROUND & INFORMATION

- Minor Plat Burnet Industrial Park, Block 3
- 2.985 ac Commercial Subdivision
- Located intersection John Kelly Dr. & Industrial Blvd.
- Owned by Highland Lakes Health Fund
 - Future location of additional clinics

Requested variance: Sec. 98-24(c)(4)(g) “The proposed location of sidewalks for each street, to be shown as a dotted line inside of the proposed right-of-way lines.”

Applicant is requesting variance to be allowed to develop without sidewalks due to lack of sidewalks developed at surrounding properties.

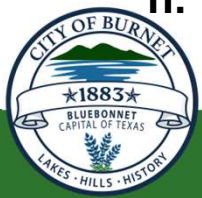


Bluebonnet Capital of Texas

CITY OF BURNET VARIANCE CRITERIA:

Sec. 98-28: “In granting approval of a request for variance, the Commission and Council shall conclude that the variance is not contrary to the public interest and, due to special conditions, a literal enforcement of this chapter would result in unnecessary hardship, and so that the variance observes the spirit of this chapter and concludes that substantial justice is done. The Commission and Council shall meet these requirements by making findings that:

- a. The public convenience and welfare will be substantially served;**
- b. The appropriate use of surrounding property will not be substantially or permanently impaired or diminished;**
- c. The applicant has not created the hardship from which relief is sought;**
- d. The variance will not confer upon the applicant a special right or privilege not commonly shared or available to the owners of similar and surrounding property;**
- e. The hardship from which relief is sought is not solely of an economic nature;**
- f. The variance is not contrary to the public interest;**
- g. Due to special conditions, the literal enforcement of this chapter would result in an unnecessary hardship; and**
- h. In granting the variance the spirit of the ordinance is observed, and substantial justice is done.”**



Bluebonnet Capital of Texas

CITY OF BURNET STAFF ANALYSIS:

Staff have reviewed the criteria in Sec. 98-28 and have made the following observations:

1. **Confirm that sidewalks have not been required for surrounding properties**
2. **The lack of sidewalks is not a hardship which the applicant has created not will the approval of such variance confer upon the applicant a special right not commonly shared with surrounding properties**
3. **The proposed development does include internal sidewalks ensuring safe and adequate pedestrian access within the site**
4. **Requiring sidewalks that terminate at the property boundaries, and do not connect to existing sidewalks may create confusion; requiring sidewalks would not provide meaningful connectivity and could be perceived as incomplete or purposeless.**

Staff believes the requested variance satisfies the applicable criteria outlined in the code and recommends approval



Bluebonnet Capital of Texas

CITY OF BURNET

Public Hearing

- **Public Hearing**
 - Limit 3 minutes per speaker
- **Discussion**
 - Discuss and consider proposed Resolution R2025-48



Bluebonnet Capital of Texas



Item Brief

Meeting Date

June 24, 2025

Agenda Item

Public hearing and action: Resolution No. R2025-49: L. Kimbler

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, APPROVING THE MINOR PLAT OF BURNET INDUSTRIAL PARK, BLOCK 3 SUBDIVISION

1. Staff Presentation
2. Public Hearing
3. Discuss and consider action

Information

The proposed minor plat of Burnet Industrial Park, Block 3 is a 2.985 acre commercial subdivision located at the intersection of John Kelly Drive and Industrial Blvd. No new streets are to be developed. The proposed subdivision is owned by the Highland Lakes Health Fund and is the planned site for an expansion of the Ascension Seton Burnet Health Center. Plans for the first additional clinic are currently under review.

The property is currently unplatted; a plat is required before any development permits can be approved.

Staff Analysis

The plat has been reviewed using Code of Ordinances Section 98-24 (Final Plat) as a guide. With the approval of the variance, the plat has been found to comply with all ordinance requirements relating to form and content.

P&Z Report

Planning and Zoning met on Wednesday, June 11th, and recommended approval of the requested variance and draft resolution R2025-49 as presented.

Recommendation

Open the public hearing.
Discuss and consider Resolution R2025-49.

Exhibit "A"

Location



RESOLUTION NO. R2025-49

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET,
TEXAS, APPROVING THE MINOR PLAT OF BURNET INDUSTRIAL
PARK, BLOCK 3 SUBDIVISION**

WHEREAS, the City staff and the city engineer have opined the application substantially complies with the subdivision ordinance; and

WHEREAS, The Planning and Zoning Commission has made its recommendation for approval on the minor plat of Burnet Industrial Park, Block 3 Subdivision; and

WHEREAS, the City Council conducted a public hearing on this application on June 24, 2025.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AS FOLLOWS:

Section One. Findings. The recitals set out above are hereby approved and incorporated herein for all purposes.

Section Two. Approval. The Minor Plat of Burnet Industrial Park, Block 3 Subdivision is hereby approved.

Section Three. Open Meetings. It is hereby officially found and determined that the meeting at which this resolution was passed was open to the public and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

Section Four. Effective Date. That this resolution shall take effect immediately upon its passage, and approval as prescribed by law.

PASSED AND APPROVED on this the 24th day of June 2025.

CITY OF BURNET, TEXAS

Gary Wideman, Mayor

ATTEST:

Maria Gonzales, City Secretary

Plat

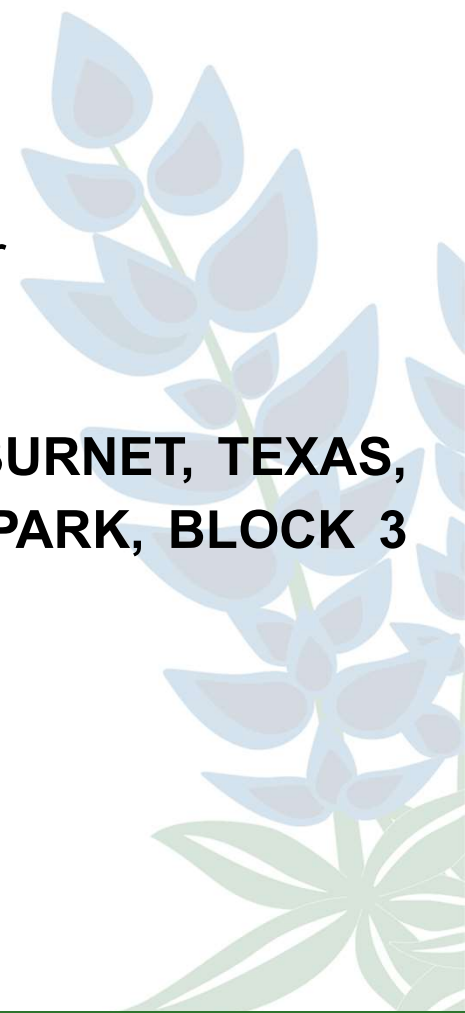
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CITY OF BURNET

City Council Regular Meeting June 24, 2025

Discuss and consider action: Resolution No. R2025-49: L. Kimbler

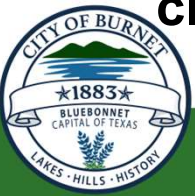
**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS,
APPROVING THE MINOR PLAT OF BURNET INDUSTRIAL PARK, BLOCK 3
SUBDIVISION**



Bluebonnet Capital of Texas

CITY OF BURNET BACKGROUND & INFORMATION

- Minor Plat Burnet Industrial Park, Block 3
- 2.985 ac Commercial Subdivision
- Located intersection John Kelly Dr. & Industrial Blvd.
- Owned by Highland Lakes Health Fund
 - Future location of additional clinics



Bluebonnet Capital of Texas

CITY OF BURNET

Public Hearing

- **Public Hearing**
 - Limit 3 minutes per speaker
- **Discussion**
 - Discuss and consider proposed Resolution R2025-49



Bluebonnet Capital of Texas



Item Brief

Meeting Date

June 24, 2025

Agenda Item

Discuss and consider action: Ordinance No. 2025-28: D. Vaughn

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AMENDING CHAPTER 2, ARTICLE II, DIVISION 2, SECTION 2-24 OF THE CODE OF ORDINANCES TO CHANGE THE START TIME OF REGULAR CITY COUNCIL MEETINGS; PROVIDING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE

Information

Section 2-24 of the City of Burnet Code of Ordinances currently states that regular meetings of the City Council shall be held at 6:00 p.m. on the second and fourth Tuesdays of each calendar month. At the June 10, 2025 meeting, the City Council provided direction to staff to draft an ordinance changing the regular meeting start time to 5:00 p.m. This change is intended to help ensure that meetings conclude at a reasonable hour while still maintaining transparency and public accessibility.

Fiscal Impact

None

Recommendation

Staff recommends approval of Ordinance No. 2025-28 as presented.

ORDINANCE NO. 2025-28

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AMENDING CHAPTER 2, ARTICLE II, DIVISION 2, SECTION 2-24 OF THE CODE OF ORDINANCES TO CHANGE THE START TIME OF REGULAR CITY COUNCIL MEETINGS; PROVIDING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the City Council of the City of Burnet, Texas, currently holds its regular meetings on the second and fourth Tuesdays of each calendar month at 6:00 p.m., as provided in Chapter 2, Article II, Division 2, Section 2-24 of the City's Code of Ordinances; and

WHEREAS, the Council finds that adjusting the meeting time to 5:00 p.m. will help ensure meetings conclude at a reasonable hour, support efficient operations, and still provide the public ample opportunity to attend; and

WHEREAS, this adjustment is consistent with practices in other similarly sized Texas cities and will benefit both City staff and members of the public; and

WHEREAS, City Council, finds, determines, and declares that the meeting at which this Ordinance is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Ordinance, was given as required by Chapter 551 of the Texas Government Code.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, THAT:

Section One. Code Amendment. Chapter 2, Article II, Division 2, Section 2-24 of the Code of Ordinances of the City of Burnet, is hereby amended by adding the language that is underlined (underlined) and deleting the language that is stricken (~~stricken~~) as follows:

Sec. 2-24. Time and location.

(a) Regular meetings. City council shall hold regular meetings on the second and fourth Tuesdays of each calendar month at 5:00~~6:00~~ p.m., at the city council chambers, subject to the following:

(1) Change of meeting date. City council by ordinance, resolution, or order may change the date or time for a future regular meeting or meetings.

(2) Calendar conflict. If any such Tuesday, or other date set for a regular meeting is a city holiday, the meeting may be rescheduled on the next business day thereafter or other time as scheduled by the city council.

(3) Severe weather. If severe weather, or any emergency or special circumstance results in the rescheduling of the meeting, the regular meeting may be held on the next business day thereafter.

(4) Cancellation. City Council, or the mayor, may cancel any regularly scheduled meeting, provided that at least one regular meeting shall be held each calendar month.

(b) Special meetings. The city secretary shall call a special meeting upon the request of the mayor, the city manager, or any two councilmembers.

(c) Emergency meetings. In instances of emergency or urgent public necessity, the mayor, or councilmember duly acting in the absence of the mayor, or the city manager may call an emergency meeting in such manner as is authorized by the Texas Open Meetings Act.

(d) Location. City council meetings shall be held at the city council chambers or such other place prescribed by ordinance, resolution, or order of city council.

Section Two. Findings. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Ordinance for all purposes and are adopted as a part of the judgment and findings of the Council.

Section Three. Cumulative. This ordinance shall be cumulative of all provisions of all ordinances and codes, or parts thereof, except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinances, in which event Section 5, (entitled "Repealer") shall be controlling.

Section Four. Repealer. All ordinances and codes, or parts thereof, which are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters resolved herein.

Section Five. Severability. If any provision of this Ordinance or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Ordinance and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City hereby declares that this Ordinance would have been enacted without such invalid provision.

Section Six. Publication. The publishers of the City Code are authorized to amend said Code to reflect the changes adopted herein and to correct typographical errors and to format and number paragraphs to conform to the existing Code.

Section Seven. Effective Date. This Ordinance shall be effective upon the date of final adoption hereof.

PASSED, APPROVED, AND ADOPTED on this 24th day of June 2025

CITY OF BURNET, TEXAS

Gary Wideman, Mayor

ATTEST:

Maria Gonzales, City Secretary



City Council Regular Meeting

June 24, 2025

Council Meeting Start Time

Discuss and consider action: Ordinance No. 2025-28: D. Vaughn

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AMENDING CHAPTER 2, ARTICLE II, DIVISION 2, SECTION 2-24 OF THE CODE OF ORDINANCES TO CHANGE THE START TIME OF REGULAR CITY COUNCIL MEETINGS; PROVIDING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE





Council Meeting Start Time

- Section 2-24 of the City of Burnet Code of Ordinances currently states that regular meetings of the City Council shall be held at 6:00 p.m. on the second and fourth Tuesdays of each calendar month.
- At the June 10, 2025 meeting, the City Council provided direction to staff to draft an ordinance changing the regular meeting start time to 5:00 p.m.
- This change is intended to help ensure that meetings conclude at a reasonable hour while still maintaining transparency and public accessibility.





Questions?

Recommendation

- Staff recommends approval of Ordinance No. 2025-28 as presented.





Item Brief

Meeting Date

June 24, 2025

Agenda Item

Discuss and consider action: Resolution No. R2025-50: M. Ingram

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, PROVIDING FORMAL NOTICE OF TERMINATION OF THE INTERLOCAL AGREEMENT FOR EMERGENCY MEDICAL SERVICES BETWEEN THE CITY OF BURNET AND THE CITY OF BERTRAM

Information

In 2006, the City of Burnet and the City of Bertram entered an Interlocal Agreement for Emergency Medical Services (EMS). The agreement established a one-year term with an automatic one-year renewal unless terminated by either party. While the agreement likely expired in 2008, both cities have continued to operate under its terms- Burnet EMS has continued to provide services, and the City of Bertram has continued to make annual payments.

The current annual compensation of \$10,000 no longer reflects the true cost of providing high-quality EMS services to the Bertram community. As the cost of emergency services has increased significantly over the past two decades, it is necessary to revisit the terms of the agreement to ensure it is financially sustainable. The proposed resolution formally terminates the existing agreement, per its terms, and provides the required 90-day notice. This action is intended solely as a procedural step to allow both parties the opportunity to negotiate a new agreement that accurately reflects the current cost of service and provides for continued high-quality EMS coverage. The City Manager or designee is authorized to deliver the notice of termination and begin discussions with the City of Bertram.

Fiscal Impact

The fiscal terms of a new agreement will be negotiated and brought back to Council for approval.

Recommendation

Staff recommends approval of Resolution No. R2025-50 as presented.

RESOLUTION NO. R2025-50

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, PROVIDING FORMAL NOTICE OF TERMINATION OF THE INTERLOCAL AGREEMENT FOR EMERGENCY MEDICAL SERVICES BETWEEN THE CITY OF BURNET AND THE CITY OF BERTRAM

WHEREAS, the City of Burnet and the City of Bertram entered into an Interlocal Agreement in 2006 under which Burnet EMS would provide emergency medical services to the residents of Bertram; and

WHEREAS, the original agreement included an initial one-year term with an automatic one-year renewal unless terminated by either party; and

WHEREAS, although the original agreement likely expired in 2008, both parties have continued to act in good faith as though the agreement remained in effect, with the City of Burnet continuing to provide EMS services and the City of Bertram continuing to remit the annual compensation; and

WHEREAS, the current annual compensation of \$10,000 no longer reflects the actual cost incurred by the City of Burnet to provide high-quality emergency medical services to the Bertram community; and

WHEREAS, the City of Burnet remains committed to providing exemplary EMS services to the residents of Bertram and desires to negotiate a new agreement that better reflects the scope and cost of service delivery; and

WHEREAS, the City of Burnet believes that formal notice of termination is a necessary procedural step to enable both parties to negotiate a revised agreement in good faith.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AS FOLLOWS:

Section One. Findings. The recitals set out above are hereby approved and incorporated herein for all purposes.

Section Two. Approval. That the City Council hereby approves providing formal written notice of termination of the Interlocal Agreement for Emergency Medical Services between the City of Burnet and the City of Bertram.

Section Three. Authorization. The City Manager, or their designee, is authorized and directed to take all actions reasonably necessary to facilitate the purpose of this Resolution, including delivering the notice of termination and initiating negotiations for a new agreement with the City of Bertram.

Section Four. Open Meetings. It is hereby officially found and determined that the meeting at which this resolution was passed was open to the public and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

Section Five. Effective Date. That this resolution shall take effect immediately upon its passage, and approval as prescribed by law.

PASSED AND APPROVED on this the 24th day of June 2025.

CITY OF BURNET, TEXAS

Gary Wideman, Mayor

ATTEST:

Maria Gonzales, City Secretary



City Council Regular Meeting

June 24, 2025

Bertram EMS

Discuss and consider action: Resolution No. 2025-50: M. Ingram

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, PROVIDING FORMAL NOTICE OF TERMINATION OF THE INTERLOCAL AGREEMENT FOR EMERGENCY MEDICAL SERVICES BETWEEN THE CITY OF BURNET AND THE CITY OF BERTRAM





Bertram EMS

- In 2006, the City of Burnet and the City of Bertram entered an Interlocal Agreement for Emergency Medical Services (EMS)
- The agreement established a one-year term with an automatic one-year renewal unless terminated by either party
- While the agreement likely expired in 2008, both cities have continued to operate under its terms





Bertram EMS

- The current \$10,000 annual payment no longer covers the true cost of EMS services
- Rising service costs over two decades make the existing terms unsustainable
- The resolution provides the required 90-day notice to terminate the outdated agreement
- This procedural step allows both cities to negotiate a new agreement aligned with actual service costs





Questions?

Recommendation

- Staff recommends approval of Resolution No. 2025-50 as presented.





Item Brief

Meeting Date

June 24, 2025

Agenda Item

Discuss and consider action: Resolution No. R2025-51: D. Vaughn

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, APPROVING ACCEPTANCE OF A SANITARY CONTROL EASEMENT FOR THE VALLEY STREET WELL.

Information

The Texas Commission on Environmental Quality (TCEQ) requires sanitary control easements around public water supply wells to protect groundwater from potential sources of contamination. These easements are a critical component of TCEQ's permitting and regulatory framework.

The City of Burnet operates the Valley Street Well located at geographic coordinates 30.748333° latitude and -98.224999° longitude. In order to comply with TCEQ regulations related to well protection, the City must secure a sanitary control easement extending 150 feet from the well site. Victor Perez, Jr., owner of property adjacent to the Valley Street Well, has agreed to grant the City the necessary sanitary control easement.

The proposed resolution authorizes the City to accept a sanitary control easement from Victor Perez, Jr. for property located within a 150-foot radius of the Valley Street Well. In exchange for granting the easement, the City will compensate the property owner Five Thousand and 00/100 Dollars (\$5,000) and other good and valuable consideration. The agreement follows the format provided in TCEQ Form 20698 and satisfies the agency's requirements for protection of the City's public water supply infrastructure.

Fiscal Impact

The City will compensate the property owner Five Thousand and 00/100 Dollars (\$5,000). Funding will be from the Valley Street project, and will not require a budget amendment.

Recommendation

Staff recommends approval of Resolution No. R2025-51 as presented.

RESOLUTION NO. R2025-51

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET,
TEXAS, APPROVING ACCEPTANCE OF A SANITARY CONTROL
EASEMENT AGREEMENT FOR THE VALLEY STREET WELL**

WHEREAS, the Texas Commission on Environmental Quality (TCEQ) requires a sanitary control easement to protect the public water supply in accordance with applicable regulations; and

WHEREAS, the City of Burnet operates the Valley Street Well located at geographic coordinates 30.748333° latitude and 98.224999° longitude, within Burnet County, Texas; and

WHEREAS, Victor Perez, Jr., as a property owner of a portion of land adjacent to the Valley Street Well, has agreed to grant to the City of Burnet a sanitary control easement covering the area within a 150-foot radius of the well; and

WHEREAS, the City of Burnet has agreed to compensate Victor Perez, Jr., in the amount of Five Thousand Dollars (\$5,000.00) and other good and valuable consideration in exchange for granting the easement, the receipt of which has been acknowledged by the Grantor; and

WHEREAS, the City Council of the City of Burnet finds it in the best interest of the City to approve and accept this easement to ensure compliance with TCEQ regulations and to protect the City's public drinking water supply.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AS FOLLOWS:

Section One. Findings. The recitals set out above are hereby approved and incorporated herein for all purposes.

Section Two. Approval. That the City Council hereby approves the Sanitary Control Easement Agreement between the City of Burnet and Victor Perez, Jr., as presented in Exhibit A, and acknowledges the agreed-upon compensation of \$5,000 to the Grantor for the easement rights.

Section Three. Authorization. That the City Manager is hereby authorized to execute any and all related documentation necessary to secure and record the sanitary control easement with Burnet County, and City staff is directed to submit the executed easement to the Texas Commission on Environmental Quality (TCEQ) as part of the regulatory documentation for the Valley Street Well Project.

Section Four. Open Meetings. It is hereby officially found and determined that the meeting at which this resolution was passed was open to the public and that public notice

of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

Section Five. Effective Date. That this resolution shall take effect immediately upon its passage, and approval as prescribed by law.

PASSED AND APPROVED on this the 24th day of June 2025.

CITY OF BURNET, TEXAS

Gary Wideman, Mayor

ATTEST:

Maria Gonzales, City Secretary

Exhibit A

Texas Commission on Environmental Quality

SANITARY CONTROL EASEMENT

DATE: _____, 2025

GRANTOR(S): PEREZ, VICTOR JR.

GRANTOR'S ADDRESS: 104 E Valley St., Burnet, TX 78611

GRANTEE: CITY OF BURNET

GRANTEE'S ADDRESS: PO BOX 1369, Burnet, TX 78611

SANITARY CONTROL EASEMENT:

Purpose, Restrictions, and Uses of Easement:

1. The purpose of this easement is to protect the water supply of the well described and located below by means of sanitary control.
2. The construction, existence, and/or operation of the following within a 150-foot radius of the well described and located below are prohibited: septic tank or sewage treatment perforated drainfields; areas irrigated by low dosage, low angle spray on-site sewage facilities; absorption beds; evapotranspiration beds; abandoned, inoperative or improperly constructed water wells of any depth; underground petroleum and chemical storage tanks or liquid transmission pipelines; sewage treatment plants; sewage wet wells; sewage pumping stations; drainage ditches which contains industrial waste discharges or wastes from sewage treatment systems; animal feed lots; solid waste disposal sites, landfill and dump sites; lands on which sewage plant or septic tank sludge is applied; lands irrigated by sewage plant effluent; military facilities; industrial facilities; wood -treatment facilities; liquid petroleum and petrochemical production, storage, and transmission facilities; Class 1, 2, 3, 4 and 5 injection wells; pesticide storage and mixing facilities; and all other constructions or operations that could pollute the groundwater sources of the well that is the subject of this easement. For the purpose of this easement, improperly constructed water wells are those wells which do not meet the surface and subsurface construction standards for a public water supply well.
3. The construction, existence and/or operation of tile or concrete sanitary sewers, sewer appurtenances, septic tanks, storm sewers, cemeteries, and/or the existence of livestock in pastures is specifically prohibited within a 50-foot radius of the water well described and located below.
4. This easement permits the construction of homes or buildings upon the Grantor's property, and farming and ranching operations, as long as all items in Restrictions Nos. 2 and 3 are recognized and followed.

The Grantor's property subject to this Easement is described in the documents for property ID number 49282, ABS A0187 B.B. CASTLEBERRY, TRACT PT OF 59, .585 ACRES of the Real Property Records of Burnet County, Texas.

PROPERTY SUBJECT TO EASEMENT:

All of that area within a 150-foot radius of the water well Valley Street Well, having geographic coordinates of 30.748333 degrees Latitude, -98.224999 degrees Longitude, and located within Burnet County, Texas.

TERM:

This easement shall run with the land and shall be binding on all parties and persons claiming under the Grantor(s) for a period of two years from the date that this easement is recorded; after which time, this easement shall be automatically extended until the use of the subject water well as a source of water for public water systems ceases.

ENFORCEMENT:

Enforcement of this easement shall be proceedings at law or in equity against any person or persons violating or attempting to violate the restrictions in this easement, either to restrain the violation or to recover damages.

INVALIDATION:

Invalidation of any one of these restrictions or uses (covenants) by a judgment or court order shall not affect any of the other provisions of this easement, which shall remain in full force and effect.

FOR AND IN CONSIDERATION, of the sum of Five Thousand and 00/100 Dollar (\$5,000) and for other good and valuable consideration paid by the Grantee to the Grantor(s), the receipt of which is hereby acknowledged, the Grantor does hereby grant and convey to Grantee and to its successors and assigns the sanitary control easement described in this easement.

GRANTOR(S) By:_____

ACKNOWLEDGMENT

STATE OF TEXAS §

COUNTY OF §

BEFORE ME, the undersigned authority, on the day of _____, 2_____, personally appeared _____ known to me to be the person(s) whose name(s) is (are) subscribed to the foregoing instrument and acknowledged to me that executed the same for the purposes and consideration therein expressed.

Notary Public in and for
THE STATE OF TEXAS
My Commission Expires:
Typed or Printed Name of Notary




Recorded in _____ Courthouse, _____ Texas on _____, 2

ITEM 8-3.

Street Well

150' Sanitary Easement

Legend

-  246
-  Feature 1
-  Feature 2



Google Earth

Image © 2025 Airbus

200 ft

93



City Council Regular Meeting

June 24, 2025

Sanitary Control Easement

Discuss and consider action: Resolution No. R2025-51: D. Vaughn

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, APPROVING ACCEPTANCE OF A SANITARY CONTROL EASEMENT AGREEMENT FOR THE VALLEY STREET WELL





Sanitary Control Easement

- TCEQ requires sanitary control easements around public water supply wells to protect groundwater from contamination
- Sanitary easement prohibits: Sewer treatment and disposals, petroleum and other chemical storage tanks or waste, landfills, and other industrial uses
- Easement Area: All land within 150-foot radius of the well
- Required for TCEQ permitting and regulatory compliance





Sanitary Control Easement

- Victor Perez, Jr. owns adjacent property and has agreed to grant the easement
- The City will compensate the property owner \$5,000 for the easement





Sanitary Control Easement

- Resolution No. R2025-51 approves Sanitary Control Easement agreement, acknowledges compensation to the Grantor, and authorizes the City Manager to execute any related documents





Questions?

Recommendation

- Staff recommends approval of Resolution No. 2025-51 as presented.

