



NOTICE OF MEETING OF THE GOVERNING BODY OF THE CITY OF BURNET

301 E. Jackson Street, Burnet, TX

Tuesday, January 13, 2026 at 5:00 PM

Notice is hereby given that a **Regular City Council Meeting** will be held by the governing body of the City of Burnet on **Tuesday, January 13, 2026** at 5:00 PM in the City of Burnet Council Chambers located at 301 E. Jackson Street, Burnet, TX.

This notice is posted pursuant to the Texas Government Code, Chapter §551-Open Meetings.

The following subjects will be discussed, to wit:

Attendance By Other Elected or Appointed Officials: It is anticipated that the Burnet Economic Development Corporation Board, Planning & Zoning Commission, Historic Board, Zoning Board of Adjustment, Airport Advisory Board, Burnet Municipal Golf Course Advisory Committee, and Police Department Citizen Advisory Board members may attend the City Council Meeting at the date and time above in numbers that may constitute a quorum. Notice is hereby given that at the City Council Meeting at the date and time above, no Board or Commission action will be taken by such in attendance unless such item and action are specifically provided on a separate agenda posted subject to the Texas Open Meeting Act. This is not an agenda of an official meeting of the City Boards and Commissions, and minutes will not be taken.

1. CALL TO ORDER:

2. ROLL CALL:

3. INVOCATION:

4. PLEDGES (US & TEXAS):

5. SPECIAL REPORTS/RECOGNITION:

6. CONSENT AGENDA ITEMS: *(All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member, staff member or citizen requests removal of the item from the consent agenda for the purpose of discussion. For removal of an item, a request must be made to the Council when the Consent Agenda is opened for Council Action.)*

1. Approval of the December 9, 2025 Regular Meeting Minutes

Approval of the Workshop Minutes for:

December 1, 2025

December 15, 2025

December 17, 2025

December 18, 2025

7. PUBLIC HEARINGS/ACTION:

1. Public hearing and action: Ordinance No. 2026-01: L. Kimbler

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AMENDING ORDINANCE NO. 2021-01 AND THE OFFICIAL ZONING MAP OF THE CITY BY REZONING PROPERTY KNOWN AS 1100 BUCHANAN DRIVE FROM ITS PRESENT DESIGNATION OF SINGLE-FAMILY RESIDENTIAL – DISTRICT “R-1” TO A DESIGNATION OF LIGHT COMMERCIAL – DISTRICT “C-1” WITH A CONDITIONAL USE PERMIT TO ALLOW FOR “AUTOMOBILE REPAIR”; AND PROPERTY KNOWN AS 707 BUCHANAN DRIVE FROM ITS PRESENT DESIGNATION OF SINGLE-FAMILY RESIDENTIAL – DISTRICT “R-1” TO A DESIGNATION OF GOVERNMENT – DISTRICT “G”; PROVIDING CUMULATIVE, REPEALER, AND SEVERABILITY CLAUSES; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE

1. Staff Presentation
2. Public Hearing
3. Discuss and consider action

2. Public hearing and action: Ordinance No. 2026-02: L. Kimbler

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AMENDING ORDINANCE NO. 2021-01 AND THE OFFICIAL ZONING MAP OF THE CITY BY REZONING PROPERTY KNOWN AS 105 E KERR STREET FROM ITS PRESENT DESIGNATION OF SINGLE-FAMILY RESIDENTIAL – DISTRICT “R-1” TO A DESIGNATION OF DUPLEX – DISTRICT “R-2”; PROVIDING CUMULATIVE, REPEALER, AND SEVERABILITY CLAUSES; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE

1. Staff Presentation
2. Public Hearing
3. Discuss and consider action

8. ACTION ITEMS:

1. Discuss and consider action: Resolution No. R2026-01: M. Gonzales

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, ORDERING A GENERAL ELECTION TO BE HELD ON MAY 2, 2026, TO ELECT THREE (3) CITY COUNCIL MEMBERS FOR FULL TWO-YEAR TERMS AND ONE (1) CITY COUNCIL MEMBER TO FILL AN UNEXPIRED TERM; ESTABLISHING THE ELECTION PROCEDURE; AND PROVIDING FOR RELATED MATTERS

2. Discuss and consider action: Resolution No. R2026-03: E. Belaj

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, SELECTING A SURVEY AND ENVIRONMENTAL SERVICES FIRM IN RESPONSE TO RFQ 2025-004 FOR SURVEY & ENVIRONMENTAL SERVICES AND AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE ALL NECESSARY AGREEMENTS

3. Discuss and consider action: City of Burnet July 2025 flood response including but not limited to: flood plain development rules, repair and reconstruction of City facilities, community assistance programs, debris management, and other related flood issues: D. Vaughn

9. EXECUTIVE SESSION:

10. RECONVENE TO REGULAR SESSION FOR POSSIBLE ACTION:

11. REQUESTS FROM COUNCIL FOR FUTURE REPORTS: In accordance with Resolution R2020-28 councilmembers may request the City Manager to prepare and present future report on matters of public interest.

12. ADJOURN:

Dated this 7th day of January 2026

CITY OF BURNET

GARY WIDEMAN, MAYOR

I, the undersigned authority, do hereby certify that the above NOTICE OF MEETING of the governing body of the above named City, BURNET, is a true and correct copy of said NOTICE and that I posted a true and correct copy of said NOTICE on the bulletin board, in the City Hall of said City, BURNET, TEXAS, a place convenient and readily accessible to the general public at all times, and said NOTICE was posted on January 7, 2026 at or before 5 o'clock p.m. and remained posted continuously for at least three full business days prior to the meeting date.



Maria Gonzales, City Secretary

NOTICE OF ASSISTANCE AT THE PUBLIC MEETINGS:

The City of Burnet Council Chambers is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services, such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's office (512.756.6093) at least two working days prior to the meeting. Requests for information may be emailed to the City Secretary at citysecretary@cityofburnet.com.

RIGHT TO ENTER INTO EXECUTIVE SESSION:

The City Council for the City of Burnet reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

STATE OF TEXAS { }

On this, the 1st day of December 2025, the City Council of the City of Burnet convened in a Workshop Session, at 11:30 a.m. in the Executive Conference Room, located at 301 E. Jackson, Burnet, TX thereof with the following members present, to-wit:

Mayor Gary Wideman
Council Members Tommy Gaut, Philip Thurman, Joyce Laudenschlager, Ricky Langley
Absent Cindia Talamantez
City Manager David Vaughn
City Secretary Maria Gonzales

Guests: Eric Belaj, Leslie Kimbler, Keith McBurnett, Adrienne Feild, Shawn Nelson, Tres Clinton

Call to Order: Mayor Gary Wideman called the meeting to order at 11:38 a.m.

CONSIDERATION ITEMS:

2.1) Discuss and consider action: Request from C3 Air Works to lease the maintenance hangar and a portion of the FBO building at Burnet Municipal Airport:

City Manager David Vaughn reported that the current lease with Crosby Services is set to expire in January 2026. He noted that Crosby Services has sold the maintenance portion of their business to C3 Air Works, whose ownership has expressed interest in establishing a new lease upon the expiration of the existing agreement.

Mr. Vaughn explained that there are several moving parts involved in creating a new lease agreement, including considerations regarding the CAF and potential locations for each business. He stated that, if Council elects to move forward, the new lease with C3 Air Works would be structured as a one-year contract, consistent with the terms offered to the current FBO.

Councilman Philip Thurman made a motion to proceed as discussed. Council Member Ricky Langley seconded the motion. The motion passed unanimously.

2.2) Discuss and consider action: Amendment to the Honey Rock Development Agreement: D. Vaughn

City Manager David Vaughn reported that developers with Honey Rock Development have requested a rezoning of a portion of their plat. The area in question, located near the highway, is currently zoned C-2 Medium Commercial. Shawn Nelson, a representative of the developer for Honey Rock, stated that they would prefer a significant portion of the area be rezoned to R-3, noting that the remainder of their property already includes an R-3 zone and they would like that designation extended closer to the highway.

Mr. Nelson described the proposed multifamily housing as a higher-end product intended primarily

for retirees. He also explained that Honey Rock plans to construct a sound barrier to buffer highway noise and provide additional privacy.

Council directed City Staff to proceed with creating a zoning designation specific to the type of multifamily housing proposed by Mr. Nelson and Honey Rock Development, rather than an R-3 Multifamily zoning.

EXECUTIVE SESSION: None.

RECONVENE TO REGULAR SESSION FOR POSSIBLE ACTION: None.

REQUESTS FROM COUNCIL FOR FUTURE REPORTS: In accordance with Resolution R2020-28 councilmembers may request the City Manager to prepare and present future reports on matters of public interest: None.

ADJOURN: There being no further business, a motion to adjourn was made by Mayor Gary Wideman at 1:02 p.m. Council Member Philip Thurman seconded the motion. The motion passed unanimously.

Gary Wideman, Mayor

ATTEST:

Maria Gonzales, City Secretary

STATE OF TEXAS { }

On this, the 17th day of December 2025, the City Council of the City of Burnet convened in a Joint Workshop Session with the BEDC Board, at 11:30 a.m. in the City Hall Executive Conference Room, located at 301 E. Jackson, Burnet, TX thereof with the following members present, to-wit:

Mayor Gary Wideman
Council Members Tommy Gaut, Philip Thurman, Joyce Laudenschlager, and Ricky Langley
Absent Cindia Talamantez
City Manager David Vaughn
City Secretary Maria Gonzales

Guests: Keith McBurnett, Jill Disler, Patricia Langford, Leslie Kimbler, Caden Senn, Joel Cortez, Carrie Hoover, Angie Pogue, Dillon Pogue, Dennis Hoover

Call to Order: Mayor Gary Wideman called the meeting to order at 11:38 a.m.

ACTION ITEMS:

2.1) Discuss and consider action: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET APPROVING THE CONSTRUCTION OF AN AFFORDABLE HOUSING MULTIFAMILY DEVELOPMENT BY HVM 2024 BURNET, LLC, THROUGH HAMILTON VALLEY MANAGEMENT., INC. TO BE A PROJECT UNDER THE TEXAS ECONOMIC DEVELOPMENT ACT: D. Vaughn

At 12:01 p.m. Mayor Gary Wideman made a motion to recess the Council Workshop to allow the BEDC Workshop to hold its workshop session. The motion was seconded by Council Member Joyce Laudenschlager.

A motion to reconvene the Council Workshop was made by Mayor Gary Wideman at 12:06 p.m. The motion was seconded by Council Member Tommy Gaut.

Council Member Ricky Langley made a motion to approve the resolution as presented. Council Member Joyce Laudenschlager seconded the motion. The motion passed unanimously.

2.2) Discuss and consider action: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET AUTHORIZING A FUNDING CONTRIBUTION FOR THE CONSTRUCTION OF AN AFFORDABLE HOUSING MULTIFAMILY DEVELOPMENT BY HVM 2024 BURNET, LLC, THROUGH HAMILTON VALLEY MANAGEMENT., INC. IN AN AMOUNT NOT TO EXCEED \$150,000: D. Vaughn

No action taken.

2.3) Discuss and consider action: Resolution No. R2025-88: D. Vaughn

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, APPROVING THE FIXED BASE OPERATOR MASTER AGREEMENT AND ITS COMPONENT AGREEMENTS—INCLUDING THE FBO FACILITY LEASE, THE FBO AND FUEL SALES AGREEMENT, AND THE HANGAR “E” LEASE—BETWEEN THE CITY OF BURNET AND CROSBY FLYING SERVICES LLC; AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENTS SUBJECT TO THE APPROVAL OF THE CITY ATTORNEY

No action taken.

2.4) Discuss and consider action: Resolution No. R2025-89: D. Vaughn

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, APPROVING THE AIRCRAFT MAINTENANCE PROVIDER MASTER AGREEMENT AND ITS COMPONENT AGREEMENTS—INCLUDING THE AIRCRAFT MAINTENANCE FACILITY LEASE AGREEMENT AND THE AIRCRAFT MAINTENANCE SERVICES AGREEMENT, BETWEEN THE CITY OF BURNET AND C3 AIRWORKS, LLC; AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENTS SUBJECT TO THE APPROVAL OF THE CITY ATTORNEY

No action taken.

EXECUTIVE SESSION: None.

RECONVENE TO REGULAR SESSION FOR POSSIBLE ACTION: None.

REQUESTS FROM COUNCIL FOR FUTURE REPORTS: In accordance with Resolution R2020-28 councilmembers may request the City Manager to prepare and present future reports on matters of public interest: None.

ADJOURN:

A motion to rejoin the BEDC Workshop was made by Mayor Gary Wideman at 12:08 p.m.

There being no further business, a motion to adjourn was made by Mayor Gary Wideman at 12:12 p.m. Council Member Joyce Laudenschlager seconded the motion. The motion passed unanimously.

Gary Wideman, Mayor

ATTEST:

Maria Gonzales, City Secretary

STATE OF TEXAS { }

On this, the 18th day of December 2025, the City Council of the City of Burnet convened in a Workshop, at 11:30 a.m. in the City Hall Executive Conference Room, located at 301 E. Jackson, Burnet, TX thereof with the following members present, to-wit:

Mayor	Gary Wideman
Council Members	Philip Thurman, Joyce Laudenschlager, and Ricky Langley
Absent	Tommy Gaut and Cindia Talamantez
City Manager	David Vaughn
City Secretary	Maria Gonzales

Guests: Jill Disler, Leslie Kimbler, Habib Erkan, Jr., Eric Belaj, Dennis Hoover

Call to Order: Mayor Gary Wideman called the meeting to order at 11:30 a.m.

ACTION ITEMS:

2.1) Discuss and consider action: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET APPROVING THE CONSTRUCTION OF AN AFFORDABLE HOUSING MULTIFAMILY DEVELOPMENT BY HVM 2024 BURNET, LLC, THROUGH HAMILTON VALLEY MANAGEMENT., INC. TO BE A PROJECT UNDER THE TEXAS ECONOMIC DEVELOPMENT ACT: D. Vaughn

Council Member Ricky Langley made a motion to approve the resolution as presented. Council Member Joyce Laudenschlager seconded the motion. The motion passed unanimously.

2.2) Discuss and consider action: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET AUTHORIZING A FUNDING CONTRIBUTION FOR THE CONSTRUCTION OF AN AFFORDABLE HOUSING MULTIFAMILY DEVELOPMENT BY HVM 2024 BURNET, LLC, THROUGH HAMILTON VALLEY MANAGEMENT., INC. IN AN AMOUNT NOT TO EXCEED \$150,000: D. Vaughn

No action taken.

2.3) Discuss and consider action: Resolution No. R2025-88: D. Vaughn

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, APPROVING
THE FIXED BASE OPERATOR MASTER AGREEMENT AND ITS COMPONENT
AGREEMENTS—INCLUDING THE FBO FACILITY LEASE, THE FBO AND FUEL SALES
AGREEMENT, AND THE HANGAR “E” LEASE—BETWEEN THE CITY OF BURNET AND
CROSBY FLYING SERVICES LLC; AUTHORIZING THE CITY MANAGER TO EXECUTE
THE AGREEMENTS SUBJECT TO THE APPROVAL OF THE CITY ATTORNEY

No action taken.

2.4) Discuss and consider action: Resolution No. R2025-89: D. Vaughn

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, APPROVING THE AIRCRAFT MAINTENANCE PROVIDER MASTER AGREEMENT AND ITS COMPONENT AGREEMENTS—INCLUDING THE AIRCRAFT MAINTENANCE FACILITY LEASE AGREEMENT AND THE AIRCRAFT MAINTENANCE SERVICES AGREEMENT, BETWEEN THE CITY OF BURNET AND C3 AIRWORKS, LLC; AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENTS SUBJECT TO THE APPROVAL OF THE CITY ATTORNEY

No action taken.

EXECUTIVE SESSION: None.

RECONVENE TO REGULAR SESSION FOR POSSIBLE ACTION: None.

REQUESTS FROM COUNCIL FOR FUTURE REPORTS: In accordance with Resolution R2020-28 councilmembers may request the City Manager to prepare and present future reports on matters of public interest: None.

ADJOURN:

There being no further business, a motion to adjourn was made by Mayor Gary Wideman at 11:31 a.m. Council Member Philip Thurman seconded the motion. The motion passed unanimously.

Gary Wideman, Mayor

ATTEST:

Maria Gonzales, City Secretary

STATE OF TEXAS { }

On this, the 9th day of December 2025, the City Council of the City of Burnet convened in a Regular Session, at 5:00 p.m. in the City Council Chambers, located at 301 E. Jackson, Burnet, TX thereof with the following members present, to-wit:

Mayor Gary Wideman
Council Members Cindia Talamantez, Tommy Gaut, Philip Thurman, Joyce Laudenschlager, and Ricky Langley
City Manager David Vaughn
City Secretary Maria Gonzales

Guests: Keith McBurnett, Eric Belaj, Jessi Carpenter, Adrienne Feild, Tony Hefferin, Leslie Kimbler, Brian Lee, Thad Mercer, Tony Nash, Andrew Scott, Raymond Whelan

Call to Order: Mayor Gary Wideman called the meeting to order at 5:00 p.m.

INVOCATION: Led by Mayor Gary Wideman

PLEDGES (US & TEXAS): Led by Council Member Philip Thurman

SPECIAL REPORTS/RECOGNITION:

5.1) Burnet Police Department Quarterly Report: B. Lee:

Police Chief Brian Lee informed the Council that all updates to the gun range have been completed, and it is now considered one of the best training facilities in the area. Several nearby agencies have been using the facility frequently. Chief Lee also reported that the City of Burnet Police Department averages about 118 activities within a 24-hour period, including calls for service, traffic stops, arrests, and accidents. He provided additional statistics on animal control, investigations, and code enforcement, noting that 17 investigation cases were cleared during the quarter. Code enforcement handled a total of 90 cases, most of which involved complaints of high grass.

CONSENT AGENDA ITEMS:

6.1) Approval of the November 10, 2025 Regular Meeting Minutes

Council Member Joyce Laudenschlager made a motion to approve the consent agenda as presented. Council Member Philip Thurman seconded the motion. The motion passed unanimously.

PUBLIC HEARINGS/ACTION:

7.1) Public hearing and action: Resolution No. R2025-83: L. Kimbler

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, EXPIRING

THE PRELIMINARY PLAT APPLICATION OF EAGLE'S NEST SUBDIVISION, SECTION 3,
SUBMITTED OCTOBER 16, 2018, AND APPROVED BY CITY COUNCIL ON FEBRUARY
12, 2019

Mayor Wideman opened the public hearing at 5:12 p.m. With there being no individuals wishing to speak, Mayor Wideman closed the public hearing at 5:12 p.m. Council Member Tommy Gaut made a motion to approve Resolution No. R2025-83 as presented. Council Member Philip Thurman seconded the motion. The motion passed unanimously.

7.2) Public hearing and action: Resolution No. R2025-84: L. Kimbler

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS,
APPROVING A VARIANCE TO THE CODE OF ORDINANCES, SECTION 98-42 –
TRANSPORTATION IMPROVEMENTS, FOR THE PROPOSED PRELIMINARY PLAT OF
EAGLE'S NEST, SECTION 3 SUBDIVISION

Mayor Wideman opened the public hearing at 5:15 p.m. With there being no individuals wishing to speak, Mayor Wideman closed the public hearing at 5:15 p.m. Council Member Ricky Langley moved to approve Resolution No. R2025-84 as presented. Council Member Tommy Gaut seconded the motion. The motion passed unanimously.

7.3) Public hearing and action: Resolution No. R2025-85: L. Kimbler

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS,
APPROVING THE PRELIMINARY PLAT OF EAGLE'S NEST SUBDIVISION, SECTION 3, A
PROPOSED 13-LOT RESIDENTIAL SUBDIVISION CONSISTING OF APPROXIMATELY
17.45 ACRES

Mayor Wideman opened the public hearing at 5:17 p.m. With there being no individuals wishing to speak, Mayor Wideman closed the public hearing at 5:17 p.m. Council Member Tommy Gaut made a motion to approve Resolution No. R2025-85 as presented. Council Member Philip Thurman seconded the motion. The motion passed unanimously.

ACTION ITEMS:

8.1) Discuss and consider action: Accept the resignation of Councilman Tres Clinton, declare the office vacant, and direct staff to fill the vacancy as set forth by the City Charter and state law: D. Vaughn

Council Member Philip Thurman made a motion to accept the resignation of Councilman Tres Clinton as presented. Council Member Ricky Langley seconded the motion. The motion passed unanimously.

8.2) Discuss and consider action: Burnet Historic Preservation Board Appointments: M. Gonzales

Council Member Philip Thurman made a motion to approve Leslie Kimbler and Maria Gonzales to the Historic Preservation Board as presented. Council Member Ricky Langley seconded the motion.

The motion passed unanimously.

8.3) Discuss and consider action: Authorization and approval to purchase a single purpose K-9 and provide training and equipment for the handler: B. Lee

Council Member Philip Thurman made a motion to approve the purchase of one K-9, training, and equipment as presented. Council Member Cindia Talamantez seconded the motion. The motion passed unanimously.

8.4) Discuss and consider action: Resolution No. R2025-86: E. Belaj

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, RATIFYING THE GRANT ADMINISTRATIVE SERVICES AWARD FOR THE CPF GRANT PEDESTRIAN BRIDGE OVER SH-281 PROJECT; AND AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE THE CONTRACT ON BEHALF OF THE CITY

Mayor Gary Wideman made a motion to approve Resolution R2025-86 as presented. Council Member Tommy Gaut seconded the motion. The motion passed unanimously.

8.5) Discuss and consider action: Resolution No. R2025-87: E. Belaj

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, SELECTING THE PROPOSAL FOR THE VALLEY STREET WELL REHABILITATION PROJECT UNDER REQUEST FOR PROPOSAL 2025-007; AWARDING A CONTRACT TO A SELECTED CONTRACTOR; AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE CONTRACT ON BEHALF OF THE CITY

Council Member Ricky Langley made a motion to approve Resolution No. R2025-87 as presented. Council Member Philip Thurman seconded the motion. The motion passed unanimously.

8.6) Discuss and consider action: City of Burnet July 2025 flood response including but not limited to: flood plain development rules, repair and reconstruction of City facilities, community assistance programs, debris management, and other related flood issues: D. Vaughn

No action taken.

EXECUTIVE SESSION: None.

RECONVENE TO REGULAR SESSION FOR POSSIBLE ACTION: None.

REQUESTS FROM COUNCIL FOR FUTURE REPORTS: In accordance with Resolution R2020-28 councilmembers may request the City Manager to prepare and present future reports on matters of public interest: None.

ADJOURN: There being no further business, a motion to adjourn was made by Joyce Laudenschlager at 5:31 p.m. Mayor Gary Wideman seconded the motion. The motion passed unanimously.

Gary Wideman, Mayor

ATTEST:

Maria Gonzales, City Secretary

STATE OF TEXAS { }

On this, the 15th day of December 2025, the City Council of the City of Burnet convened in a Workshop Session, at 11:30 a.m. in the City Hall Executive Conference Room, located at 301 E. Jackson, Burnet, TX thereof with the following members present, to-wit:

Mayor Gary Wideman
Council Members Tommy Gaut, Philip Thurman, Joyce Laudenschlager, and Ricky Langley
Absent Cindia Talamantez
City Manager David Vaughn
City Secretary Maria Gonzales

Guests: Keith McBurnett, Eric Belaj, Tony Nash, Carcy Clinton

Call to Order: Mayor Gary Wideman called the meeting to order at 11:43 a.m.

ACTION ITEMS:

2.1) Discuss and consider action: Resolution No. R2025-88: D. Vaughn

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, APPROVING
THE FIXED BASE OPERATOR MASTER AGREEMENT AND ITS COMPONENT
AGREEMENTS—INCLUDING THE FBO FACILITY LEASE, THE FBO AND FUEL SALES
AGREEMENT, AND THE HANGAR “E” LEASE—BETWEEN THE CITY OF BURNET AND
CROSBY FLYING SERVICES LLC; AUTHORIZING THE CITY MANAGER TO EXECUTE
THE AGREEMENTS SUBJECT TO THE APPROVAL OF THE CITY ATTORNEY

Mayor Gary Wideman made a motion to approve Resolution No. R2025-88 as presented. Council Member Tommy Gaut seconded the motion. The motion passed unanimously.

2.2) Discuss and consider action: Resolution No. R2025-89: D. Vaughn

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, APPROVING
THE AIRCRAFT MAINTENANCE PROVIDER MASTER AGREEMENT AND ITS
COMPONENT AGREEMENTS—INCLUDING THE AIRCRAFT MAINTENANCE FACILITY
LEASE AGREEMENT AND THE AIRCRAFT MAINTENANCE SERVICES AGREEMENT,
BETWEEN THE CITY OF BURNET AND C3 AIRWORKS, LLC; AUTHORIZING THE CITY
MANAGER TO EXECUTE THE AGREEMENTS SUBJECT TO THE APPROVAL OF THE
CITY ATTORNEY

Mayor Gary Wideman made a motion to approve Resolution No. R2025-89 as presented. Council Member Philip Thurman seconded the motion. The motion passed unanimously.

2.3) Discuss and consider action: Resolution No. R2025-90: E. Belaj

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, SELECTING AN ARCHITECTURAL FIRM IN RESPONSE TO RFQ 2025-003 FOR ARCHITECTURAL SERVICES AND AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE ALL NECESSARY AGREEMENTS

Council Member Philip Thurman made a motion to approve Resolution No. R2025-90 as presented. Council Member Ricky Langley seconded the motion. The motion passed unanimously.

2.4) Discuss and consider action: City of Burnet July 2025 flood response including but not limited to: flood plain development rules, repair and reconstruction of City facilities, community assistance programs, debris management, and other related flood issues: D. Vaughn

City Manager David Vaughn discussed with Council the remaining repairs needed at the golf course pump station. He noted that the equipment housed at the pump station still requires attention, as the previous repair was only a temporary fix. The necessary repairs are extensive and include the installation of a 15-inch main to allow for improved runoff. The cost of these repairs is estimated to range from \$50,000 to \$100,000.

In addition to the golf course pump station, the YMCA ballfields were discussed. A request has been made for restroom facilities on the upper fields, with an estimated cost of approximately \$175,000. Additional requests included batting cages and a shade structure.

At this time, Council determined that the most critical needs are the golf course pump station repairs and the addition of bathrooms at the YMCA ballfields.

Council Member Ricky Langley made a motion to approve the repairs to the golf course pump station house, up to \$100,000 and the purchase of a new restroom facility from CXT for \$144,000, with a total cost of the restrooms not to exceed \$175,000 for the YMCA ballfields. Council Member Joyce Laudenschlager seconded the motion. The motion passed unanimously.

EXECUTIVE SESSION:

3.1) Pursuant to Section 551.072 Texas Government Code to deliberate the purchase, exchange, lease, or value of real property in order to minimize the detrimental effect of such discussion in open session on the position of the Council in negotiations with third parties for property located in the City limits of Burnet, Texas: D. Vaughn

Council Member Philip Thurman made a motion to enter into Executive Session at 12:20 p.m. Mayor Gary Wideman seconded the motion. The motion carried unanimously.

RECONVENE TO REGULAR SESSION FOR POSSIBLE ACTION:

4.1) Discuss and consider action: Regarding deliberations of the purchase, exchange, lease, or value of real property located in the City limits of Burnet, Texas: D. Vaughn

Mayor Gary Wideman made a motion to reconvene to Regular Session at 1:16 p.m. Council Member

Joyce Laudenschlager seconded the motion. The motion carried unanimously.

No action taken.

REQUESTS FROM COUNCIL FOR FUTURE REPORTS: In accordance with Resolution R2020-28 councilmembers may request the City Manager to prepare and present future reports on matters of public interest: None.

ADJOURN: There being no further business, a motion to adjourn was made by Mayor Gary Wideman at 1:21 p.m. Council Member Joyce Laudenschlager seconded the motion. The motion passed unanimously.

Gary Wideman, Mayor

ATTEST:

Maria Gonzales, City Secretary

City of Burnet City Council

Item Brief



Meeting Date

January 13, 2026

Agenda Item

Public hearing and action: Ordinance No. 2026-01: L. Kimbler

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AMENDING ORDINANCE NO. 2021-01 AND THE OFFICIAL ZONING MAP OF THE CITY BY REZONING PROPERTY KNOWN AS 1100 BUCHANAN DRIVE FROM ITS PRESENT DESIGNATION OF SINGLE-FAMILY RESIDENTIAL – DISTRICT “R-1” TO A DESIGNATION OF LIGHT COMMERCIAL – DISTRICT “C-1” WITH A CONDITIONAL USE PERMIT TO ALLOW FOR “AUTOMOBILE REPAIR”; AND PROPERTY KNOWN AS 707 BUCHANAN DRIVE FROM ITS PRESENT DESIGNATION OF SINGLE-FAMILY RESIDENTIAL – DISTRICT “R-1” TO A DESIGNATION OF GOVERNMENT – DISTRICT “G”; PROVIDING CUMULATIVE, REPEALER, AND SEVERABILITY CLAUSES; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE

1. Staff Presentation
2. Public Hearing
3. Discuss and consider action

Information

This request is a City-initiated request to bring the properties into compliance with the current zoning code.

In the continued effort to clean up the zoning map and ensure each property is zoned appropriately for its use as well as the surrounding area, staff is bringing this request forward for consideration.

Public Notification

Written notices were mailed to 17 surrounding property owners within 200 feet of the subject property. There have been zero responses in favor and zero responses in opposition.

P&Z Report

Planning and Zoning met on Monday, January 5th and recommended approval of Ordinance 2026-01 as presented.

Recommendation

Open the public hearing.

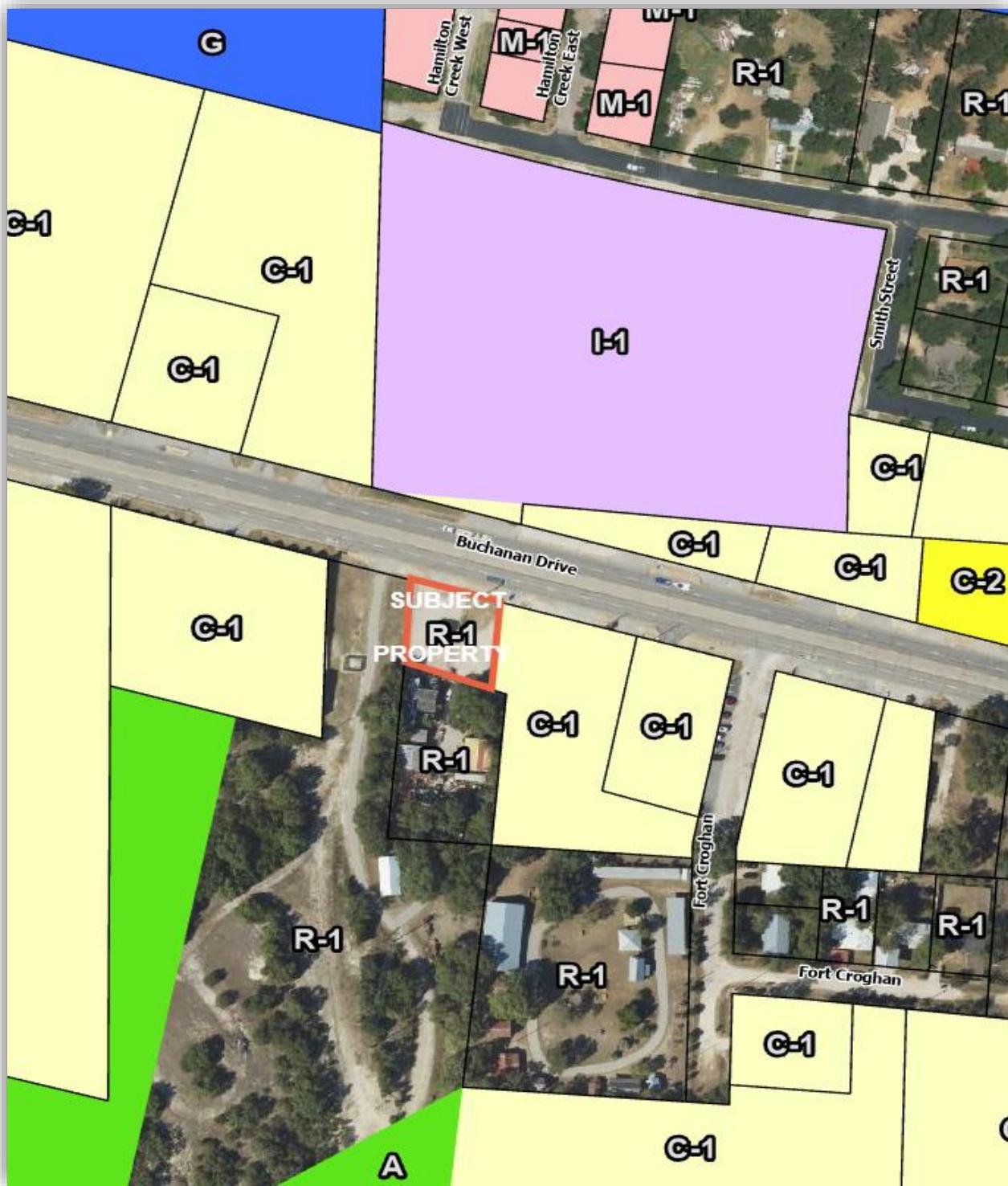
Discuss and consider Ordinance 2026-01.

**Exhibit A – Location and Current Zoning
1100 BUCHANAN DRIVE**



Exhibit B – Location and Current Zoning

707 BUCHANAN DRIVE



ORDINANCE NO. 2026-01

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AMENDING ORDINANCE NO. 2021-01 AND THE OFFICIAL ZONING MAP OF THE CITY BY REZONING PROPERTY KNOWN AS 1100 E BUCHANAN DRIVE FROM ITS PRESENT DESIGNATION OF SINGLE-FAMILY RESIDENTIAL – DISTRICT “R-1” TO A DESIGNATION OF LIGHT COMMERCIAL – DISTRICT “C-1” WITH A CONDITIONAL USE PERMIT TO ALLOW FOR “AUTOMOBILE REPAIR”; AND PROPERTY KNOWN AS 707 BUCHANAN DRIVE FROM ITS PRESENT DESIGNATION OF SINGLE-FAMILY RESIDENTIAL – DISTRICT “R-1” TO A DESIGNATION OF GOVERNMENT – DISTRICT “G”; PROVIDING CUMULATIVE, REPEALER AND SEVERABILITY CLAUSES; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council, by the passage and approval of Ordinance No. 2021-01, affixed the zoning classifications for each and every property located within the City in accordance with the Official Zoning Map as approved with said ordinance; and

WHEREAS, the purpose of this Ordinance is to amend the Official Zoning Map by amending the zoning classification of the Real Property (“Property”) described herein; and

WHEREAS, the Planning and Zoning Commission, after conducting a public hearing on the matter, deliberated the merits of the proposed amendment of zoning classification and has made a report and recommendation to City Council; and

WHEREAS, in passing and approving this ordinance it is legislatively found the Planning and Zoning Commission and City Council complied with all notice, hearing and meetings requirements set forth in Texas Local Government Chapter 211; Texas Government Code Chapter 551, the City Charter; and Chapter 118, of the Code of Ordinances; and

WHEREAS, City Council, after considering the testimony and comments of the public, reports and recommendations of City Staff and the Planning and Zoning Commission, and the deliberation of its members, by passage and approval of this Ordinance hereby determines the action taken herein is meritorious and beneficial to the public health, safety, and welfare.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, THAT:

Section One. Findings. The foregoing recitals are hereby found to be true and correct and are hereby adopted and made a part hereof for all purposes as findings of fact.

Section Two. Property. The Property that is the subject to this Zoning District Reclassification is: **1100 BUCHANAN DRIVE** (LEGAL DESCRIPTION: BEING 1.22 ACRES OF LAND, MORE OR LESS, OUT OF THE JOHN HAMILTON SURVEY NO. 1, ABS. NO 405), as shown on **Exhibit “A”** hereto.

Section Three. Zoning District Reclassification. **LIGHT-COMMERCIAL – DISTRICT “C-1”** Zoning District Classification with a **Conditional Use Permit** for “AUTOMOBILE REPAIR” is hereby assigned to the Property described in section two.

Section Four. Property. The Property that is the subject to this Zoning District Reclassification is: **707 BUCHANAN DRIVE** (LEGAL DESCRIPTION: BEING 0.25 ACRES OF LAND, MORE OR LESS, TRACT 363, OUT OF THE JOHN HAMILTON SURVEY NO. 1, ABS. A0405), as shown on **Exhibit “B”** hereto.

Section Five. Zoning District Reclassification. **GOVERNMENT – “G”** Zoning District Classification is hereby assigned to the Property described in section two.

Section Six. Zoning Map Revision. The City Secretary is hereby authorized and directed to revise the Official Zoning Map to reflect the change in Zoning District Classification approved by this Ordinance.

Section Seven. Repealer. Other ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent of such conflict.

Section Eight. Severability. This Ordinance is severable as provided in City Code Section 1-7 as same may be amended, recodified or otherwise revised.

Section Nine. Effective Date. This ordinance is effective upon final passage and approval.

PASSED AND APPROVED on this the 13th day of January 2026.

CITY OF BURNET, TEXAS

Gary Wideman, Mayor

ATTEST:

Maria Gonzales, City Secretary

Exhibit "A"

Location Map
1100 BUCHANAN DRIVE



Exhibit "B"

Location Map
707 BUCHANAN DRIVE



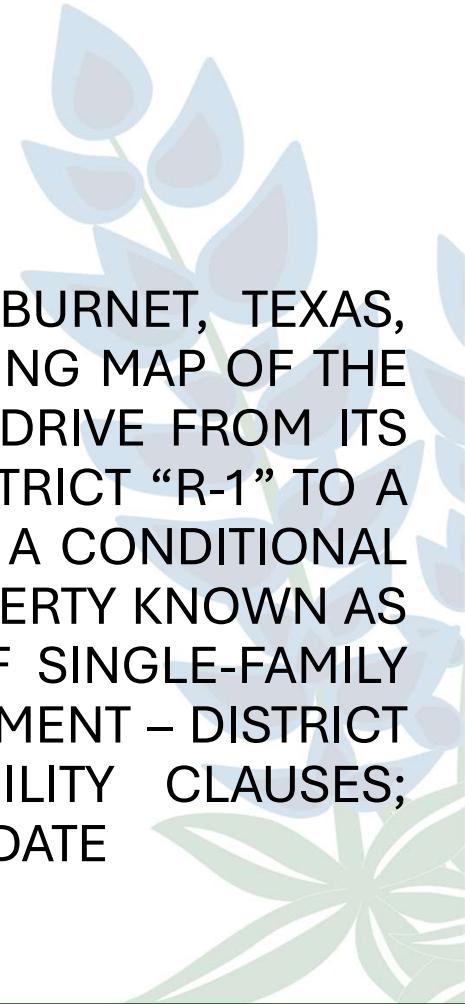
CITY OF BURNET

City Council Regular Meeting

January 13, 2026

Discuss and consider action: Ordinance No. 2026-01: L. Kimbler

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AMENDING ORDINANCE NO. 2021-01 AND THE OFFICIAL ZONING MAP OF THE CITY BY REZONING PROPERTY KNOWN AS 1100 BUCHANAN DRIVE FROM ITS PRESENT DESIGNATION OF SINGLE-FAMILY RESIDENTIAL – DISTRICT “R-1” TO A DESIGNATION OF LIGHT COMMERCIAL – DISTRICT “C-1” WITH A CONDITIONAL USE PERMIT TO ALLOW FOR “AUTOMOBILE REPAIR”; AND PROPERTY KNOWN AS 707 BUCHANAN DRIVE FROM ITS PRESENT DESIGNATION OF SINGLE-FAMILY RESIDENTIAL – DISTRICT “R-1” TO A DESIGNATION OF GOVERNMENT – DISTRICT “G”; PROVIDING CUMULATIVE, REPEALER AND SEVERABILITY CLAUSES; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE



Bluebonnet Capital of Texas



CITY OF BURNET CITY INITIATED REQUEST



1100 Buchanan Drive

Current Zoning

Single-Family Residential – District “R-1”

Proposed Zoning

Light Commercial – District “C-1”

With A Conditional Use Permit



707 Buchanan Drive

Current Zoning

Single-Family – District “R-1”

Proposed Zoning

Government – District “G”



Bluebonnet Capital of Texas

CITY OF BURNET

Location Map 1100 BUCHANAN DRIVE



Location Map 700 BUCHANAN DRIVE



In the continued effort to clean up the zoning map to ensure each property is zoned appropriately for the use of the property as well as the surrounding area.

Bluebonnet Capital of Texas



CITY OF BURNET

Planning and Zoning met on Monday, January 5th, and did recommend approval of Ordinance 2026-01 as presented.

Public Hearing

- **Public Hearing**
 - Limit 3 minutes per speaker
- **Discussion**
 - Discuss and consider proposed Ordinance 2026-01



Bluebonnet Capital of Texas

City of Burnet City Council

Item Brief



Meeting Date

January 13, 2026

Agenda Item

Public hearing and action: Ordinance No. 2026-02: L. Kimbler

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AMENDING ORDINANCE NO. 2021-01 AND THE OFFICIAL ZONING MAP OF THE CITY BY REZONING PROPERTY KNOWN AS 105 E KERR STREET FROM ITS PRESENT DESIGNATION OF SINGLE-FAMILY RESIDENTIAL – DISTRICT “R-1” TO A DESIGNATION OF DUPLEX – DISTRICT “R-2”; PROVIDING CUMULATIVE, REPEALER, AND SEVERABILITY CLAUSES; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE

1. Staff Presentation
2. Public Hearing
3. Discuss and consider action

Information

The subject property is an undeveloped lot located on the south side of East Kerr Street in the middle of the block between North Pierce Street and North Main Street. It is currently zoned as Single-Family Residential – District “R-1”.

This lot was originally part of a larger lot situated at the corner of North Main and East Kerr Street. Following the recent platting process that subdivided the original parcel into two separate lots, the applicant is now requesting a rezoning of this lot to Duplex – District “R-2” to allow for the potential construction of a two-unit residential building.

District “R-2” zoning allows two-, three-, and four-unit residential structures, requiring a minimum living area of 900 square feet per unit. The zoning district also requires a minimum lot size of 4,500 square feet per unit and a minimum lot width of 75 feet. The subject lot is 11,064 square feet and has a lot width of 80 feet, meeting all minimum requirements for the proposed zoning classification.

The property is served by all City water, sewer, and electric utilities and is not located within a special flood hazard area.

Properties adjacent to the subject property are zoned as follows:

	North	South	East	West
Zoning	“R-1”	“R-1”	“R-1”	“R-1”
FLUM	Residential	Residential	Residential	Residential
Land Use	Single-Family Home	Single-Family Home	Single-Family Home	Single-Family Home

There are two lots in this area currently zoned Duplex – District “R-2”. One of these lots is located within the 200-foot notification boundary, and the other is just outside of it. However, both lots are developed and used as single-family residences.

Public Notification

Written notices were mailed to 17 surrounding property owners within 200 feet of the subject property. There have been two responses received in opposition to the request and zero responses in favor.

P&Z Report

Planning and Zoning met on Monday, January 5th and recommended approval of the proposed ordinance as presented.

Recommendation

Open the public hearing.
Discuss and consider Ordinance 2026-02.

Exhibit A – Location and Current Zoning

105 E KERR STREET



Exhibit A – Location North of Hwy 29 and East of Hwy 281

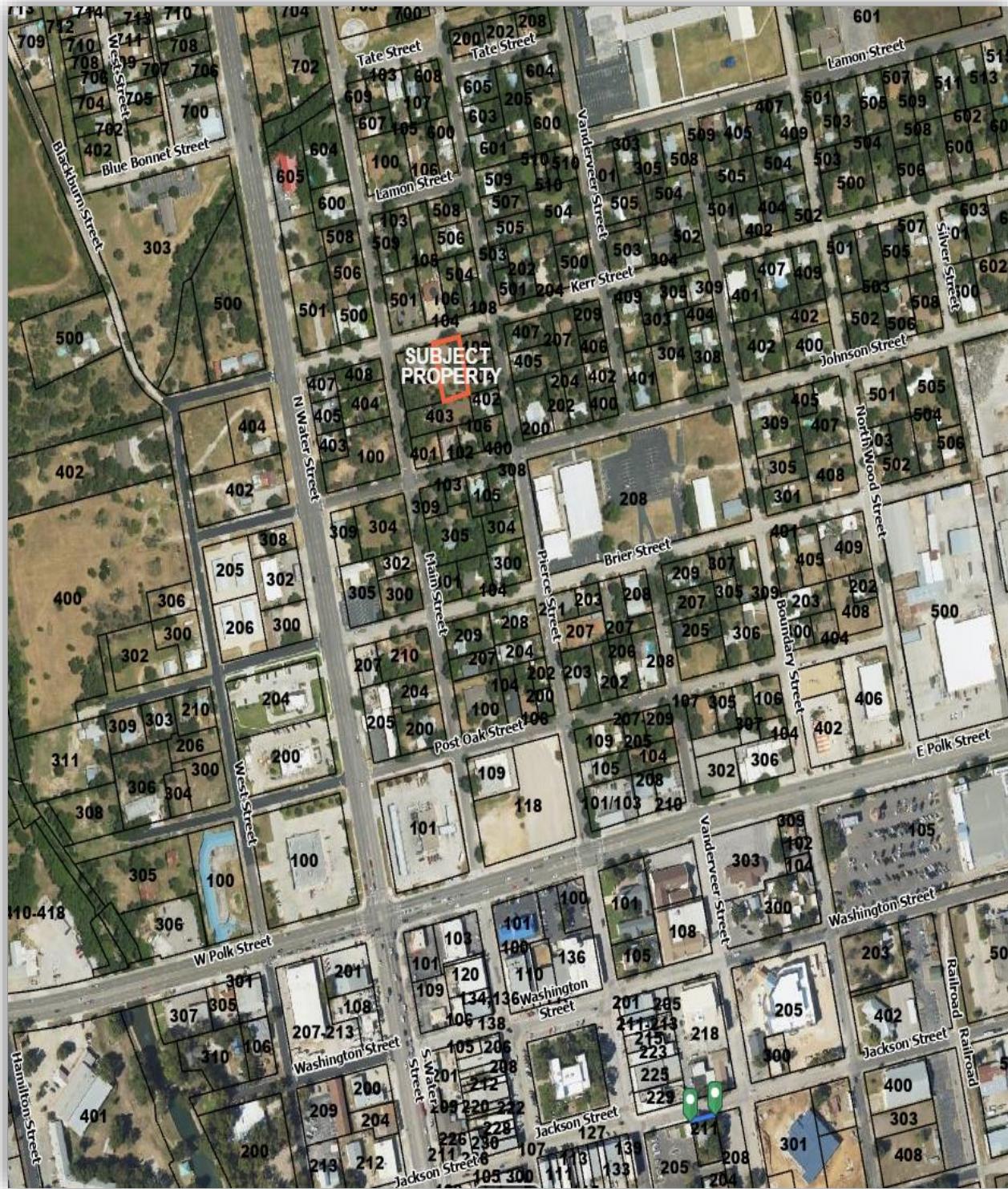


Exhibit B – Applicant's Request

LETTER OF INTENTION

We believe the P&Z and City Council should approve a rezone of the fore mentioned property from R1 to R2 for the highest and best use of the current vacant and newly platted lot.

The request and consideration for the zoning change will bring further investment into the City of Burnet as well as more tax base and income to be used in Burnet County.

ORDINANCE NO. 2026-02

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AMENDING ORDINANCE NO. 2021-01 AND THE OFFICIAL ZONING MAP OF THE CITY BY REZONING PROPERTY KNOWN AS 105 E KERR STREET FROM ITS PRESENT DESIGNATION OF SINGLE-FAMILY RESIDENTIAL – DISTRICT “R-1” TO A DESIGNATION OF DUPLEX – DISTRICT “R-2”; PROVIDING CUMULATIVE, REPEALER, AND SEVERABILITY CLAUSES; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council, by the passage and approval of Ordinance No. 2021-01, affixed the zoning classifications for each and every property located within the City in accordance with the Official Zoning Map as approved with said ordinance; and

WHEREAS, the purpose of this Ordinance is to amend the Official Zoning Map by amending the zoning classification of the Real Property (“Property”) described herein; and

WHEREAS, the Planning and Zoning Commission, after conducting a public hearing on the matter, deliberated the merits of the proposed amendment of zoning classification and made a report and recommendation to City Council; and

WHEREAS, in passing and approving this ordinance it is legislatively found the Planning and Zoning Commission and City Council complied with all notice, hearing, and meetings requirements set forth in Texas Local Government Code Chapter 211; Texas Government Code Chapter 551, the City Charter; and Chapter 118, of the Code of Ordinances; and

WHEREAS, City Council, after considering the testimony and comments of the public, reports and recommendations of City Staff and the Planning and Zoning Commission, and the deliberation of its members, by passage and approval of this Ordinance hereby determines the action taken herein is meritorious and beneficial to the public health, safety, and welfare.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, THAT:

Section One. Findings. The foregoing recitals are hereby found to be true and correct and are hereby adopted and made a part hereof for all purposes as findings of fact.

Section Two. Property. The Property that is the subject to this Zoning District Reclassification is: **105 E KERR ST** (LEGAL DESCRIPTION: BEING 0.254 ACRES OF LAND, MORE OR LESS, OUT OF THE PETER KERR PORTION, ABS. NO S7150, LOT 4B, BLOCK 32), as shown on **Exhibit “A”** hereto.

Section Three. Zoning District Reclassification. **DUPLEX – DISTRICT “R-2”** Zoning District Classification is hereby assigned to the Property described in Section Two.

Section Four. Zoning Map Revision. The City Secretary is hereby authorized and directed to revise the Official Zoning Map to reflect the change in Zoning District Classification approved by this Ordinance.

Section Five. Repealer. Other ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent of such conflict.

Section Six. Severability. This Ordinance is severable as provided in City Code Section 1-7 as same may be amended, recodified or otherwise revised.

Section Seven. Effective Date. This ordinance is effective upon final passage and approval.

PASSED AND APPROVED on this the 13th day of January 2026.

CITY OF BURNET, TEXAS

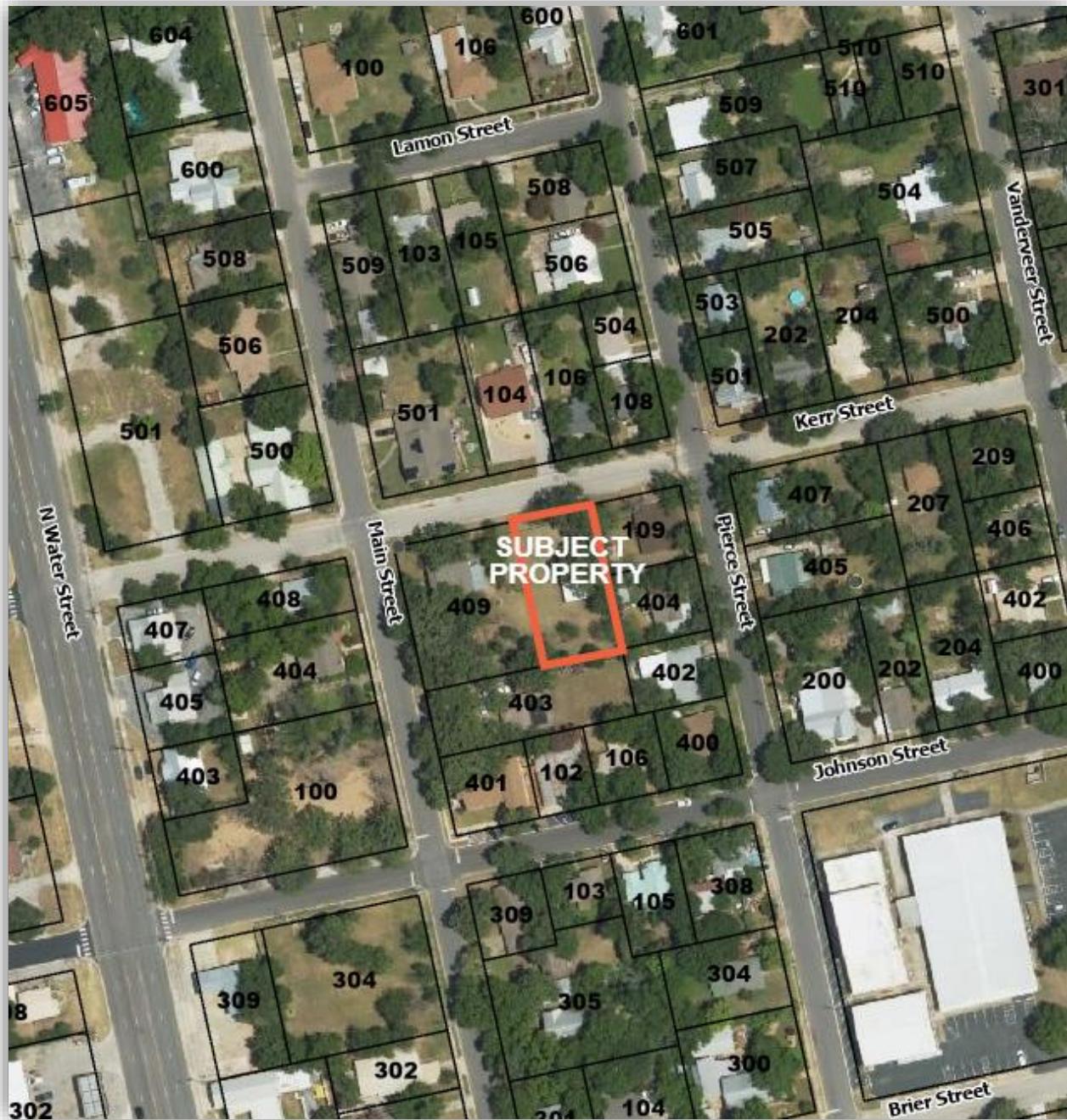
Gary Wideman, Mayor

ATTEST:

Maria Gonzales, City Secretary

Exhibit “A”

Location Map 105 E KERR STREET



Letter of Opposition

From: [Patrick Caballero](#)
To: [Development Services Dept.](#)
Subject: objection - rezoning request 105 E Kerr
Date: Monday, December 29, 2025 1:20:30 PM

You don't often get email from caballero.patrick@gmail.com. [Learn why this is important](#)

Caution: External Email

Be advised that Patrick and Tina Caballero object to the rezoning of the property located at 105 E Kerr Street Burnet, TX from "R-1" to "R-2." We own and reside at 104 E Kerr St, Burnet, TX 78611.

Also please verify the owner and applicant of the property. Are they the same individual or business? Also, has an application for a building permit been submitted?

Patrick Caballero
979 525-1210
caballero.patrick@gmail.com

Letter of Opposition

From: W Halliday
To: Development Services Dept.
Subject: Response to the Rezoning request for 105 E. Kerr St
Date: Sunday, January 4, 2026 8:45:31 PM

You don't often get email from wshall16@gmail.com. [Learn why this is important](#)

Caution: External Email

To Whom It May Concern:

As a resident of Burnet and owner of 106 E. Kerr Street., I am writing to oppose the rezoning of 105 E. Kerr Street. My family have been residents of Burnet for three generations, starting when my grandparents first built a home here in 1960. I grew up visiting my grandparents and spending summers with them, and fell in love with this small, country town. I eventually made Burnet my permanent home and not much had changed other than the number of residents. It still had that old town, close knit feel of a small town.

I purchased 106 E. Kerr St. because it was in a quaint, quiet neighborhood with small, older homes that represent the history of Burnet. I intend to retire and make 106 E. Kerr St. my final, permanent home. I love the street because many of the neighbors are Burnet natives and appreciate the old town feel. Also, Kerr Street is lined with simple but beautiful homes surrounded by old pecan, oak and many other types of old trees. To remove this historic look by adding a duplex would completely change the feel and look of our street and neighborhood. The modern look would be an eyesore and take away from the vast unique, but older architecture of the homes on our street.

In addition, duplexes bring in multiple residents, therefore increasing the number of vehicles parked on our street. The streets are narrow and additional vehicles would result in more difficulty backing out of my driveway. It would also increase traffic congestion during peak hours. Multi-family structures also typically bring increased noise, dramatically changing a once quiet neighborhood.

Furthermore, multi-family structures in the middle of old, owner occupied homes reduces not only the aesthetics of the neighborhood, but also reduces our property value. Nobody wants to see a modern, out of place structure amongst old homes rich with history.

I have been saddened to see any old home in Burnet torn down to make way for a more modern, multi-family structure such as duplex. Burnet is rich with history and to see the old homes torn down and replaced with unsightly duplexes is disheartening. I do not want to see it happen on our street and fear if it does, it will not only take away from the beautiful and serene look of our neighborhood, but it will also pave the way for future multi-family development.

I am asking that you please maintain the unique historic appeal of Burnet and deny the rezoning of 105 E. Kerr Street. To not do so would negatively impact the quality of life for all those that call Kerr Street home.

Thank you,
Wendy Halliday
832-621-8019

From: [Patrick Caballero](#)
To: [Development Services Dept.](#)
Subject: UPDATE objection - rezoning request 105 E Kerr
Date: Wednesday, January 7, 2026 10:15:36 AM
Attachments: [image001.png](#)
[image001.png](#)

You don't often get email from caballero.patrick@gmail.com. [Learn why this is important](#)

Caution: External Email

Please advise on how to proceed with communicating my concerns prior to the City Council meeting.

I want the City Council to consider the following:

The purpose of a comprehensive zoning plan is to bring stability and predictably to land use patterns to a community. I see that your department is taking proactive steps to bring other areas in town into a more cohesive state by changing zoning to match existing land usage. Spot rezoning in my neighborhood does not accomplish this goal.

The City of Burnet has recently announced grants for the development of multi-faimly units in an area of town already zoned for this use. The City's Zoning Board does not to make zoning decisions based on economics of a single residential lot.

The construction of a two story structure consisting of two living units each with 3 bedrooms represents high density development not usually consistent with what most people associate with a duplex.

There are no other duplexes of this nature nearby. The existing neighborhood is all single family units.

Thank you for your assistance.

Patrick Caballero
979 525-1210
caballero.patrick@gmail.com

On Mon, Dec 29, 2025, 4:39 PM Patrick Caballero <caballero.patrick@gmail.com> wrote:
Thank you for your response. I intend to be at the P&Z meeting on January 5, 2026.

Patrick Caballero
979 525-1210
caballero.patrick@gmail.com

On Mon, Dec 29, 2025, 3:31 PM Development Services Dept.
<developmentservices@cityofburnet.com> wrote:

Thank you for providing your comments regarding the request to rezone the property located at [105 E Kerr Street](#).

The applicant for the request is the new property owner. The applicant has not submitted any building permits for this location.

Thank you,



Development Services

301 East Jackson • PO Box 1369

Burnet, Texas 78611

Website: www.cityofburnet.com

From: Patrick Caballero <caballero.patrick@gmail.com>

Sent: Monday, December 29, 2025 1:20 PM

To: Development Services Dept. <developmentservices@cityofburnet.com>

Subject: objection - rezoning request 105 E Kerr

You don't often get email from caballero.patrick@gmail.com. [Learn why this is important](#)

Caution: External Email

Be advised that Patrick and Tina Caballero object to the rezoning of the property located at [105 E Kerr Street Burnet, TX](#) from "R-1" to "R-2." We own and reside at [104 E Kerr St, Burnet, TX 78611](#).

Also please verify the owner and applicant of the property. Are they the same individual or business? Also, has an application for a building permit been submitted?

Patrick Caballero
979 525-1210
caballero.patrick@gmail.com

DISCLAIMER: "This communication, and any attachments, may contain information that will

subject this message to disclosure under public information statutes. In the alternative, this message may contain information that is confidential and privileged. Unless you are the addressee (or authorized to receive for the addressee), you may not use, copy or disclose to anyone the message or any information contained in the message. If you have received this message in error, please advise the sender by reply e-mail and delete the message."

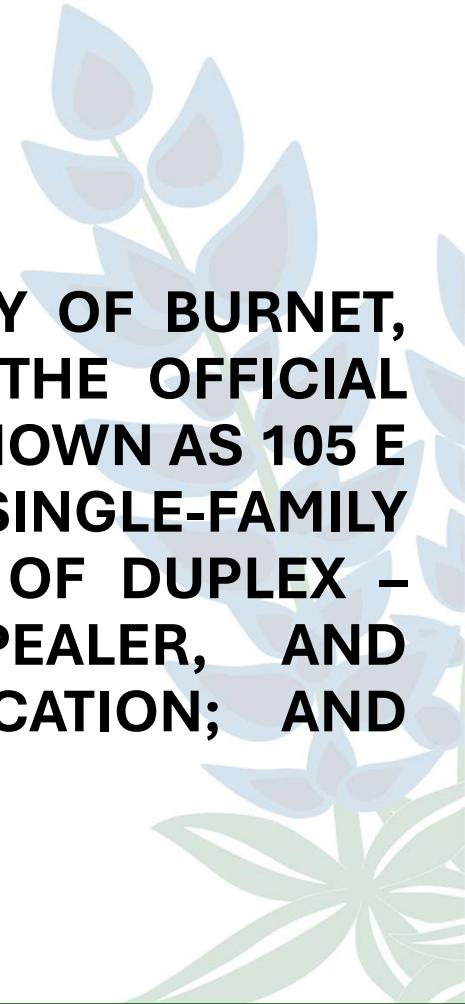
CITY OF BURNET

City Council Regular Meeting

January 13, 2026

Discuss and consider action: Ordinance No. 2026-02: L. Kimbler

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AMENDING ORDINANCE NO. 2021-01 AND THE OFFICIAL ZONING MAP OF THE CITY BY REZONING PROPERTY KNOWN AS 105 E KERR STREET FROM ITS PRESENT DESIGNATION OF SINGLE-FAMILY RESIDENTIAL – DISTRICT “R-1” TO A DESIGNATION OF DUPLEX – DISTRICT “R-2”; PROVIDING CUMULATIVE, REPEALER, AND SEVERABILITY CLAUSES; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE



Bluebonnet Capital of Texas



CITY OF BURNET BACKGROUND & INFORMATION:

Current Zoning Single-Family Residential – District “R-1”

Proposed Zoning Duplex – District “R-2”

- Allows two-, three-, and four-units
- Minimum living area 900 sf per unit
- Lot size 4500 sf. & 75 feet wide
 - Lot is 11,064 sf. & 80 feet wide
- Served by all City utilities



Bluebonnet Capital of Texas



CITY OF BURNET BACKGROUND & INFORMATION:

Properties adjacent to the subject property are zoned as follows:

	North	South	East	West
Zoning	“R-1”	“R-1”	“R-1”	“R-1”
FLUM	Residential	Residential	Residential	Residential
Land Use	Single-family home	Single-family home	Single-family home	Single-family home

Two lots currently zoned Duplex – District “R-2”.

- One located within 200-feet, the other is just outside of the 200-feet.
- Both are developed and used as single-family residences.



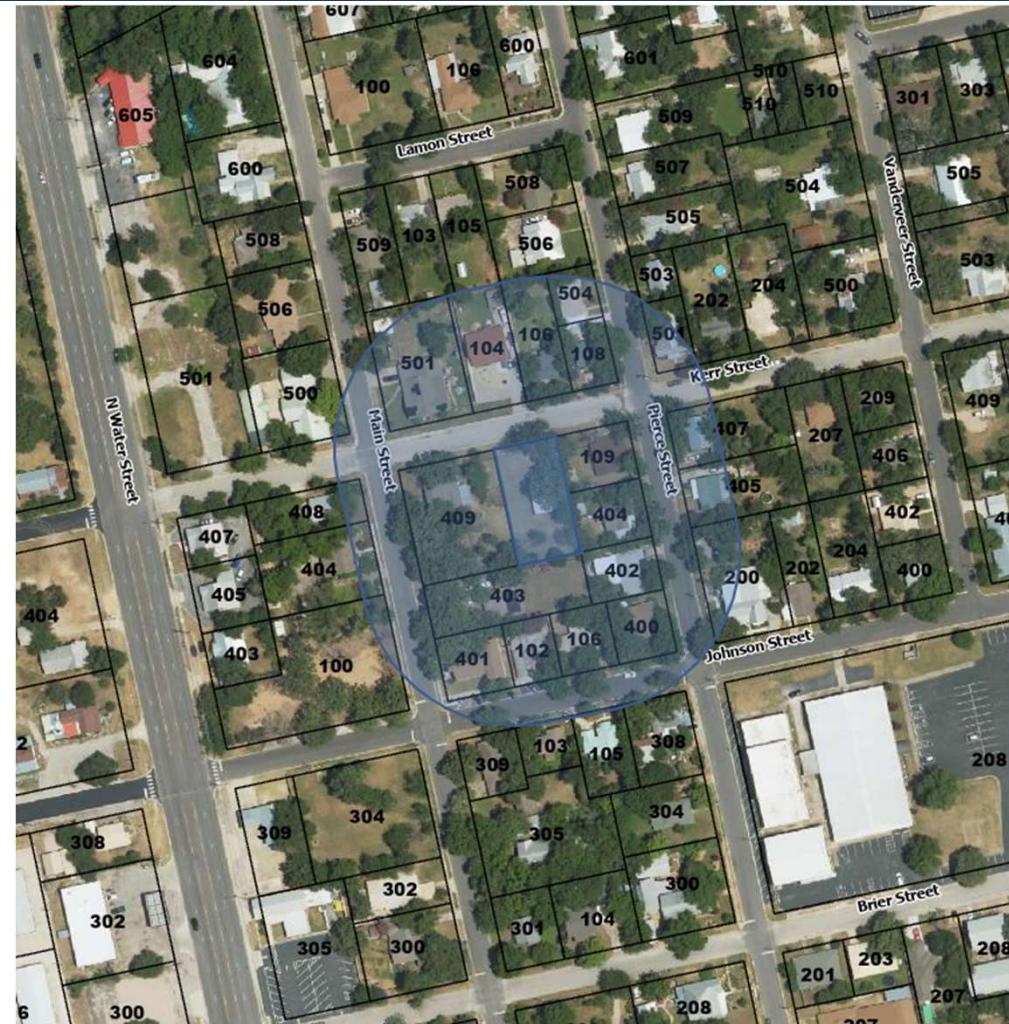
Bluebonnet Capital of Texas

CITY OF BURNET



Public Notification:

Notices were mailed to 24 surrounding property owners. Two responses in opposition were received and no responses in favor.



Bluebonnet Capital of Texas



CITY OF BURNET

Planning and Zoning met on Monday, January 5th, and did recommend approval of Ordinance 2026-02 as presented.

Public Hearing

- **Public Hearing**
 - Limit 3 minutes per speaker
- **Discussion**
 - Discuss and consider proposed Ordinance 2026-02



Bluebonnet Capital of Texas

City of Burnet City Council



Item Brief

Meeting Date

January 13, 2026

Agenda Item

Discuss and consider action: Resolution No. R2026-01: M. Gonzales

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, ORDERING A GENERAL ELECTION TO BE HELD ON MAY 2, 2026, TO ELECT THREE (3) CITY COUNCIL MEMBERS FOR FULL TWO-YEAR TERMS AND ONE (1) CITY COUNCIL MEMBER TO FILL AN UNEXPIRED TERM; ESTABLISHING THE ELECTION PROCEDURE; AND PROVIDING FOR RELATED MATTERS

Information

A General Election will be held on May 2, 2026, for the purpose of electing:

- Three (3) City Council Members, At-Large, each to serve a full two-year term; and
- One (1) City Council Member, At-Large, to serve the remainder of an unexpired term ending by election on May 1, 2027.

The election will be conducted in accordance with the Texas Election Code and applicable laws of the State of Texas.

Council Members Tommy Gaut and Cindia Talamantez are completing their first terms of office and are eligible for re-election. Council Member Philip Thurman is completing his third and final term. Each of these Council positions carries a two-year term, with terms set to expire in May 2028.

In addition, the resignation of Council Member Tres Clinton has resulted in a vacancy on the City Council. This position shall be filled for the remainder of the unexpired term ending by election on May 1, 2027.

The offices of City Council Member for a full two-year term and City Council Member to fill the remainder of an unexpired term are separate and distinct offices under the Texas Election Code. A person may file an application for only one (1) City Council position in this election and may not file for both a full two-year term and the unexpired term.

Fiscal Impact

The total estimated election expenses are not expected to exceed \$2,000.00.

Recommendation

Staff recommends approval of Resolution No. R2026-01 as presented.

RESOLUTION R2026-01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, ORDERING A GENERAL ELECTION TO BE HELD ON MAY 2, 2026, TO ELECT THREE (3) CITY COUNCIL MEMBERS FOR FULL TWO-YEAR TERMS AND ONE (1) CITY COUNCIL MEMBER TO FILL AN UNEXPIRED TERM; ESTABLISHING THE ELECTION PROCEDURE; AND PROVIDING FOR RELATED MATTERS

WHEREAS, on May 2, 2026 there shall be elected the following officials for this City: three (3) City Council Members for full two-year terms and one (1) City Council Member to fill the remainder of an unexpired term ending by election on May 1, 2027; and

WHEREAS, the Texas Election Code is applicable to said election and this resolution establishes procedures consistent with the Code and designates the voting place for the election; and

WHEREAS, the City of Burnet, Texas (hereinafter the "City") has made provision to contract with Burnet County to conduct the City's general election, pursuant to *Chapter 31, Tex. Elec. Code, and Chapter 791, Tex. Gov't Code* (the "Election Agreement" or "contract"), jointly with Burnet Independent School District and any other political subdivisions that hold elections on the same day in all or part of the same territory of the City, as authorized in *Chapter 271, Tex. Elec. Code*;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS

SECTION 1. General Election. The General Election of the City shall be held on Saturday, May 2, 2026, for the purpose of electing:

- Three (3) City Council Members, At-Large, each to serve a full two-year term; and
- One (1) City Council Member, At-Large, to serve the remainder of an unexpired term ending by election on May 1, 2027.

Candidates at the election for the above offices shall file their application to become candidates with the City Secretary of the City of Burnet, at City Hall, 301 East Jackson, Burnet, Texas 78611, between 8:00 a.m. on January 14, 2026 and 5:00 p.m. on February 13, 2026. All applications for candidacy shall be on a form as prescribed by the *Tex. Elec. Code*. The order in which the names of the candidates for each office are to be printed on the ballot shall be determined by a drawing conducted by the City Secretary.

The offices of City Council Member for a full two-year term and City Council Member to fill the remainder of an unexpired term are separate and distinct offices under the Texas Election Code. A person may file an application for only one (1) City Council position in this election and may not file for both a full two-year term and the unexpired term.

SECTION 2. Notice of the election shall be given and the election shall be held in compliance with the provisions of the *Tex. Elec. Code* in all respects. The ballots for the election shall comply with the *Tex. Elec. Code* and be in the form provided by the City to the Burnet County Clerk for use on the voting devices and ballots used by Burnet County.

SECTION 3. The Burnet County Clerk and his/her employees and appointees, and the election judges, alternate judges and clerks properly appointed for the election, shall hold and conduct the election in the manner provided by contract with the City and the law governing the holding of general elections by home rule cities of the State of Texas; and the official ballots, together with such other election materials as are required by the *Tex. Elec. Code*, shall be prepared in both the English and Spanish languages and shall contain such provisions, markings and language as is required by law.

SECTION 4. Early voting, both by personal appearance and by mail, will be conducted by the Burnet County Clerk, who is designated and appointed as the Early Voting Clerk, in accordance with the *Texas Election Code*. Early voting by personal appearance shall be conducted at the times, places, and locations authorized by state law and the Burnet County Clerk. Early voting shall commence on Tuesday, April 20, 2026 and continue through Tuesday, April 28, 2026. Early voting shall also be held at any time and location authorized by the Burnet County Clerk.

SECTION 5. The polling place for each such election precinct shall be the polling place established by Burnet County for such election precincts in Burnet County and voting by residents of the City. The polls shall remain open on the day of the election from 7:00 a.m. to 7:00 p.m. The returns for precincts in Burnet County will be provided by precinct and the Burnet County Clerk shall tabulate and provide the election returns for the election.

SECTION 6. The City Secretary, or designee, is instructed to aid the Burnet County Clerk in the acquisition and furnishing of all election supplies and materials necessary to conduct the election as provided by the Election Agreement. The City Secretary is further authorized to give or cause to be given notices required for the election, and to take such other and further action as is required to conduct the election in compliance with the *Tex. Elec. Code* and *City Charter*; provided that, pursuant to the Election Agreement between Burnet County and the City, the Burnet County Clerk shall have the duty and be responsible for organizing and conducting the election in compliance with the *Tex. Elec. Code*; and for providing all services specified to be provided in the Election Agreement. The Burnet County Clerk shall give the notices required by the *Tex. Elec. Code* to be given for the election not required to be given by the City under the Election Agreement.

SECTION 7. The presiding judges, alternate presiding judges and clerks for the election shall be selected and appointed by Burnet County and its appointees in compliance with the requirements of state law, and such judges and clerks so selected by Burnet County and its appointees are hereby designated and appointed by the city council as the election officers, judges and clerks, respectively, for the holding of said general election. The presiding judges, alternate presiding judges and clerks shall perform the functions and duties of their respective positions that are provided by state law. The city council will further confirm and appoint the election judges and alternate election judges that are appointed by Burnet County for the election.

SECTION 8. Notice of the election shall be given by posting a notice containing a substantial copy of this resolution on the bulletin board used for posting notice of meetings of the governing body at the City Hall and at the aforesaid election day polling places not later than the twenty-first (21st) day before the election, and by publishing said Notice of Election at least one time, not earlier than thirty (30) days no later than ten (10) days prior to said election, in a newspaper of general circulation in the City. The notice that is posted, and the notice that is published in a newspaper of general circulation within the city, will be written in both English and Spanish.

SECTION 9. The election shall be held and conducted by the Burnet County Clerk in compliance with state law and the Election Agreement. This resolution shall be in force and effect from and after its passage on the date shown below.

SECTION 10. It is hereby officially found and determined that this meeting was open to the public, and public notice of the time, place and purpose of said meeting was given, all as required by the Open Meetings Act, *Chapter 551, Texas Government Code*.

PASSED, APPROVED, AND ADOPTED this 13th day of January 2026.

CITY OF BURNET, TEXAS

Gary Wideman, Mayor

ATTEST:

Maria Gonzales, City Secretary

ORDER OF ELECTION FOR MUNICIPALITIES

An election is hereby ordered to be held on **May 2, 2026** for the purpose of:

A General Election to elect: Three (3) City Council Members, for full two-year terms; and One (1) City Council Member to fill the remainder of an unexpired term ending by election on May 1, 2027.

Each City Council position on the ballot constitutes a separate office. A candidate may file for only one (1) City Council position in this election and may not file for both a full two-year term and the unexpired term.

Early voting by personal appearance will be conducted each weekday at:

AgriLife Auditorium, located at 607 N. Vandever Street, #100, Burnet, Texas and the Marble Falls Courthouse S. Annex, located at 810 Steve Pkwy., Marble Falls, TX 78654.

April 20, 2026	8am-5pm
April 21, 2026	8am-5pm
April 22, 2026	8am-5pm
April 23, 2026	7am-7pm
April 24, 2026	8am-5pm
April 27, 2026	7am-7pm
April 28, 2026	8am-5pm

Applications for ballot by mail shall be mailed to:

**Mike Evans
Elections Administrator, Burnet County
220 South Pierce Street
Burnet, TX 78611**

Applications for ballots by mail and federal Post Card Applications must be received no later than the close of business on: April 20, 2026.

Issued this the 13th day of January 2026.

Gary Wideman, Mayor

Cindia Talamantez, Council Member

Tommy Gaut, Council Member

Philip Thurman, Council Member

Ricky Langley, Council Member

Joyce Laudenschlager, Council Member

Instruction Note: A copy of this election order must be delivered to the County Clerk/Elections Administrator and Voter Registrar not later than 60 days before election day.

RESOLUCIÓN R2026-01

UNA RESOLUCIÓN DEL AYUNTAMIENTO DE LA CIUDAD DE BURNET, TEXAS, QUE ORDENA LA CELEBRACIÓN DE ELECCIONES GENERALES EL 2 DE MAYO DE 2026 PARA ELEGIR A TRES (3) MIEMBROS DEL CONSEJO MUNICIPAL PARA MANDATOS COMPLETOS DE DOS AÑOS Y A UN (1) CONCEJAL PARA CUBRIR UN MANDATO NO EXPIRADO; ESTABLECER EL PROCEDIMIENTO ELECTORAL; Y PARA ASUNTOS RELACIONADOS.

CONSIDERANDO QUE, el 2 de mayo de 2026 serán elegidos los siguientes cargos para esta ciudad: tres (3) miembros del Ayuntamiento para mandatos completos de dos años y uno (1) miembro del Ayuntamiento para cubrir el resto de un mandato no expirado que finalice mediante elección el 1 de mayo de 2027; y

CONSIDERANDO QUE, el Código Electoral de Texas es aplicable a dicha elección y esta resolución establece procedimientos consistentes con el Código y designa el lugar de votación para la elección; y

CONSIDERANDO QUE, la Ciudad de Burnet, Texas (en adelante, la "Ciudad") ha establecido disposiciones para contratar con el Condado de Burnet la celebración de las elecciones generales de la Ciudad, conforme al *Capítulo 31 del Código Electoral de Texas* y al *Capítulo 791 del Código Gubernamental* de Texas (el "Acuerdo Electoral" o "contrato"), conjuntamente con el Distrito Escolar Independiente de Burnet y cualquier otra subdivisión política que celebre elecciones el mismo día en todo o parte del mismo territorio de la Ciudad, según lo autorizado en el *Capítulo 271 del Código Electoral de Texas*;

POR TANTO, QUE SE RESUELVA Y ORDENE EL AYUNTAMIENTO DE LA CIUDAD DE BURNET, TEXAS

SECCIÓN 1. Elecciones generales. Las Elecciones Generales de la Ciudad se celebrarán el sábado 2 de mayo de 2026, con el propósito de elegir:

- Tres (3) miembros del Ayuntamiento, en general, cada uno para un mandato completo de dos años; y
- Un (1) Miembro del Ayuntamiento, en general, para cumplir el resto de un mandato no expirado que finalice por elección parcial el 1 de mayo de 2027.

Los candidatos a las elecciones para los cargos mencionados deberán presentar su solicitud para convertirse en candidatos ante el Secretario Municipal de la Ciudad de Burnet, en la oficina principal de la Ciudad de Burnet localizada en la dirección 301 East Jackson, Burnet, Texas 78611, entre las 8:00 a.m. del 14 de enero de 2026 y las 5:00 p.m. del 13 de febrero de 2026. Todas las solicitudes de candidatura deberán realizarse en un formulario según lo prescrito por el *Código Electoral de Texas*. El orden en que se imprimirán los nombres de los candidatos para cada cargo en la boleta electoral se determinará mediante un sorteo realizado por la Secretaría de la Ciudad.

Los cargos de Concejal Municipal por un mandato completo de dos años y de Concejal Municipal para cubrir el resto de un mandato no expirado son cargos separados y distintos según el Código Electoral de Texas. Una persona puede presentar una solicitud para un (1) puesto en el Ayuntamiento en esta elección y no puede presentarse tanto para un mandato completo de dos años como para el mandato no expirado.

SECCIÓN 2. Se notificará la elección y la elección se celebrará en cumplimiento de las disposiciones del *Código Electoral de Texas* en todos los aspectos. Las boletas para la elección deberán cumplir con el *Código Electoral de Texas* y estar en el formulario proporcionado por la ciudad al Secretario del Condado de Burnet para su uso en los dispositivos de votación y boletas utilizadas por el condado de Burnet.

SECCIÓN 3. El Secretario del Condado de Burnet y sus empleados y designados, así como los jueces electorales, jueces suplentes y secretarios debidamente designados para la elección, celebrarán y conducirán la elección de la manera prevista por contrato con la Ciudad y la ley que regula la celebración de elecciones generales por las ciudades de autonomía del Estado de Texas; y las boletas oficiales, junto con cualquier otro material electoral que requiera el *Código Electoral de Texas*, deberá prepararse en ambos idiomas inglés y español e incluir las disposiciones, marcas y lengua que exija la ley.

SECCIÓN 4. La votación anticipada, tanto por comparecencia personal como por correo, será realizada por el Secretario del Condado de Burnet, quien es designado y designado como Secretario de Votación Anticipada, de acuerdo con el *Código Electoral de Texas*. La votación anticipada por comparecencia personal se realizará en los horarios, lugares y lugares autorizados por la ley estatal y por el Secretario del Condado de Burnet. La votación anticipada comenzará el martes 20 de abril de 2026 y continuará hasta el martes 28 de abril de 2026. La votación anticipada también se llevará a cabo en cualquier momento y lugar autorizados por el Secretario del Condado de Burnet.

SECCIÓN 5. El colegio electoral de cada distrito electoral será el establecido por Burnet para dichos distritos electorales y para el voto de los residentes de la ciudad. Las oficinas electorales permanecerán abiertas el día de las elecciones de 7:00 a.m. a 7:00 p.m. Los resultados de los distritos electorales serán proporcionados por el distrito y el Secretario del Condado de Burnet deberá tabular y proporcionar los resultados electorales correspondientes a la elección.

SECCIÓN 6. El Secretario de la Ciudad, o su designado, está instruido para ayudar al Secretario del Condado de Burnet en la adquisición y entrega de todos los suministros y materiales electorales necesarios para llevar a cabo la elección según lo previsto en el Acuerdo Electoral. El Secretario de la Ciudad está además autorizado a dar o hacer que se le den los avisos necesarios para la elección, y a tomar las acciones adicionales que sean necesarias para llevar a cabo la elección en cumplimiento del *Código Electoral de Texas* y la *Carta de la Ciudad*; siempre que, de conformidad con el Acuerdo Electoral entre el Condado de Burnet y la Ciudad, el Secretario del Condado de Burnet tendrá el deber y será responsable de organizar y llevar a cabo la elección en cumplimiento del *Código Electoral de Texas*; y de prestar todos los servicios especificados en el Acuerdo Electoral. El Secretario del Condado de Burnet dará los avisos que exige el *Código Electoral de Texas* para la elección que no sea requerida por la Ciudad según el Acuerdo Electoral.

SECCIÓN 7. Los jueces presidentes, jueces suplentes y secretarios para la elección serán seleccionados y designados por el condado de Burnet y sus designados en cumplimiento de los requisitos de la ley estatal, y los jueces y secretarios seleccionados por el condado de Burnet y sus designados serán designados y designados por el ayuntamiento como funcionarios electorales, jueces y secretarios, respectivamente, para la celebración de dichas elecciones generales. Los jueces presidentes, jueces suplentes y secretarios ejercerán las funciones y deberes de sus respectivos cargos que establezca la ley estatal. El ayuntamiento confirmará y nombrará además a los jueces electorales y jueces electorales suplentes que sean designados por el condado de Burnet para la elección.

SECCIÓN 8. El aviso de la elección deberá darse colocando un aviso que contenga una copia sustancial de esta resolución en el tablón de anuncios utilizado para publicar avisos de reuniones del órgano de gobierno en el Ayuntamiento y en los colegios electorales mencionados no más tardar del 21 día anterior a la elección, y publicando dicho Aviso de Elección al menos una vez, no antes de treinta (30) días, a más tardar diez (10) días antes de dichas elecciones, en un periódico de circulación general en la ciudad. El aviso que se publique, y el aviso que se publique en un periódico de circulación general dentro de la ciudad, estará redactado tanto en inglés como en español.

SECCIÓN 9. La elección se llevará a cabo por el Secretario del Condado de Burnet en cumplimiento de la ley estatal y del Acuerdo Electoral. Esta resolución entrará en vigor y tendrá efecto a partir de su proclamación en la fecha indicada a continuación.

SECCIÓN 10. Se determina oficialmente que esta reunión fue abierta al público, y se dio un aviso público del momento, lugar y propósito de dicha reunión, todo ello según lo exigido por la Ley de Reuniones Abiertas, *Capítulo 551 del Código de Gobierno de Texas*.

PASADO, APROBADO Y ADOPTADO este 13 de enero de 2026.

CIUDAD DE BURNET, TEXAS

Gary Wideman, alcalde

CONFIRMA:

María Gonzales, Secretaria de la Ciudad

ORDEN DE ELECCIÓN PARA MUNICIPIOS

Se ordena por la presente la celebración de elecciones el **2 de mayo de 2026** con el fin de:

Elección General para elegir: tres (3) miembros del Ayuntamiento, para mandatos completos de dos años; y un (1) miembro del Ayuntamiento para cubrir el resto de un mandato no expirado que termine por elección parcial el 1 de mayo de 2027.

Cada puesto en el Ayuntamiento en la boleta constituye una oficina separada. Un candidato solo puede presentarse para un (1) puesto en el Ayuntamiento en esta elección y no puede presentarse tanto para un mandato completo de dos años como para el mandato no expirado.

La votación anticipada por comparecencia personal se realizará cada día laborable en: AgriLife Auditorium, localizado en la dirección 607 N. Vandever Street, #100, Burnet, Texas, y el anexo S. del Palacio de Justicia de Marble Falls, localizado en la dirección 810 Steve Pkwy., Marble Falls, TX 78654.

20 de abril de 2026	8am-5pm
21 de abril de 2026	8am-5pm
22 de abril de 2026	8am-5pm
23 de abril de 2026	7:00-7:00
24 de abril de 2026	8am-5pm
27 de abril de 2026	7:00-7:00
28 de abril de 2026	8am-5pm

Las solicitudes de votación por correo deberán enviarse a:

Mike Evans
Administrador Electoral del Condado de Burnet
220 South Pierce Street
Burnet, TX 78611

*Las solicitudes de boletas por correo y las solicitudes federales de postales deben recibirse a más tardar al cierre de la jornada el **20 de abril de 2026**.*

Emitido este documento el 13 de enero de 2026.

Gary Wideman, alcalde

Cindia Talamantez, miembro del consejo

Tommy Gaut, miembro del consejo

Philip Thurman, miembro del consejo

Ricky Langley, miembro del consejo
consejo

Joyce Laudenschlager, miembro del

City of Burnet City Council

Item Brief



Meeting Date

January 13, 2026

Agenda Item

Discuss and consider action: Resolution No. R2026-03: E. Belaj

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, SELECTING A SURVEY AND ENVIRONMENTAL SERVICES FIRM IN RESPONSE TO RFQ 2025-004 FOR SURVEY & ENVIRONMENTAL SERVICES AND AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE ALL NECESSARY AGREEMENTS

Information

Under Local Government Code (LGC) 2254, the State of Texas requires local governments to select professional services—such as surveying, engineering, and architecture—based on qualifications first, followed by price negotiations.

The City currently needs surveying and environmental services to assist with the NRCS buyout program for flooded properties, including commercial, residential properties, and vacant properties. This procurement also provides an opportunity to engage surveying and environmental services for future projects.

A Request for Qualifications (RFQ) was issued in December, and several statements of qualifications (SOQs) were received before the December 29, 2025, 11:00 AM deadline. Staff have reviewed the submissions and recommend the attached ranking. Several of the firms either submitted qualifications for Environmental services only or surveying services only, or general qualifications using sub-consultants for either specialty. Two of the firms failed to provide a hard copy as requested by the RFQ and were not considered.

The seven SOQs were ranked and are presented herein. Among these, Quattro Consultants demonstrated the strongest qualifications, extensive history with the City, and best fit to support the City's needs based on the basis of demonstrated competence and experience.

This agenda item authorizes the selection of the recommended firm and empowers the City Manager to execute a professional services contract. If the contract exceeds the legal limit or an amount not budgeted or approved by Council, it will be brought before the City Council for approval.

Fiscal Impact

All expenses related to the design are expected to be covered by the individual project budget allocation.

Recommendation

Staff recommend approval of Resolution No. 2026-03 as presented.

RESOLUTION NO. 2026-03

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, SELECTING A SURVEY AND ENVIRONMENTAL SERVICES FIRM IN RESPONSE TO RFQ 2025-004 FOR SURVEY & ENVIRONMENTAL SERVICES AND AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE ALL NECESSARY AGREEMENTS

WHEREAS, the City issued a Request for Qualifications and received nine Statements of Qualifications by the December 29, 2025, deadline for Surveying and Environmental Services; and

WHEREAS, two of the nine Statements of Qualifications were submitted electronically rather than in physical hard-copy format as required by the RFQ and, therefore, were deemed non-responsive and were not evaluated; and

WHEREAS, City staff evaluated and ranked the remaining seven responsive Statements of Qualifications in accordance with the criteria set forth in the RFQ; and

WHEREAS, the City Council desires to accept the City staff recommendation ranking of the statements of qualifications and selection of a surveying and environmental firm services to assist the City on other forthcoming projects; and

WHEREAS, the City staff ranked the submittals and determined that Quattro Consultants demonstrated the strongest qualifications and best fit to support the City's needs based on demonstrated competence and experience; and

WHEREAS, after considering City staff's recommendation, public testimony presented at the public meeting where this resolution was read for the Surveying and Environmental Services for the City of Burnet, the City Council deems the Quattro Consultants Statement of Qualifications to be the most qualified on basis of demonstrated competence and experience and beneficial to the City on impending and other forthcoming projects.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, THAT:

Section One. Findings. The recitals set out above are hereby approved and incorporated herein for all purposes.

Section Two. Selection and Award. City Council finds and determines the following:

- The Quattro Consultants statement of qualifications **is the most qualified**; and
- The Quattro Consultants is hereby selected as the Surveying and Environmental Services (firm) statement of qualifications proposal is hereby selected subject to the provisions set out in Section Three below.

Section Three. Authorization. The City Manager is hereby authorized and directed to execute an instrument substantially similar to the Professional Services Contract

approved in Section Two above, for a contract amount not to exceed council budgeted amounts - and to take such further actions and execute such ancillary documents as may be reasonably necessary to facilitate the purpose of this resolution.

Section Four. Open Meetings. It is hereby officially found and determined that the meeting at which this resolution was passed was open to the public and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

Section Five. Effective Date. That this resolution shall take effect immediately upon its passage, and approval as prescribed by law; provided that the city manager shall comply with the time restriction stated in Section Three.

PASSED AND APPROVED this the _____ day of _____ 2026.

CITY OF BURNET, TEXAS

Gary Wideman, Mayor

ATTEST:

Maria Gonzales, City Secretary

ITEM 8-2.

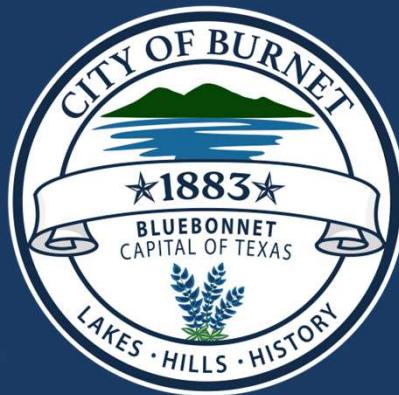
ENGINEER/ARCHITECT RATING SHEET

Date of Rating: January 2, 2026
 Project Name: Architectural Svcs
 Evaluator's Name: KM, LK, VH, DV, EB

EXAMPLE

Does Not Meet Criteria	N/A
Capable of Performing Task	N/A
Meets or Exceeds Criteria	N/A

Criteria	Multiplier	Baer Engineering	Colliers Engineering	Streamline Eng. (email Only)	J.E. Thompson (email Only)	Kimley-Horn	Landesign Services	Pape-Dawson	Poznecki Camarillo	Quattro Consultants
1 References	n/a									
2 Key Personnel	n/a									
3 Previous Relevant Experience	n/a									
4 Ability to Perform	n/a									
5 Other Relevant Info	n/a									
RANKING		6th	5th	N/A	N/A	4th	9th	2nd	3rd	1st



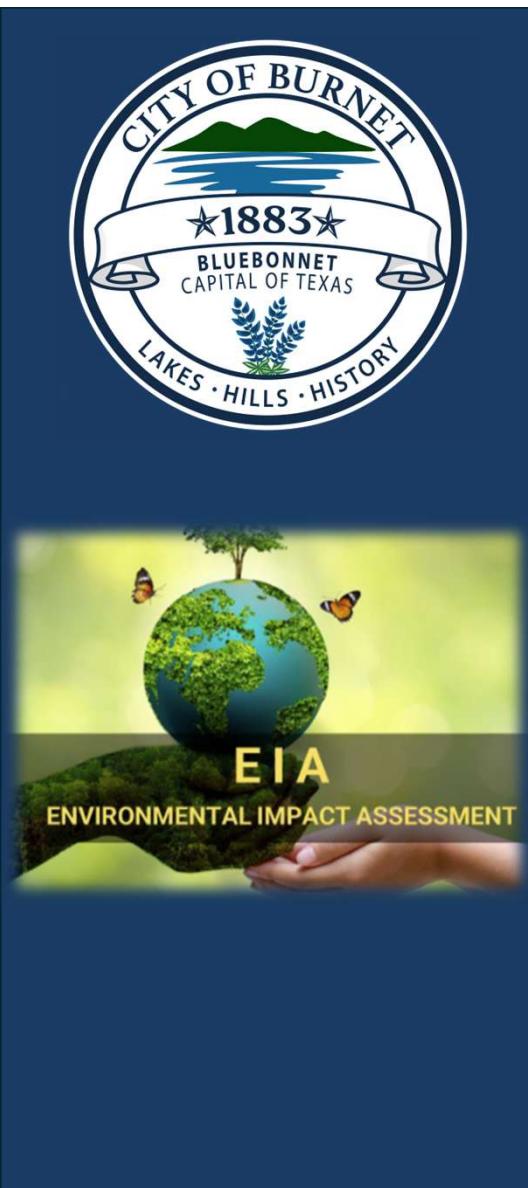
City Council
Regular Meeting
January 13, 2026

Survey & Environmental Services

Discuss and consider action: Resolution No. R2026-03

**A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF BURNET, TEXAS, SELECTING A
SURVEY AND ENVIRONMENTAL SERVICES
FIRM IN RESPONSE TO RFQ 2025-004 FOR
SURVEY & ENVIRONMENTAL SERVICES AND
AUTHORIZING THE CITY MANAGER TO
NEGOTIATE AND EXECUTE ALL NECESSARY
AGREEMENTS**





Information



City needs surveying and environmental services to assist with the NRCS flooded properties buyout program.



State law requires surveyors and engineers to be hired based on qualifications, then negotiated price.



This is also an opportunity to select a consultant for possible future projects which may require survey/env. services.



This qualification-based selection process is also required for FEMA/NRCS reimbursement of consultant expenses.



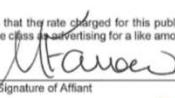
The seal of the City of Burnet, Texas. It is circular with a blue background. The outer ring contains the text "CITY OF BURNET" at the top and "LAKES · HILLS · HISTORY" at the bottom. Inside the ring is a green mountain silhouette, a blue river or lake, and a bluebonnet flower. A banner across the middle reads "★1883★" and "BLUEBONNET CAPITAL OF TEXAS".

Highland Lakes Publishing
Burnet Bulletin
905 Third St. Marble Falls, TX 78654
830-693-4367

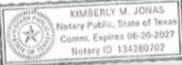
State of Texas
County of Burnet

Before me, the undersigned authority, holding the office of Notary Public in and for Burnet County, Texas, personally appeared Mandy Farrow, who being by me here and now duly sworn, upon oath says, my name is Mandy Farrow, and I am the Publisher, of the Burnet Bulletin, a newspaper of general circulation in Burnet County, Texas, and a newspaper which has been regularly and continuously published in Burnet County, Texas, for a period of more than one year immediately preceding the date of publications of the following, and that the said notice, a copy of which follows, was published in the regular edition of said newspaper for a period of two days on the following dates:
December 3, 2025
December 10, 2025

The said Publisher, Mandy Farrow further states that the rate charged for this publication is the lowest rate charged to commercial advertisers for the same class of advertising for a like amount of space.


Signature of Affiant

Subscribed and Sworn to me, by the said Publisher Mandy Farrow this 15 day of December 2025 to certify which witness my hand and seal of office.


KIMBERLY M. JONES
Notary Public, State of Texas
Comm. Expires 06-30-2027
Notary ID 134380702


NOTARY PUBLIC in and for
Burnet County, Texas

RFQ/SOQ

Request for Qualifications (RFQ) were issued December 3rd, 2025, with a deadline for Statement of Qualification (SOQ) on December 29th, at 11 AM.

Nine SOQs were received in total, of those two were not fully compliant with the requirements by not submitting a hard copy before the deadline.

Seven SOQs were evaluated by staff and ranked based on several criteria that demonstrated competence and experience, and results are attached.

Among these, Quattro Consultants demonstrated the long history with the City, strongest qualifications, and best fit to support the City's needs.





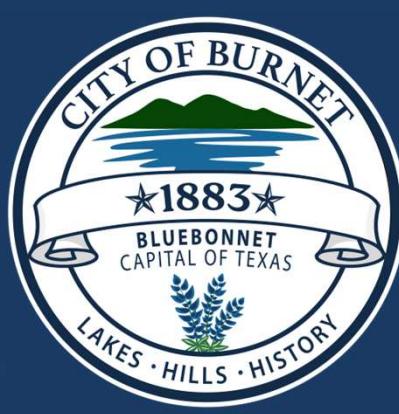
Resolution Authorizes CM to Execute a Professional Services Contract

Proposed Selection



- Quatro Consultants designed the Houston Clinton Drive, performed many of the City's previous survey work, and completed prior environmental assessments in our City.
- Immediate project is NRCS Buyout Program.
- Immediate project est. under \$25K for environmental and another \$25K for Survey work.



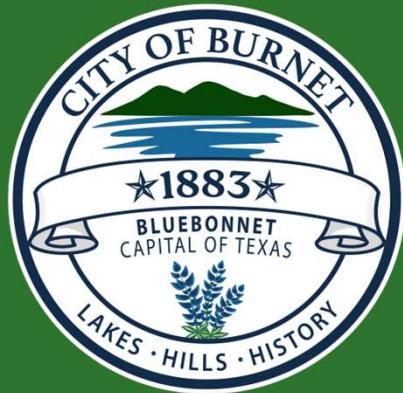


Questions?

Recommendation

- Staff recommends approval of Resolution No. R2026-03 as presented.





City Council
Regular Meeting
January 13, 2026

Flood Recovery Update

FEMA & TDEM Public Assistance Process and Status



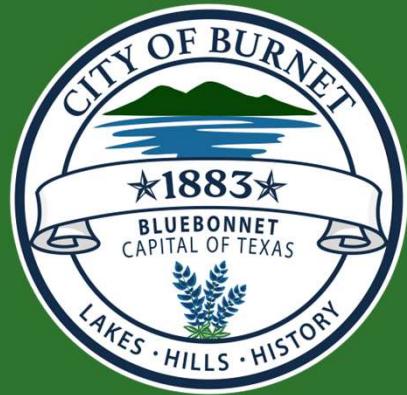
FEMA



TDEM

THE TEXAS A&M UNIVERSITY SYSTEM





July 5, 2025 Flood Event

- The worst flood event in the history of the City.
- Impacts included:
 - Public infrastructure damage
 - Debris accumulation
 - Damage to City facilities and systems



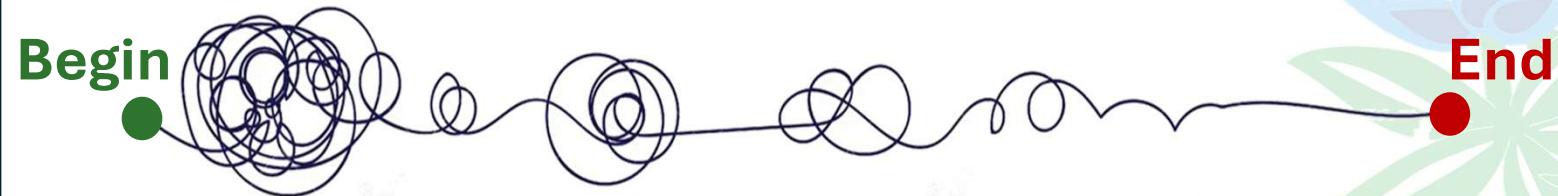


The Recovery Process

If the City of Burnet were able to complete renovation projects under typical state and local laws and City processes:



When the City of Burnet is completing renovation projects under FEMA rules and processes:

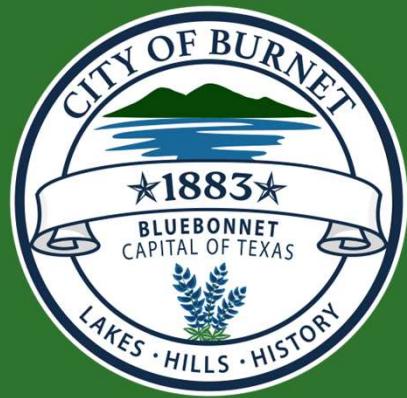




What is FEMA Public Assistance

- FEMA Public Assistance (PA) helps local governments recover from declared disasters
 - Reimburses eligible costs for:
 - Emergency response
 - Debris removal
 - Repair or replacement of damaged public facilities
- FEMA does not pay upfront- costs are reimbursed after review, approval, and the project is completed
- **FEMA reimburses 75% of eligible disaster recovery costs**
- **The City is responsible for 25% of eligible costs**

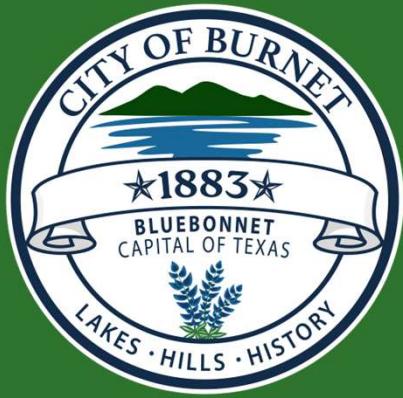




TDEM's Role (Texas Division of Emergency Management)

- Acts as the State partner between the City and FEMA
- Provides technical assistance and guidance throughout the process
- TDEM is the City's primary day-to-day contact
- Funding will flow from FEMA → TDEM → City





FEMA Projects

- A group of disaster-related damages that are similar in type, location, and scope of work, and are combined for funding, review, and reimbursement
- The City of Burnet has identified **17 FEMA Projects** and all of them are classified as “Small Projects” except one
- A Small Project is one where the total eligible **cost is less than \$1,062,900**
 - Simplified Processing
 - Actual costs are not reconciled dollar-for-dollar at closeout
 - If the City completes the approved work for less than the estimate, the City keeps the savings and FEMA does not reconcile the final cost
 - On the flipside- the City is also responsible for any cost overruns



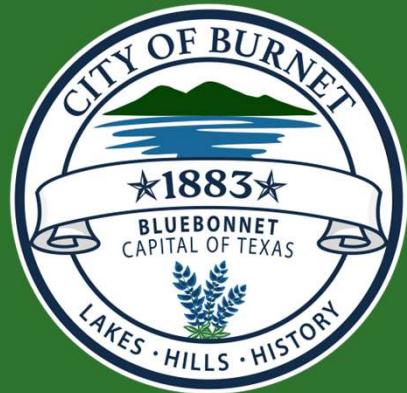


FEMA Categories

17 FEMA Projects Divided Among 7 Categories

- Category A: Debris Removal **1 Project**
- Category B: Emergency Protective Measures **1 Project**
- Category C: Roads and Bridges **3 Projects**
- Category D: Water Control Facilities **1 Project**
- Category E: Buildings and Equipment **1 Project**
- Category F: Utilities **3 Projects**
- Category G: Parks and Other Public Facilities **7 Projects**
- Category Z: Administrative and Management Costs
 - Category Z includes the costs of managing FEMA projects, and since it is limited to 5% of the total eligible recovery costs, it can only be finalized after all FEMA projects are complete





FEMA Public Assistance Project Lifecycle

- **Phase 1** Disaster Response and Initial Eligibility



- **Phase 2** Early Stage - Project Development
- **Phase 3** Middle Stage/Being Reviewed- Cost Review and Validation
- **Phase 4** Nearing Completion- Final Review and Signatures
- **Phase 5** Completed or Waiting on Funding- Obligation and Closeout





3 Projects in Phase 2



Early Stage - Project Development

Citywide Emergency Protective Measures (Cat. B)

- Submitted to FEMA: Yes
- Est. Reimbursement: \$133,155



Citywide – Main Street Backfill & Wallace Riddell Parking Lot

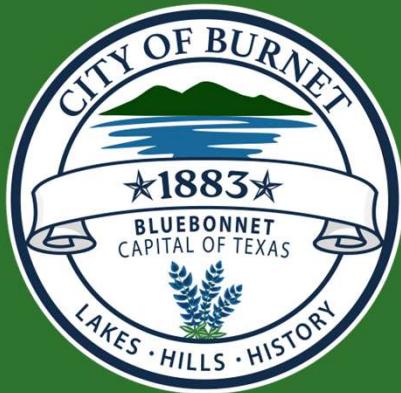
- Submitted to FEMA: No
- Est. Reimbursement: \$48,750



Transformer Damage at Hamilton Creek Park

- Submitted to FEMA: No
- Est. Reimbursement: \$15,000





8 Projects in Phase 3



Middle Stage/Being Reviewed- Cost Review and Validation

Delaware Springs Golf Course

- Submitted to FEMA: Yes
- Est. Reimbursement: Pending FEMA's Costing

Citywide Streets

- Submitted to FEMA: Yes
- Est. Reimbursement: Pending FEMA's Costing

Water / Wastewater / Electric / Lift Station Utilities

- Submitted to FEMA: Yes
- Est. Reimbursement: Pending FEMA's Costing





8 Projects in Phase 3



Middle Stage/Being Reviewed- Cost Review and Validation

Wastewater Treatment Plant

- Submitted to FEMA: Yes
- Est. Reimbursement: Pending FEMA's Costing

North and South Drainage

- Submitted to FEMA: Yes
- Est. Reimbursement: Pending FEMA's Costing

Flood Control Dam No. 1 (Large Project)

- Submitted to FEMA: Yes
- Est. Reimbursement: Pending FEMA's Costing



8 Projects in Phase 3



Middle Stage/Being Reviewed- Cost Review and Validation

Hamilton Creek Park – Electrical

- Submitted to FEMA: Yes
- Est. Reimbursement: \$670,251



Galloway Park Buildings

- Submitted to FEMA: Yes
- Est. Reimbursement: Pending FEMA's Costing





5 Projects in Phase 4



Nearing Completion- Final Review and Signatures

Galloway Park – Sports Quadplex

- Submitted to FEMA: Yes
- Est. Reimbursement: \$747,131



Haley Nelson Park

- Submitted to FEMA: Yes
- Est. Reimbursement: \$113,032

Hamilton Creek Park – Miscellaneous Damage

- Submitted to FEMA: Yes
- Est. Reimbursement: \$69,703





5 Projects in Phase 4



Nearing Completion- Final Review and Signatures

Animal Shelter

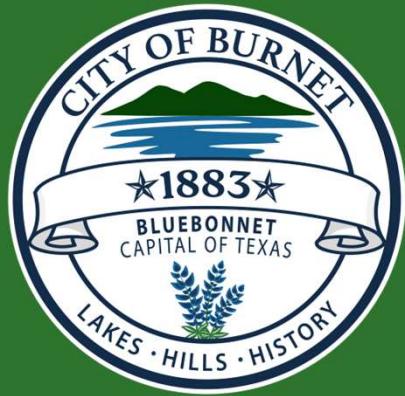
- Submitted to FEMA: Yes
- Est. Reimbursement: \$6,487

Citywide Debris Removal City (*Local)

- Submitted to FEMA: Yes
- Est. Reimbursement: \$111,694



*Not the Citywide waterway debris clearing



TDEM Contracted Waterway Debris Clearing

Overall Totals

- Total Loads Removed: 1,842
- Total Volume Removed: 84,378 cubic yards

Material Breakdown

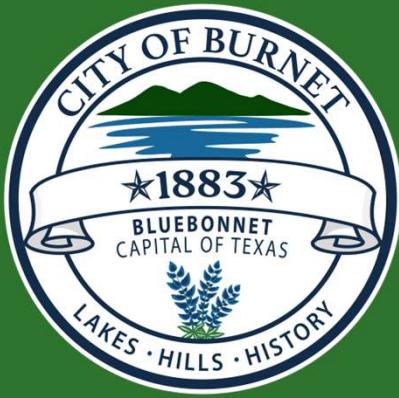
Marine-Based Vegetation & Woody Debris

- 1,820 loads
- 83,417 cubic yards

Marine-Based Construction & Demolition Debris

- 22 loads
- 961 cubic yards





Projects in Phase 5

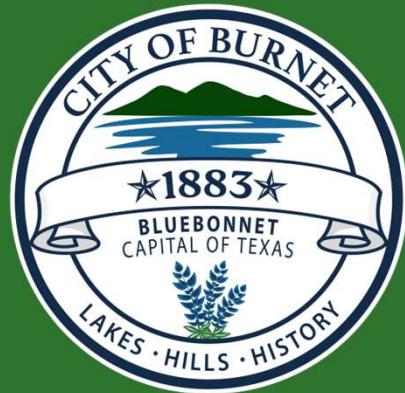
Completed or Waiting on Funding



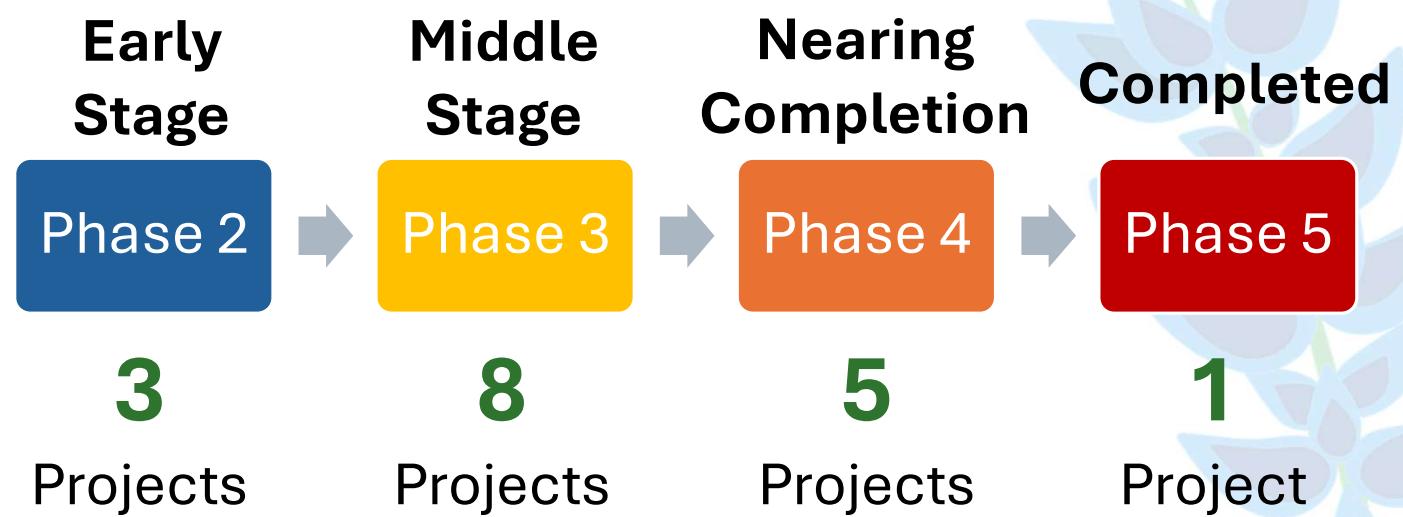
Airport

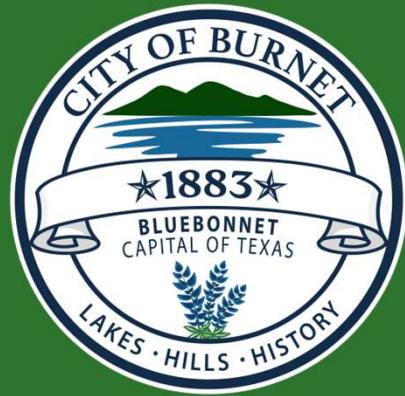
- Submitted to FEMA: Yes
- Reimbursement: \$28,210





Project Status Recap





FEMA Timeline

- FEMA generally expects **Emergency Work** to be completed within **6 months** of the disaster declaration
 - Emergency work target- January 2026 
- FEMA generally expects **Permanent Work** within **18 months** of the disaster declaration
 - Permanent work target- January 2027





Questions?

