



NOTICE OF MEETING OF THE GOVERNING BODY OF THE CITY OF BURNET

2402 S. Water Street (Hwy 281 South, Burnet Municipal Airport) Burnet, TX

Monday, March 24, 2025 at 6:00 PM

Notice is hereby given that a **Regular City Council Meeting** will be held by the governing body of the City of Burnet on **Monday, March 24, 2025** at 6:00 PM in the City of Burnet Council Chambers located at 2402 S. Water Street (Hwy 281 South, Burnet Municipal Airport) Burnet, TX.

This notice is posted pursuant to the Texas Government Code, Chapter §551-Open Meetings.

The following subjects will be discussed, to wit:

Attendance By Other Elected or Appointed Officials: It is anticipated that the Burnet Economic Development Corporation Board, Planning & Zoning Commission, Historic Board, Zoning Board of Adjustment, Airport Advisory Board, Burnet Municipal Golf Course Advisory Committee, and Police Department Citizen Advisory Board members may attend the City Council Meeting at the date and time above in numbers that may constitute a quorum. Notice is hereby given that at the City Council Meeting at the date and time above, no Board or Commission action will be taken by such in attendance unless such item and action are specifically provided on a separate agenda posted subject to the Texas Open Meeting Act. This is not an agenda of an official meeting of the City Boards and Commissions, and minutes will not be taken.

1. CALL TO ORDER:

2. ROLL CALL:

3. INVOCATION:

4. PLEDGES (US & TEXAS):

5. SPECIAL REPORTS/RECOGNITION:

1. Burnet Fire Department Quarterly Report: M. Ingram

2. Finance Monthly Report: P. Langford

6. CONSENT AGENDA ITEMS: *(All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member, staff member or citizen requests removal of the item from the consent agenda for the purpose of discussion. For removal of an item, a request must be made to the Council when the Consent Agenda is opened for Council Action.)*

1. Approval of the March 11, 2025 Joint Workshop Minutes

Approval of the March 11, 2025 Regular Meeting Minutes

7. PUBLIC HEARINGS/ACTION:

8. ACTION ITEMS:

1. Discuss and consider action: Approval of removal of the bleachers at the YMCA gymnasium: G. Grumoli

2. Discuss and consider action: Resolution No. R2025-19: J. Forsyth

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, DECLARING THE PURCHASE OF BADGER METERS TO BE A SOLE SOURCE ACQUISITION

3. Discuss and consider action: Resolution No. R2025-22: J. Forsyth

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AUTHORIZING THE PURCHASE OF ELECTRIC METERS NECESSARY TO ENSURE CONTINUITY OF SERVICE AND OPERATIONAL EFFICIENCY; AND PROVIDING FOR AN EFFECTIVE DATE

4. Discuss and consider action: Resolution No. R2025-21: T. Nash

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AUTHORIZING THE USE OF COUNCIL RESTRICTED FUNDS FOR A RELOCATION OF AN IRRIGATION LINE AT DELAWARE SPRINGS GOLF COURSE.

5. Discuss and consider action: Approval and authorization to purchase vehicles for the Building Department and the new Juvenile Investigator position: B. Lee

6. Discuss and consider action: Resolution No. R2025-20: E. Belaj

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, SELECTING A PROPOSAL UNDER REQUEST FOR PROPOSAL 2025-001; AWARDING A CONTRACT TO SAID PROPOSER AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE CONTRACT ON BEHALF OF THE CITY

9. EXECUTIVE SESSION:

1. Executive Session: The City of Burnet City Council shall meet in Executive Session in accordance with the provision of the Open Meetings Act, Texas Government Code, Chapter 551, and Sub-section 551.074 regarding deliberation on the appointment, employment, and duties of an Acting City Manager: D. Vaughn

10. RECONVENE TO REGULAR SESSION FOR POSSIBLE ACTION:

1. Discuss and consider action: To confirm the City Manager's appointment of an Acting City Manager who may serve in times of absence or disability of the City Manager: D. Vaughn

11. REQUESTS FROM COUNCIL FOR FUTURE REPORTS: In accordance with Resolution R2020-28 councilmembers may request the City Manager to prepare and present future report on matters of public interest.

12. ADJOURN:

Dated this 21st day of March 2025

CITY OF BURNET

GARY WIDEMAN, MAYOR

I, the undersigned authority, do hereby certify that the above NOTICE OF MEETING of the governing body of the above named City, BURNET, is a true and correct copy of said NOTICE and that I posted a true and correct copy of said NOTICE on the bulletin board, in the City Hall of said City, BURNET, TEXAS, a place convenient and readily accessible to the general public at all times, and said NOTICE was posted on March 21, 2025 at or before 6 o'clock p.m. and remained posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

Maria Gonzales, City Secretary

NOTICE OF ASSISTANCE AT THE PUBLIC MEETINGS:

The City of Burnet Council Chambers is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services, such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's office (512.756.6093) at least two working days prior to the meeting. Requests for information may be emailed to the City Secretary at citysecretary@cityofburnet.com.

RIGHT TO ENTER INTO EXECUTIVE SESSION:

The City Council for the City of Burnet reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).



City of Burnet Financial Report

FISCAL YEAR TO DATE
FEBRUARY 28, 2025





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FYTD February 28, 2025

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City of Burnet

Financial Report – Executive Summary

FYTD February 2025



General Fund

The General Fund ended the period with a profit of \$2,870,105. Their total revenues are tracking as expected and ended the period at 57% of budget mainly because of strong property tax collections in January.

The General Fund's primary revenues make up 80% of their total revenues and include:

- **Property tax collections** – ended the period at 93% of budget and increased by \$333,581 over last year.
- **Sales tax collections** – ended the period at 45% of budget and increased by \$115,518 over last year.
- **EMS transfer collections** – ended the period at 44% of budget and decreased by (\$34,282) over last year.
- **Transfers In from other funds** – ended the period at 39% of budget and increased by \$95,889 over last year.

Total expenditures are on track with budget and ended the period at 40% of budget.

Golf Course

The Golf Course ended the period with a profit of \$189,291 which is an increase of \$64,726 over last year.

Total revenues ended the period at 44% of the annual budget. Compared to last year, revenues have increased by \$181,255 mainly because of the green fee and membership rate increases that went into effect last year. In addition, the course is seeing a 6% increase in green fee rounds over last year.

Total operating expenses are tracking well within budget and ended the period at 39% of budget.

Electric Fund

The Electric fund ended the period with a profit of \$332,141 which is an increase of \$212,654 over this time last year. Total revenues ended the period at 39% of budget which is on track with our target for the period. Compared to last year, net electric sales have increased by \$223,799 or 15%



City of Burnet

Financial Report – Executive Summary

FYTD February 2025



mainly because of the change to the purchased power cost adjustment that went into effect in August of 2024 which now allows the City to factor in power loss when calculating energy charges (see Ordinance 2024-32). In addition, billed consumption has increased by 6%.

Total expenses are tracking under budget for the period at 37% mainly due to savings in personnel costs from vacancies.

Water and Wastewater Fund

The Water/Wastewater fund ended the period with a profit of \$55,201 which is below this time last year because of increasing expenses.

Total revenues ended the period at 40% of budget which is on target for the period and increased \$71,985 over last year mainly because of increasing water consumption. Billed water consumption has increased 19% from this time last year.

Total expenses ended the period at 41% of budget which is also on target for the period. Compared to last year, expenses have increased \$107,383. The majority of the increase is in personnel costs because last year, the department had several vacancies. This year, the department has been fully staffed for the majority of the fiscal year and personnel costs are on track with budget.

Airport (Restricted Fund)

The Airport Fund ended the period with a profit of \$43,433. Their total revenues and total expenses are on track with the budget for the period.

The FBO's (Crosby) fuel sales have increased over last year. Avgas gallons sold have increased 6% and jet gallons sold have increased 15% over last year mainly due to increased helicopter traffic.

Cash Reserves

Total "Unrestricted" cash reserve balance for the City as of February 28, 2025, was \$9,146,543. That is **\$4,336,543** above our 90-day required reserve amount.

Total "Restricted by Council" cash reserve balance for the City as of February 28, 2025, was **\$5,134,348.**



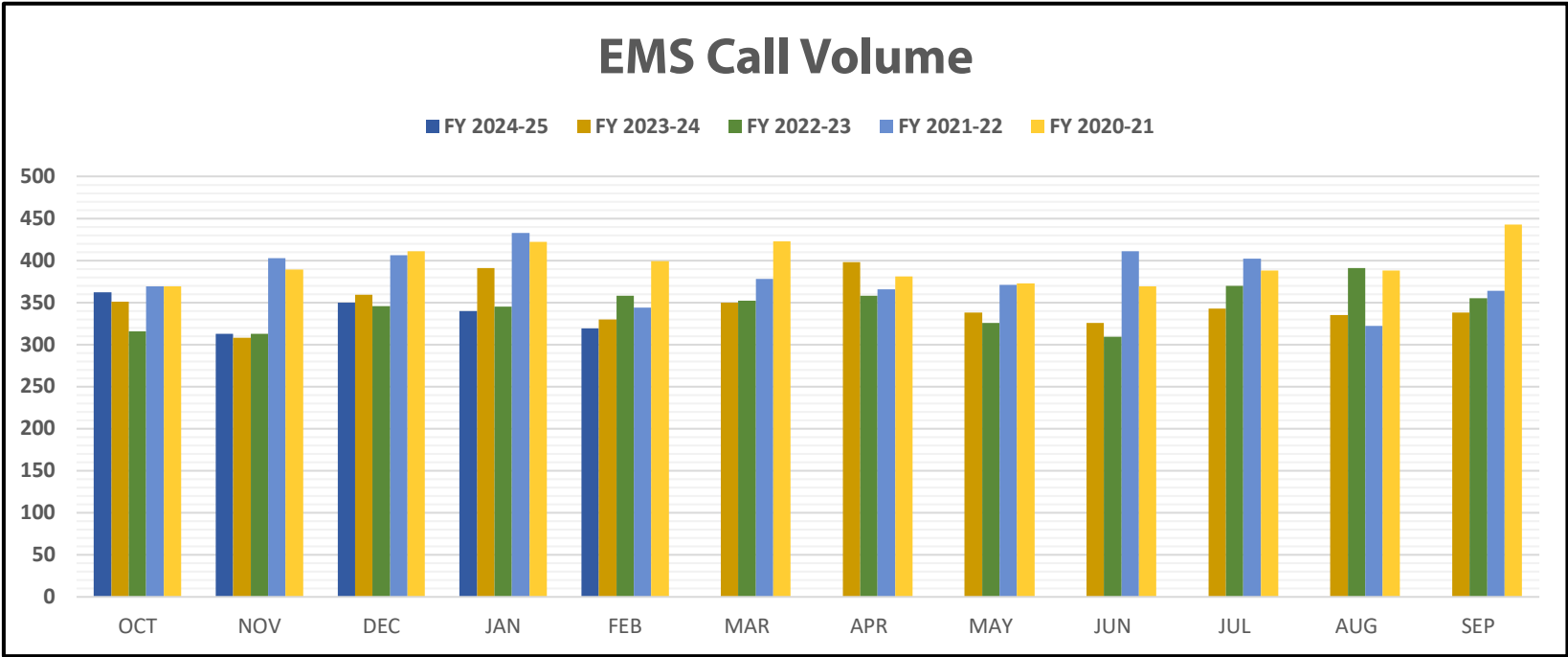
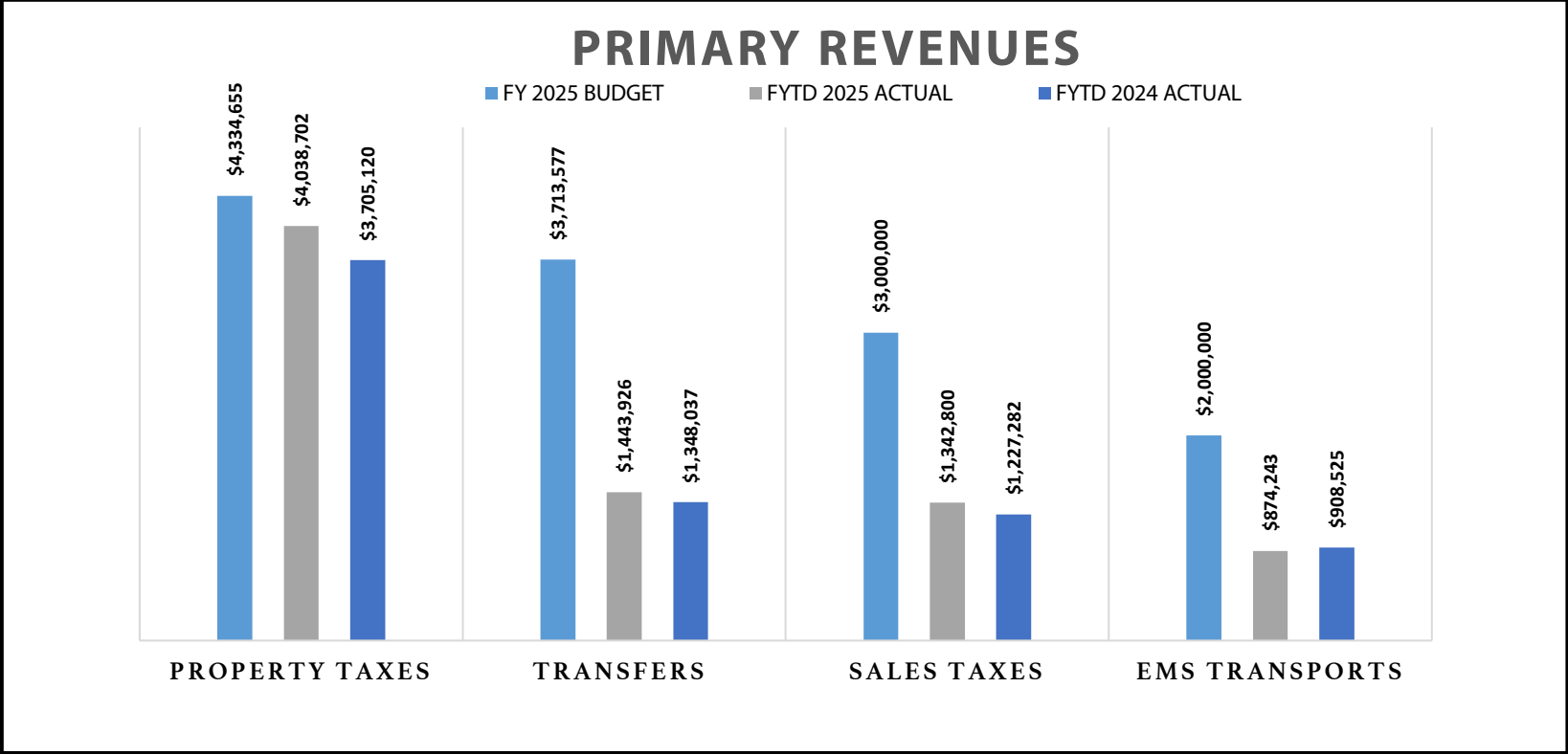
GENERAL FUND DASHBOARD

FYTD FEB 2025

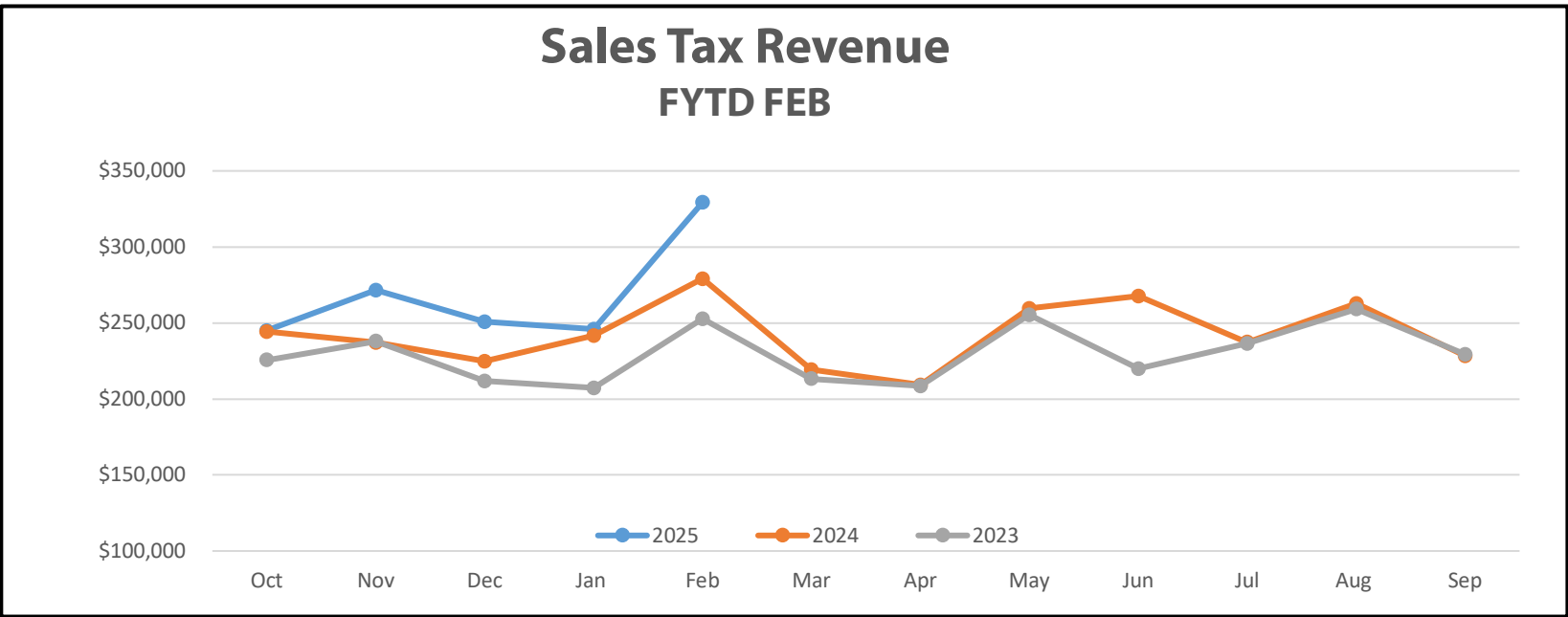
CURRENT RESULTS COMPARISON

	ORIGINAL BUDGET	ACTUAL FYTD FEB 2025	% OF BUDGET	PY BUDGET 2023-2024	ACTUAL FYTD FEB 2024	% OF BUDGET
REV	\$ 16,407,735	\$ 9,314,202	57%	\$ 15,442,407	\$ 8,680,712	56%
EXPENSES	15,918,387	6,444,097	40%	14,878,137	6,131,545	41%
PROFIT (LOSS)	\$ 489,348	\$ 2,870,105		\$ 564,270	\$ 2,549,168	

TABLES/CHARTS



EMS Call volume	
FYTD 2025	1,684
FYTD 2024	1,739
Increase (Decrease)	(55)
	-3%



Sales Tax Collections	
FYTD 2025	1,342,800
FYTD 2024	1,227,282
Increase (Decrease)	115,518
	9%

City of Burnet, Texas
General Fund
Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual (Unaudited)
FYTD FEB 2025

	41.66% of year complete					
	ORIGINAL BUDGET 2024-2025	ACTUAL FYTD FEB 2025	% OF BUDGET	PY BUDGET 2023-2024	PY ACTUAL FYTD FEB 2024	% OF BUDGET
REVENUE						
Ad valorem taxes	\$ 4,334,655	\$ 4,038,702	93%	\$ 3,896,000	\$ 3,705,120	95%
Sales taxes	3,000,000	1,342,800	45%	2,756,413	1,227,282	45%
Interfund Transfers	3,713,577	1,443,926	39%	3,514,782	1,348,037	38%
EMS Transfers	2,000,000	874,243	44%	1,830,000	908,525	50%
Franchise and other taxes	264,000	209,707	79%	264,000	145,538	55%
Court Fines and Fees	155,000	76,207	49%	163,000	57,264	35%
Grants & Donations	4,400	1,150	26%	3,000	2,167	72%
Licenses & Permits	154,000	164,398	107%	176,500	65,545	37%
Charges for Services	2,355,728	948,899	40%	2,486,812	1,015,082	41%
Other Revenue	426,375	214,170	50%	351,900	206,151	59%
Use of Fund Balance (for Abatements)	30,000	-	0%	30,000	30,000	100%
Total Revenue	\$ 16,437,735	\$ 9,314,202	57%	\$ 15,472,407	\$ 8,710,712	56%
Total Revenue less fund balance	\$ 16,407,735	\$ 9,314,202	57%	\$ 15,442,407	\$ 8,680,712	56%
EXPENDITURES						
Personnel Services	\$ 10,801,643	\$ 4,257,194	39%	\$ 9,966,970	\$ 4,065,562	41%
Supplies & Materials	538,450	202,465	38%	589,175	202,076	34%
Repairs & Maint	657,835	249,278	38%	652,520	240,547	37%
Contractual Services	2,194,177	960,438	44%	2,200,015	974,941	44%
Other Designated Expenses	832,447	390,008	47%	752,047	339,418	45%
Transfers to Self-funded	641,542	267,309	42%	511,937	213,307	42%
Capital Outlay	6,100	13,488	221%	-	10,286	
Transfers to Golf Admin/Grant Fund	246,193	103,917	42%	205,473	85,407	42%
Sub-total	\$ 15,918,387	\$ 6,444,097	40%	\$ 14,878,137	\$ 6,131,545	41%
CAPITAL/OTHER EXP (USES OF FUND BAL)						
Transfers - Capital/Other Uses of FB	\$ 30,000	\$ -	0%	\$ 30,000	\$ 30,000	100%
Sub-total	\$ 30,000	\$ -	0%	\$ 30,000	\$ 30,000	100%
Total Expenditures	\$ 15,948,387	\$ 6,444,097	40%	\$ 14,908,137	\$ 6,161,545	41%
Total Expenditures less Capital/Other	\$ 15,918,387	\$ 6,444,097	40%	\$ 14,878,137	\$ 6,131,545	41%
NET CHANGE IN FUND BALANCE	\$ 489,348	\$ 2,870,105		\$ 564,270	\$ 2,549,168	

NOTES AND KEY VARIANCES - BUDGET vs ACTUAL (On a straight line basis,41.66% of year is complete)

REVENUES
Ad valorem taxes/property taxes are coming in as expected and are tracking ahead of the straight lined average because of the timing of collections. During the current year, the majority of property tax collections were received in January.
Sales Taxes are tracking as expected for the period and have increased 9% from last year. Current year collections include a one time \$37,472 audit adjustment payment. Top industries include Limited Service Eating Places \$161,312, Other Nonstore Retailers \$156,486, Grocery Stores \$147,406, Resin and Synthetics (Manufacturing) \$135,313 and Building Materials Stores (Retail) \$123,032.
Interfund Transfers consist mainly of transfers from the Utility Funds (including Return on Investment (ROI) from Electric and In Lieu of Taxes from Water and Wastewater). Collections are tracking as expected for the period.
Franchise and other revenues are tracking ahead of the straight lined budget mainly because Atmos paid their franchise fee in full in February in the amount of \$70,768.
EMS Transfer revenues are tracking slightly ahead of budget but have decreased (\$34,282) from last year mainly due to an 8% decrease in hospital to hospital transfers.
Licenses and Permits are tracking over budget because of increasing construction inspection fees and permit revenues being generated from construction in new subdivisions (Creekfall III and Delaware Springs 25). In addition, also seeing increases in subdivision plat fee revenues.
Charges for Services are tracking as expected for the period and include: BEDC payments for Services, Interlocal Revenue from SRO program, ESD fire coverage, Burnet County and Bertram EMS coverage, and sanitation collection revenue.
EXPENDITURES
See Expenditures by Department/Category for more detail.

City of Burnet, Texas
General Fund
Expenditures by Department/Category
FYTD FEB 2025

41.66% of year complete

		ORIGINAL BUDGET 2024-2025		ACTUAL FYTD FEB 2025		% OF BUDGET		PY BUDGET 2023-2024		PY ACTUAL FYTD FEB 2024		% OF BUDGET	
EXPENDITURES (Less transfers to capital/other):													
City Council													
Personnel Services	\$	450	\$	402	89%	\$	450	-	0%				
Supplies & Materials		1,550		392	25%		1,550	\$	554	36%			
Repairs & Maint		500		-	0%		1,000		85	9%			
Contractual Services		10,510		2,848	27%		8,020		9,500	118%			
Other Designated Expenses		9,075		4,990	55%		9,075		4,938	54%			
Capital Outlay		-		-			-		-				
Total Expenditures		22,085		8,632	39%		20,095		15,077	75%			
General Administration													
Personnel Services		781,369		255,134	33%		1,330,989		514,775	39%			
Supplies & Materials		19,500		11,182	57%		20,400		10,774	53%			
Repairs & Maint		86,000		20,271	24%		109,000		36,142	33%			
Contractual Services		298,779		158,616	53%		281,090		150,848	54%			
Other Designated Expenses		435,462		230,391	53%		475,964		229,530	48%			
Transfers Golf Admin/Grant Fund		246,193		103,917	42%		205,473		85,407	42%			
Total Expenditures		1,867,303		779,511	42%		2,422,916		1,027,474	42%			
City Secretary													
Personnel Services		109,861		45,784	42%		-		-				
Supplies & Materials		900		336	37%		-		-				
Repairs & Maint		14,800		11,475	78%		-		-				
Contractual Services		2,000		932	47%		-		-				
Other Designated Expenses		5,000		1,640	33%		-		-				
Total Expenditures		132,561		60,167	45%		-		-				
Finance													
Personnel Services		534,188		209,231	39%		-		-				
Supplies & Materials		2,250		2,438	108%		-		-				
Repairs & Maint		-		-			-		-				
Contractual Services		2,100		2,902	138%		-		-				
Other Designated Expenses		6,200		5,235	84%		-		-				
Total Expenditures		544,738		219,805	40%		-		-				
Human Resources													
Personnel Services		233,122		101,941	44%		-		-				
Supplies & Materials		1,100		445	40%		-		-				
Repairs & Maint		13,200		1,909	14%		-		-				
Contractual Services		7,358		4,211	57%		-		-				
Other Designated Expenses		73,500		27,260	37%		-		-				
Total Expenditures		328,280		135,766	41%		-		-				
Municipal Court													
Personnel Services		100,025		42,099	42%		75,689		39,308	52%			
Supplies & Materials		1,000		365	36%		675		398	59%			
Repairs & Maint		6,500		688	11%		6,500		-	0%			
Contractual Services		40,550		13,132	32%		27,500		12,929	47%			
Other Designated Expenses		8,750		4,148	47%		7,150		4,907	69%			
Total Expenditures		156,825		60,432	39%		117,514		57,541	49%			
Police													
Personnel Services		2,469,107		978,177	40%		2,748,870		1,100,212	40%			
Supplies & Materials		110,800		47,768	43%		130,300		46,741	36%			
Repairs & Maint		107,465		61,204	57%		121,370		44,392	37%			
Contractual Services		243,200		73,416	30%		243,584		112,977	46%			
Other Designated Expenses		143,400		34,482	24%		91,308		51,010	56%			
Capital Outlay		-		100			-		10,286				
Transfers to Self-funded		197,782		82,409	42%		174,839		72,850	42%			
Total Expenditures		3,271,754		1,277,556	39%		3,510,271		1,438,467	41%			
Animal Control													
Personnel Services		90,123		43,037	48%		-		-				
Supplies & Materials		3,850		2,359	61%		-		-				
Repairs & Maint		5,500		211	4%		-		-				
Contractual Services		51,750		24,349	47%		-		-				
Other Designated Expenses		-		-			-		-				
Capital Outlay		-		-			-		-				
Total Expenditures		151,223		69,956	46%		-		-				

City of Burnet, Texas
General Fund
Expenditures by Department/Category
FYTD FEB 2025

41.66% of year complete

	ORIGINAL BUDGET 2024-2025	ACTUAL FYTD FEB 2025	% OF BUDGET	PY BUDGET 2023-2024	PY ACTUAL FYTD FEB 2024	% OF BUDGET
EXPENDITURES (Less transfers to capital/other):						
K-9 Unit						
Personnel Services	199,957	100,173	50%	-	-	
Supplies & Materials	2,500	1,032	41%	-	-	
Repairs & Maint	-	-		-	-	
Contractual Services	1,000	207	21%	-	-	
Other Designated Expenses	2,000	50	3%	-	-	
Capital Outlay	-	-		-	-	
Total Expenditures	205,457	101,463	49%	-	-	
Code Enforcement						
Personnel Services	69,144	29,054	42%	-	-	
Supplies & Materials	1,500	956	64%	-	-	
Repairs & Maint	200	-	0%	-	-	
Contractual Services	-	190		-	-	
Other Designated Expenses	30,510	19	0%	-	-	
Capital Outlay	-	-		-	-	
Total Expenditures	101,354	30,219	30%	-	-	
Fire/EMS						
Personnel Services	4,032,523	1,655,610	41%	3,684,261	1,606,492	44%
Supplies & Materials	223,450	85,614	38%	249,050	89,544	36%
Repairs & Maint	187,870	82,987	44%	176,000	71,242	40%
Contractual Services	306,100	115,503	38%	324,518	135,971	42%
Other Designated Expenses	82,000	48,021	59%	93,600	28,949	31%
Capital Outlay	6,100	8,469	139%	-	-	
Transfers to Self-funded	367,001	152,917	42%	260,079	108,366	42%
Total Expenditures	4,838,043	2,149,120	44%	4,787,508	2,040,565	43%
Streets						
Personnel Services	689,439	270,022	39%	791,616	325,168	41%
Supplies & Materials	67,800	20,797	31%	80,550	22,061	27%
Repairs & Maint	94,000	19,540	21%	94,000	38,894	41%
Contractual Services	8,000	5,385	67%	7,350	4,562	62%
Other Designated Expenses	5,500	4,885	89%	6,000	222	4%
Capital Outlay	-	2,460		-	-	
Transfers to Self-funded	41,640	17,350	42%	34,504	14,377	42%
Total Expenditures	906,379	340,439	38%	1,014,020	405,285	40%
City Shop						
Personnel Services	88,103	36,988	42%	72,756	29,821	41%
Supplies & Materials	17,300	7,249	42%	17,850	4,230	24%
Repairs & Maint	12,700	4,575	36%	12,200	4,200	34%
Contractual Services	6,380	3,507	55%	6,380	2,745	43%
Other Designated Expenses	5,000	1,382	28%	5,000	2,860	57%
Capital Outlay	-	-		-	-	
Total Expenditures	129,483	53,701	41%	114,186	43,856	38%
Sanitation						
Contractual Services	990,000	418,457	42%	1,002,573	408,985	41%
Other Designated Expenses	25,000	10,712	43%	25,000	5,233	21%
Total Expenditures	1,015,000	429,169	42%	1,027,573	414,218	40%
PW Admin						
Personnel Services	-	-		169,543	69,164	41%
Supplies & Materials	-	-		2,700	500	19%
Repairs & Maint	-	-		500	579	116%
Contractual Services	-	-		1,000	1,620	162%
Other Designated Expenses	-	-		4,000	2,117	53%
Transfers to Self-funded	-	-		-	-	
Total Expenditures	-	-		177,743	73,981	42%
Parks						
Personnel Services	760,228	276,688	36%	629,305	221,214	35%
Supplies & Materials	75,050	18,392	25%	76,500	23,482	31%
Repairs & Maint	107,100	35,817	33%	108,450	35,485	33%
Contractual Services	89,700	42,670	48%	87,900	38,400	44%
Other Designated Expenses	6,150	5,590	91%	9,150	3,148	34%
Transfers to Self-funded	24,971	10,405	42%	32,367	13,486	42%
Capital Outlay	-	2,460		-	-	
Total Expenditures	1,063,199	392,022	37%	943,672	335,215	36%

City of Burnet, Texas
General Fund
Expenditures by Department/Category
FYTD FEB 2025

41.66% of year complete						
	ORIGINAL BUDGET 2024-2025	ACTUAL FYTD FEB 2025	% OF BUDGET	PY BUDGET 2023-2024	PY ACTUAL FYTD FEB 2024	% OF BUDGET
EXPENDITURES (Less transfers to capital/other):						
Galloway Hammond						
Repairs & Maint	-	-		5,000	1,353	27%
Contractual Services	100,000	41,667	42%	100,000	41,667	42%
Capital Outlay	-	-		-	-	0%
Total Expenditures	100,000	41,667	42%	105,000	43,019	41%
Development Services						
Personnel Services	338,261	81,580	24%	188,510	68,550	36%
Supplies & Materials	5,800	1,887	33%	6,000	3,010	50%
Repairs & Maint	8,000	2,090	26%	8,000	2,396	30%
Contractual Services	30,800	49,515	161%	102,300	51,536	50%
Other Designated Expenses	19,250	7,568	39%	20,250	5,430	27%
Capital Outlay						
Total Expenditures	402,111	142,640	35%	325,060	130,922	40%
Engineering						
Personnel Services	305,743	131,273	43%	274,981	90,859	33%
Supplies & Materials	4,100	1,253	31%	3,600	782	22%
Repairs & Maint	14,000	8,511	61%	10,500	5,780	55%
Contractual Services	5,950	2,932	49%	7,800	3,203	41%
Other Designated Expenses	5,650	3,635	64%	5,550	1,074	19%
Transfers to Self-funded	10,148	4,228	42%	10,148	4,228	42%
Total Expenditures	345,591	151,832	44%	312,579	105,926	34%
TOTAL EXPENDITURES	\$ 15,581,386	\$ 6,444,097	41%	\$ 14,878,137	\$ 6,131,545	41%

NOTES AND KEY VARIANCES - BUDGET vs ACTUAL (On a straight line basis, 41.66% of year is complete)

EXPENDITURES

CITY COUNCIL

Personnel Services include worker's comp expense for Council which was paid in full in January.

Other Designated Expenses include "Travel & Training" which is tracking higher than the straight lined budget due to the timing of the TML Conference which was held in October. Total department expenses are still expected to finish the year within budget.

GENERAL ADMIN, CITY SECRETARY, FINANCE, AND HR. In FY2025, began tracking City Secretary, Finance, and HR expenses separately from

Admin Supplies and Materials are tracking ahead of the straight line budget mainly because of the timing of postage expenses. The postage meter was refilled in January.

Admin Contractual Services are tracking ahead of the straight line budget mainly because of the timing of the Audit and Actuary payments. Actuary report expense was paid in full in February and the majority of Audit Fees were paid during the first quarter.

Admin Designated expenses are tracking ahead of the straight line budget mainly because of Travel expenses for TML conference in October and the timing of insurance payments. The City's insurance is paid in advance every quarter.

City Secretary R&M Expenses are tracking ahead of the straight line budget due to the timing of software payments. The department incurred charges of \$11.5K in October for the Laserfiche platform upgrade and cloud site license.

Finance Department Supplies and Materials are tracking over budget mainly because of the purchase of office and computer supplies, and furniture for new staff, along with purchase of 1099 and W2 supplies needed in October.

Finance Department Contractual Supplies are tracking over budget mainly because of increasing "Dues and Subscriptions". Majority of dues are paid in October and November each year and increased this year due to added staff.

Finance Department Designated Expenses include non-capital supplies which are tracking above budget because of the purchase of a new computer and laptop for added staff in October.

HR Contractual Services are tracking higher than the straight line budget mainly because of the timing of Dues and Subscriptions paid in advance and because of professional services used for ACA 1095 printing in February.

POLICE DEPARTMENT, ANIMAL CONTROL, K9 UNIT, AND CODE ENFORCEMENT. In FY2025, began tracking animal control, K9, and code enforcement

Police Repairs and Maintenance expenses are tracking above the straight line average mainly because of the timing of software payments. In January, the department paid the annual maintenance amount for Motorola Flex in full.

Animal Control department Supplies and Materials are tracking above the straight line average mainly because of increased fuel charge outs and the early purchase of bulk disinfectant supplies.

K-9 Personnel Services are tracking higher than expected because of the unbudgeted overtime expense related to K-9 duties.

Code Enforcement Supplies and Materials are tracking above the straight line average mainly because of unbudgeted supplies needed for junk & abandoned vehicle notifications.

FIRE/EMS

Fire/EMS Designated expenses are tracking higher than average because the department had to replace outdated and damaged personal protective gear including coats, pants, and gloves.

EMS Capital Outlay is tracking over budget mainly because of the purchase of a new back up ambulance generator in the amount of \$5,500. This backup generator will be used when an in service ambulance generator is in need of repair or service so that the ambulance does not have to go out of service.

City of Burnet, Texas
General Fund
Expenditures by Department/Category
FYTD FEB 2025

NOTES AND KEY VARIANCES - BUDGET VS ACTUAL CONTINUED:

STREETS
<i>Street Department Contractual Services expenses are tracking above the straight lined budget because of the timing of uniform purchases. The majority of the uniform budget was spent in November but the category is still expected to finish the year within budget.</i>
<i>Street Department Designated Expenses are tracking above budget because of increased "Employee Programs" - the department incurred memorial service expenses to honor a lost team member. Also "Travel & Training" costs increased because - the Assistant Streets Superintendent has enrolled in the Local Government Leaders program.</i>
<i>Street Department Capital Outlay is over budget because a "Wheel Balancer" and "Tire Changing" machine were purchased for the City Shop and the cost was allocated among the Public Works departments that will benefit from the new machines including Streets.</i>
CITY SHOP
<i>City Shop contractual services are tracking over budget mainly because custodial care costs increased more than expected.</i>
PW ADMIN <i>This department was removed for FY2025 due to staffing changes.</i>
PARKS
<i>Parks Department Designated Expenses are tracking above budget because of increased "Special Events" - the department held the Rainbow Trout program at Hamilton Creek in December, increased "Travel & Training" costs - the Assistant Parks Superintendent has enrolled in the Local Government Leaders program, and increased insurance expense to cover deductibles for insurance claims.</i>
<i>Parks Department Capital Outlay is over budget because a "Wheel Balancer" and "Tire Changing" machine were purchased for the City Shop and the cost was allocated among the Public Works departments that will benefit from the new machines including Parks.</i>
DEVELOPMENT SERVICES
<i>Development Services Personnel expenses are tracking below budget because the Building Official position has been vacant all year.</i>
<i>Contractual Services include "Building Construction Services" which are tracking over budget. Because the Building Official position is vacant, the department has been hiring a third party to perform various building inspections. Salary savings are helping to offset this increased expense.</i>
ENGINEERING
<i>R&M includes software which is tracking higher than the straight lined budget due to the timing of payments - software is paid in full at the beginning of the fiscal year. Category is still expected to finish the year within budget.</i>
<i>Contractual Services are tracking higher than the straight lined budget mainly because they include consulting fees for water map utility location services which were performed in November and increases in public notice expenses. Category is still expected to finish the year within budget.</i>
<i>Other Designated expenses includes non capital supplies which are tracking over budget because of the purchase of a new computer needed for a temporary position to help with the Utility Maps and Modeling project.</i>

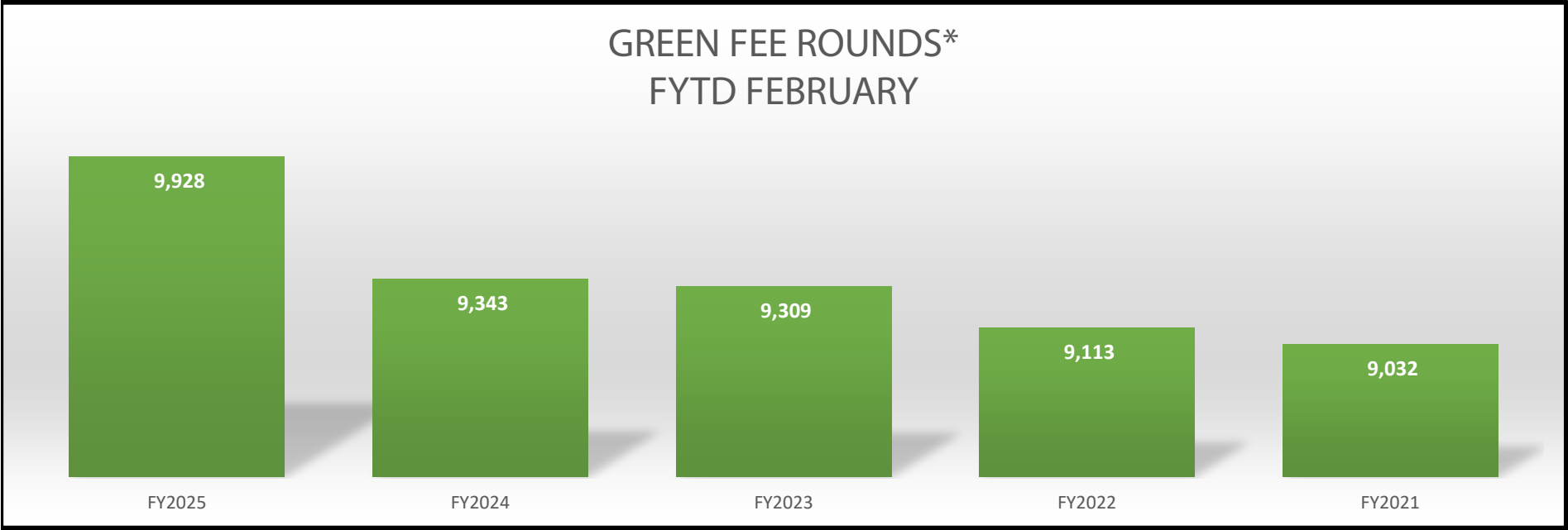
GOLF COURSE FUND DASHBOARD

FYTD FEB 2025

CURRENT RESULTS COMPARISON

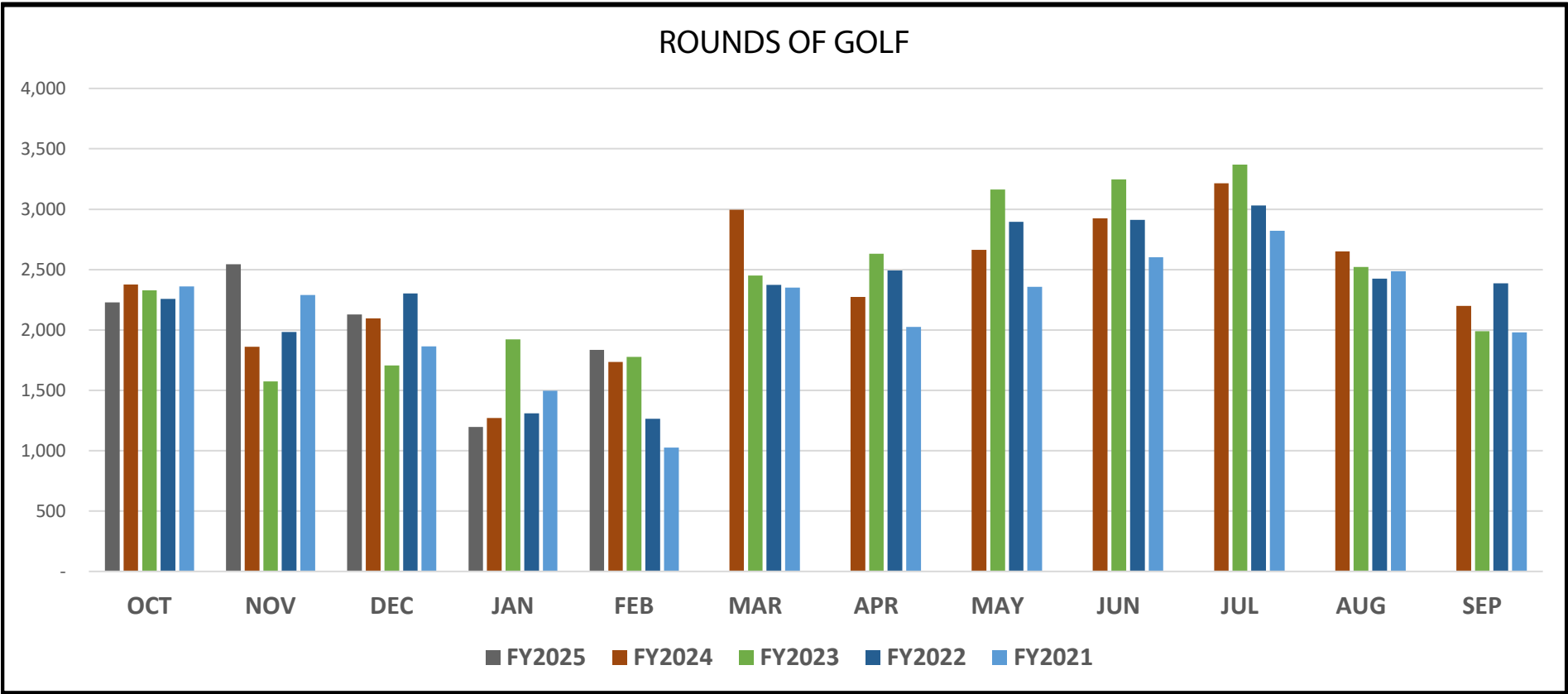
	ORIGINAL BUDGET	ACTUAL FYTD FEB 2025	% OF BUDGET	PY BUDGET 2022-2023	ACTUAL FYTD FEB 2024	% OF BUDGET
REV (net of cogs/tourn exp)	\$ 2,574,361	\$ 1,130,981	44%	\$ 2,144,918	\$ 949,726	44%
EXPENSES	2,429,146	941,691	39%	2,077,634	825,162	40%
PROFIT (LOSS)	\$ 145,215	\$ 189,291		\$ 67,284	\$ 124,564	

TABLES/CHARTS



Rounds of Golf*	FYTD
2024-2025	9,928
2023-2024	9,343
OVER (UNDER)	585
	6.26%

*Does not include annual dues or tournament rounds played.



Feb of 2021 golf course was closed for 11 days because of Severe Winter Storm.

City of Burnet, Texas
Golf Fund (Delaware Springs)
Revenues, Expenses, and Changes in Fund Net Position - Budget and Actual (Unaudited)
FYTD FEB 2025

	41.66% of year complete					
	ORIGINAL BUDGET	ACTUAL	% OF	PY BUDGET	PY ACTUAL	% OF
	2024-2025	FYTD FEB 2025	BUDGET	2023-2024	FYTD FEB 2024	BUDGET
Revenues						
Charges for Services:						
Green Fees/Cart Rentals	\$ 1,220,249	\$ 490,459	40%	\$ 1,075,000	\$ 405,622	38%
Member Charges	310,750	267,352	86%	257,500	213,384	83%
Tournament Fees (Net)	280,000	79,274	28%	190,000	77,312	41%
Driving Range	93,500	39,838	43%	82,000	32,237	39%
Net Charges for Services	1,904,499	876,923	46%	1,604,500	728,556	45%
Pro Shop Merchandise Sales (Net)	85,409	24,356	29%	78,420	25,291	32%
Snack Bar Sales (Net)	216,389	82,844	38%	180,000	67,349	37%
Transfer from GF (Admin/Use of FB)	246,193	103,917	42%	205,473	88,807	43%
Other Revenue	121,871	42,941	35%	76,525	39,723	52%
Total Revenues	\$ 2,574,361	\$ 1,130,981	44%	\$ 2,144,918	\$ 949,726	44%
Expenses						
Personnel Services	1,428,461	548,606	38%	1,255,258	466,169	37%
Supplies & Materials	153,800	53,674	35%	147,800	58,618	40%
Repairs & Maint	126,250	39,251	31%	100,500	55,005	55%
Contractual Services	108,100	43,949	41%	99,950	34,168	34%
Other Designated Expenses	78,971	32,556	41%	69,150	39,269	57%
Transfers to Self-funded	83,148	34,645	42%	149,503	62,293	42%
Transfer to Golf Course Self-funded	154,223	64,260	42%		-	
Admin Allocation	296,193	124,750	42%	255,473	109,640	43%
Total Expenses	\$ 2,429,146	\$ 941,691	39%	\$ 2,077,634	\$ 825,162	40%
Change in Net Position	\$ 145,215	\$ 189,291		\$ 67,284	\$ 124,564	
Operating Subsidy from General Fund	-	-		-	-	
Net	\$ 145,215	\$ 189,291		\$ 67,284	\$ 124,564	
Green Fee Rounds		9,928			9,343	
Green Fee Rev Per Round		\$ 49.40			\$ 43.41	

NOTES AND KEY VARIANCES - BUDGET vs ACTUAL (On a straight line basis, 41.66% of year is complete)

REVENUES

Golf Course Rate increases went into effect in April 2024 (Ordinance 2024-09) and September 2024 (Ordinance 2024-33). The September rate increase increased the weekend/holiday green fee by \$3.00, merged the Friday rate into the weekend rate, and increased member rates by 10%. The April rate increase increased the green fee rate by \$2.00 and the cart rate by \$2.00.
Member Charges for annual dues are collected in October and semi-annual dues are collected in April. Revenues have increased from last year due to a small increase in number of members and because of the member rate increase that went into effect in September 2024.

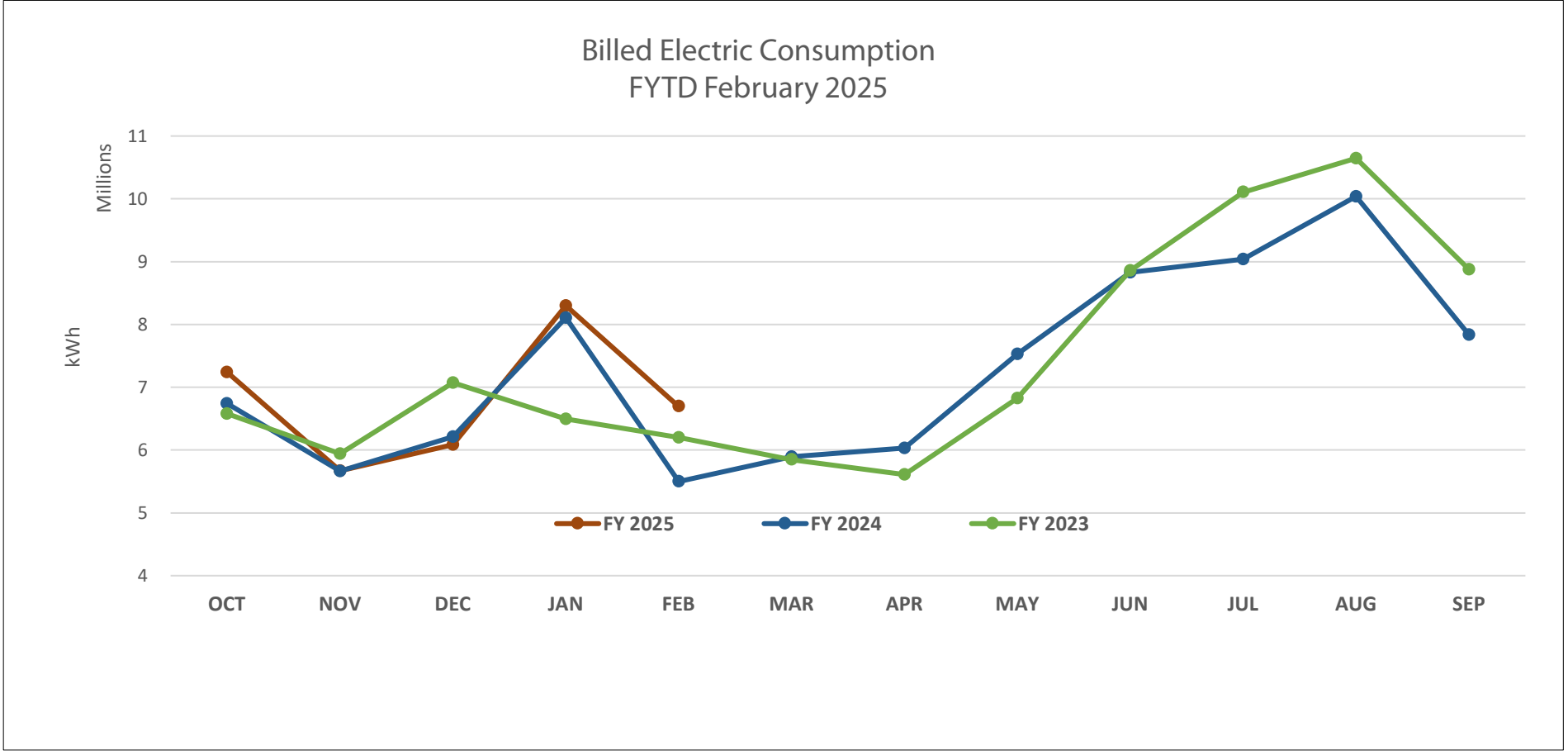
ELECTRIC FUND DASHBOARD

FYTD FEB 2025

CURRENT RESULTS COMPARISON

	ORIGINAL BUDGET	ACTUAL FYTD FEB 2025	% OF BUDGET	PY BUDGET 2023-2024	ACTUAL FYTD FEB 2024	% OF BUDGET
REV (net of cogs)	\$ 4,805,522	\$ 1,896,345	39%	\$ 4,300,026	\$ 1,668,151	39%
EXPENSES	4,280,628	1,564,204	37%	3,926,232	1,548,665	39%
PROFIT (LOSS)	\$ 524,894	\$ 332,141		\$ 373,794	\$ 119,486	

TABLES/CHARTS



Billed Consumption:

FYTD 2025	33,994,143
FYTD 2024	32,223,211
Increase	1,770,932
% increase	5.50%

City of Burnet, Texas
Electric Fund
Revenues, Expenses, and Changes in Fund Net Position - Budget and Actual (Unaudited)
FYTD FEB 2025

	41.66% of year complete					
	ORIGINAL BUDGET 2024-2025	ACTUAL FYTD FEB 2025	% OF BUDGET	PY BUDGET 2023-2024	PY ACTUAL FYTD FEB 2024	% OF BUDGET
REVENUES						
Electric Sales	\$ 10,610,117	\$ 4,212,702		\$ 9,781,915	\$ 3,856,447	
Less Cost of Power	6,154,289	2,452,679		5,776,753	2,320,223	
Net Electric Sales	\$ 4,455,828	\$ 1,760,023	39%	\$ 4,005,162	\$ 1,536,224	38%
Penalties	110,417	44,711	40%	94,446	45,939	49%
Pole Rental	48,991	29,696	61%	48,750		0%
Credit Card Convenience Fees	75,286	32,755	44%	56,668	22,993	41%
Other Revenue	40,000	14,571	36%	65,000	32,995	51%
Transfer from Hotel/Motel Fund*	50,000	14,589	29%	30,000	30,000	100%
Transfer from BEDC	25,000	-	0%	-	-	
Use of Fund Balance	-	-		-	-	0%
Total Revenue	\$ 4,805,522	\$ 1,896,345	39%	\$ 4,300,026	\$ 1,668,151	39%
<i>Total Revenue less fund balance</i>	<i>\$ 4,805,522</i>	<i>\$ 1,896,345</i>	<i>39%</i>	<i>\$ 4,300,026</i>	<i>\$ 1,668,151</i>	<i>39%</i>
EXPENSES						
Personnel Services	1,230,766	398,443	32%	1,015,932	387,613	38%
Supplies & Materials	70,700	28,021	40%	74,700	19,475	26%
Repairs & Maint	200,500	38,180	19%	198,500	70,340	35%
Contractual Services	188,240	110,114	58%	171,200	71,705	42%
Other Designated Expenses	105,061	41,814	40%	83,500	44,873	54%
Capital Outlay	100,000	22,946	23%	55,000	62,743	114%
Transfers to Debt Service	-	-		51,500	21,458	42%
Transfers to Self-funded	42,038	17,516	42%	23,546	9,811	42%
Return on Investment	1,731,066	679,883	39%	1,675,657	644,464	38%
Admin Allocation	545,327	198,680	36%	463,570	172,433	37%
Shop Allocation	32,371	13,425	41%	28,546	10,964	38%
PW Admin Allocation	-	-		53,323	22,194	42%
Engineering Allocation	34,559	15,183	44%	31,258	10,593	34%
Transfer to Capital	-	-		-		
Total Expenses	\$ 4,280,628	\$ 1,564,204	37%	\$ 3,926,232	\$ 1,548,665	39%
<i>Total Expenses less xfers to capital and other uses of fund balance</i>	<i>\$ 4,280,628</i>	<i>\$ 1,564,204</i>	<i>37%</i>	<i>\$ 3,926,232</i>	<i>\$ 1,548,665</i>	<i>39%</i>
Change in Net Position	\$ 524,894	\$ 332,141		\$ 373,794	\$ 119,486	

NOTES AND KEY VARIANCES - BUDGET vs ACTUAL (On a straight line basis, 41.66% of year is complete)

REVENUES

NET ELECTRIC SALES - are tracking as expected with the budget. Compared to last year, they have increased 15% mainly because of the change to the purchased power cost adjustment that went into effect in August of 2024 which now allows the City to factor in power loss when calculating energy charges. In addition, billed consumption has increased by 6 %.

POLE RENTAL FEES - are typically invoiced in February and received by April or May.

OTHER REVENUES - are tracking below budget because interest income is coming in lower than projected for the fund. Compared to last year, other revenues are down because electric connect revenues are now being accounted for in the capital project fund and interest income is down. Interest rates have dropped from an average of about 5.4% last year to 4.3% as of February.

TRANSFERS FROM HOT AND BEDC- will be made and recorded as the capital expenditures for Christmas decorations are incurred.

EXPENSES

Personnel expenses are tracking under budget for the period mainly because of savings due to vacancies.

Contractual Services are tracking over the straight line average because the annual non-profit contributions were paid in February. The category is still expected to finish the year with in budget.

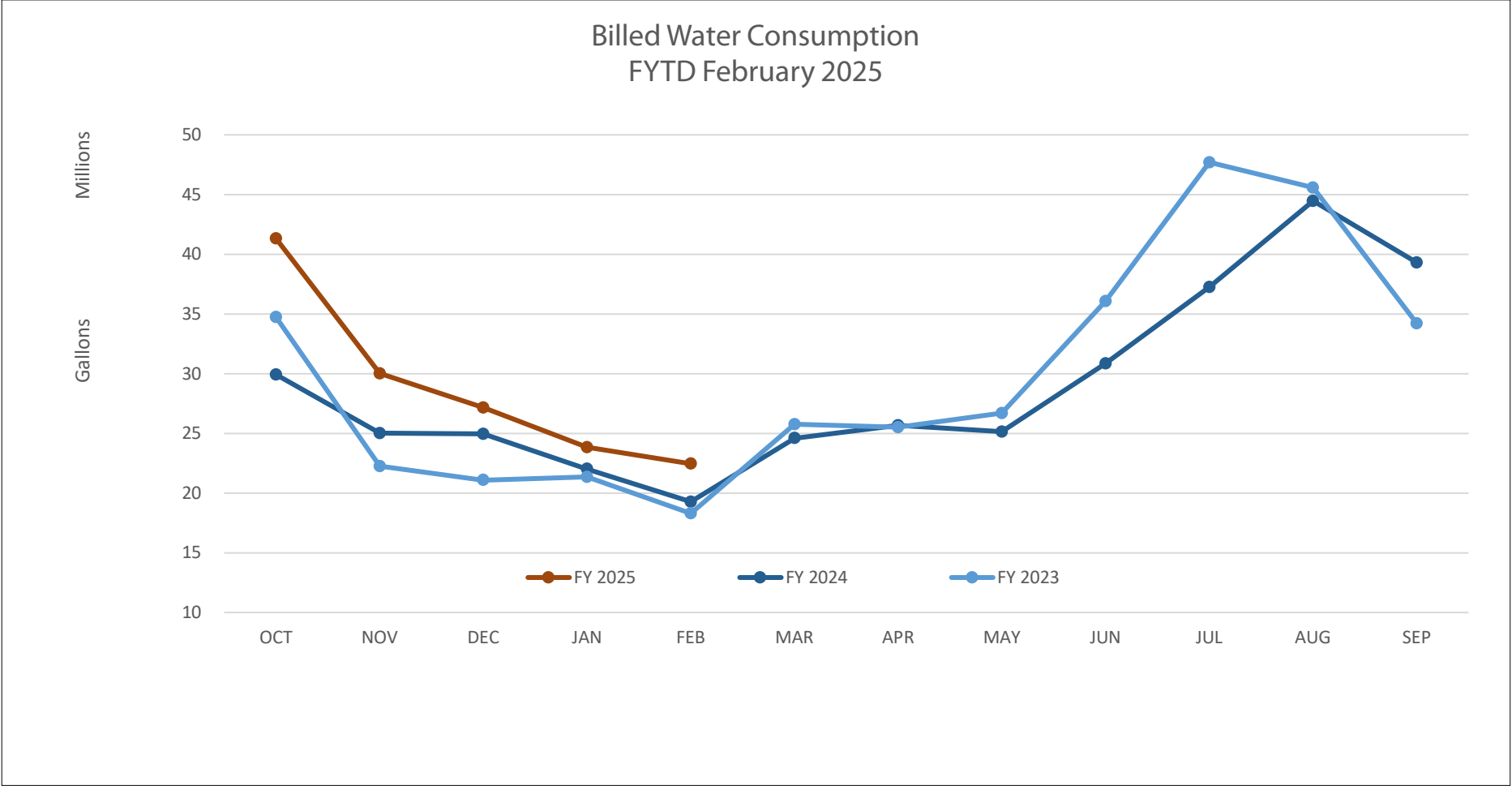
WATER/WW FUND DASHBOARD

FYTD FEB 2025

CURRENT RESULTS COMPARISON

	ORIGINAL BUDGET	ACTUAL FYTD FEB 2025	% OF BUDGET	PY BUDGET 2023-2024	ACTUAL FYTD FEB 2024	% OF BUDGET
REV	\$ 4,844,000	\$ 1,940,423	40%	\$ 4,707,667	\$ 1,868,438	40%
EXPENSES	4,592,268	1,885,223	41%	4,465,763	1,777,839	40%
PROFIT (LOSS)	\$ 251,732	\$ 55,201		\$ 241,904	\$ 90,598	

TABLES/CHARTS



Billed Consumption in gallons:

FYTD 2025	144,831,972
FYTD 2024	121,219,758
Variance	23,612,214
% variance	19.48%

City of Burnet, Texas
Water/Wastewater Fund
Revenues, Expenses, and Changes in Fund Net Position - Budget and Actual (Unaudited)
FYTD FEB 2025

	41.66% of year complete					
	ORIGINAL BUDGET 2024-2025	ACTUAL FYTD FEB 2025	% OF BUDGET	PY BUDGET 2023-2024	PY ACTUAL FYTD FEB 2024	% OF BUDGET
REVENUE						
Water Sales	\$ 2,600,000	\$ 1,043,268	40%	\$ 2,487,867	\$ 960,530	39%
Wastewater Sales	1,990,000	823,449	41%	1,975,800	830,791	42%
Penalties	45,000	19,868	44%	45,000	19,988	44%
Sewer Connects	6,000	-	0%	37,000	11,405	31%
Credit Card Convenience Fees	38,000	17,641	46%	27,000	12,382	46%
Other Revenue	90,000	36,197	40%	60,000	33,343	56%
Use Impact Fees	75,000	-	0%	75,000	-	0%
Use of Fund Balance	-	-		-	-	
Total Revenue	\$ 4,844,000	\$ 1,940,423	40%	\$ 4,707,667	\$ 1,868,438	40%
Total Revenue less fund balance	\$ 4,844,000	\$ 1,940,423	40%	\$ 4,707,667	\$ 1,868,438	40%
EXPENSES						
Personnel Services	1,586,200	659,377	42%	1,510,138	550,491	36%
Supplies & Materials	241,350	89,234	37%	226,650	101,407	45%
Repairs & Maint	354,050	84,827	24%	365,250	109,499	30%
Contractual Services	341,100	163,959	48%	307,100	156,762	51%
Cost of Water	80,000	48,576	61%	70,000	55,334	79%
Other Designated Expenses	135,050	64,138	47%	113,521	48,115	42%
Transfers to Debt Service	928,575	386,906	42%	931,875	388,281	42%
Transfers to Self-funded	50,290	20,954	42%	10,148	4,228	42%
In Lieu of Taxes	385,270	155,302	40%	370,613	149,475	40%
Admin Allocation	354,335	139,114	39%	329,792	131,321	40%
Shop Allocation	32,370	13,425	41%	28,546	10,964	38%
PW Admin Allocation	-	-		71,098	29,592	42%
Engineering Allocation	103,678	45,550	44%	125,032	42,370	34%
Capital Outlay	-	13,860		6,000		0%
Transfer to Capital	-	-		-		
Total Expenses	\$ 4,592,268	\$ 1,885,223	41%	\$ 4,465,763	\$ 1,777,839	40%
Total Expenses less Transfers to Capital and other uses of fund balance	\$ 4,592,268	\$ 1,885,223	41%	\$ 4,465,763	\$ 1,777,839	40%
Change in Net Position	\$ 251,732	\$ 55,201		\$ 241,904	\$ 90,598	

NOTES AND KEY VARIANCES - BUDGET vs ACTUAL (On a straight line basis, 41.66% of year is complete)

REVENUES

Revenues are tracking as expected for the period and Water sales have increased over last year because billed water consumption is up 19%.

EXPENSES

Contractual Services are tracking above the straight lined average because of several line items 1) utilities - increasing consumption costs at the wastewater plant, 2) uniforms - majority of budget was spent in the first quarter, 3) HLFWCC - annual contribution to Highland Lakes Firm Water customers that was not budgeted, and 4) communications - costs have doubled due to addition of Scada system through out the City.

Cost of Water is tracking above the straight lined average mainly because of increased consumption over last year. Per Jacob the City is using more surface water versus ground water and billed water consumption is up 19% over this time last year. In addition, LCRA increased their water rates from \$155 per acre foot to \$165 per acre foot in January.

Designated expenses are tracking above the straight lined average because of several line items: 1) plant permit renewals - annual renewals Water and WW plant were processed during the first quarter, 2) health and wellness - increased due to several new employees needing proper vaccinations and updated shots, and 3) travel and training - timing increase due to purchase of several water and wastewater classes in January for employees working on their licenses.

Capital Outlay is above budget mainly because department spent \$11,400.35 to replace push camera used to inspect sewer lateral lines (old camera parts were becoming obsolete).

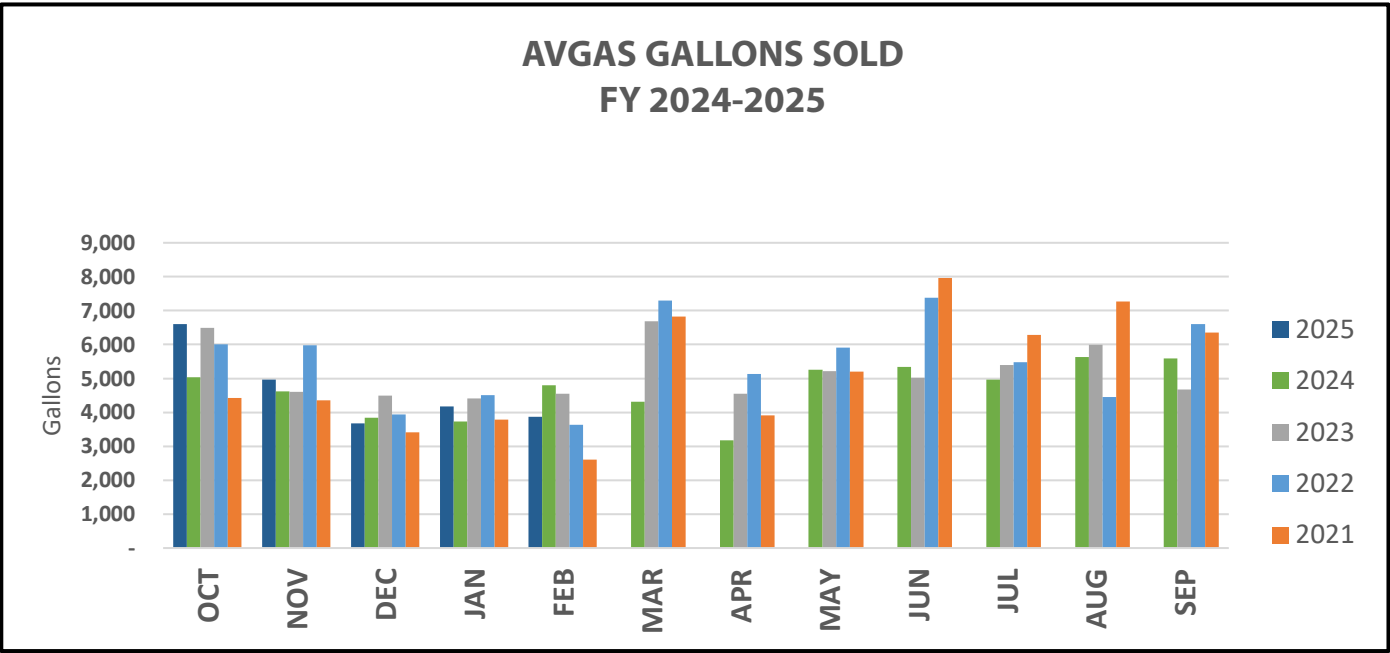
AIRPORT FUND DASHBOARD

FYTD FEB 2025

CURRENT RESULTS COMPARISON

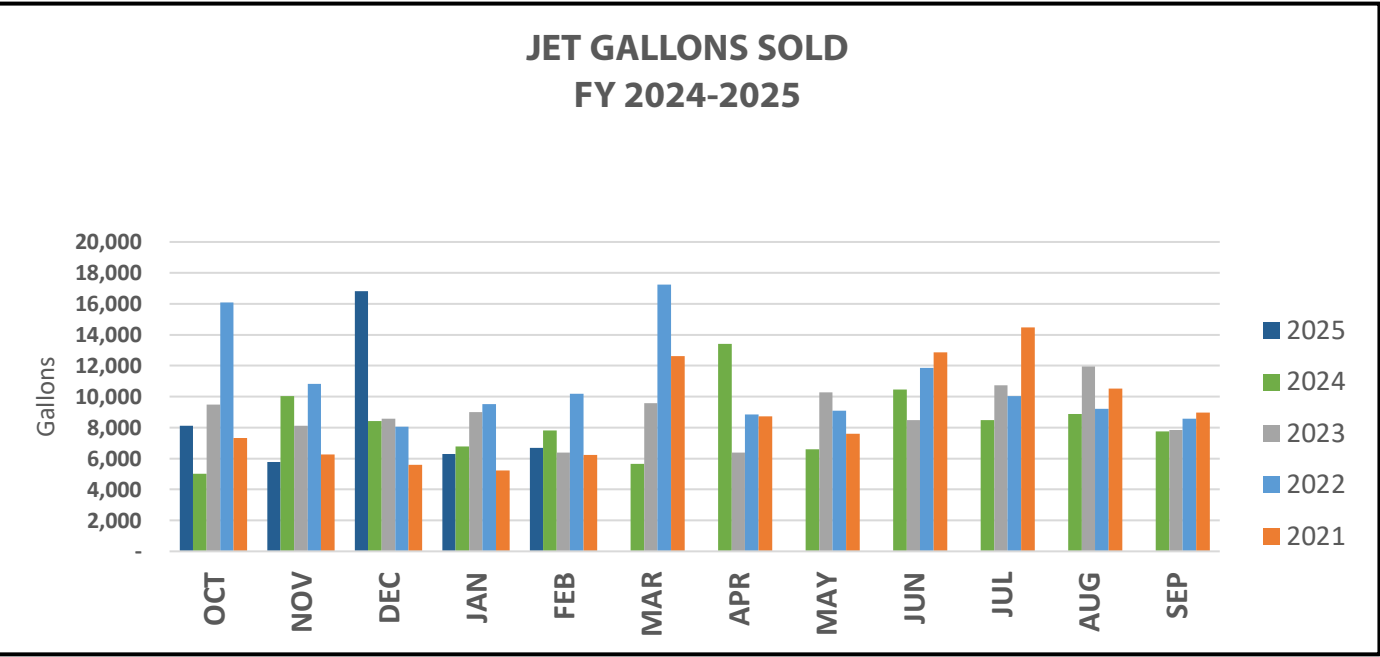
	ORIGINAL BUDGET	ACTUAL FYTD FEB 2025	% OF BUDGET	PY BUDGET 2023-2024	ACTUAL FYTD FEB 2024	% OF BUDGET
REV (net of cogs)	\$ 335,336	\$ 137,959	41%	\$ 335,757	\$ 138,155	41%
EXPENSES	231,353	94,526	41%	254,246	100,191	39%
PROFIT (LOSS)	\$ 103,983	\$ 43,433		\$ 81,511	\$ 37,964	

TABLES/CHARTS



Avgas Gallons Sold:

FYTD 2025	23,298
FYTD 2024	22,005
Increase(decrease)	1,293
	5.87%



Jet Gallons Sold:

FYTD 2025	43,680
FYTD 2024	38,058
Increase(decrease)	5,622
	14.77%

City of Burnet, Texas
Airport Fund
Revenues, Expenses, and Changes in Fund Net Position - Budget and Actual (Unaudited)
FYTD FEB 2025

	41.66% of year complete					
	ORIGINAL 2024-2025	ACTUAL FYTD FEB 2025	% OF BUDGET	AMENDED BUDGET 2023-2024	PY ACTUAL FYTD FEB 2024	% OF BUDGET
REVENUE						
Avgas Flowage Fees	3,785	1,631	43%	4,000	3,223	81%
Jet Flowage Fees	20,763	8,736	42%	16,000	5,929	37%
Penalties	-	-		-	-	
All Hangar Lease	165,000	70,119	42%	171,000	70,125	41%
CAF Lease	35,004	14,585	42%	15,580	6,730	43%
McBride Lease	52,562	12,870	24%	52,562	21,455	41%
Thru the Fence Lease	12,312	-	0%	12,020	-	0%
Airport Parking Permit	1,500	-	0%	3,840	1	0%
Hangar Lease - FBO	26,789	11,010	41%	25,755	10,587	41%
Interest Earned	10,000	19,009	190%	35,000	20,106	57%
Other (Ground Lease)	7,621	-	0%	-	-	
Use of Fund Balance	59,363	24,735	42%	110,263	25,098	23%
Total Revenue	\$ 394,699	\$ 162,694	41%	\$ 446,020	\$ 163,253	37%
Total Revenue less fund balance	\$ 335,336	\$ 137,959	41%	\$ 335,757	\$ 138,155	41%
EXPENSES						
Personnel Services	\$ -	\$ -		\$ 103,284	\$ 44,300	43%
Transfer Salary Allocation	111,728	46,553	42%	-	-	
Supplies & Materials	2,600	-	0%	3,000	17	1%
Repairs & Maint	4,000	1,568	39%	3,925	1,500	38%
Contractual Services	30,230	5,144	17%	32,955	19,930	60%
Other Designated Expenses	45,537	30,428	67%	37,182	24,969	67%
C/O - Equipment	-	-			-	
Transfers to Debt Service	59,363	24,735	42%	60,263	25,098	42%
Admin Allocation	26,147	10,834	41%	23,900	9,476	40%
Transfers to Capital	11,111	-		100,000	-	
Total Expenses	\$ 290,716	\$ 119,261	41%	\$ 364,509	\$ 125,289	34%
Total Exp - xfers to capital and debt svc.	\$ 231,353	\$ 94,526	41%	\$ 254,246	\$ 100,191	39%
Change in Net Position	\$ 103,983	\$ 43,433		\$ 81,511	\$ 37,964	

NOTES AND KEY VARIANCES - BUDGET vs ACTUAL (On a straight line basis, 41.66% of year is complete)

REVENUES
Flowage fees account for 6% of the Airport's total revenues and are calculated as 7% of Avgas gallons sold and 20% of Jet fuel gallons sold.
CAF Lease is revenue received from the CAF hangar rental which increased significantly this year from last year because they entered a new agreement.
Interest Income is tracking higher than anticipated because of the timing of capital projects. Capital project spending has been lower than anticipated to date.
EXPENSES
Accounting Change for Personnel Services: During the prior year a portion of the Airport Manager's and Park's department salaries were allocated directly to the Airport. This year that expense has been replaced by a budgeted Transfer Salary Allocation.
Other Designated Expenses are tracking ahead of the straight-lined budget because of the timing of the insurance payments (Insurance is paid quarterly in advance) and the timing of the property tax payments (paid in full in January). Category is still expected to finish the year within budget.

City of Burnet, Texas
Other Funds
Revenues, Expenses, and Changes in Fund Net Position - Budget and Actual (Unaudited)
FYTD FEB 2025

	ANNUAL BUDGET 2024-2025			ACTUAL FYTD FEB 2025	% OF BUDGET	PY BUDGET 2023-2024			PY ACTUAL FYTD FEB 2024	% OF BUDGET
HOTEL/MOTEL FUND										
Revenues	\$	336,000	\$	35,211	10.48%	\$	240,600	\$	125,863	52.31%
Expenses		309,634		66,501	21.48%		210,074		80,745	38.44%
Net Profit (Loss)	\$	26,366	\$	(31,290)		\$	30,526	\$	45,119	
BEDC (operating and capital)										
Revenues	\$	6,713,793	\$	2,429,600	36.19%	\$	1,065,130	\$	481,954	45.25%
Expenses		6,587,688		1,423,095	21.60%		911,698		300,399	32.95%
Net Profit (Loss)	\$	126,105	\$	1,006,505		\$	153,432	\$	181,554	
SELF FUNDED EQUIPMENT FUND										
Revenues	\$	1,005,752	\$	419,896	41.75%	\$	767,600	\$	303,618	39.55%
Expenses		1,005,752		103,704	10.31%		767,600		224,263	29.22%
Net Profit (Loss)	\$	-	\$	316,192		\$	-	\$	79,356	
SELF FUNDED EQUIPMENT GOLF COURSE										
Revenues	\$	154,223	\$	68,817	44.62%	\$	-	\$	-	0.00%
Expenses		45,518		-	0.00%		-		-	0.00%
Net Profit (Loss)	\$	108,705	\$	68,817		\$	-	\$	-	
DEBT SERVICE FUND										
Revenues	\$	992,938	\$	416,695	41.97%	\$	1,046,638	\$	441,765	42.21%
Expenses		989,738		785,769	79.39%		1,045,438		788,619	75.43%
Net Profit (Loss)	\$	3,200	\$	(369,073)		\$	1,200	\$	(346,854)	
INTEREST & SINKING DEBT FUND										
Revenues	\$	1,091,744	\$	993,921	91.04%	\$	1,118,660	\$	1,126,970	100.74%
Expenses		1,078,944		247,272	22.92%		1,105,660		233,230	21.09%
Net Profit (Loss)	\$	12,800	\$	746,649		\$	13,000	\$	893,741	

City of Burnet, Texas
Cash and Investment Accounts
FYTD FEB 2025

Acct #	Bank	Account Name	Account Type	Balance as of February 2025
Unrestricted Accounts				
984/2410	FSB	Operating Cash	Checking	\$ 3,354,507.13
		Add or Subtract Claim on Cash for Airport		-
		Add or Subtract Claim on Cash for Golf		435,441.75
2329	FSB	Golf Course Petty Cash	Checking	1,007.09
2711100002	TexPool	General Fund Reserve	Investment	5,355,587.04
Total Unrestricted				\$ 9,146,543.01

75 Day Reserve Requirement	4,010,000.00
Unrestricted Cash over 75 day reserve	\$ 5,136,543.01
90 Day Reserve Requirement	4,810,000.00
Unrestricted Cash over 90 day reserve	\$ 4,336,543.01

Restricted by Council

2711100011	TexPool	Capital Equipment Reserve	Investment	\$ 94,063.79
2188	FSB	Self Funded Equipment	M/M	347,489.45
2711100014	TexPool	Self Funded Equipment Reserve	Investment	502,301.03
2711100021	TexPool	YMCA/GHRC Capital Improvement	Investment	112,483.18
2711100029	TexPool	YMCA Land Sale Proceeds	Investment	10,310.64
2711100022	TexPool	Electric Capital Improvement	Investment	679,671.89
2711100020	TexPool	Street Rehab/Replacement Reserve	Investment	796,455.36
2711100023	TexPool	Water/WW Improvement	Investment	10,554.29
2711100018	TexPool	Golf Course Operating Reserve	Investment	505,186.38
2711100019	TexPool	Golf Course Capital Improvement Reserve	Investment	291,775.24
68825	FSB	Golf Course Self Funded	M/M	462,452.32
2711100031	TexPool	City Hall Reserve	Investment	1,757,045.68
		Add or Subtract Golf Claim on Cash		(435,441.75)
Total Restricted by Council Action				\$ 5,134,347.50

City of Burnet, Texas
Cash and Investment Accounts
FYTD FEB 2025

Restricted by Purpose or Law

Acct #	Bank	Account Name	Account Type	Balance as of February 2025
3053	FSB	Parks Fund	M/M	\$ 61,458.40
62125	FSB	Tree Mitigation Fund	M/M	20,986.00
2711100028	TexPool	PEG Fee Restricted	Investment	183,056.66
2711100005	TexPool	Hotel Motel	Investment	58,806.96
2402	FSB	Hotel Motel	M/M	108,028.94
2711100009	TexPool	Airport Reserve	Investment	1,030,772.19
2485	FSB	PD Seizure	M/M	6,927.93
2711100027	TexPool	Municipal Court Special Revenue	Investment	101,372.22
58776	FSB	Fire Dept. Community Acct	M/M	16,034.67
2675	FSB	Police Department Explorer Program	M/M	6,504.68
2691	FSB	Fire Department Explorer Program	M/M	3,677.65
2711100007	TexPool	TWDB 7	Investment	1,349.48
2711100006	TexPool	TWDB 6	Investment	1,184.47
		City of Burnet, Texas Combination Tax and Surplus Revenue Certificates of Obligation, Series 2010		
143033000	US Bank	Escrow Account	Investment	3,599.27
	Bank of			
82-020-01-0	Texas	City of Burnet 2012 TWDB Escrow	Investment	22,614.03
2711100025	TexPool	Impact Fees - Water	Investment	490,334.19
2711100026	TexPool	Impact Fees - Wastewater	Investment	132,361.15
2711100017	TexPool	2021 CO - City Hall	Investment	1,136,942.00
TX01-0440-0004	Texas Class	2023 CO Adm/Street	Investment	2,775,360.46
2711100024	TexPool	Street Bond Reserve	Investment	-
TX01-0440-0007	Texas Class	2023 City Hall	Investment	1,020,355.11
2711100030	TexPool	Airport Bond Proceeds	Investment	224,409.76
2711100010	TexPool	BEDC Reserve	Investment	1,387,604.91
2711100032	TexPool	BEDC Hotel Incentive	Investment	418,382.93
2711100033	TexPool	BEDC Tractor Supply Incentive	Investment	33,229.51
70516	FSB	BEDC 281 Commercial Park Project	M/M	40,333.63
2592	FSB	BEDC	Super NOW	127,425.44
62315	FSB	BEDC Bond Fund	Checking	86,520.17
TX01-0440-0005	Texas Class	BEDC	Investment	1,405,006.87
1453	FSB	Debt Service	M/M	70,901.43
2576	FSB	Interest & Sinking Acct	M/M	1,023,124.98
2543	FSB	Airport Reserve	M/M	-
		Add or Subtract Airport Claim on Cash		-

Total Restricted Cash

\$ 11,998,666.09

Total All Cash

\$ 26,279,556.60

CAPITAL PROJECTS
FYTD FEBRUARY 2025

CITY OF BURNET
FINANCIAL REPORT

GENERAL CAPITAL PROJECT FUND							
Budgeted Projects	2024-2025 Budget	Budget Amendments	Amended Budget	FYTD Actual	Encumbrance	Balance	Status/Notes
ADMIN							
*NEW Pedestrian Walking Bridge	\$ 5,000,000	-	5,000,000	-	-	\$ 5,000,000	
*NEW Website Software Update	\$ 25,000	-	25,000	21,450	-	\$ 3,550	
*NEW Access Control Conversion	\$ 50,000	-	50,000	49,995	-	\$ 5	
Server Upgrade	\$ 20,000	-	20,000	-	-	\$ 20,000	
Incode 10 Upgrade - Court	\$ 17,000	-	17,000	-	-	\$ 17,000	
Comp Plan	\$ 25,000	-	25,000	-	-	\$ 25,000	
Humane Society	\$ -	95,000	95,000	-	-	\$ 95,000	
Beautification Project	\$ 50,000	-	50,000	36,473	-	\$ 13,527	
New City Hall	\$ 8,600,000	-	8,600,000	2,300,020	-	\$ 6,299,980	
TOTAL ADMIN	\$ 13,787,000	\$ 95,000	\$ 13,882,000	\$ 2,407,938	\$ -	\$ 11,474,062	
POLICE							
*NEW Cellebrite	\$ 23,000	-	23,000	23,000	-	\$ -	\$100 Additional expended in fund 10 COMPLETE - Purchased in 2023-2024
*NEW TrueNarc	\$ 40,000	-	40,000	-	-	\$ 40,000	
*NEW License Plate Readers	\$ 15,000	-	15,000	-	-	\$ 15,000	
*NEW Microchipping	\$ 10,000	-	10,000	3,856	-	\$ 6,144	
Shooting Range Improvements	\$ 200,000	-	200,000	27,400	-	\$ 172,600	
Use of Opioid Settlement Funds	\$ 40,000	-	40,000	-	-	\$ 40,000	
Guns	\$ -	52,850	52,850	52,850	-	\$ 0	
TOTAL POLICE	\$ 328,000	\$ 52,850	\$ 380,850	\$ 107,106	\$ -	\$ 273,744	
FIRE / EMS							
*NEW Ventilators and ET Video	\$ 80,000	-	80,000	75,941	-	\$ 4,059	
*NEW FD Building Improvements - Furniture and Storage Shed	\$ 25,000	-	25,000	16,669	-	\$ 8,331	
*NEW FD Westnet Paging System	\$ 40,000	-	40,000	-	-	\$ 40,000	
Use of Donated Funds Stella Pelej (carryover)	\$ 9,217	-	9,217	-	-	\$ 9,217	
SCBA Equipment	\$ 58,000	-	58,000	55,238	-	\$ 2,762	
TASSPP	\$ -	7,840	7,840	-	-	\$ 7,840	
TOTAL FIRE / EMS	\$ 212,217	\$ 7,840	\$ 220,057	\$ 147,849	\$ -	\$ 72,208	Budget Amendment Pending
STREETS							
Street Repair/Rehabilitation	\$ 3,800,000	-	3,800,000	563,797	-	\$ 3,236,203	
TOTAL STREETS	\$ 3,800,000	\$ -	\$ 3,800,000	\$ 563,797	\$ -	\$ 3,236,203	
PARKS							
*NEW Mini Excavator and Trailer	\$ 125,000	-	125,000	118,988	-	\$ 6,012	\$5,000 Additional Attorney Expense in 2023-24
*NEW Pickleball Courts	\$ 300,000	-	300,000	-	-	\$ 300,000	
*NEW Land Acquisition (Valley Street)	\$ 140,000	-	140,000	124,177	-	\$ 15,823	
*New Stage funded by HOT reserves	\$ 75,000	-	75,000	-	-	\$ 75,000	
Park Improvements	\$ 225,000	-	225,000	44,385	-	\$ 180,615	
TOTAL PARKS	\$ 865,000	\$ -	\$ 865,000	\$ 287,550	\$ -	\$ 577,450	
GHRC							
GHRC Capital Maint	\$ 50,000	-	50,000	-	-	\$ 50,000	
GHRC Capital Maint 2024 Improvement Plan	\$ 109,500	-	109,500	-	-	\$ 109,500	
TOTAL GHRC	\$ 159,500	\$ -	\$ 159,500	\$ -	\$ -	\$ 159,500	
GRAND TOTAL GENERAL	\$ 9,649,000	\$ -	\$ 9,649,000	\$ 1,702,695	\$ -	\$ 7,946,305	

CAPITAL PROJECTS
FYTD FEBRUARY 2025

CITY OF BURNET
FINANCIAL REPORT

WATER & WASTEWATER CAPITAL PROJECT FUND							
Budgeted Projects	2024-2025 Budget	Budget Amendments	Amended Budget	FYTD Actual	Encumbrance	Balance	Status/Notes
*NEW CDBG Waterline Additional Funds (WOFFORD2)	\$ 150,000	-	150,000	-	-	\$ 150,000	COMPLETE
*NEW Inks Lake Maintenance, Sewer Plant Maintenance, Well and Pump Upgrades	\$ 250,000	-	250,000	82,782	-	\$ 167,218	
*NEW Impact Fee Update	\$ 20,000	-	20,000	6,786	-	\$ 13,214	
*NEW Eagle's Nest Upgrade	\$ 200,000	101,000	301,000	103,674	-	\$ 197,326	
Generators for SB3 Compliance	\$ 1,813,600	-	1,813,600	-	-	\$ 1,813,600	
Dump Truck for Water Department	\$ 160,000	-	160,000	134,260	-	\$ 25,741	
Water Meters	\$ 140,000	-	140,000	-	-	\$ 140,000	
Creekfall Water Line Oversize Project	\$ 153,000	-	153,000	152,285	-	\$ 715	
CDBG Water Line Project (WOFFORD 1)	\$ 760,000	-	760,000	38,493	-	\$ 721,507	
Valley Street Well Engineering/Evaluation	\$ 550,000	-	550,000	17,710	-	\$ 532,290	
Ranch Lift Station/ Eagles Nest Upgrade/East Tank Upgrade	\$ 10,000	-	10,000	-	-	\$ 10,000	
Water System Improvements - New Taps and Meter Installs funded through permits	\$ 30,000	-	30,000	11,840	-	\$ 18,160	
Use WW Impact Fees - transfer for debt	\$ 75,000	-	75,000	-	-	\$ 75,000	
GRAND TOTAL WATER & WASTEWATER	\$ 4,311,600	\$ 101,000	\$ 4,412,600	\$ 547,830	\$ -	\$ 3,864,770	
AIRPORT CAPITAL PROJECT FUND							
Budgeted Projects	2024-2025 Budget	Budget Amendments	Amended Budget	FYTD Actual	Encumbrance	Balance	Status/Notes
*NEW Platting of Airport Property	\$ 35,000	-	35,000	7,371	-	\$ 27,629	
Paving Project (runway & taxiway)	\$ 30,000	-	30,000	-	-	\$ 30,000	
Jet Hanger	\$ 1,900,000	-	1,900,000	627,146	-	\$ 1,272,854	
Decel Lane into Airport	\$ 20,000	-	20,000	-	-	\$ 20,000	
Ramp Grant	\$ 111,111	-	111,111	17,916	-	\$ 93,195	
GRAND TOTAL AIRPORT	\$ 2,096,111	\$ -	\$ 2,096,111	\$ 652,433	\$ -	\$ 1,443,678	
ELECTRIC CAPITAL PROJECT FUND							
Budgeted Projects	2024-2025 Budget	Budget Amendments	Amended Budget	FYTD Actual	Encumbrance	Balance	Status/Notes
Creekfall Offsite Improvement - McNeal Reconductor	\$ -	154,000	154,000	-	-	\$ 154,000	Budget Amendment Pending
Creekfall Offsite Improvement - Live Oak Reconductor	\$ -	222,200	222,200	7,500	-	\$ 214,700	Budget Amendment Pending
Creekfall Offsite Improvement - Wire Cost for Coke Street	\$ -	114,986	114,986	-	-	\$ 114,986	Budget Amendment Pending
Creekfall Offsite Improvement - Westfall & CF3 Oversizing	\$ -	47,883	47,883	-	-	\$ 47,883	Budget Amendment Pending
Puller Trailer (reallocation of Live Oak Reconductor project)	\$ 131,150	-	131,150	-	131,150	\$ -	Overage Offset by Revenue Received
*NEW Electric Trailers	\$ 60,000	6,700	66,700	-	66,686	\$ 14	
*NEW Gatekeepers	\$ 27,715	-	27,715	-	-	\$ 27,715	
*NEW Resiliency Grant from Department of Energy	\$ 1,367,000	-	1,367,000	-	-	\$ 1,367,000	
Utility Maps & Models	\$ 115,000	-	115,000	152,109	-	\$ (37,109)	
Subdivision Electrical Costs	\$ 230,000	-	230,000	463,939	-	\$ (233,939)	
Digger Truck	\$ 250,000	-	250,000	220,951	-	\$ 29,049	
GRAND TOTAL ELECTRIC	\$ 2,180,865	\$ 545,769	\$ 2,726,634	\$ 844,499	\$ 197,836	\$ 1,684,299	
GOLF CAPITAL PROJECT FUND							
Budgeted Projects	2024-2025 Budget	Budget Amendments	Amended Budget	FYTD Actual	Encumbrance	Balance	Status/Notes
Golf Course Improvements	\$ 350,000	-	350,000	112,138	-	\$ 237,862	
GRAND TOTAL GOLF	\$ 350,000	\$ -	\$ 350,000	\$ 112,138	\$ -	\$ 237,862	

ITEM 5-2.



City Council
Regular Meeting

March 24, 2025

City of Burnet Financial Report

FYTD February 28, 2025

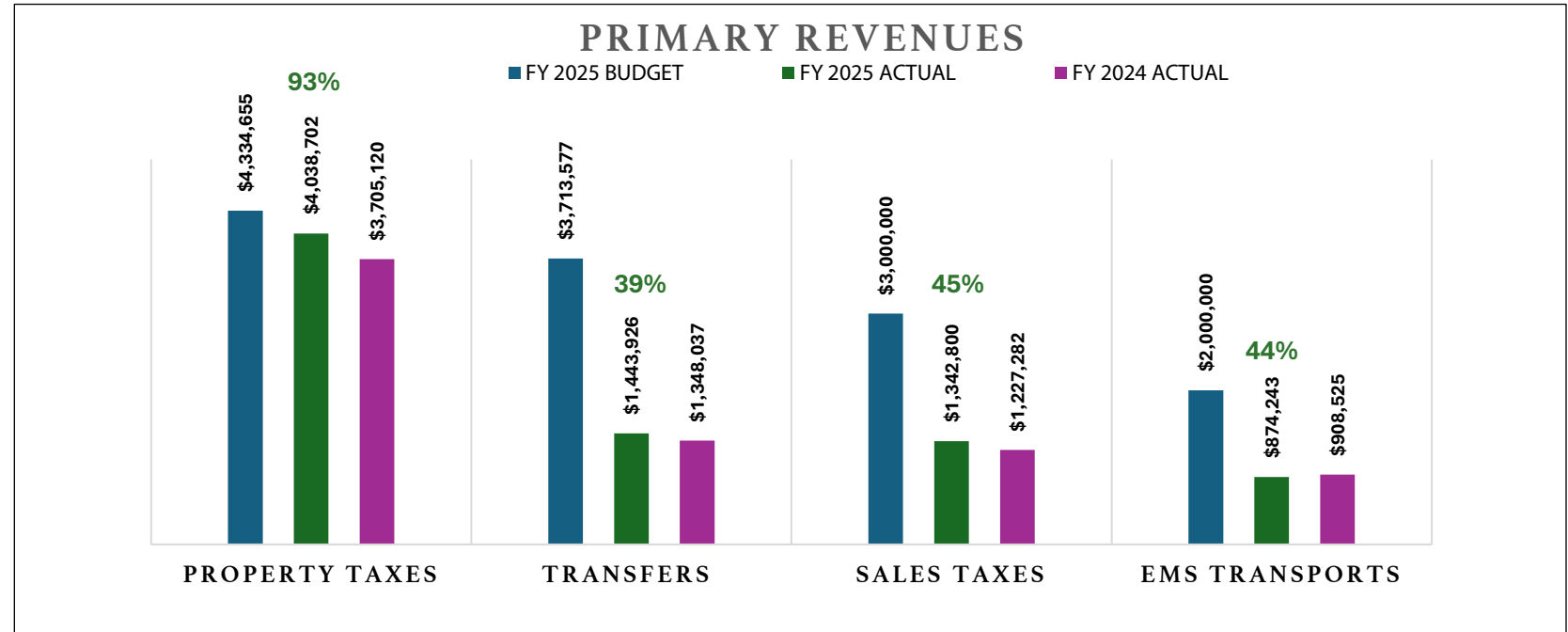


City of Burnet Financial Report

FYTD February 2025

General Fund

	Annual Budget	Actual FYTD Feb 2025	% of Budget
Revenues	\$16,407,735	\$9,314,202	57%
Expenditures	15,918,387	6,444,097	40%
Profit (Loss)	\$489,348	\$2,870,105	



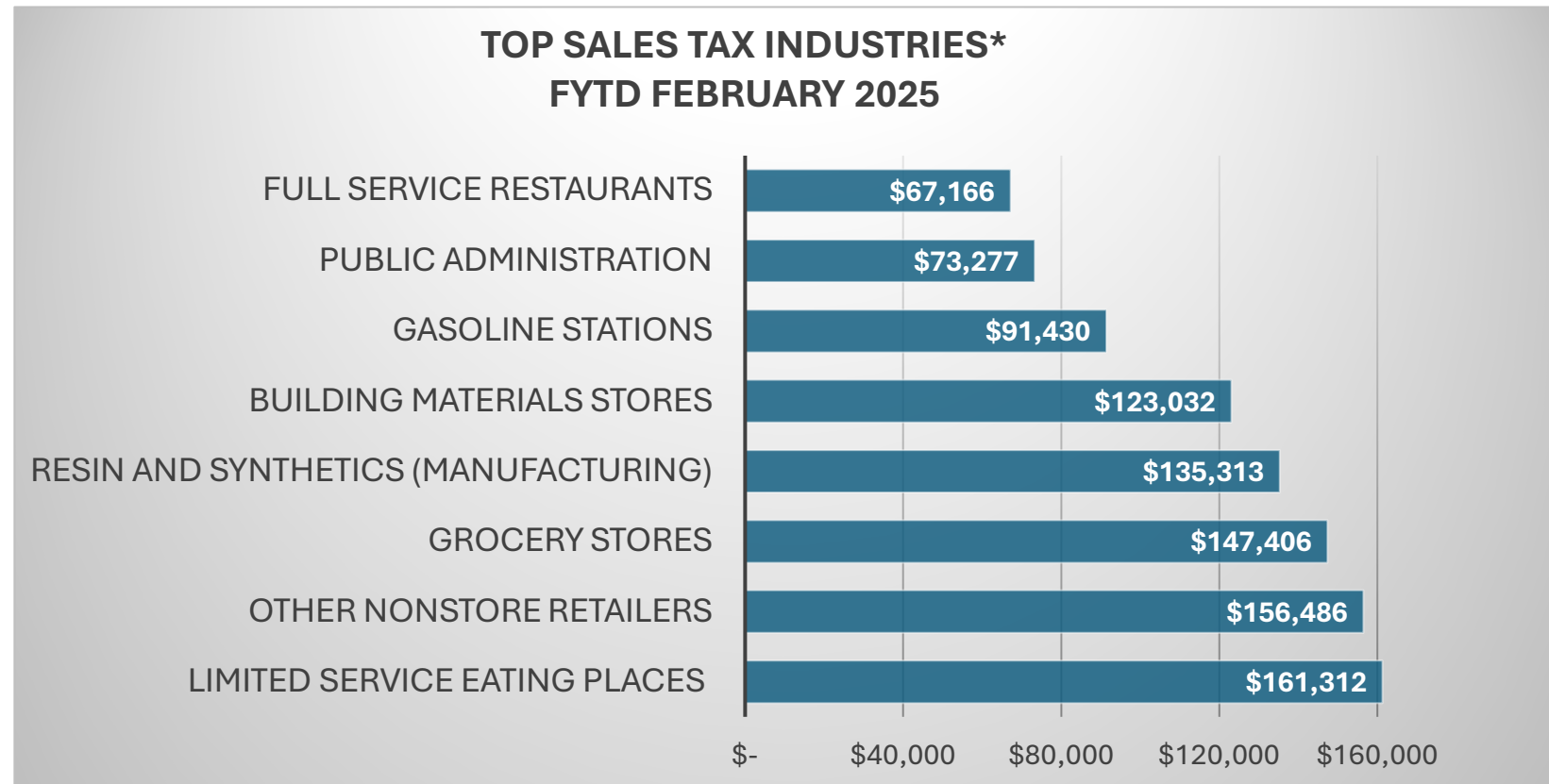


City of Burnet Financial Report

FYTD February 2025

General Fund - Sales Tax Revenue

- Increased 9% or \$115,518 to the General Fund over the prior fiscal year
 - February payment included a one-time audit adjustment of \$37,472



*As reported by ZacTax – the 8 industries listed above account for 53% of the City's total sales tax collections.

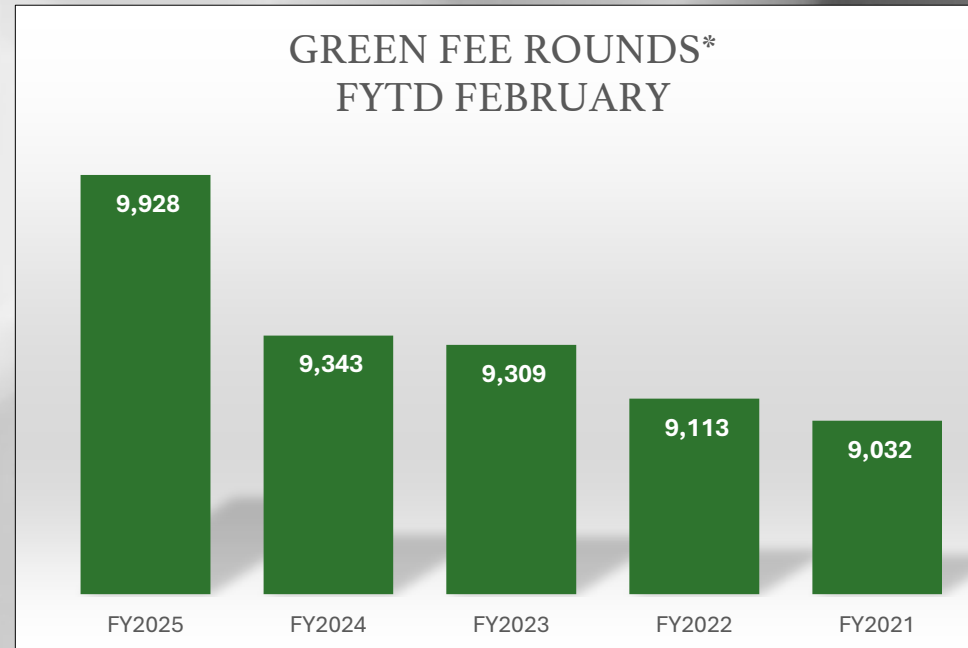


City of Burnet Financial Report

FYTD February 2025

Golf Fund

	Annual Budget	Actual FYTD Feb 2025	% of Budget
Revenues	\$2,574,361	\$1,130,981	44%
Expenditures	2,429,146	941,691	39%
Profit (Loss)	\$145,215	\$189,291	



Avg Green Fee Rev per Round

- \$49.40
- Increase of \$5.99 over prior year

*Does not include annual dues or tournament rounds played.

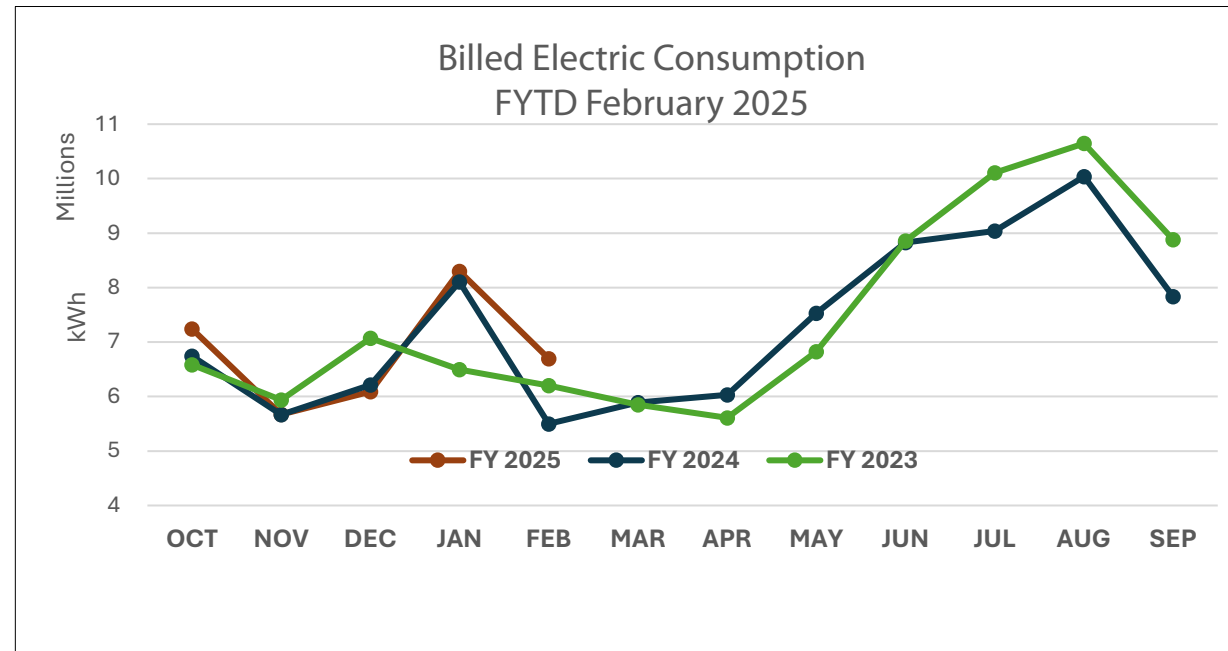


City of Burnet Financial Report

FYTD February 2025

Electric Fund

	Annual Budget	Actual FYTD Feb 2025	% of Budget
Revenues	\$4,805,522	\$1,896,345	39%
Expenditures	4,280,628	1,564,204	37%
Profit (Loss)	\$524,894	\$332,141	



Billed Consumption:	
FYTD 2025	33,994,143
FYTD 2024	32,223,211
Increase	1,770,932
% increase	5.50%

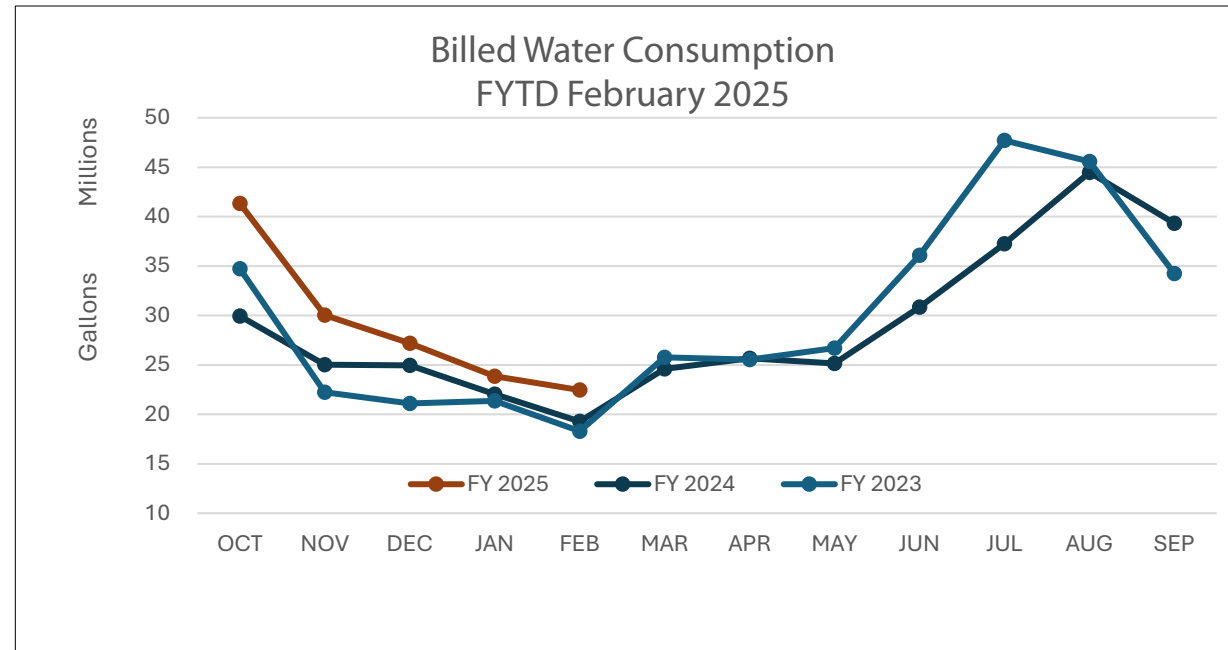


City of Burnet Financial Report

FYTD February 2025

Water/Wastewater Fund

	Annual Budget	Actual FYTD Feb 2025	% of Budget
Revenues	\$4,844,000	\$1,940,423	40%
Expenditures	4,592,268	1,885,223	41%
Profit (Loss)	\$251,732	\$55,201	



Billed Consumption in gallons:

FYTD 2025	144,831,972
FYTD 2024	121,219,758
Variance	23,612,214
% variance	19.48%



City of Burnet Financial Report

FYTD February 2025

Airport Fund

	Annual Budget	Actual FYTD Feb 2025	% of Budget
Revenues	\$335,336	\$137,959	41%
Expenditures	231,353	94,526	41%
Profit (Loss)	\$103,983	\$43,433	



City of Burnet Financial Report

FYTD February 2025

Cash Reserves As of February 28, 2025

Unrestricted Cash Reserve Balance	\$9,146,543
90 Day Reserve Requirement	<u>4,810,000</u>
"Unrestricted" Cash Balance over 90 Day Reserve	<u>\$4,336,543</u>
 "Restricted by Council" Cash Balance	 <u>\$5,134,348</u>

ITEM 5-2.



City of Burnet Financial Report

FYTD February 2025

Questions



STATE OF TEXAS {}
COUNTY OF BURNET {}
CITY OF BURNET {}

On this the 11th day of March 2025, the City Council and the Planning & Zoning Commission of the City of Burnet convened in a Workshop Session, at 5:00 p.m. in the City of Burnet Council Chambers, located at 2402 S. Water, Burnet, TX thereof with the following members present, to-wit:

Mayor	Gary Wideman
Council Members	Cindia Talamantez, Tommy Gaut, Philip Thurman, Tres Clinton, Joyce Laudenschlager, and Ricky Langley
Planning & Zoning Board Members	Glen Gates, Derek Fortin, Lee Carney
City Manager	David Vaughn
City Secretary	Maria Gonzales

Guests: Eric Belaj, Jessi Carpenter, Adrienne Feild, Leslie Kimbler, Cody Cox, Steve Cox, Travis Wilkes, Chase Gentry, Keith McBurnett

Call to Order: Mayor Gary Wideman called the meeting to order at 5:00 p.m.

CONSIDERATION ITEMS:

2.1 Discuss and Consider: Development of Phase Five of The Ranch at Delaware Creek
Subdivision:

Developers Steve Cox and Cody Cox presented their plan for the development of Phase 5 of The Ranch at Delaware Creek. The property is currently zoned R-2 for duplex housing. Being mindful of the adjacent neighborhood, the developers discussed options for a transitional development of the property between the homes at Sunday Drive and the commercial properties fronting US 281. The developers will come back at later date with a formal rezoning request to present for consideration.

EXECUTIVE SESSION: None.

RECONVENE TO REGULAR SESSION FOR POSSIBLE ACTION:

REQUESTS FROM COUNCIL FOR FUTURE REPORTS: In accordance with Resolution R2020-28 councilmembers may request the City Manager to prepare and present future reports on matters of public interest: None.

ADJOURN: There being no further business, a motion was made by Mayor Gary Wideman at 5:53 p.m. to adjourn.

Gary Wideman, Mayor

ATTEST:

Maria Gonzales, City Secretary

STATE OF TEXAS {}
COUNTY OF BURNET {}
CITY OF BURNET {}

On this the 11th day of March 2025, the City Council of the City of Burnet convened in Regular Session, at 6:00 p.m. in the City of Burnet Council Chambers, located at 2402 S. Water, Burnet, TX thereof with the following members present, to-wit:

Mayor	Gary Wideman
Council Members	Cindia Talamantez, Tommy Gaut, Philip Thurman, Tres Clinton, Joyce Laudenschlager, and Ricky Langley
City Manager	David Vaughn
City Secretary	Maria Gonzales

Guests: Eric Belaj, Jessi Carpenter, Adrienne Feild, Veronica Hernandez, Leslie Kimbler, Patricia Langford, Keith McBurnett, Heather Sutton, Tamara Tinney, Mike Glover, Lee Carney, Damon Beierle

Call to Order: Mayor Gary Wideman called the meeting to order at 6:01 p.m.

INVOCATION: Led by Mayor Wideman

PLEDGES (US & TEXAS): Led by Council Member Tres Clinton

Special Reports/Recognition

5.1) Municipal Court Coloring Contest: H. Sutton: Heather Sutton, Court Administrator, announced the winners of the coloring contest. The winners included: Sadee Sopp, Blakeli Knetsch, Carter Hicks, Luna Solomon, Dodger Becker, Gibson Brown, Hattie Scout Allen, Piper Yartz, Adeline Gastelum, Avery Escareno, Wyatt Bell, Miguel Rodriguez, Joquebede Lara Duran, Leonardo Sanchez, Blane Goehring, and Eder Ilbanez.

5.2) Ready As One Emergency Preparedness and Community Fair: Beth Koennecke, PEC External Relations Representative: Beth Koennecke, a representative from PEC, extended an invitation to Council members to attend the Ready As One emergency preparedness and community resource fair. The event is a partnership between PEC and Burnet County to connect citizens with essential services. This family friendly event is scheduled for Saturday, March 29th from 10:00 a.m. to 2:00 p.m. and is going to be held at Marble Falls High School, 2101 Mustang Drive, Marble Falls.

5.3) Donald Fawcett Day Proclamation: Mayor Gary Wideman: Mayor Wideman read the proclamation and following, County Commissioner Damon Beierle spoke briefly about the upcoming Donald Fawcett Community Service Day and Fish Fry. The event is scheduled for March 29, 2025 at the Burnet Community Center. Mr. Beierle encouraged all to come out and offer any form of service they are able, whether through monetary donations or offering assistance with bed making.

5.4) Burnet Municipal Airport Quarterly Report: A. Field: Airport Manager reported on current capital projects. The TxDOT Statewide Pavement Maintenance Project was awarded to Don Jackson Construction. Construction is set to begin April 2025. The platting of airport property is almost

complete. Once complete, the airport property will have a clean plat of the property. The box hangar project has begun and final completion is estimated for July, 2025. Mrs. Feild also noted that the Bluebonnet Airshow is scheduled for Saturday, March 15, 2025.

5.5) Burnet Police Department Quarterly Report: B. Lee: Chief Lee provided an updated on the SRO Program and its transition to BCISD. He noted that BCISD has hired a Chief of Security, a critical factor for them to continue moving toward their own agency. Chief Lee reported that his department will be fully staffed at the end of the school year. It was also stated that the department had 4,631 calls for service and of those, 2,264 were traffic stops, and the average response time was 2:35. Cellebrite has been an incredible addition to the Investigations Department. It has assisted in over 20 cases, several of those belonging to outside agencies.

5.6) Status Report on Water Wells: E. Belaj: City Engineer, Eric Belaj, reported on the current status of the wells based on recent testing. Mr. Belaj stated that the Cheatum wells are low, and one well performs better than the other. The Cheatum 1 well is in need of a new pump with a cost of \$50,000 - \$55,000. An additional well, the Valley Street Well, is a highly productive well, at 1,000 gallons per minute. The cost to bring this well back into production is estimated to be between \$2-3 million.

CONSENT AGENDA:

6.1) Approval of the February 18, 2025 Budget Workshop Minutes

Approval of the February 25, 2025 Regular Meeting Minutes

Council Member Philip Thurman moved to approve the consent agenda as presented. Council Member Joyce Laudenschlager seconded the motion. The motion carried unanimously.

PUBLIC HEARINGS/ACTION:

7.1) Public hearing and action: Ordinance No. 2025-10: L. Kimbler

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AMENDING ORDINANCE NO. 2021-01 AND THE OFFICIAL ZONING MAP OF THE CITY BY REZONING PROPERTY KNOWN AS 200 SURE CAST ROAD FROM ITS PRESENT DESIGNATION OF SINGLE-FAMILY RESIDENTIAL – DISTRICT “R-1” TO A DESIGNATION OF LIGHT INDUSTRIAL – DISTRICT “I-1” WITH A CONDITIONAL USE PERMIT TO ALLOW FOR THE USE “BRASS OR COPPER FOUNDRY OR FABRICATION PLANT”; PROPERTY KNOWN AS 3201 S WATER STREET FROM ITS PRESENT DESIGNATION OF HEAVY COMMERCIAL – DISTRICT “C-3” TO A DESIGNATION OF GOVERNMENT – DISTRICT “G”; AND PROPERTY KNOWN AS 200 JOHN HOOVER PARKWAY FROM ITS PRESENT DESIGNATION OF HEAVY COMMERCIAL – DISTRICT “C-3” AND LIGHT INDUSTRIAL – DISTRICT “I-1” TO A DESIGNATION OF LIGHT COMMERCIAL – DISTRICT “C-1” WITH A CONDITIONAL USE PERMIT TO ALLOW FOR THE USE “CLINIC AND SAFETY SERVICES”; PROVIDING CUMULATIVE, REPEALER AND SEVERABILITY CLAUSES; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE

Mayor Wideman opened the public hearing at 7:21 p.m. There being no one further wishing to speak, the public hearing was closed at 7:21 p.m.

Council Member Philip Thurman made a motion to approve Ordinance No. 2025-10 as presented. Council Member Ricky Langley seconded the motion. The motion carried unanimously.

7.2) Public hearing and action: Ordinance No. 2025-11: L. Kimbler

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AMENDING ORDINANCE NO. 2021-01 AND THE OFFICIAL ZONING MAP OF THE CITY BY GRANTING A CONDITIONAL USE PERMIT TO ALLOW FOR THE TEXAS ALCOHOLIC BEVERAGE CODE PERMIT TYPE "PACKAGE STORE (P)" IN A LIGHT COMMERCIAL – DISTRICT "C-1" ZONING DISTRICT FOR PROPERTY LOCATED AT 600 E POLK STREET; PROVIDING CUMULATIVE, REPEALER AND SEVERABILITY CLAUSES; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE

Mayor Wideman opened the public hearing at 7:24 p.m. There being no one further wishing to speak, the public hearing was closed at 7:24 p.m.

Council Member Joyce Laudenschlager made a motion to approve Ordinance No. 2025-11 as presented. Council Member Cindia Talamantez seconded the motion. The motion carried unanimously.

7.3) Public hearing and action: Ordinance No. 2025-12: L. Kimbler

AN ORDINANCE OF BURNET, TEXAS, AMENDING CITY OF BURNET CODE OF ORDINANCES, CHAPTER 118 (ENTITLED "ZONING") FOR THE PURPOSE OF CREATING A NEW RESIDENTIAL SINGLE-FAMILY ZONING CLASSIFICATION "R-6- 13"; PROVIDING CUMULATIVE, REPEALER AND SEVERABILITY CLAUSES; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE

Mayor Wideman opened the public hearing at 7:25 p.m. There being no one further wishing to speak, the public hearing was closed at 7:25 p.m.

Council Member Philip Thurman made a motion to approve Ordinance No. 2025-12 as presented. Council Member Tommy Gaut seconded the motion. The motion carried unanimously.

7.4) Public hearing and action: Resolution No. R2025-13: L. Kimbler

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, CONDITIONALLY APPROVING THE "FINAL PLAT" OF THE RANCH AT DELAWARE CREEK, PHASE 2 SUBDIVISION, A 29-LOT RESIDENTIAL SUBDIVISION CONSISTING OF APPROXIMATELY 13.77 ACRES; PRELIMINARY ACCEPTANCE OF PUBLIC STREET, WATER, WASTEWATER AND ELECTRICAL IMPROVEMENTS; AND APPROVING THE MAINTENANCE BOND OF THE INFRASTRUCTURE

Mayor Wideman opened the public hearing at 7:27 p.m. There being no one further wishing to speak, the public hearing was closed at 7:27 p.m.

Council Member Philip Thurman made a motion to approve Resolution R2025-13 as presented. Council Member Ricky Langley seconded the motion. The motion carried unanimously.

7.5) Public hearing and action: Resolution No. R2025-14: L. Kimbler

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, CONDITIONALLY APPROVING THE “FINAL PLAT” OF THE RANCH AT DELAWARE CREEK, PHASE 3 SUBDIVISION, A 20-LOT RESIDENTIAL SUBDIVISION CONSISTING OF APPROXIMATELY 11.33 ACRES; PRELIMINARY ACCEPTANCE OF PUBLIC STREET, WATER, WASTEWATER AND ELECTRICAL IMPROVEMENTS; AND APPROVING THE MAINTENANCE BOND OF THE INFRASTRUCTURE

Mayor Wideman opened the public hearing at 7:29 p.m. There being no one further wishing to speak, the public hearing was closed at 7:30 p.m.

Council Member Tommy Gaut made a motion to approve Resolution R2025-14 as presented. Council Member Philip Thurman seconded the motion. The motion carried unanimously.

7.6) Final Public Hearing – CDBG-CV CRP Grant Program Performance: A. Feild

Mayor Wideman opened the public hearing at 7:34 p.m. There being no one further wishing to speak, the public hearing was closed at 7:34 p.m.

ACTION ITEMS:

8.1) 1. Discuss and consider action: Approval and authorization to purchase baseball/softball scoreboards: D. Vaughn

Council Member Ricky Langley made a motion to approve and authorize the purchase of seven baseball/softball scoreboards. Council Member Tres Clinton seconded the motion. The motion carried unanimously.

8.2) Discuss and consider action: Resolution No. R2025-15: A. Feild

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE DOWNTOWN REVITALIZATION PROGRAM

Council Member Ricky Langley made a motion to approve Resolution No. R2025-15 as presented. Council Member Joyce Laudenschlager seconded the motion. The motion carried unanimously.

8.3) Discuss and consider action: Resolution No. R2025-16: L. Kimbler

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AUTHORIZING THE PAYMENT OF A FEE IN LIEU OF TREE PRESERVATION/MITIGATION FOR HILLTOP OAKS SUBDIVISION

Council Member Philip Thurman made a motion to approve Resolution No. 2025-16 as presented. Council Member Tommy Gaut seconded the motion. The motion carried unanimously.

8.4) Discuss and consider action: Resolution No. R2025-17: E. Belaj

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AUTHORIZING THE SUBMISSION OF A WATER CONSERVATION GRANT APPLICATION TO THE LOWER COLORADO RIVER AUTHORITY (LCRA) AND THE EXECUTION OF THE AWARD CONTRACT

Council Member Philip Thurman made a motion to approve Resolution No. R2025-17 as presented. Council Member Tres Clinton seconded the motion. The motion carried unanimously.

8.5) Discuss and consider action: Approval of Valley Street Well Engineering Contract Award: E. Belaj

Council Member Tres Clinton made a motion to approve the Valley Street Well Engineering Contract Award as presented. Council Member Philip Thurman seconded the motion. The motion carried unanimously.

EXECUTIVE SESSION: None.

RECONVENE TO REGULAR SESSION FOR POSSIBLE ACTION:

REQUESTS FROM COUNCIL FOR FUTURE REPORTS: In accordance with Resolution R2020-28 councilmembers may request the City Manager to prepare and present future reports on matters of public interest:

Council Member Philip Thurman requested a report on water availability and the anticipated needs of the current service area based on present zoning. The request was seconded by Council Member Tres Clinton and the motion carried unanimously.

ADJOURN: There being no further business, a motion to adjourn was made by Mayor Gary Wideman at 8:28 p.m., and seconded by Council Member Tommy Gaut. The motion carried unanimously.

Gary Wideman, Mayor

ATTEST:

Maria Gonzales, City Secretary



Item Brief

Meeting Date

March 24, 2025

Agenda Item

Discuss and consider action: Approval of removal of the bleachers at the YMCA gymnasium: G. Grumoli

Information

To better accommodate pickleball players and walkers at the YMCA, the YMCA is requesting approval to remove the bleachers in the gymnasium. This modification will create an additional walking lane and slightly expand the gymnasium footprint for special events and rentals. The bleachers are rarely used, and the YMCA believes removal would enhance programming and overall functionality in the gymnasium.

Fiscal Impact

None.

Recommendation

Staff recommends approval of the removal of the bleachers at the YMCA gymnasium.

ITEM 8-1.

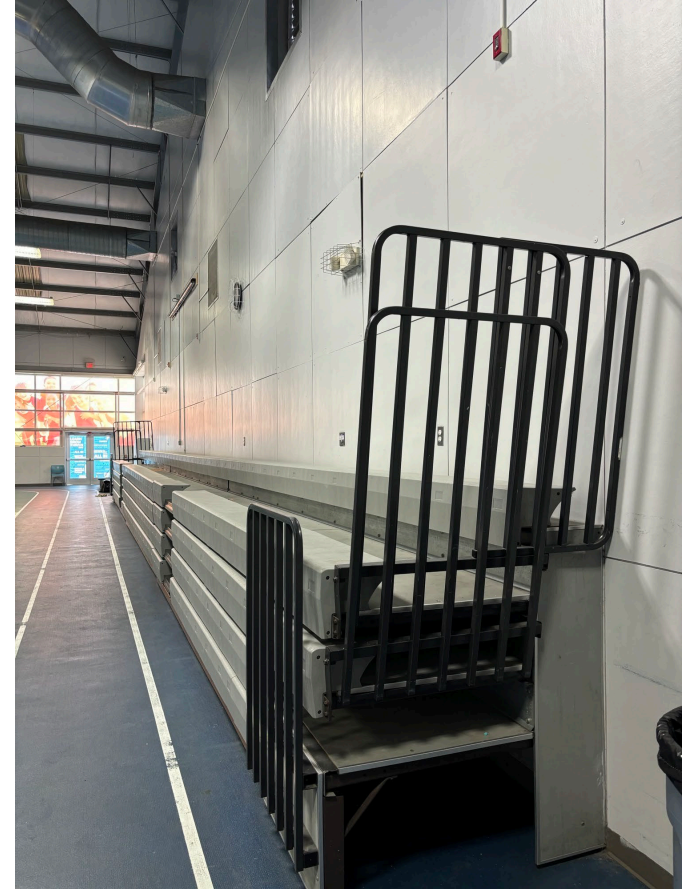


City Council
Regular Meeting
March 24, 2025



YMCA Gymnasium Renovation

BLEACHER REMOVAL

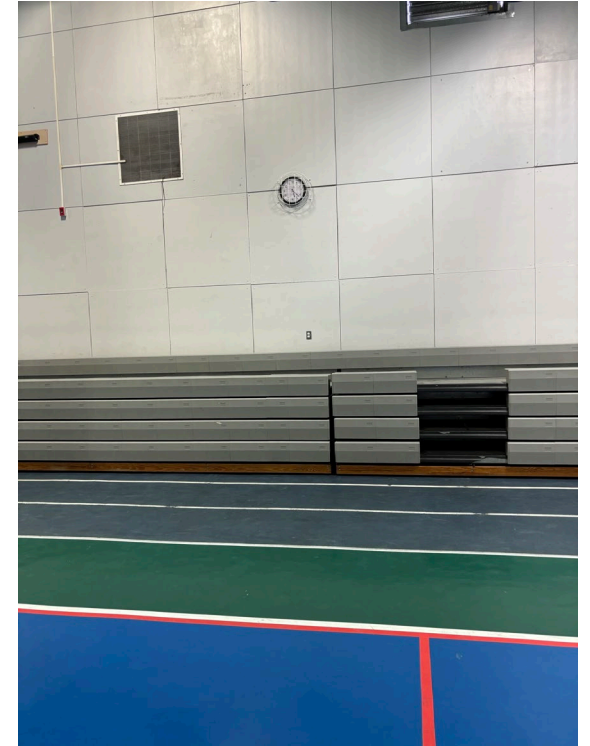
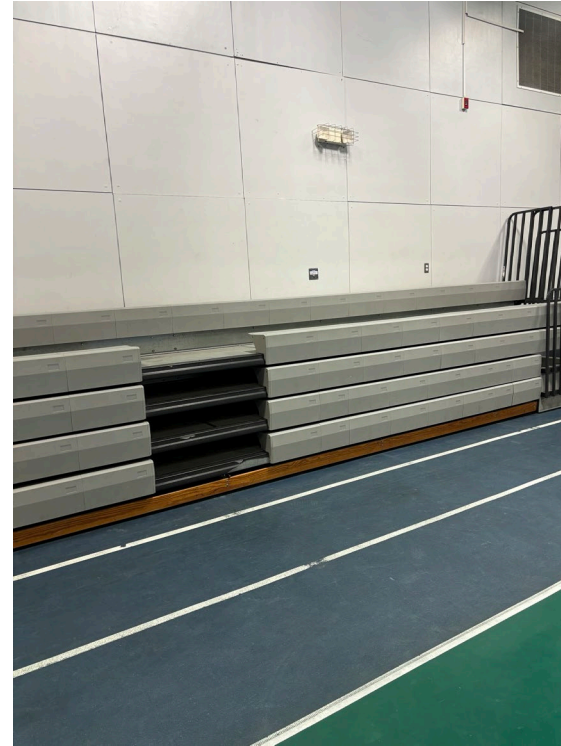
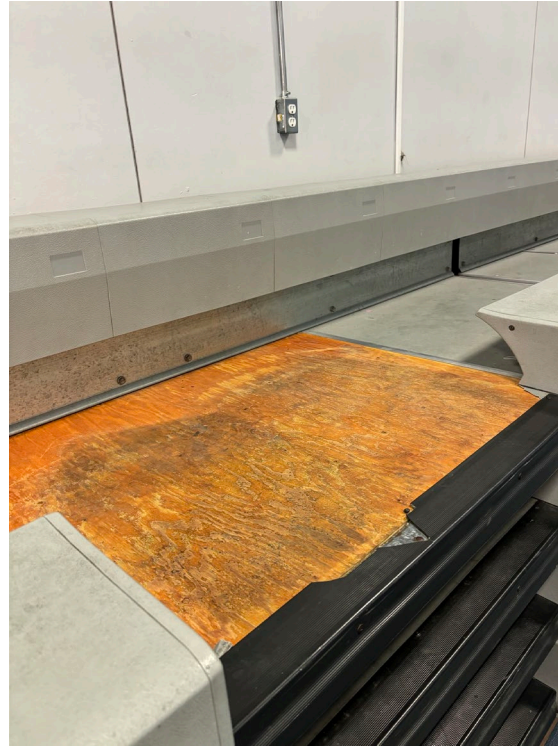


ITEM 8-1.



YMCA Gymnasium Renovation

BLEACHER REMOVAL





Questions?

Recommendation

The YMCA requests approval of the removal of the bleachers at the YMCA gymnasium.





Item Brief

Meeting Date

March 24, 2025

Agenda Item

Discuss and consider action: Resolution No. R2025-19: J. Forsyth

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, DECLARING THE PURCHASE OF BADGER METERS TO BE A SOLE SOURCE ACQUISITION

Information

Competitive bidding is generally required for municipal purchases exceeding \$50,000, as outlined in Texas Local Government Code Chapter 252. However, Section 252.022 provides exemptions, including sole-source procurement, when an item is available from only one provider or is considered a captive replacement part necessary for standardization, compatibility, and operational efficiency.

The City of Burnet has standardized its water meter system with Badger Meters, with more than one-third of its current meters utilizing this technology. The City's water and sewer infrastructure is optimized for Badger Meters, and integrating meters from other manufacturers would result in substantial financial and operational inefficiencies.

For cost-effectiveness, operational consistency, and efficiency, the City must continue using Badger Meters. Furthermore, Badger Meter Company has provided written confirmation that Atlas Utility Supply is the sole authorized vendor, making this purchase of captive replacement parts eligible for sole-source exemption under Texas Government Code Section 252.022.

Fiscal Impact

None at this time.

Recommendation

Staff recommends approval of Resolution No. R2025-19 as presented.

RESOLUTION NO. R2025-19

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF BURNET,
TEXAS, DECLARING THE PURCHASE OF BADGER METERS TO BE A
SOLE SOURCE ACQUISITION**

WHEREAS, Texas Government Code Section 252.022, exempts from competitive purchasing requirements the procurement of items that are available from only one source, including captive replacement parts or components for equipment; and

WHEREAS, Whereas, the City provides water and sanitary sewer services to residents and businesses within its corporate limits; and

WHEREAS, City Council finds it necessary to acquire water meters to monitor water usage by its water customers; and

WHEREAS, City Council finds that the water system is optimized for use of Badger Meters, with over one-third of the City's current meters being Badger Meters; and

WHEREAS, City Council finds that the use of meters from other manufacturers would cause undue financial and efficiency burdens requiring, among other things, reconfiguration of AMI/AMR systems, retraining staff, and purchasing new software modules, resulting in substantial costs; and

WHEREAS, City Council finds that the standardization of water meters reduces maintenance complexity, decreases spare parts inventory, and lowers long-term expenses; and whereas, using multiple brands would result in inefficiencies and increased costs over time; and

WHEREAS, the Badger Meter Company has provided written confirmation that Atlas Utility Supply is the sole vendor from whom Badger Meters may be purchased.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AS FOLLOWS:

Section One. Findings. The recitals to this resolution are deemed the true and correct findings of City Council and are incorporated herein for all purposes.

Section Two. Declaration. It is hereby declared that the purchase of Badger Meters from Atlas Utility Supply qualifies for an exemption from state competitive procurement requirements.

Section Three. Authorization. The City Manager is hereby authorized to execute such ancillary documents and take such actions that may be reasonably necessary to facilitate the purpose of this resolution.

Section Four. Open Meetings. It is hereby officially found and determined that the meeting at which this resolution was passed was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act.

Section Five. Effective Date. That this resolution shall take effect immediately upon its passage, and approval as prescribed by law.

PASSED AND APPROVED on this the 24th day of March 2025.

CITY OF BURNET, TEXAS

Gary Wideman, Mayor

ATTEST:

Maria Gonzales, City Secretary



**City Council
Regular Meeting
March 24, 2025**

Badger Meters

Discuss and consider action: Ordinance No. 2025-19: J. Forsyth

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, DECLARING THE PURCHASE OF BADGER METERS TO BE A SOLE SOURCE ACQUISITION



Procurement Requirements

- Competitive bidding required for municipal purchases over \$50,000 (Texas Local Gov't Code Chapter 252)
- Exemptions under Section 252.022, including:
 - Sole-source procurement (only one provider available)
 - Captive replacement parts (necessary for standardization & compatibility)



Justification for Sole Source

- City of Burnet has standardized water meters with Badger Meters with over one-third of existing meters are Badger Meters
- Integrating other brands would cause increased costs & operational inefficiencies
- Purchasing Badger Meters ensures compatibility with existing infrastructure
 - Reduces training & maintenance costs
 - Minimizes spare parts inventory needs
- Badger Meter Company confirms Atlas Utility Supply as sole vendor



Resolution Purpose

- Affirms sole-source acquisition for Badger Meters from Atlas Utility Supply under Texas Government Code 252.022



Questions?

Recommendation

- Staff recommends approval of Ordinance No. 2025-19 as presented.



Item Brief

Meeting Date

March 24, 2025

Agenda Item

Discuss and consider action: Resolution No. R2025-22: J. Forsyth

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AUTHORIZING THE PURCHASE OF ELECTRIC METERS NECESSARY TO ENSURE CONTINUITY OF SERVICE AND OPERATIONAL EFFICIENCY; AND PROVIDING FOR AN EFFECTIVE DATE

Information

The City of Burnet has been notified that Honeywell will discontinue the Rex-u and A3 series electric meters, which are currently used for residential, small commercial, and institutional business customers. These meters, particularly the remote disconnect models, are essential for efficient service operations, including disconnections and reconnections, reducing labor costs, and maintaining smooth billing processes.

Honeywell has introduced the A4 series as a replacement; however, feedback from Wesco (the City's Honeywell distributor) and Honeywell representatives indicates unresolved technical issues, including communication and firmware failures. Due to the uncertainty surrounding the first-generation A4 meters and the risk of operational disruptions, staff recommends securing an adequate supply of the proven Rex-u and A3 (9S) meters before they are no longer available. The last day to place an order for these meters is March 25, 2025. Once Honeywell resolves the issues with the first-generation A4 meters, the City would be able to purchase them without concerns about compatibility with the current meters.

Fiscal Impact

Based on projected needs for upcoming developments and meter replacements, staff is requesting authorization to purchase:

- 1,200 Rex-u meters at a cost of \$191,100.00 (\$159.25 per meter)
- 9 A3 (9S) meters at a cost of \$6,920.55 (\$768.95 per meter)
- Total purchase cost: \$198,020.55.

Recommendation

Staff recommends approval of Resolution No. R2025-22 as presented.

RESOLUTION NO. R2025-22

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AUTHORIZING THE PURCHASE OF ELECTRIC METERS NECESSARY TO ENSURE CONTINUITY OF SERVICE AND OPERATIONAL EFFICIENCY; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City of Burnet has been notified that Honeywell will be discontinuing the Rex-u and A3 series electric meters, which are currently used for residential, small commercial, and institutional business customers; and

WHEREAS, these meters, particularly the remote disconnect models, are essential for efficient service operations, including service disconnections and reconnections, reducing labor costs, and maintaining smooth billing processes; and

WHEREAS, Honeywell has introduced the A4 series as a replacement; however, feedback from Wesco, the City's Honeywell distributor, and Honeywell representatives indicate unresolved technical issues, including communication and firmware failures; and

WHEREAS, due to the uncertainty surrounding the first-generation A4 meters and the risk of operational disruptions, staff recommends securing an adequate supply of the proven Rex-u and A3 (9S) meters before they are no longer available; and

WHEREAS, the last day to place an order for these meters is March 25, 2025; and

WHEREAS, based on projected needs for upcoming developments and meter replacements, staff is requesting authorization to purchase:

- 1,200 Rex-u meters at a cost of \$191,100.00 (\$159.25 per meter)
- 9 A3 (9S) meters at a cost of \$6,920.55 (\$768.95 per meter)
- Total purchase cost: \$198,020.55.

WHEREAS, the City Council finds that approving this purchase is in the best interest of the City's electric utility services, ensuring continued reliability, efficiency, and cost-effectiveness.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AS FOLLOWS:

Section One. Findings. The recitals set out above are hereby approved and incorporated herein for all purposes.

Section Two. Approval. The City Council hereby approves and authorizes the purchase of 1,200 Rex-u meters and 9 A3 (9S) meters for a total cost of \$198,020.55.

Section Three. Authorization. The City Manager is hereby authorized to execute such ancillary documents and take such actions that may be reasonably necessary to facilitate the purpose of this resolution.

Section Four. Open Meetings. It is hereby officially found and determined that the meeting at which this Resolution was passed was open to the public and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

Section Five. Effective Date. That this resolution shall take effect immediately upon its passage, and approval as prescribed by law.

PASSED AND APPROVED on this the 24th day of March 2025.

CITY OF BURNET, TEXAS

Gary Wideman, Mayor

ATTEST:

Maria Gonzales, City Secretary



5935 Eisenhower Rd.
Building 100
San Antonio, TX 78218

Phone: 210.225.0492
Fax: 210.661.5340

CITY OF BURNET, TX

www.anixterpowersolutions.com
Quotation: U00776645.00

To: **MISC ACCT.-MIKE OVERTON**
5935 EISENHAUER RD.
. STE 100
SAN ANTONIO, TX 78218

Issued Date:
Expiration Date: **Apr 20, 2025**

Sales Contact: **Michael Overton**

Attn: **(P)**
Phone: **(F)**
Fax: **michael.overton@anixter.com**

Item	CustLine	Product and Description	Quantity	Price	Unit	Extended
1		ZHCW4A00004D CL200 FORM 2S METER DEL: 40 WEEKS	1200	159.250	EA	191,100.00
2		ZD3210PH082D CL20 FORM 9S METER DEL: 40 WEEKS	9	768.950	EA	6,920.55

SECTION TOTAL: \$198,020.55

QUOTE TOTAL: **\$198,020.55**

Special Notes

- 1) All items are In Stock unless otherwise noted.
- 2) All item pricing on this quote is valid for thirty days unless otherwise specified.
- 3) All applicable taxes apply.

BY ACCEPTING THIS QUOTE, YOU AGREE THE WESCO TERMS CONDITIONS PUBLISHED AT WWW.WESCO.COM/TERMSOFSALE ARE EXPRESSLY INCORPORATED INTO AND GOVERN THIS TRANSACTION. Storage transport fees may apply if delivery isn't accepted w/in 90 days of availability. Price subject to change based on duties, freight, tariffs, or supplier increases.

Anixter Power Solutions offers the industry's most extensive and dynamic portfolio of products, services and solutions for the Public Power, Investor-owned Utilities, Construction and Industrial markets.

CITY OF BURNET

Electric Meter Purchase

City Council Regular Meeting
March 24, 2025

Discuss and consider action: Resolution No. R2025-22: J. Forsyth

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AUTHORIZING THE PURCHASE OF ELECTRIC METERS NECESSARY TO ENSURE CONTINUITY OF SERVICE AND OPERATIONAL EFFICIENCY; AND PROVIDING FOR AN EFFECTIVE DATE



Bluebonnet Capital of Texas

CITY OF BURNET

Electric Meter Purchase

- Honeywell is discontinuing the Rex-u and A3 series electric meters.
- These meters are used for residential, small commercial, and institutional customers.
- Remote disconnect models are critical for efficient service operations, reducing labor costs, and streamlining billing.



Bluebonnet Capital of Texas

CITY OF BURNET

Electric Meter Purchase

- Honeywell introduced the A4 series as a replacement.
- Feedback from Wesco and Honeywell reps indicates unresolved technical issues.
 - Problems include communication failures and firmware malfunctions.
 - First-generation A4 meters pose operational risks for the City.



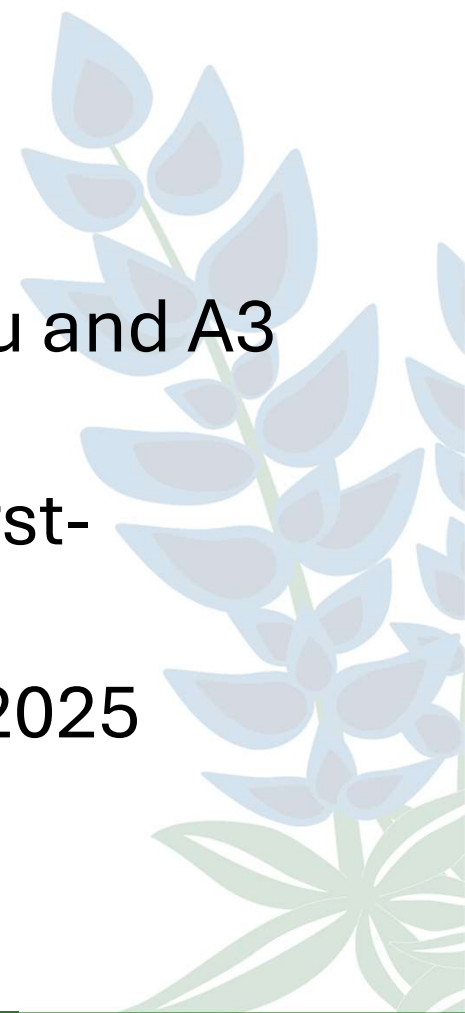
Bluebonnet Capital of Texas

CITY OF BURNET

Electric Meter Purchase

Staff Recommends to:

- Secure an adequate supply of proven Rex-u and A3 (9S) meters before they are discontinued.
- Avoid operational disruptions caused by first-generation A4 meters.
- Place the final order before the March 25, 2025 deadline.



Bluebonnet Capital of Texas

CITY OF BURNET

Electric Meter Purchase

Fiscal Impact

Staff is requesting authorization to purchase:

- 1,200 Rex-u meters at a cost of \$191,100.00 (\$159.25 per meter)
- 9 A3 (9S) meters at a cost of \$6,920.55 (\$768.95 per meter)
- Total purchase cost: \$198,020.55

Once Honeywell resolves the issues with the first-generation A4 meters, the City would be able to purchase them without concerns about compatibility with the current meters.

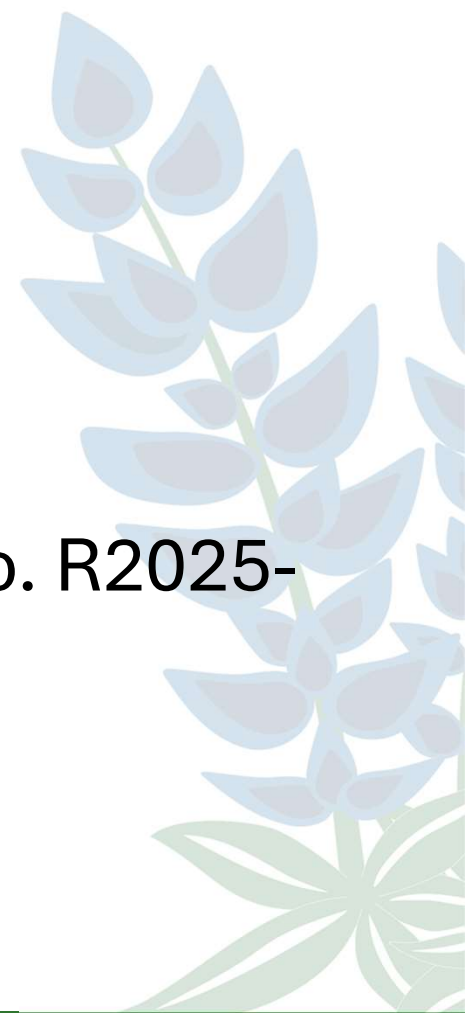


Bluebonnet Capital of Texas

CITY OF BURNET

Electric Meter Purchase

Any Questions?



Recommendation

- Staff recommends approval Resolution No. R2025-22 as presented.



Bluebonnet Capital of Texas



Item Brief

Meeting Date

March 24, 2025

Agenda Item

Discuss and consider action: Resolution No. R2025-21: T. Nash

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AUTHORIZING THE USE OF COUNCIL RESTRICTED FUNDS FOR A RELOCATION OF AN IRRIGATION LINE AT DELAWARE SPRINGS GOLF COURSE.

Information

When 208 Delaware Springs Blvd. was replatted to accommodate the construction of a home, the appropriate utility easement was provided. However, the golf course irrigation line was not actually located within the easement as originally believed. During construction of the home, it was discovered that the irrigation line runs beneath a portion of the home's foundation.

As a result, the irrigation line must be relocated. This resolution requests authorization to use restricted golf course capital funds for the project, with an amount not to exceed \$75,000.

Fiscal Impact

The total cost for relocating the irrigation line is not to exceed \$75,000.

Recommendation

Staff recommends approval of Resolution No. R2025-21 as presented.

RESOLUTION NO. R2025-21

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AUTHORIZING THE USE OF COUNCIL RESTRICTED FUNDS FOR A RELOCATION OF AN IRRIGATION LINE AT DELAWARE SPRINGS GOLF COURSE

WHEREAS, the City Council of the City of Burnet, Texas (the “Council”) has formally approved a separate Investment Policy for the City of Burnet (the “City”) that meets the requirements of the Public Funds Investment Act (PFIA), Section 2256 of the Texas Local Government Code; and

WHEREAS, the Investment Policy is reviewed and adopted annually by the Council, complies with the PFIA, and authorizes the investment of City funds in safe and prudent investments; and

WHEREAS, it is advantageous for the City to deposit restricted fund assets for the purpose of investment as provided for herein; and

WHEREAS, the City established a Restricted by Council – Golf Course Capital Improvement Reserve account for future capital needs of the golf course; and

WHEREAS, the property at 208 Delaware Springs Blvd. was replatted to accommodate the construction of a home, and an appropriate utility easement was provided; and

WHEREAS, during the construction of the home, it was discovered that a golf course irrigation line was not located within the designated easement as originally thought, but instead runs beneath a portion of the home’s foundation; and

WHEREAS, in order to prevent future maintenance and operational issues, the irrigation line must be relocated.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AS FOLLOWS:

Section One. Findings. The recitals set out above are hereby approved and incorporated herein for all purposes.

Section Two. Approval. The Council hereby approves the use of Council-restricted funds, in an amount not to exceed \$75,000, for the relocation of a golf course irrigation line.

Section Three. Authorization. The City Manager and the Finance Director are authorized and directed to take those actions that are reasonably necessary to facilitate the purpose of this Resolution.

Section Four. Deposit. The Council does hereby direct that the funds be invested in accordance with the City's Investment Policy as a "Restricted by Council Action" account.

Section Five. Withdrawal. The Council does hereby direct that the funds shall not be withdrawn from the deposited investment account without action by Council expressly directing such withdrawal to satisfy an authorized expenditure.

Section Six. Open Meetings. It is hereby officially found and determined that the meeting at which this resolution was passed was open to the public and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

Section Seven. Effective Date. That this resolution shall take effect immediately upon its passage, and approval as prescribed by law.

PASSED AND APPROVED on this the 24th day of March 2025.

CITY OF BURNET, TEXAS

Gary Wideman, Mayor

ATTEST:

Maria Gonzales, City Secretary



**City Council
Regular Meeting
March 24, 2025**

Golf Restricted Funds

Discuss and consider action: Resolution No.
R2025-21: T. Nash

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF BURNET, TEXAS, AUTHORIZING THE USE
OF COUNCIL RESTRICTED FUNDS FOR A
RELOCATION OF AN IRRIGATION LINE AT
DELAWARE SPRINGS GOLF COURSE



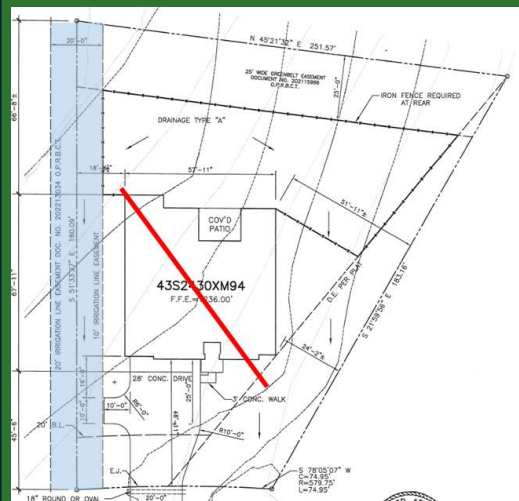
Purpose of Resolution

- Authorizing the use of restricted golf course capital funds
- Required to relocate an irrigation line due to unexpected placement



Background

- 208 Delaware Springs Blvd. was replatted for a new home
- Utility easement was designated, but irrigation line was misaligned
- Construction revealed irrigation line beneath the home's foundation
- Irrigation line must be relocated





Fiscal Impact

- This resolution requests authorization to use restricted golf course capital funds for the project, with an amount not to exceed \$75,000.



Questions?

Recommendation

- Staff recommends approval of Ordinance No. 2025-21 as presented.



Item Brief

Meeting Date

March 24, 2025

Agenda Item

Discuss and consider action: Approval and authorization to purchase vehicles for the Building Department and the new Juvenile Investigator position: B. Lee

Information

The City of Burnet is actively recruiting a Building Official to oversee code enforcement, inspections, and construction compliance. To ensure efficiency in field inspections, site visits, and interactions with contractors and residents, a reliable and properly equipped vehicle is essential. Given the lead time of 60 to 90-days for vehicle procurement, staff recommends placing the order now in anticipation of hiring the Building Official and the transition of the Juvenile Investigator.

The selected vehicle for the Building Official is a 2025 Ford F-150 Crew Cab 4WD, which meets operational needs with ample space for inspection tools and materials, four-wheel drive capability, and a towing package. The cost for this vehicle is \$54,298.00.

The selected vehicle for the juvenile investigator is a Chevrolet truck PPV. The cost of the vehicle is \$55,254.50 and there will be an additional \$17,000 in upfitting costs.

Fiscal Impact

The total cost of the Building Official vehicle is \$54,298.00. The total purchase cost of the investigator vehicle including upfitting will be \$72,254.50. The total cost for both is \$126,552.50. The purchases will be made through the TIPS purchasing cooperative.

Recommendation

Staff recommends approval of the purchase of the 2025 Ford F-150 and 2024 Chevrolet PPV as presented.



PRODUCT PRICING SUMMARY

TIPS 240901 Transportation Vehicles

VENDOR--Silsbee Ford, 1211 Hwy 96 N., Silsbee TX 77656

End User: CITY OF BURNET

Prepared by: SETH GAMBLIN

Contact: _____

Phone: 512.436.1313

Email: _____

Email: SGAMBLIN.SILSBEEFLEET@GMAIL.COM

Product Description: FORD F150 CREW CAB

Date: February 14, 2025

A. Bid Item: _____

A. Base Price: \$ 43,995.00

B. Factory Options

Code	Options	Bid Price	Code	Options	Bid Price
W3L	2025 FORD F150 CREW CAB 4WD				
998	Engine: 3.5L V6 EcoBoost	\$ 1,660.00	4WD	4X4 UPGRADE	\$ 3,195.00
44G	TRANSMISSION AUTO				
67T	TRAILER BRAKE CONTROLLER	INC		145WB 5.5' BOX	
53T	TOW HAIL PACKAGE	\$ 785.00		Wheels: 17" Silver Painted Aluminum	
				Tires: 275/65R18 BSW A/T	

Total of B. Published Options: \$ 5,640.00

Published Option Discount (5%): \$ (282.00)

C. Additional Options

\$= 9.0 %

Options	Bid Price	Options	Bid Price
		EXTERIOR COLOR-WHITE	\$ -
		INTERIOR-MS BLACK CLOTH	
		300A EQUIPMENT GROUP XLT	\$ 4,445.00
		CRUISE CONTROL	
		REVERSE SENSING SYSTEM	
		Cloth 40/20/40 Front Seats	
		**ORDER BANK OPEN NOW*	

Total of C. Unpublished Options: \$ 4,445.00

D. Floor Plan Interest (for in-stock and/or equipped vehicles):

\$ -

E. Lot Insurance (for in-stock and/or equipped vehicles):

\$ -

F. Contract Price Adjustment: _____

G. Additional Delivery Charge: 250 miles

\$ 500.00

H. Subtotal:

\$ 54,298.00

I. Quantity Ordered 1 x K =

\$ 54,298.00

J. Trade in: _____

\$ -

K.

L. Total Purchase Price

\$ 54,298.00



PRODUCT PRICING SUMMARY

TIPS USA 210907 Automobiles

VENDOR- 5426 LAKE COUNTRY CHEVROLET, 2152 N. WHEELER STREET JASPER, TX 75951

End User: CITY OF BURNET

Prepared by: SETH GAMBLIN

Contact: _____

Phone: 512.436.1313

Email: _____

Email: SGAMBLIN.SILSBEEFLEET@GMAIL.COM

Product Description: SILVERADO 1500 PPV 9C1

Date: March 12, 2025

A. Bid Item: _____

A. Base Price: \$ **41,907.00**

B. Factory Options

Code	Description	Bid Price	Code	Description	Bid Price
CK10543	2024 SILVERADO 4WD CREW CAB	\$ 5,975.00			
	SHORT BOX 9C1 PPV	\$ 4,495.00	AMF	KEYLESS ENTRY 2 EXTRA	\$ 75.00
L84	ENGINE 5.3L ECO TECH V8	\$ 1,595.00	A2X	10 WAY DRIVER SEAT	\$ 290.00
9G8	DAYTIME HEADLAMP DELETE	\$ 50.00	V76	RECOVERY HOOKS FRONT FRAME	
G80	AUTO LOCKING REAR DIFF		ZLQ	WT FLEET CONVENIENCE PACKAGE	\$ 370.00
NZZ	SKID PLATES				
Z82	TRAILERING PACKAGE	\$ 425.00		Wheels, 20" x 9" Black painted steel	
	7" TOUCH SCREEN			Tires, 275/60R20SL all-terrain, blackwall	
8F2	BADGE DELETE	Total of B. Published Options:			\$ 13,275.00

Published Option Discount (5%) \$ **(365.00)**

C. Unpublished Options

\$= 0.0 %

Description	Bid Price	Options	Bid Price
		EXTERIOR - BLACK	
		INTERIOR - JET BLACK CLOTH H0U	
		VINYL REAR	
		**UNITS ON THE GROUND NOW	
		159526	
Total of C. Unpublished Options:			\$ -

D. Floor Plan Interest (for in-stock and/or equipped vehicles):

\$ -

E. Lot Insurance (for in-stock and/or equipped vehicles):

F. Contract Price Adjustment: _____

G. Additional Delivery Charge: 250 miles

\$ **437.50**

H. Subtotal:

\$ **55,254.50**

I. Quantity Ordered 1

\$ **55,254.50**

J. Trade in: _____

\$ -

K.

L. Total Purchase Price

\$ **55,254.50**

Vehicle Purchases

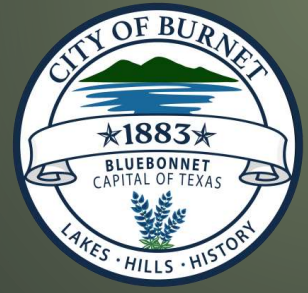
DISCUSS AND CONSIDER
ACTION: APPROVAL AND
AUTHORIZATION TO PURCHASE
VEHICLES FOR THE BUILDING
DEPARTMENT AND THE NEW
JUVENILE INVESTIGATOR
POSITION: B. LEE





Vehicle Purchases

- The City of Burnet is actively recruiting a Building Official to oversee code enforcement, inspections, and construction compliance
- Given the lead time of 60 to 90-days for vehicle procurement, staff recommends placing the order now in anticipation of hiring the Building Official and the transition of the Juvenile Investigator.



Building Official Vehicle

2025 Ford F-150 Crew Cab 4WD- \$54,298.00

- Adequate space for transporting inspection tools and materials.
- Four-wheel drive (4WD) capability for accessing construction sites and rural areas.
- EcoBoost 3.5L V6 engine, ensuring a balance of fuel efficiency and performance.
- Trailer towing package and brake controller to support fieldwork as needed.



Juvenile Investigator Vehicle

2024 Chevrolet Silverado PPV- \$55,254.50 and will require approximately \$17,000 in upfitting costs for radio, lights, deck storage, push bar, console and PA.

- The addition of a juvenile investigator will necessitate the purchase of another vehicle.
- Vehicle is pursuit rated and will be upfitted with lights, siren, and radio but remain unmarked for investigator use.
- Provides us the ability to rotate the vehicle into patrol usage if needed.
- Provides an adequate platform to perform investigative duties.



Vehicle Purchases

- The total cost of the vehicles will be \$126,552.50. The purchase will be made through the TIPS cooperative.

Recommendation

Staff recommends approval of the purchase of the 2025 Ford F-150 and 2024 Chevrolet Silverado as presented.

Questions?



Item Brief

Meeting Date

March 24, 2025

Agenda Item

Discuss and consider action: Resolution No. R2025-20: E. Belaj

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, SELECTING A PROPOSAL UNDER REQUEST FOR PROPOSAL 2025-001; AWARDING A CONTRACT TO SAID PROPOSER AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE CONTRACT ON BEHALF OF THE CITY

Information

City staff has researched the best materials to use for preventative maintenance such as Fog Seal. One of the reference items used was a 2016 test study by the City of Greeley, Colorado. The study involved over a dozen preventative maintenance types and materials applied to neighborhood streets. Several years later, the products were evaluated based on their aesthetic and performance. City staff issued a bid for 16 streets on February 19, 2025.

The City recently had bid opening for this project. The bid opening took place on March 13, 2025, at 11 A.M. The proposed improvements consist of applying High-Density Mineral Bond to the surface of the pavement at a minimum of two coats thick. The preventative maintenance includes over 75,000 square yards of existing pavement, which includes streets such as N. Vanderveer and Adam Ave. A detailed list of the streets is shown in attached bid tabulation. The bid specified High Density Polymer as it was the top performing material in the noted study; however, the bidders had the opportunity to provide an equal or better material for pre-approval in the bid. The advertised bids included an added alternate for Ramsey's Way and other nearby streets; approximately 54,000 square yards.

Bids: **Holbrook Asphalt Co.** submitted the best-value bid to the City in the amount of Six Hundred Thirty-Seven Thousand One Hundred Seventy-Five and 12/100 Dollars (**\$637,175.12**). This bid amount includes the proposed bid alternate in the amount of \$174,807.60. Moreover, the contractor should complete all work within the proposed 120 days, weather permitting. See attached tabulated bids.

Qualification: City staff determined that this construction company has constructed many similar projects throughout the Central Texas area. Council may elect to take staff's recommendation below, reject all bids, or proceed with further evaluation.

Fiscal Impact

The City has the budgeted funds from the bond proceeds for this project, with an available balance approximately \$3 million.

Recommendation

Staff recommends the approval of Resolution No. R2025-20 to award the contract to the recommended contractor in the amount to include added bid alternate in the amount as presented.

RESOLUTION NO. R2025-20

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, SELECTING A PROPOSAL UNDER REQUEST FOR PROPOSAL 2025-001; AWARDING A CONTRACT TO SAID PROPOSER AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE CONTRACT ON BEHALF OF THE CITY

WHEREAS, City Council authorized City staff to work on implementing a roadway maintenance program; and

WHEREAS, City Council authorized the City Manager or designee to evaluate the submitted proposals; and

WHEREAS, City staff will recommend during Council meeting that a proposal submitted by a bidder be awarded the contract; and

WHEREAS, after considering City staff's recommendation, public testimony presented at the public meeting where this resolution was read, and the submitted proposal(s), City Council deems the proposal recommended by City staff to provide best value to the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF BURNET, TEXAS, AS FOLLOWS:

Section One. Findings. The recitals set out above are hereby approved and incorporated herein for all purposes.

Section Two. Approval, Selection, and Award. City Council finds and determines the following:

- The proposal submitted in response to the noted Request for Proposal **2025-001** is hereby the selected proposal for the **2025A Road Project**; and
The Construction Contract attached hereto is hereby approved, with those general conditions, special conditions, and related matters made part of the Request for Proposal, incorporated therein by reference; and
- The aforementioned Construction Contract is awarded to **Holbrook Asphalt Inc.**, subject to the provisions set out in Section Three below.

Section Three. Authorization. The City Manager is hereby authorized and directed to execute an instrument substantially similar to the Construction Contract approved in Section Two, above for a contract amount of Six Hundred Thirty-Seven Thousand One Hundred Seventy-Five and 12/100 Dollars (**\$637,175.12**), an amount to include the added bid alternate No. 1; and shall take such further action and execute such ancillary documents as may be reasonably necessary to facilitate the purpose of this resolution.

Section Four. Open Meetings. It is hereby officially found and determined that the meeting at which this resolution was passed was open to the public and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

Section Five. Effective Date. That this resolution shall take effect immediately upon its passage, and approval as prescribed by law.

PASSED AND APPROVED on this the 24th day of March 2025.

CITY OF BURNET, TEXAS

Gary Wideman, Mayor

ATTEST:

Maria Gonzales, City Secretary

ITEM 8-6.

This reference indicates the controlling specification for each Pay Item. Pay Item references are from the specifications referenced in the *Standard Form of Agreement*, unless otherwise noted.

Holbrook Asphalt

PAY ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	EXTENDED PRICE
GENERAL CONDITIONS & PAVING					
1	MOBILIZATION, BONDS & INSURANCE	1	LS	\$ 27,900.00	\$ 27,900.00
2	DIGITAL MESSAGE BOARDS	3	EA	\$ 2,083.81	\$ 6,251.43
3	TRAFFIC CONTROL	1	LS	\$ 88,399.66	\$ 88,399.66
4	SHUTTLE SERVICE	14	DAYS	\$ 500.00	\$ 7,000.00
NATALIE'S POINT (C03)					
5	FOG SEAL (HIGH DENSITY MINERAL BOND OR APPROVED EQUAL)	2,548	SY	\$ 4.10	\$ 10,446.80
ANDY'S POINT (C04)					
6	FOG SEAL (HIGH DENSITY MINERAL BOND OR APPROVED EQUAL)	1,715	SY	\$ 4.10	\$ 7,031.50
DAWNA LEN DR. (C05)					
7	FOG SEAL (HIGH DENSITY MINERAL BOND OR APPROVED EQUAL)	3,818	SY	\$ 4.10	\$ 15,653.80
ADAM AVE (C06-C07)					
8	FOG SEAL (HIGH DENSITY MINERAL BOND OR APPROVED EQUAL)	3,785	SY	\$ 4.10	\$ 15,518.50
TATE ST (C08)					
9	FOG SEAL (HIGH DENSITY MINERAL BOND OR APPROVED EQUAL)	4,025	SY	\$ 4.10	\$ 16,502.50
E TAGGARD ST (C09)					
10	FOG SEAL (HIGH DENSITY MINERAL BOND OR APPROVED EQUAL)	2,542	SY	\$ 4.10	\$ 10,422.20
DIXIE ST (C10)					
11	FOG SEAL (HIGH DENSITY MINERAL BOND OR APPROVED EQUAL)	1,939	SY	\$ 4.10	\$ 7,949.90
N RHOMBERG ST (C11)					
12	FOG SEAL (HIGH DENSITY MINERAL BOND OR APPROVED EQUAL)	2,951	SY	\$ 4.10	\$ 12,099.10
SHORT ST (C12)					
13	FOG SEAL (HIGH DENSITY MINERAL BOND OR APPROVED EQUAL)	1,408	SY	\$ 4.10	\$ 5,772.80
HIGHLAND DR (C13)					
14	FOG SEAL (HIGH DENSITY MINERAL BOND OR APPROVED EQUAL)	3,828	SY	\$ 4.10	\$ 15,694.80
MILDRED AVE (C14)					
15	FOG SEAL (HIGH DENSITY MINERAL BOND OR APPROVED EQUAL)	2,150	SY	\$ 4.10	\$ 8,815.00
JULIE ST (C15)					
16	FOG SEAL (HIGH DENSITY MINERAL BOND OR APPROVED EQUAL)	2,650	SY	\$ 4.10	\$ 10,865.00
AMY ST (C16)					
17	FOG SEAL (HIGH DENSITY MINERAL BOND OR APPROVED EQUAL)	1,935	SY	\$ 4.10	\$ 7,933.50
JOHNSON ST (C17-C18)					
18	FOG SEAL (HIGH DENSITY MINERAL BOND OR APPROVED EQUAL)	11,683	SY	\$ 4.10	\$ 47,900.30
JOHNSON ST (C19)					
19	FOG SEAL (HIGH DENSITY MINERAL BOND OR APPROVED EQUAL)	3,226	SY	\$ 4.10	\$ 13,226.60
E TAGGARD ST (C20)					
20	FOG SEAL (HIGH DENSITY MINERAL BOND OR APPROVED EQUAL)	3,018	SY	\$ 4.10	\$ 12,373.80
E KERR ST (C21-C22)					
21	FOG SEAL (HIGH DENSITY MINERAL BOND OR APPROVED EQUAL)	7,110	SY	\$ 4.10	\$ 29,151.00

Holbrook Asphalt

ADDED BID ALTERNATE NO. 1

87

The **ITEM 8-6.** reference indicates the controlling specification for each Pay Item. Pay Item references are from the specifications referenced in *the Standard Form of Agreement*, unless otherwise noted.

Holbrook Asphalt

PAY ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	EXTENDED PRICE
GENERAL CONDITIONS & PAVING					
TOTAL BID ALT. NO. 1				\$	174,807.60
TOTAL BASE BID INCLUDING ADDITIONAL BID ITEMS (TOTAL OF ITEMS IN THE COLUMNS ABOVE)				\$	637,175.12
The total bid shall be entered in the space provided above, and shall also be entered in the space provided in the Bid Summary Sheet. All construction shall be completed per the City of Burnet's Technical Construction Standard Manual. Contractor will be required to provide insurance certificate and performance bonds per the specs.				Payment for all Items shall be base on Plans Quantity , as described in <i>Measurement and Payment</i> , unless otherwise noted.	



City Council Regular Meeting

March 24, 2025

Street Bid Award

Discuss and consider action: Resolution No. R2025-20

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, SELECTING A PROPOSAL UNDER REQUEST FOR PROPOSAL 2025-001; AWARDING A CONTRACT TO SAID PROPOSER AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE CONTRACT ON BEHALF OF THE CITY: E. Belaj





TIMELINE

Background



Jan 2025: Started
Pvmt Crack Sealing



Jan 2025: Started Fog
Seal Bid Drawings



Feb 19, 2025: Issued
for Bid



March 13, 2025 : Bid
Opening



April 2025: Start Fog
Seal



Aug. 2025:
Completion
Likely May 2025





INFORMATION

Background

- Treat 128,700 Square yards of existing pavement.
- Or, 33,500 linear feet of road (6.3 Miles)
- North and South of Town
- Streets like Adam Ave, N. Vanderveer, Johnson, and Ramsey's Way.





BASE BID

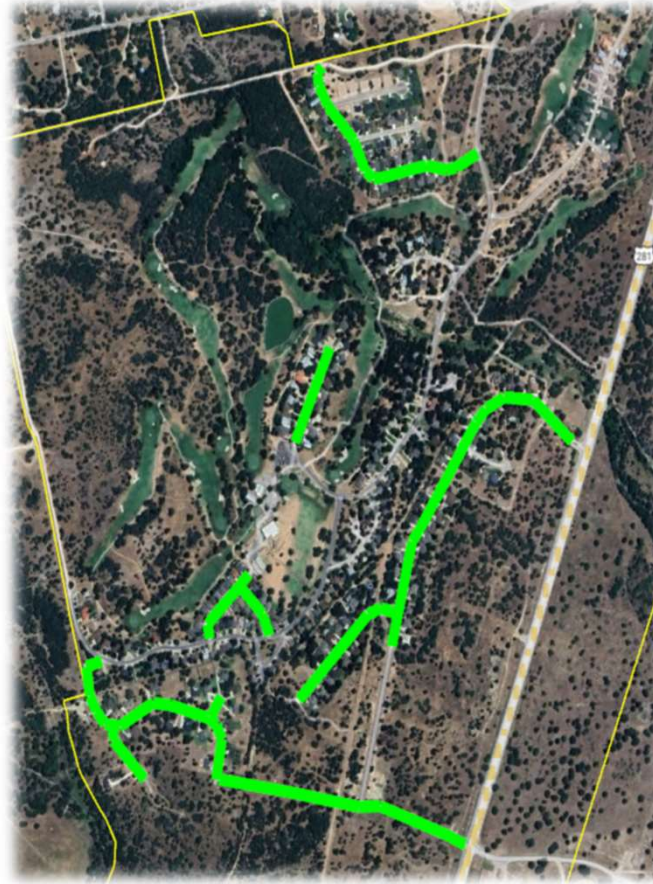
Vicinity Map





BID OPTION

Vicinity Map





3.5 Miles

2024K FOGSEAL

WEST



Previously Approved

2024K FOGSEAL



Google Earth



Material

INFORMATION

- Used mainly by Counties and Municipalities
- Protects pavement from the elements
- Used when pavement is still in “good” condition

**High Density Polymer:
A type of Fog Seal**





Funding

COST AND FUNDING

- \$637,175.12 the cost to treat approx. 33,500 linear feet of road.
- Funding from the 2022 Bond Proceeds \$3.0MM balance
- 5-year Manufacturer Warranty
- Each street will be done separately.
- Takes 8-hrs to cure; so street will be closed for a day.





Base Bid:
\$462,367.52
 Bid Alt:
\$174,807.60
 Total:
\$637,175.12



Award

Approve Resolution 2025-XX and
 award the bid to **Holbrook**
Asphalt Co. in the amount of
\$637,175.12 to include added
 bid alternate as presented.

CONSTRUCTION COST FOR: **BURNET 2025A STREET REHAB HIGH DENSITY MINERAL BOND**

The *Pay Item* reference indicates the controlling specification for each Pay Item. Pay Item references are from the specifications referenced in the *Standard Form of Agreement*, unless otherwise noted.

Contractor responsible for the validity, format, and formulas in file. PDF documents are official

PAY ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	EXTENDED PRICE
GENERAL CONDITIONS & PAVING					
TOTAL BID ALT. NO. 1				\$ 174,807.60	-
TOTAL BASE BID INCLUDING ADDITIONAL BID ITEMS (TOTAL OF ITEMS IN THE COLUMNS ABOVE)				\$637,175.12	-
The total bid shall be entered in the space provided above, and shall also be entered in the space provided in the Bid Summary Sheet. All construction shall be completed per the City of Burnet's Technical Construction Standard Manual. Contractor will be required to provide insurance certificate and performance bonds per the specs.				Payment for all items shall be on Plans Quantity, as described in Measurement and Payment, unless otherwise noted.	

CONSTRUCTION COST FOR: **BURNET 2025A STREET REHAB HIGH DENSITY MINERAL BOND**

The *Pay Item* reference indicates the controlling specification for each Pay Item. Pay Item references are from the specifications referenced in the *Standard Form of Agreement*, unless otherwise noted.

Contractor responsible for the validity, format, and formulas in file. PDF documents are official

PAY ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	EXTENDED PRICE
GENERAL CONDITIONS & PAVING					
1	MOBILIZATION, BONDS & INSURANCE	1	LS	\$27,900.00	\$ 27,900.00 -
2	DIGITAL MESSAGE BOARDS	3	EA	\$2,083.81	\$ 6,251.43 -
3	TRAFFIC CONTROL	1	LS	\$88,399.66	\$ 88,399.66 -
4	SHUTTLE SERVICE	14	DAYS	\$500.00	\$ 7,000.00 -
NATALIE'S POINT (C03)					
5	FOG SEAL (HIGH DENSITY MINERAL BOND OR APPROVED EQUAL)	2,548	SY	\$4.10	\$ 10,446.80 -
ANDY'S POINT (C04)					
6	FOG SEAL (HIGH DENSITY MINERAL BOND OR APPROVED EQUAL)	1,715	SY	\$4.10	\$ 7,031.50 -
DAWNA LEN DR. (C05)					
7	FOG SEAL (HIGH DENSITY MINERAL BOND OR APPROVED EQUAL)	3,618	SY	\$4.10	\$ 15,653.80 -
ADAM AVE (C06-C07)					
8	FOG SEAL (HIGH DENSITY MINERAL BOND OR APPROVED EQUAL)	3,785	SY	\$4.10	\$ 15,518.50 -
TATE ST (C08)					
9	FOG SEAL (HIGH DENSITY MINERAL BOND OR APPROVED EQUAL)	4,025	SY	\$4.10	\$ 16,502.50 -
E TAGGARD ST (C09)					
10	FOG SEAL (HIGH DENSITY MINERAL BOND OR APPROVED EQUAL)	2,542	SY	\$4.10	\$ 10,422.20 -
DIXIE ST (C10)					
11	FOG SEAL (HIGH DENSITY MINERAL BOND OR APPROVED EQUAL)	1,939	SY	\$4.10	\$ 7,949.90 -
N RHOMBERG ST (C11)					
12	FOG SEAL (HIGH DENSITY MINERAL BOND OR APPROVED EQUAL)	2,951	SY	\$4.10	\$ 12,099.10 -
SHORT ST (C12)					
13	FOG SEAL (HIGH DENSITY MINERAL BOND OR APPROVED EQUAL)	1,408	SY	\$4.10	\$ 5,772.80 -
HIGHLAND DR (C13)					
14	FOG SEAL (HIGH DENSITY MINERAL BOND OR APPROVED EQUAL)	3,828	SY	\$4.10	\$ 15,694.80 -
MILDRED AVE (C14)					
	APPROVED EQUAL	2,150	SY	\$4.10	\$ 8,815.00 -
	APPROVED EQUAL	2,850	SY	\$4.10	\$ 10,865.00 -
	APPROVED EQUAL	1,935	SY	\$4.10	\$ 7,933.50 -
	APPROVED EQUAL	11,683	SY	\$4.10	\$ 47,900.30 -
	APPROVED EQUAL	3,226	SY	\$4.10	\$ 13,226.60 -
	APPROVED EQUAL	3,018	SY	\$4.10	\$ 12,373.80 -
	APPROVED EQUAL	7,110	SY	\$4.10	\$ 29,151.00 -





Questions?

- **Recommendation**
- Staff recommends approval of Resolution No. 2025-20 as presented to award the contract to the recommended contractor in the amount to include added bid alternate.





Item Brief

Meeting Date

March 24, 2025

Agenda Item

Executive Session: The City of Burnet City Council shall meet in Executive Session in accordance with the provision of the Open Meetings Act, Texas Government Code, Chapter 551, and Sub-section 551.074 regarding deliberation on the appointment, employment, and duties of an Acting City Manager: D. Vaughn

Information

An executive session to discuss the position of the Acting City Manager in accordance with the City Charter.

Fiscal Impact

None

Recommendation

To be determined.



Item Brief

Meeting Date

March 24, 2025

Agenda Item

Discuss and consider action: To confirm the City Manager's appointment of an Acting City Manager who may serve in times of absence or disability of the City Manager: D. Vaughn

Information

The City of Burnet Charter reads as follows:

Section 4.01.-CITY MANAGER

E. Acting City Manager. The City Manager, within sixty (60) days after taking office, shall designate by letter filed with the City Secretary, an administrative officer of the City to perform the duties of the City Manager in the absence or disability of the City Manager. The Designee shall be subject to the consent of the City Council. The designee may be changed at the discretion of the City Manager, with the consent of the City Council.

Fiscal Impact

None

Recommendation

To be determined.



ITEM 10-1.

CITY OF BURNET

P.O. Box 1369 • 1001 Buchanan Drive, Suite 4 • Burnet, TX 78611 • (512) 756-6093

March 24, 2025

To all Council Members:

Section 4.01(E) of the City Charter states, “The City Manager, within sixty (60) days after taking office, shall designate by letter filed with the City Secretary, an administrative officer of the City to perform the duties of the City Manager in the absence or disability of the City Manager. The designee shall be subject to the consent of the City Council. The designee may be changed at the discretion of the City Manager, with the consent of the City Council.”

In accordance with Section 4.01(E) of the City Charter, I hereby designate _____ to serve as Acting City Manager and respectfully request Council’s consent.

Sincerely,

David Vaughn

City Manager

