



NOTICE OF MEETING OF THE GOVERNING BODY OF THE CITY OF BURNET

2402 S. Water Street (Hwy 281 South, Burnet Municipal Airport) Burnet, TX

Tuesday, September 23, 2025 at 5:00 PM

Notice is hereby given that a **Regular City Council Meeting** will be held by the governing body of the City of Burnet on **Tuesday, September 23, 2025** at 5:00 PM in the City of Burnet Council Chambers located at 2402 S. Water Street (Hwy 281 South, Burnet Municipal Airport) Burnet, TX.

This notice is posted pursuant to the Texas Government Code, Chapter §551-Open Meetings.

The following subjects will be discussed, to wit:

Attendance By Other Elected or Appointed Officials: It is anticipated that the Burnet Economic Development Corporation Board, Planning & Zoning Commission, Historic Board, Zoning Board of Adjustment, Airport Advisory Board, Burnet Municipal Golf Course Advisory Committee, and Police Department Citizen Advisory Board members may attend the City Council Meeting at the date and time above in numbers that may constitute a quorum. Notice is hereby given that at the City Council Meeting at the date and time above, no Board or Commission action will be taken by such in attendance unless such item and action are specifically provided on a separate agenda posted subject to the Texas Open Meeting Act. This is not an agenda of an official meeting of the City Boards and Commissions, and minutes will not be taken.

1. CALL TO ORDER:

2. ROLL CALL:

3. INVOCATION:

4. PLEDGES (US & TEXAS):

5. SPECIAL REPORTS/RECOGNITION:

1. Engineering Quarterly Report: E. Belaj

2. August Financial Report: P. Langford

6. CONSENT AGENDA ITEMS: *(All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member, staff member or citizen requests removal of the item from the consent agenda for the purpose of discussion. For removal of an item, a request must be made to the Council when the Consent Agenda is opened for Council Action.)*

1. Approval of the September 9, 2025 Regular Meeting Minutes

7. PUBLIC HEARINGS/ACTION:

8. ACTION ITEMS:

1. Discuss and consider action: Resolution No. R2025-73: M. Gonzales

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, PROVIDING FOR THE SUBMISSION OF NOMINATIONS FOR THE ELECTION OF DIRECTORS OF THE BURNET CENTRAL APPRAISAL DISTRICT FOR THE YEARS 2026-2027; AND PROVIDING FOR OPEN MEETING CLAUSES: M. Gonzales

2. Discuss and consider action: Purchase of a Bucket Truck for the Electric Department: A. Scott
3. Discuss and consider action: Purchase of a Hydro-Evacuation Trailer for City Operations: J. Forsyth
4. Discuss and consider action: Purchase of a Meter Service Truck: J. Forsyth
5. Discuss and consider action: Designation of Gannaway Clifton Law Firm, PLLC, as counsel for services related to Employment Law: H. Archer
6. Discuss and consider action: Ordinance No. 2025-42: T. Nash

AN ORDINANCE OF THE CITY COUNCIL OF BURNET, TEXAS, AMENDING THE CITY CODE OF ORDINANCES SECTION 74-38 ENTITLED "GOLF COURSE RATES"; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

7. Discuss and consider action: Resolution No. R2025-74: P. Langford

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AUTHORIZING THE USE OF CURRENT AND FUTURE RESTRICTED WASTEWATER IMPACT FEES FOR DEBT SERVICE

8. Discuss and consider action: Approval of Addendum to Engagement Letter with Bojorquez Law Firm, PC, updating the firm's designation from Special Counsel to Assistant City Attorney: D. Vaughn
9. Discuss and consider action: Resolution No. R2025-72: D. Vaughn

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AUTHORIZING A CIVIL CAUSE OF ACTION BE BROUGHT TO RESOLVE A LAND DISPUTE INVOLVING THE ROCK WALL LOCATED ON THE NORTH SIDE OF DELAWARE SPRINGS BLVD. AT ITS INTERSECTION WITH US ROUTE 281; AND APPOINTING THE BOJORQUEZ LAW FIRM TO REPRESENT THE CITY

9. EXECUTIVE SESSION:

1. Pursuant to Texas Government Code Section 551.071 (entitled "Consultation with Attorney") City Council shall convene in executive session to receive legal advice on contemplated litigation, settlement offer, and/or matter in which the duty of the city attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Texas Government Code Chapter 551 related to the topics that follow:
 - (a) Land dispute involving the rock wall located on the north side of Delaware Springs Blvd;
 - (b) City's claim against the owner of the Reliable Tire Disposal tire recycler site located in the City's extraterritorial jurisdiction;
 - (c) Owner's claim against the City involving the Highland Business Park located at 805 Buchanan Drive

10. RECONVENE TO REGULAR SESSION FOR POSSIBLE ACTION:

1. Reconvene in open session. Council may deliberate or take action on any matter of the above referenced matters discussed in executive session.

11. REQUESTS FROM COUNCIL FOR FUTURE REPORTS: In accordance with Resolution R2020-28 councilmembers may request the City Manager to prepare and present future report on matters of public interest.

12. ADJOURN:

Dated this 17th day of September 2025

CITY OF BURNET

GARY WIDEMAN, MAYOR

I, the undersigned authority, do hereby certify that the above NOTICE OF MEETING of the governing body of the above named City, BURNET, is a true and correct copy of said NOTICE and that I posted a true and correct copy of said NOTICE on the City of Burnet official bulletin board, in the City Hall of said City, BURNET, TEXAS, a place convenient and readily accessible to the general public at all times, and said NOTICE was posted on September 17, 2025 and remained posted continuously for at least three full business days prior to the meeting date.

Maria Gonzales, City Secretary

NOTICE OF ASSISTANCE AT THE PUBLIC MEETINGS:

The City of Burnet Council Chambers is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services, such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's office (512.756.6093) at least two working days prior to the meeting. Requests for information may be emailed to the City Secretary at citysecretary@cityofburnet.com.

RIGHT TO ENTER INTO EXECUTIVE SESSION:

The City Council for the City of Burnet reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).



City Council Regular Meeting

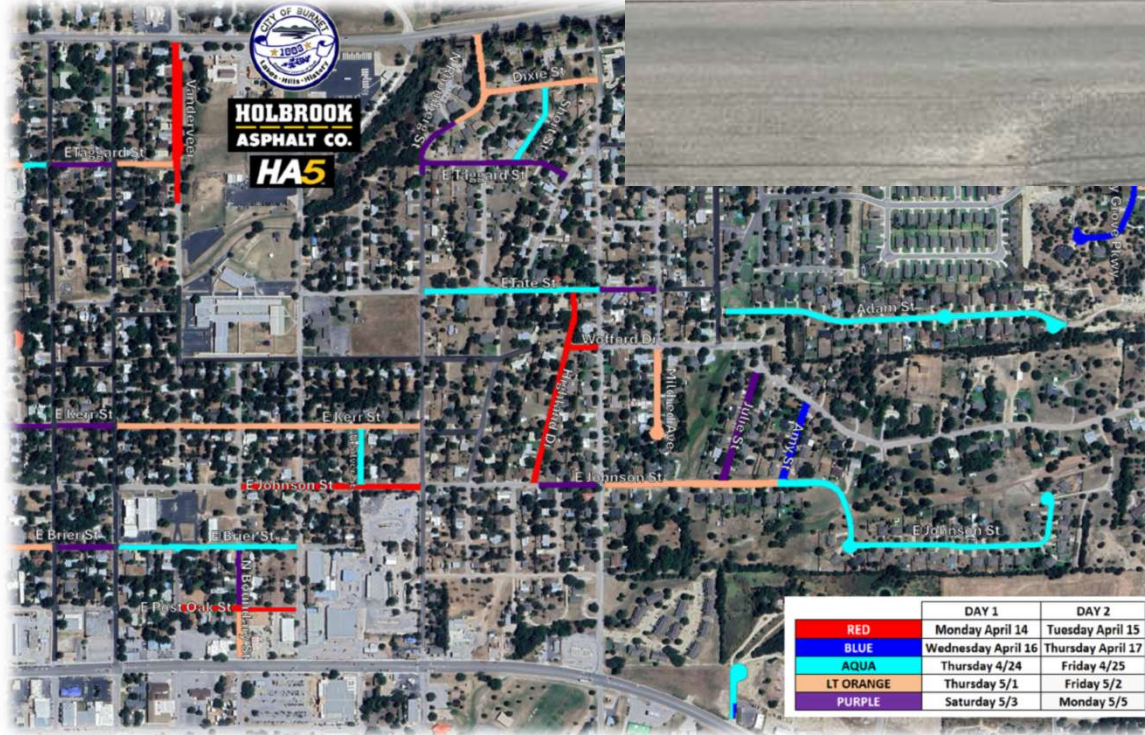
September 23, 2025

ENGINEERING/PUBLIC WORKS REPORT



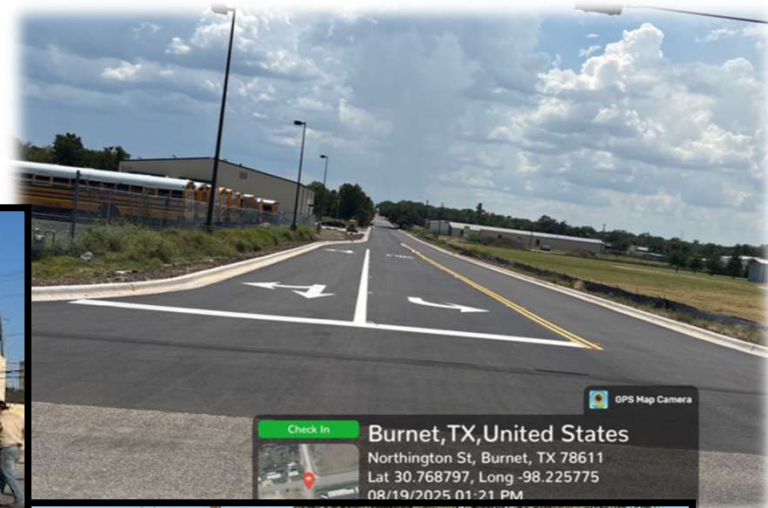


Street Paving





Street Paving



Completed:
N Wood St
Northington
Southland





Summer/Fall:
S Vanderveer
& Others

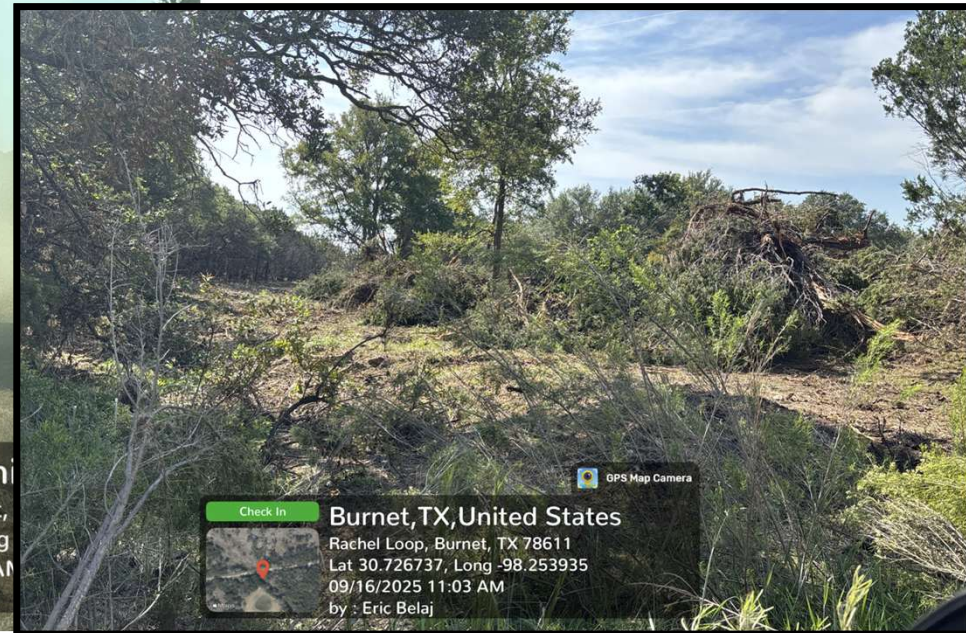
Street Paving





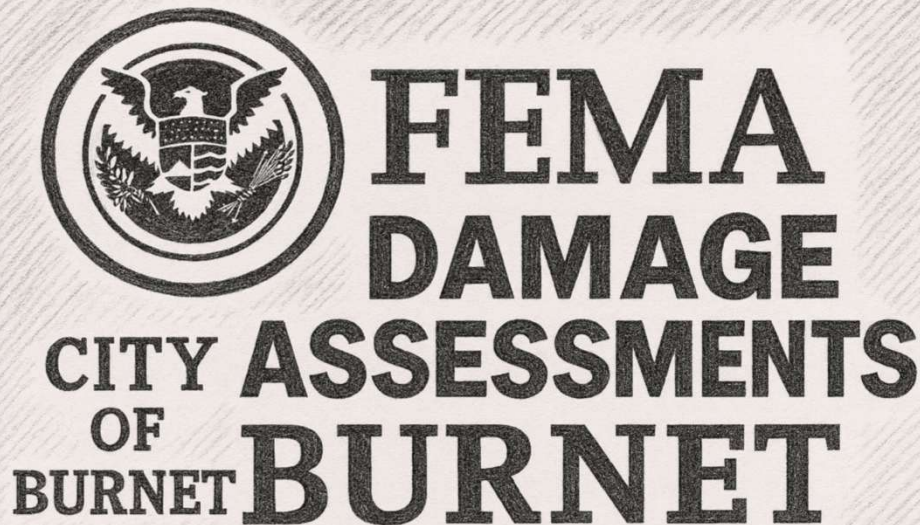
Large Trucks and Equipment in Creeks

TDEM Creek Clearings





Since April



Development and Other Work

3 New Developments & Plats,
5 Communication Projects

17 total reviews

10 comment letters issued

Seton Cardiology Clinic &
Comm. Natl Bank under construction





Street Dept.

Jackson St Parking
Real Picture
Not a rendering





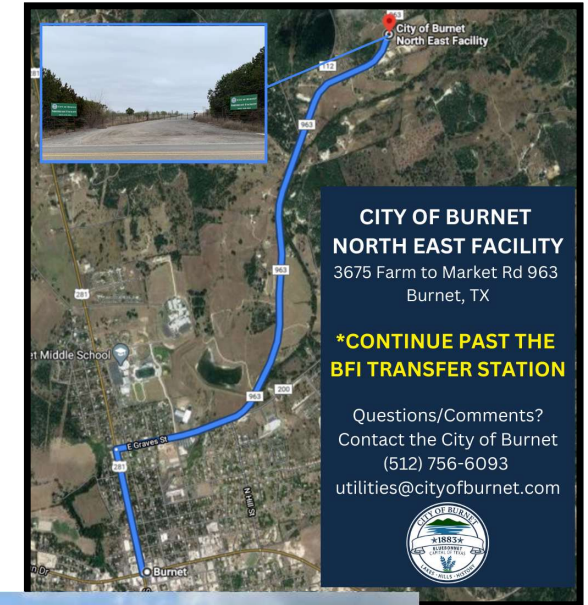
Street Dept.

City of Burnet
CHUNK YOUR JUNK
BULK WASTE COLLECTION

PROOF OF CITY OF BURNET RESIDENCY REQUIRED
Driver's License & Utility Bill

✓ ITEMS ACCEPTED	⊘ NOT ALLOWED
✓ Appliances (without Freon)	⊘ Batteries
✓ Debris, Brush	⊘ Insecticides, herbicides, etc.
✓ Household junk	⊘ Construction debris
✓ Tires not on rims (max 4 per household)	

FOR MORE INFORMATION
CITYOFBURNET.COM/



**CITY OF BURNET
NORTH EAST FACILITY**
3675 Farm to Market Rd 963
Burnet, TX

***CONTINUE PAST THE
BFI TRANSFER STATION**

Questions/Comments?
Contact the City of Burnet
(512) 756-6093
utilities@cityofburnet.com





Street Dept.

Storm Clean-up:
May-June Wind Damage
And clean-up
The “Pre Storm”



Imagine waking up to this!





Street Dept.

Storm to Fire

St. Dept. Assisting in
Firefighting



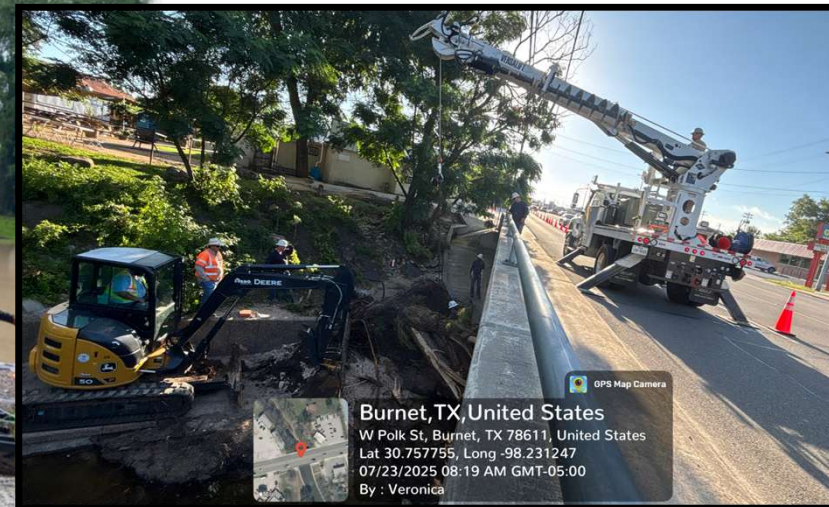
Click on Picture to Play





Street Dept.

Storm Clean-up: The “Real Storm”





City Hall Electric Overhead to Underground

Electric Dept.

Waiting on Communication
Companies to complete

- Spectrum
- Vyve
- Frontier
- ATT (911)



After



Before





Electric Dept.

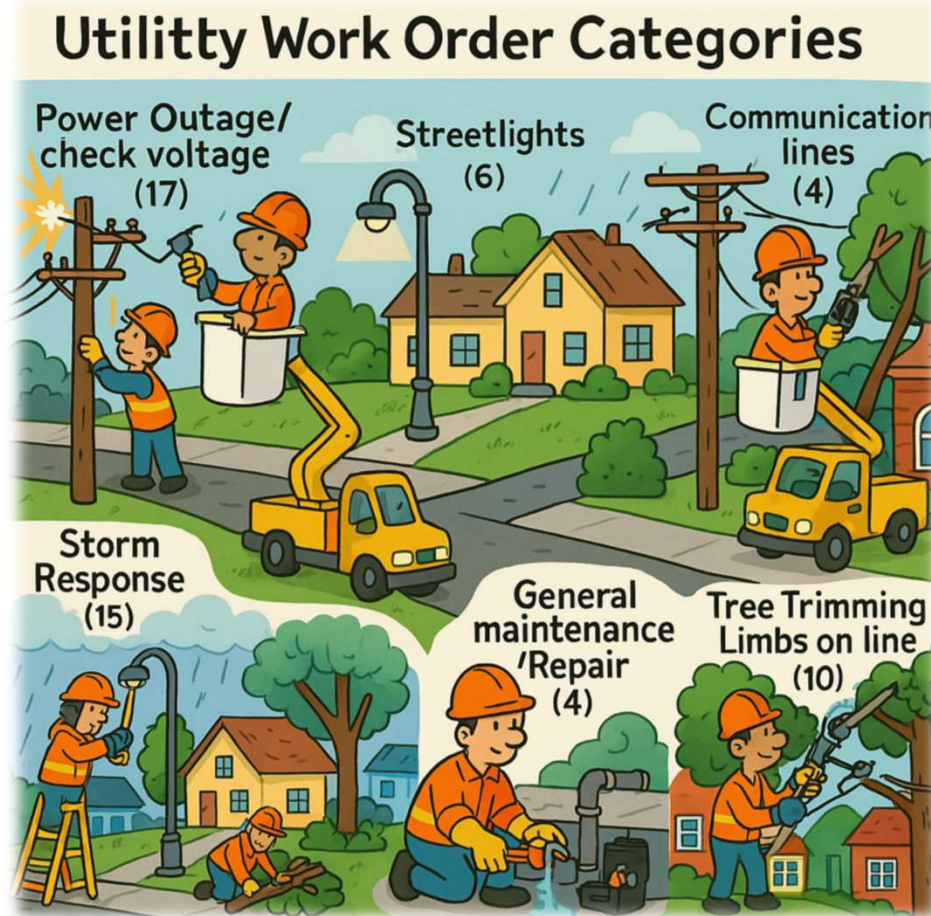
Over 400' or underground electric





Electric Dept.

Work Orders





Parks Dept.



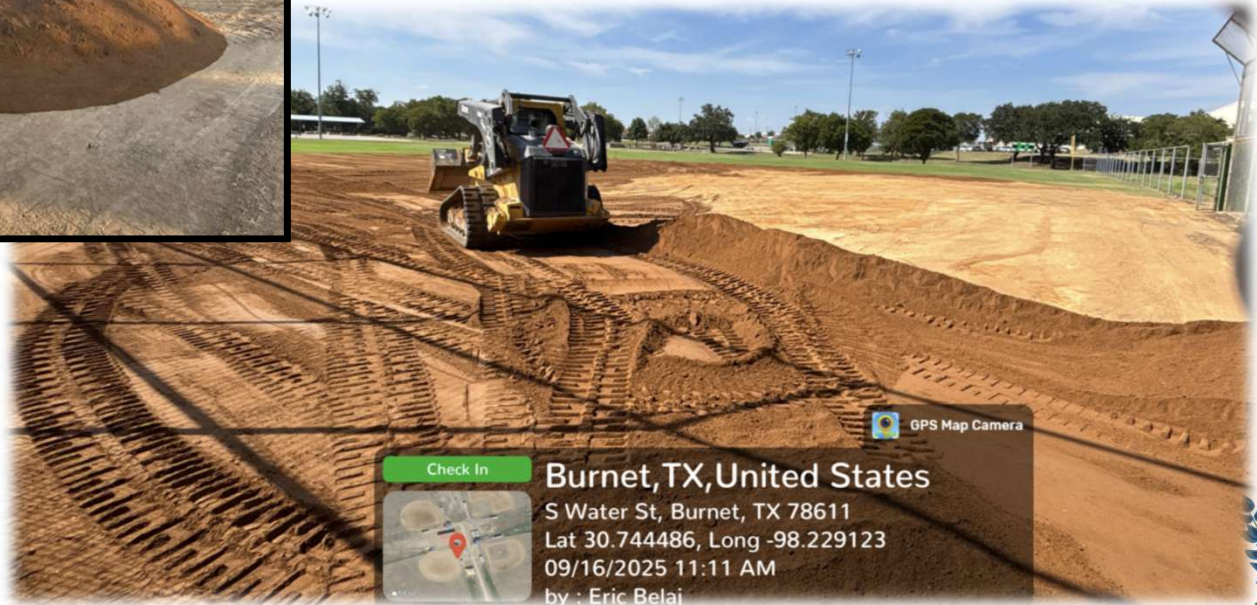
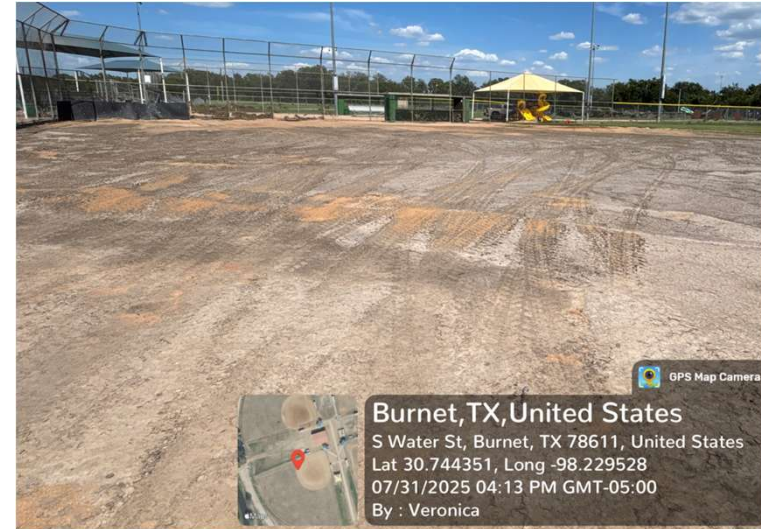
AREA	ACRES
Hamilton Creek Park	5
Highland Oaks	2.12
CR108 Triangle	1.64
Police dept	1.44
Airport	100
Entegris Entryway	4.53
EDC 281 Commercial	5.65
YMCA Mowing	2.97
Upper Ballfields	5.72
RV Park Mowing	5
Quadplex & Valley	41.5
Hayley Nelson	44.2
W Jackson Park	5.5
EDC East Side Comm	6.3
Coke St EDC	1.61
Live Oak Park	0.83
Community Center	1.11
Wallace Riddel	6.78
TOTAL MOWING:	241.9



Let it Rain
Let it Grow



Parks Dept.





Treatment Plant

In June/July:

- Cost \$38/bale
- Cut and Baled 545 (1/2 finished this season)
- Sold 200 at \$55-\$85/bale
- On track to cover cost for herbicide, fertilizer, seeding, till, etc.





Work Orders

30 - Water work orders
22 - Sewer work orders
149 - Utility Locates

Water/WW Dept.





Water/WW Dept.

- N Wood Street Water Line
- Northington St Fire Hydrant
- Gas Line Coord.



Water Line &
Fire Hydrant
Replacements



New Hangar New Fire Hydrant

Water/WW Dept.





New Inks Lake Raw Intake Pump

Water/WW Dept.

New Water Pumps Installed So far:

- Cheatham 1&2 (Site Complete)
- Main St 1, 2, & 3 (Site Complete)
- East Tank 1&2 (Site Complete)
- Inks Raw 1&2 (Site Complete)
- Inks WTP Pump 1 Only (2&3 next two yrs)
- Eagles Nest (Design Underway)





Fairgrounds Water Leak

Water/WW Dept.



The same day were
all the fountains of
the great deep
broken up, and the
windows of heaven
were opened.





Meet James



Water/WW Dept.

Field Supervisor, Utility Surveys & Mapping

- James is the go-to guy for just about everything—planning, constructing, running equipment—you name it, he’s on it. He’s always ready to jump in and help wherever needed.
- He’s not just great at what he does—he’s also a natural leader who’s happy to teach and support his team.
- When he saw how important water maps were, James took it upon himself to learn engineering software and started updating the maps. Pretty impressive!
- Outside of work, 🏞️ He loves **hunting** 🦌, **fishing** 🎣, and **playing softball** ⚾.

👏 Big shoutout to James and the whole Utility Crew for all their hard work!





Questions?



City of Burnet Financial Report

FISCAL YEAR TO DATE

AUGUST 31, 2025





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FYTD August 31, 2025

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City of Burnet

Financial Report – Executive Summary

FYTD August 2025



General Fund

The General Fund ended the period with a profit of \$1,743,831. Their total revenues are tracking as expected and ended the period at 97% of the budget mainly because of strong primary revenue collections.

The General Fund's primary revenues make up 80% of their total revenues and include:

- **Property tax collections** – ended the period at 99% of budget and increased by \$384,043 over last year.
- **Sales tax collections** – ended the period at 95% of budget and increased by \$162,797 over last year.
- **EMS transfer collections** – ended the period at 97% of budget and decreased by \$30,532 over last year.
- **Transfers In from other funds** – ended the period at 93% of budget and increased by \$192,991 over last year.

Total expenditures are on track with budget and ended the period at 89% of budget.

Golf Course

The Golf Course ended the period with a profit of \$565,336 which is an increase of \$53,838 over last year.

Total revenues ended the period at 107% of the annual budget. Compared to last year, revenues have increased by \$355,923 mainly because of the green fee and membership rate increases that have gone into effect. In addition, the course saw a 3% increase in green fee rounds over last year.

Total operating expenses are tracking well within budget and ended the period at 90% of budget.

Electric Fund

The Electric fund ended the period with a profit of \$625,726, which is an increase of \$116,095 over this time last year. Total revenues ended the period at 91% of the budget. Compared to last year, net electric sales have increased by \$289,547 or 8% mainly because of the change to the purchased power cost adjustment that went into effect in August of 2024 which now allows the City to factor in power loss when calculating energy charges (see Ordinance 2024-32).



City of Burnet

Financial Report – Executive Summary

FYTD August 2025



Total expenses tracked under budget for the period at 87% mainly due to savings in personnel costs from vacancies earlier in the year.

Water and Wastewater Fund

The Water/Wastewater fund ended the period with a profit of \$381,399 which is tracking above budget but still below this time last year because of increasing expenses and the timing of the transfer of impact fees to offset debt expense.

Total revenues ended the period at 96% of budget, which is ahead of our target budget and an increase of \$236,640 over last year mainly because of increasing water consumption. Billed water consumption has increased 13% from this time last year. In addition, a 10% rate increase went into effect on June 1, 2025.

Total expenses ended the period at 93% of the budget, which is slightly above our target for the period and compared to last year have increased by \$301,377. The majority of the increase is in personnel costs because last year, the department had several vacancies. This year, the department has been fully staffed for the majority of the fiscal year and personnel costs are on track with budget. In addition, the fund is seeing increases in repairs and maintenance costs, contractual services, and transfers for self-funded equipment over the last year.

Airport (Restricted Fund)

The Airport Fund ended the period with a profit of \$144,672 and is in great shape compared to the budget. Their total revenues are tracking at 101% of budget and total expenses are tracking at 84% of budget.

Cash Reserves

Total "Unrestricted" cash reserve balance for the City as of August 31, 2025, was \$6,054,114. That is **\$1,244,114** above our 90-day required reserve amount.

Total "Restricted by Council" cash reserve balance for the City as of August 31, 2025, was **\$5,209,649**.



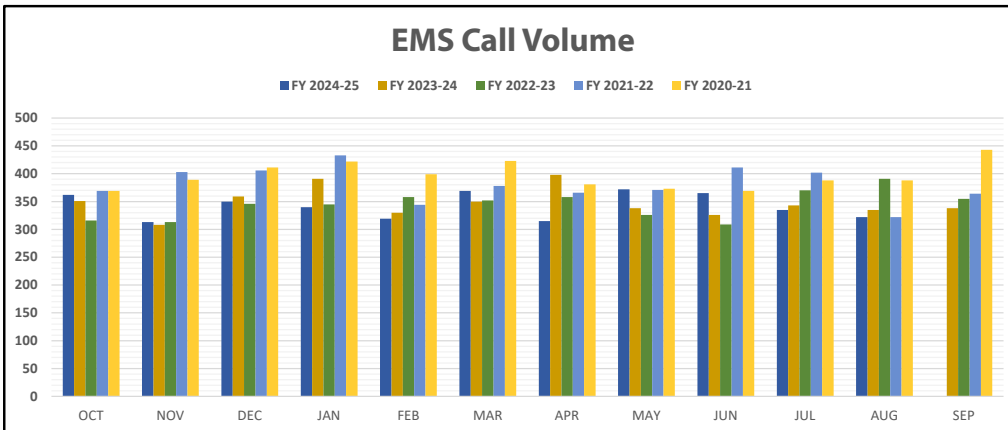
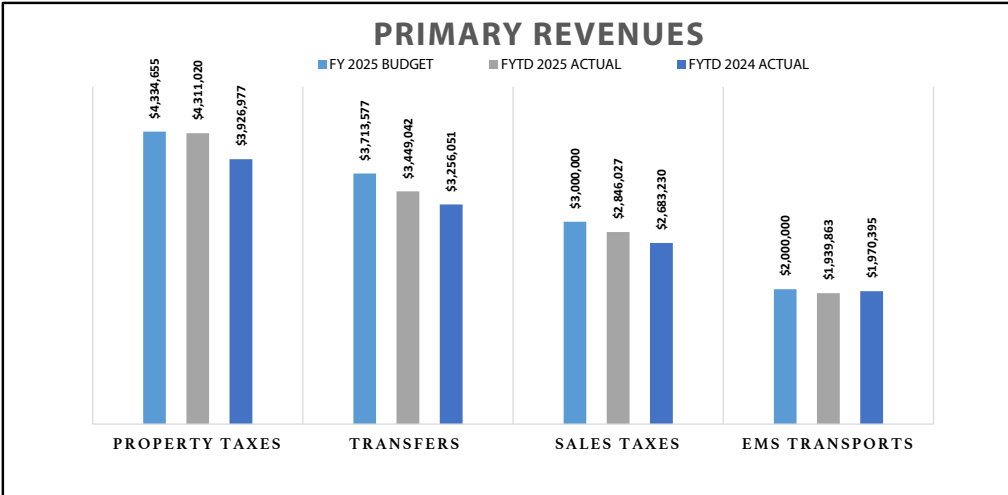
GENERAL FUND DASHBOARD

FYTD AUGUST 2025

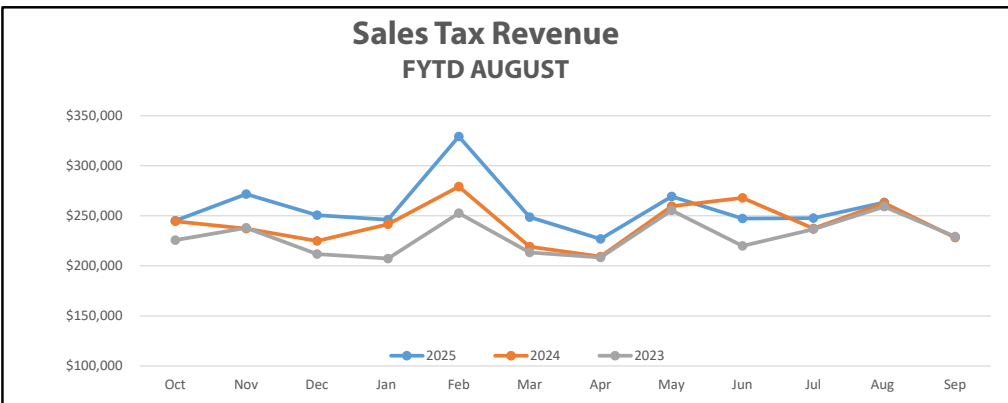
CURRENT RESULTS COMPARISON

	ORIGINAL BUDGET 2024-2025	ACTUAL FYTD AUG 2025	% OF BUDGET	PY BUDGET 2023-2024	ACTUAL FYTD AUG 2024	% OF BUDGET
REV	\$ 16,407,735	\$ 15,878,124	97%	\$ 15,442,407	\$ 15,167,788	98%
EXPENSES	15,918,387	14,134,294	89%	14,878,137	13,298,273	89%
PROFIT (LOSS)	\$ 489,348	\$ 1,743,831		\$ 564,270	\$ 1,869,515	

TABLES/CHARTS



EMS Call volume	
FYTD 2025	3,762
FYTD 2024	3,829
Increase (Decrease)	(67)
	-2%



Sales Tax Collections	
FYTD 2025	2,846,027
FYTD 2024	2,683,230
Increase (Decrease)	162,797
	6%

ITEM 5-2.

City of Burnet, Texas
General Fund
Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual (Unaudited)
FYTD AUGUST 2025

91.7% of year complete

	ORIGINAL BUDGET 2024-2025	ACTUAL FYTD AUG 2025	% OF BUDGET	PY BUDGET 2023-2024	PY ACTUAL FYTD AUG 2024	% OF BUDGET
REVENUE						
Ad valorem taxes	\$ 4,334,655	\$ 4,311,020	99%	\$ 3,896,000	\$ 3,926,977	101%
Sales taxes	3,000,000	2,846,027	95%	2,756,413	2,683,230	97%
Interfund Transfers	3,713,577	3,449,042	93%	3,514,782	3,256,051	93%
EMS Transfers	2,000,000	1,939,863	97%	1,830,000	1,970,395	108%
Franchise and other taxes	264,000	314,113	119%	264,000	260,352	99%
Court Fines and Fees	155,000	198,200	128%	163,000	149,245	92%
Grants & Donations	4,400	12,447	283%	3,000	12,006	400%
Licenses & Permits	154,000	234,761	152%	176,500	116,273	66%
Charges for Services	2,355,728	2,108,134	89%	2,486,812	2,197,707	88%
Other Revenue	426,375	464,517	109%	351,900	595,552	169%
Use of Fund Balance (for Abatements)	30,000	-	0%	30,000	30,000	100%
Total Revenue	\$ 16,437,735	\$ 15,878,124	97%	\$ 15,472,407	\$ 15,197,788	98%
Total Revenue less fund balance	\$ 16,407,735	\$ 15,878,124	97%	\$ 15,442,407	\$ 15,167,788	98%
EXPENDITURES						
Personnel Services	\$ 10,801,643	\$ 9,234,153	85%	\$ 9,966,970	\$ 8,620,011	86%
Supplies & Materials	538,450	460,545	86%	589,175	460,142	78%
Repairs & Maint	657,835	560,868	85%	652,520	602,670	92%
Contractual Services	2,194,177	2,206,250	101%	2,200,015	2,080,820	95%
Other Designated Expenses	832,447	789,177	95%	752,047	780,730	104%
Transfers to Self-funded	641,542	588,080	92%	511,937	469,276	92%
Capital Outlay	6,100	52,494	861%	-	78,353	-
Transfers to Golf Admin/Grant Fund	246,193	242,727	99%	205,473	206,271	100%
Sub-total	\$ 15,918,387	\$ 14,134,294	89%	\$ 14,878,137	\$ 13,298,273	89%
CAPITAL/OTHER EXP (USES OF FUND BAL)						
Transfers - Capital/Other Uses of FB	\$ 30,000	-	0%	\$ 30,000	\$ 30,000	100%
Sub-total	\$ 30,000	\$ -	0%	\$ 30,000	\$ 30,000	100%
Total Expenditures	\$ 15,948,387	\$ 14,134,294	89%	\$ 14,908,137	\$ 13,328,273	89%
Total Expenditures less Capital/Other	\$ 15,918,387	\$ 14,134,294	89%	\$ 14,878,137	\$ 13,298,273	89%
NET CHANGE IN FUND BALANCE	\$ 489,348	\$ 1,743,831		\$ 564,270	\$ 1,869,515	

NOTES AND KEY VARIANCES - BUDGET vs ACTUAL (On a straight line basis, 91.7% of year is complete)

REVENUES

AD VALOREM/PROPERTY TAXES are coming in as expected and are tracking ahead of the straight line average because of the timing of collections. During the current year, the majority of property tax collections were received in January.

SALES TAXES are tracking as expected for the period and have increased 6% from last year. Current year collections include one time audit payments of \$68,140 and the top five industries include Limited Service Eating Places, Other Nonstore Retailers, Grocery Stores, Resin and Synthetics (Manufacturing) and Building Materials Stores (Retail).

INTERFUND TRANSFERS consist mainly of transfers from the Utility Funds (including Return on Investment (ROI) from Electric and In Lieu of Taxes from Water and Wastewater). Collections are tracking as expected for the period.

EMS TRANSFER REVENUES are on track to outperform the budget but are down slightly from last year. In total, EMS call volume is down about 2% from last year.

FRANCHISE AND OTHER REVENUES are tracking over budget mainly because Atmos paid their franchise fee in full in February in the amount of \$70,768 and the timing of the quarterly payments. In addition, ytd delinquent property taxes and penalties in the amount of \$123,621 are included here which is tracking higher than budgeted.

COURT FINES AND FEES are tracking ahead of the straight line budget in part because they are seeing an increase in the number of moving violations being cited this year which typically results in higher revenue collections.

GRANTS AND DONATIONS are tracking ahead of the budget because the Fire Department was awarded \$9,912.35 in July for their participation in the Capital Area Trauma Regional Advisory Council grant program.

LICENSES AND PERMITS are tracking over budget because of increasing construction inspection fees and permit revenues being generated from construction in new subdivisions (Creekfall III and Delaware Springs 25). In addition, subdivision plat fee revenues have increased this year.

CHARGES FOR SERVICES include: BEDC payments for Services, Interlocal Revenue from SRO program, ESD fire coverage, Burnet County and Bertram EMS coverage, and sanitation collection revenue. All of which are on track with budget.

OTHER REVENUES include several sources that are tracking higher than expected and include interest income, insurance claim payments, sale of cemetery lots, gun sales, and EMS standby revenues.

EXPENDITURES

See Expenditures by Department/Category for more detail.

City of Burnet, Texas
General Fund
Expenditures by Department/Category
FYTD AUGUST 2025

91.7% of year complete

	ORIGINAL BUDGET 2024-2025	ACTUAL FYTD AUG 2025	% OF BUDGET	PY BUDGET 2023-2024	PY ACTUAL FYTD AUG 2024	% OF BUDGET
EXPENDITURES (Less transfers to capital/other):						
City Council						
Personnel Services	\$ 450	\$ 402	89%	\$ 450	-	0%
Supplies & Materials	1,550	7,411	478%	1,550	1,404	91%
Repairs & Maint	500	65	13%	1,000	235	24%
Contractual Services	10,510	6,810	65%	8,020	6,700	84%
Other Designated Expenses	9,075	9,797	108%	9,075	15,902	175%
Capital Outlay	-	-		-	7,485	
Total Expenditures	22,085	24,485	111%	20,095	31,727	158%
General Administration						
Personnel Services	781,369	572,727	73%	1,330,989	1,126,077	85%
Supplies & Materials	19,500	21,211	109%	20,400	26,108	128%
Repairs & Maint	86,000	79,013	92%	109,000	115,391	106%
Contractual Services	298,779	285,434	96%	281,090	312,437	111%
Other Designated Expenses	435,462	429,942	99%	475,964	465,727	98%
Transfers Golf Admin/Grant Fund	246,193	242,727	99%	205,473	206,271	100%
Total Expenditures	1,867,303	1,631,054	87%	2,422,916	2,252,012	93%
City Secretary						
Personnel Services	109,861	99,536	91%	-	-	
Supplies & Materials	900	430	48%	-	-	
Repairs & Maint	14,800	11,475	78%	-	-	
Contractual Services	2,000	1,310	66%	-	-	
Other Designated Expenses	5,000	3,361	67%	-	-	
Total Expenditures	132,561	116,112	88%	-	-	
Finance						
Personnel Services	534,188	476,341	89%	-	-	
Supplies & Materials	2,250	2,802	125%	-	-	
Repairs & Maint	-	-		-	-	
Contractual Services	2,100	61,439	2926%	-	-	
Other Designated Expenses	6,200	10,241	165%	-	-	
Total Expenditures	544,738	550,823	101%	-	-	
Human Resources						
Personnel Services	233,122	218,348	94%	-	-	
Supplies & Materials	1,100	2,788	253%	-	-	
Repairs & Maint	13,200	6,278	48%	-	-	
Contractual Services	7,358	10,016	136%	-	-	
Other Designated Expenses	73,500	81,133	110%	-	-	
Total Expenditures	328,280	318,564	97%	-	-	
Municipal Court						
Personnel Services	100,025	92,319	92%	75,689	86,868	115%
Supplies & Materials	1,000	1,256	126%	675	776	115%
Repairs & Maint	6,500	5,877	90%	6,500	5,455	84%
Contractual Services	40,550	33,623	83%	27,500	28,528	104%
Other Designated Expenses	8,750	11,985	137%	7,150	9,707	136%
Total Expenditures	156,825	145,060	92%	117,514	131,334	112%
Police						
Personnel Services	2,469,107	2,065,999	84%	2,748,870	2,351,156	86%
Supplies & Materials	110,800	90,242	81%	130,300	103,008	79%
Repairs & Maint	107,465	116,867	109%	121,370	135,413	112%
Contractual Services	243,200	224,079	92%	243,584	233,211	96%
Other Designated Expenses	143,400	114,378	80%	91,308	180,517	198%
Capital Outlay	-	13,453		-	-	
Transfers to Self-funded	197,782	181,300	92%	174,839	160,269	92%
Total Expenditures	3,271,754	2,806,318	86%	3,510,271	3,163,575	90%
Animal Control						
Personnel Services	90,123	92,702	103%	-	-	
Supplies & Materials	3,850	5,027	131%	-	-	
Repairs & Maint	5,500	7,496	136%	-	-	
Contractual Services	51,750	36,733	71%	-	-	
Other Designated Expenses	-	100		-	-	
Capital Outlay	-	-		-	-	
Total Expenditures	151,223	142,058	94%	-	-	

City of Burnet, Texas
General Fund
Expenditures by Department/Category
FYTD AUGUST 2025

91.7% of year complete

	ORIGINAL BUDGET 2024-2025	ACTUAL FYTD AUG 2025	% OF BUDGET	PY BUDGET 2023-2024	PY ACTUAL FYTD AUG 2024	% OF BUDGET
EXPENDITURES (Less transfers to capital/other):						
K-9 Unit						
Personnel Services	199,957	215,714	108%	-	-	
Supplies & Materials	2,500	1,518	61%	-	-	
Repairs & Maint	-	-		-	-	
Contractual Services	1,000	482	48%	-	-	
Other Designated Expenses	2,000	1,250	63%	-	-	
Capital Outlay	-	-		-	-	
Total Expenditures	205,457	218,964	107%	-	-	
Code Enforcement						
Personnel Services	69,144	62,597	91%	-	-	
Supplies & Materials	1,500	1,705	114%	-	-	
Repairs & Maint	200	-	0%	-	-	
Contractual Services	-	370		-	-	
Other Designated Expenses	510	32	6%	-	-	
Capital Outlay	-	-		-	-	
Total Expenditures	71,354	64,704	91%	-	-	
Fire/EMS						
Personnel Services	4,032,523	3,568,789	89%	3,684,261	3,456,206	94%
Supplies & Materials	223,450	193,092	86%	249,050	194,788	78%
Repairs & Maint	187,870	154,125	82%	176,000	143,904	82%
Contractual Services	306,100	296,050	97%	324,518	313,716	97%
Other Designated Expenses	82,000	74,990	91%	93,600	71,152	76%
Capital Outlay	6,100	31,969	524%	-	3,997	
Transfers to Self-funded	367,001	336,418	92%	260,079	238,406	92%
Total Expenditures	5,205,044	4,655,431	89%	4,787,508	4,422,169	92%
Streets						
Personnel Services	689,439	618,363	90%	791,616	577,946	73%
Supplies & Materials	67,800	47,938	71%	80,550	44,729	56%
Repairs & Maint	94,000	59,870	64%	94,000	87,162	93%
Contractual Services	8,000	7,672	96%	7,350	10,092	137%
Other Designated Expenses	5,500	5,510	100%	6,000	1,498	25%
Capital Outlay	-	3,541		-	36,735	
Transfers to Self-funded	41,640	38,170	92%	34,504	31,629	92%
Total Expenditures	906,379	781,064	86%	1,014,020	789,791	78%
City Shop						
Personnel Services	88,103	79,418	90%	72,756	71,346	98%
Supplies & Materials	17,300	16,312	94%	17,850	14,243	80%
Repairs & Maint	12,700	14,355	113%	12,200	12,666	104%
Contractual Services	6,380	6,962	109%	6,380	5,722	90%
Other Designated Expenses	5,000	3,033	61%	5,000	5,984	120%
Capital Outlay	-	-		-	6,494	
Total Expenditures	129,483	120,081	93%	114,186	116,456	102%
Sanitation						
Contractual Services	990,000	922,663	93%	1,002,573	904,578	90%
Other Designated Expenses	25,000	14,057	56%	25,000	9,921	40%
Total Expenditures	1,015,000	936,720	92%	1,027,573	914,499	89%
PW Admin						
Personnel Services	-	-		169,543	71,491	42%
Supplies & Materials	-	-		2,700	500	19%
Repairs & Maint	-	-		500	579	116%
Contractual Services	-	-		1,000	1,894	189%
Other Designated Expenses	-	-		4,000	2,117	53%
Transfers to Self-funded	-	-		-	-	
Total Expenditures	-	-		177,743	76,581	43%
Parks						
Personnel Services	760,228	603,474	79%	629,305	466,859	74%
Supplies & Materials	75,050	61,747	82%	76,500	67,452	88%
Repairs & Maint	107,100	87,456	82%	108,450	83,954	77%
Contractual Services	89,700	114,503	128%	87,900	87,080	99%
Other Designated Expenses	6,150	7,106	116%	9,150	4,718	52%
Transfers to Self-funded	24,971	22,890	92%	32,367	29,670	92%
Capital Outlay	-	3,531		-	23,642	
Total Expenditures	1,063,199	900,707	85%	943,672	763,375	81%

ITEM 5-2.

City of Burnet, Texas
General Fund
Expenditures by Department/Category
FYTD AUGUST 2025

91.7% of year complete

	ORIGINAL BUDGET 2024-2025	ACTUAL FYTD AUG 2025	% OF BUDGET	PY BUDGET 2023-2024	PY ACTUAL FYTD AUG 2024	% OF BUDGET
EXPENDITURES (Less transfers to capital/other):						
Galloway Hammond						
Repairs & Maint	-	243		5,000	6,260	125%
Contractual Services	100,000	91,667	92%	100,000	91,667	92%
Capital Outlay	-	-		-	-	0%
Total Expenditures	100,000	91,909	92%	105,000	97,927	93%
Development Services						
Personnel Services	338,261	183,635	54%	188,510	176,717	94%
Supplies & Materials	5,800	4,857	84%	6,000	4,477	75%
Repairs & Maint	8,000	6,562	82%	8,000	5,822	73%
Contractual Services	30,800	101,005	328%	102,300	80,881	79%
Other Designated Expenses	19,250	17,516	91%	20,250	11,279	56%
Capital Outlay	-	-		-	-	
Total Expenditures	402,111	313,575	78%	325,060	279,176	86%
Engineering						
Personnel Services	305,743	283,789	93%	274,981	235,346	86%
Supplies & Materials	4,100	2,209	54%	3,600	2,655	74%
Repairs & Maint	14,000	11,429	82%	10,500	5,829	56%
Contractual Services	5,950	5,189	87%	7,800	4,312	55%
Other Designated Expenses	5,650	4,746	84%	5,550	2,207	40%
Transfers to Self-funded	10,148	9,302	92%	10,148	9,302	92%
Total Expenditures	345,591	316,664	92%	312,579	259,652	83%
TOTAL EXPENDITURES	\$ 15,918,387	\$ 14,134,294	89%	\$ 14,878,137	\$ 13,298,273	89%

NOTES AND KEY VARIANCES - BUDGET vs ACTUAL (On a straight line basis. 91.7% of year is complete)**EXPENDITURES****CITY COUNCIL**

Council Operating Supplies include Budget/Council workshop expenses which have been increased this year for Strategic Planning and the setting of Council Priorities. The increase is being offset by savings in other line items within the fund.

Council Designated Expenses include Travel and Training which is running above budget because of the early registrations paid for in July for next year's TML conference.

GENERAL ADMIN, CITY SECRETARY, FINANCE, AND HR. In FY2025, began tracking City Secretary, Finance, and HR expenses separately from Administrative

Admin Supplies and Materials are tracking ahead of the straight line budget mainly because of the timing of postage meter refills and other one time office supply purchases for id cards/fobs and asset tags.

Admin Designated expenses are tracking ahead of the straight line budget mainly because of purchase of new lap top and monitors needed for Admin and the timing of the insurance payments which are paid in advance each quarter.

Admin Transfers to cover golf admin expenses are tracking ahead of the straight line budget because golf revenues are outperforming budget which increases the admin allocation calculation.

Finance Department Supplies and Materials are tracking over budget mainly because of the purchase of office and computer supplies, and furniture for new staff, along with purchase of 1099 and W2 supplies needed in October.

Finance Department Contractual Supplies are tracking over the budget mainly because of the reclass of audit fees. Originally, audit fees were budgeted in the admin department but moving forward will be accounted for in the finance department for better tracking.

Finance Department Designated Expenses include non-capital supplies which are tracking above budget because of the purchase of a new computer and laptop for added staff in October. In addition, travel and training expenses have come in higher than budgeted because of added staff attending GFOAT.

HR Operating Supplies are tracking over budget mainly because of purchase of new monitor, camera, and keyboard needed for director plus bulk purchases of folders, labels and other office supplies. The increase is being offset by savings in other line items within the fund.

HR Contractual Services are tracking higher than the straight line budget mainly because of the timing of Dues and Subscriptions paid in advance and because of professional services used for ACA 1095 printing in February.

HR Designated Expenses are tracking over budget mainly because of increasing employee programs and the purchase of a new computer for the department.

City of Burnet, Texas
General Fund
Expenditures by Department/Category
FYTD AUGUST 2025

EXPENDITURES (Less transfers to capital/other):

MUNICIPAL COURT

Court Supplies and Materials expenses are tracking higher than budget because of increased operating supplies needed for court community programs and outreach.

Court Designated Expenses are tracking over budget mainly because they include credit card service charge expenses which are directly related to Municipal Court Fines. As of August, Municipal Court Fine collections were tracking above budget at 128%.

POLICE DEPARTMENT, ANIMAL CONTROL, K9 UNIT, AND CODE ENFORCEMENT. In FY2025, began tracking animal control, K9, and code enforcement.

Police Repairs and Maintenance expenses are tracking above budget mainly because of a fleet accident repair which is being offset with insurance claim revenues less a \$1,000 deductible, and significant repairs to Unit 19-03 including cooling system repairs.

Police Capital Outlay expenses were incurred for additional vehicle outfitting needs and a new water heater installed at the Police Department.

Animal Control personnel costs are tracking above the straight line average mainly because employee health insurance was underbudgeted.

Animal Control department Supplies and Materials are tracking above budget mainly because of increased fuel charge outs and the early purchase of bulk disinfectant supplies.

Animal Control department Repairs and Maintenance are tracking above budget mainly because of new flooring required for kennel area to pass inspection.

K-9 Personnel Services are tracking higher than expected because of the unbudgeted overtime expense related to K-9 duties.

Code Enforcement Supplies and Materials are tracking higher than expected because of the timing of purchases. Labels and postcards for violations are purchased in bulk for the year.

FIRE/EMS

Contractual Service Expenses include communications and utilities which are tracking slightly above budget along with professional services which are tracking over budget due to consultant fees paid for unexpected one-time Medicare audit.

Capital Outlay is tracking over budget because of insulation work for the ATV shed, upgraded bumpers for Med 1 and Med 3, and the purchase of a new back up ambulance generator. This backup generator will be used when an in service ambulance generator is in need of repair or service so that the ambulance does not have to go out of service.

STREETS

Street Department Contractual Services expenses are tracking above the straight line budget because uniforms and communications are tracking slightly above budget.

Street Department Designated Expenses are tracking above budget because of increases in Employee Programs. The department incurred memorial service expenses to honor a passing team member. Also, Travel & Training costs increased because the Assistant Streets Superintendent is participating in the Local Government Leaders program.

Street Department Capital Outlay is over budget because a "Wheel Balancer" and "Tire Changing" machine were purchased for the City Shop and the cost was allocated among the Public Works departments that will benefit from the new machines including Streets.

CITY SHOP

City Shop Repairs and Maintenance are tracking over budget for the period, mainly because of needed ice machine repairs and fuel master system maintenance.

City Shop contractual services are tracking higher than expected for the period budget mainly because custodial care costs increased more than expected.

PW ADMIN. This department was removed for FY2025 due to staffing changes.

PARKS

Parks Department Contractual Services are tracking higher than expected mainly because utilities are running higher due to increased water usage and water leak at Haley Nelson.

Parks Department Designated Expenses are tracking above budget because of several reasons including: 1) Increased Special Events. The department held the Rainbow Trout program at Hamilton Creek in December; 2) The department is seeing an increase in Travel & Training costs mainly because the Assistant Parks Superintendent is participating in the Local Government Leaders program; and 3) increased insurance expense to cover deductibles for insurance claims.

Parks Department Capital Outlay is over budget because a "Wheel Balancer" and "Tire Changing" machine were purchased for the City Shop and the cost was allocated among the Public Works departments that will benefit from the new machines including Parks.

DEVELOPMENT SERVICES

Development Services Personnel expenses are tracking below budget because the Building Official position has been vacant all year.

Contractual Services include "Building Construction Services" which are tracking over budget. Because the Building Official position is vacant, the department has been hiring a third party to perform required building inspections. Salary savings are helping to more than offset this increased expense.

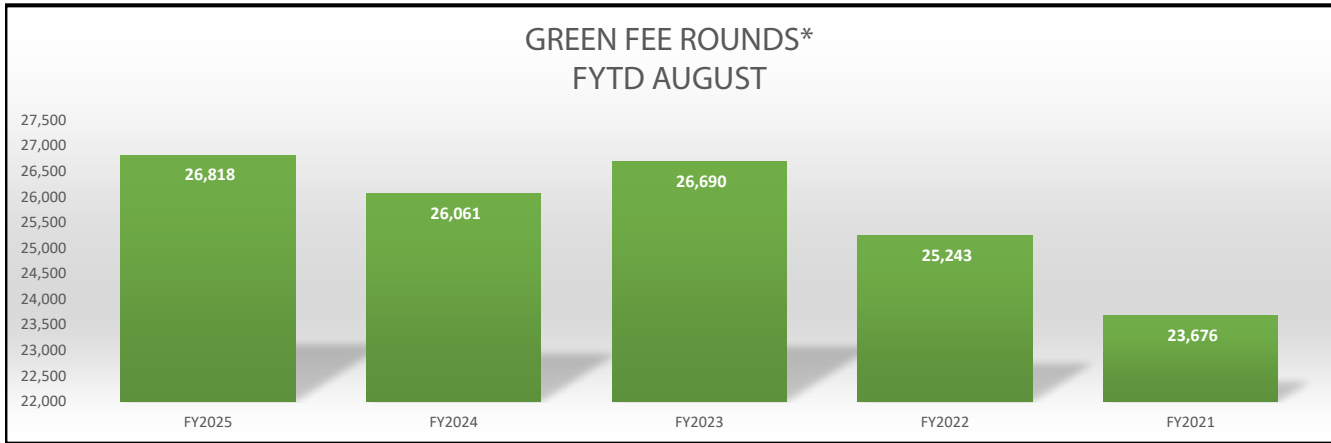
GOLF COURSE FUND DASHBOARD

FYTD AUGUST 2025

CURRENT RESULTS COMPARISON

	ORIGINAL BUDGET 2024-2025	ACTUAL FYTD AUG 2025	% OF BUDGET	PY BUDGET 2023-2024	ACTUAL FYTD AUG 2024	% OF BUDGET
REV (net of cogs/tourn exp)	\$ 2,574,361	\$ 2,753,823	107%	\$ 2,144,918	\$ 2,397,900	112%
EXPENSES	2,429,146	2,188,487	90%	2,077,634	1,886,401	91%
PROFIT (LOSS)	\$ 145,215	\$ 565,336		\$ 67,284	\$ 511,498	

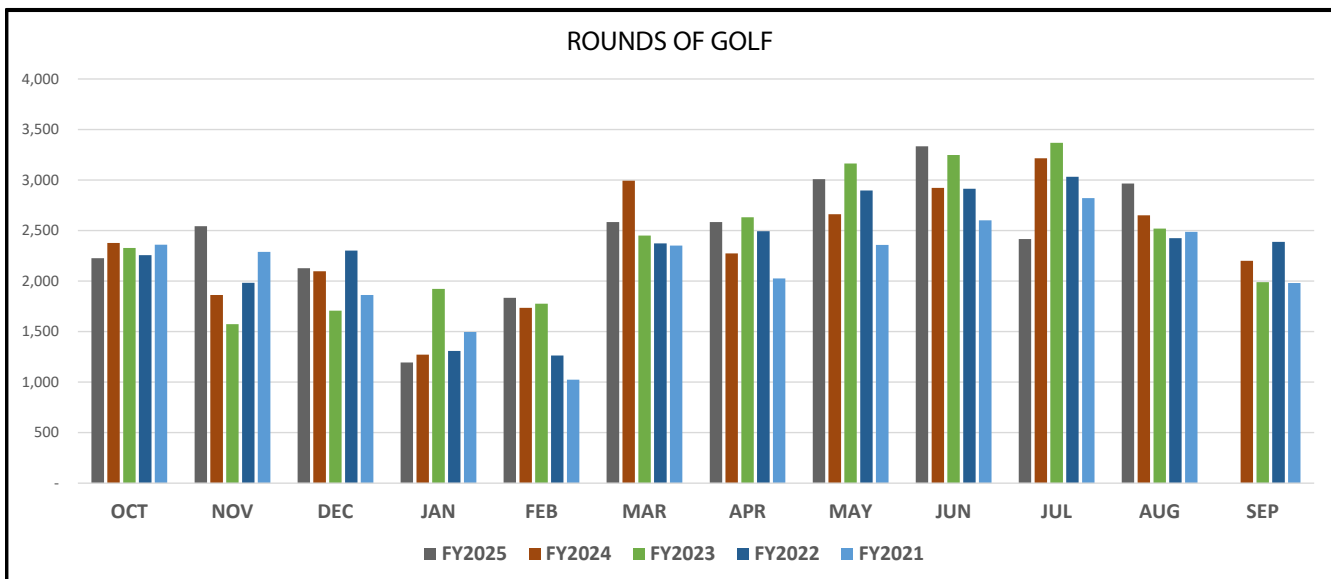
TABLES/CHARTS



Rounds of Golf*

	FYTD
2024-2025	26,818
2023-2024	26,061
OVER (UNDER)	757
	2.90%

*Does not include annual dues or tournament rounds played.



Feb of 2021 golf course was closed for 11 days because of Severe Winter Storm.

July 2025 flooding event impacted rounds - 6 rain days including the July 4th weekend which is historically a busy weekend.

ITEM 5-2.

City of Burnet, Texas
Golf Fund (Delaware Springs)
Revenues, Expenses, and Changes in Fund Net Position - Budget and Actual (Unaudited)
FYTD AUGUST 2025

91.7% of year complete

	ORIGINAL BUDGET 2024-2025	ACTUAL FYTD AUG 2025	% OF BUDGET	PY BUDGET 2023-2024	PY ACTUAL FYTD AUG 2024	% OF BUDGET
Revenues						
Charges for Services:						
Green Fees/Cart Rentals	\$ 1,220,249	\$ 1,322,063	108%	\$ 1,075,000	\$ 1,188,852	111%
Member Charges	310,750	364,018	117%	257,500	279,853	109%
Tournament Fees (Net)	280,000	291,512	104%	190,000	254,481	134%
Driving Range	93,500	110,403	118%	82,000	81,325	99%
Net Charges for Services	1,904,499	2,087,996	110%	1,604,500	1,804,510	112%
Pro Shop Merchandise Sales (Net)	85,409	72,540	85%	78,420	78,904	101%
Snack Bar Sales (Net)	216,389	245,249	113%	180,000	206,672	115%
Transfer from GF (Admin/Use of FB)	246,193	242,727	99%	205,473	209,671	102%
Other Revenue	121,871	105,311	86%	76,525	98,142	128%
Total Revenues	\$ 2,574,361	\$ 2,753,823	107%	\$ 2,144,918	\$ 2,397,900	112%
Expenses						
Personnel Services	1,428,461	1,254,453	88%	1,255,258	1,055,762	84%
Supplies & Materials	153,800	122,577	80%	147,800	132,980	90%
Repairs & Maint	126,250	119,459	95%	100,500	113,247	113%
Contractual Services	108,100	107,702	100%	99,950	93,860	94%
Other Designated Expenses	78,971	78,146	99%	69,150	75,017	108%
Transfers to Self-funded	83,148	76,219	92%	149,503	160,031	107%
Transfer to Golf Course Self-funded	154,223	141,371	92%		-	
Admin Allocation	296,193	288,560	97%	255,473	255,505	100%
Total Expenses	\$ 2,429,146	\$ 2,188,487	90%	\$ 2,077,634	\$ 1,886,401	91%
Change in Net Position	\$ 145,215	\$ 565,336		\$ 67,284	\$ 511,498	
Operating Subsidy from General Fund	-	-		-	-	
Net	\$ 145,215	\$ 565,336		\$ 67,284	\$ 511,498	
<i>Green Fee Rounds</i>		26,818			26,061	
<i>Green Fee Rev Per Round</i>		\$ 49.30			\$ 45.62	

NOTES AND KEY VARIANCES - BUDGET vs ACTUAL (On a straight line basis, 91.7% of year is complete)**REVENUES**

RATE INCREASES: During the prior year, rate increases went into effect in April 2024 (Ordinance 2024-09) and September 2024 (Ordinance 2024-33). The September rate increase increased the weekend/holiday green fee by \$3.00, merged the Friday rate into the weekend rate, and increased member rates by 10%. The April rate increase increased the green fee rate by \$2.00 and the cart rate by \$2.00. During the current year, a rate increase went into effect in April 2025 (Ordinance 2025-19) that increased green fees by \$2.00, range ball buckets by \$2.00, and the player development monthly fee by \$20.00.

MEMBER CHARGES for annual dues are collected in October and semi-annual dues are collected in April. Revenues have outperformed budget and increased from last year due to a small increase in number of members this year and because of the member rate increase that went into effect in September 2024.

EXPENSES

Contractual Services are tracking over budget mainly because of utilities which are tracking over budget due to higher than expected utility bills.

Designated Expenses are tracking over budget mainly because of increasing service charges for credit card processing which is directly related to increasing revenues, and increasing employee programs for staff.

Admin allocation is offset by the Transfer from GF less \$4,167 monthly (or \$50,000 annually). It is calculated based on revenues and is therefore higher than budgeted because revenues have outperformed budget.

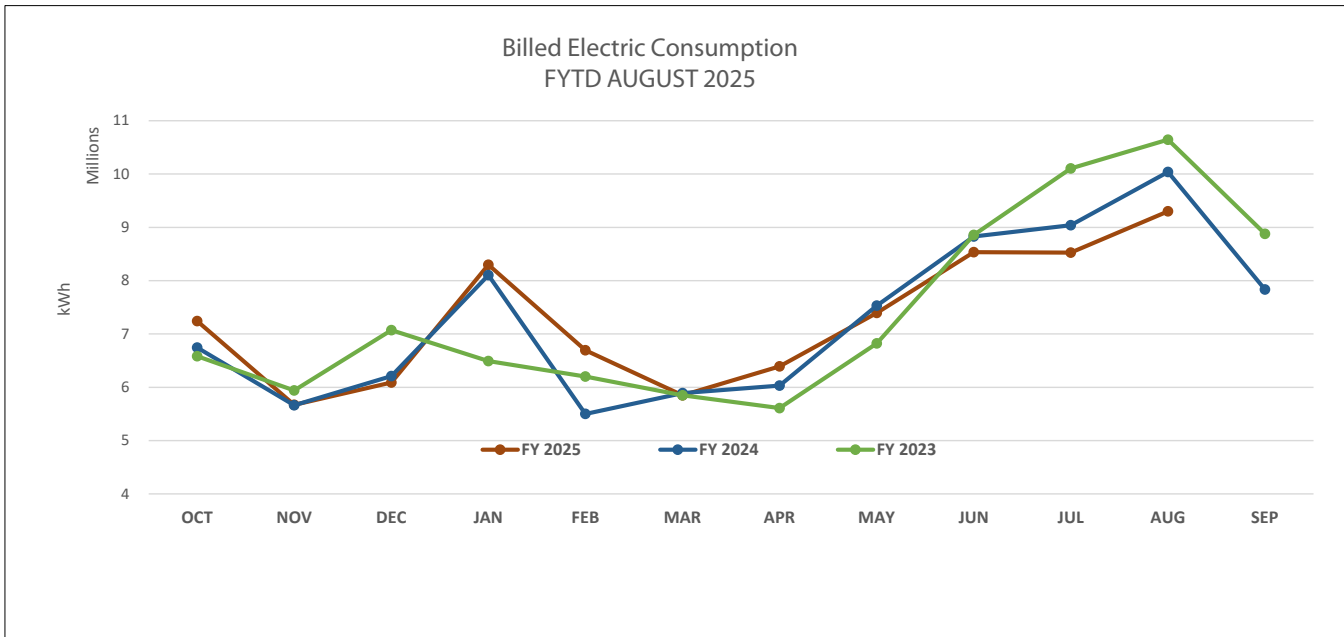
ELECTRIC FUND DASHBOARD

FYTD AUGUST 2025

CURRENT RESULTS COMPARISON

	ORIGINAL BUDGET	ACTUAL	% OF	PY BUDGET	ACTUAL	% OF
	2024-2025	FYTD AUG 2025	BUDGET	2023-2024	FYTD AUG 2024	BUDGET
REV (net of cogs)	\$ 4,805,522	\$ 4,363,599	91%	\$ 4,300,026	\$ 4,102,816	95%
EXPENSES	4,280,628	3,737,873	87%	3,926,232	3,593,186	92%
PROFIT (LOSS)	\$ 524,894	\$ 625,726		\$ 373,794	\$ 509,630	

TABLES/CHARTS



Billed Consumption:

FYTD 2025	79,989,043
FYTD 2024	79,587,521
Increase	401,522
% increase	0.50%

City of Burnet, Texas
Electric Fund
Revenues, Expenses, and Changes in Fund Net Position - Budget and Actual (Unaudited)
FYTD AUGUST 2025

91.7% of year complete

	ORIGINAL BUDGET 2024-2025	ACTUAL FYTD AUG 2025	% OF BUDGET	PY BUDGET 2023-2024	PY ACTUAL FYTD AUG 2024	% OF BUDGET
REVENUES						
Electric Sales	\$ 10,610,117	\$ 9,921,140		\$ 9,781,915	\$ 9,391,925	
Less Cost of Power	6,154,289	5,804,064		5,776,753	5,564,396	
Net Electric Sales	\$ 4,455,828	\$ 4,117,076	92%	\$ 4,005,162	\$ 3,827,529	96%
Penalties	110,417	80,061	73%	94,446	93,518	99%
Pole Rental	48,991	49,234	100%	48,750	48,991	100%
Credit Card Convenience Fees	75,286	72,803	97%	56,668	50,186	89%
Other Revenue	40,000	18,632	47%	65,000	52,594	81%
Transfer from Hotel/Motel Fund*	50,000	25,792	52%	30,000	30,000	100%
Transfer from BEDC	25,000	-	0%	-	-	-
Use of Fund Balance	-	-	-	-	-	0%
Total Revenue	\$ 4,805,522	\$ 4,363,599	91%	\$ 4,300,026	\$ 4,102,816	95%
<i>Total Revenue less fund balance</i>	<i>\$ 4,805,522</i>	<i>\$ 4,363,599</i>	<i>91%</i>	<i>\$ 4,300,026</i>	<i>\$ 4,102,816</i>	<i>95%</i>
EXPENSES						
Personnel Services	1,230,766	1,003,607	82%	1,015,932	868,778	86%
Supplies & Materials	70,700	57,164	81%	74,700	61,234	82%
Repairs & Maint	200,500	192,045	96%	198,500	181,935	92%
Contractual Services	188,240	162,100	86%	171,200	151,250	88%
Other Designated Expenses	105,061	90,229	86%	83,500	90,690	109%
Capital Outlay	100,000	40,591	41%	55,000	72,041	131%
Transfers to Debt Service	-	-	-	51,500	47,208	92%
Transfers to Self-funded	42,038	38,535	92%	23,546	21,584	92%
Return on Investment	1,731,066	1,599,781	92%	1,675,657	1,591,750	95%
Admin Allocation	545,327	492,134	90%	463,570	428,662	92%
Shop Allocation	32,371	30,020	93%	28,546	29,114	102%
PW Admin Allocation	-	-	-	53,323	22,974	43%
Engineering Allocation	34,559	31,666	92%	31,258	25,965	83%
Transfer to Capital	-	-	-	-	-	-
Total Expenses	\$ 4,280,628	\$ 3,737,873	87%	\$ 3,926,232	\$ 3,593,186	92%
<i>Total Expenses less xfers to capital and other uses of fund balance</i>	<i>\$ 4,280,628</i>	<i>\$ 3,737,873</i>	<i>87%</i>	<i>\$ 3,926,232</i>	<i>\$ 3,593,186</i>	<i>92%</i>
Change in Net Position	\$ 524,894	\$ 625,726		\$ 373,794	\$ 509,630	

NOTES AND KEY VARIANCES - BUDGET vs ACTUAL (On a straight line basis. 91.7% of year is complete)**REVENUES**

NET ELECTRIC SALES - are tracking as expected with the budget. Compared to last year, they have increased 7.6% mainly because of the change to the purchased power cost adjustment that went into effect in August of 2024 which now allows the City to factor in power loss when calculating energy charges. In addition, billed consumption has increased by 1.64%.

POLE RENTAL FEES - were invoiced in February and received in full in April.

OTHER REVENUES - are tracking below budget because interest income is coming in lower than projected for the fund. Compared to last year, other revenues are down because electric connect revenues are now being accounted for in the capital project fund and because interest income is down. Interest rates have dropped from an average of about 5.3% last year to 4.3% as of August.

TRANSFERS FROM HOT AND BEDC - will be made and recorded as the capital expenditures for Christmas decorations are incurred. Full amount is expected to be spent in September.

EXPENSES

PERSONNEL EXPENSES are tracking under budget for the period mainly because of savings due to vacancies through March. As of April, the department was fully staffed and has remained so through August.

REPAIRS AND MAINTENANCE are tracking over the straight line average mainly because of equipment maintenance that included annual dielectric testing of all trucks, rubber goods, and hot sticks performed in June.

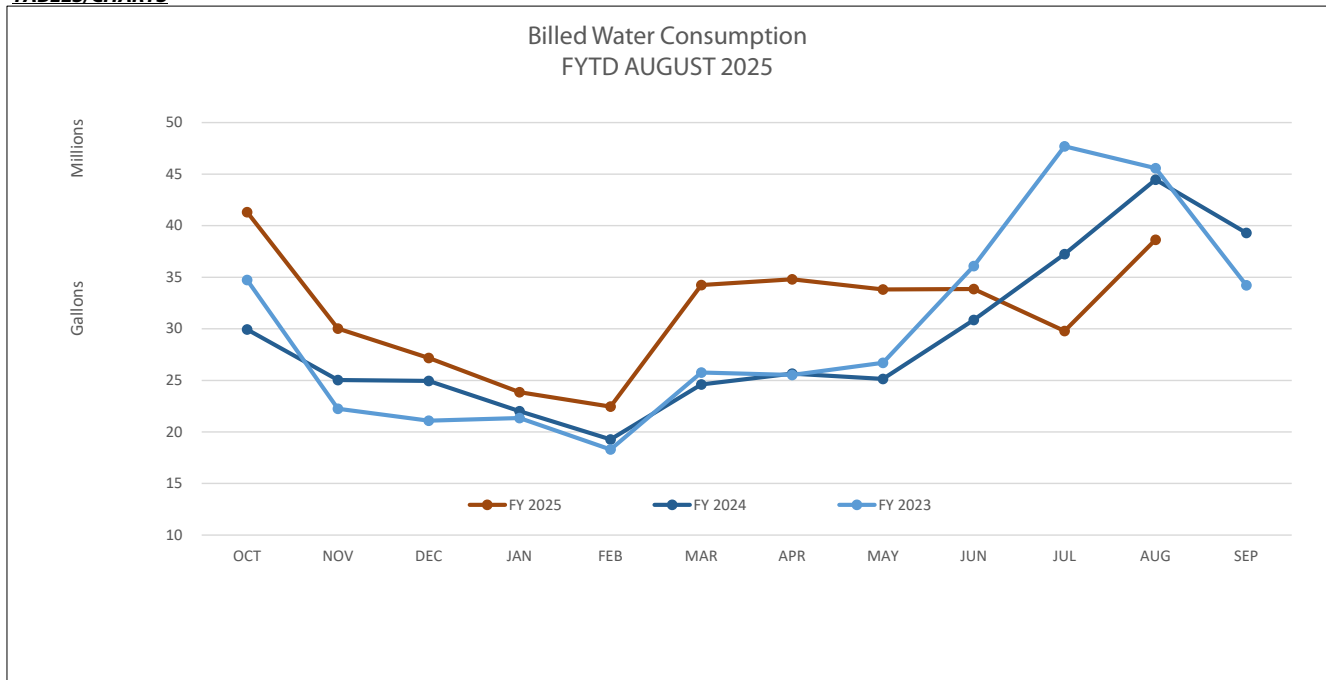
WATER/WW FUND DASHBOARD

FYTD AUGUST 2025

CURRENT RESULTS COMPARISON

	ORIGINAL BUDGET	ACTUAL	% OF	PY BUDGET	ACTUAL	% OF
	2024-2025	FYTD AUG 2025	BUDGET	2023-2024	FYTD AUG 2024	BUDGET
REV	\$ 4,844,000	\$ 4,631,206	96%	\$ 4,707,667	\$ 4,394,565	93%
EXPENSES	4,592,268	4,249,807	93%	4,465,763	3,948,430	88%
PROFIT (LOSS)	\$ 251,732	\$ 381,399		\$ 241,904	\$ 446,135	

TABLES/CHARTS



Billed Consumption in gallons:

FYTD 2025	349,980,633
FYTD 2024	309,200,749
Variance	40,779,884
% variance	13.19%

ITEM 5-2.

City of Burnet, Texas
Water/Wastewater Fund
Revenues, Expenses, and Changes in Fund Net Position - Budget and Actual (Unaudited)
FYTD AUGUST 2025

91.7% of year complete

	ORIGINAL BUDGET 2024-2025	ACTUAL FYTD AUG 2025	% OF BUDGET	PY BUDGET 2023-2024	PY ACTUAL FYTD AUG 2024	% OF BUDGET
REVENUE						
Water Sales	\$ 2,600,000	\$ 2,532,409	97%	\$ 2,487,867	\$ 2,304,972	93%
Wastewater Sales	1,990,000	1,916,630	96%	1,975,800	1,830,367	93%
Penalties	45,000	39,732	88%	45,000	40,812	91%
Sewer Connects	6,000	-	0%	37,000	28,616	77%
Credit Card Convenience Fees	38,000	39,209	103%	27,000	27,027	100%
Other Revenue	90,000	96,846	108%	60,000	87,772	146%
Use Impact Fees	75,000	-	0%	75,000	75,000	100%
Irrigation/hay field revenue	-	6,380			-	
Use of Fund Balance Hay Operations	-	79,743		-		
Total Revenue	\$ 4,844,000	\$ 4,710,949	97%	\$ 4,707,667	\$ 4,394,565	93%
<i>Total Revenue less fund balance</i>	<i>\$ 4,844,000</i>	<i>\$ 4,631,206</i>	<i>96%</i>	<i>\$ 4,707,667</i>	<i>\$ 4,394,565</i>	<i>93%</i>
EXPENSES						
Personnel Services	1,586,200	1,460,483	92%	1,510,138	1,229,527	81%
Supplies & Materials	241,350	205,482	85%	226,650	246,129	109%
Repairs & Maint	354,050	269,069	76%	365,250	250,353	69%
Contractual Services	341,100	348,878	102%	307,100	313,887	102%
Cost of Water	80,000	101,132	126%	70,000	95,273	136%
Other Designated Expenses	135,050	121,403	90%	113,521	104,562	92%
Transfers to Debt Service	928,575	851,194	92%	931,875	854,219	92%
Transfers to Self-funded	50,290	46,099	92%	10,148	9,302	92%
In Lieu of Taxes	385,270	370,546	96%	370,613	351,565	95%
Admin Allocation	354,335	328,118	93%	329,792	307,015	93%
Shop Allocation	32,370	30,020	93%	28,546	29,114	102%
PW Admin Allocation	-	-		71,098	30,632	43%
Engineering Allocation	103,678	94,999	92%	125,032	103,861	83%
Hay Operations	-	86,123		-	-	
Capital Outlay	-	16,003		6,000	22,990	383%
Transfer to Capital	-	-		-	-	
Total Expenses	\$ 4,592,268	\$ 4,329,550	94%	\$ 4,465,763	\$ 3,948,430	88%
<i>Total Expenses less Transfers to Capital and Hay Operations</i>	<i>\$ 4,592,268</i>	<i>\$ 4,249,807</i>	<i>93%</i>	<i>\$ 4,465,763</i>	<i>\$ 3,948,430</i>	<i>88%</i>
Change in Net Position	\$ 251,732	\$ 381,399		\$ 241,904	\$ 446,135	

NOTES AND KEY VARIANCES - BUDGET vs ACTUAL (On a straight line basis, 91.7% of year is complete)**REVENUES**

WATER/WW SALES - Compared to budget, both Water and Water sales are on track. Compared to last year, Water sales have increased by \$227,437 because billed water consumption is up 13% and a 10% rate increase went into effect on June 1st.

SEWER CONNECTS have been moved from the operating fund to the capital project fund to match revenues with the related expenses.

CREDIT CARD FEE revenue increase is directly related to increase in Water/Sewer sales and bulk water sales.

OTHER REVENUE is tracking ahead of last year because of increased bulk water sales.

USE OF IMPACT FEES budgeted to help offset debt service is historically posted in July but will post in September this year.

USE OF FUND BALANCE is being used to offset start up costs for Hay Operations less any hay sale revenue.

EXPENSES

CONTRACTUAL SERVICES are tracking above budget because of several line items 1) utilities - increasing consumption costs at the wastewater plant, 2) HLFWCC - annual contribution to Highland Lakes Firm Water customers of \$4K that was not budgeted, and 3) communications - costs have doubled due to addition of Scada system through out the City.

COST OF WATER is tracking above the budget mainly because of increased consumption over last year. Per Jacob the City is using more surface water versus ground water and billed water consumption is up 13% over this time last year. In addition, LCRA increased their water rates from \$155 per acre foot to \$165 per acre foot in January.

HAY OPERATIONS are new this year and costs are expected to be covered by future revenues. Council has approved the use of fund balance/reserves to cover the initial start up expenses not covered by revenues

CAPITAL OUTLAY is above budget mainly because the department spent \$11,400.35 to replace the push camera used to inspect sewer lateral lines.

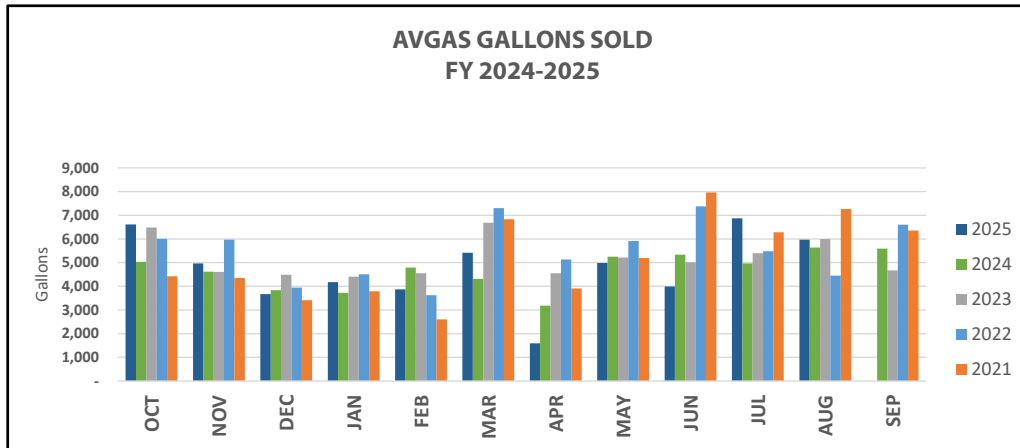
AIRPORT FUND DASHBOARD

FYTD AUGUST 2025

CURRENT RESULTS COMPARISON

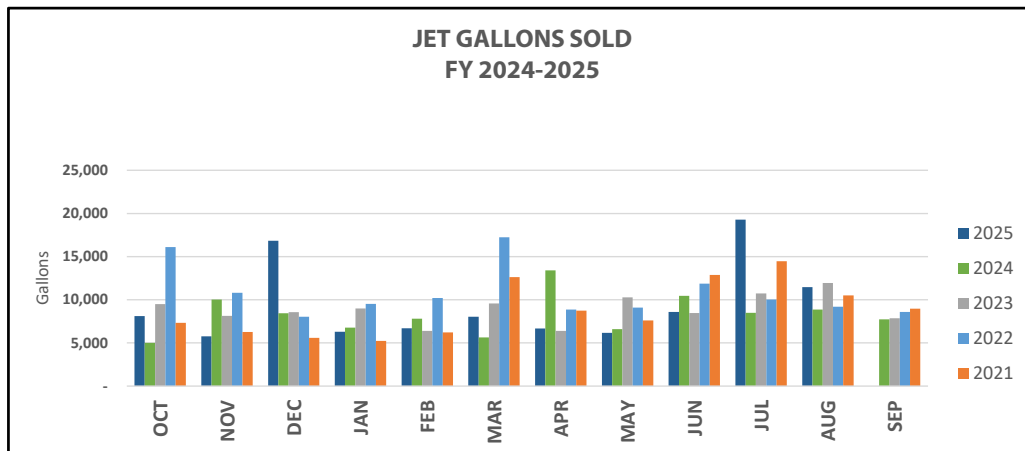
	ORIGINAL BUDGET 2024-2025	ACTUAL FYTD AUG 2025	% OF BUDGET	PY BUDGET 2023-2024	ACTUAL FYTD AUG 2024	% OF BUDGET
REV (net of cogs)	\$ 335,336	\$ 339,991	101%	\$ 335,757	\$ 328,809	98%
EXPENSES	231,353	195,319	84%	254,246	182,499	72%
PROFIT (LOSS)	\$ 103,983	\$ 144,672		\$ 81,511	\$ 146,311	

TABLES/CHARTS



Avgas Gallons Sold:

FYTD 2025	52,131
FYTD 2024	50,687
Increase(decrease)	1,444
	2.85%



Jet Gallons Sold:

FYTD 2025	103,878
FYTD 2024	91,497
Increase(decrease)	12,382
	13.53%

Note: Third Quarter Fuel Sales were down due to closures at the airport for runway improvements.

ITEM 5-2.

City of Burnet, Texas
Airport Fund
Revenues, Expenses, and Changes in Fund Net Position - Budget and Actual (Unaudited)
FYTD AUGUST 2025

91.7% of year complete

	ORIGINAL 2024-2025	ACTUAL FYTD AUG 2025	% OF BUDGET	AMENDED BUDGET 2023-2024	PY ACTUAL FYTD AUG 2024	% OF BUDGET
REVENUE						
Avgas Flowage Fees	3,785	3,649	96%	4,000	3,548	89%
Jet Flowage Fees	20,763	20,776	100%	16,000	18,299	114%
Penalties	-	-	-	-	-	-
All Hangar Lease	165,000	157,214	95%	171,000	152,945	89%
CAF Lease	35,004	32,087	92%	15,580	22,732	146%
McBride Lease	52,562	47,190	90%	52,562	42,910	82%
Thru the Fence Lease	12,312	8,479	69%	12,020	12,312	102%
Airport Parking Permit	1,500	-	0%	3,840	1	0%
Hangar Lease - FBO	26,789	24,534	92%	25,755	23,591	92%
Interest Earned	10,000	38,441	384%	35,000	44,850	128%
Other (Ground Lease)	7,621	7,621	100%	-	7,621	-
Use of Fund Balance	59,363	54,416	92%	110,263	55,216	50%
Total Revenue	\$ 394,699	\$ 394,407	100%	\$ 446,020	\$ 384,026	86%
<i>Total Revenue less fund balance</i>	<i>\$ 335,336</i>	<i>\$ 339,991</i>	<i>101%</i>	<i>\$ 335,757</i>	<i>\$ 328,809</i>	<i>98%</i>
EXPENSES						
Personnel Services	\$ -	\$ -	-	\$ 103,284	\$ 85,175	82%
Transfer Salary Allocation	111,728	102,417	92%	-	-	-
Supplies & Materials	2,600	831	32%	3,000	738	25%
Repairs & Maint	4,000	3,638	91%	3,925	3,206	82%
Contractual Services	30,230	11,266	37%	32,955	14,919	45%
Other Designated Expenses	45,537	52,620	116%	37,182	41,749	112%
C/O - Equipment	-	-	-	-	13,865	-
Transfers to Debt Service	59,363	54,416	92%	60,263	55,216	92%
Admin Allocation	26,147	24,546	94%	23,900	22,847	96%
Transfers to Capital	11,111	-	-	100,000	-	0%
Total Expenses	\$ 290,716	\$ 249,736	86%	\$ 364,509	\$ 237,715	65%
<i>Total Exp - xfers to capital and debt svc.</i>	<i>\$ 231,353</i>	<i>\$ 195,319</i>	<i>84%</i>	<i>\$ 254,246</i>	<i>\$ 182,499</i>	<i>72%</i>
Change in Net Position	\$ 103,983	\$ 144,672	-	\$ 81,511	\$ 146,311	-

NOTES AND KEY VARIANCES - BUDGET vs ACTUAL (On a straight line basis, 91.67% of year is complete)**REVENUES**

FLOWAGE FEES are received from the FBO and account for 6% of the Airport's total revenues. They are calculated at the rate of .07 for Avgas and .20 for Jet fuel multiplied by the number of gallons sold each month by the FBO.

CAF LEASE is revenue received from the CAF hangar rental which is on track with budget but has increased significantly from last year because they entered a new agreement.

THRU THE FENCE LEASE revenue is received annually from 3 different lessees. Two were paid in full in April and one is still outstanding but will be paid in September.

INTEREST INCOME is tracking higher than anticipated because of the timing of capital projects. Capital project spending was lower than anticipated at the beginning of the fiscal year.

EXPENSES

ACCOUNTING CHANGE FOR PERSONNEL SERVICES: During the prior year a portion of the Airport Manager's and Park's department salaries were allocated directly to the Airport. This year, that expense has been replaced by a budgeted Transfer Salary Allocation.

OTHER DESIGNATED EXPENSES are tracking ahead of budget mainly because of increasing insurance costs. Insurance costs have been paid in full for the year and property premiums came in higher than anticipated.

ITEM 5-2.

City of Burnet, Texas
Other Funds
Revenues, Expenses, and Changes in Fund Net Position - Budget and Actual (Unaudited)
FYTD AUGUST 2025

	ANNUAL BUDGET 2024-2025			ACTUAL FYTD AUG 2025	% OF BUDGET	PY BUDGET 2023-2024			PY ACTUAL FYTD AUG 2024	% OF BUDGET
HOTEL/MOTEL FUND										
Revenues	\$	336,000	\$	153,446	46%	\$	240,600	\$	204,924	85%
Expenses		309,634		167,839	54%		210,074		173,648	83%
Net Profit (Loss)	\$	26,366	\$	(14,393)		\$	30,526	\$	31,275	
BEDC (operating and capital)										
Revenues	\$	6,713,793	\$	3,580,049	53%	\$	1,065,130	\$	2,642,434	248%
Expenses		6,587,688		3,050,833	46%		911,698		1,954,911	214%
Net Profit (Loss)	\$	126,105	\$	529,216		\$	153,432	\$	687,523	
SELF FUNDED EQUIPMENT FUND										
Revenues	\$	1,005,752	\$	1,068,839	106%	\$	767,600	\$	1,184,662	154%
Expenses		1,005,752		950,979	95%		767,600		1,184,662	154%
Net Profit (Loss)	\$	-	\$	117,860		\$	-	\$	0	
SELF FUNDED EQUIPMENT GOLF COURSE										
Revenues	\$	154,223	\$	152,487	99%	\$	-	\$	-	0%
Expenses		45,518		84,620	186%		-		-	0%
Net Profit (Loss)	\$	108,705	\$	67,867		\$	-	\$	-	
DEBT SERVICE FUND										
Revenues	\$	992,938	\$	913,697	92%	\$	1,046,638	\$	968,876	93%
Expenses		989,738		990,337	100%		1,045,438		1,046,038	100%
Net Profit (Loss)	\$	3,200	\$	(76,640)		\$	1,200	\$	(77,162)	
INTEREST & SINKING DEBT FUND										
Revenues	\$	1,091,744	\$	1,081,681	99%	\$	1,118,660	\$	1,216,054	109%
Expenses		1,078,944		1,079,544	100%		1,105,660		1,086,144	98%
Net Profit (Loss)	\$	12,800	\$	2,137		\$	13,000	\$	129,909	

City of Burnet, Texas
Cash and Investment Accounts
FYTD AUGUST 2025

Acct #	Bank	Account Name	Account Type	Balance as of AUGUST 31, 2025
Unrestricted Accounts				
984/2410	FSB	Operating Cash	Checking	\$ 757,989.81
		Add or Subtract Claim on Cash for Airport		93,285.06
		Add or Subtract Claim on Cash for Golf		(270,787.28)
2329	FSB	Golf Course Petty Cash	Checking	473.50
2711100002	TexPool	General Fund Reserve	Investment	5,473,152.92
Total Unrestricted				\$ 6,054,114.01

75 Day Reserve Requirement	4,010,000.00
Unrestricted Cash over 75 day reserve	\$ 2,044,114.01
90 Day Reserve Requirement	4,810,000.00
Unrestricted Cash over 90 day reserve	\$ 1,244,114.01

Restricted by Council

2711100011	TexPool	Capital Equipment Reserve	Investment	\$ 96,128.64
2188	FSB	Self Funded Equipment	M/M	138,131.02
2711100014	TexPool	Self Funded Equipment Reserve	Investment	513,327.50
2711100021	TexPool	YMCA/GHRC Capital Improvement	Investment	114,952.47
2711100029	TexPool	YMCA Land Sale Proceeds	Investment	10,536.91
2711100022	TexPool	Electric Capital Improvement	Investment	621,426.84
2711100020	TexPool	Street Rehab/Replacement Reserve	Investment	1,217,774.02
2711100023	TexPool	Water/WW Improvement	Investment	10,785.97
2711100018	TexPool	Golf Course Operating Reserve	Investment	516,276.25
2711100019	TexPool	Golf Course Capital Improvement Reserve	Investment	298,180.28
68825	FSB	Golf Course Self Funded	M/M	461,502.06
2711100034	TexPool	Arbitrage Earnings	Investment	404,177.52
2711100031	TexPool	City Hall Reserve	Investment	535,662.23
		Add or Subtract Golf Claim on Cash		270,787.28
Total Restricted by Council Action				\$ 5,209,648.99

City of Burnet, Texas
Cash and Investment Accounts
FYTD AUGUST 2025

Restricted by Purpose or Law

Acct #	Bank	Account Name	Account Type	Balance as of AUGUST 31, 2025
3053	FSB	Parks Fund	M/M	\$ 2,070.14
62125	FSB	Tree Mitigation Fund	M/M	21,235.55
2711100028	TexPool	PEG Fee Restricted	Investment	193,631.71
2711100005	TexPool	Hotel Motel	Investment	120,182.84
2402	FSB	Hotel Motel	M/M	71,869.27
2711100009	TexPool	Airport Reserve	Investment	364,322.24
2485	FSB	PD Seizure	M/M	7,151.09
2711100027	TexPool	Municipal Court Special Revenue	Investment	107,097.51
58776	FSB	Fire Dept. Community Acct	M/M	18,348.55
2675	FSB	Police Department Explorer Program	M/M	6,587.95
2691	FSB	Fire Department Explorer Program	M/M	3,724.75
2711100007	TexPool	TWDB 7	Investment	1,378.92
2711100006	TexPool	TWDB 6	Investment	1,210.23
		City of Burnet, Texas Combination Tax and Surplus Revenue Certificates of Obligation, Series 2010 Escrow		
143033000	US Bank	Account	Investment	3,675.09
	Bank of			
82-020-01-0	Texas	City of Burnet 2012 TWDB Escrow	Investment	23,072.51
2711100025	TexPool	Impact Fees - Water	Investment	559,991.82
2711100026	TexPool	Impact Fees - Wastewater	Investment	194,844.57
2711100017	TexPool	2021 CO - City Hall	Investment	110.14
TX01-0440-0004	Texas Class	2023 CO Adm/Street	Investment	75,792.38
2711100024	TexPool	Street Bond Reserve	Investment	-
TX01-0440-0007	Texas Class	2023 City Hall	Investment	183.83
2711100030	TexPool	Airport Bond Proceeds	Investment	1.66
62612	FSB	Creekfall Electric Infrastructure	Checking	138,601.14
2711100010	TexPool	BEDC Reserve	Investment	2,020,970.68
2711100032	TexPool	BEDC Hotel Incentive	Investment	427,567.31
2711100033	TexPool	BEDC Tractor Supply Incentive	Investment	33,958.96
70516	FSB	BEDC 281 Commercial Park Project	M/M	30,483.01
2592	FSB	BEDC	Super NOW	308,578.16
62315	FSB	BEDC Bond Fund	Checking	-
TX01-0440-0005	Texas Class	BEDC	Investment	1.51
1453	FSB	Debt Service	M/M	363,361.84
2576	FSB	Interest & Sinking Acct	M/M	278,612.95
2543	FSB	Airport Reserve	M/M	
		Add or Subtract Airport Claim on Cash		(93,285.06)
Total Restricted Cash				\$ 5,285,333.25
Total All Cash				\$ 16,549,096.25

GENERAL CAPITAL PROJECT FUND							
Budgeted Projects	2024-2025 Budget	Budget Amendments	Amended Budget	FYTD Actual	Encumbrance	Balance	Status/Notes
ADMIN							
*NEW Pedestrian Walking Bridge	\$ 5,000,000	-	5,000,000	104,277	-	\$ 4,895,723	\$5,250 Additional expended by BEDC
*NEW Website Software Update	\$ 25,000	-	25,000	24,770	-	\$ 230	
*NEW Access Control Conversion	\$ 50,000	-	50,000	49,995	-	\$ 5	
Server Upgrade	\$ 20,000	-	20,000	19,670	-	\$ 330	
Incode 10 Upgrade - Court	\$ 17,000	-	17,000	-	-	\$ 17,000	
Comp Plan	\$ 25,000	-	25,000	-	-	\$ 25,000	\$9,530 Additional expended in fund 25
Humane Society	\$ -	95,000	95,000	47,696	-	\$ 47,304	
Beautification Project	\$ 50,000	-	50,000	49,113	-	\$ 887	
New City Hall	\$ 8,600,000	-	8,600,000	5,727,594	238,472	\$ 2,633,933	
Development Svs Vehicle	\$ -	54,300	54,300	-	54,298	\$ 2	
Transportation Plan	\$ -	75,000	75,000	5,500	-	\$ 69,500	
TOTAL ADMIN	\$ 13,787,000	\$ 224,300	\$ 14,011,300	\$ 6,028,615	\$ 292,770	\$ 7,689,915	
POLICE							
*NEW Cellebrite	\$ 23,000	-	23,000	23,000	-	\$ -	\$100 Additional expended in fund 10 COMPLETE - Purchased in 2023-2024
*NEW TrueNarc	\$ 40,000	-	40,000	-	-	\$ 40,000	
*NEW License Plate Readers	\$ 15,000	-	15,000	-	-	\$ 15,000	
*NEW Microchipping	\$ 10,000	-	10,000	3,856	-	\$ 6,144	
Shooting Range Improvements	\$ 200,000	-	200,000	156,535	-	\$ 43,465	
Use of Opioid Settlement Funds	\$ 40,000	-	40,000	-	-	\$ 40,000	
Guns	\$ -	52,850	52,850	52,850	-	\$ 0	
PD Vehicle	\$ -	72,255	72,255	72,248	-	\$ 6	
TOTAL POLICE	\$ 328,000	\$ 125,105	\$ 453,105	\$ 308,489	\$ -	\$ 144,616	
FIRE / EMS							
*NEW Ventilators and ET Video	\$ 80,000	-	80,000	76,442	-	\$ 3,558	
*NEW FD Building Improvements - Furniture and Storage Shed	\$ 25,000	-	25,000	21,432	-	\$ 3,568	
*NEW FD Westnet Paging System	\$ 40,000	-	40,000	11,905	-	\$ 28,095	
Use of Donated Funds Stella Pelej (carryover)	\$ 9,217	-	9,217	4,201	-	\$ 5,016	
SCBA Equipment	\$ 58,000	-	58,000	55,238	-	\$ 2,762	
TASSPP	\$ -	6,720	6,720	6,720	-	\$ -	
VAULTS	\$ -	\$ 7,617	\$ 7,617	\$ 7,617	\$ -	\$ -	
TOTAL FIRE / EMS	\$ 212,217	\$ 14,337	\$ 226,554	\$ 183,555	\$ -	\$ 42,999	
STREETS							
Street Repair/Rehabilitation	\$ 3,800,000	-	3,800,000	3,295,156	-	\$ 504,844	
TOTAL STREETS	\$ 3,800,000	\$ -	\$ 3,800,000	\$ 3,295,156	\$ -	\$ 504,844	
PARKS							
*NEW Mini Excavator and Trailer	\$ 125,000	-	125,000	118,988	-	\$ 6,012	\$5,000 Additional Attorney Expense in 2023-24
*NEW Pickleball Courts	\$ 300,000	-	300,000	-	-	\$ 300,000	
*NEW Land Acquisition (Valley Street)	\$ 140,000	-	140,000	124,177	-	\$ 15,823	
*New Stage funded by HOT reserves	\$ 75,000	-	75,000	-	-	\$ 75,000	
Park Improvements	\$ 225,000	133,700	358,700	333,627	24,880	\$ 193	
TOTAL PARKS	\$ 865,000	\$ 133,700	\$ 998,700	\$ 576,793	\$ 24,880	\$ 397,027	
GHRC							
GHRC Capital Maint	\$ 50,000	-	50,000	-	-	\$ 50,000	
GHRC Capital Maint 2024 Improvement Plan	\$ 109,500	-	109,500	18,083	-	\$ 91,417	
TOTAL GHRC	\$ 159,500	\$ -	\$ 159,500	\$ 18,083	\$ -	\$ 141,417	
FLOOD REPAIR AND RECOVERY							
July 2025 Flood	\$ -	500,000	500,000	84,926	5,482	\$ 409,592	
TOTAL FLOOD	\$ -	\$ 500,000	\$ 500,000	\$ 84,926	\$ 5,482	\$ 409,592	
GRAND TOTAL GENERAL	\$ 19,151,717	\$ 997,442	\$ 20,149,159	\$ 10,495,615	\$ 323,132	\$ 9,330,411	

WATER & WASTEWATER CAPITAL PROJECT FUND							
Budgeted Projects	2024-2025 Budget	Budget Amendments	Amended Budget	FYTD Actual	Encumbrance	Balance	Status/Notes
*NEW CDBG Waterline Additional Funds (WOFFORD2)	\$ 150,000	-	150,000	41,077	18,510	\$ 90,414	COMPLETE
*NEW Inks Lake Maintenance, Sewer Plant Maintenance, Well and Pump Upgrades	\$ 250,000	125,000	375,000	310,303	-	\$ 64,697	
*NEW Impact Fee Update	\$ 20,000	-	20,000	6,786	-	\$ 13,214	
*NEW Eagle's Nest Upgrade	\$ 200,000	101,000	301,000	108,356	-	\$ 192,644	
Generators for SB3 Compliance	\$ 1,813,600	-	1,813,600	2,000	-	\$ 1,811,600	
Dump Truck for Water Department	\$ 160,000	-	160,000	134,260	-	\$ 25,741	
Water Meters	\$ 140,000	28,400	168,400	160,673	7,727	\$ 0	
Creekfall Water Line Oversize Project	\$ 153,000	-	153,000	152,285	-	\$ 715	
CDBG Water Line Project (WOFFORD 1)	\$ 760,000	70,000	830,000	38,493	-	\$ 791,507	
Valley Street Well Engineering/Evaluation	\$ 550,000	-	550,000	44,832	-	\$ 505,168	
Ranch Lift Station/ Eagles Nest Upgrade/East Tank Upgrade	\$ 10,000	-	10,000	-	-	\$ 10,000	
Airy Mount Oversizing	\$ -	8,500	8,500	5,784	-	\$ 2,716	
Water System Improvements - New Taps and Meter Installs funded through permits	\$ 30,000	-	30,000	27,701	-	\$ 2,299	
Use WW Impact Fees - transfer for debt	\$ 75,000	-	75,000	-	-	\$ 75,000	
WWT Hay & Irrigation	\$ -	100,000	100,000	69,808	-	\$ 30,192	
July 2025 Flood	\$ -	100,000	100,000	31,114	-	\$ 68,886	
GRAND TOTAL WATER & WASTEWATER	\$ 4,311,600	\$ 532,900	\$ 4,844,500	\$ 1,133,474	\$ 26,237	\$ 3,684,790	
AIRPORT CAPITAL PROJECT FUND							
Budgeted Projects	2024-2025 Budget	Budget Amendments	Amended Budget	FYTD Actual	Encumbrance	Balance	Status/Notes
*NEW Platting of Airport Property	\$ 35,000	-	35,000	8,190	-	\$ 26,810	
Paving Project (runway & taxiway)	\$ 30,000	-	30,000	-	-	\$ 30,000	
Jet Hanger	\$ 1,900,000	-	1,900,000	1,481,041	-	\$ 418,959	
Decel Lane into Airport	\$ 20,000	-	20,000	-	-	\$ 20,000	
Ramp Grant	\$ 111,111	-	111,111	100,376	-	\$ 10,735	
July 2025 Flood	\$ -	100,000	100,000	37,614	-	\$ 62,386	
GRAND TOTAL AIRPORT	\$ 2,096,111	\$ 100,000	\$ 2,196,111	\$ 1,627,221	\$ -	\$ 568,890	
ELECTRIC CAPITAL PROJECT FUND							
Budgeted Projects	2024-2025 Budget	Budget Amendments	Amended Budget	FYTD Actual	Encumbrance	Balance	Status/Notes
Creekfall Offsite Improvement - McNeal Reconductor	\$ -	-	-	-	-	\$ -	Budget Amendment Pending
Creekfall Offsite Improvement - Live Oak Reconductor	\$ -	137,430	137,430	7,500	-	\$ 129,930	
Creekfall Offsite Improvement - Wire Cost for Coke Street	\$ -	-	-	-	-	\$ -	
Creekfall Offsite Improvement - Westfall & CF3 Oversizing	\$ -	-	-	1,705	-	\$ (1,705)	Budget Amendment Pending
Puller Trailer (reallocation of Live Oak Reconductor project)	\$ 150,000	(18,850)	131,150	-	131,150	\$ -	
Frontier Fiber Overlashing	\$ -	24,360	24,360	22,440	-	\$ 1,920	
*NEW Electric Trailers	\$ 60,000	6,700	66,700	66,686	-	\$ 14	Overage Offset by Revenue Received
*NEW Gatekeepers	\$ 27,715	-	27,715	17,059	-	\$ 10,656	
*NEW Resiliency Grant from Department of Energy	\$ 1,367,000	-	1,367,000	-	-	\$ 1,367,000	
Utility Maps & Models	\$ 115,000	37,200	152,200	152,109	-	\$ 91	
Subdivision Electrical Costs	\$ 230,000	-	230,000	633,688	15,668	\$ (419,357)	
Digger Truck	\$ 250,000	-	250,000	240,345	-	\$ 9,655	
July 2025 Flood	\$ -	175,000	175,000	99,148	-	\$ 75,852	
GRAND TOTAL ELECTRIC	\$ 2,199,715	\$ 361,840	\$ 2,561,555	\$ 1,240,680	\$ 146,818	\$ 1,174,057	
GOLF CAPITAL PROJECT FUND							
Budgeted Projects	2024-2025 Budget	Budget Amendments	Amended Budget	FYTD Actual	Encumbrance	Balance	Status/Notes
Golf Course Improvements	\$ 350,000	-	350,000	202,467	-	\$ 147,533	
July 2025 Flood	\$ -	500,000	500,000	179,217	98,430	\$ 222,352	
GRAND TOTAL GOLF	\$ 350,000	\$ 500,000	\$ 850,000	\$ 381,685	\$ 98,430	\$ 369,885	

ITEM 5-2.



City Council
Regular Meeting

September 23, 2025

City of Burnet Financial Report

FYTD August 31, 2025

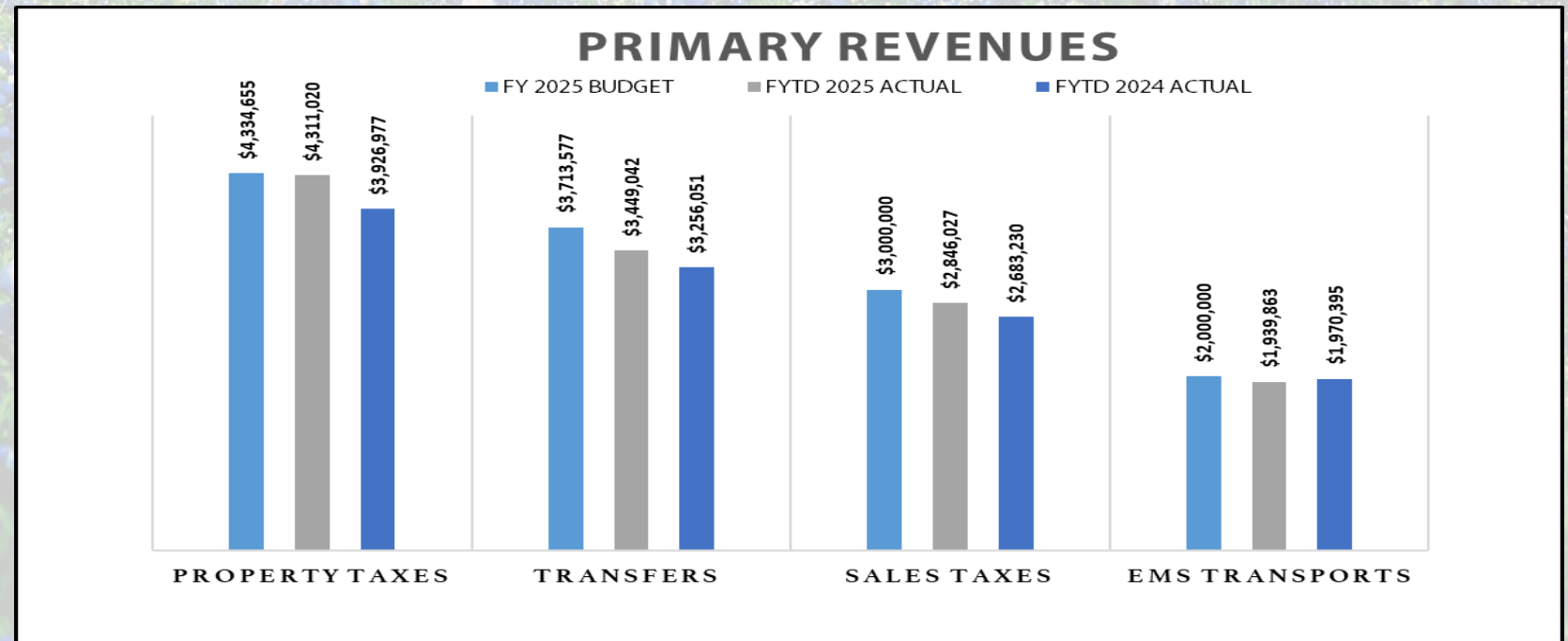


City of Burnet Financial Report

FYTD August 2025

General Fund

	Annual Budget	Actual FYTD Aug 2025	% of Budget
Revenues	\$16,407,735	\$15,878,124	97%
Expenditures	15,918,387	14,134,294	89%
Profit (Loss)	\$489,348	\$1,743,831	



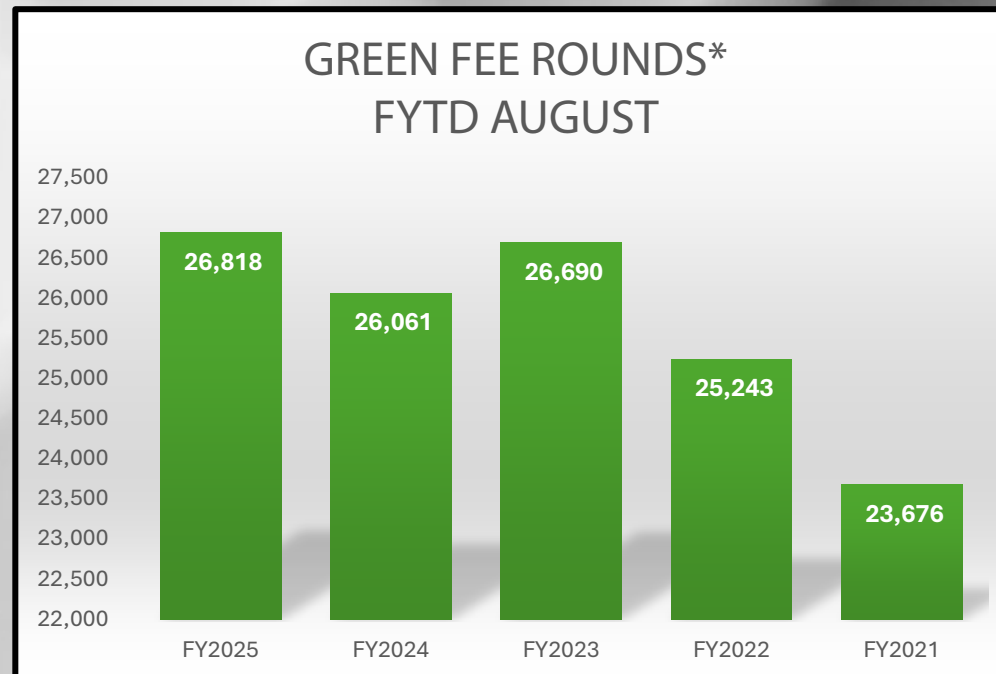


City of Burnet Financial Report

FYTD August 2025

Golf Fund

	Annual Budget	Actual FYTD Aug 2025	% of Budget
Revenues	\$2,574,361	\$2,753,823	107%
Expenses	2,429,146	2,188,487	90%
Profit (Loss)	\$145,215	\$565,336	



Avg Green Fee Rev per Round

- \$49.30
- Increase of \$3.68 over prior year

*Does not include annual dues or tournament rounds played.



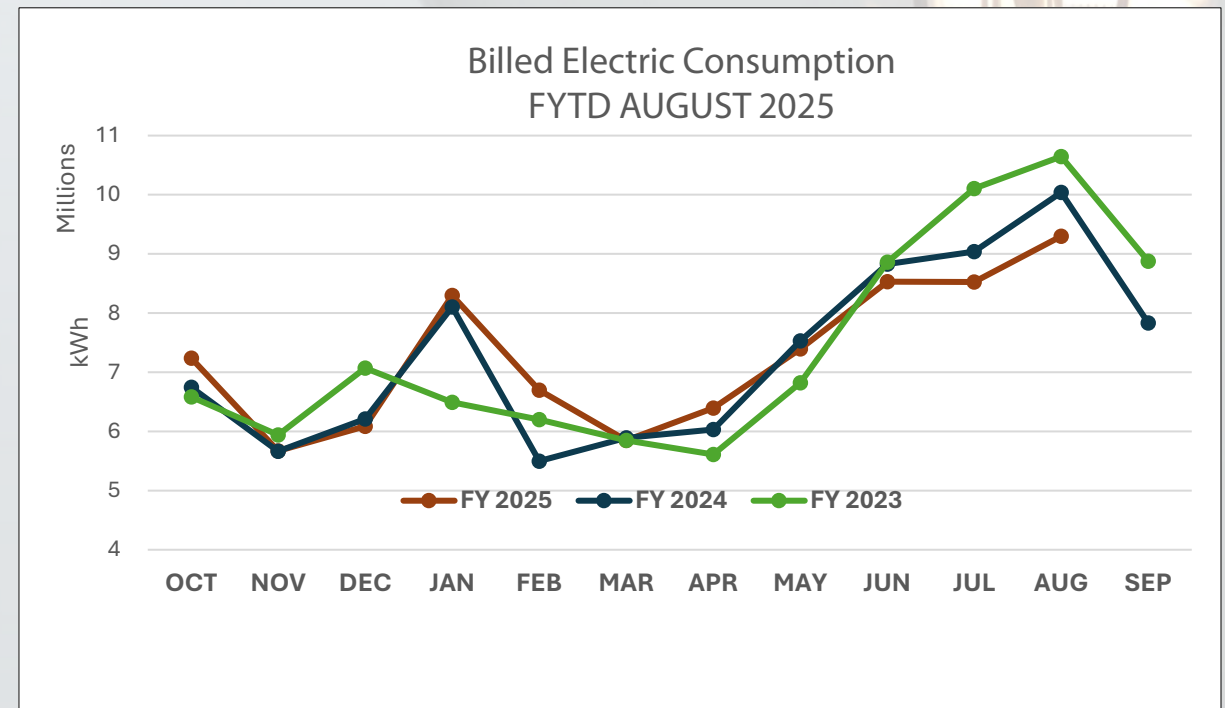
City of Burnet Financial Report

FYTD August 2025

Billed Consumption:	
FYTD 2025	79,989,043
FYTD 2024	79,587,521
Increase	401,522
% increase	0.50%

Electric Fund

	Annual Budget	Actual FYTD Aug 2025	% of Budget
Revenues	\$4,805,522	\$4,363,599	91%
Expenses	4,280,628	\$3,737,873	87%
Profit (Loss)	\$524,894	\$625,726	





City of Burnet Financial Report

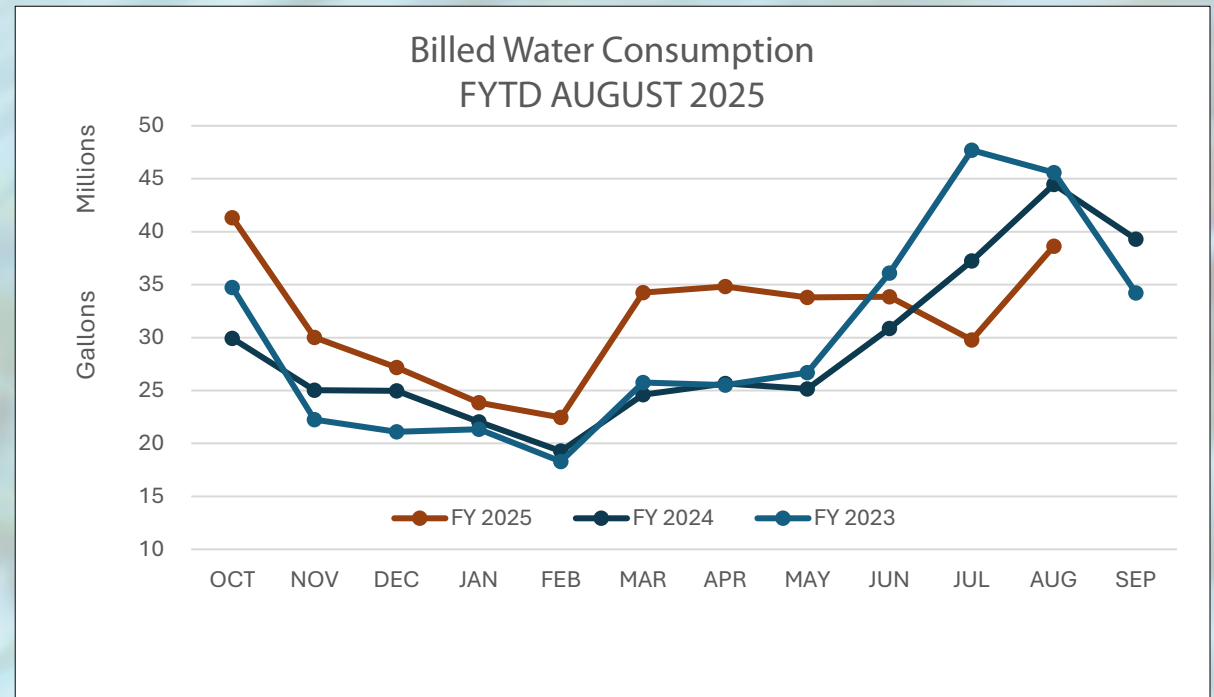
FYTD August 2025

Billed Consumption in gallons:

FYTD 2025	349,980,633
FYTD 2024	309,200,749
Variance	40,779,884
% variance	13.19%

Water/Wastewater Fund

	Annual Budget	Actual FYTD Aug 2025	% of Budget
Revenues	\$4,844,000	\$4,631,206	96%
Expenses	4,592,268	4,249,807	93%
Profit (Loss)	\$251,732	\$381,399	





City of Burnet Financial Report

FYTD August 2025

Airport Fund

	Annual Budget	Actual FYTD Aug 2025	% of Budget
Revenues	\$335,336	\$339,991	101%
Expenses	231,353	195,319	84%
Profit (Loss)	\$103,983	\$144,672	



City of Burnet Financial Report

FYTD August 2025

Cash Reserves As of August 31, 2025

Unrestricted Cash Reserve Balance	\$6,054,114
90 Day Reserve Requirement	<u>4,810,000</u>
"Unrestricted" Cash Balance over 90 Day Reserve	<u>\$1,244,114</u>
 "Restricted by Council" Cash Balance	 <u>\$5,209,649</u>

ITEM 5-2.



City of Burnet Financial Report

FYTD August 2025

Questions



STATE OF TEXAS {}

COUNTY OF BURNET {}

CITY OF BURNET {}

On this, the 9th day of September 2025, the City Council of the City of Burnet convened in a Regular Session, at 5:00 p.m. in the City Council Chambers, located at 2402 S. Water, Burnet, TX thereof with the following members present, to-wit:

Mayor	Gary Wideman
Council Members	Tommy Gaut, Philip Thurman, Tres Clinton, and Ricky Langley
Absent	Cindia Talamantez and Joyce Laudenschlager
City Manager	David Vaughn
City Secretary	Maria Gonzales

Guests: Haley Archer, Jessi Carpenter, Jill Disler, Adrienne Feild, Natalie Flowers, Jon Forsyth, Mark Ingram, Leslie Kimbler, Patricia Langford, Brian Lee, Keith McBurnett, Thad Mercer, Tony Nash, Andrew Scott

Call to Order: Mayor Gary Wideman called the meeting to order at 5:00 p.m.

INVOCATION: Led by Mayor Gary Wideman

PLEDGES (US & TEXAS): Led by Council Member Philip Thurman

SPECIAL REPORTS/RECOGNITION:

5.1) Airport Quarterly Report: A. Feild:

Airport Manager Adrienne Feild provided an update on several capital improvement projects at the airport for 2025, along with their current status. These projects include:

- TxDOT Statewide Pavement Maintenance
- Construction of a box hangar
- Platting of airport property
- Installation of a deceleration lane into the airport
- RAMP Grant status update

In addition to the capital projects, Mrs. Feild noted that the CareFlight building plans are currently under review. She also reported that C3 Air, the subcontractor for the Fixed Base Operator (FBO), has begun operations and appears to be doing well.

CONSENT AGENDA ITEMS

6.1) Approval of the August 26, 2025 Workshop Meeting Minutes
Approval of the August 26, 2025 Regular Meeting Minutes

Council Member Philip Thurman made a motion to approve the consent agenda as presented.

Council Member Tommy Gaut seconded the motion. The motion passed unanimously.

PUBLIC HEARINGS/ACTION: None.

ACTION ITEMS:

8.1) Discuss and consider action: Approval of a five-year contract with CTWP for copy machines and authorization for the City Manager to execute the contract: M. Gonzales

Council Member Ricky Langley made a motion to approve the 5-year contract with CTWP as presented. Council Member Tres Clinton seconded the motion. The motion passed unanimously.

8.2) Discuss and consider action: Ordinance No. 2025-38: T. Nash

AN ORDINANCE OF THE CITY COUNCIL OF BURNET, TEXAS, AMENDING THE CITY CODE OF ORDINANCES SECTION 74-38 ENTITLED "GOLF COURSE RATES"; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE

Council Member Philip Thurman made a motion to approve Ordinance No. 2025-38 as presented. Council Member Tommy Gaut seconded the motion. The motion passed unanimously.

8.3) Discuss and consider action: Ordinance No. 2025-36: N. Flowers

AN ORDINANCE OF THE CITY COUNCIL OF BURNET, TEXAS, AMENDING CITY OF BURNET CODE OF ORDINANCES, CHAPTER 14 (ENTITLED "ANIMALS") BY AMENDING SECTIONS 14-1 (ENTITLED "DEFINITIONS") AND 14-31 (ENTITLED "IDENTIFICATION FOR ANIMALS") AND DELETING SECTIONS 14-164 (ENTITLED "LICENSE REQUIRED") AND 14-165 (ENTITLED "REVOCATION OF LICENSE, NOTICE OF HEARING AND APPEALS"); PROVIDING FOR PENALTY NOT TO EXCEED \$500.00 PER VIOLATION; PROVIDING CUMULATIVE, REPEALER AND SEVERABILITY CLAUSES; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE

Council Member Philip Thurman made a motion to approve Ordinance No. 2025-36 as presented. Council Member Tommy Gaut seconded the motion. The motion passed unanimously.

8.4) Discuss and consider action: Approval of an interlocal agreement between the City of Burnet and Burnet Consolidated Independent School District (BCISD) to authorize the provision of additional law enforcement personnel at designated school events throughout the academic year: B. Lee

Council Member Ricky Langley made a motion to approve the interlocal agreement between the City of Burnet and Burnet Consolidated Independent School District as presented. Council Member Philip Thurman seconded the motion. The motion passed unanimously.

8.5) Discuss and consider action: Ordinance No. 2025-41: D. Vaughn

AN ORDINANCE OF THE CITY COUNCIL OF BURNET, TEXAS, AMENDING CITY OF

BURNET CODE OF ORDINANCES, CHAPTER 2 (ENTITLED “ADMINISTRATION”) BY AMENDING SECTION 2-43 (ENTITLED “MEETINGS”) AND SECTION 2-28 (ENTITLED “PUBLIC PARTICIPATION”); PROVIDING FOR A PENALTY NOT TO EXCEED \$500; PROVIDING CUMULATIVE, REPEALER AND SEVERABILITY CLAUSES; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE

Council Member Tommy Gaut made a motion to approve Ordinance No. 2025-41 as presented. Council Member Philip Thurman seconded the motion. The motion passed unanimously.

8.6) Discuss and consider action: Resolution No. R2025-72: D. Vaughn

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, APPROVING THE PURCHASE OF PROPERTY LEGALLY DESCRIBED AS A 12.524 ACRE TRACT OF LAND (TRACT NO. 17), OUT OF THE EUGENIO PEREZ SURVEY NO. 41, ABSTRACT NO. 672 AND SUSANO HERANDEZ SURVEY NO. 40, ABSTRACT NO. 398, BOTH OF WHICH ARE SITUATED IN BURNET COUNTY, TEXAS, AND BEING A PORTION OF THE REMAINING PORTION OF A CALLED 666.23 ACRE TRACT OF LAND, DESCRIBED IN A DEED TO BILLY JOE FOX & LAVONNA FOX, AS RECORDED IN VOLUME 798, PAGE 880 OF THE OFFICIAL PUBLIC RECORDS OF BURNET COUNTY, TEXAS, AND AUTHORIZING THE MAYOR TO EXECUTE THE PROPERTY CONTRACT

No discussion was held on this item.

8.7) Discuss and consider action: Resolution No. R2025-71: A. Feild

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, APPROVING ANNUAL PARTICIPATION IN THE ROUTINE AIRPORT MAINTENANCE PROGRAM (RAMP) AGREEMENT WITH THE TEXAS DEPARTMENT OF TRANSPORTATION; AUTHORIZING CITY MATCHING FUNDS SUBJECT TO BUDGET APPROVAL; AUTHORIZING THE CITY MANAGER TO EXECUTE THE GRANT PROGRAM DOCUMENTS; AND PROVIDING AN EFFECTIVE DATE

Council Member Ricky Langley made a motion to approve Resolution No. R2025-71 as presented. Council Member Tres Clinton seconded the motion. The motion passed unanimously.

8.8) Discuss and consider action: Ordinance No. 2025-39: P. Langford

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, ADOPTING THE OFFICIAL BUDGET FOR THE CITY OF BURNET, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2025, AND ENDING SEPTEMBER 30, 2026, PROVIDING FOR THE INVESTMENT OF FUNDS; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE

Council Member Philip Thurman made a motion to approve Ordinance No. 2025-39 as presented. Council Member Tommy Gaut seconded the motion. The motion passed unanimously.

8.9) Discuss and consider action: Resolution No. R2025-70: P. Langford

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, RATIFYING THE CITY OF BURNET FISCAL YEAR 2025-2026 BUDGET

Council Member Philip Thurman made a motion to approve and adopt Resolution No. R2025-70 ratifying the property tax revenue increase reflected in the City of Burnet Fiscal Year 2025-2026 Budget as presented. Mayor Gary Wideman seconded the motion.

A roll call vote was taken, with Mayor Gary Wideman and Council Members Tommy Gaut, Philip Thurman, Tres Clinton, and Ricky Langley voting Aye. There were no 'No' votes.

The motion passed unanimously.

8.10) Discuss and consider action: Ordinance No. 2025-40: P. Langford

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, LEVYING AD VALOREM TAXES FOR USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2025 AND TERMINATING SEPTEMBER 30, 2026; PROVIDING FOR APPORTIONING EACH LEVY FOR SPECIFIC PURPOSES; AND PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN SAME SHALL BECOME DELINQUENT IF NOT PAID; PROVIDING OPEN MEETINGS CLAUSES AND PROVIDING FOR AN EFFECTIVE DATE

Mayor Gary Wideman made a motion to adopt a tax rate of \$0.6131 on each \$100.00 valuation. This tax rate consists of two components, a Maintenance and Operation (M&O) rate of \$0.4979 on each \$100.00 valuation and an Interest and Sinking (I&S) rate of \$0.1152 on each \$100.00 valuation. Council Member Philip Thurman seconded the motion. The motion passed unanimously.

EXECUTIVE SESSION: None.

RECONVENE TO REGULAR SESSION FOR POSSIBLE ACTION: None.

REQUESTS FROM COUNCIL FOR FUTURE REPORTS: In accordance with Resolution R2020-28 councilmembers may request the City Manager to prepare and present future reports on matters of public interest: None.

ADJOURN: There being no further business, a motion to adjourn was made by Mayor Gary Wideman at 5:59 p.m. and seconded by Council Member Philip Thurman. The motion passed unanimously.

Gary Wideman, Mayor

ATTEST:

Maria Gonzales, City Secretary



Item Brief

Meeting Date

September 23, 2025

Agenda Item

Discuss and consider action: Resolution No. R2025-73: M. Gonzales

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, PROVIDING FOR THE SUBMISSION OF NOMINATIONS FOR THE ELECTION OF DIRECTORS OF THE BURNET CENTRAL APPRAISAL DISTRICT FOR THE YEARS 2026-2027; AND PROVIDING FOR OPEN MEETING CLAUSES: M. Gonzales

Information

The terms of all five members of the board of directors of the Burnet Central Appraisal District will expire in December 2025. Each voting entity may nominate one candidate, for each of the five positions to be filled, by written resolution on or before October 15, 2025.

Current serving members are:

- Terry Nuss
- Cary Jonson
- Bruce Jones
- Philip Thurman
- Darlene Oostermeyer

Fiscal Impact

None.

Recommendation

Staff recommends approval of Resolution No. R2025-73 as presented.

RESOLUTION NO. R2025-73

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, PROVIDING FOR THE SUBMISSION OF NOMINATIONS FOR THE ELECTION OF DIRECTORS OF THE BURNET CENTRAL APPRAISAL DISTRICT FOR THE YEARS 2026-2027; AND PROVIDING FOR OPEN MEETING CLAUSES

WHEREAS, SB621, Section 6.03 (h) allows that each taxing unit entitled to vote, nominate by resolution and to submit to the Chief Appraiser of the Burnet Central Appraisal District by October 15, 2025.

NOW, THEREFORE, BE IT RESOLVED BY CITY COUNCIL OF THE CITY OF BURNET, TEXAS, THAT:

Section One. Findings. The recitals to this Resolution are hereby adopted and incorporated herein for all purposes.

Section Two. Approval. The City of Burnet City Council submits the attached list of nominees for the candidate for election of the Board of Director for Burnet Central Appraisal District for 2026-2027.

Section Three. Open Meetings. It is hereby officially found and determined that the meeting at which this resolution was passed was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act.

Section Four. Effective Date. That this resolution shall take effect immediately upon its passage, and approval as prescribed by law.

PASSED AND APPROVED this the 23rd day of September 2025.

CITY OF BURNET, TEXAS

Gary Wideman, Mayor

ATTEST:

Maria Gonzales, City Secretary

BURNET CENTRAL APPRAISAL DISTRICT
Board of Directors Nomination Form
For the 2026-2027 Term

Submitted by:
City of Burnet
P.O. Box 1369
Burnet TX 78611

The City of Burnet has nominated by Resolution (here attached) the following person(s) for consideration to serve on the Board of Directors of the Burnet Central Appraisal District.

1.

Terry Nuss

name

address

city, state, zip

phone

2.

Cary Johnson

name

address

city, state, zip

phone

3.

Bruce Jones

name

address

city, state, zip

phone

4.

Philip Thurman

name

address

city, state, zip

phone

5.

Darlene Oostermeyer

name

address

city, state, zip

phone

Authorizing Signature



Item Brief

Meeting Date

September 23, 2025

Agenda Item

Discuss and consider action: Purchase of a Bucket Truck for the Electric Department: A. Scott

Information

The City of Burnet Electric Department requires a new bucket truck to safely and efficiently perform line maintenance, service work, and other overhead operations. The proposed purchase is for one (1) Altec TA60 4x2 aerial lift (bucket truck) through the Sourcewell cooperative purchasing contract (Contract #040924-ALT).

The Altec TA60 is part of Altec's Telescopic Aerial product line and provides a 60-foot working height, telescopic boom reach, and hydraulic bucket controls for enhanced safety and maneuverability. This equipment will allow staff to perform overhead electric utility work, tree clearance, and facility support with greater efficiency and reduced risk compared to older units.

Fiscal Impact

The total cost of the purchase is \$263,847. This amount includes the Sourcewell contract price of \$223,498, along with an additional \$37,787 for the 2025 chassis upgrade option, and \$2,562 for delivery to the City. Funding for this purchase will be provided through the Electric Department reserve account.

Recommendation

Staff recommends approval of the purchase of one (1) Altec TA60 4x2 bucket truck for the Electric Department from Altec through the Sourcewell cooperative purchasing contract in the amount of \$263,847.



Quote Number: 57202501
 Opportunity Number:
 Sourcewell Contract #: 040924-ALT
 Date: 5/7/2025

Quoted for: City of Burnet
 Quoted by: Brittni Rodrigues
 Phone: / Email: (303) 519-2143 / brittni.rodrigues@altec.com

REFERENCE MODEL	Sourcewell Price	Commercial List Price	Discount %
TA60 4x2	\$223,498	\$230,410	3%
(A.) Sourcewell Options On Contract			
1			
2			
3			

SOURCEWELL OPTIONS TOTAL: \$223,498 \$230,410 3%

(A.) OPEN MARKET ITEMS (Customer Requested)			
1	UNIT		
2	UNIT & HYDRAULIC ACC		
3	BODY		
4	BODY & CHASSIS ACC		
5	ELECTRICAL		
6	FINISHING		
7	CHASSIS	Chassis and unit body to be 2025 model year in lieu of 2023	\$37,787
8	OTHER		
9			
OPEN MARKET OPTIONS TOTAL:			\$37,787

SUB-TOTAL FOR UNIT/BODY/CHASSIS: \$261,285

Delivery to Customer: \$2,562

TOTAL FOR UNIT/BODY/CHASSIS: \$263,847

(C.) **ADDITIONAL ITEMS** (items are not included in total above)

1			
2			
3			
4			

****Pricing valid for 45 days and may be subject to availability at time of order****

NOTES

** Denotes FET fees were paid when unit was new. Global is not FET exempt.

All items listed subject to availability, quote provided at time of request detailing options

Delivery is \$3.50/ mile

Alternate year models may be available in addition to the ones shown here, they will be discounted / priced

Chassis model can be any standard chassis (Ford, Dodge, International, Freightliner, Peterbilt, etc.)

PAINT COLOR: White to match chassis, unless otherwise specified

TO ORDER: To order, please contact the Account Manager listed above.

CHASSIS: Per Altec Commercial Standard

DELIVERY: No later than _____ days ARO, FOB Customer Location

TERMS: Net 10 days

BEST VALUE: Altec boasts the following "Best Value" features: Altec ISO Grip Controls for Extra Protection, Only Lifetime Warranty on Structural Components in Industry, Largest Service Network in Industry, Altec SENTRY Web/CD Based Training, Dedicated/Direct Gov't Sales Manager, In-Service Training with Every Order.

***This quote does not include City, County, State or Federal taxes.**



City Council
Regular Meeting

September 23, 2025

Purchase of Bucket Truck for the Electric Department

Discuss and consider action: Purchase of a Bucket Truck
for the Electric Department: A. Scott





Bucket Truck

- Electric Department requires reliable equipment for overhead line maintenance and service.
- Bucket truck provides safe access to overhead electric lines, tree clearance, and facility support.
- Model: Altec TA60 4x2 (Telescopic Aerial)
 - 60-foot working height for overhead tasks.
 - Hydraulic bucket controls for precision and safety.
 - Telescopic boom reach improves maneuverability in tight areas.





Bucket Truck Cost

- Total Cost: \$263,847
 - Sourcewell Contract Price: \$223,498
 - Chassis Upgrade (2025 model): \$37,787
 - Delivery: \$2,562
- Funding Source: Electric Department Reserve Account





Questions?

Recommendation

- Staff recommends approval of the purchase of one (1) Altec TA60 4x2 bucket truck for the Electric Department from Altec through the Sourcewell cooperative purchasing contract in the amount of \$263,847.





Item Brief

Meeting Date

September 23, 2025

Agenda Item

Discuss and consider action: Purchase of a Hydro-Evacuation Trailer for City Operations:
J. Forsyth

Information

The City of Burnet requires equipment capable of performing safe and efficient excavation around underground utilities, meters, and other sensitive infrastructure. A Hurco Hydro-Excavation Trailer (VAC600D-HCFM-DT) has been identified as the most suitable option to meet operational needs.

The hydro-excavation trailer uses pressurized water and a powerful vacuum system to excavate soil while minimizing the risk of damaging underground pipes, meters, conduits, or fiber lines. It also allows the operator to work in clean and efficient manner by removing the spoils as the excavation is being performed which eliminates additional equipment, time, and manpower. This equipment will be utilized by City crews for tasks such as water line and sewer line maintenance, meter replacement, potholing, and excavation in areas where precision and safety are critical.

Fiscal Impact

The total purchase price for the hydro vac trailer is \$89,590. This includes the equipment cost of \$87,695 and \$1,895 for freight from South Dakota to Texas. The equipment will be procured through the TIPS Cooperative Contract #221001- Heavy Duty Equipment. Funding for this purchase will come from the Water/WW Fund Reserve Account.

Recommendation

Staff recommends approval of the purchase of one (1) Hurco Hydro-Excavation Trailer from Patterson Equipment Company through the TIPS cooperative contract in the amount of \$89,590.



Patterson Equipment Company

PO Box 130367
The Woodlands, TX 77393
+18008363150
jeff@pattersonequipment.com
www.pattersonequipment.com

Estimate

ADDRESS

City of Burnet
1000 Buchanan Dr.
Burnet, TX 78611

SHIP TO

City of Burnet
1000 Buchanan Dr.
Burnet, TX 78611

ESTIMATE

6504

DATE

09/10/2025

EXPIRATION

12/10/2025

DATE

ACTIVITY	QTY	RATE	AMOUNT
VAC600D-HCFM-DT Hurco Hydro-Excavation Trailer	1	87,695.00	87,695.00
CAT 50 HP Diesel Engine 630 Gallon Debris Tank Hydraulic Lift / Dump 300 Gallons Fresh Water 4.8 GPM @ 3000 PSI Giant Triplex Water Pump 50' High Pressure Water Hose & Reel W/ QC Ends 3' Washdown Gun & 8' Dig Wand W/Cutting Tip Gardner-Denver HICFM Vac Blower 900 CFM W/ Reverse Air Flow 3" X 25' Suction Wand and Hose Tool Box - Front Mounted Strobe Lights Work Lights Tandem Axle Trailer - (2) 7000lb Axles 2-5/16" Ball Hitch Auxiliary Hydraulics - Aux Power Tool Circuit Hydraulic System - 9 GPM @ 2250 PSI Dimensions: 256" Long X 77" Wide X 86" Tall 12" Ground Clearance Empty Trailer Weight: 6020 Lbs. GVWR: 14,000 Lbs.			
Freight Shipping Costs SD to Texas	1	1,895.00	1,895.00
This quote is active per TIPS 221001 Heavy Duty Equipment Cooperative Contract			

SUBTOTAL 89,590.00

TAX 0.00

TOTAL **\$89,590.00**

A

ITEM 8-3.

Accepted Date



City Council Regular Meeting

September 23, 2025

Hydro-Evacuation Trailer

Discuss and consider action: Purchase of a Hydro-Evacuation Trailer for City Operations: J. Forsyth





Hydro-Evacuation Trailer

- City requires safe, efficient excavation around:
 - Underground utilities, Water/sewer lines, & Meters
- Model: Hurco VAC600D-HCFM-DT Hydro-Excavation Trailer
- Capabilities:
 - Uses pressurized water + vacuum for safe excavation
 - Minimizes risk of damaging pipes, conduits, or fiber lines
 - Allows the operator to work in clean and efficient manner by removing the spoils as the excavation is being performed which eliminates additional equipment, time, and manpower
 - Portable trailer design, tandem axle, 14,000 lb. GVWR





Hydro-Evacuation Trailer Cost

- Total Purchase Price: \$89,590
 - Equipment Cost: \$87,695
 - Freight (SD to Texas): \$1,895
- Procured through TIPS Cooperative Contract #221001- Heavy Duty Equipment
- Funding Source: Water/WW Fund Reserve Account





Questions?

Recommendation

- Staff recommends approval of the purchase of one (1) Hurco Hydro-Excavation Trailer from Patterson Equipment Company through the TIPS cooperative contract in the amount of \$89,590.





Item Brief

Meeting Date

September 23, 2025

Agenda Item

Discuss and consider action: Purchase of a Meter Service Truck: J. Forsyth

Information

With the approval of the new meter service technician, the City of Burnet requires reliable heavy-duty equipment to support operational needs in Meter Services. After evaluating available options, staff identified the Ford F-350 Chassis Regular Cab 4WD DRW Diesel with Trux body as the most suitable replacement/addition to the fleet.

This vehicle provides the durability and hauling capacity required for daily operations, including transporting equipment, materials, and supporting maintenance activities across the City. Procuring this vehicle will improve efficiency and enhance service delivery.

Fiscal Impact

The total purchase price for the vehicle is \$83,433.80. The vehicle will be procured through the TIPS Cooperative Contract #240901- Transportation Vehicles. This will be a self-funded purchase.

Recommendation

Staff recommends approval of the purchase of one (1) Ford F-350 Chassis Regular Cab 4WD Diesel with Trux body for City operations in the amount of \$83,433.80.



PRODUCT PRICING SUMMARY

TIPS 240901 Transportation Vehicles

VENDOR--Silsbee Ford, 1211 Hwy 96 N., Silsbee TX 77656

End User: CITY OF BURNET

Prepared by: SETH GAMBLIN

Contact: _____

Phone: 512.436.1313

Email: _____

Email: SGAMBLIN.SILSBEEFLEET@GMAIL.COM

Product Description: FORD F350 CHASSIS DRW F3G

Date: September 10, 2025

A. Bid Item: _____

A. Base Price: \$ **51,097.00**

B. Factory Options

Code	Options	Bid Price	Code	Options	Bid Price
F3H	2026 F-350 CHASSIS DRW REG CAB XL				
99T	Power Stroke V8 Turbo Diesel 6.7L	\$ 10,995.00	872	REAR VIEW CAMERA PREP KIT	\$ 415.00
90L	POWER EQUIPMENT GROUP	INC	512	SPARE TIRE	\$ 375.00
	4WD UPGRADE	\$ 3,179.00			
TBM	TIRES LT245/75RX17E BSW A/T	\$ 165.00	640A	ORDER CODE	
52B	TRAILER BRAKE CONTROLLER	\$ 300.00	44G	TRANSMISSION	
18B	PLATFORM RUNNING BOARDS	\$ 445.00		145WB 60CA	\$ -
43C	110V/400W OUTLET	\$ 175.00			

Total of B. Published Options: \$ **16,049.00**

Published Option Discount (5%) \$ **(292.70)**

C. Additional Options

\$= 23.1 %

Options	Bid Price	Options	Bid Price
		EXTERIOR COLOR- WHITE (Z1)	
TRUX INSTALL 3273	\$ 15,305.50	INTERIOR- HD VINYL 40/20/40 (AS)	
TINT ALL MAX LEGAL	\$ 175.00		

Total of C. Unpublished Options: \$ **15,480.50**

D. Floor Plan Interest (for in-stock and/or equipped vehicles):

\$ **500.00**

E. Lot Insurance (for in-stock and/or equipped vehicles):

\$ **-**

F. Contract Price Adjustment: _____

G. Additional Delivery Charge: 300 miles

\$ **600.00**

H. Subtotal:

\$ **83,433.80**

I. Quantity Ordered 1 x K =

\$ **83,433.80**

J. Trade in: _____

\$ **-**

K. _____

L. Total Purchase Price

\$ **83,433.80**



City Council Regular Meeting

September 23, 2025

Meter Service Truck Purchase

Discuss and consider action: Purchase of a Meter Service Truck: J. Forsyth





Meter Service Truck

- City requires reliable heavy-duty equipment for Meter Services.
- Vehicle: Ford F-350 Chassis Regular Cab 4WD DRW Diesel
- Body: Trux body installation
- Total Purchase Price: \$83,433.80
- Procurement: TIPS Cooperative Contract #240901 – Transportation Vehicles
- Purchase will be self-funded.





Questions?

Recommendation

- Staff recommends approval of the purchase of one (1) Ford F-350 Chassis Regular Cab 4WD Diesel with Trux body for City operations in the amount of \$83,433.80.





Item Brief

Meeting Date

September 23, 2025

Agenda Item

Discuss and consider action: Designation of Gannaway Clifton Law Firm, PLLC, as counsel for services related to Employment Law: H. Archer

Information

The City has been utilizing Gannaway Clifton Law Firm for employment law issues; however, it was recently brought to our attention that use of outside legal council should be approved by City Council.

The attached engagement letter details billing rates, staffing, and service commitment from Gannaway Clifton, PLLC.

Fiscal Impact

The fiscal impact may vary year by year based on the need for legal guidance. However, funding is designated each year for legal services in the City's budget.

Recommendation

Staff recommends approval to designate Gannaway Clifton Law Firm, PLLC, as counsel for services related to Employment Law.



GANNAWAY | CLIFTON, PLLC
Attorneys at Law

January 14, 2025

VIA Email: harcher@cityofburnet.com

David Vaughn
City Manager
P.O Box 1369
Burnet, TX 78611

RE: Engagement of Services

Dear Mr. Vaughn,

Gannaway | Clifton, PLLC (the "Firm") is pleased and honored to have the opportunity to provide general legal advice and counsel to the City of Burnet ("Client") on employment matters. This letter sets out the terms of our engagement and unless we agree otherwise in writing, it will apply to services provided to Client by the Firm.

Scope of Engagement. Client will provide us with factual information and documents as necessary to perform these services, will make decisions as necessary to facilitate the rendering of our services, will be available to assist us in our representation, and will remit payment of our invoices as set out below. We will perform our professional services on Client's behalf to the best of our ability, but we cannot, and do not, make any guarantees regarding the outcome of any matters for which you engage us. Our expressions as to a matter's outcome is our best professional estimate only. We are compensated for the time and efforts we devote on Client's behalf and not for any particular result. We have no obligation to advise Client of subsequent developments in the law unless Client specifically engages the Firm to do so.

Staffing. I will be the Firm's supervising lawyer, and I am always available to assure your satisfaction with our professional relationship. If appropriate, other Firm lawyers and legal assistants may be used when possible to maximize legal effectiveness and time efficiency, and to minimize Client's legal expenses.

Retainer. No retainer is required at this time.

Fees. Our representation will be on an hourly fee basis, billed in tenth-of-hour increments, with the smallest increment beginning at one-tenth of an hour. Our hourly fees are \$305.00 an hour. Travel time is considered work time and is billed accordingly. The Firm reserves the right to review and adjust our billing rates on a periodic basis and will notify Client of any changes.

Other Charges. Client is responsible for all expenses incurred by the Firm on Client's behalf. These expenses include copying charges (currently \$.20 per page for black and white and \$.25 for color), postage, faxes, certain computerized research, overnight courier service, mileage, and travel costs, if any. Depending on the size of these charges, we may request that Client pay them

directly. To the extent the Firm advances those expenses on Client's behalf, Client will reimburse the Firm on a monthly basis.

Technology. During the course of this engagement, both Client and the Firm will use electronic devices and internet services, including but not necessarily limited to e-mail, to communicate and to send or make documents available. Although the use of this technology involves some risk that third parties may access confidential communications, Client agrees that the benefits of using this technology outweigh the risk of accidental disclosure. To enhance the security of Client's communications, Client may wish to assure that any computer or device Client uses in communication with the Firm is password-protected and not accessible for use by any third party. Client may also elect to encrypt certain documents.

Billing Cycle. Our billing rates are based on the assumption of prompt payment. Consequently, unless other arrangements are made, fees for services and other charges will be billed monthly and are payable within thirty (30) days of receipt. Our billing cycle normally ends on the 20th of each month. Client will not be sent a bill if no work was performed and no expenses were incurred during the billing cycle. Our bills provide a description of work performed, including the name of the attorney performing the work, the date the work was performed, the time spent, the dollar amount for each time entry, and any expenses incurred on Client's behalf. If you ever have a question about a bill, or if you would like them in a different format, please let me know your concerns, and I will make every effort to resolve them to your satisfaction.

Attorney – Client Relationship. Client has the right to terminate the Firm's services at any time. Similarly, the Firm may withdraw its representation if Client fails to timely pay its invoices, fails to disclose material facts, fails to timely communicate with the Firm, or if anything else occurs that, in the Firm's judgment, impairs its ability to continue an effective attorney-client relationship.

Records. Client should retain all originals and copies of documents for its own file and, if desired, for future reference. The Firm will create and maintain a file of information and documents relating to matters for which our services have been retained. During our representation, the Firm creates "work product," which consists of things such as attorney's handwritten notes, internal memos, and legal research. Work product belongs to and will remain the property of the Firm. At the conclusion of a particular matter, the Firm will retain the files in our office and/or at an off-site location for no more than five years. Once files are transferred to an off-site storage facility, there will be a per request charge to retrieve them. The Firm's files will be destroyed at some point after this five-year period unless Client has specifically made other arrangements in writing to preserve some or all of the files.

Texas Lawyer's Creed. On November 7, 1989, the Texas Supreme Court adopted the Texas Lawyer's Creed – a Mandate for Professionalism. A copy of the Creed is available from us upon request.

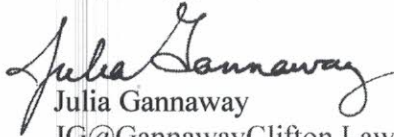
If you have questions about the terms of our representation as set forth in this letter, please let me know. If Client agrees to the terms of this letter, please have Client's authorized representative



City of Burnet
January 14, 2025
Page 3 of 3

sign below and then return to me. Again, we are pleased to have this opportunity to be of service and to work with you.

Very truly yours,

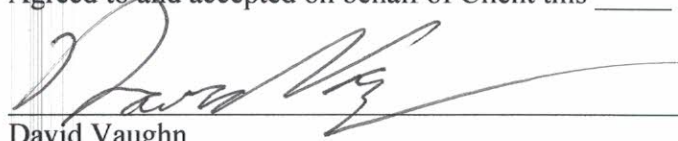


Julia Gannaway

JG@GannawayClifton.Law

Writer's Direct Dial: 817.332.8512

Agreed to and accepted on behalf of Client this 22 day of January 2025.



David Vaughn
City Manager
City of Burnet





Item Brief

Meeting Date

September 23, 2025

Agenda Item

Discuss and consider action: Ordinance No. 2025-42: T. Nash

AN ORDINANCE OF THE CITY COUNCIL OF BURNET, TEXAS, AMENDING THE CITY CODE OF ORDINANCES SECTION 74-38 ENTITLED "GOLF COURSE RATES"; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE

Information

Ordinance No. 2025-42 amends Section 74-38 of the City of Burnet Code of Ordinances regarding golf course annual dues and monthly rates. On September 9, the Council approved a 3% increase to these rates; however due to a formula error, some rates were off by pennies or up to \$1.42 more than the 3% increase. The rates have now been corrected to accurately reflect the 3% increase.

All other provisions of Section 74-38 remain unchanged from the September 9, 2025, adoption.

Fiscal Impact

The proposed rate increases are projected to generate higher revenue per round played while maintaining competitive pricing relative to similar courses in the region.

Recommendation

Staff recommends approval of Ordinance No. 2025-42 as presented.

ORDINANCE NO. 2025-42

**AN ORDINANCE OF THE CITY COUNCIL OF BURNET, TEXAS,
AMENDING THE CITY CODE OF ORDINANCES SECTION 74-38
ENTITLED “GOLF COURSE RATES”; PROVIDING FOR SEVERABILITY
AND AN EFFECTIVE DATE**

WHEREAS, the City provides, or causes to be provided, golf services to the citizens of the City of Burnet and to the general public; and

WHEREAS, in order to administer the operations of the course, facilitate the efficient implementation of this Article, provide an inviting golfing experience, and protect the best interests of the City, City Council delegates course rule-making authority to the City Manager; and

WHEREAS, in order to properly manage the golf course and remain fiscally responsible to its citizens, certain reasonable daily rates and dues are proper to assess; and

WHEREAS City Council finds that the following dues and rates are reasonable and fair given the golf services provided; and

WHEREAS, City Council finds, determines, and declares that publication of notice of this Ordinance, as required by Section 3.14 of the City Charter and the laws of the State of Texas, was made by the City Secretary within the period prescribed by Section 3.14; and

WHEREAS, City Council, finds, determines, and declares that the meeting at which this Ordinance is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Ordinance, was given as required by Chapter 551 of the Texas Government Code.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, THAT:

Section. One. Findings. The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

Section. Two. Amendment. Section 74-38 (entitled “*golf course rates*”) of the City of Burnet Code of Ordinance shall be amended and replaced in its entirety as follows:

Sec. 74-38. Golf course rates.

(a) *Daily rates.* Rates established for use of the golf course do not include applicable sales tax and are as follows:

GREEN FEES	Weekday Rate (Monday—Thursday)	Weekend/Holiday Rate**** (Friday—Sunday)
18 Holes*	\$37.00	\$51.00

9 Holes (after 1 p.m.)**	\$22.00	\$30.00
Twilight Rate*** (after 2:00 p.m. during Standard Time and after 3:00 p.m. during Daylight Saving Time)	\$20.00	\$28.00

* Seniors, juniors, active-military, City of Burnet residents (must reside within the incorporated city limits), and first responders shall receive a \$5.00 discount off 18-hole rates. Discounts do not apply to twilight rates or discounted rates, and may not be combined.

** Seniors, juniors, active-military, City of Burnet residents (must reside within the incorporated city limits), and first responders shall receive a \$2.00 discount off 9-hole rates. Discounts do not apply to twilight rates or discounted rates, and may not be combined. 9-hole rates are not available before 1:00 p.m. on any day of the week.

*** Children 14 years of age and under shall receive a free green fee and cart during twilight hours with a paying adult (one child for each paying adult). Members of the BCISD junior high and high school golf teams shall receive a free green fee and one range bucket during twilight hours (cart not included). The free round must be played with a golf coach or responsible adult over the age of 21. Any additional range buckets will be charged at the standard rate.

**** Walking is not permitted before 1:00 p.m. on Weekends or Holidays.

RANGE BALLS*	Rate
Standard Rate	\$9.24
Junior Rate	\$3.69

* Sales tax not included

CART/TRAIL FEES	
The Cart Fees for use of a Public Cart are:	
Cart 18 Holes—per person*	\$20.00
Cart 9 Holes—per person*	\$17.00
Twilight Cart—per person*	\$16.00
Private Cart Trail Fee—per cart 9 or 18 Holes	\$17.00

**Sales tax not included*

All players who use a city owned cart must pay a cart fee. Anyone over the age of 14 riding in a city-owned cart not playing shall be required to pay the applicable cart fee. All carts including both city-owned and private carts shall in accordance with state law, only be operated by a licensed driver over the age of 18.

All players who use a private cart must pay a trail fee.

(b) *Annual dues and monthly rates.*

The following rates are charged to permit play in lieu of posted daily rates*.

Type	ANNUAL DUES* (12 Month Commitment)			NON COMMITMENT
	Annual Payment	Semi-annual Payment	Monthly Payment	Monthly Payment**
Single	\$ 1,364.00	\$ 716.00	\$ 126.00	\$ 158.00
Spouse	\$ 682.00	\$ 358.00	\$ 63.00	\$ 79.00

Junior	\$ 456.00	\$ 240.00	\$ 43.00	\$ 55.00
Trail Fee—Single Cart	\$ 728.00	\$ 383.00	\$ 68.00	\$ 85.00
Trail Fee—Second Cart	\$ 364.00	\$ 192.00	\$ 34.00	\$ 43.00
Cart Storage—Single Stall***	\$ 642.00	\$ 337.00	\$ 60.00	\$ 76.00
Cart Storage—Second Stall***	\$ 321.00	\$ 168.00	\$ 30.00	\$ 38.00
Cart Rental—Single Cart***	\$ 1,222.00	\$ 642.00	\$ 112.00	\$ 140.00
Cart Rental—Second Cart***	\$ 611.00	\$ 321.00	\$ 56.00	\$ 70.00

* When player commits to a 12-month program (October through September of the current year).

** The non-commitment rate applies to players who wish to pay a monthly rate but do not want to commit to a 12-month program. The non-commitment rate is based on calendar months and cannot be prorated.

***Does not include sales tax.

(c) *Player development program (PDP)*. Provides for unlimited range ball use for the month. Rates are based on a per calendar month and cannot be prorated.

PLAYER DEVELOPMENT PROGRAM (PDP)*	Rate
One Month of Unlimited Range Ball Use	\$69.99

* Sales tax not included

ANNUAL DUES AND MONTHLY RATES:

- Spouse rate only applies to spouse of annual dues and monthly single player.
- Annual and monthly dues are non-transferable.
- Annual dues player must commit to 12-month program (October through September) of the current fiscal year to be eligible for semi-annual or monthly payments.
- Second cart must be owned and/or operated by the spouse or minor child of the single player.
- New annual dues players who join after the beginning of the fiscal year and have not been an annual dues player in the last 12 months, shall be eligible to enroll on the semi-annual or monthly payment plan for the remainder of the current fiscal year.
- Annual dues and monthly players may be subject to designated tee times as established by the administrator.
- Annual dues players and monthly players who use a private cart must pay a trail fee.
- Annual dues players and monthly players who use a city owned cart must pay a cart fee.
- In the event an annual dues player is unable to play for a period of 30 consecutive days or more due to an illness or injury, then with medical verification of said illness or injury, the administrator shall have the authority to suspend, or in the event of pre-payment refund, that portion of the fees incurred during the period of absence.
- Residents of the City of Burnet shall be eligible to receive a ten percent discount off of annual, semi-annual and monthly dues upon showing proof of residency.
- Annual 3% Increase. The rates provided for in Section 74-38 (b) (entitled “annual dues and monthly rates”) shall automatically increase by 3% per year on October 1st of each year subject the following:

- No later than September 1st each year the City Manager may survey rates charged by golf courses in Burnet County and in any or all of the following counties: Llano, San Saba, Lampasas, Bell County, Williamson, Travis, Blanco, and Gillespie Counties; and
 - Should the City Manager find a 3% increase would put the city's course at a competitive disadvantage with golf course in the surrounding areas he may direct that increase be less than 3% or there be no increase for that fiscal year; provided the City Manager makes a written finding to that effect and forwards such finding to the City Council within three (3) business days after he directs the 3% fee increase be reduced or not implemented.
- (d) *General rate provisions.*
- (1) The administrator, as he or she may reasonably determine to be in the best interest of the city, is authorized to do any of the following:
 - a. Establish promotional rates and implement dynamic pricing to effectively manage utilization and income generation of the golf course;
 - b. Establish player programs as the administrator finds appropriate; and
 - c. Establish fees and charges for other goods and services not specifically established by ordinance.
 - (2) This article does not constitute an offer of contract between the city and any person and shall not be construed as such.
 - (3) Payment of a fee or dues as prescribe by this article gives the payer a license to use the golf course which is revocable, without refund, by the administrator for violation of any law, ordinance or golf course administrative rule.

Section Three. Severability. Should any section or part of this ordinance be held unconstitutional, illegal, or invalid, or the application to any person or circumstance for any reasons thereof ineffective or inapplicable, such unconstitutionality, illegality, invalidity, or ineffectiveness of such section or part shall in no way affect, impair or invalidate the remaining portion or portions thereof; but as to such remaining portion or portions, the same shall be and remain in full force and effect and to this end the provisions of this ordinance are declared to be severable.

Section Four. Publication. The publishers of the City Code are authorized to amend said Code to reflect the changes adopted herein and to correct typographical errors and to format and number paragraphs to conform to the existing Code.

Section Five. Effective Date. This ordinance shall take effect immediately from and after its passage.

FINALLY PASSED AND APPROVED on this the 23rd day of September 2025.

CITY OF BURNET, TEXAS

Gary Wideman, Mayor

ATTEST:

Maria Gonzales, City Secretary

CITY OF BURNET

Golf Course Rates

City Council Regular Meeting September 23, 2025

Discuss and consider action: Ordinance No. 2025-42: T. Nash

AN ORDINANCE OF THE CITY COUNCIL OF BURNET, TEXAS, AMENDING THE CITY CODE OF ORDINANCES SECTION 74-38 ENTITLED “GOLF COURSE RATES”; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE



Bluebonnet Capital of Texas



CITY OF BURNET

Golf Rates Ordinance

- September 9th Council approved 3% increase to annual dues & monthly rates
- A formula error in the fee chart resulted in fees being slightly off, ranging from \$0.17 to \$1.42 more than a 3% increase
- All other provisions remain unchanged since September 9th adoption



Bluebonnet Capital of Texas



CITY OF BURNET

Questions?

Recommendation

- Staff recommends approval of Ordinance No. 2025-42 as presented.



Bluebonnet Capital of Texas





Item Brief

Meeting Date

September 23, 2025

Agenda Item

Discuss and consider action: Resolution No. R2025-74: P. Langford

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AUTHORIZING THE USE OF CURRENT AND FUTURE RESTRICTED WASTEWATER IMPACT FEES FOR DEBT SERVICE

Information

Impact fee collections are authorized by Chapter 395 of the Texas Local Government Code and serve as a tool that cities can use to recoup, from developers, some of the costs that new development places on city infrastructure. These fees are restricted in that they may only be used to fund certain costs. Tex. Loc. Gov't Code § 395.012 (c), allows the use of impact fees for the payment of principal and interest on bonds issued by the City to finance capital improvements identified in their capital improvement plan.

The current budget has appropriated the use of wastewater impact fees in the amount of \$75,000 to supplement the Wastewater Fund Debt Service expenses related to the sewer plant. As of August 31, 2025, the balance in the Wastewater Impact Fee account was \$194,844.57 and the total budgeted Wastewater Debt Service expense for 2024-2025 was \$871,287.

This resolution, if passed, would allow the City to use up to the current balance of the Wastewater Impact fees collected for the Wastewater Debt Service payments and allow the use of future impact fees collected for future budgeted Wastewater Debt Service payments.

Fiscal Impact

\$190,000 will be transferred from the Wastewater Impact Fee account to Water and Wastewater to supplement the debt service payment.

Recommendation

Staff recommends the approval of Resolution No. R2025-74 as presented.

RESOLUTION NO. R2025-74

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET,
TEXAS AUTHORIZING THE USE OF CURRENT AND FUTURE
RESTRICTED WASTEWATER IMPACT FEES FOR DEBT SERVICE**

WHEREAS, the City established a community impact fee which shall be imposed against new development in order to generate revenues for funding or recouping the costs of capital improvements or facility expansions necessitated by and attributable to such new development in Section 2-291.

WHEREAS, the City Council finds, determines, and declares the Community Impact Fee will be \$1,173.00 for wastewater service, as indicated in Division 2, entitled "Community Impact Fee Established," and Section 2-292, entitled "Amount," as originally approved in City Ordinance No. 2004-22 and readopted in City Ordinance No. 2025-03.

WHEREAS, the City has established a separate Restricted Texpool Wastewater Impact Fee account for the deposit of wastewater impact fees collected.

WHEREAS, the City Council of the City of Burnet, Texas (the "Council") has formally approved a separate Investment Policy for the City of Burnet (the "City") that meets the requirements of the Public Funds Investment Act (PFIA), Section 2256 of the Texas Local Government Code; and

WHEREAS, the Investment Policy is reviewed and adopted annually by the Council, complies with the PFIA, and authorizes the investment of City funds in safe and prudent investments; and

WHEREAS, it is advantageous for the City to deposit restricted fund assets for the purpose of investment as provided for herein; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AS FOLLOWS:

Section One. Findings. The recitals set out above are hereby approved and incorporated herein for all purposes.

Section Two. Approval. The Council does hereby approve that current and future wastewater impact fees collected may be used for wastewater debt expenses.

Section Three. Authorization. The City Manager and the Finance Director are authorized and directed to take those actions that are reasonably necessary to facilitate the purpose of this Resolution.

Section Four. Deposit. The Council does hereby direct that the funds be invested in accordance with the City's Investment Policy as a restricted account.

Section Five. Withdrawal. The Council does hereby direct that funds may be withdrawn from the Restricted Texpool Wastewater Impact Fee account without any further action by Council if specifically used for Wastewater debt service expenses. Any other use of the Wastewater Impact fees collected must be approved by Council before withdrawal.

Section Six. Open Meetings. It is hereby officially found and determined that the meeting at which this resolution was passed was open to the public and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

Section Seven. Effective Date. That this resolution shall take effect immediately upon its passage, and approval as prescribed by law.

PASSED AND APPROVED on this the 23rd day of September 2025.

CITY OF BURNET, TEXAS

Gary Wideman, Mayor

ATTEST:

Maria Gonzales, City Secretary



Item Brief

Meeting Date

September 23, 2025

Agenda Item

Discuss and consider action: Approval of Addendum to Engagement Letter with Bojorquez Law Firm, PC, updating the firm's designation from Special Counsel to Assistant City Attorney: D. Vaughn

Information

On October 8, 2024, the City of Burnet entered into a Standard Terms of Engagement with Bojorquez Law Firm, PC, for services as Special Counsel. The Bojorquez Law Firm specializes in municipal law and has extensive experience representing Texas cities. The attached Addendum modifies that agreement by updating the firm's role to Assistant City Attorney, thereby expanding their representation to a broader and more comprehensive capacity in the area of general municipal law.

The agreement also includes updated hourly billing rates for various levels of attorney and staff support, as outlined in the attached document

Fiscal Impact

Costs will continue to be billed at the hourly rates specified in the Addendum, with specialized services such as litigation, developer projects, real estate, and utilities billed at the designated ranges. Funding is available in the City's legal services budget.

Recommendation

Staff recommends approval of the Addendum to Engagement Letter with Bojorquez Law Firm, PC, updating the firm's designation from Special Counsel to Assistant City Attorney.

11675 Jollyville Road
Suite 300
Austin, Texas 78759



Phone: (512) 250-0411
Fax: (512) 250-0749
TexasMunicipalLawyers.com

August 26, 2025

The Honorable Gary Wideman, Mayor
Post Office Box 1369 / 1001 Buchanan Drive, Suite 4
Burnet, Texas 78611
via email: mayor@cityofburnet.com

Addendum to Standard Terms of Engagement: *Assistant City Attorney*

Mayor Wideman:

I am honored to provide you with this Addendum to the Engagement Letter dated October 8, 2024, pursuant to which our law firm currently serves as *Special Counsel* to the City of Burnet, Texas. This Addendum modifies the nature of our representation to allow us to serve the City in a broader, more comprehensive capacity in the area of general Municipal Law.

Our attorneys' status will be updated from "*Special Counsel*" to "*Assistant City Attorney*," effective upon approval by the City Council and execution of this Addendum.

If you find this Addendum acceptable, please acknowledge by countersigning and returning this to our office at your convenience.

Sincerely,

A handwritten signature in blue ink, reading "Alan Bojorquez".

Alan Bojorquez
Managing Partner

CITY OF BURNET:

Gary Wideman
Mayor

HOURLY BILLING RATES

The following hourly rates shall apply to this engagement.

City Attorney

• Managing Partner (<i>Alan Bojorquez</i>)	\$325.00 per hour
• Partner (<i>Dottie Palumbo</i>)	\$270.00 per hour
• Partner (<i>Scott Tschirhart</i>)	\$270.00 per hour
• Partner (<i>Marianne Landers-Banks</i>)	\$270.00 per hour
• Of Counsel Attorney	\$255.00 per hour
• Senior Associate Attorney	\$230.00 per hour
• Associate Attorney	\$215.00 per hour
• Junior Associate Attorney	\$205.00 per hour
• Municipal Court Prosecution	\$195.00 per hour
• Consulting City Planner	\$125.00 per hour
• Law Clerk	\$115.00 per hour
• Legal Assistant	\$110.00 per hour
• Developer Projects (<i>Reimbursed by Applicant</i>)	\$255.00 - \$270.00 per hour
• Litigator (Trial Lawyer / Appellate Attorney)	\$255.00 - \$270.00 per hour
• Real Estate Acquisition / Eminent Domain	\$255.00 - \$270.00 per hour
• Water / Wastewater / Enviro / Utilities Attorney	\$255.00 - \$270.00 per hour



City Council Regular Meeting

September 23, 2025

Addendum to Engagement Letter with Bojorquez Law Firm, PC

Discuss and consider action: Approval of Addendum to Engagement Letter with Bojorquez Law Firm, PC, updating the firm's designation from Special Counsel to Assistant City Attorney: D. Vaughn





Background

- October 8, 2024 – City entered into Engagement Letter with Bojorquez Law Firm as Special Counsel
- Firm specializes in municipal law and represents numerous Texas cities
- Addendum updates designation to Assistant City Attorney
- Expands representation to a broader and more comprehensive capacity





Fiscal Impact

- Costs billed at hourly rates specified in the Addendum
- Specialized services billed at designated ranges
- Funding available in the City's Legal Services budget





Questions?

Recommendation

- Staff recommends approval of the Addendum to Engagement Letter with Bojorquez Law Firm, PC, updating the firm's designation from Special Counsel to Assistant City Attorney.





Item Brief

Meeting Date

September 23, 2025

Agenda Item

Discuss and consider action: Resolution No. R2025-72: D. Vaughn

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AUTHORIZING A CIVIL CAUSE OF ACTION BE BROUGHT TO RESOLVE A LAND DISPUTE INVOLVING THE ROCK WALL LOCATED ON THE NORTH SIDE OF DELAWARE SPRINGS BLVD. AT ITS INTERSECTION WITH US ROUTE 281; AND APPOINTING THE BOJORQUEZ LAW FIRM TO REPRESENT THE CITY

Information

This resolution authorizes the City to pursue legal action to protect its interest in the Rock Wall and appoints the Bojorquez Law Firm, PC, to represent the City in that matter.

Fiscal Impact

Legal expenses will be incurred as part of this action. Costs associated with the litigation will be paid for by the golf course.

Recommendation

Staff recommends approval of Resolution No. R2025-72 as presented.

RESOLUTION NO. R2025-72

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AUTHORIZING A CIVIL CAUSE OF ACTION BE BROUGHT TO RESOLVE A LAND DISPUTE INVOLVING THE ROCK WALL LOCATED ON THE NORTH SIDE OF DELAWARE SPRINGS BLVD. AT ITS INTERSECTION WITH US ROUTE 281; AND APPOINTING THE BOJORQUEZ LAW FIRM TO REPRESENT THE CITY

WHEREAS, for a number of years the City has maintained two rock entry walls located on the north and south sides of Delaware Springs Blvd. at its intersection with US ROUTE 281; and

WHEREAS, the owner of real property located on the north side of Delaware Springs Blvd., has challenged the City's right to maintain the north rock wall (the "Rock Wall"); and

WHEREAS, the rock walls are the gateway to the Burnet Municipal Golf Course and recognized by the public as part of the identity of the golf course.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, THAT:

Section One. Authorization. A civil action in a court of competent jurisdiction protecting the City's interest in the Rock Wall is hereby authorized.

Section Two. Appointment. The Bojorquez Law Firm, PC, is hereby appointed to provide legal representation to the City in the matter authorized in section one.

Section Three. Coordination. The law firm is directed to look to the City Manager, or his assigned, as the client representative with decision-making authority regarding all matters related to the litigation, including the litigation budget, prosecution, and settlement of this matter.

Section Four. Findings. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this resolution for all purposes and are adopted as a part of the judgment and findings of the Council.

Section Five. TOMA. City Council, finds, determines, and declares that the meeting at which this resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this resolution, was given as required by Chapter 551 of the Texas Government Code.

PASSED AND APPROVED this the 23rd day of September, 2025.

CITY OF BURNET, TEXAS

Gary Wideman, Mayor

ATTEST:

Maria Gonzales, City Secretary