



## Advisory Committee on People with Disabilities Agenda

Thursday, January 15, 2026  
6:00 PM

City Hall Annex - Ellison  
Building - 135 W Ellison St.  
Burleson, TX 76028

### 1. CALL TO ORDER

### 2. CITIZEN APPEARANCES

Each person in attendance who desires to speak to the Committee on an item NOT posted on the agenda, shall speak during this section. A speaker card must be filled out and turned in to the City Secretary prior to addressing the Committee. Each speaker will be allowed three minutes to speak.

Each person in attendance who desires to speak on an item posted on the agenda shall speak when the item is called forward for consideration.

### 3. GENERAL

- A. Administer the oath of office and statement of officer to newly appointed and reappointed members. *(Staff presenter: Lisandra Leal, Assistant City Secretary).*
- B. Elect a Chair and Vice Chair to serve for the current board year. *(Staff Contact: Cheryl Marthiljohni, Director of Human Resources)*
- C. Consider approval of the minutes from the March 25, 2024 meeting. *(Staff Contact: Cheryl Marthiljohni, Director of Human Resources)*

### 4. REPORTS AND PRESENTATIONS

- A. Receive a report and hold a discussion on the ADA Transition project scope and plan development presented by Engineering Planning and Design Consultants, Kimley-Horn. *(Staff Contact: Cheryl Marthiljohni, Director of Human Resources).*

### 5. REQUESTS FOR FUTURE AGENDA ITEMS AND REPORTS

### 6. ADJOURN

#### Staff Contact

Cheryl Marthiljohni  
Director of Human Resources  
cmarthiljohni@burlesontx.com

**CERTIFICATE**

I hereby certify that the above agenda was posted on this the 8th of January 2026, by 5:00 p.m., on the official bulletin board at the Burleson City Hall, 141 W. Renfro, Burleson, Texas.

Amanda Campos  
City Secretary

**ACCESSIBILITY STATEMENT**

The Burleson City Hall Annex is wheelchair accessible. The entry ramp is located in the front of the building, accessible from Warren St. Accessible parking spaces are also available in the Warren St. parking lot. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-426-9600, or TDD 1-800-735-2989.

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**Filing Fee: None**



## STATEMENT OF OFFICER

### Statement

I, \_\_\_\_\_, do solemnly swear (or affirm) that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value, or promised any public office or employment for the giving or withholding of a vote at the election at which I was elected or as a reward to secure my appointment or confirmation, whichever the case may be, so help me God.

Title of Position to Which Elected/Appointed: \_\_\_\_\_

### Execution

Under penalties of perjury, I declare that I have read the foregoing statement and that the facts stated therein are true.

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Officer

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**FAX 512-463-5569**  
**Filing Fee: None**

**OATH OF OFFICE**

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF TEXAS,  
 I, \_\_\_\_\_, do solemnly swear (or affirm), that I will faithfully  
 execute the duties of the office of \_\_\_\_\_ of  
 the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws  
 of the United States and of this State, so help me God.

---

 Signature of Officer

---

 Certification of Person Authorized to Administer Oath

State of \_\_\_\_\_

County of \_\_\_\_\_

Sworn to and subscribed before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

(Affix Notary Seal,  
 only if oath  
 administered by a  
 notary.)

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 Signature of Notary Public or  
 Signature of Other Person Authorized to Administer An  
 Oath

---

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Advisory Committee on People with  
Disabilities Agenda

Monday, March 25, 2024  
6:00 PM

City Hall - 141 W. Renfro  
Burleson, TX 76028

1. **CALL TO ORDER**

2. **CITIZEN APPEARANCES**

Each person in attendance who desires to speak to the Board on an item NOT posted on the agenda, shall speak during this section. Each speaker will be allowed three (3) minutes.

3. **APPROVE THE MINUTES FROM THE ADVISORY COMMITTEE ON PEOPLE WITH DISABILITIES MEETING**

A. Consider approval of the minutes from the July 26, 2023, committee meeting. (*Staff Contact: Justin Scharnhorst, Assistant to the City Manager*)

Motion: Brandon Bayles

Second: Derek Taylor

Motion passed 8-0

4. **REPORTS AND DISCUSSION ITEMS**

A. Receive a report, hold a discussion, regarding the city's ADA self-evaluation and transition plan. (*Presenter: Kristi Avalos, President/CEO Accessology Too, LLC.*)

Kristi provided a summary of the current self-evaluation assessment being performed by Accessology. The conversation was centered around the items that will make up the report, including but not limited to public facilities, sidewalks, pedestrian crossings, and all other information related to Title II regulations.

5. **BOARD REQUESTS FOR FUTURE AGENDA ITEMS OR REPORTS**

The board requested to meet again when the assessment is completed by Accessology.

6. **ADJOURN**

Motion: Derek Taylor

Second: Stephanie Hollins

Motion passed 8-0

All sitting members were present.

The meeting was adjourned at 7:15

Justin Scharnhorst  
Assistant to the City Manager  
jscharnhorst@burlesontx.com  
817-426-9646

### **CERTIFICATE**

I hereby certify that the above agenda was posted on this the 21st of March 2024, by 5:30 p.m., on the official bulletin board at the Burleson City Hall, 141 W. Renfro, Burleson, Texas.



Amanda Campos  
City Secretary

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