



Community & Intergovernmental Relations Committee Agenda

Wednesday, September 02, 2026
9:00 AM

City Hall - 141 W. Renfro
Burleson, TX 76028

1. **CALL TO ORDER**

2. **CITIZEN APPEARANCES**

Each person in attendance who desires to speak to the Committee on an item NOT posted on the agenda, shall speak during this section. A speaker card must be filled out and turned in to the City Secretary prior to addressing the Committee. Each speaker will be allowed three minutes to speak.

Each person in attendance who desires to speak on an item posted on the agenda shall speak when the item is called forward for consideration.

3. **GENERAL**

A. Consider and take possible action on the minutes from the August 5, 2026 Community & Intergovernmental Relations committee meeting. *(Staff Contact: Lisandra Leal, Assistant City Secretary)*

4. **REPORTS AND PRESENTATIONS**

A. Receive a report, hold a discussion, and provide recommendations to the city council on appointing members to various City of Burleson boards, commissions, and committees for full terms and vacancies. *(Staff Contact: Lisandra Leal, Assistant City Secretary)*

5. **REQUESTS AND FUTURE AGENDA ITEMS AND REPORTS**

6. **RECESS INTO EXECUTIVE SESSION**

In accordance with Chapter 551 of the Texas Government Code, the Committee may convene in Executive Session in the City Council Workroom in City Hall to conduct a closed meeting to discuss any item listed on this Agenda.

Pending or contemplated litigation or to seek the advice of the City Attorney pursuant to Section 551.071, Texas Government Code

7. **ADJOURN**

Tony McIlwain
Director of Development Services
817-426-9684

CERTIFICATE

I hereby certify that the above agenda was posted on this the 27th of August 2026, by 5:00 p.m., on the official bulletin board at the Burleson City Hall, 141 W. Renfro, Burleson, Texas.



Amanda Campos

City Secretary

BUDGET STATEMENT*

*Pursuant to Section 551.043, Government Code, the following taxpayer impact statement must be on the City Council meeting agenda at which the City Council will discuss or adopt a budget for the City of Burleson: For a median-valued homestead property (\$301,997 for tax year 2025, \$297,979 for tax year 2026), the City's portion of the property tax bill in dollars for the current fiscal year (FY25-26) is \$2,180, the City's portion of the property tax bill for the upcoming fiscal year (FY26-27) for the same property if the proposed budget is adopted is estimated to be \$2,151, and the City's portion of the property tax bill in dollars for the upcoming fiscal year (FY26-27) for the same property if a budget funded at the no-new-revenue rate under Chapter 26, Tax Code, is adopted is estimated to be \$2,175. A copy of the proposed budget is accessible on the home page of the governmental body's Internet website (www.burlesontx.com).***

*Pursuant to Section 551.043, Government Code, the following taxpayer impact statement must be on the City Council meeting agenda at which the City Council will discuss or adopt a budget for the City of Burleson: For a median-valued homestead property (\$301,997 for tax year 2025, \$297,979 for tax year 2026), the City's portion of the property tax bill in dollars for the current fiscal year (FY25-26) is \$2,180, the City's portion of the property tax bill for the upcoming fiscal year (FY26-27) for the same property if the proposed budget is adopted is estimated to be \$2,175, and the City's portion of the property tax bill in dollars for the upcoming fiscal year (FY26-27) for the same property if a budget funded at the no-new-revenue rate under Chapter 26, Tax Code, is adopted is estimated to be \$2,175. A copy of the proposed budget is accessible on the home page of the governmental body's Internet website (www.burlesontx.com).****

**The figures used in the statements are based on information received from the Johnson County Central Appraisal District and Tarrant Appraisal District.*

***The figures used in this statement are based on the city manager's proposed budget filed with the city secretary.*

****The figures used in this statement are based on the tax rate proposed by the city council on August 10, 2026.*

ACCESSIBILITY STATEMENT

The Burleson City Hall is wheelchair accessible. The entry ramp is located in the front of the building, accessible from Warren St. Accessible parking spaces are also available in the Warren St. parking lot. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-426-9600, or TDD 1-800-735-2989.

Community & Intergovernmental Relations

DEPARTMENT: City Secretary's Office

FROM: Lisandra Leal, Assistant City Secretary

MEETING: August 5, 2026

SUBJECT:

Consider and take possible action on the minutes from the August 5, 2026 Community & Intergovernmental Relations committee meeting. (*Staff Contact: Lisandra Leal, Assistant City Secretary*)

STRATEGIC PRIORITY AND GOAL(S):

Strategic Priority	Strategic Goal
 High Performing City Organization Providing Exceptional, People Focused Services	1.2 Continue to improve the efficiency and productivity of operations 1.3 Deliver high-quality service and communications to external and internal customers

SUMMARY:

The Community & Intergovernmental Relations committee duly and legally met on August 5, 2026 for a regular meeting.

RECOMMENDATION:

Committee may approve the minutes as presented or approve with amendments.

PRIOR ACTION/INPUT (Council, Boards, Citizens):

N/A

REFERENCE:

N/A

FISCAL IMPACT:

N/A

STAFF CONTACT:

Lisandra Leal
Assistant City Secretary
lleal@burlesontx.com
817-426-9687

**COUNCIL COMMITTEE
COMMUNITY & INTERGOVERNMENTAL RELATIONS
AUGUST 5, 2026
DRAFT MINUTES**

Council present:

Victoria Johnson, Chair
Phil Anderson
Alexa Boedeker

Council Absent:

Staff

Tommy Ludwig, City Manager
Eric Oscarson, Deputy City Manager
Lisandra Leal, Assistant City Secretary
Matt Ribitzki, Deputy City Attorney

1. CALL TO ORDER – Time: 1:00 P.M.

Chair Victoria Johnson called the meeting to order. **Time: 1:00 p.m.**

2. CITIZEN APPEARANCES

- None.

3. GENERAL

- A. Consider and take possible action on minutes from January 21, 2026, Community & Intergovernmental Relations Committee meeting. (Staff Presenter: Amanda Campos, City Secretary)**

Motion made by Phil Anderson and seconded by Alexa Boedeker to approve.

Motion passed 3-0.

3. REPORTS AND PRESENTATIONS

- A. Receive a report, hold a discussion, and provide recommendations to the city council on appointing members to various City of Burleson boards, commissions, and committees for full terms and vacancies. (Staff Contact: Lisandra Leal, Assistant City Secretary)**

Lisandra Leal, Assistant City Secretary, presented appointments of various boards and commissions to the committee.

The committee reviewed and discussed the appointments and reappointments for each board and commission. After consideration and discussion the

committee recommended the following appointment are presented to the full council for consideration as required by Council Policy #40:

Advisory Committee on People with Disabilities			
Place	Members	Appointment	Term
2 (Ord. Sec 2-36c)	Jordan Smelley	Partial Term	
9 - Youth (non student voting member)	Beverly Moore	Appoint	2026-2027

Animal Shelter Advisory Committee			
Place	Members	Appointment	Term
Place 4 – Youth (non student voting member)	Faviola Carinci	Appoint	2026-2027
Place 5 – Animal Welfare Representative	Donna Riggs	Partial Term	2025-2028

Capital Improvement Program Advisory Committee			
Place	Members	Appt.	Term
Place 6	Morris Hairell Jr	Partial Term	2024-2027
Place 7 – Real Estate	Vacant	Partial Term	2025-2028

Library Board			
Place	Members	Appt.	Term
Place 2 (Youth)	Madison Kahan	Reappoint	2026-2027
Place 3	Jennifer Yarbrough	Partial Term	2025-2028

Old Town Design Standards Review Committee			
Place	Members	Appt.	Term
Place 2 (Youth)	Jessica Shrauner	Reappoint	2026-2027

Park and Recreation Board			
Place	Members	Appt.	Term
Place 2 (Youth)	Addison Oscarson	Reappoint	2026-2027
Place 5	Lori Pouncy	Partial Term	2025-2028

Planning and Zoning Commission			
Place	Members	Appt.	Term
Place 8 (non student voting member)	Shane (Chip) Stephens	Appoint	2026-2027

Public Spaces and Cultural Heritage Board			
Place	Members	Appt.	Term
Place 1	Joy Larabell	Partial Term	2025-2028
Place 4 – Youth (non student voting member)	Naomi Jaramillo	Appoint	2026-2027

Burleson Community Services Development Corporation (4B)			
Place	Members	Appt.	Term
Place 4	Dan McClendon	Reappoint	2026-2028
5 – At Large	Shane (Chip) Stephens	Appoint	2026-2028

4. BOARD REQUESTS FOR FUTURE ITEMS OR REPORTS

- None

5. RECESS INTO EXECUTIVE SESSION

In accordance with Chapter 551 of the Texas Government Code, the Committee may convene in Executive Session in the City Council Workroom at City Hall to conduct a closed meeting to discuss any item listed on this agenda.

A. Pending or Contemplated Litigation or to Seek the Advice of the City Attorney Pursuant to Section 551.071

- No executive session needed.

6. ADJOURN

There being no further business, Chair Victoria Johnson adjourned the meeting.

Time: 1:33 p.m.

Lisandra Leal
Assistant City Secretary

Community & Intergovernmental Relations

DEPARTMENT: City Secretary's Office

FROM: Lisandra Leal, Assistant City Secretary

MEETING: September 2, 2026

SUBJECT:

Receive a report, hold a discussion, and provide recommendations to the city council on appointing members to various City of Burleson boards, commissions, and committees for full terms and vacancies. *(Staff Contact: Lisandra Leal, Assistant City Secretary)*

STRATEGIC PRIORITY AND GOAL(S):

Strategic Priority	Strategic Goal
 High Performing City Organization Providing Exceptional, People Focused Services	1.2 Continue to improve the efficiency and productivity of operations 1.3 Deliver high-quality service and communications to external and internal customers

SUMMARY:

On August 5, 2026 the Community & Intergovernmental Relations Committee met to review applicants for appointments or reappointments to various boards and commissions. Following the committee meeting, a recommended nominee is no longer available to serve. The appointments to reconsider are the Planning & Zoning Commission Youth member (ex-officio) and the At-large member of the Burleson Community Services Corporation (4B). The committee is being asked to review additional applicants and make recommendations to fill the remaining vacancies.

In accordance with Council Policy 40 the City Secretary's office is providing the committee with the required documentation to review appointments and vacancies.

RECOMMENDATION:

N/A

PRIOR ACTION/INPUT (Council, Boards, Citizens):

N/A

REFERENCE:

N/A

FISCAL IMPACT:

N/A

STAFF CONTACT:

Lisandra Leal
Assistant City Secretary
lleal@burlesontx.com
817-426-9687

Boards & Commissions Appointments

Presented to the Community &
Intergovernmental Relations Committee
September 2, 2026



Background

The Community and Intergovernmental Relations Committee met on August 5, 2026, to review applicants for appointment or reappointment to various boards and commissions.

The committee reviewed the following:

1. Full membership list of each board/commission
2. Board Attendance
3. Terms, requirements, board/commission make-up and any specific requirements
4. Applications categorized by board/commission, including the number of boards each applicant applied for and their ranking.

Boards and Commissions Vacancies

Item A.

Advisory Committee on People with Disabilities

Place	Members	Appt.	Term
2 (Ord. Sec 2-36c)	Vacant	Partial	2024-2027
9 (Youth)	Vacant	Appoint	2026-2027

Animal Shelter Advisory Committee

Place	Members	Appt.	Term
4 (Youth)	Vacant	Appoint	2026-2027
Place 5 - Animal Welfare Representative	Vacant	Partial	2024-2027

Building Code & Standards Board

Place	Members	Appt.	Term
Place 1 - Electrician	Vacant	Partial	2025-2028
Place 2 - Master Electrician	Vacant	Partial	2024-2027
Place 3 - Master Plumber	Vacant	Partial	2025-2028
Place 4 - Master Plumber	Vacant	Partial	2024-2027
Place 5 - Building Contractor	Vacant	Partial	2025-2028
Place 6 - TC Fire Protection	Vacant	Partial	2024-2027
Place 7 - Licensed HVAC	Vacant	Partial	2025-2028
Place 8	Vacant	Partial	2024-2027
Place 9	Vacant	Partial	2025-2028

Capital Improvement Program Advisory Committee

Place	Members	Appt.	Term
Place 6	Vacant	Partial	2024-2027
Place 7 - Real Estate	Vacant	Partial	2025-2028

Library Board

Place	Members	Appt.	Term
Place 2 (Youth)	Vacant	Appoint	2026-2027
Place 3	Vacant	Partial	2022-2025

Old Town Design Standards Review Committee

Place	Members	Appt.	Term
2 (Youth)	Vacant	Appoint	2026-2027

Park Board

Place	Members	Appt.	Term
Place 2 (Youth)	Vacant	Appoint	2026-2027
Place 4	Vacant	Partial	2024-2027

Planning and Zoning Commission

Place	Members	Appt.	Term
Place 8 (Youth)	Vacant	Appoint	2026-2027

Boards and Commissions Vacancies Continued

Item A.

Public Spaces and Cultural Heritage Board

Place	Members	Appt.	Term
Place 1	Vacant	Partial	2024-2027
Place 4 (Youth)	Vacant	Appoint	2026-2027

Burleson Type B Community Service Corporation

Place	Members	Appt.	Term
Place 5 (At Large)	Vacant	Appoint	2026-2028

Tax Increment Finance Reinvestment Zone #2 (TIF #2)

Place	Members	Appt.	Term
Place 1	Alexa Boedeker	Partial	2025-2027
Place 2	Chris Fletcher	Partial	2025-2027
Place 3	Dan McClendon	Partial	2025-2027
Burleson Independent School District	Dr. Bret Jimerson	Partial	2025-2027
Johnson Count Commissioner Court	Kenny Howell	Partial	2025-2027

The committee made the following recommendations:

Advisory Committee on People with Disabilities			
Place	Members	Appointment	Term
2 (Ord. Sec 2-36c)	Jordan Smelley	Partial Term	
9 - Youth (non student voting member)	Beverly Moore	Appoint	2026-2027

Animal Shelter Advisory Committee			
Place	Members	Appointment	Term
Place 4 – Youth (non student voting member)	Faviola Carinci	Appoint	2026-2027
Place 5 – Animal Welfare Representative	Donna Riggs	Partial Term	2025-2028

Capital Improvement Program Advisory Committee			
Place	Members	Appt.	Term
Place 6	Morris Hairell Jr	Partial Term	2024-2027
Place 7 – Real Estate	Vacant	Partial Term	2025-2028

Library Board			
Place	Members	Appt.	Term
Place 2 (Youth)	Madison Kahan	Reappoint	2026-2027
Place 3	Jennifer Yarbrough	Partial Term	2025-2028

Old Town Design Standards Review Committee			
Place	Members	Appt.	Term
Place 2 (Youth)	Jessica Shrauner	Reappoint	2026-2027

Park and Recreation Board			
Place	Members	Appt.	Term
Place 2 (Youth)	Addison Oscarson	Reappoint	2026-2027
Place 5	Lori Pouncy	Partial Term	2025-2028

Planning and Zoning Commission			
Place	Members	Appt.	Term
Place 8 (non student voting member)	Shane (Chip) Stephens	Appoint	2026-2027

Public Spaces and Cultural Heritage Board			
Place	Members	Appt.	Term
Place 1	Joy Larabell	Partial Term	2025-2028
Place 4 – Youth (non student voting member)	Naomi Jaramillo	Appoint	2026-2027

Burleson Community Services Development Corporation (4B)			
Place	Members	Appt.	Term
Place 4	Dan McClendon	Reappoint	2026-2028
5 – At Large	Shane (Chip) Stephens	Appoint	2026-2028

Why are we here?

Following the August 5, 2026, committee meeting, a recommended nominee is no longer available to serve on the Planning & Zoning Commission (Youth – Ex-Officio) and Burleson Community Services Corp. (4B). There remains a vacancy on the Capital Improvement Program Advisory.

The committee is being asked to review additional applicants and make recommendations to fill the remaining vacancies.



Questions / Comments

Lisandra Leal
Assistant City Secretary
lleal@burlesontx.com
817.426.9687