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Live Stream at <https://www.burlesontx.com/watchlive>

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City Hall Annex Conference Room 1 - 2nd Floor - 135 W Ellison Suite 109, Burleson, TX 76028

4. **GENERAL**

- A. Consider and take possible action on a resolution nominating candidates to fill a vacancy on the Board of Directors for the Central Appraisal District of Johnson County. (*Staff Contact: Janalea Hembree, Assistant to the City Manager*)

5. **RECESS INTO EXECUTIVE SESSION**

In accordance with Chapter 551 of the Texas Government Code, the City Council may convene in Executive Session in the City Council Workroom in City Hall to conduct a closed meeting to discuss any item listed on this Agenda. The City Council may reconvene into open session and take action on posted items.

**Pending or contemplated litigation or to seek the advice of the City Attorney pursuant to Section 551.071, Texas Government Code**

6. **ADJOURN**

**CERTIFICATE**

I hereby certify that the above agenda was posted on this the 18th of February 2026, by 5:00 p.m., on the official bulletin board at the Burleson City Hall, 141 W. Renfro, Burleson, Texas.



Amanda Campos

City Secretary

**BUDGET STATEMENT**

Pursuant to Section 551.043, Government Code, the following taxpayer impact statement must be on the City Council meeting agenda at which the City Council will discuss or adopt a budget for the City of Burleson: For a median-valued homestead property (\$306,724), the City's portion of the property tax bill in dollars for the current fiscal year (FY24-25) is \$2,032.66, the

City's portion of the property tax bill for the upcoming fiscal year (FY25-26) for the same property if the proposed budget is adopted is estimated to be \$2,213.93, and the City's portion of the property tax bill in dollars for the upcoming fiscal year (FY25-26) for the same property if a budget funded at the no-new-revenue rate under Chapter 26, Tax Code, is adopted is estimated to be \$2,021.62.

**ACCESSIBILITY STATEMENT**

The Burleson City Hall is wheelchair accessible. The entry ramp is located in the front of the building, accessible from Warren St. Accessible parking spaces are also available in the Warren St. parking lot. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-426-9600, or TDD 1-800-735-2989.

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## City Council Regular Meeting

**DEPARTMENT:** City Manager's Office  
**FROM:** Janalea Hembree, Assistant to the City Manager  
**MEETING:** February 24, 2026

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**SUBJECT:**

Consider and take possible action on a resolution nominating candidates to fill a vacancy on the Board of Directors for the Central Appraisal District of Johnson County. (*Staff Contact: Janalea Hembree, Assistant to the City Manager*)

**SUMMARY:**

The city of Burleson was notified by the Johnson County Central Appraisal District (JCAD) of a vacancy on the board of one of the appointed members. The notification was received by the city on January 16, 2026 providing a 45 day window for the city to nominate a candidate for consideration by the board. The deadline to submit any nominations is March 2, 2026. The Texas Property Code Section 6.0301(f) outlines the procedure to fill the vacancy.

- JCAD provides notices to all its taxing entities with a 45 day window
- Each taxing entity can provide a nomination for the board to consider since the vacancies is for a appointed board member and not an elected member
- Once received the board will review all the nominations from the taxing entities to take into consideration
- The board shall through Resolution name a person to serve the unexpired term
- The board does not have to appoint a nominee based on number of nominations received

The JCAD board consist of 9 members total; 5 appointed, 3 elected and the Tax Assessor/Collector. The members of the JCAD must meet certain requirements to be eligible to serve on the board. The members must be a resident of the district and must have resided in the district for at least two years immediately preceding the date of the individual takes office.

**RECOMMENDATION:**

N/A

**PRIOR ACTION/INPUT (Council, Boards, Citizens):**

10/06/2025: Resolution nominating candidates for the Central Appraisal District of Johnson County Board of Directors. Council nominated: Jason Marbut and Ignacio Hernaiz

11/03/2025: Resolution allocating votes for the Central Appraisal District of Johnson County Board of Directors. Peter Svendsen (1), Jason Marbut (100), Ignacio Hernaiz (63-remaining).

12/15/2025: Resolution nominating candidate for the Central Appraisal District of Johnson County Board of Directors. Council nominated: Ignacio Hernaiz.

01/01/2026: Taxing entities voted for the 2026-2027 term: Peter Svendsen and Jason Marbut

**REFERENCE:**

Resolution CSO#5596-09-2024 – Signed 09/23/2024

Resolution CSO#5668-11-2024 – Signed 11/18/2024

**STAFF CONTACT:**

Janalea Hembree  
Assistant to the City Manager  
[jhembree@burlesontx.com](mailto:jhembree@burlesontx.com)  
817-426-9299



# Central Appraisal District Vacancy Nomination

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PRESENTED TO THE CITY COUNCIL – FEBRUARY 24, 2026

JANALEA HEMBREE, ASSISTANT TO THE CITY MANAGER

# GENERAL INFORMATION

## Board

- 5 Members appointed by the districts within its jurisdiction
- 3 Members elected by majority vote at the general November election
- 1 Tax Assessor-Collector

## Roles & Responsibilities

- Hire the Chief Appraiser
- Govern the district
- Adopt the annual budget
- Does not appraise properties
- Adopts the reappraisal plan

## Vacancy Process

- If a vacancy occurs in an Entity Appointive position, each taxing unit within the district, may nominate a candidate to fill the vacancy.
- Nominations are due via Resolution 45 days from notice.
- The Board shall appoint by majority vote one of the nominees to fill the vacancy.
- Entities will not cast votes

# VACANCY UPDATE

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## Johnson County

- On January 16, we were notified of a vacancy due to the resignation of an Entity Appointed member
- Submit name of a nominee by resolution on or before March 2
- Submitting a nomination is not required
- Entities do not vote
- The board will select a member from the list of nominations submitted
- Resigning Member: Brannon Potts

# BOARD MEMBER ELIGIBILITY

## Residency

- Must reside in the appraisal district for at least two years

## Ineligible

- Delinquent on property taxes for more than 60 days
- Served on the Board for all or part of five terms.
- Has a substantial interest in a business entity that is party to a contract with the appraisal district

## Second Degree of Consanguinity and Affinity

- Ineligible if the individual is related within the second degree of blood or marriage to the following:
  - An appraiser who appraises property for use in a proceeding under the Tax Code
  - A person who represents property owners for compensation in proceedings under the Tax Code in the appraisal district

# BOARD OF DIRECTOR MEMBERS - JOHNSON

## CURRENT BOARD

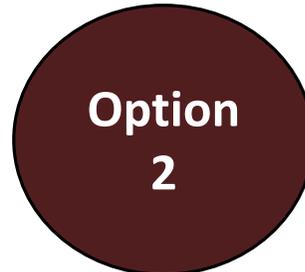
- **Ignacio Hernaiz**  
Member  
Entity Appointed
- **John Wood**  
Vice Chairman  
Entity Appointed
- **Chris Saunders**  
Member  
Publicly Elected
- **Jason Marbut**  
**Secretary**  
Entity Appointed
- **Tina White**  
Member  
Publicly Elected
- **Larry Trammell**  
Member  
Publicly Elected
- **Brannon Potts**  
Member  
Entity Appointed
- **Peter Svendsen**  
Chairman  
Entity Appointed

## PRIOR ACTION

- 10/06/2025 – Resolution nominating Jason Marbut and Ignacio Hernaiz
- 11/03/2025 – Resolution allocating votes
- 12/15/2025 – Resolution nominating Ignacio Hernaiz
- 01/01/2026 – Taxing entities voted Peter Svendsen and Jason Marbut



Nominate a candidate on the ballot for Central Appraisal District of Johnson County Board of Directors



Take no action

CURRENT BOARD	
<ul style="list-style-type: none"> <li>• <b>Ignacio Hernaiz</b> Member Entity Appointed</li> <li>• <b>John Wood</b> Vice Chairman Entity Appointed</li> <li>• <b>Chris Saunders</b> Member Publicly Elected</li> <li>• <b>Jason Marbut</b> <b>Secretary</b> Entity Appointed</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Tina White</b> Member Publicly Elected</li> <li>• <b>Larry Trammell</b> Member Publicly Elected</li> <li>• <b>Brannon Potts</b> Member Entity Appointed</li> <li>• <b>Peter Svendsen</b> Chairman Entity Appointed</li> </ul>

PRIOR ACTION
<ul style="list-style-type: none"> <li>• 10/06/2025 – Resolution nominating Jason Marbut and Ignacio Hernaiz</li> <li>• 11/03/2025 – Resolution allocating votes</li> <li>• 12/15/2025 – Resolution nominating Ignacio Hernaiz</li> <li>• 01/01/2026 – Taxing entities voted Peter Svendsen and Jason Marbut</li> </ul>

**RESOLUTION**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURLESON, TEXAS NOMINATING \_\_\_\_\_ TO SERVE AS A VOTING MEMBER FOR THE BOARD OF DIRECTORS OF THE CENTRAL APPRAISAL DISTRICT OF JOHNSON COUNTY, TEXAS; PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the city of Burleson, Texas (“City”), is eligible to nominate voting member of the Board of Directors of the Central Appraisal District of Johnson County; and

**WHEREAS**, after discussing the issue, the City believes \_\_\_\_\_ meets the eligibility requirements to serve as a voting member of the Board of Directors of the Central Appraisal District of Johnson County and would serve admirably; and

**WHEREAS**, this resolution will supersede and replace resolution CSO#6056-02-2026;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BURLESON, TEXAS THAT:**

**SECTION 1**

The City of Burleson nominates \_\_\_\_\_ to serve as a voting member of the Central Appraisal District of Johnson County, Texas.

**SECTION 2**

This resolution shall supersede and replace resolution CSO#6056-02-2026.

**SECTION 3**

This resolution shall become effective immediately upon its passage.

**SO RESOLVED, PASSED AND APPROVED** this the \_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by the City Council of the City of Burleson, Texas.

\_\_\_\_\_  
Chris Fletcher, Mayor  
City of Burleson, Texas

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Amanda Campos, City Secretary

\_\_\_\_\_  
E. Allen Taylor, Jr., City Attorney

## CENTRAL APPRAISAL DISTRICT OF JOHNSON COUNTY



www.johnsoncad.com

109 North Main Street  
Cleburne Texas 76033

Metro (817) 648-3000

Chris Fletcher  
City of Burleson  
141 West Renfro St  
Burleson, TX 76028  
mayor@burlesontx.com

January 16, 2026

Re: Vacancy on the Board of Directors for the Central Appraisal District of Johnson County

Dear Mr. Fletcher:

The purpose of this letter is to provide your taxing unit with notification of a vacancy on the Board of Directors of the Central Appraisal District of Johnson County. Section 6.03 of the Texas Property Tax Code provides for the process in which a vacancy on the board of directors of an appraisal district is filled.

Each voting taxing unit may nominate by resolution a person to fill this vacancy on the Board of Directors by submitting a nominee to the Chief Appraiser within 45 days of the date of this notice.

The Board of Directors will select one of the nominees at its meeting on March 12, 2026. If your taxing unit nominates a person to fill this vacancy, please forward a copy of the resolution nominating the person to Mitch Fast, Chief Appraiser by March 2nd, 2026.

If you have any questions, please do not hesitate to contact me at (817) 658-3053 or mfast@johnsoncad.net.

Sincerely,

Mitch Fast, RPA  
Executive Director and Chief Appraiser  
Central Appraisal District of Johnson County

RESOLUTION TO NOMINATE A  
CANDIDATE FOR A VANCANCY ON THE BOARD OF DIRECTORS OF THE  
CENTRAL APPRAISAL DISTRICT OF JOHNSON COUNTY

WHEREAS, the City of Burleson is a voting taxing unit in Johnson County, Texas, and pursuant to Texas Property Tax Code §6.03 authorized to nominate a candidate to fill a vacancy on the Board of Directors of the Central Appraisal District of Johnson County; and

WHEREAS, the Chief Appraiser of the Central Appraisal District of Johnson County has notified the City of Burleson that a vacancy exists on the Board of Directors of the Central Appraisal District of Johnson County and that it may nominate a candidate for the Board of Directors to consider appointing as a member of the Board of Directors; and,

WHEREAS, the City of Burleson has determined that it would be in the public interest to nominate a candidate to fill the unexpired term of the vacant member of the Board of Directors of the Central Appraisal District of Johnson County,

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF BURLESON:

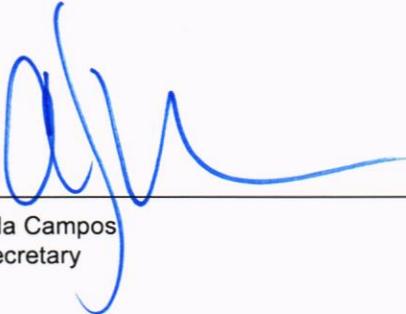
That the City of Burleson hereby nominates Ignacio Hernaiz as a candidate to fill the vacancy on the Board of Directors of the Central Appraisal District of Johnson County.

PASSED AND APPROVED THIS the 16<sup>th</sup> Day of February, 2026



Chris Fletcher, Mayor  
City of Burleson

Attest:



Amanda Campos  
City Secretary

