



**Community Services Corporation  
(Type B) Agenda**

**Monday, December 12, 2022  
4:00 PM**

**City Hall - 141 W. Renfro  
Burleson, TX 76028**

**1. Call to Order**

**2. Citizen Appearances**

Each person in attendance who desires to speak to the Board on an item NOT posted on the agenda, shall speak during this section. A speaker card must be filled out and turned in to the City Secretary prior to addressing the Board. Each speaker will be allowed three minutes to speak.

Each person in attendance who desires to speak on an item posted on the agenda shall speak when the item is called forward for consideration.

**3. General**

A. Consider approval of the minutes from the October 3, 2022 Community Services Corporation (Type B) Board meeting. *(Staff Contact: Amanda Campos, City Secretary).*

B. Consider approval of a minute order ratifying the Burleson Community Service Development Corporation's action to approve a resolution authorizing a contract with Marilyn Bleeker for the acquisition of approximately 13 acres of real property at or near 2410 SW Hulen St, Burleson, Johnson County, Texas and authorizing the expenditure of funds. *(Staff Presenter: Jen Basham, Director of Parks and Recreation)*

**4. Board Requests for Future Agenda Items or Reports**

**5. Recess into Executive Session**

Pursuant to Section 551.071, Texas Government Code, the Board reserves the right to convene in Executive Session(s), from time to time as deemed necessary during this meeting for any posted agenda item, to receive advice from its attorney as permitted by law.

**A. Pending or Contemplated Litigation or to Seek the Advice of the City Attorney  
Pursuant to Section 551.071**

**6. Adjourn**

**CERTIFICATE**

I hereby certify that the above agenda was posted on this the **7th of December 2022, by 5:00 p.m.**, on the official bulletin board at the Burleson City Hall, 141 W. Renfro, Burleson, Texas.

Amanda Campos  
City Secretary



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**ACCESSIBILITY STATEMENT**

The Burleson City Hall is wheelchair accessible. The entry ramp is located in the front of the building, accessible from Warren St. Accessible parking spaces are also available in the Warren St. parking lot. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-426-9600, or TDD 1-800-735-2989.

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**Community Services Corporation (Type B)**

**DEPARTMENT:** City Secretary's Office  
**FROM:** Amanda Campos, City Secretary  
**MEETING:** December 12, 2022

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**SUBJECT:**

Consider approval of the minutes from the October 3, 2022 Community Services Corporation (Type B) Board meeting. *(Staff Contact: Amanda Campos, City Secretary).*

**SUMMARY:**

The Burleson 4B Community Services Corporation Board duly and legally met on October 3, 2022.

**OPTIONS:**

- 1) Board may approve the minutes as presented or approve with amendments.

**RECOMMENDATION:**

Approve.

**PRIOR ACTION/INPUT (Council, Boards, Citizens):**

N/A.

**FISCAL IMPACT:**

N/A.

**STAFF CONTACT:**

Name: Amanda Campos, TRMC  
Department: City Secretary's Office  
Email: [acampos@burlesontx.com](mailto:acampos@burlesontx.com)  
Phone: 817-426-9665

**Burleson Community Service Development Corporation (4B)**

**October 3, 2022  
DRAFT MINUTES**

Item A.

**Board Members Present:**

Chris Fletcher  
Victoria Johnson  
Dan McClendon, President  
Alexa Boedeker

**Board Members Absent:**

Rick Green

**Staff**

Bryan Langley, City Manager  
Amanda Campos, City Secretary  
Monica Solko, Deputy City Secretary  
Matt Ribitzki, Deputy City Attorney

**1. CALL TO ORDER – Time: 3:02 p.m.**

**2. CITIZEN APPEARANCE**

- No speakers.

**3. GENERAL**

**A. Minutes from the August 15, 2022 Community Services Corporation (Type B) Board meeting. (Staff Contact: Amanda Campos, City Secretary)**

Amanda Campos, City Secretary, presented the minutes to the board.

Motion was made by Alexa Boedeker and seconded by Chris Fletcher to approve.

Motion passed 4-0, with Rick Green absent.

**B. Resolution 4B100322Reimbursement, intention to reimburse includes an amount not to exceed \$14,915,000 to various parks and trails capital improvements as reflected in the Parks and Recreation 5 year Capital Improvement Plan (CIP). (Staff Presenter: Martin Avila, Finance Director)**

Martin Avila, Finance Director, presented the resolution to the board.

Motion was made by Chris Fletcher and seconded by Victoria Johnson to approve.

Motion passed 4-0, with Rick Green absent.

4. **BOARD REQUESTS FOR FUTURE AGENDA ITEMS OR REPORTS**

- None.

5. **ADJOURN**

There being no further discussion Dan McClendon adjourned the meeting.

**Time: 3:09 p.m.**

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Monica Solko  
Deputy City Secretary

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## City Council Regular Meeting

**DEPARTMENT:** Parks and Recreation  
**FROM:** Jen Basham, Director of Parks and Recreation  
**MEETING:** December 12, 2022

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**SUBJECT:**

Consider approval of a minute order ratifying the Burleson Community Service Development Corporation's action to approve a resolution authorizing a contract with Marilyn Bleeker for the acquisition of approximately 13 acres of real property at or near 2410 SW Hulen St, Burleson, Johnson County, Texas and authorizing the expenditure of funds. *(Staff Presenter: Jen Basham, Director of Parks and Recreation)*

**SUMMARY:**

On December 12, 2022, the Burleson Community Service Development Corporation (Type B Corporation) is considering the purchase of 13 acres of property at or near 2410 SW Hulen St, Burleson, Texas 76028, owned by Marilyn Bleeker.

As part of the consideration for master planning the site is being considered for a community park, which was identified as a priority in the 2019 master plan. The community park was also identified as a priority in the City Council 2022 strategic plan.

The property being considered is 13 acres adjacent to approximately 43 acres of either city-owned property or property the city has under contract to purchase, creating a site of 66 acres for master planning.

The property is not being purchased as park land. This property will be purchased as general municipal and a master plan will be developed for the entire site. Once the site has been master planned the appropriate area of parkland, if any, will be identified. A true up of the 4B funding portion may or may not be needed based on the final plan.

**OPTIONS:**

- 1) Approve as presented
- 2) Approve with changes
- 3) Deny

**RECOMMENDATION:**

Staff recommends the purchase of the property

**PRIOR ACTION/INPUT (Council, Boards, Citizens):****FISCAL IMPACT:****STAFF CONTACT:**

Jen Basham  
Director of Parks and Recreation  
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817-426-9201