
Live Stream at <https://www.burlesontx.com/watchlive>

City Hall Council Chambers, 141 W. Renfro, Burleson, TX 76028

6. **GENERAL**

- G. Consider and take possible action on ordinance amending the city's fee schedule ordinance for Fiscal Year 2025-26 (CSO#5907-09-2025) by amending fees associated with emergency medical and ambulance services. (First Reading) *(Staff Contact: Casey Davis, Fire Chief)*

7. **REPORTS AND PRESENTATIONS**

- B. Receive a report, hold a discussion, and provide staff direction on the Centennial Park Soil Remediation and Forestry Program Update. *(Staff Contact: Jessie Farris, Urban Forester)*

CERTIFICATE

I hereby certify that the above agenda was posted on this the 24th of February 2026, by 5:00 p.m., on the official bulletin board at the Burleson City Hall, 141 W. Renfro, Burleson, Texas.



Amanda Campos

City Secretary

BUDGET STATEMENT

Pursuant to Section 551.043, Government Code, the following taxpayer impact statement must be on the City Council meeting agenda at which the City Council will discuss or adopt a budget for the City of Burleson: For a median-valued homestead property (\$306,724), the City's portion of the property tax bill in dollars for the current fiscal year (FY24-25) is \$2,032.66, the City's portion of the property tax bill for the upcoming fiscal year (FY25-26) for the same property if the proposed budget is adopted is estimated to be \$2,213.93, and the City's portion of the property tax bill in dollars for the upcoming fiscal year (FY25-26) for the same property if a budget funded at the no-new-revenue rate under Chapter 26, Tax Code, is adopted is estimated to be \$2,021.62.

ACCESSIBILITY STATEMENT

The Burleson City Hall is wheelchair accessible. The entry ramp is located in the front of the building, accessible from Warren St. Accessible parking spaces are also available in the Warren St. parking lot. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-426-9600, or TDD 1-800-735-2989.

City Council Regular Meeting

DEPARTMENT: Fire/EMS
FROM: CASEY DAVIS, Fire Chief
MEETING: March 2, 2026

SUBJECT:

Consider and take possible action on ordinance amending the city’s fee schedule ordinance for Fiscal Year 2025-26 (CSO#5907-09-2025) by amending fees associated with emergency medical and ambulance services. (First Reading) (Staff Contact: Casey Davis, Fire Chief)

STRATEGIC PRIORITY AND GOAL(S):

Strategic Priority	Strategic Goal
 <p>Beautiful, Safe, & Vibrant Community</p>	<p>GOAL 3 Enhance emergency response services provided to the community, including emergency medical, police, fire and public dispatch services.</p>

SUMMARY:

Senate Bill 916 (89th Texas Legislature) continues and formalizes the reimbursement framework originally established under Senate Bill 2476 and governs how political subdivisions may adjust Emergency Medical Services (EMS) rates annually. SB 916 permits political subdivisions to adjust EMS rates once per year, subject to a statutory cap of the lesser of the Medicare Ambulance Inflation Factor (AIF) or ten percent (10%) of the prior year’s rate.

For Fiscal Year 2026, the Medicare Ambulance Inflation Factor is 2.0%, which establishes the maximum allowable adjustment for the City’s published EMS rates.

The Texas Department of Insurance (TDI) requires political subdivisions that set or regulate EMS rates to submit updated rates within the annual reporting window. The reporting window is determined by TDI and may not align with the City’s regular budget cycle. If no rate adjustment is submitted, the previously published rate remains in effect. State law does not allow retroactive or multi-year “catch-up” increases.

The proposed ordinance amends the City's fee schedule to reflect the allowable 2.0% adjustment to the City's currently published EMS rates. This adjustment primarily impacts commercial insurance reimbursement. It does not alter Medicare or Medicaid reimbursement rates, which are governed by federal and state law.

Staff previously consulted with Emergicon during the FY26 budget development process to evaluate whether modifications to the ambulance fee schedule were recommended. At that time, Burleson's rates were consistent with regional standards and industry guidance. The final TDI rule implementing SB 916 was adopted January 30, 2026, which established the formal annual adjustment structure and reporting requirements now in effect.

Moving forward, staff recommends aligning the City's EMS fee schedule with the allowable annual adjustment established under state law, including the Medicare Ambulance Inflation Factor, and evaluating each year's adjustment in accordance with the TDI reporting window.

RECOMMENDATION:

Staff recommends Council amend Fee Schedule

PRIOR ACTION/INPUT (Council, Boards, Citizens):

April 17, 2023 – Resolution CSO#5077-04-2023 adopted the Emergency Medical and Ambulance Services Billing Policy.

August 21, 2023 – Resolution CSO#5191-08-2023 amended the billing policy to align with Senate Bill 2476.

January 24, 2024 – City's EMS rates submitted to and published in the TDI EMS Rate Database.

The City Council approved Fee Schedule Ordinance CSO#5907-09-2025, which took effect October 1, 2025, for Fiscal Year 2025–26.

REFERENCE:

Fee Schedule Ordinance CSO#5907-09-2025

FISCAL IMPACT:

Increase Revenue for Ambulance Billing

STAFF CONTACT:

CASEY DAVIS
Fire Chief
Cdavis@burlesontx.com
817-426-9173



SB 916 Compliance & FY26 Ambulance Fee Schedule

3/2/2026 Council Meeting

Discussion Objectives:

Council Direction:

- Provide update on Texas Senate Bill 916
- Review current published EMS ambulance billing rates
- Discuss allowable annual adjustment (2.0% FY26)
- Confirm submission to TDI by March 23, 2026
- Ensure compliance with state reimbursement requirements

Prior Council Action:

- April 17, 2023 – Adopted EMS Billing Policy
- August 21, 2023 – Updated for SB 2476 compliance
- Rates submitted to TDI January 24, 2024
- SB 916 now governs annual rate adjustments

What Was SB 2476? (Passed 2023)

- Prohibited balance billing for certain out-of-network ground EMS transports
- Protected patients from surprise ambulance bills
- Required cities to submit EMS rates to the Texas Department of Insurance (TDI)
- Created the statewide EMS Rate Database
- Required insurers to reimburse based on published political subdivision rates
- Shifted payment disputes toward insurer accountability rather than patient liability
- Effective September 1, 2023 and expired September 1, 2025
- Council and Burleson Fire/EMS supported and advocated for the passage of legislation such as SB 916 to provide long-term stability and clarity in EMS reimbursement.
- SB 916 replaced SB 2476 and remains in force until the Legislature amends or repeals it.

Fee Schedule Review – FY26 Budget

- Staff reached out to Emergicon during FY26 budget development to evaluate whether Burleson should modify its ambulance fee schedule.
- Emergicon advised that our current rates remain in line with industry standards and their statewide client recommendations.
- At the time of budget preparation, no formal TDI rule had been adopted requiring changes to our submitted rates.
- SB 916 passed during the 89th Texas Legislature (September 1, 2025)
- The final TDI rule implementing SB 916 was adopted January 30, 2026
 - Applies to Political Subdivisions that set EMS rates

What SB 916 Changes

Annual Adjustment Limits:

- SB 916 continues most provisions of SB 2476 and makes them ongoing law, with specific changes to annual rate adjustments and reimbursement rules.
- Rates may be adjusted **once per year**
- TDI determines and announces when the reporting window opens.
- For FY26, the turnaround between rule adoption (January 30, 2026) and the submission deadline (March 23, 2026) was compressed.
- **Increase capped at lesser of:**
 - Medicare Ambulance Inflation Factor (FY26 = 2.0%)
 - OR 10% of prior year rate

Important:

- Multi-year “catch-up” increases prohibited
- If no rate submitted, previously published rate remains in effect
- Reimbursement tied to TDI-published rate

What SB 916 Changes

Topic	SB 2476	SB 916
Passed	2023	2025
Main Focus	Stop balance billing	Control annual rate increases
Created TDI Database?	Yes	Continues
Allows Annual Adjustments?	No	Yes
Caps Annual Increase?	No	Yes (Medicare - AIF or 10%)
Affects Consumer Billing?	Yes	Continues
Affects Reimbursement Mechanics?	Yes	Continues

Why Consider Adjusting the EMS Fee Schedule?

Protects EMS Financial Stability:

- Maintains purchasing power against inflation (state-capped at 2.0% FY26)
- Prevents gradual erosion of reimbursement over time
- State law does not allow multi-year or retroactive adjustments (No “catch-up” opportunity)

Primarily Impacts Commercial Insurance:

- Adjustment applies mostly to private/commercial insurance reimbursement
- Does not increase Government payors such as Medicare or Medicaid payments

Maintains Local Rate Authority:

- Ensures Burleson controls its published reimbursement rate
- Aligns with state law and TDI reporting requirements

Current EMS Fee Schedule & FY26 Proposed Adjustment (2.0%)

Service	Current	+2.0% Calculation
ALS-E-A0427	\$1,600	\$1,632.00
ALS-Non-Emergent-A0426	\$1,600	\$1,632.00
ALS2-A0433	\$1,750	\$1,785.00
BLS-Non-Emergent-A0428	\$1,400	\$1,428.00
BLS-E-A0429	\$1,400	\$1,428.00
Specialty Care Transport (SCT-A0434)	\$2,200	\$2,244.00
ALS DISP - A0398	\$400	\$408.00
BLS DISP - A0382	\$350	\$357.00
O2 - A0422	\$150	\$153.00
Mileage - A0425	\$24.00	\$24.48
Treatment No Transport (TNT - A0998) (TNT fee shall apply only when an ALS intervention is performed)	\$175	\$178.50

Proposed Ongoing Approach

- Staff recommends adopting a policy that the City's Emergency Medical Services fee schedule adjust annually based on the allowable increase established under state law, based on the Medicare Ambulance Inflation Factor.
- Texas Department of Insurance establishes the reporting window independently of the City's budget calendar, staff will monitor the allowable adjustment each year and update TDI rate.
- Staff will bring updates for Council consideration as needed or at Council's direction.

Council Feedback

- Does Council desire to modify the EMS fee schedule this year, not to exceed the 2.0% maximum permitted under state law?
- Does Council support allowing the EMS fee schedule to adjust annually in accordance with the allowable increase established under state law?

ORDINANCE

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURLESON, TEXAS, AMENDING THE CITY'S FEE SCHEDULE IN ORDINANCE CSO#5907-09-2025 BY AMENDING FEES ASSOCIATED WITH EMERGENCY MEDICAL AMBULANCE SERVICE; FINDING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS OPEN TO THE PUBLIC AND THAT THE RECITALS ARE TRUE; CONTAINING A SEVERABILITY CLAUSE, CUMULATIVE CLAUSE, SAVINGS CLAUSE, AND EFFECTIVE DATE.

WHEREAS, the City of Burleson, Texas (the "City") is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the City Council passed Ordinance CSO#5907-09-2025, which, among other things, set the amounts of fees charged by the City (save and except water and wastewater fees, impact fees, and solid waste collection rates which are wholly contained in separate ordinances), and sets forth the schedule of fees for the City (the "Incorporated Fee Schedule"); and

WHEREAS, the Incorporated Fee Schedule needs to be amended to make adjustments to the emergency medical ambulance service fees; and

WHEREAS, the proposed emergency medical ambulance service fees are included in the schedule attached hereto as Exhibit "A" and incorporated as part of this ordinance (the "Emergency Medical Ambulance Service Fee Schedule"); and

WHEREAS, such Emergency Medical Ambulance Service Fee Schedule is intended to repeal and replace conflicting fees listed in the Incorporated Fee Schedule; and

WHEREAS, the City Council desires that the Emergency Medical Ambulance Service Fee Schedule repeal and replace conflicting fees listed in the Incorporated Fee Schedule.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BURLESON, TEXAS, THAT:

Section 1.

The Incorporated Fee Schedule, Ordinance CSO#5907-09-2025, as may be amended, is hereby amended so that the Emergency Medical Ambulance Service Fee Schedule attached hereto as Exhibit "A" shall repeal and replace conflicting fees listed in the Incorporated Fee Schedule. The remainder of the Incorporated Fee Schedule shall remain unchanged.

Section 2.

The City Council finds and determines that the meeting at which this ordinance is passed was open to the public as required by law and that public notice of the time, place and purpose of said meeting was duly given as required by the Texas Open Meetings Act.

Section 3.

The above and foregoing recitals are hereby found to be true and correct and are incorporated herein as findings of fact. The City Council further finds and determines that the rules, regulations, terms, conditions, provisions and requirements of this ordinance are reasonable and necessary to protect the public health, safety and quality of life in the City.

Section 4.

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this ordinance, since the same would have been enacted by the city council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

Section 5.

This ordinance shall be cumulative of all provisions of ordinances and of the Code of Ordinances of the City of Burleson, Texas, as amended, except where the provisions of this ordinance are in direct conflict with the provisions of such ordinances and such Code, in which event the conflicting provisions of such ordinances and such Code are hereby repealed.

Section 6.

Any complaint, notice, notice of violation, action, cause of action, hearing request, appeal, or claim which prior to the effective date of this ordinance that has been initiated or arisen under or pursuant to any other ordinance(s) shall continue to be governed by the provision of that ordinance or ordinances, and for that purpose that ordinance or ordinances shall be deemed to remain and shall continue in full force and effect.

Section 7.

This ordinance shall take effect upon adoption and publication as required by law.

AND IT IS SO ORDAINED.

PASSED AND APPROVED by the City Council of the City of Burleson on this ____ day of _____, 20____.

First Reading: the ____ day of _____, 20_____.

Final Reading: the _____ day of _____, 20_____.

Chris Fletcher, Mayor
City of Burleson, Texas

ATTEST:

APPROVED AS TO FORM:

Amanda Campos, City Secretary

E. Allen Taylor, Jr., City Attorney

**Exhibit “A”
Emergency Medical Ambulance Service Fee Schedule**

Emergency Medical Ambulance Service	Fee
ALS-E-A0427 Advanced Life Support – Emergent (ALS-E) – A patient is in more critical condition, and a paramedic is required to assist in the treatment.	\$1,632.00
ALS-Non-Emergent-A0426 Advanced Life Support – Non-Emergent (ALS-Non-Emergent) – Transportation by ground ambulance vehicle and the provision of medically necessary supplies and services including the provision of at least one ALS intervention by ALS personnel trained to the level of the EMT-Intermediate or paramedic.	\$1,632.00
ALS2-A0433 Advanced Life Support 2 (ALS 2) – ALS-E combined with specific medication or interventions delivered.	\$1,785.00
BLS-Non-Emergent-A0428 Basic Life Support - Non-Emergent (BLS-Non-Emergent) - Transportation by ground ambulance vehicle as defined by the state. The ambulance must be staffed by an individual who is qualified as an EMT-Basic per state guidelines.	\$1,428.00
BLS-E-A0429 Basic Life Support – Emergent (BLS-E) – An emergency transport provided by certified Emergency Medical Technicians (EMTs).	\$1,428.00
SCT-A0434 Specialty Care Transport – Interfacility transport of a critically ill patient, which requires specially trained paramedics.	\$2,244.00
ALS DISP - A0398 Advanced Life Support Disposables – A bundled fee designed to cover supplies used during ALS-E or ALS 2 transports.	\$408.00
BLS DISP - A0382 Basic Life Support Disposables – A bundled fee designed to cover supplies used during BLS-E transports	\$357.00
O2 - A0422 A fee for oxygen.	\$153.00
Mileage - A0425 A fee per mile of transport.	\$24.48
TNT - A0998 Treatment No Transport (TNT) – A fee that can be assessed when specific interventions are performed, but the patient is not transported.	\$178.50
-Applicability. The initial fee schedule shall apply to both residents and non-residents of the City. -TNT Fee. The TNT fee shall apply only when an ALS intervention is performed. -Fees shall be applied in accordance with Emergency Medical and Ambulance Services Billing Policy	

ORDINANCE CSO#5907-09-2025

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURLESON, TEXAS, PROVIDING A NEW SCHEDULE OF FEES; INCORPORATING THE RECITALS INTO THE BODY OF THE ORDINANCE; PROVIDING A SEVERABILITY CLAUSE, CUMLUATIVE CLAUSE, AND SAVINGS CLAUSE; FINDING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the City of Burleson, Texas is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the City Council passed an ordinance on September 12, 2022, which, among other things, provided a fee schedule that contained a list of all fees charged by the City of Burleson (save and except water and wastewater impact fees, trash, recycling, and garbage collection rates, and impact fees which are wholly contained in a separate ordinances); and

WHEREAS, the fee schedule needs to be amended to provide for fees effective for the 2025-2026 fiscal year; and

WHEREAS, the proposed amended fee schedule is attached hereto as Exhibit "A" and incorporated as part of this Ordinance (the "Incorporated Fee Schedule"); and

WHEREAS, the Incorporated Fee Schedule contains building permit fees and on September 2, 2025, the City Council held a public hearing on the reauthorization of all the fees in the Incorporated Fee Schedule, including the building permit fees; and

WHEREAS, such fee schedule is intended to repeal and replace existing fees in conflict with the Incorporated Fee Schedule, save and except water and wastewater fees, trash, recycling, and garbage collection rates, and impact fees, which are wholly contained in a separate ordinances; and

WHEREAS, the City Council desires that the Incorporated Fee Schedule replace the current fee schedule; and

WHEREAS, the City Council has determined that adopting the Incorporated Fee Schedule is in the best interest of the City, and further finds and determines that the rules, regulations, terms, conditions, provisions, and requirements of this ordinance are reasonable and necessary to protect public health, safety, and quality of life in the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BURLESON, TEXAS:

Section 1

The City of Burleson hereby adopts the Incorporated Fee Schedule (attached hereto as

Exhibit “A” and incorporated herein for all purposes) and repeals and replaces any prior fee schedule in conflict with the Incorporated Fee Schedule, to be effective October 1, 2025.

Section 2

That all of the above premises are found to be true and correct and are incorporated into the body of this ordinance as if copied in their entirety.

Section 3

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph, or section.

Section 4

This ordinance shall be cumulative of all provisions of ordinances and of the Code of Ordinances of the City of Burleson, Texas, as amended, except where the provisions of this ordinance are in direct conflict with the provisions of such ordinances and such Code, in which event the conflicting provisions of such ordinances and such Code are hereby repealed.

Section 5

All rights and remedies of the City are expressly saved as to any and all provisions of any ordinance affecting fees of the City and to any and all violations of the provisions of any prior ordinance pertaining to the fee schedule and regulations within the City which have accrued as of the effective date of this ordinance; as to such accrued fees, collection activity, violations, and any pending litigation, both civil and criminal, whether pending in court or not, under such prior ordinances, same shall not be affected by this ordinance but may be prosecuted and pursued until final disposition by the courts.

Section 6

That it is hereby officially found and determined that the meeting at which this ordinance is passed is open to the public and that public notice of the time, place, and purpose of said meeting was given as required by law.

Section 7

This ordinance shall be in full force and effect after its passage and publication as provided by law beginning October 1, 2025.

PASSED AND APPROVED the 8th day of September, 2025.

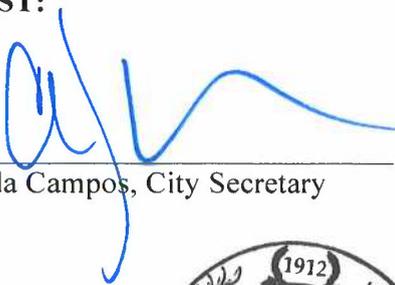
First Reading: the 2nd day of September, 2025.

First Reading: the 8th day of September, 2025.



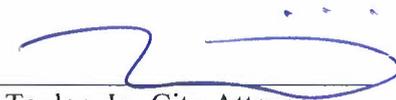
Chris Fletcher, Mayor
City of Burleson, Texas

ATTEST:



Amanda Campos, City Secretary

APPROVED AS TO FORM:

BY: 

E. Allen Taylor, Jr., City Attorney
MATT RIMITZ
SR. DEPUTY CITY ATTORNEY



Animal Control

PERMIT/SERVICE	FEE
1. Offense Fees (Impoundment)	
A. First Offense (Altered/Unaltered)	\$30/\$45
B. Second Offense (Altered/Unaltered)	\$60/\$80
C. Third Offense (Altered/Unaltered)	\$85/\$120
2. Small Animal Boarding Fee	\$10/per Day
3. Livestock Impounding Fee	\$75
4. Livestock Boarding Fee	\$10/per Day
5. Adoption Fee	\$20/per Animal
6. Adoption Spay/Neuter Fee	\$75
7. Immunization Fee	
A. Distemper, Parvo and Bordetella	\$20
B. Rabies	\$10
8. Quarantine Fee	\$10/day
9. Microchip Fee	\$15
10. Multi-Pet Permit	
A. Application Fee	\$5
B. Permit Fee	\$25/Annually
11. Kennel Permit	
A. Application Fee	\$5
B. Permit Fee	\$100/Annually
12. Dangerous Animal Registration Fee	\$250/Annually

BRiCK

PERMIT/SERVICE	FEE
1. Definitions:	
A. Adult	Ages 16-61
B. Non-Resident	Any individual or family not living within the defined city limits of Burleson
C. Resident	Person who resides within the city limits of Burleson
D. Senior	Ages 62 and older
E. Youth	Ages 3-15 (children under 3 years of age are free)
2. General Policy for BRiCK:	
A. Children below 10 years of age must be accompanied by an adult at all times.	
B. Children 15 and younger must have an adult present in the facility at all times and must be directly supervised in the fitness area.	
C. Children 13 and older may attend a fitness orientation class to be allowed future access to the fitness area without direct adult supervision. A parent or guardian must still be present in the facility.	
3. Cancellations/Refunds/Transfers/Medical Policy:	
A. Rentals canceled 30 calendar days or more prior to event date	Receive 100% of the deposit
B. Rentals canceled 29-15 calendar days prior to event date	Receive 50% deposit
C. Rentals cancelled 14 calendar days or less prior to the event date	Forfeit all deposits
D. Rentals downgraded from 2 rooms to 1 room 30 calendar days or more prior to event date	Refunded 100% of deposit paid for the additional room
E. Rentals downgraded from 2 rooms to 1 room less than 30 calendar days prior to event date	Forfeit the portion of the deposit paid for the additional room. For pool party rooms, one-half of the deposit paid for both rooms will be forfeited.
F. Sports rental cancellations	May be subject to an administrative fee not to exceed \$50.00
5A. Memberships Fees	(Annual Contract/Monthly Draft/1 Month)
Youth (3-15 yrs.)	\$235/\$25/\$30
Adult	\$363/\$39/\$44
Senior (62 & Up)	\$308/\$33/\$39
Family	\$556/\$55/\$72
5B. Non-Resident Rate	(Annual Contract/Monthly Draft/1 Month)
Youth (3-15 yrs.)	\$315/\$30/\$40
Adult	\$484/\$50/\$61
Senior (62 & Up)	\$418/\$44/\$55
Family	\$748/\$77/\$94
5C. Military/First Responder Rate	(Annual Contract/Monthly Draft/1 Month)
Youth (3-15 yrs.)	\$185/\$20/\$25
Adult	\$286/\$28/\$39
Senior (62 & Up)	\$248/\$25/\$33
Family	\$446/\$44/\$55
5D. Corporate/Educator Rate	(Annual Contract/Monthly Draft/1 Month)
Adult	\$314/\$33/\$39

Senior (62 & Up)	\$270/\$28/\$33
Family	\$490/\$50/\$66
5E. Summer Punch Pass Rate (5 Day/10 Day)	
Youth (3-15 yrs.)	\$20/\$25
Adult	\$28/\$33
Senior (62 & Up)	\$24/\$30
Family	\$39/\$44
5F. Daily Guest Rate (Resident/Non-Resident/Military, First Responder, Educator)	
Daily Pass 3 & Up	\$8/\$10/\$6
Family Day Pass (up to 4)	\$20/\$25/\$15
Groups of 15+	\$6 each/\$8 each/\$4 each
6. Fees in Addition to Membership	
The following are available to members at an additional cost (not included in the membership fees) & subject to rules established by the Director of Parks and Recreation.	
6A. Indoor Aquatics / Party Rooms (Deposit/Member or Resident/Non-Resident)	
Pool Party Room - Max 25 guests	\$50/\$55 per hour/\$89 per hour
Pool Party Room - Max 50 guests	\$50/\$105 per hour/\$156 per hour
Private party without slide - Max 485 guests	\$50/\$261 per hour/\$289 per hour
Private party with slide - Max 485 guests	\$50/\$289 per hour/\$316 per hour
Sundeck - 50 max	\$50/\$77/\$119
General Policies (not limited to the following)	
All rental rates are based on hourly rates with a minimum 2 hour rental.	
Rentals and private parties include the use of party room(s) and entire indoor aquatics area	
Private party fees include the cost of after-hours lifeguards	
6B. Meeting Room Rentals (All rental rates are based on hourly rates with a minimum 2 hour rental) (Deposit/Member or Resident/Non-Resident)	
Meeting Room A or B (1,400 square feet)	\$50/\$50 per hour/\$67 per hour
Both Meeting Rooms (2,800 square feet)	\$50/\$88 per hour/\$119 per hour
Damage Deposit	Will be refundable provided the usage contract terms are met. Refund is subject to any remaining balance due on household.
After Hours Fee	<u>\$30/hr in addition to rental fees listed above</u>
6C. Gymnasium Rentals (Deposit/Member or Resident/Non-Resident)	
Half Court	\$50/\$28 per hour/\$51 per hour
Full Court	\$50/\$39 per hour/\$67 per hour
Two Full Courts	\$50/\$72 per hour/\$119 per hour
Damage Deposit	Will be refundable provided the usage contract terms are met. Refund is subject to any remaining balance due on household
After Hours Fee	<u>\$30/hr in addition to rental fees listed above</u>
6D. Group Fitness (Deposit/Member or Resident/Non-Resident)	
Group Exercise Room Rental - Max 25 guests	\$50/\$28 per hour/\$39 per hour
Damage Deposit	Will be refundable provided the usage contract terms are met. Refund is subject to any remaining balance due on household.
After Hours Fee	<u>\$30/hr in addition to rental fees listed above</u>
6E. Kids Zone:	
All Family memberships excluding Daily Guests	No additional cost
Daily Guests	\$2 per hour/per child
General Policies (not limited to the following):	
Ages 6 months through 12 years of age	
Parents/guardians must be on premises	
Maximum 2 hours	
Late fees will be charged for failure to pick up on time	
6F. Outdoor Swimming Pool (All rentals are based on hourly rates with a minimum of two hour rental): (Resident/Non-Resident)	
Daily Passes - Youth (Age 3-15)	\$3/\$5
Daily Passes - Adult (Age 16-61)	\$4/\$6
6G. Outdoor Pool Rental/Private Parties: (Deposit/Member or Resident/Non-Resident)	
0-49 attendees/ guests	\$50/\$72 per hour/\$83 per hour
50-149 attendees/ guests	\$50/\$83 per hour/\$94 per hour
6H. Splash Pad Private Rental (Deposit/Member or Resident/Non-Resident)	
Max Guest: 150 Private Rental	<u>\$50/\$60 per hour/\$70 per hour</u>
6I. Party Packages (2 hours) (Deposit/Fee)	
Basic - 1 Activity (24 participants)	\$50/\$248
Additional Activity (Pool or Gym)	\$0/\$30
Additional Guests	\$5 each

6J. Splash Pad Pavilion Rental	(Deposit/Member or Resident/Non-Resident)
Cost per pavilion, 2 available Max guests: 20 per pavilion *Rentals of the splash pad pavilion will only be allowed during certain hours	\$50/\$30 per hour/\$40 per hour

7. Camp Fee	5% increase (\$6-\$8 more)
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8. Pavilion Rental	
Park Pavilion (Bailey, Centennial, Mistletoe, or Warren)	\$15 per hour/ \$20 per hour

General Policies (not limited to the following):
Private party fees include the cost of afterhours lifeguards
The Damage Deposit will be refundable provided the usage contract terms are met
Refund is subject to any remaining balance due on household

Building Permits and Inspection

PERMIT/SERVICE	FEE
1. Fees for new structural occupancy (Single family dwelling, duplex, townhouse)	\$0.60/ft. all area under one roof
2. Fees for new Commercial (Except apartment and shell buildings)	
A. 500 SQ. FT. OR LESS	\$450
B. 501 - 1,000	\$850
C. 1,001 - 2,500	\$2,132
D. 2,501 - 8,500	\$65 + \$0.665/Sf
E. 8,501 - 50,000	\$5,000 + \$0.30/Sf
F. 50,001 - 100,000	\$12,285 + \$0.125/Sf
G. 100,001-500,000 SQ. FT.	\$17,485 + \$0.083/Sf
H. 500,001 or more SQ. FT.	\$43,485 + \$0.042/Sf
3. Fees for Shell Buildings	
A. Completion of Structure	1/2 the rates in "2" Above
B. Interior completion	1/2 the rates in "2" Above
4. Fees for new Apartment Only	
A. 50,000 or less SQ. FT.	\$.32/sq. ft
B. 50,001 - 100,000	\$4,000 + .24/sq.ft.
C. 100,001 - 200,000	\$12,000 + .16/sq.ft.
D. 201,000 or more SQ. FT.	\$20,000 + .12/sq.ft.
5a. Commercial single trade permits	
A. \$2,500 or less	\$75
B. \$2,501 - \$10,000	\$105
C. \$10,001 and over \$2,500 increments	\$112.50 Plus \$15/per Increment / \$2,500 over \$10,000 valuation
5b. Residential single trade permits	\$65/each
6a. Residential Addition - addition to an existing residential structure	\$0.50/Sq Ft
6b. Residential Remodel - alterations, repairs & remodeling to an existing residential structure	\$0.25 /Sq Ft
7. Commercial Remodel / Addition - alterations, repairs, additions & remodeling to existing commercial structure. (Based on valuation)	
A. <\$500	\$70
B. \$500 - \$2500	\$75
C. \$2500 - \$5000	\$80
D. \$5000 - \$7500	\$85
E. \$7500 - \$10,000	\$90
F. More than \$10,000	\$90 + \$10/\$2500 increments over \$10,000
8. New Construction for garages, barns & storage buildings over 200 Sq Ft	
A. <\$500	\$70
B. \$500 - \$2500	\$75
C. \$2500 - \$5000	\$80
D. \$5000 - \$7500	\$85
E. \$7500 - \$10,000	\$90
F. More than \$10,000	\$90 + \$10/\$2500 increments over \$10,000
9. Certificate of Occupancy (Commercial remodel, new tenant, & tenant finish out)	
A. 1-500 SQ. FT.	\$50
B. 501 - 2,500 SQ. FT.	\$60
C. 2,501 - 5,000 SQ. FT.	\$80
D. 5,000 - 10,000 SQ. FT.	\$100
E. 10,000 or more	\$150
F. Clean & show (Commercial Electric Release)	\$50
G. Temporary Certificate of Occupancy	\$300/30 days not to exceed 90 days
10. Reinspection Fees	
A. Reinspection Fee - 2nd red tag for same item	\$75
B. Reinspection Fee - 3rd red tag for same item	\$150

11. Miscellaneous Permits

A. Swimming Pool	
1. In-Ground	\$200
2. Above Ground	\$ 50
B. Other - Includes:	
1. Storage Buildings (Less than 200 sq. ft.)	\$25
2. Moving Permit	\$25
3. Carport/Awning	\$25
4. Fence (New & Replace)	\$25
5. Retaining Wall	\$25
6. Window Replacement	\$25
7. Foundation (New)	\$75 residential/ \$250 commercial
8. Demolition Permits	\$25 for residential / \$100 for commercial
9. Patio Cover	\$50
10. Freestanding Structure (i.e. Pergola, Gazebo, Arbor)	\$50
11. Subdivision Entry Wall Screen	\$150
C. Lawn Sprinkler	\$100
D. Signs	
1. Freestanding Sign	\$100 (Pole / Pylon / Monument / Flag Sign)
2. Wall Sign without CMS	\$50 (Awning / Canopy / Channel Letters / Marquee / Mural/Poster / Projection / Roof Sign / Sign Cabinet)
3. Wall Sign with CMS	\$100 (Awning / Canopy / Channel Letters / Marquee / Mural/Poster / Projection / Roof Sign / Sign Cabinet)
4. CMS added to existing Wall or Freestanding Sign	\$100
5. Shopping Center Sign Plan	\$250
6. Temporary Signs	\$25 (Banners / Homebuilder / Residential Subdivision Development)
7. Sign Variance	\$250
8. Billboard Conversion	\$200 (Static type to Electronic)
E. Subdivision Entry Wall Screen	\$150
12. After Hours Inspection	\$60 per hour (2 hour minimum)
13. Plan Review	
A. Commercial Plan Review (New Only)	40% of Building Permit Fee - \$250 minimum & a \$7,000 maximum (non-refundable)
B. Commercial Remodel/Addition	40% of Building Permit Fee (non-refundable)
C. Residential Plan Review (New)	\$75/each
D. Residential Plan Review (Remodel/Addition)	\$30
14. Building Codes & Standards Board	\$150
15. Electrician's License	
A. Master	
1. First Annual	\$0
2. Renewal	\$0
B. Journeyman	
1. First Annual	\$0
2. Renewal	\$0
C. Sub-Contractor Base Permit Fee / Validation Fee	Residential \$65/Commercial \$75
16. Mechanical License	
A. Mechanical	
1. First Annual	\$100
2. Renewal	\$50
B. Sub-Contractor Base Permit Fee / Validation Fee	Residential \$65/Commercial \$75
17. Plumbing Contractor's Registration	
A. First Annual	\$0
B. Renewal	\$0
C. Sub-Contractor Base Permit Fee / Validation Fee	Residential \$65/Commercial \$75
18. Temporary Use	
A. Special Events	\$50
B. Seasonal Use	\$50
C. Temporary Outdoor Sales	\$50
D. Stationary Food Vendors	\$50
E. Carnival & Circus	\$50
19. Administrative fee (Applied when changes are made to previously reviewed and/or permitted projects for residential or commercial -- i.e. revised site plan, floor plan, etc.)	
A. First Revision	\$75
B. Second Revision	\$150
C. Each Additional Revision	\$200/each
20. Modular buildings/construction trailers (Utilities require separate permit - see #5 - one trade only permits)	
	\$50
21. Commercial Canopy/Cover	
A. 500 sq. ft. or less	1/4 cost of Commercial
B. 501-1,000	\$120
C. 1,001-2,500	\$210
D. 2,501-8500	\$410
E. 8,501-50,000	\$12.50 + .16/sq. ft.
F. 50,001-100,000	\$862.50 + .06/sq. ft.
	\$2,362.50 + .03/sq. ft.

G. 100,001-500,000	\$3,362.50 + .02/sq. ft.
H. 500,001 or more sq. ft.	\$8,362.50 + .01/sq. ft.
22. Credit Card Processing Fee	3.25% of the payment amount

City Manager's Office

PERMIT/SERVICE	FEE
1. Limousine Service Permit	\$25/Year
2. Annual License to operate any manufactured home park, mobile home park or travel trailer park within the City	\$25.00 plus \$1.00 per space for all spaces in excess of 25
3. Transfer fee for transfer of annual license to operate any manufactured home park, mobile home park or travel trailer park within the City	\$25

City Secretary's Office

PERMIT/SERVICE	FEE
1. Amusement Center License	Occupation Tax \$7.50/ per machine annually
2. Pool Hall License	Occupation Tax \$7.50/ per machine annually
3. Taxicab Franchise	2% of Annual Gross Receipts
4. Taxicab Application Fee	\$50
5. Skating Rink Application	\$100 Annual License
6. Beer and Wine Permit	One half of fee assessed by TABC for each State permit issued
7. Mixed Beverage Permit-After 3rd yr of operations	One half of fee assessed by TABC for each State permit issued

Code Enforcement

PERMIT/SERVICE	FEE
1. Administrative Cost to File Liens for Cost of Mowing and Nuisance Abatement	\$120
2. Weed mowing and nuisance abatement notification fee	\$50

Cemetery

PERMIT/SERVICE	FEE
1. Original Cemetery Upright Monument	\$1,450
2. Original Cemetery Flat Monument	\$1,450
3. Original Cemetery Double Depth	\$900
4. Original Cemetery Baby Space	\$245
5. 2023 Expanded Cemetery Upright Monument	\$2,000
6. 2023 Expanded Cemetery Flat Monument	\$1,700
7. 2023 Expanded Cemetery Double Depth	\$900
8. 2023 Expanded Cemetery Baby Space	\$400
9. 2023 Expanded Cemetery Cremation Garden Space	\$995
10. 2023 Expanded Cemetery Cremation Columbarium Space	\$2,200
11. 2023 Expanded Cemetery Family Estate A	\$11,250
12. 2023 Expanded Cemetery Family Estate B	\$15,000

Economic Development/TIF

PERMIT/SERVICE	FEE
Mayor Vera Calvin Plaza in Old Town:	
1. Plaza reservation: half-day (up to 6 hours)	\$2,500 + \$1,500 refundable deposit
2. Plaza reservation: full day (in excess of 6 hours)	\$5,000 + \$2,500 refundable deposit

Engineering

PERMIT/SERVICE	FEE
1. Construction Plan Review	Plan review fees are due at submittal
A. Residential	\$500 + \$90.62 per hour x 4.28 hours x number of lots
B. Commercial	\$500 + \$90.62 per hour x 3.44 hours x number of acres (up to 15 acres)
2. Construction Inspection (\$1,000.00 + the following costs)	
A. Water Line	\$0.91 per linear foot
B. Sewer Line	\$0.91 per linear foot
C. Storm Sewer	\$1.36 per linear foot
D. Roadway Paving (public and private)	\$1.17 per square yard
E. Sidewalk / Trail	\$2.87 per square yard
F. Handicap Ramps	\$29.24 each
G. Water and Sewer Services	\$17.91 each
H. Sewer Manholes	\$37.38 each
I. Storm Manholes / Inlets	\$37.38 each
J. Lift Station	\$1,279.26 each
K. Public Infrastructure not listed (includes private storm infrastructure associated with roadway)	\$51.17 per hour (estimated prior to Notice to Proceed for Public Improvements)

L. Final Inspections	\$51.17 per hour (Two hour minimum)
M. Construction Materials Testing	Applicant pays directly to City-approved vendor
N. Traffic Signal	\$831.51 per leg
3. Inspection Overtime Rate	\$74.52 per hour (Two hour minimum)
4. Closing / Abandoning of	
A. Right-of-Way	\$550.00
B. Easement	\$250.00
5. Sign Installation	\$700.00 per pole
6. Easement/Right of Way Use Agreement	\$525.00
7. Easement/Right of Way Use Agreement - Old Town	525
8. Traffic Study Fee	\$1,000 application fee (due at submittal) + Cost of Consultant Review(due prior to final acceptance of study)
9. Flood Study Reviews (Includes detention/retention analysis)	\$1,000 application fee (due at submittal) + Cost of Consultant Review(due prior to final acceptance of study)

Environmental Health

PERMIT/SERVICE	FEE
1. Food Safety Inspection Fees	
A. Grocery	
1. ≤ 5,000 sq. ft.	\$275
2. > 5,000 sq. ft.	\$400
B. Food Service	
1. ≤ 500 sq. ft.	\$150
2. > 500 ≤ 1,500 sq. ft.	\$200
3. > 1,500 ≤ 3,000 sq. ft.	\$275
4. > 3,000 ≤ 6,000 sq. ft.	\$350
5. > 6,000 sq. ft.	\$400
C. Child Care Food Service	\$150
D. Catering Operation	\$250
E. Temporary Food Service	\$50
F. Food Court	\$200 per establishment
G. Adjunct Operation	
1. Food Service	\$150 per independent operation
2. Food Store ≤ 5,000 sq. ft.	\$150 per independent operation
3. Food Store > 5,000 sq. ft.	\$200 per independent operation
H. Commissary	
1. No food prep	\$100
2. With food prep	\$200
I. Mobile Units	
1. Prepackaged food only	\$100
2. Open and/or food prep	\$200
3. Push Carts	\$200
J. Plan Review	
1. ≤ 500 sq. ft.	\$0
2. >500 ≤ 3,000 sq. ft.	\$50
3. >3,000 sq. ft.	\$100
K. Late Fee	The late fee increases 10% for each 30 day block until permit fee and late fee is paid. Permits that are more than 90 days overdue will be required to be reapplied for.
1. From 1-30 days	10% of fee owed
2. From 31-60 days	20% of fee owed
2. On-site sewage facility fees	DETERMINED BY TARRANT COUNTY
A. New System	
1. Application Fee	\$0
2. Water research fee	\$10
3. Permit Fee	\$250
4. Total for new system	\$260
B. Reinspection of system	\$75
C. Repair of system previously permitted	\$100
3. Beer and Wine Permit	One half the state fee assessed for each State permit issued
4. Mixed Beverage Permit- After third year of operations	One half the state fee assessed for each State permit issued
5. Municipal Settings Designation	
A. Application Fee	\$2,000
B. Third-party environmental review fee	\$5,000
6. Miscellaneous Permits	
A. Swimming Pool, Spa & Interactive Water Feature	
1. Plan Review and Opening Inspection	\$150
2. Annual Permit	\$250
3. Required Reinspection	\$75
7. Food Truck Operational Site permit	\$50 for Six Months
8. Seasonal Permit (Farmers Market and Snow Cone Stand)	\$100
9. Food Handler Class Fee	\$15

Fire Department

PERMIT/SERVICE	FEE
1. Hazardous Materials Response	Cost + 10%
2. CPR Training Class	Overtime for Instructor
3. Fire Fighter Training Courses	
A. Fire Officer 1	\$250.00 per student
B. Fire Officer 2	\$250.00 per student
C. Instructor Certification	\$150.00 per student
D. Driver/Operator	\$150.00 per student
4. Commercial / Public Fire Inspections*	
A. 1 - 6,000 Sq Ft	\$50.00
B. 6,001-25,000 Sq Ft	\$75.00
C. 25,001-50,000 Sq Ft	\$100.00
D. 50,001 and Above Sq Ft	\$200.00
5. Multi Family / Residence Fire Inspection*	\$50 per building
*Fees take effect on 1/1/2026	

EMERGENCY MEDICAL AMBULANCE SERVICE	FEE
ALS-E-A0427	
Advanced Life Support – Emergent (ALS-E) – A patient is in more critical condition, and a paramedic is required to assist in the treatment.	\$1,600
ALS-Non-Emergent-A0426	
Advanced Life Support – Non-Emergent (ALS-Non-Emergent) – Transportation by ground ambulance vehicle and the provision of medically necessary supplies and services including the provision of at least one ALS intervention by ALS personnel trained to the level of the EMT-Intermediate or paramedic.	\$1,600
ALS2-A0433	
Advanced Life Support 2 (ALS 2) – ALS-E combined with specific medication or interventions delivered.	\$1,750
BLS-Non-Emergent-A0428	
Basic Life Support - Non-Emergent (BLS-Non-Emergent) - Transportation by ground ambulance vehicle as defined by the state. The ambulance must be staffed by an individual who is qualified as an EMT-Basic per state guidelines.	\$1,400
BLS-E-A0429	
Basic Life Support – Emergent (BLS-E) – An emergency transport provided by certified Emergency Medical Technicians (EMTs).	\$1,400
SCT-A0434	
Specialty Care Transport – Interfacility transport of a critically ill patient, which requires specially trained paramedics.	\$2,200
ALS DISP - A0398	
Advanced Life Support Disposables – A bundled fee designed to cover supplies used during ALS-E or ALS 2 transports.	\$400
BLS DISP - A0382	
Basic Life Support Disposables – A bundled fee designed to cover supplies used during BLS-E transports	\$350
O2 - A0422	
A fee for oxygen.	\$150
Mileage - A0425	A
fee per mile of transport.	\$24
TNT - A0998	
Treatment No Transport (TNT) – A fee that can be assessed when specific interventions are performed, but the patient is not transported.	\$175

Applicability. The initial fee schedule shall apply to both residents and non-residents of the City.

TNT Fee. The TNT fee shall apply only when an ALS intervention is performed.

Fees shall be applied in accordance with Emergency Medical and Ambulance Services Billing Policy

SERVICE MITIGATION*	FEE
1. Motor Vehicle Incident Mitigation	
A. Level 1	\$602
B. Level 2	\$687
C. Level 3	\$838
D. EV Car Fire	\$838 plus cost of blanket
E. Engine	\$554 per hour
F. Truck	\$693 per hour
G. Chief Officer	\$347 per hour
H. Miscellaneous Equipment	\$416
I. Heavy Extrication Tools Used	\$1,811
J. Create Landing Zone	\$553
2. Hazardous Materials Response	
A. Level 1	\$972
B. Level 2	\$3,473
C. Level 3	\$8,199
D. Engine	\$554 per hour
E. Truck	\$693 per hour

3. Fire Investigation Team	\$554 per hour
4. Fire Marshal / Operations Chief Response	\$347 per hour, per vehicle
5. Illegal Fire Response	
A. Per Engine	\$554 per hour
B. Per Truck	\$693 per hour
6. Water-Related Incident Response	
A. Level 1	\$554 per hour, plus \$68 per hour, per person
B. Level 2	\$1,110 per hour, plus \$68 per hour, per person
C. Level 3	\$2,747 per hour, plus \$68 per hour, per person
7. Back County or Special Rescue	
A. Level 1	\$554 for first response vehicle, plus \$68 per rescue person. Additional rates of \$554 per hour per response vehicle and \$58 per hour per rescue person
8. Natural Gas Leak Response	
A. Level 1	\$523 per hour
B. Level 2	\$748 per hour, plus \$68 per hour, per person
C. Level 3	\$932 per hour, plus \$68 per hour, per person
*Fees in this section take effect on 1/1/2026	

Finance

PERMIT/SERVICE	FEE
1. Data Processing Services Request	\$25/hr or \$.42/Min
2. Return Check Fee	\$ 35 each

Fire Prevention

PERMIT/SERVICE	FEE
1. Fire Alarm System	
A. 1 to 10 Devices	\$125
B. 11 to 25 Devices	\$150
C. 26 to 50 Devices	\$175
D. 51 to 100 Devices	\$225
E. 101 to 200 Devices	\$300
F. 201 to 500 Devices	\$450
G. Over 500 Devices	\$450 plus \$75 for each additional; 100 devices or fraction thereof in excess of 25.
H. Plan review fee for all fire alarm systems	25% of permit fee
2. Automatic Sprinkler System Fees	
A. Underground Installation	\$165
B. 1 to 20 Sprinklers	\$125
C. 21 to 100 Sprinklers	\$200
D. 101 to 150 Sprinklers	\$250
E. 151 to 200 Sprinklers	\$300
F. Over 200 Sprinklers	\$300 plus \$75 for each additional 100 sprinklers or fraction thereof
G. Fire Pump - Additional	\$300
H. Residential Systems	\$150
I. Plan review fee for all automatic sprinkler systems	25% of permit fee
3. Other Extinguishing System	\$150
4. Underground Storage Tanks Installation/Removal, Combustible/Flammable Liquid	\$125 per tank
5. Pyrotechnic Display	\$150 per display per day
6. LPG Installation - portable containers of greater than 125 gallons water capacity at properties where natural gas service is not available	\$125 per container
7. Above Ground Storage Tanks Installation/Removal, Combustible/Flammable Liquid	\$125 per tank
8. Authorized Burning Permit	\$250 per trench/pit, plus \$25 each burn day
9. Carnival/Circus Permit	\$50
10. Foster Home Inspections	\$35
11. Daycare/Health Facilities Licensing Inspections	\$75
12. Other Permits required by Fire Code	\$50
13. Re-inspections Fees	\$45
14. Registration of firms selling and/or servicing hand fire extinguishers, "Vent-a-Hood" fire extinguisher systems, and fire sprinklers within the City	\$50 annually
15. Installation of Special Locking Systems	\$250
16. Gate Installation Permit (Required for gates across private streets or electric gates across fire lanes)	\$50
17. Standpipe Systems	\$50 each standpipe
18. Tent Permit	\$100
19. Public Event Permit Fee	\$250
20. Gas Well Fees	
A. Oil and Gas Well Permit	\$5,000 per wellhead
B. Road Damage Remediation Fee	Assessment per lane mile x Access lane miles per site x OCI (Overall Condition Indicator)
C. Gas Well Pad Site Annual Inspection Fee	\$5,000 per pad site (due June 1 annually)

Golf Course

PERMIT/SERVICE	FEE
1. Green Fees (All Fees include 1/2 cart and applicable taxes)	
A. Monday through Friday Green Fees	
	(Standard Rate/Seniors & Active Military Rate)
1. M-F: Open - Noon	\$43/35 rate without cart: \$34/\$26 rate without cart: \$34/\$26
2. M-F: Noon - 3pm	\$43/35 rate without cart: \$34/\$26 rate without cart: \$34/\$26
3. M-F: 3pm - Close	\$29 without cart rate: \$20 without cart rate: \$20
4. Super Twilight @ 5pm	\$15 not cart inclusive Not cart inclusive
5. Senior Card (55+)	\$49.99 (year)
B. Saturday, Sunday, & Holidays Green Fees	
1. Sat & Sun (& Holidays): Open - Noon	\$44 - \$62 cart inclusive \$62 cart inclusive
2. Sat & Sun (& Holidays): Noon - 3pm	\$44 - \$62 cart inclusive \$62 cart inclusive
3. Sat & Sun (& Holidays): 3pm - Close	\$31 rate without cart: \$22 rate without cart: \$22
4. Super Twilight @ 5PM	\$15 not cart inclusive Not cart inclusive
C. Replay Green Fees	
1. 9 additional holes	\$9
2. 18 additional holes	\$18
3. Senior Card (55+)	\$25
All Golf fees listed are maximum fees to be charged. Golf course management has authority to adjust fees and run seasonal specials as needed to maximize play. In the event of a question or conflict, the City Council shall provide the final resolution.	
2. Cart Fees	
9 holes	\$9.00
18 holes	\$18.00
3. Monthly Membership Fees: both include unlimited range balls, 10% discount in the pro-shop & \$20 golf after 2pm.	
Silver	\$32.99
Gold - Golf discounts prior to 2pm daily	\$69.99

Library

PERMIT/SERVICE	FEE
1. Overdue Library Materials	No Charge
2. Overdue Interlibrary Loan Materials	No Charge
3. Replacement of Lost Materials	Cost or exact replacement
4. Damaged Library Materials	Cost or exact replacement
5. Black & White Copies/Printing	\$.10/Page
6. Use computer / internet / wireless internet	No Charge
7. Color Copies / Printing	\$.25/Page
8. Library Cards for Residents, Teachers and Students from schools within City Limits, TexShare Cardholders	No Charge
9. Non-Resident Fees	
Annually Renewable	\$25/ individual or \$50/ family
**In lieu of fee (patron can volunteer)	
10. Senior Non-Resident Fee (age 62 and over)	\$12.50/ individual
Annually Renewable	
11. Meeting Room Fees/ Usage Fees	Non-Cardholders / Businesses / Other For Profit Groups
A. Small conference room	\$25 minimum (1st 2 hours) + \$10 each addl. Hour
B. Large conference room	\$50 minimum (1st 2 hours) + \$25 each addl. hour
12. Proctoring Fee	\$20/exam
13. 3D Printing	\$.10/gram - \$1.00 minimum
14. Large Format Printing	\$5/ linear foot

Municipal Court

PERMIT/SERVICE	FEE
Return Check Fee	\$ 35 per
Credit Card Processing Fee	5% or minimum of \$2.50 per payment

Parks

PERMIT/SERVICE	FEE
City Ball Fields	
1. Unreserved	No Charge
2. Organized League Athletics	City Leagues, PeeWee Football, and BYA are allowed to use fields for organized game play
3. Ball Field Reservations	
A. Reservations/Field	\$25 w/o lights
4. Tournament Fees	
A. Ballfield Rental Girls	\$300 per field minimum of 5 fields

B. Ballfield Rental Boys

\$400 per field per day minimum of 10 fields
max of 15 fields

Park Facilities (Warren, Chisenhall and Mistletoe)

1. Pavilion

A. Full Shelter \$20/HR

2. Tennis Courts

A. Tournament Reservations - Resident \$10/HR.

B. Tournament Reservations - Non-Resident \$15/HR.

Stage Rental Fees

(All fees are based on a 4 hour stage rental)

1. For Profit Organizations

\$3,300

A. Extra Speakers \$450

B. Additional Hours \$500/hour

C. Deposit \$1,000

D. Mileage greater than 5 miles \$20/mile

2. Not For Profit Org (501c3 required)

\$1,650

A. Extra Speakers \$450

B. Additional Hours \$250/hour

C. Deposit \$1,000

D. Mileage greater than 5 miles \$20/mile

All Recreation fees listed are maximum fees to be charged. Recreation management has authority to adjust fees and run seasonal specials as needed to In the event of a question or conflict, the City Council shall provide the final resolution to maximize play.

Park Land Dedication

Fee in lieu of land - **Single Family**
(Charged with filing of the plat & only applicable if land is not dedicated) \$458

Park Development Fee - **Single Family**
(charged with filing of the plat) \$818

Fee in lieu of land - **Multi-Family**
(Charged with filing of the plat & only applicable if land is not dedicated) \$399

Park Development Fee - **Multi Family**
(charged with filing of the plat) \$711

Police Department

PERMIT/SERVICE	FEE
1. Copy Services for Accident Reports or information or Copy of Certification of no report	\$6.00/EA
2. Additional Fee for Certified Copies	2/EA
3. License for Sexually Oriented Businesses	
A. New license	\$500
B. License renewal	\$500
C. Non-conforming license	\$500
D. Reinstatement fee	\$500
E. Application for location exemption	\$250
4. Alarm System Fees	
A. Residential Permit Fee	\$50
B. Commercial Permit Fee	\$100 + \$10 Per Agent for More Than 5 Agents
C. Residential Permit Renewal	\$50 annually; \$25 if no false alarms within a 12-month period
D. Commercial Permit Renewal	\$100 annually; \$75 if no false alarms within a 12-month period
E. Residential Permit Reinstatement	\$50
F. Commercial Permit Reinstatement	\$100
G. False Alarm Response Fee	
1-3	\$0
4-5	\$50
6-7	\$75
8-9	\$100
10	\$100 and Police response revoked
5. Solicitor Permits/Registration	
A. Local - 1 year	\$100 (Non-refundable)
B. Interstate Commerce Registration - 1 year	\$0
6. Good Conduct Letter	\$8/Each

Planning

PERMIT/SERVICE	FEE
1. Preliminary Plat	
A. Residential	\$850 + \$15/lot

B. Non-residential	\$500 + \$20 per acre
2. Final Plat	
A. Residential	\$500 + \$10/lot
B. Non-residential	\$500 + \$15 per acre
3. Plat Revision	
A. Re-plat	\$500 + \$10/lot
B. Amending Plat	\$350
4. Plat Vacation/Short Form	\$300
5. Minor Plat	\$400
6. ETJ Plat Exemption Letters	\$50
7. Zoning Change/Specific Use Permit	
A. Less than 3 acres	\$700
B. 3.1 - 10 acres	\$900
C. 11 -29 acres	\$1,400
D. 30+ acres	\$1,600 + \$15/acre over 30 (\$2800 max)
8. Planned Development/Permit	\$1,000 + \$20 per acre
9. Preprinted Zoning Ordinances	Free Online
10. Pre-Printed Subdivision Policies	Free Online
11. Comprehensive Plan	Free Online
12. Comprehensive Plan Summary	Free Online
13. Interpretation request for new or unlisted uses in zoning ordinance (City refunds \$350 if no ordinance amendment is necessary)	\$500
14. Legal Filing Fees	
A. First sheet	\$100
C. Each additional sheet	\$25
15. Shopping Center Sign Package Review Fee	\$250
16. Commercial Site Plan (CSP) fee	\$500
17. Commercial Site Plan Amendment	\$250
18. Annexation/Disannexation Requests	\$500
19. Renotification Fee (at applicant's request)	\$125
20. Zoning Verification Letter fee	\$25
21. Roadway Impact Fees	Refer to Current Impact Fee Ordinance for Fees
22. Variances and Waiver Requests:	
A. Zoning Ordinance	\$250
B. Community Facility Policy	\$200
C. Landscape Requirements	\$250
D. Masonry Ordinance (new construction only)	\$250
E. Subdivision Ordinance	\$250
F. Old Town Design Standards (new construction only)	\$250
G. Commercial Site Plan	\$0
H. Fencing and Screening Ordinance	\$250
G. Any other Development-related Ordinance	\$250
23. Deployment of Wireless Network (small cell) Nodes in the Right of Way	Refer to the current Cell Nodes Ordinance for Fees
24. Emergency Warning System Cost (charged with filing of the plat)	\$25/acre
25. Short Term Rental	
A. Application	\$150 (Non-refundable)
B. Permit Renewal	\$150 (Non-refundable)
26. ETJ Release Application	\$200
27. Municipal Utility / Municipal Management District Application	\$4,000
28. Public Improvement District Application	\$2,000

Records Management

PERMIT/SERVICE	FEE
1. Paper Copies	
A. Standard-Size Paper Copy (Measures less than 8.5 X 14)	\$.10 per page
B. Non-Standard Size Paper Copy (Larger than 8.5 X 14)	\$.50 per page
C. Specialty Paper	Actual Cost
2. Computer Diskette (CD/CDR)	\$1.00 each
3. Digital Video Disc (DVD)	\$3.00 each
4. Audio Cassette	\$1.00 each
5. VHS Video Cassette	\$2.50 each
6. Computer Magnetic Tape	Actual Cost
7. Data Cartridge	Actual Cost
8. Tape Cartridge	Actual Cost
9. Thumb Drive	Actual Cost
10. JAZ drive	Actual Cost
11. Other Electronic Media	Actual Cost
12. Miscellaneous Supplies	Actual Cost
13. Postage & Shipping	Actual Cost
14. Photographs	Actual Cost
15. Maps	Actual Cost
16. Other Costs	Actual Cost
17. Outsourced/Contracted Services (may not include development costs)	Actual Cost
18. Microfiche/Microform	

A. Paper Copy	\$.10 per page
B. Film/Fiche Copy	actual cost
C. Document Retrieval/Remote	actual cost
19. Computer Resource	
A. PC or LAN	\$1.00 per clock hour
B. Client/Server	\$2.20 per clock min
C. Midsize	\$1.50 per CPU min
D. Mainframe	\$10.00 per CPU min
20. Labor Charges	
A. Programming Time	\$28.50 per hour
B. Locating/Compiling/Reproducing	\$15.00 per hour
C. Labor Charge - CANNOT be charged for 50 or fewer pages; Overhead charge can only be added if there is a charge for labor (>50 pgs)	20% of labor cost
21. FAX	
A. Local	N/A
B. Long Distance, Same Area Code	N/A
C. Long Distance, Different Area Code	N/A
22. General Information	
A. Down Payments	50% of estimated cost if the requestor is given an itemized statement
*NO SALES TAX CAN BE CHARGED per AG	
B. Credit Card Transaction fee	fees may be recovered
23. Body Worn Camera Recordings	
A. Responsive to Request / AND	\$10.00 per recording
B. Audio or Video Footage	\$1.00 per full min

Russell Farm

PERMIT/SERVICE	FEE
1. Building Rental	
All rental rates based on hourly rates w/ a minimum 4 hour rental	
A. Chesapeake Building - Operational hours - 1800 sq. ft. - Max occupancy:145	\$55 per hour
B. Chesapeake Building - Non-operational hours	\$78 per hour
C. Baker Building - Operational Hours - 500 Sq ft. -Max occupancy: 50	\$38 per hour
D. Baker Building - Operational Hours	\$42 per hour
E. Baker Building - Non-operational Hours	\$65 per hour
F. Hay Barn/Outdoor Pavilion - Operational Hours - 1,110 sq. ft. - Max occupancy: 100	\$34 per hour
G. Hay Barn/Outdoor Pavilion - Non-Operational Hours	\$58 per hour
2. Reservation and Refund Policies	
A. All reservations must be made at Russell Farm with the Facility Supervisor.	
B. All refund/refund fees are paid at the Burleson Recreation Center.	
C. All reservations must be paid in full 48 hours prior to rental.	
D. Rental Deposit Fee: \$100.00 per building reserved.	
E. A deposit is required on facility rentals along with the completion of the Russell Farm Reservation contract. The deposit will be refunded if the area used has been left in	
3. Rental Cancellation Refunds:	
A. Rentals cancelled 30 calendar days or more prior to booking will receive 100% of the deposit.	
B. Rentals cancelled 29 - 15 calendar days or more prior to booking will receive 50% of the deposit.	
C. Rentals cancelled 14 calendar days or less prior to booking will receive 50% of the deposit.	
D. User shall not collect fees at the Russell Farm unless approval has been granted in writing by an authorized representative of the City's Park and Recreation Department.	
4. Educational Field Trip	\$5 per child

Utility Customer Service

PERMIT/SERVICE	FEE
1. Security Deposits	
A. Minimum Residential	\$135
B. Commercial	
1. Minimum for 3/4" Meter	\$ 135
2. Minimum for 1 1/2" Meter	\$ 160
3. Minimum for 2" Meter	\$ 185
4. Minimum for 3" Meter	\$ 210
5. Minimum for 4" Meter or Larger	\$ 260
C. Security Deposit for Fire Hydrant Meters	\$ 1,800
2. Penalty Amount for Late Bills	10% Excluding Tax
3. Returned Payment Fee	\$35
4. Extension Fee	\$5
5. Reconnect Fee	
A. Standard	\$35
B. Reconnect Fee After 5:00 PM and on weekends and holidays	\$50

6. Extra Trip Fee	\$15
7. Meter Test Fee	
A. For 3/4" or 1" Meter	\$30
B. For 1 1/2" Meter and Larger	\$125
8. Temporary Service Fee (2 day limit and 2,000 gallons)	\$30
9. Transfer Fee	\$15
10. Construction Meter Non-Read Fee	\$100
11. After Hours Turn-on Fee	\$50
12. Initiation Fee (in addition to deposit)	\$10
13. Tampering Fee	
A. First Occurrence	\$50
B. Second Occurrence	\$100
C. Third Occurrence	\$150
14. Pull Meter Fee	\$30
15. Credit Card Processing Fee	
A. In person or online	3.75% or minimum of \$2.50 per payment
B. Over the phone	3.75% or minimum of \$2.50 per payment + IVR Fee of \$0.50 (This IVR Fee is a direct charge from the vendor)

Solid Waste

PERMIT/SERVICE	FEE
1. Solid Waste Collection Service application fee	\$75.00
2. Solid Waste Franchise Fee (Commercial Haulers):	8% of gross collection revenue, remitted quarterly

Water/Wastewater

PERMIT/SERVICE	FEE	ADDITIONAL INFORMATION/REQUIREMENTS
1. Tap Fees		
A. 5/8" Meter Set	\$351.42	
B. 5/8" Meter, dig out, U Branch	\$573.93	
C. 5/8" Tap, Meter and Box in easement	\$2,793.23	Pavement work : Get quote from Public Works
D. 1" Meter Set	\$480.34	
E. 1" Water Tap, Meter and Box in easement	\$2,934.21	
F. 1 1/2" Meter Set	\$707.80	
G. 1 1/2" Tap, Positive Displacement Meter, and Box	\$3,980.63	In easement, pavement work: Get quote from Public Works
H. 1 1/2" Tap, Turbine Meter, and Box	\$4,336.32	In easement, pavement work: Get quote from Public Works
I. 1 1/2" Meter (turbine)	\$1,063.49	
J. 2" Meter (positive disp.)	\$952.65	
K. 2" Meter (turbine)	\$1,063.49	
L. 2" Meter (compound)	\$2,493.40	
M. 2" Tap, Positive Displacement Meter, and Box	\$4,225.48	In easement, pavement work: Get quote from Public Works
N. 2" Tap, Meter and Box	\$4,336.32	Turbine meter in easement, pavement work: Get quote from Public Works
O. 2" Tap, Meter and Box	\$5,766.23	Compound meter in easement, pavement work: Get quote from Public Works
P. 3" Tap, Meter and Box		Get quote from Public Works for additional costs associated with work in pavement - Quotes to be approved by Public Works Director or designee
Q. 4" Tap, Meter and Box		Get quote from Public Works for additional costs associated with work in pavement - Quotes to be approved by Public Works Director or designee
R. 4" Sewer Tap in Pavement	\$2,344.52	
S. 4" Sewer Tap in Easement	\$2,344.52	
T. Relocate 5/8" Meter less than 12 ft.	\$549.60	In easement, pavement work: Get quote from Public Works
U. Relocate 5/8" Meter (more than 12 ft.)		Get quote from Public Works
V. Relocate 1" Meter less than 12 ft.	\$561.66	In easement, pavement work: Get quote from Public Works
W. Relocate 1" Meter (more than 12 ft.)		Get quote from Public Works
X. Pull Meter	\$87.35	
Y. Double Meter Box	\$148.07	
Z. 1 1/2" and 2" Meter Box	\$277.93	
AA. > 2" Meter Box		Get quote from Public Works - Quotes to be approved by Public Works Director or designee
AB. Pavement Cut / Replacement		Get quote from Public Works - Quotes to be approved by Public Works Director or designee
AC. Automatic Flush Valve	\$1,505.22	
AD. Water and Wastewater Impact Fees (Burleson charges both City of Burleson and City of Fort Worth Impact Fees)		Refer to Current Impact Fee Ordinance for Fees

RESOLUTION CSO#5368-01-2024

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURLESON, TEXAS, ADOPTING AN AMENDED EMERGENCY MEDICAL AND AMBULANCE SERVICES BILLING POLICY.

WHEREAS, the City of Burleson, Texas (“City”), is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, on December 12, 2022, the City entered into an agreement for specialized professional ambulance billing services with Emergicon, LLC (“Emergicon”) for Emergicon to provide billing and claims management services for the City’s emergency medical and ambulance services (the “Agreement”); and

WHEREAS, on April 17, 2023, the City Council adopted a billing policy to provide direction to Emergicon in providing billing and claims management services under the Agreement; and

WHEREAS, on August 21, 2023, the City Council amended the adopted a billing policy to provide direction to Emergicon to provide that any balance billing shall comply with federal and state law; and

WHEREAS, the City Council desires to amend the billing policy to provide direction to Emergicon in providing billing and claims management services under the Agreement; and

WHEREAS, the City Council finds that adopting the amended emergency medical and ambulance services billing policy attached hereto as Exhibit “A” (the “Emergency Medical and Ambulance Services Billing Policy”) is in the best interest of the citizens of the City; and

WHEREAS, the City Council desires to direct City staff to bring the amended fee schedule listed in the amended Emergency Medical and Ambulance Services Billing Policy back before Council as part of the fee schedule ordinance.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BURLESON, TEXAS, THAT:

Section 1.

The Emergency Medical and Ambulance Services Billing Policy is hereby approved and adopted. The City Manager is hereby directed to deliver a copy of the Emergency Medical and Ambulance Services Billing Policy to Emergicon. The City Council hereby directs City staff to bring the amended fee schedule listed in the amended Emergency Medical and Ambulance Services Billing Policy back before Council as part of the fee schedule ordinance.

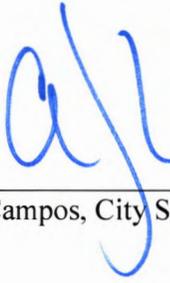
Section 2.

This resolution shall take effect immediately from and after its passage.

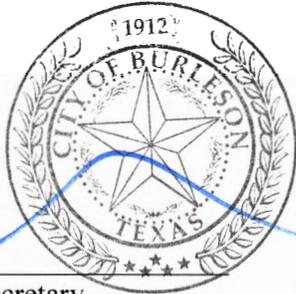
PASSED, APPROVED, AND SO RESOLVED by the City Council of the City of Burleson, Texas, on the 8th day of January, 2024.

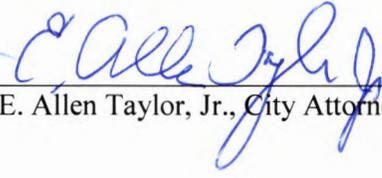


Chris Fletcher, Mayor
City of Burleson, Texas

ATTEST: 

Amanda Campos, City Secretary



APPROVED AS TO LEGAL FORM:


E. Allen Taylor, Jr., City Attorney

EXHIBIT “A”
Emergency Medical and Ambulance Services Billing Policy

CITY OF BURLESON
EMERGENCY MEDICAL AND AMBULANCE SERVICES BILLING POLICY
Approved April 17, 2023
Amended August 21, 2023; January 8, 2024

PURPOSE

- 1.01. General. On December 12, 2022, the City of Burleson (“City”) entered into an agreement for specialized professional ambulance billing services with Emergicon, LLC (“Emergicon”) for Emergicon to provide billing and claims management services for the City’s emergency medical and ambulance services (the “Agreement”). The purpose of this Policy is to provide direction to Emergicon in performing its duties under the Agreement by approving an initial fee schedule for emergency medical and ambulance services, approving specific billing practices, and authorizing Emergicon to make certain discounts and write offs.
- 1.02. Effective Date of Policy. The terms of this Policy shall take effect on October 1, 2023.

FEE SCHEDULE

- 2.01. Fee Schedule. The initial fee schedule for emergency medical and ambulance services in the City is as follows:

Description	Fee	Description
ALS-E - A0427	\$1,600.00	A patient is in more critical condition, and a paramedic is required to assist in the treatment of the patient.
ALS – Non-Emergent - A0426	\$1,600.00	Transportation by ground ambulance vehicle and the provision of medically necessary supplies and services including the provision of at least one ALS intervention by ALS personnel trained to the level of the EMT-Intermediate or paramedic.
ALS 2 - A0433	\$1,750.00	ALS-E combined with specific medication or interventions delivered.
BLS – Non-Emergent - A0428	\$1,400.00	Transportation by ground ambulance vehicle as defined by the state. The ambulance must be staffed by an individual who is qualified as an EMT-Basic per state guidelines
BLS - E - A0429	\$1,400.00	An emergency transport provided by certified Emergency Medical Technicians (EMTs)

SCT - A0434	\$2,200.00	Interfacility transport of a critically ill patient, which requires specially trained paramedics
ALS Disp - A0398	\$400.00	A bundled fee designed to cover supplies used during ALS-E or ALS 2 transports
BLS Disp - A0382	\$350.00	A bundled fee designed to cover supplies used during BLS-E transports
O2 - A0422	\$150.00	A fee for oxygen
Mileage - A0425	\$24.00	A fee per mile of transport
TNT - A0998	\$175.00	A fee that can be assessed when specific interventions are performed, but the patient is not transported

2.02. Definitions. The terms and acronyms used in the initial fee schedule above shall have the following meanings in this Policy:

Advanced Life Support – Emergent (ALS-E) – A patient is in more critical condition, and a paramedic is required to assist in the treatment of the patient.

Advanced Life Support – Non-Emergent - Transportation by ground ambulance vehicle and the provision of medically necessary supplies and services including the provision of at least one ALS intervention by ALS personnel trained to the level of the EMT-Intermediate or paramedic.

Advanced Life Support 2 (ALS 2) – ALS-E combined with specific medication or interventions delivered.

Basic Life Support - Non-Emergent - Transportation by ground ambulance vehicle as defined by the state. The ambulance must be staffed by an individual who is qualified as an EMT-Basic per state guidelines

Basic Life Support – Emergent (BLS-E) – An emergency transport provided by certified Emergency Medical Technicians (EMTs).

Specialty Care Transport – Interfacility transport of a critically ill patient, which requires specially trained paramedics.

Advanced Life Support Disposables – A bundled fee designed to cover supplies used during ALS-E or ALS 2 transports.

Basic Life Support Disposables – A bundled fee designed to cover supplies used during BLS-E transports.

Oxygen – A fee for oxygen.

Mileage – A fee per mile of transport.

Treatment No Transport (TNT) – A fee that can be assessed when specific interventions are performed, but the patient is not transported.

- 2.03. Applicability. The initial fee schedule shall apply to both residents and non-residents of the City.
- 2.04. TNT Fee. The TNT fee shall apply only when an ALS intervention is performed.
- 2.04. Ordinance. City staff is hereby directed to bring the fee schedule above back before Council as part of the fee schedule ordinance.

BILLING PRACTICES, DISCOUNTS, AND WRITE OFFS

- 3.01. Balance Billing. To the extent authorized by state and federal law, Emergicon is authorized to utilize balance billing, meaning the patient shall receive a bill for the difference between the amount charged and the amount the patient's insurance covers and approves.
- 3.02. Authorized Write Offs. Emergicon is authorized to write off fees for disposables and oxygen. The specific amounts written off, if any, and other terms of the write off shall be determined by Emergicon.
- 3.03. Hard Collections Prohibition. Emergicon shall not utilize collection methods that report unpaid balances to credit reporting agencies.
- 3.04. Interest-Free Payment Plans. Emergicon is authorized to offer patients with balances interest-free payment plans. The specific terms of such payment plan, if any, shall be determined by Emergicon.
- 3.05. Prompt Payment Discounts. Emergicon is authorized to allow a prompt pay discount of twenty-five percent (25%) to forty-five percent (45%) of the amount owed. The specific discount percentage, if any, and other terms of the discount shall be determined by Emergicon.

City Council Regular Meeting

DEPARTMENT: Parks and Recreation
FROM: Dr. Jessie Farris, Urban Forester
MEETING: March 2, 2026

SUBJECT:

Receive a report, hold a discussion, and provide staff direction on the Centennial Park Soil Remediation and Forestry Program Update. *(Staff Contact: Jessie Farris, Urban Forester)*

STRATEGIC PRIORITY AND GOAL(S):

Strategic Priority	Strategic Goal
 <p>Great Place to Live Through Expanded Quality of Life Amenities</p>	<p>4.1 Provide high-quality parks</p>

SUMMARY:

Staff will provide a report on the Centennial Park soil remediation initiative and related forestry program development efforts. Site assessments and soil testing identified soil chemistry constraints, compaction, drainage limitations, and infrastructure conflicts contributing to repeated tree stress and loss in select areas. A phased, targeted remediation and root-zone treatment strategy is underway to improve soil function and tree health while avoiding practices that could further destabilize site conditions. This effort is also informing broader forestry program improvements, including updated species selection standards, tree inventory development, staff training, and community education initiatives.

RECOMMENDATION:

N/A

PRIOR ACTION/INPUT (Council, Boards, Citizens):

N/A

REFERENCE:

N/A

FISCAL IMPACT:

Proposed Expenditure/Revenue:

Account Number(s):

Fund:

Account Description:

Procurement Method:

STAFF CONTACT:

Jessie Farris

Urban Forester

jfarris@burlesontx.com

817-426-9105

Centennial Park Soil Remediation Project

PRESENTED CITY COUNCIL TO— MARCH 2, 2026

DR. JESSIE FARRIS, URBAN FORESTER

Why This Project Matters:

- High-visibility park with repeated tree losses
- Documented soil and infrastructure conflicts affecting tree performance
- Increasing maintenance and replacement cycle costs
- Elevated storm and failure risk in stressed trees
- Opportunity to improve long-term canopy resilience and planting strategy

Goal: Protect public investment while improving long-term park tree health and sustainability.

Background / Historical Context:

- Original 100 trees planted in 2014 (per Historical Aerials)
- FY 20-21: 10 trees removed, 10 planted
- FY 21-22: 25 trees removed
- FY 22-23: 5 trees removed, 10 planted Arbor Day April 2023
- FY 23-24: Community Survey October 2024
- FY 24-25: 12 removed, 15 Trees planted for Arbor Day April 2025
- FY 25-26: 2 trees removed



2014 Historical Aerial

TOTAL 81 Trees Remaining

Current Issues

- 100 trees initially planted
- Down to 81 (field verification 1/12/26)
- Sanitary Sewer line conflicts
- Signs of stress, soil compaction, storm damage and mechanical damage
- Soil tests positive for Phytophthora fungal pathogen

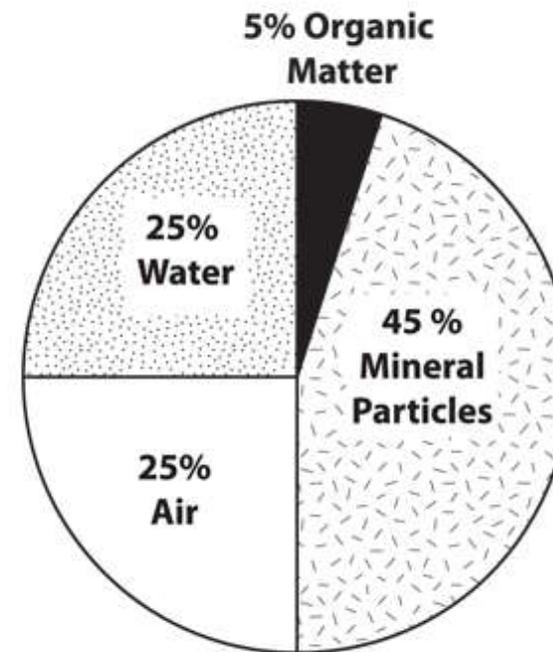


Soil Chemistry 101

What is soil made of?

Soil is not just dirt. It is a chemical system made of:

- Mineral particles (sand, silt, clay)
- Organic Matter (decomposing plant tissues, small living soil organisms, animal waste)
- Water
- Air
- Dissolved nutrients

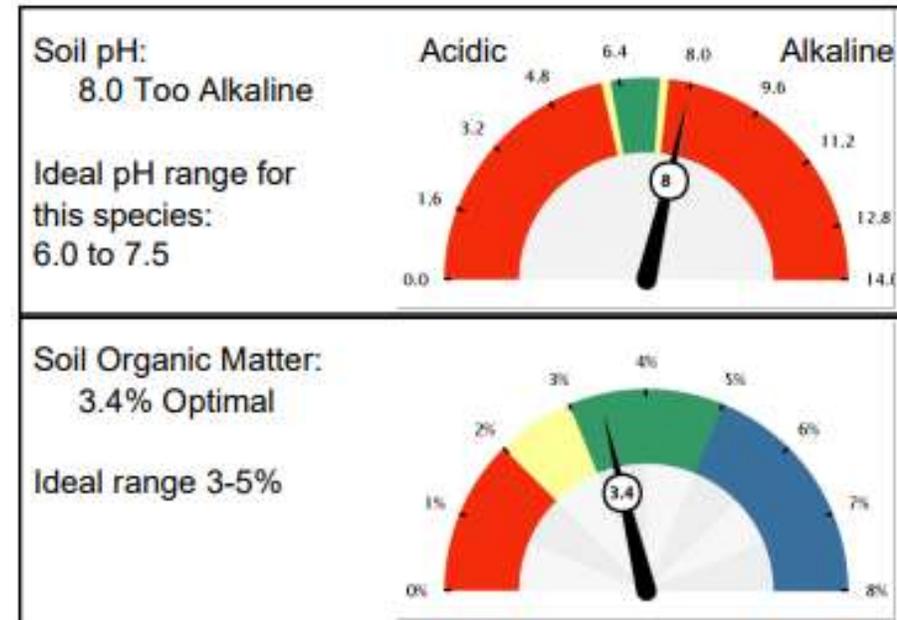


Trees absorb nutrients through their roots!

Understanding pH

What is Soil pH?

- Soil pH is a measure of the acidity or alkalinity of the soil.
- Soil pH controls nutrient solubility, microbial activity, and root absorption efficiency
- Scale ranges from 0-14
 - 7= neutral
 - < 7= acidic
 - Nutrients like potassium, calcium, and magnesium may be reduced, while aluminum, iron, and zinc can reach toxic levels.
 - >7= alkaline
 - Micronutrients such as iron, manganese, zinc, and boron are often deficient.



Macronutrients: The Big Three (NPK)

The big 3 primary macronutrients essential for soil health and plant growth are Nitrogen (N), Phosphorus (P), and Potassium (K).

These elements are crucial for plant development, energy metabolism, and structure. They are needed in the largest amounts compared to other nutrients.

Nitrogen (N)

- Drives leaf growth (chlorophyll production)
- Low N = pale leaves, slow growth

Phosphorus (P)

- Root development
- Crucial for energy transfer
- Flowering

Potassium (K)

- Water regulation
- Stress tolerance
- Disease resistance

Micronutrients: Small Amounts, Big Impacts

Micronutrients are needed in tiny amounts – but imbalance causes decline.

Iron (Fe)

- Chlorophyll production
- Low = causes interveinal chlorosis (yellow leaves that drop off)

Zinc (Zn)

- Growth regulation enzymes

Boron (B)

- Regulates cell wall formation
- Aids in sugar transport
- Needed in extremely small amount

Why high Boron matters

- Narrow window between "sufficient" and "toxic"
- Excess can:
 - Burn leaf margins
 - Damage root tips
 - Interfere with uptake of other nutrients

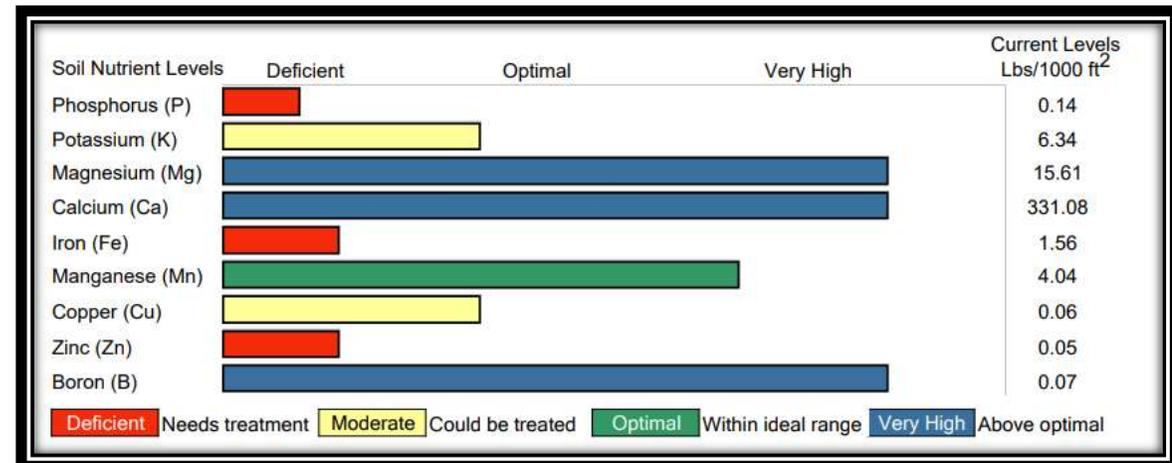
Existing Conditions – Soil Health

*per Bartlett Soil Analysis Report

- Primary limiting factors:

- Soil pH = 8.0 (too alkaline)

- Locks up iron, zinc, and phosphorus (even if present)
 - Nitrogen (NO₃) = very low
 - Phosphorus = very low
 - Iron and Zinc = low
 - Boron = **very high**
 - Easy to tip into toxicity if mismanaged
 - Calcium and Magnesium = very high
 - Typical of North Texas calcareous soil, worsened by compaction and poor drainage



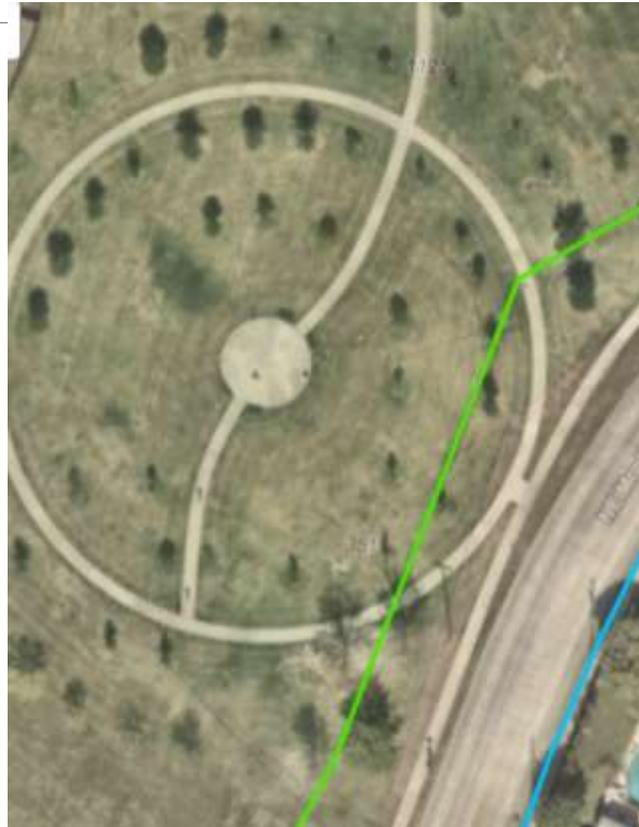
- Nutrient Retention = **very high**

- Soil holds amendments well, mistakes can linger

Existing Conditions – Confirmed Sanitary Sewer Alignment



Existing site conditions showing SS line and removed trees 1/13/26



Burleson Internal GIS Map confirming SS line



Google screenshot showing lacebark elms prior to removal April 2025. Note the arrow indicating the SS line

Lacebark Elm Placement Evaluation & Lessons Learned

Lacebark Elms:

- Develops a wide, shallow root plate
- Requires consistent lateral soil volume
- Is moderately tolerant of urban conditions – not Burleson’s native soils
- Planting them directly over a sanitary line set them up to fail, even if they initially looked healthy.
- The historical image supports this:
 - Full canopy appearance in April 2025
 - Likely internal root stress already present
 - Decline likely accelerated by weather or storm events

Likely Outcomes if Untreated

- Chronic Chlorosis
- Root stress – opportunistic pathogens (Phytophthora risk increases, mistletoe spreads)
- Storm failures due to poor root regeneration
 - Storm failure is defined as: Compromised root systems that elevate the risk of storm-related tree failure, defined as large limb breakage or uprooting during high winds, heavy rainfall, or saturated soil conditions
- Continued lacebark elm decline and replacement losses
- Negative public feedback

5" Lacebark Elm showing localized mistletoe presence – this implies a weakened root system, but is not the cause of the original decline



Treatment Objectives

- 1.Improve nutrient availability without overcorrecting pH
- 2.Enhance root health and soil structure
- 3.Reduce canopy stress and failure risk
- 4.Extend life expectancy of existing elms
- 5.Inform future species selection and planting strategy

Immediate Priorities (First 0–6 Months)

- DO NOT lime
 - Even though calcium shows high, lime would make everything worse. This is already an alkaline soil.
- Correct pH *functionally* (not chemically)
 - We are not trying to “fix” pH, but buffer it in the root zone.
- Actions:
 - Apply elemental sulfur OR Nutri-Sul 90 Plus
 - Do NOT tank-mix with Fortiphite (important)
 - Apply organic mulch (3–4 inches) under canopy dripline
 - Wood chips preferred
 - Keep off trunk flare
- Why?
 - Sulfur + mulch create localized acidity
 - Improves micronutrient availability without soil shock

Soil Structure and Root Health (0-6 Months)

- Given storm loss + suspected root rot:
 - Identify low spots or irrigation overspray
 - Lacebark elms hate saturated alkaline soils
 - Adjust irrigation schedules immediately if needed
- Air spade work (priority zones)
- Focus on:
 - Trees with repeated failure
 - Areas with historic compaction
- Decompact + incorporate:
 - Organic matter
 - Biochar (low-salt, certified)
- What NOT to Do
 - No lime
 - No high-salt fertilizers
 - No boron
 - No fast-release nitrogen
 - No blanket park-wide fertilization

Targeted Nutrient Treatment (Year 1 Prescription)

- Nitrogen (critical)

- Choose slow-release only:
 - Nitroform preferred over quick-release Nitro 30
 - Prevents flush growth that increases storm damage risk
- Application
 - Soil injection or deep root feeding
 - Avoid surface broadcast in turf-heavy areas

- Phosphorus (very low)

- Use polyphosphate as prescribed
- Apply once per year, reassess after 12 months

- Iron & Zinc (symptom drivers)

- This is where lacebark elms are likely showing stress.

- Iron

- Iron chelate soil injection
- Avoid foliar-only programs (short-lived benefit)

- Zinc

- Soil-applied zinc per Bartlett recommendation
- Chelated form preferred in high-pH soils

Targeted Nutrient Treatment (Year 1 Prescription)

- Potassium

- Currently medium
- Apply light potassium sulfate only if trees show structural stress or poor wound response
- Avoid heavy K (can antagonize magnesium further)

- Boron

- Boron is already very high
- Do not add boron
- Avoid composts or biosolids with unknown micronutrient content
- Monitor only
- This is a silent failure risk if ignored.

- *Drainage assessment to be considered if treatment options do not show progress after one year.

Treatment Summary (Quick Reference)

Nutrient	Treatment Choice	Rationale
Nitrogen	Nitroform	Slow, stable growth; storm safety
Phosphorus	Polyphosphate	Available in high-pH soils
Iron	Chelated Fe	Corrects chlorosis sustainably
Zinc	Chelated Zn	Enzyme & growth regulation
Potassium	Light K sulfate	Structural support only
Sulfur	Elemental S	Micronutrient access
Boron	None	Avoid toxicity
Plus 3 Fungicide Treatments for Phytophthora pathogen		

Strategic Recommendation for Centennial Park

- Given:
 - Repeated losses
 - Soil constraints
 - SS Line Conflicts
 - Public visibility
- Do not replant lacebark elms in problem zones



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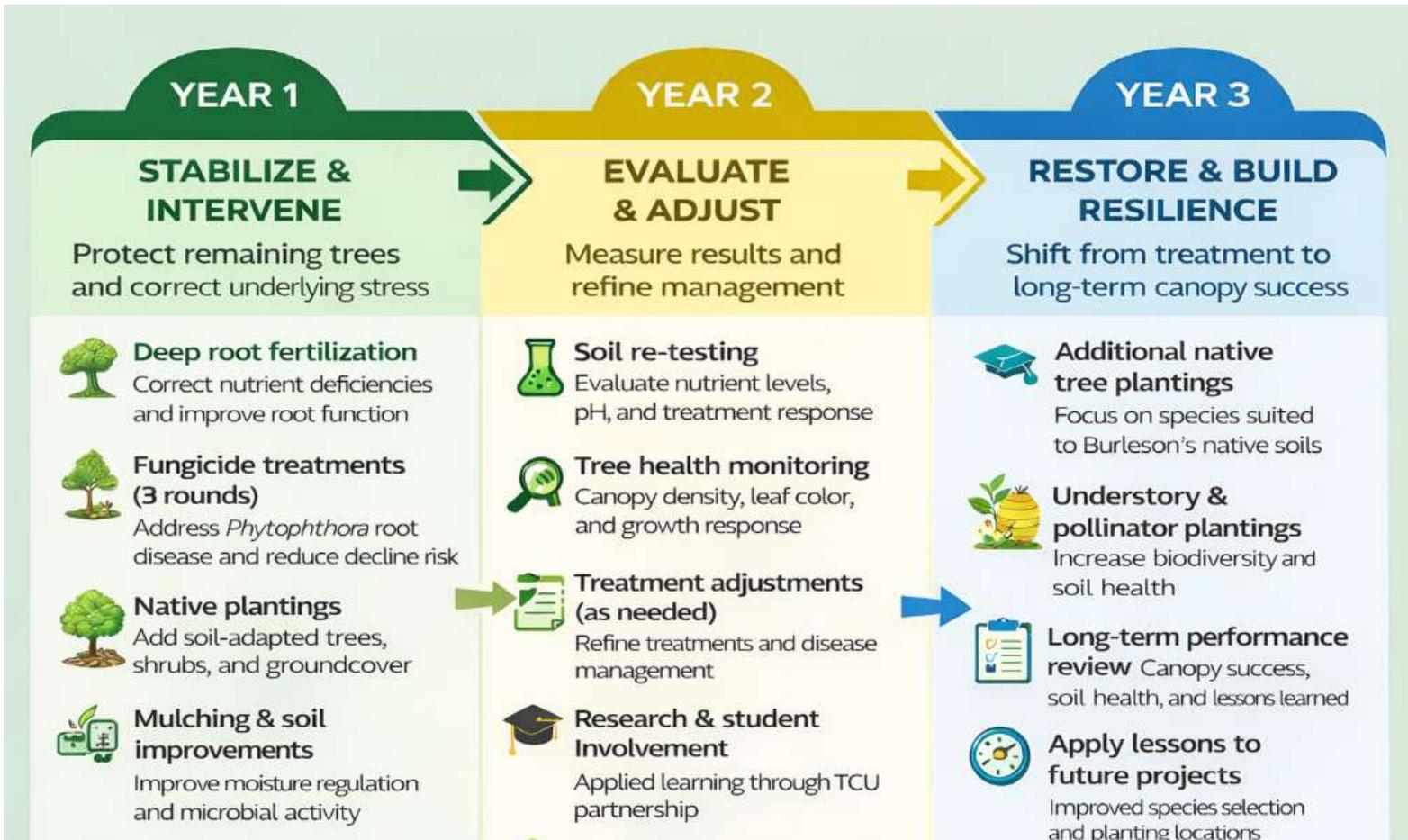
- High-value N-fixers for alkaline soils
- Texas mountain laurel
 - Excellent alkaline tolerance
 - Reliable nodulation
 - Deep-rooted, drought tolerant
- Honey mesquite
 - Very strong nitrogen fixer
 - Outstanding soil conditioner
 - Best used in buffer zones, not high-use turf areas
- Shrub-layer fixers (often overlooked)
 - Texas kidneywood
 - Leadplant
- Shrubs often contribute more usable nitrogen through faster turnover than trees.

Next Steps

- Deep Root Fertilization and Fungicide Treatments confirmed with LATour Tree Service
 - 1st treatment Monday, February 2, 2026
 - 2nd treatment – 1st week of May
 - 3rd treatment – 1st week of August
 - 4th treatment – 1st week of November
- Launch educational social media strategy (The Trees That Grow)
- Reached out to TCU contacts for potential research collaboration
- 1 tree replacement planned by playground (Live Oak); Low risk area



Centennial Park Tree Health & Restoration Timeline (3-Year Phased Approach)



Outcomes:

- ✓ Healthier trees, native to Texas
- ✓ Reduced-storm related failure risk
- ✓ Improved soil conditions
- ✓ Smarter, more resilient parks



THE CITY OF
BURLESON
TEXAS

Rooted in the Future:

WHAT'S NEXT FOR BURLESON PARKS FORESTRY

Upcoming Items for Parks Forestry:

- **TreePlotter Inventory for Parks**
 - Create a comprehensive tree inventory to track species, condition, canopy coverage, and maintenance needs
- **Tree Plantings Through Texas A&M Grant Funding**
 - Expand park canopy using grant-supported, soil-appropriate, climate-resilient tree species (65 trees)
- **Forestry Training for Parks Staff**
 - Build internal capacity through hands-on training in tree care, planting, pests & diseases, risk assessments and safety
- **Trees For Tomorrow School Program**
 - Collaboration with BISD students to learn about tree care, biology, benefits and stewardship
- **Arbor Day Planting & Education Event April 24, 2026**
 - Community tree planting paired with hands-on urban forestry education and youth activities (15 trees)
- **Urban Forestry Classes at Russell Farm**
 - Ongoing workshops on tree care, native species, and sustainable landscape practices
- **Urban Wood Reuse Program**
 - Reclaim wood from removed trees for benches, signage, and park projects—reducing waste and costs
- **Parks Forestry Department Framework**
 - Establish clear standards, roles, and long-term strategy to support sustainable park forestry management

Questions / Comments

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