



## Animal Shelter Advisory Committee Agenda

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Wednesday, March 08, 2023  
11:30 AM

Municipal Service Center - 725  
SE John Jones Dr  
Burleson, TX 76028

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1. Call to Order
  - A. Consider approval of the minutes from the November 9, 2022 Animal Shelter Advisory Committee meeting. *(Staff Contact: Lisa Duello, Neighborhood Services Director)*
2. Citizen Appearances
  - A. Citizen Appearances  
(Citizens who have signed a card to speak to the Committee will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the city staff and Animal Shelter Advisory Committee members are prevented from discussion of the subject and may respond only with statements of factual information or existing city policy. Public comment will not be taken on items that the Committee has previously considered in a public hearing).
3. Reports and Discussion Items:
  - A. Receive a report and hold a discussion on Animal Services' monthly report on shelter operations for FY 22-23. *(Staff Contact: Kim Peckler, Animal Services Manager)*
  - B. Receive a report and hold discussion regarding the 2023 Paw Pals Academy. *(Staff Contact: Kim Peckler, Animal Services Manager)*
  - C. Receive a report and hold discussion on the FY2023-2024 Budget supplemental request *(Staff Contact: Lisa Duello, Neighborhood Services Director)*
  - D. Receive a report and hold a discussion regarding the upcoming renewal of the spay and neuter contract. *(Staff Contact: Lisa Duello, Neighborhood Services Director)*
  - E. Receive a report and hold a discussion regarding upcoming community outreach and offsite adoption events. *(Staff Contact: Kim Peckler, Animal Services Manager)*
  - F. Receive a report and hold discussion regarding the Migratory Bird Prevention Efforts *(Staff Contact: Kim Peckler, Animal Services Manager)*
  - G. Receive a report and hold a discussion regarding the repainting of the animal shelter and storage building. *(Staff Contact: Lisa Duello, Neighborhood Services Director)*
  - H. Receive a report and hold a discussion regarding the use of the new isolation building since the December opening. *(Staff Contact: Kim Peckler, Animal Services Manager)*
4. Community Announcements

5. Board Requests for Future Agenda Items or Reports

6. Adjourn

7. Lisa Duello  
Director of Neighborhood Services  
817-426-9841  
lduello@burlesontx.com

### **CERTIFICATE**

I hereby certify that the above agenda was posted on this the 3rd of March 2023, by 5:00 p.m., on the official bulletin board at the Burleson City Hall, 141 W. Renfro, Burleson, Texas.

Amanda Campos  
City Secretary

### **ACCESSIBILITY STATEMENT**

The Municipal Service Center is wheelchair accessible. The entry ramp is located in the front of the building, along with accessible parking spaces. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-426-9600, or TDD 1-800-7352989.



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## Animal Shelter Advisory Committee

**DEPARTMENT:** Animal Services  
**FROM:** Lisa Duello, Neighborhood Services Director  
**MEETING:** March 8, 2023

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**SUBJECT:**

Consider approval of the minutes from the November 9, 2022 Animal Shelter Advisory Committee meeting. (*Staff Contact: Lisa Duello, Neighborhood Services Director*)

**SUMMARY:**

The Burleson Animal Shelter Advisory Committee convened on Wednesday, November 9, 2022, in the Burleson Municipal Service Center Conference Room at 725 SE John Jones Dr, Burleson, Texas and attached are the minutes for consideration.

**OPTIONS:**

- 1) Approve minutes as presented
- 2) Approve minutes with changes
- 3) Deny the minutes.

**RECOMMENDATION:**

Approve the minutes as presented.

**PRIOR ACTION/INPUT (Council, Boards, Citizens):**

N/A

**FISCAL IMPACT:**

N/A

**STAFF CONTACT:**

Lisa Duello, Neighborhood Services Director  
[lduello@burlesontx.com](mailto:lduello@burlesontx.com)  
817-426-9841

BURLESON ANIMAL SHELTER ADVISORY COMMITTEE  
November 9, 2022  
**DRAFT MINUTES**

Roll Call

Members Present

1. Kim Peckler
2. Jennifer Stockemer, Chair
3. Dr. Susan Andrews, DVM
4. Donna Riggs
5. Lisa Duello
6. Trina Argo

Absent

Syriana Smith

Staff

Angel Strotman  
Tommy Ludwig  
Monica Solko

**1. Call to Order – Time: 2:21 p.m.**

**2. Citizen Appearances – No citizen appearances**

**3. Reports and Discussion Items**

**A. Discuss and receive an update on the City of Burleson Boards and Commissions. (Staff Presenter: Monica Solko, Deputy City Secretary)**

- *Monica Solko thanked board members for serving and made presentation.*
  - *Appointments made by the City Council*
  - *Terms: 3 years - not to exceed 3 full term*
  - *Chairperson and vice-chairperson selected by their board/commission – 1 year term*
  - *Ratified by city council*
  - *General qualifications must reside in city one year prior to service*
  - *Other board/commission may have other rules*
  - *Absences; 3 consecutive meetings (unless prevented by sickness) without first obtaining excused leave by members automatic*
  - *Attendance is taken Oct. to Sept.*

**B. Nominate and elect a Chair and Vice- Chair for the committee for Fiscal Year 2022-23 term. (Staff Presenter: Lisa Duello, Neighborhood Services Director)**

*Motion made by Lisa Duello to nominate Jennifer Stockemer as Chair and second by Kim Peckler - Motion passed 6 - 0*

*Motion made by Lisa Duello to nominate Trina Argo as Vice-chair and second by Kim Peckler - Motion passed 6 - 0*

**C. Receive a report and hold a discussion on the Burleson Animal Shelter Kennel Sponsorship Program. (Staff Contact: Kim Peckler, Animal Services Manager)**

*Animal Services implemented an Adopt a Kennel Program in 2019. This program allows businesses or individuals to advertise, memorialize a loved one, honor a special furry friend, or purchase a perfect gift for the hard-to-buy. All proceeds from the program go to the Injured Animal Fund.*

*Burleson Animal Shelter's Kennel Sponsorship Program is still going strong. The program has brought in \$13,950 since it was initiated.*

*Since our last report, we have had the following new sponsors:*

<b>Name</b>	<b>Amount</b>
<b>Myrna Moss</b>	<b>250.00</b>
<b>TOTAL</b>	<b>250.00</b>

**D. Receive a report and hold a discussion regarding Animal Services annual report on shelter operations for FY 21-22. (Staff Contact: Kim Peckler, Animal Services Manager)**

*The statistical summary report for FY 21-22, provides the following operational information:*

<i>Revenue breakdown</i>	<i>Intake type</i>
<i>Revenue – yearly comparative</i>	<i>Euthanasia numbers and reasons</i>
<i>Field Service Calls</i>	<i>Phone calls</i>
<i>Action taken by officers</i>	<i>Visitors</i>
<i>Call breakdown per month</i>	<i>Volunteer hours</i>
<i>Intake by species</i>	<i>Statistics by month</i>

*Kim Peckler reviewed the annual report.*

- Discussed increase in owner return and possible causes, the economy, COVID returns.*
- Explained new barking complaint protocol and how it has prevented repeat complaints.*
- Feral cat barn cat program success*
- New full-time kennel technician position allows Animal Control Officers to increase patrols*

**E. Receive a report and hold discussion regarding the November 12th, 2022 Free Microchip Day event. (Staff Contact: Lisa Duello, Neighborhood Services Director)**

*Animal Services will be hosting a free Microchip day for all City of Burleson residence on Saturday, November 12, 2022. The purpose of this event is to reunite more lost pets*

*with their owners. Pet owners will be required to show proof of rabies vaccination to receive a free microchip. Staff estimates approximately 50 chips distributed for \$750 expenditure.*

**F. Discuss and approve the Animal Shelter Advisory Committee 2023 meeting schedule. (Staff Presenter: Lisa Duello, Neighborhood Services Director)**

*Per Texas Health and Safety Code, § 823.005 and Chapter 6 – Animal Care and Control; Section 6-16. – Animal Shelter Advisory Committee (f) Meetings. The committee shall meet a minimum of three times per calendar year. Previous year's meetings took place in March, August and November on the first Tuesday of these months at 5:00 and 5:30. With new members on the committee, this is the time to discuss and approve new dates and time that will accommodate everyone's schedule.*

*Lisa Duello made a motion to continue to have meetings in March, August and November on the first or second Wednesday of the month at 11:30 a.m. with some flexibility. Jennifer Stockemer second – motion passed 6-0.*

**G. Animal Shelter Advisory Committee tour isolation area construction project. (Staff Contact: Lisa Duello, Neighborhood Services Director)**

*Staff will escorted ASAC to new construction project so they can see first-hand status of development*

**H. Receive a report and hold discussion regarding the status of the construction of new isolation area. (Staff Contact: Lisa Duello, Neighborhood Services Director)**

*Since the last ASAC meeting in August significant progress has been made. The Substantial Completion Punch List Inspection was completed on October 14 and we are waiting on small list of items. The completion is estimated for early December 2022, with a ribbon cutting ceremony to follow soon thereafter.*

*Outstanding items include the following:*

- *HVAC completion*
- *Change out lighting*
- *Finish downspouts from roof*
- *Security installation*

**4. General**

**A. Consider approval minutes from August 9th, 2022 Animal Shelter Advisory Committee. (Staff Contact: Lisa Duello, Neighborhood Services Director)**

*Jennifer Stockemer made motion to approve and Kim Peckler second  
Motion passed 6-0*

**5. Community Announcements**

- **Regular City Council Meeting, on Monday, November 14, 2022, at 3:30 p.m., City Hall, Council Chambers, 141 W. Renfro Street.**

- **Traditional Thanksgiving Lunch for Seniors, Friday, November 18, 2022, from 11:30 a.m. – 1:30 p.m., at Senior Activity Center, 216 SW Johnson Avenue.**

**Breakfast with Santa**, Saturday, December 3, 2022, from 7:00 a.m. - 11:00 a.m., at the Russell Farm Art Center, 405 W CR 714.

- **Christmas at the Library**, Saturday, December 3, 2022, 10:00 a.m. - 1:00 p.m., at the Burleson Public Library, 248 S.W. Johnson Avenue.

**6. Board Requests for Future Agenda Items or Reports**

**7. Adjourn**

*Motion made by Lisa Duello to adjourn and second by Kim Peckler*

*Motion passed 6 - 0*

**Meeting adjourned at 3:37 pm**

**- Staff Contact:**

Lisa Duello  
Director of Neighborhood Services 817-426-9841  
[lduello@burlesontx.com](mailto:lduello@burlesontx.com)

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Angela Strotman, Recording Secretary

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## Animal Shelter Advisory Committee

**DEPARTMENT:** Animal Services  
**FROM:** Kim Peckler, Animal Services Manager  
**MEETING:** March 8, 2023

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**SUBJECT:**

Receive a report and hold a discussion on Animal Services' monthly report on shelter operations for FY 22-23. *(Staff Contact: Kim Peckler, Animal Services Manager)*

**SUMMARY:**

The statistical summary report for FY 22-23, provides the following operational information:

Revenue breakdown	Intake type
Revenue – yearly comparative	Euthanasia numbers and reasons
Field Service Calls	Phone calls
Action taken by officers	Visitors
Call breakdown per month	Volunteer hours
Intake by species	Statistics by month

**OPTIONS:**

N/A – informational only

**RECOMMENDATION:**

No action is required of the committee; this item is informational only and for general discussion.

**PRIOR ACTION/INPUT (Council, Boards, Citizens):**

N/A

**FISCAL IMPACT:**

N/A

**STAFF CONTACT:**

Kim Peckler  
Animal Services Manager

[kpeckler@burlesontx.com](mailto:kpeckler@burlesontx.com)  
817-426-9281

# City of Burleson, Texas

## Animal Care and Control The fiscal Year 2022 - 2023

### January 2023 Monthly Report



Protect and serve the citizens of Burleson by enforcing state health and safety codes and the local animal care and control ordinance, educating citizens on animal-related issues, and maintaining a clean, efficient, and humane animal shelter.



## Summary

Burleson Animal Services is committed to protecting and serving the citizens of Burleson as well as the animals of Burleson. The animal services respond to a variety of calls, including but not limited to at-large animals, animals in traps, and nuisance barking animals.

The shelter provides a temporary safe haven for lost, abandoned, or unwanted animals and attempts at finding reliable adopters, reputable rescue groups, and loving owners for these animals.

In addition to these services, the shelter also provides education services to the public regarding bite prevention, rabies prevention, responsible pet ownership, and proper dog training and behavior.

### General Information FY 2022 - 2023

To date, we have had:

- **2166** telephone calls
- **748** field calls for service
- **1203** visitors to the shelter
- **70** non-court-ordered volunteer hours
- **18** Animal(s) brought in for Rabies Quarantine

### Field Services

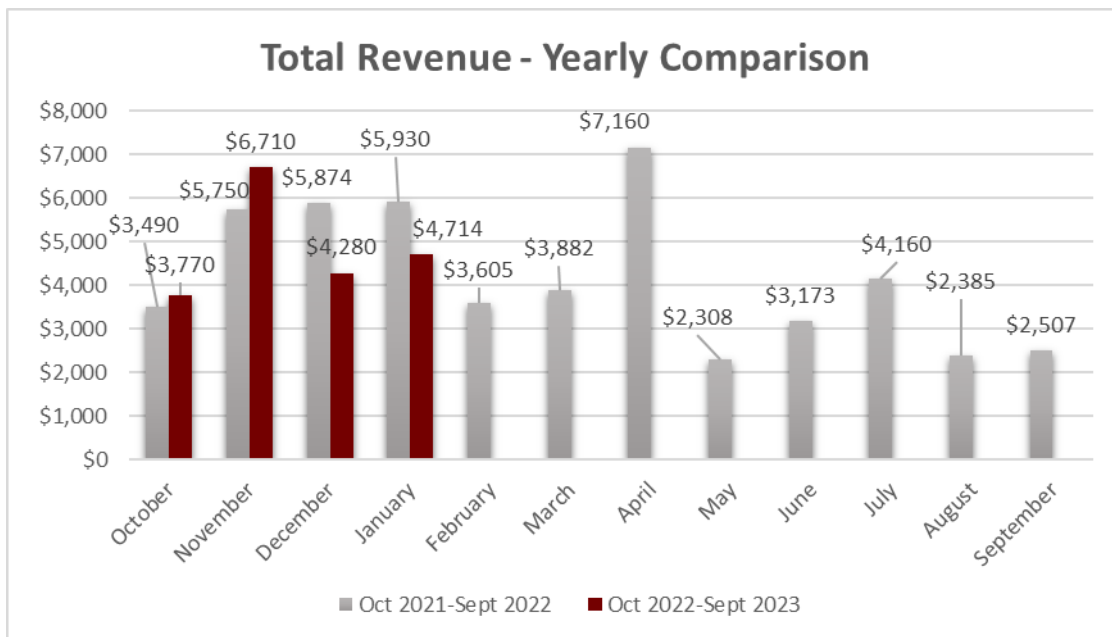
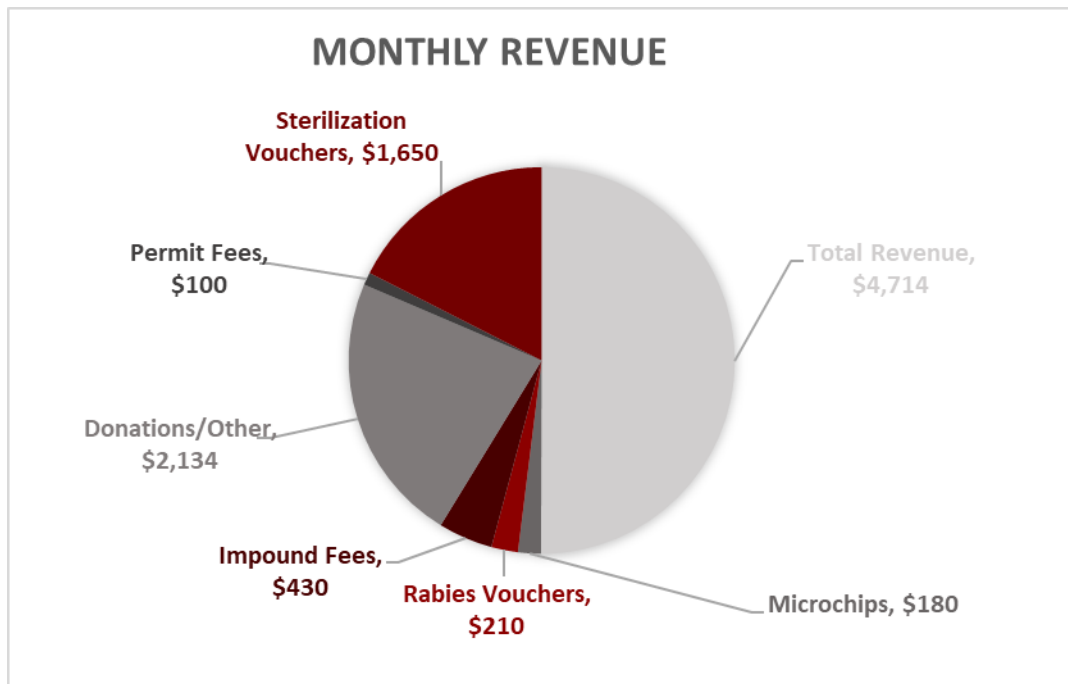
- To date, **748** calls for service have been completed.
- **163** written warnings have been issued to date.
- **12** citations have been issued to date.
- **24** animal(s) have been held for Rabies Quarantine to date.
- **9.25** hours have been completed in the field patrolling.

### January 2023

#### Animals Handled January 2023

- **138** Animals were handled in January 2023.
- **Of the 138 animals handled, approximately 100% were live released.**
- **28 animals were euthanized.**
- **Of the 28 animals euthanized, 17 were feral cats.**
- **0 animals or 0% were euthanized due to space.**

## Total Monthly Revenue



## Expenditure Report

The annual operating budget of the Animal Services Division for FY 2021-2022 is **\$164,148**. With **32%** of the Budget year elapsed, Animal Services is within budget with year to date expenditures of **\$52,131** or **32%** of the budget:

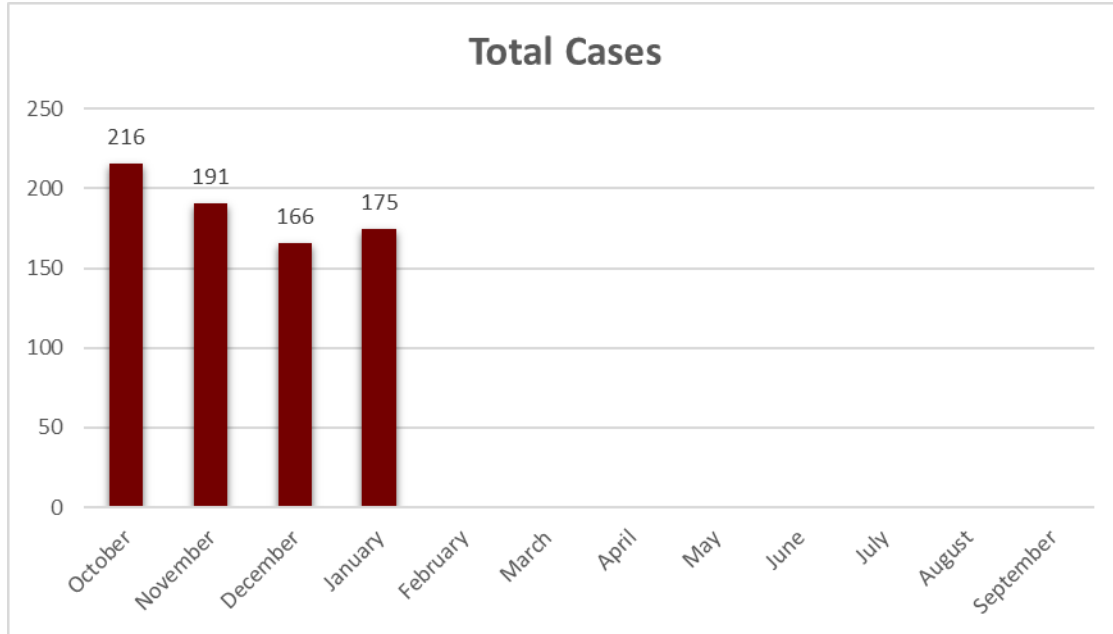
### Expenditure Report: Account Number 001-4514-434

Account Number	Account Description	Budget	YTD Expenses	Balance	% Used	% Remaining
41-01	Building Maintenance & Repair	\$20,270		\$20,270	0%	100%
42-08	Equip. Maintenance & Repair	\$0		\$0		
42-10	Maintenance of Apparatus	\$1,700		\$1,700	0%	100%
50-01	Membership & Licenses	\$600	\$250	\$350	42%	58%
50-03	Personnel Development	\$3,775	\$100	\$3,675	3%	97%
50-08	Mileage Reimbursement	\$0		\$0		
53-01	Cell Phones	\$2,657	\$207	\$2,450	8%	92%
54-01	Printing & Graphic Services	\$300	\$162	\$138	54%	46%
55-09	Medical Supplies & Services	\$5,468	\$97	\$5,371	2%	98%
55-10	Animal Disposal Fees	\$3,628	\$68	\$3,560	2%	98%
60-01	Office Supplies & Materials	\$2,300	\$640	\$1,660	28%	72%
60-02	Janitorial Supplies	\$838	\$480	\$358	57%	43%
60-05	Animal Food	\$5,471	\$2,220	\$3,251	41%	59%
60-06	Animal Care Expense	\$23,401	\$7,698	\$15,703	33%	67%
60-11	Minor Tools & Materials	\$1,238	\$191	\$1,047	15%	85%
60-13	Uniforms	\$1,945	\$800	\$1,145	41%	59%
60-14	Protective Clothing & Material	\$1,134	\$1,017	\$117	90%	10%
63-02	Electricity	\$21,873	\$5,636	\$16,237	26%	74%
80-13	Project/Event/Meeting Expenses	\$668	\$925	(\$257)	138%	-38%
*63-03	Natural Gas	\$769	\$82	\$687	11%	89%
*63-04	Water	\$5,985	\$1,631	\$4,354	27%	73%
*64-03	Fuel	\$0		\$0		
*82-01	Contrib to Eqpt Repl Fund	\$14,826	\$14,826	\$0	100%	0%
* 82-16	IT Contribution	\$30,942	\$10,314	\$20,628	33%	67%
* 82-17	Equip Svc Contribution	\$14,360	\$4,787	\$9,573	33%	67%
		<b>\$164,148</b>	<b>\$52,131</b>	<b>\$112,017</b>	<b>32%</b>	<b>68%</b>

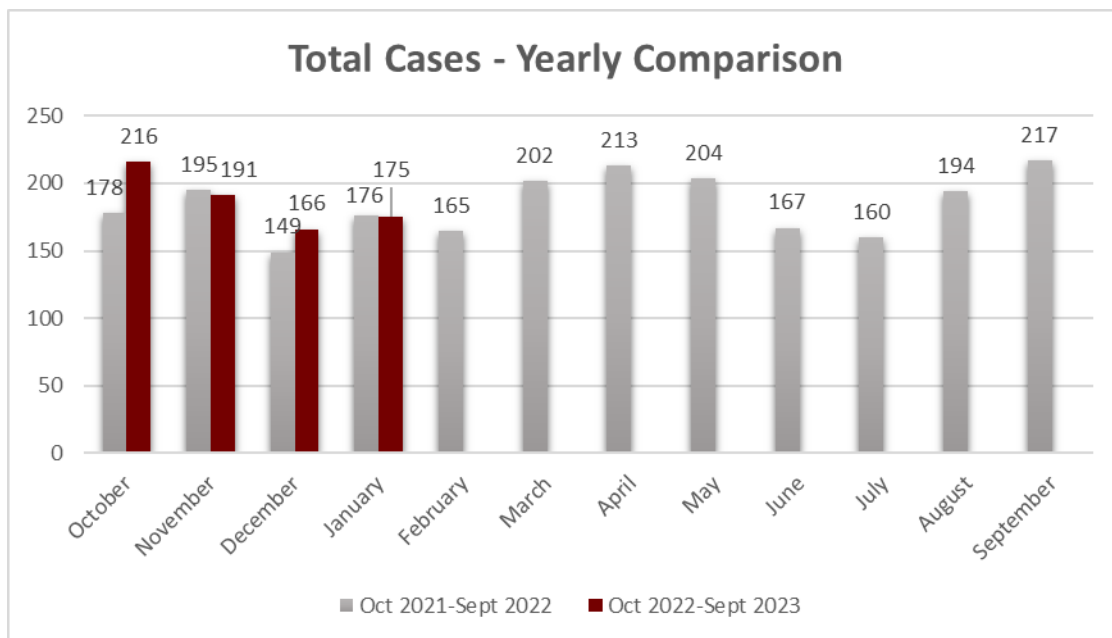
## Field Services

The Animal Services division responds to approximately 2,000 calls for service each year. Trends usually show the numbers peaking during the warmest months and declining during the coldest.

### All Calls for Service are handled within 24 hours

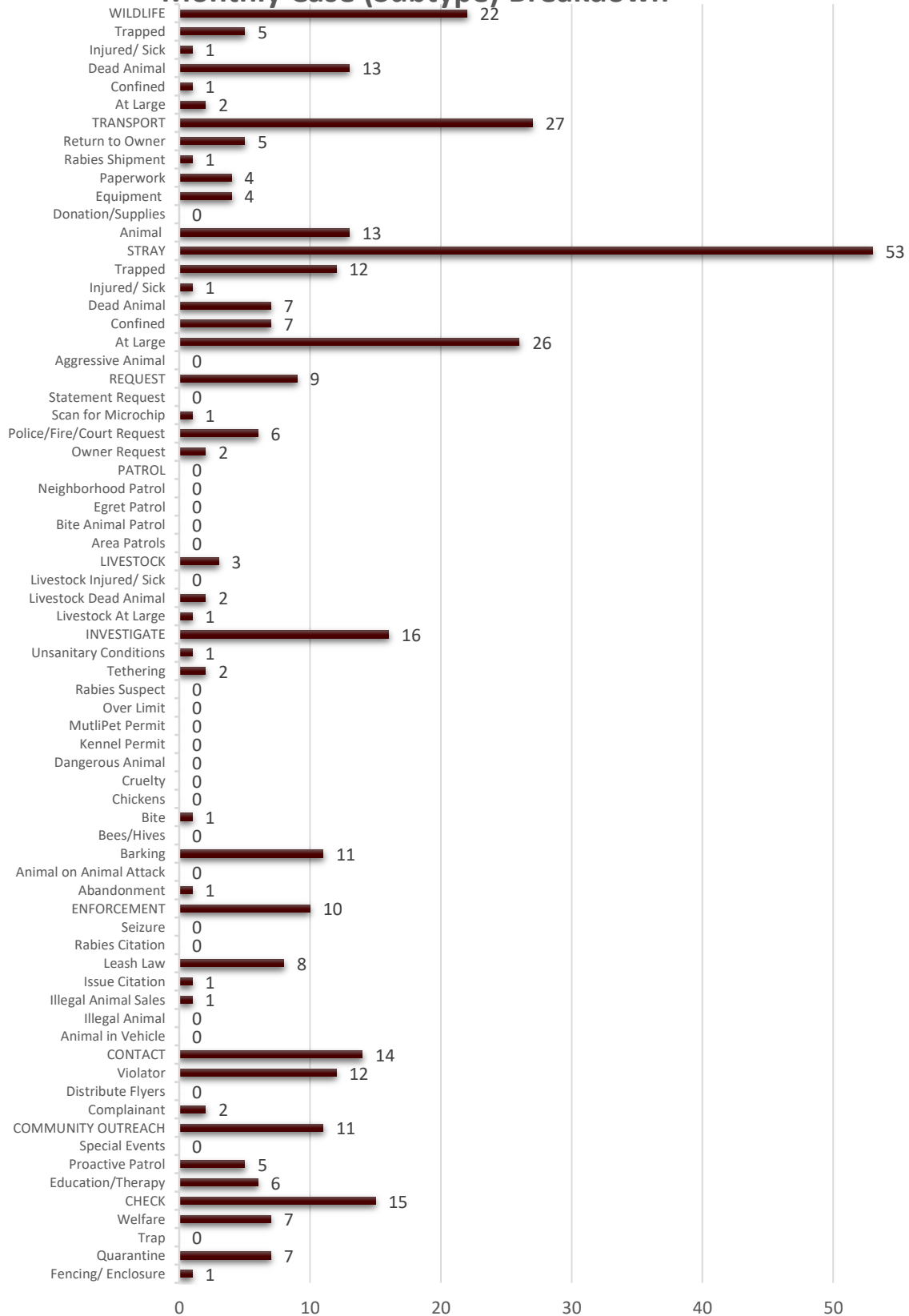


Below is the yearly comparative graph for the total number of calls per month. Calls for the current fiscal year (Maroon) compared to the past fiscal year (grey).



Burleson Animal Shelter responded to **175** calls in **January 2023**. Animal Services sees a decrease in requests for service during the cooler months and an increase during the warmer months.

## Monthly Case (Subtype) Breakdown



## Actions Taken by Officers

Attempts to educate and mediate are most often the first method of resolution. When these techniques fail or are ignored, a written warning or citation could be issued. These methods help to reduce the number of repeat offenders, and animals impounded, and more effectively manage long-term problems. These actions are taken to enhance public safety and animal welfare.

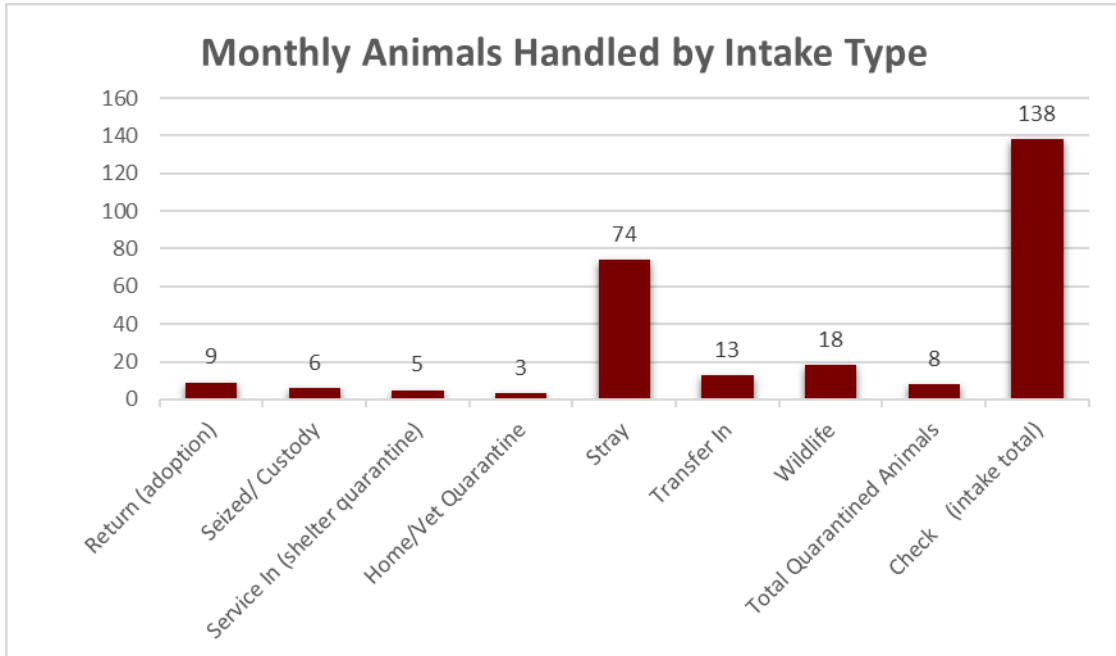


## Return to Owner in the field

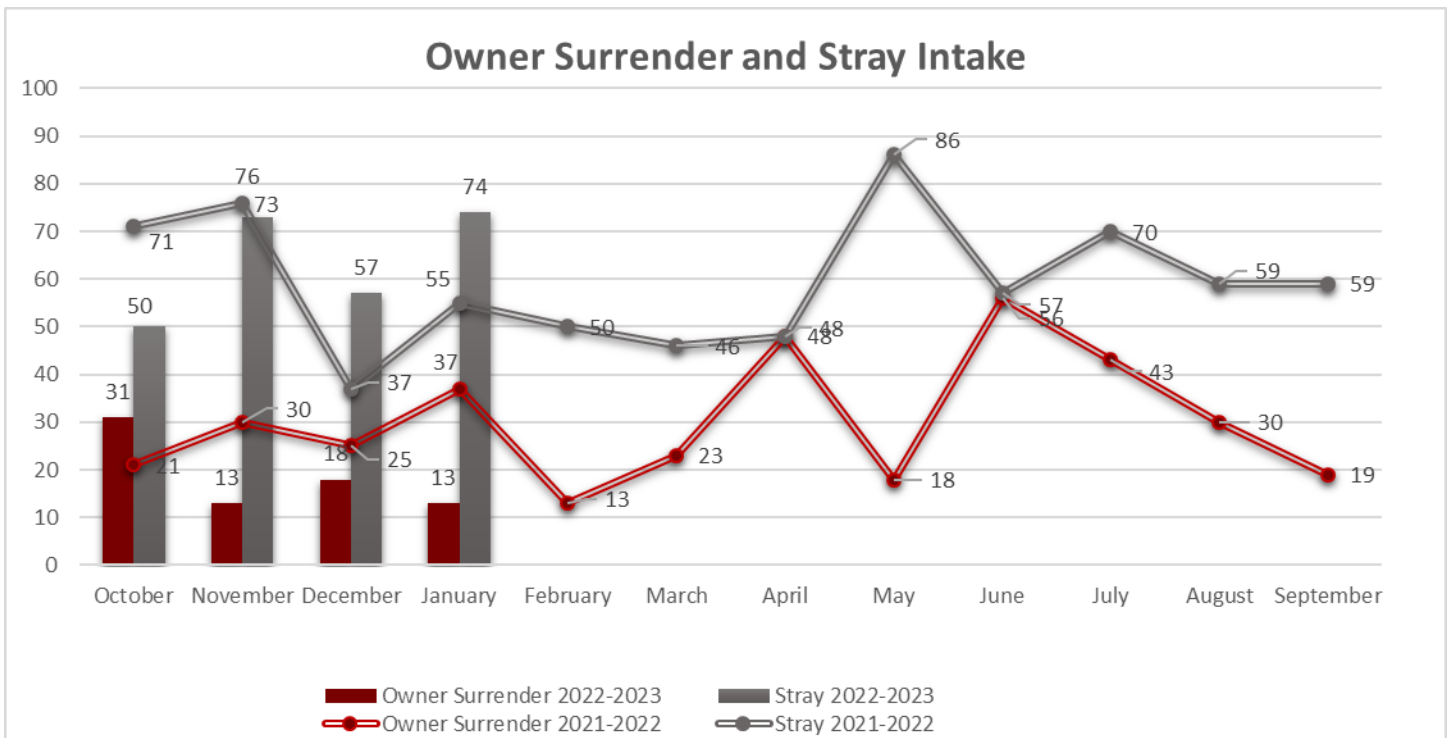


## Intake Information

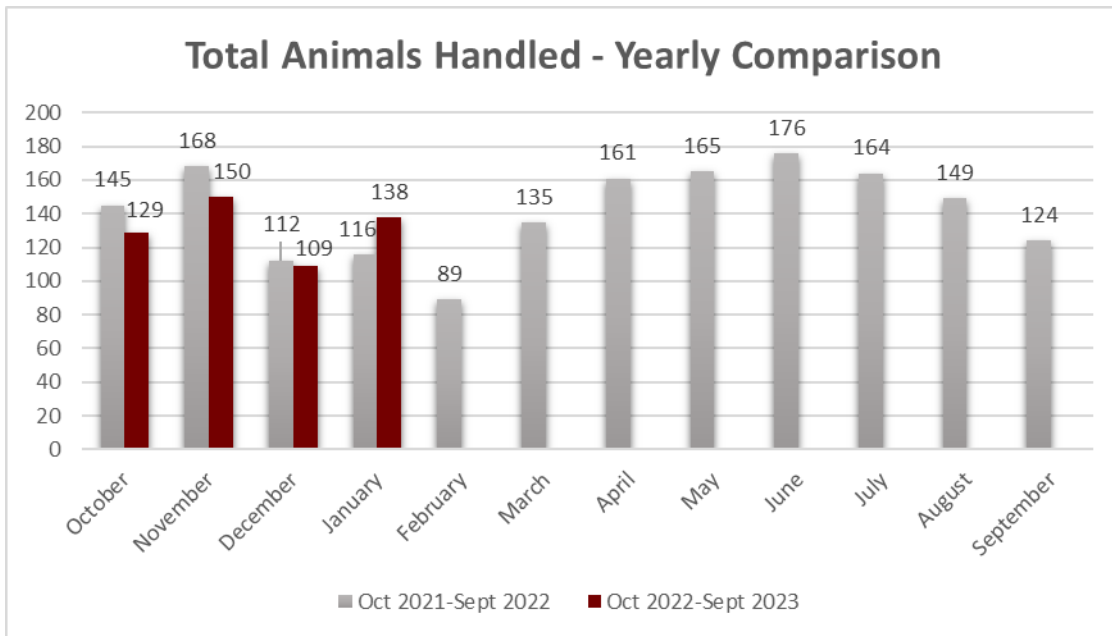
Burleson Animal Shelter intakes about 2,000 animals per year and averages about 165 animals per month. Below you will see the intake data per month broken down by species and by intake type.



The graph below depicts the effect Covid-19 had on Owner Surrendered and Stray animal intakes.

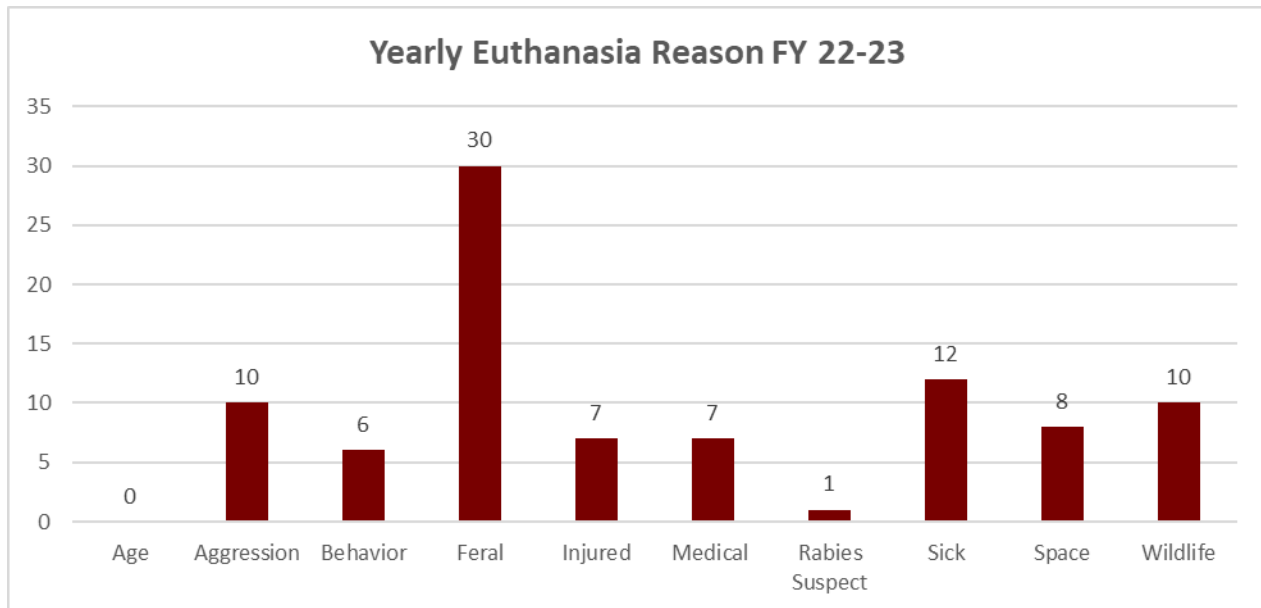


The graph below depicts the total number of animals handled between the current fiscal year (maroon) and the last fiscal year (grey). Please note the increase during warmer months.



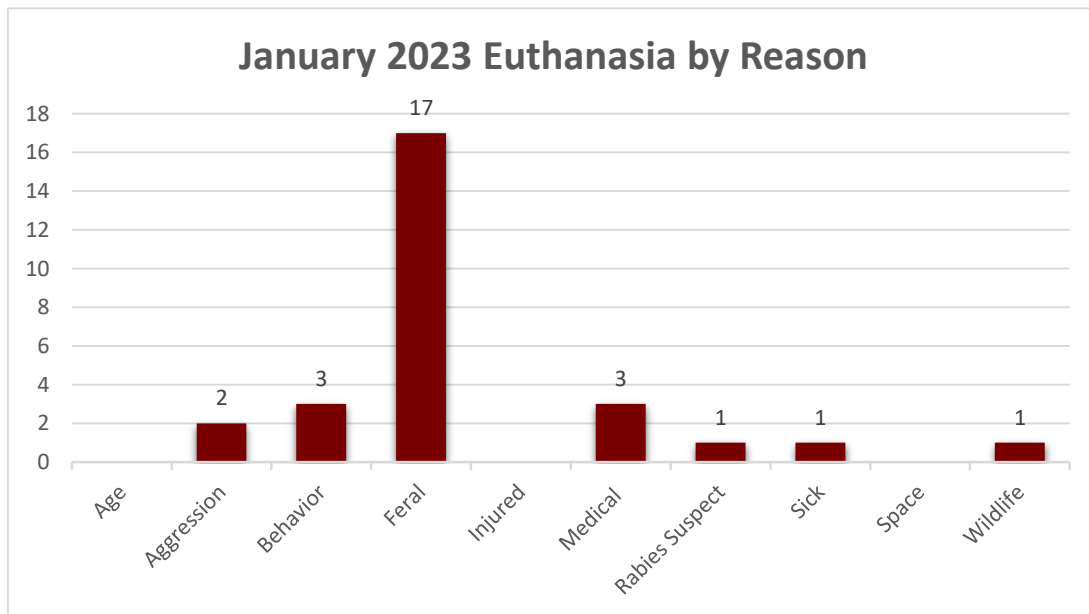
### Euthanasia Information

The chart below depicts the breakdown of euthanasia numbers by reason for the fiscal year.

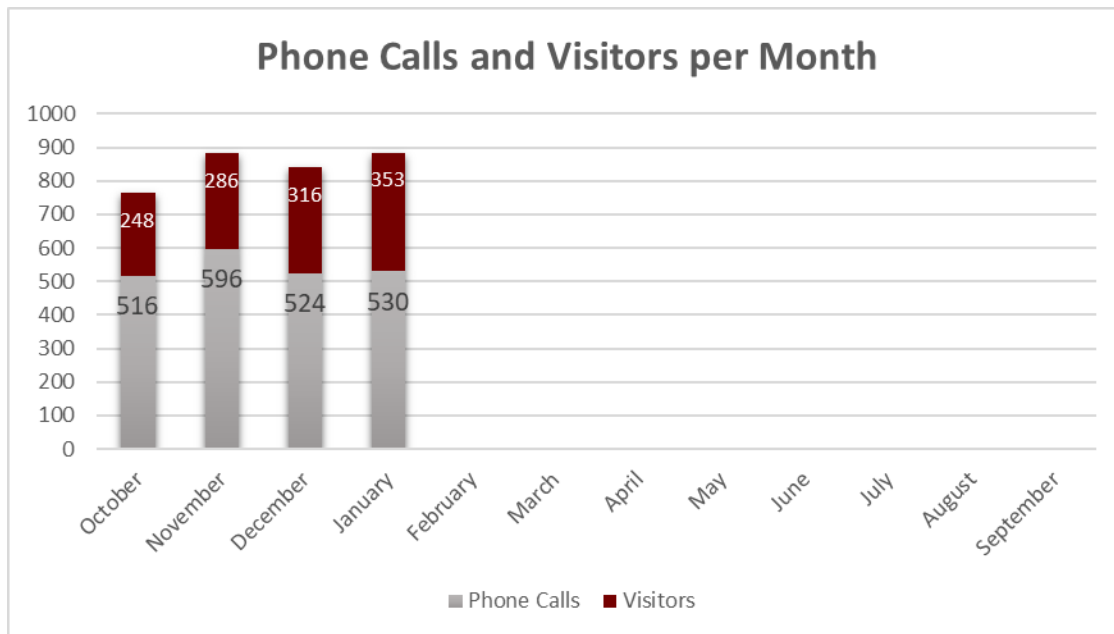




The graph below depicts euthanasia numbers by reason for the current month. Feral and wildlife typically consume a large portion of our euthanasia numbers. This month was sick, injured, and medical.

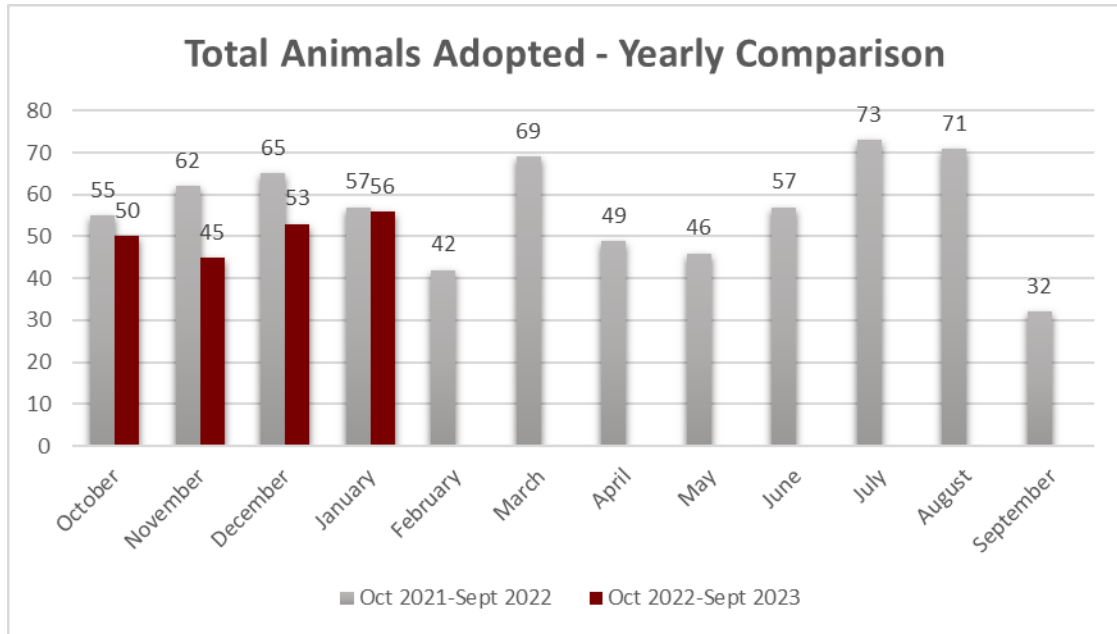


## General Information



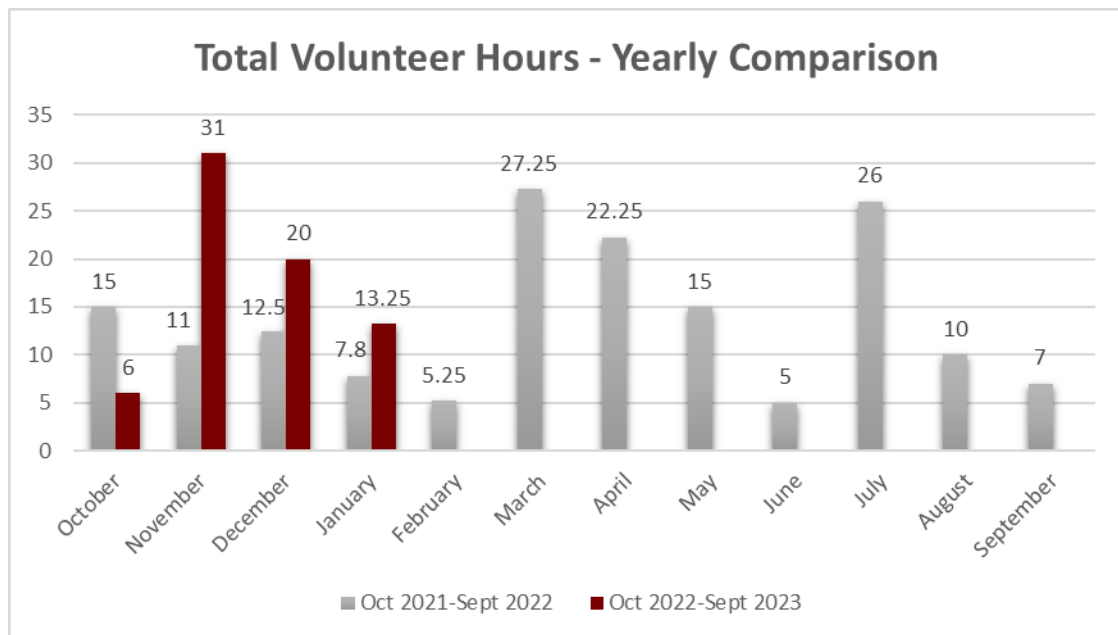
Phone calls and visitors are depicted in the graph above. Phone calls typically increase with season changes and visitors tend to fluctuate on an unforeseen basis.

## Adoptions



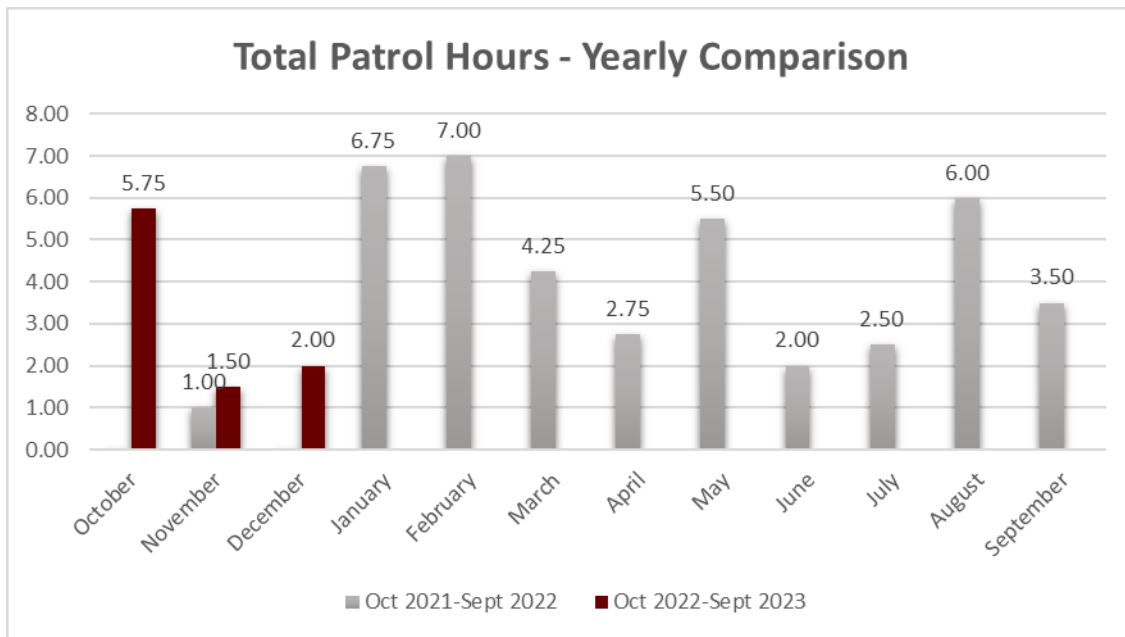
## Volunteers

Volunteers perform a myriad of tasks at the shelter from walking dogs, to playing with puppies and kittens. It is very beneficial for the animals to be able to spend some time outside of their cage with one on one human contact. Socializing and daily exercise helps reduce stress on the animals and also help make them more adoptable.



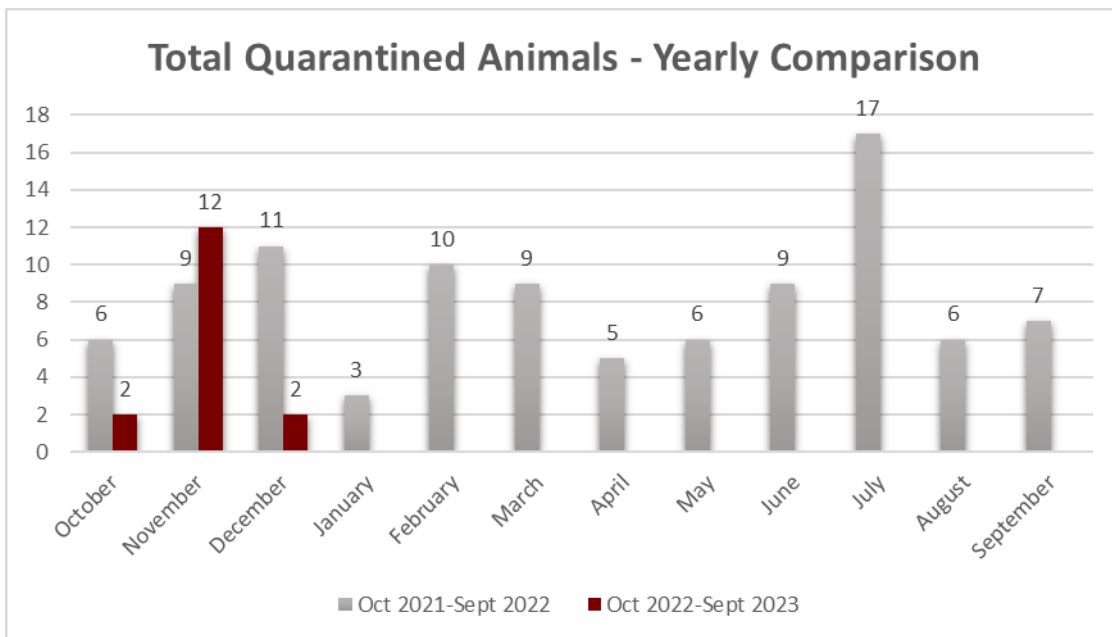
## Patrols

Animal Control Officers will patrol designated areas locating animals in violation of animal regulation laws /ordinances. These duties involve: capturing - biting, vicious, diseased, loose, or stray animals.



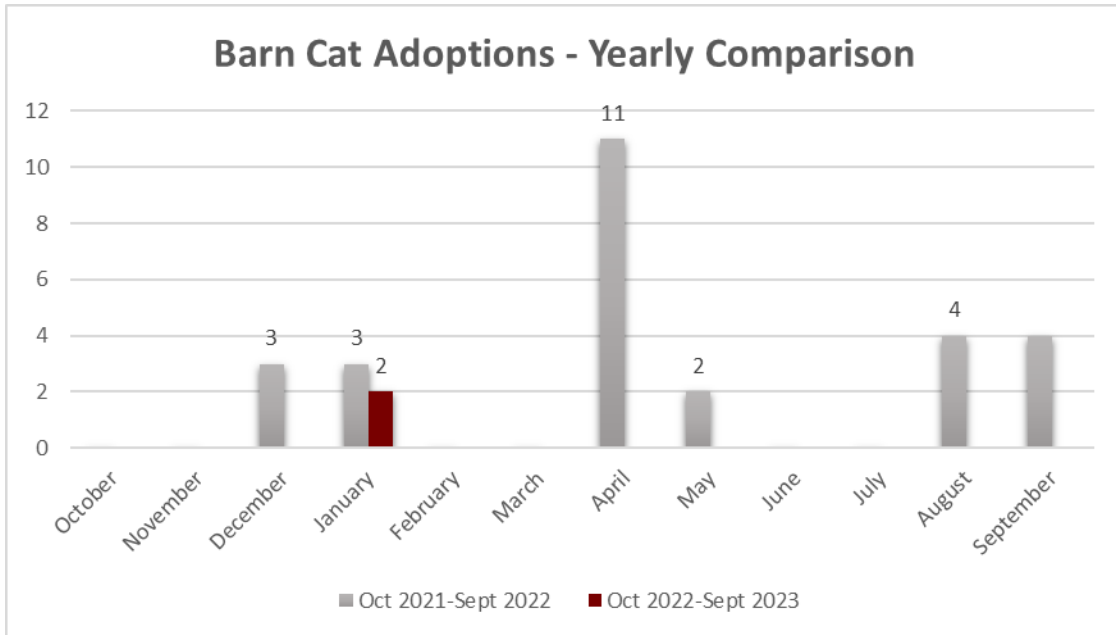
## Animal Quarantine

Animals that bite are subject to quarantine and are required to quarantine the animal for not less than ten days confinement from the date of the bite, at the owner's expense.

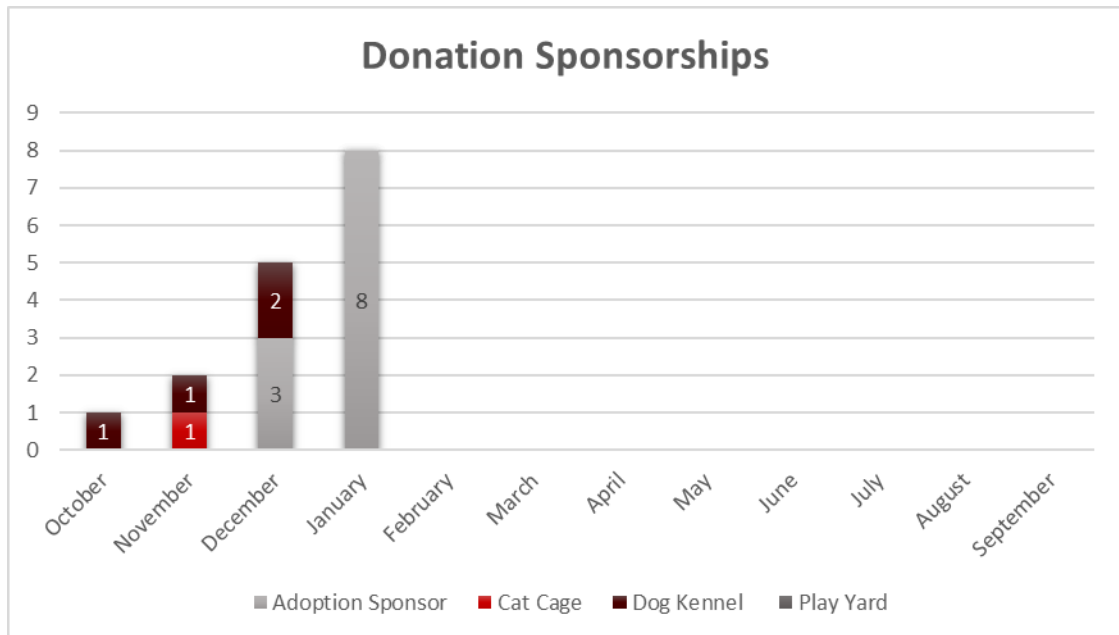


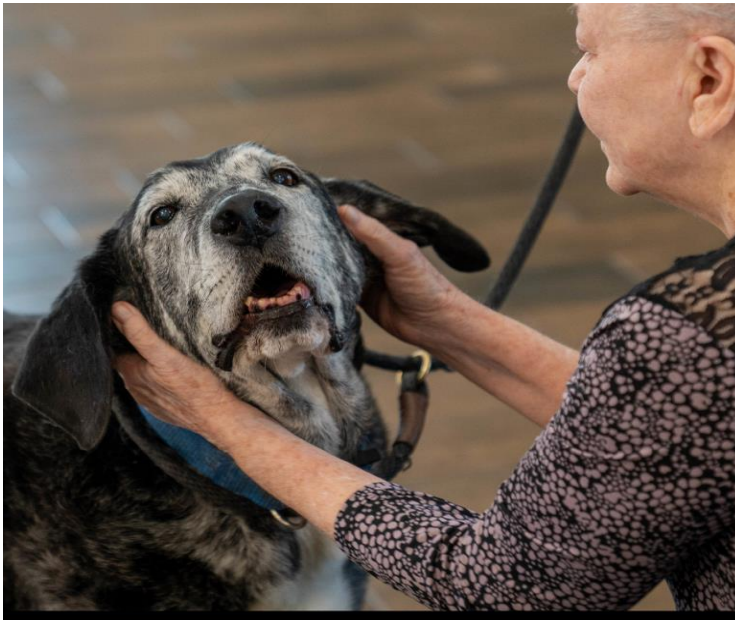
## Barn Cats

Since the Barn cat program started in December 2019, we have adopted 84 barn cats.



## Kennel Sponsors





# PAWS FOR A CAUSE

PARTNERING BURLESON ANIMAL  
SERVICES WITH ASSISTED  
LIVING COMMUNITIES

THE CITY OF  
**BURLESON**  
TEXAS | **Animal  
Services**

Animal Control Officer, Brennan Jones, has started Paws with a Cause. We partner with assisted living communities to enhance the mental well-being of senior citizens through the love and affection of a furry friend.

Brennan and Clyde put in 4 hours for January 2023. The residents can't wait for their weekly visits.

They have successfully reached two non-verbal residents. Those residents won't stop talking now.

We are very proud of this program.

## Definition of Terms

**Adoption:** Animals are released to new homes through a signed contract agreeing to have the animal sterilized and vaccinated for rabies.

**Adoption Returns:** An animal is adopted and then returned to the shelter.

**After-hour calls:** Calls received and completed after normal business hours.

**Animal returned to the field:** Animals are picked up by an animal control officer and then taken home rather than brought to the shelter.

**Barking:** Complaint of a dog barking for several hours, without provocation or reason.

**Community service hours:** Number of court-ordered community service hours performed.

**Cruelty Investigation:** An investigation performed to determine if an animal has been mistreated or abused.

**DOA (Dead on Arrival):** Animals that arrive at the shelter are deceased.

**Euthanasia:** The act of “mercy” killing, sick, injured, or unwanted animals in a shelter.

**Age-** An animal too young for adoption, or too old to be safely placed.

**Aggression-** An animal displaying fractious or potentially threatening behavior.

**Behavior-** An animal that displays traits that prevent it from being properly contained or extremely destructive. E.g. Jumps fence, barks excessively, anxiety disorders.

**Feral-** Any undomesticated animal.

**Injured-** An animal with broken bones, punctured / perforated organs, or large, open wounds.

**Medical-** An animal with a non-communicable disease such as heartworm or organ failure.

**Sick-** An animal with a communicable disease that cannot be properly housed away from other animals without potentially spreading the disease to them such as Parvovirus or distemper.

**Space-** The lack of cages or kennels in the shelter.

**Wildlife-** Any non-domesticated animal.

**Fees collected:** Funds are collected either from adoption fees, microchipping, vaccination, or reclamation fees.

**Food donation:** Animal food is given to citizens who request it due to the inability to provide food for themselves.

**Fosters:** An animal placed in temporary custody until ready for adoption.

**Intake:** Animals admitted to the animal shelter. These include animals surrendered by the general public, picked up by an animal control officer, and animals born at the shelter.

**Reclaimed:** Animals returned to their owners from the shelter.

**Transfers:** Animals are sent to a rescue group, humane society, or another shelter.

**Low-cost vaccination:** Vaccinations are given at a steeply discounted rate to provide access to people with a lower income.

**Microchip:** A small implant done under the skin to achieve permanent identification of an animal.

**Multi-pet permits:** Inspections and investigations are performed to be allowed to own more than four (4) animals within city limits.

**Off-site adoption:** An adoption event at an offsite location such as a city event, or PetSmart-type location.

**Owner surrender:** An animal willingly surrenders to the shelter by their owner.

**Phone calls:** Any incoming telephone calls to the shelter.

**Rabies:** A disease naturally occurring in the wild that primarily affects bats, coyotes, foxes, raccoons, and skunks but can be passed onto domesticated animals as well as humans and is fatal if not detected early.

**Stray and at large:** An animal not confined to its' owner's property.

**Total animals handled (intake):** The raw number of animals brought to the shelter.

**Trap request:** A request put in to borrow a trap to trap a feral, stray, or wild animal.

**Volunteer hours:** Number of hours donated by registered volunteers.

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## Animal Shelter Advisory Committee

**DEPARTMENT:** Animal Services  
**FROM:** Kim Peckler, Animal Services Manager  
**MEETING:** March 8, 2023

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**SUBJECT:**

Receive a report and hold discussion regarding the 2023 Paw Pals Academy. (*Staff Contact: Kim Peckler, Animal Services Manager*)

**SUMMARY:**

This will be the 12<sup>th</sup> year for area fifth graders to attend a free educational workshop on basic animal care and safety in a fun environment. Twenty (20) spots will be available for children attending the academy this year. Students learn about a variety of animals with a hands-on approach.

This year's events include the following courses:

- 1) June 3- Journey of a Rescue Animal. From Veterinary Medical Care to Forever Home
  - Taught by Melissa Stiles, Dr. Nicole Winquest DVM, and Tere Davis. Students will walk through the steps of animals taken into rescue for medical care to find a new home.
- 2) June 10- Easy Acre Alpacas.
  - Taught by Kimberly Munoz. Mrs. Munoz will bring several Alpacas for the students to groom, feed and learn about the breed.
- 3) June 17- Wildlife on the Move.
  - Taught by Eric Brittingham (Mr. B). Mr. B will bring snakes, lizards, spiders, and more for the students to interact with and learn their behavior
- 4) June 24 – Graduation – Question/Answer, Refreshments

**OPTIONS:**

N/A – informational only

**RECOMMENDATION:**

No action is required of the committee; this item is informational only and for general discussion.



**PRIOR ACTION/INPUT (Council, Boards, Citizens):**

N/A

**FISCAL IMPACT:**

N/A

**STAFF CONTACT:**

Kim Peckler  
Animal Services Manager  
[kpeckler@burlesontx.com](mailto:kpeckler@burlesontx.com)  
817-426-9281

# Paw Pals Academy

## June 2023

Animal Shelter Advisory Committee  
March 8, 2023



# Paw Pals Objective



- 12<sup>th</sup> year for area fifth graders to attend a free educational workshop
- Learn responsible pet ownership and basic animal care and safety in a fun environment
- Twenty (20) spots
- Students learn about a variety of animals with a hands-on approach.





# June 3, 2023 - Journey of a Rescue Animal



## From Veterinary Medical Care to Forever Home

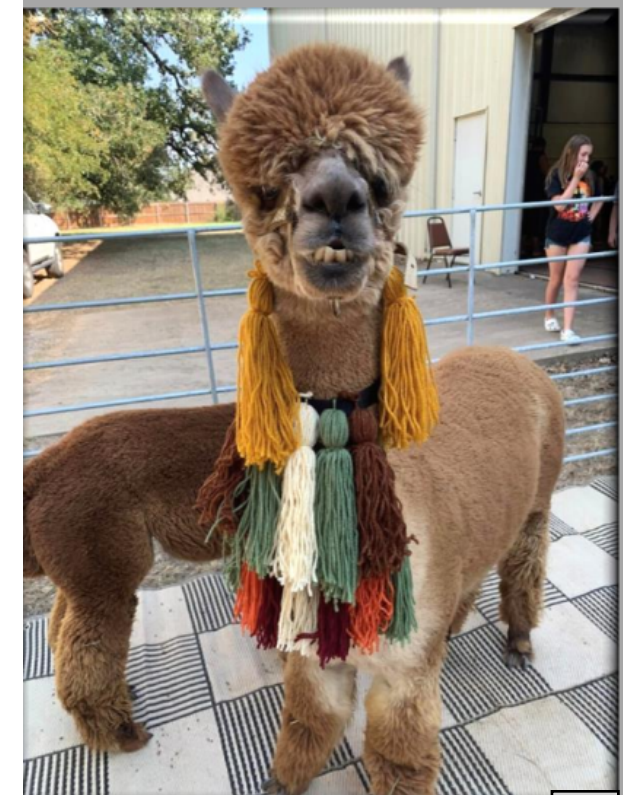
1. Dr. Nicole Winquest, DVM
2. Melissa Stiles
3. Tere Davis.



# June 10, 2023 - Easy Acres Alpacas



Kimberly Munoz will teach the students about Alpacas and how to groom and feed them.





# June 17, 2023 - Wildlife on the Move



Eric Brittingham (Mr. B) Mr. B will bring snakes, lizards, spiders, and more for the students to interact with and learn their behavior



**June 24, 2023 - Graduation**



# **Questions / Answer Session**

## **Refreshments**

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## Animal Shelter Advisory Committee

**DEPARTMENT:** Animal Services  
**FROM:** Lisa Duello, Neighborhood Services Director  
**MEETING:** March 8, 2023

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**SUBJECT:**

Receive a report and hold discussion on the FY2023-2024 Budget supplemental request (*Staff Contact: Lisa Duello, Neighborhood Services Director*)

**SUMMARY:**

The FY2023-2024 budget preparation will begin on March 9, 2023. Animal Services will be requesting several supplemental requests for next year. Supplemental request is funding beyond base budget.

The following are the requests.

- Offsite adoption trailer – Estimate \$65,000
- Replace the tile in the front lobby – Estimate \$15,000
- Replace the front lobby reception desk – Estimate \$5,000
- Gate for the sally port – Estimate \$7,500
- Permanent shade structure over outside kennels – Estimate \$15,000
- New Chairs for the front lobby – Estimate \$3,000

**OPTIONS:**

N/A

**RECOMMENDATION:**

There is no action required of the committee; this item is informational only and for general discussion.

**PRIOR ACTION/INPUT (Council, Boards, Citizens):**

N/A

**FISCAL IMPACT:**



The fiscal impact will be determined pending budget process. The City Manager's Office receives Supplemental request from all departments across the city, the CMO priorities the request, and recommends a subset to Council for approval. Council makes final determination on funding. If approved, funding would not be available until 10-1-23.

**STAFF CONTACT:**

Lisa Duello, Neighborhood Services Director

[lduello@burlesontx.com](mailto:lduello@burlesontx.com)

817-426-9841



**Animal  
Services**

# FY 23-24 Animal Services Proposed Supplemental Budget Request

Animal Shelter Advisory Committee  
March 8, 2023



# Offsite Adoption Trailer

Item C.



Estimate @ \$65,000



# Front Lobby Tile



Estimate @ \$15,000

# Front Lobby Reception Desk

Item C.

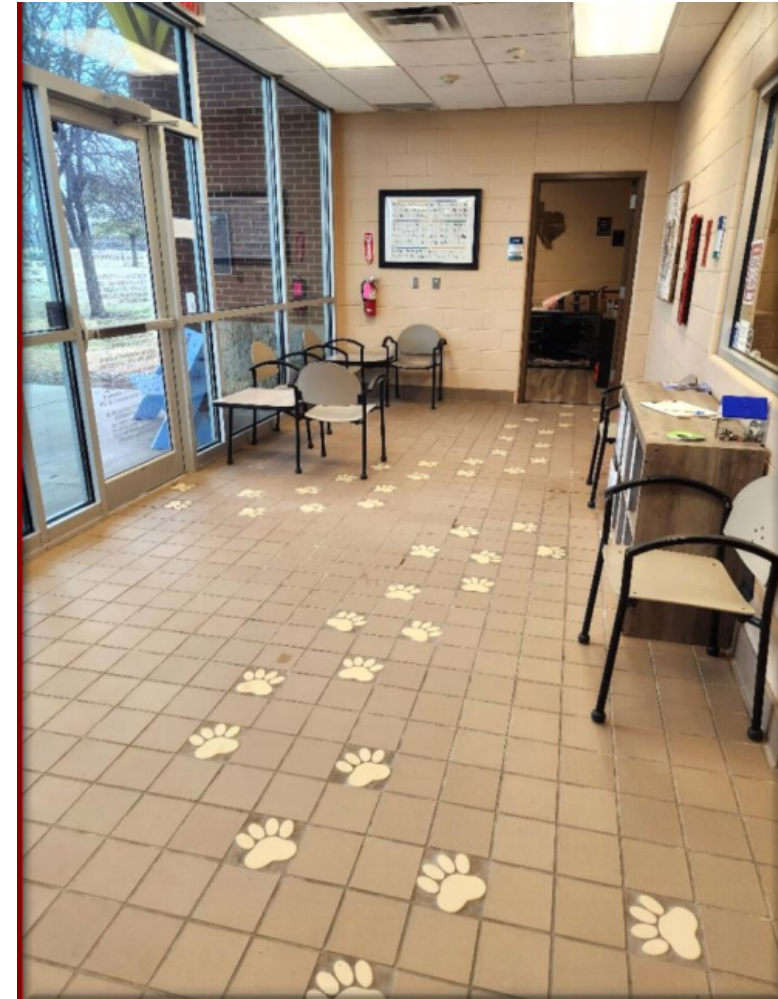


Estimate @ \$5,000





# Front Lobby Customer Chairs



Estimate @ \$3,000



# Automated Gate for Sally Port



Estimated @ \$7,500



# Permanent Shade Covers for Outside Kennels



Estimate @ \$15,000



- Next Steps

1. City Manager's Office (CMO) receives Supplemental Request ( beyond base budget) from all departments
2. CMO recommends a subset of request to City Council for consideration
3. City Council makes final determination on funding request
4. If approved, funding would not be available until October 1, 2023.





# Questions/Comments



Item C.

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## Animal Shelter Advisory Committee

**DEPARTMENT:** Animal Services  
**FROM:** Kim Peckler, Animal Services Manager  
**MEETING:** March 8, 2023

---

**SUBJECT:**

Receive a report and hold a discussion regarding the upcoming renewal of the spay and neuter contract. *(Staff Contact: Lisa Duello, Neighborhood Services Director)*

**SUMMARY:**

The 3 year contracts for veterinarian services for the Spay/Neuter Program are up for renewal. The Spay/ Neuter program requires that all animals adopted from the shelter be sterilized and have current rabies vaccinations. The program is intended to assist in reducing the population of unwanted animals in the Burleson area and the State of Texas.

The contract with Burleson Small Animal Clinic and Texas Coalition for Animal Protection (TCAP) spay and neuter contracts expire on September 18, 2023. All local Burleson veterinarians will be afforded the opportunity to bid on the new contract. The renewal process will be initiated this summer 2023.

**OPTIONS:**

N/A – informational only

**RECOMMENDATION:**

No action is required of the committee; this item is informational only and for general discussion.

**PRIOR ACTION/INPUT (Council, Boards, Citizens):**

N/A

**FISCAL IMPACT:**

**Budgeted Y/N:** Y  
**Fund Name:** General Fund  
**Full Account #:** 001-4514-323.1000  
**Amount:** \$105,000

This program is funded through the city adoption fees and scheduled by mutual agreement. The contract will be in effect for a period of three (3) years.

**STAFF CONTACT:**

Kim Peckler  
Animal Services Manager  
[kpeckler@burlesontx.com](mailto:kpeckler@burlesontx.com)  
817-426-9281

# Renewal of Veterinary Contracts for Spay/Neuter Services

Animal Shelter Advisory Committee  
March 8, 2023





# Background

Item D.

3 year - Spay/neuter contracts expires September 2023

- Burleson Small Animal Clinic
- Texas Coalition for Animal Protection.

All local veterinarians will be notified and have the opportunity to bid on new contract

- Initiate renewal process in Summer 2023

Program is funded through the adoption fees and scheduled by mutual agreement.

Three (3) year contract term not to exceed \$105,000



# Scope

Item D.

## PURPOSE



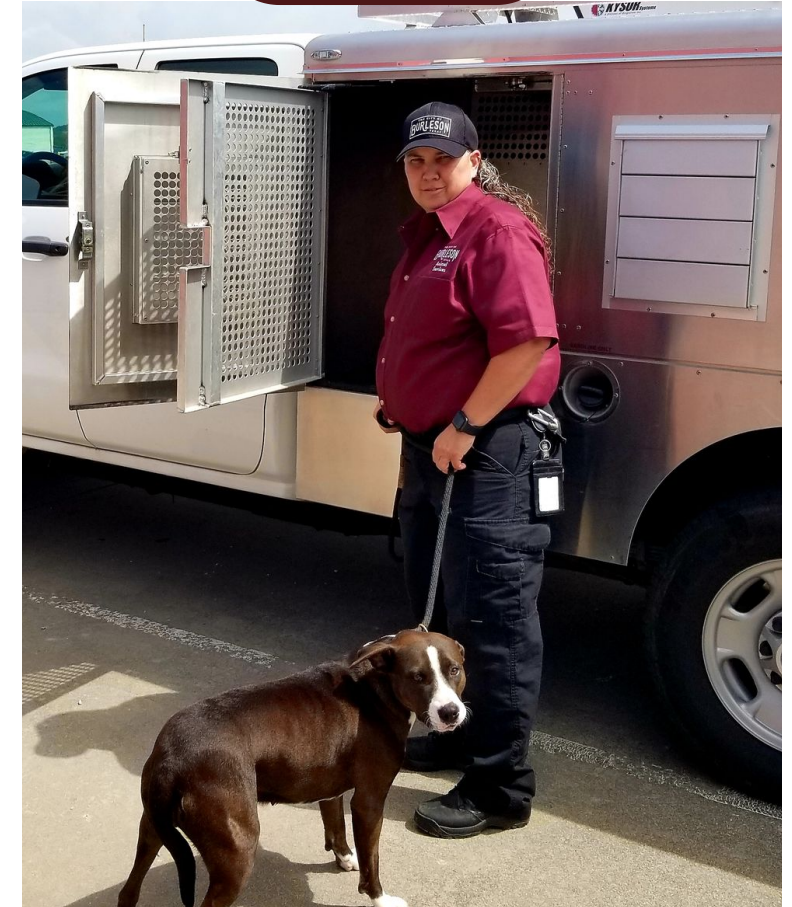
Spay/neuter all adopted animals

## VETERINARIAN RESPONSIBILITY



Facility, labor, medications,  
equipment, materials

## CITY RESPONSIBILITY

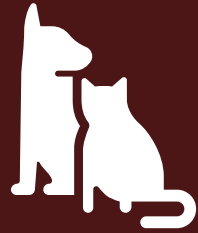


Transports animals





# Questions



Item D.



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## Animal Shelter Advisory Committee

**DEPARTMENT:** Animal Services  
**FROM:** Kim Peckler, Animal Services Manager  
**MEETING:** March 8, 2023

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**SUBJECT:**

Receive a report and hold a discussion regarding upcoming community outreach and offside adoption events. *(Staff Contact: Kim Peckler, Animal Services Manager)*

**SUMMARY:**

The shelter staff has several upcoming events. These events include off-site adoptions and community outreach and education. The following is a list of those events.

- 1) March 11, 2023 – 9:30 am to 11:00 am
  - Dogs and Donuts, Burleson Bark Park - 616 Memorial Plaza,
- 2) March 18, 2023 - 11:00 am to 3:00 pm
  - Helpful Honda adoption event at the Animal Shelter, 775 SE John Jones
- 3) March 23, 2023, 4:00 pm to 6:00 pm
  - National Puppy Day adoption event at Elk Creek Assisted Living - 301 Elk Dr.

**OPTIONS:**

N/A - Informational only

**RECOMMENDATION:**

No action is required of the committee; this item is informational only and for general discussion.

**PRIOR ACTION/INPUT (Council, Boards, Citizens):**

N/A

**FISCAL IMPACT:**

N/A

**STAFF CONTACT:**

Kim Peckler, Animal Services Manager

817-426-9283

[kpeckler@burlesontx.com](mailto:kpeckler@burlesontx.com)



**Animal  
Services**

# Community Outreach and Offsite Adoption Events

Animal Shelter Advisory Committee  
March 8, 2023

# Dogs and Doughnuts

Item E.

**LOCATION:** Burleson Bark Park - 616 Memorial Plaza  
**DATE:** Saturday, March 11, 2023  
**TIME:** 9:30 - 11:00 AM

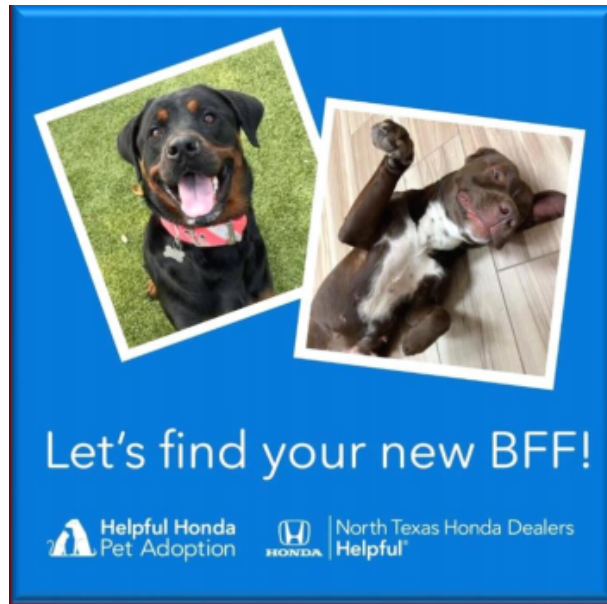




# Helpful HONDA Adoption Event

Item E.

**LOCATION:** Burleson Animal Shelter - 775 SE John Jones  
**DATE:** Saturday, March 18, 2023  
**TIME:** 11:00 AM - 3:00 PM



# National Puppy Day Adoption Event

Item E.

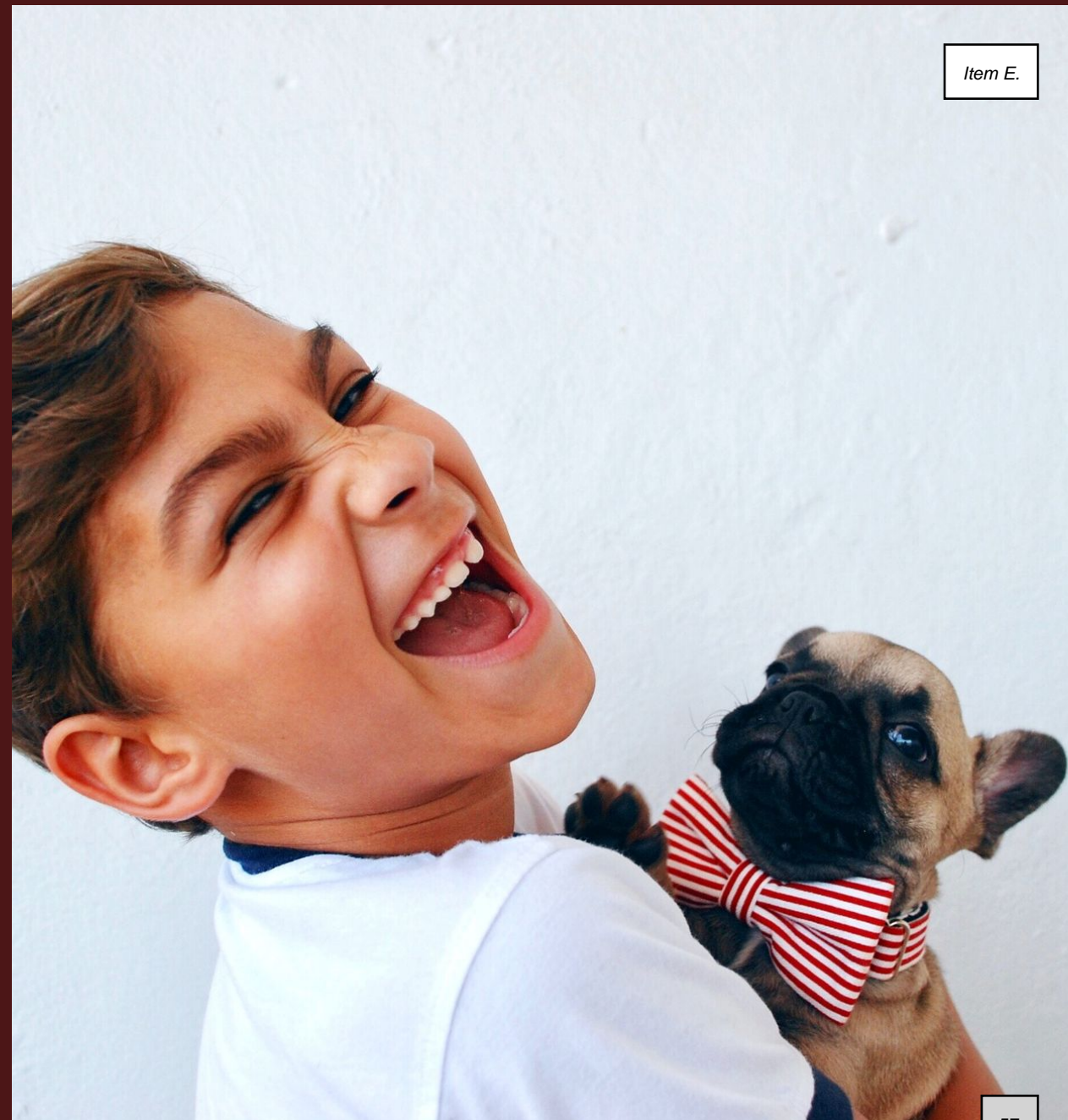
**LOCATION:** Elk Creek Assisted Living - 301 Elk Drive

**DATE:** Thursday, March 23, 2023

**TIME:** 4:00 PM - 6:00 PM



# Questions/Comments



Item E.

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## Animal Shelter Advisory Committee

**DEPARTMENT:** Animal Services  
**FROM:** Kim Peckler, Animal Services Manager  
**MEETING:** March 8, 2023

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**SUBJECT:**

Receive a report and hold discussion regarding the Migratory Bird Prevention Efforts (*Staff Contact: Kim Peckler, Animal Services Manager*)

**SUMMARY:**

Animal Services staff has encountered egret rookeries in the past few years. Every fall and spring, staff distributes educational flyers to the neighborhoods where the rookeries are and adjacent neighborhoods. Staff distributed 700 + educational flyers (see attachment) to the areas outlined in the attached map in February.

**OPTIONS:**

N/A - Informational only

**RECOMMENDATION:**

No action is required of the committee; this item is informational only and for general discussion.

**PRIOR ACTION/INPUT (Council, Boards, Citizens):**

N/A

**FISCAL IMPACT:**

N/A

**STAFF CONTACT:**

Kim Peckler, Animal Services Manager  
817-426-9283  
[kpeckler@burlesontx.com](mailto:kpeckler@burlesontx.com)





# Migratory Bird Prevention Education

Animal Shelter Advisory Committee - March 8, 2023

February 2023  
Community Information

## Prevention of Migratory Birds in 2023



### The Cattle Egret

Is a stocky heron with a wingspan of 35" to 38" approx. 18" to 22" in height and weighs 9.5 to 18.1 oz.

Mainly white plumage, a yellow bill and long grayish yellow legs.

The EGRET feed mostly on insects, especially grasshoppers, crickets, flies, moths and spiders. They will eat frogs, lizards and earthworms.

City of Burleson  
Animal Services

817-426-9283

[animalshel@burlesontx.com](mailto:animalshel@burlesontx.com)

### Migratory Birds (Egrets/Herons)

Texas is a major route for migratory birds shuttling between the United States and Canada. This annual event can impact residential, commercial and industrial properties. As you may know, your neighborhood and surrounding area has been affected by nesting egrets and herons. Initially only a few birds arrived during the early spring (March and April) of this year and abruptly hundreds of birds moved in and began establishing nests for nesting season.

Although this natural cycle can be beautiful, the challenges associated can be overwhelming. The nesting birds bring challenges such as noise, odor and significant amounts of excrement covering streets, sidewalks, cars and mailboxes on public and private property.

City staff is unable to address any of these issues while the birds are nesting. Cattle egrets are Protected under the Federal Migratory Bird Treaty Act, which means that these birds or their young (including eggs), or their current **active nests** cannot be killed or destroyed. Violators are subject to hefty fines and or penalties.



EARLY SPRING  
HABITAT HARRASMENT PROGRAM

It is in everyone's best interest to try and stop the problem before it starts this **spring**. The city needs the help of residents to address this situation.

#### NOISE

Frequent Loud noise will keep the EGRET in flight and eventually move on. AIR HORNS are commercially available at Wal-Mart, Sam's and auto supply shops. Wood spoon, Pots / Pans Drums, trumpet, etc. will do as well. Make sure your neighbor(s) have been consulted.

#### LIGHT

Laser light, high power spot light, red lenses, strobe light, red flashing light will also keep them from wanting to nest on your property. These are also available commercially and are relatively inexpensive.

#### WATER

High pressure water works well in preventing new (non active) nests from being formed. EGRETS don't like the water spray and will keep from landing and roosting.

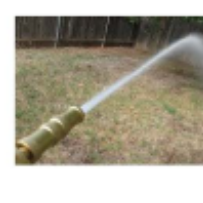
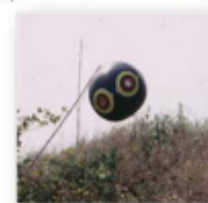
OVER →

## Preventing Migratory Bird Nesting Homeowner Checklist

### February-March

- Remove any old, abandoned nests.
- Trim your trees. Remove deadwood, thin tree canopy to allow sunlight between limbs/trees.
- Familiarize yourself with "sentry" birds. They are the first to arrive, looking for good nesting places.
- Find out how your neighborhood plans to distribute news of bird sightings.
- Watch for "sentry" birds and report sightings to your neighbors.
- Each species has a different breeding period. Be on the lookout for these birds beginning in:  
February - Yellow-Crowned Night Heron  
March - Cattle Egret, Great Egret, Great Blue Heron, Little Blue Heron, Snowy Egret
- Check daily for birds and nesting material in your trees.
- Begin scare tactics as soon as you see birds on or near your property.
  - Use noisemakers, water spray or shine lights at night.
  - Hang "scare eye" balloons or other moving objects in trees.
  - Use long poles, tennis balls or water hoses to disturb early nesting material.

- The City has two migratory bird deterrent sound systems that can be strategically placed in areas to discourage Egrets from settling in neighborhoods.
- The City's Animal Service Department will be on high patrol during the start of the nesting period and can deploy preventive noise making devices.



- **DO NOT HARM BIRDS OR EGGS.** Migratory birds are protected by international treaty. Once birds begin sitting on nests, eggs are probably present. You cannot kill, harass, move or disturb the birds during nesting season.

If you have dead birds on your property, you can call Animal Services at 817-426-9283 for pick-up.



Cattle Egret



Yellow-Crowned  
Night Heron

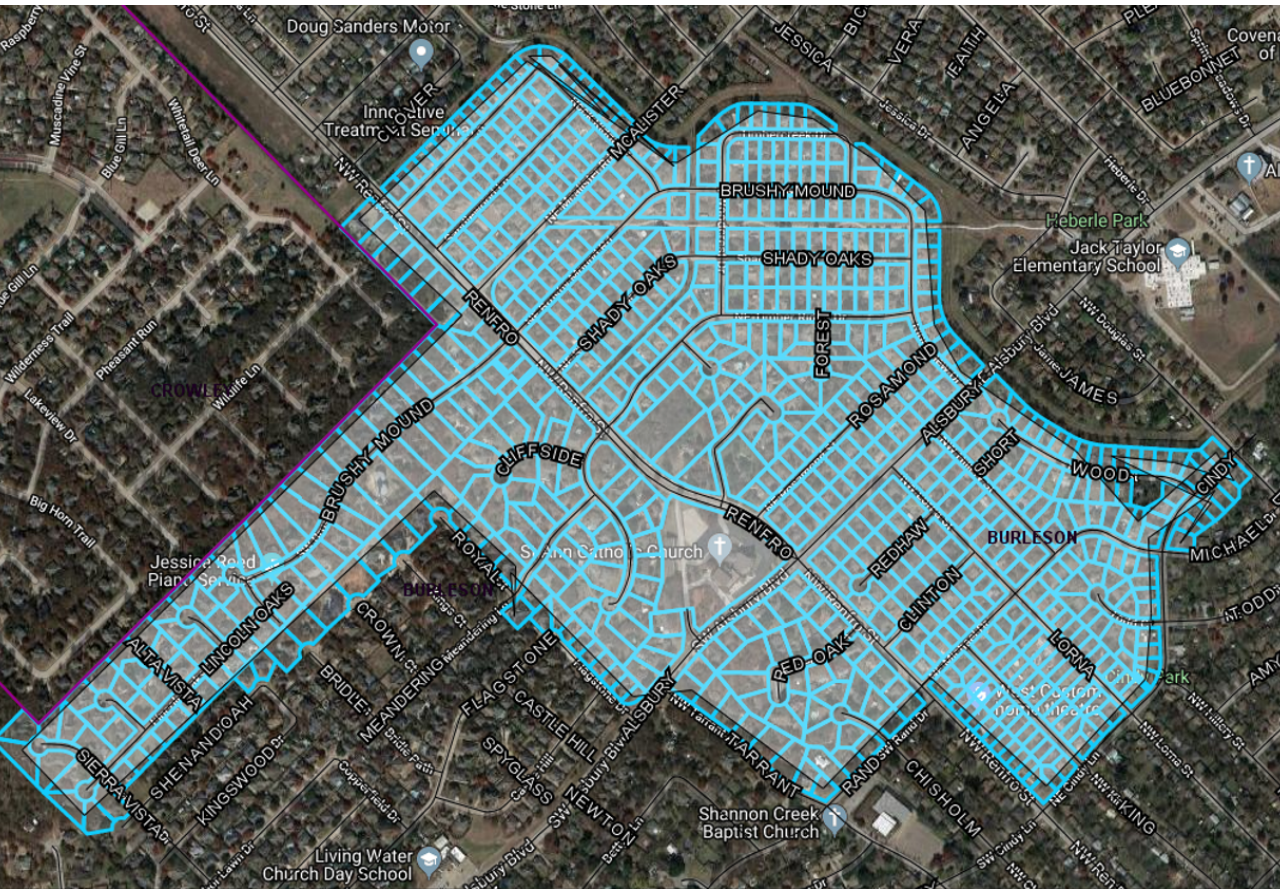


Snowy Egret



Great Blue Heron





- Staff hand distributed 700 educational fliers to the area outlined in blue (purple line indicates City of Crowley)
- The blue area has historically been the neighborhoods or adjacent to, that egrets have nested in the past due to the mature tree canopy
- The migratory birds have not nested in the City Limits in the past 3 years

# Questions?

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## Animal Shelter Advisory Committee

**DEPARTMENT:** Animal Services  
**FROM:** Kim Peckler, Animal Services Manager  
**MEETING:** March 8, 2023

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**SUBJECT:**

Receive a report and hold a discussion regarding the repainting of the animal shelter and storage building. (*Staff Contact: Lisa Duello, Neighborhood Services Director*)

**SUMMARY:**

The Animal Shelter will be repainted to match the isolation building and other city buildings and fix the deteriorated beams. The current salmon color will be replaced by beige, and the awning will be white with post-painted black/dark grey to match the isolations. Staff received three bids from the following companies.

- Stephens commercial painting bid \$16,296.60
- Apex Roofing, Inc. Bid \$18,990.00
- TJ's Professional Painting LLC. Bid \$ 51,014.87
- 

Stephens Commercial Painting's Bid was accepted, and the painting will start soon. Once the work is commences, pending the weather, is it estimated to take two (2) weeks to complete job.

**OPTIONS:**

N/A - Informational only

**RECOMMENDATION:**

No action is required of the committee; this item is informational only and for general discussion.

**PRIOR ACTION/INPUT (Council, Boards, Citizens):**

City Council approved this supplemental request during FY 22 - 23 budget.

**FISCAL IMPACT:**

**Budgeted Y/N:** Y  
**Fund Name:** Building Maintenance and Repair  
**Full Account #:** 001-4514-434.41.01

**Amount:** \$16,297.59

**STAFF CONTACT:**

Kim Peckler, Animal Services Manager

817-426-9283

[kpeckler@burlesontx.com](mailto:kpeckler@burlesontx.com)



# Painting Exterior of Shelter

Item G.

Animal Shelter Advisory Committee - March 8, 2023





# Background and Scope

- City Council approved this supplemental request of \$19,000 during FY 22-23 Budget process
- Outside salmon color will be repainted to match the natural beige color of the new isolation building
- Deteriorated beams will be sanded and repainted dark gray to match beams to isolation building beams
- Three (3) Bids
  1. Stephens Commercial painting \$16,296.60
  2. Apex \$ 18,990.00
  3. TJ's Professional painting \$ 51,014.87

Stephens Commercial Painting's Bid was accepted, and the painting should start soon.

The estimate time of completion of the job is about 2 weeks once work is commenced, pending weather conditions.

Scrape and Paint

Paint Block Wall

All exterior walls  
and overheads

Item G.

Paint Block Wall



# Questions?

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## Animal Shelter Advisory Committee

**DEPARTMENT:** Animal Services  
**FROM:** Kim Peckler, Animal Services Manager  
**MEETING:** March 8, 2023

---

**SUBJECT:**

Receive a report and hold a discussion regarding the use of the new isolation building since the December opening. *(Staff Contact: Kim Peckler, Animal Services Manager)*

**SUMMARY:**

The new isolation building opened in December and since then, staff has treated fifty-one (51) cats and twelve (12) dogs for various illnesses and injuries. The new isolation area has prevented the closure of the adoption areas due to illness.

**OPTIONS:**

N/A - Informational only

**RECOMMENDATION:**

No action is required of the committee; this item is informational only and for general discussion.

**PRIOR ACTION/INPUT (Council, Boards, Citizens):**

N/A

**FISCAL IMPACT:**

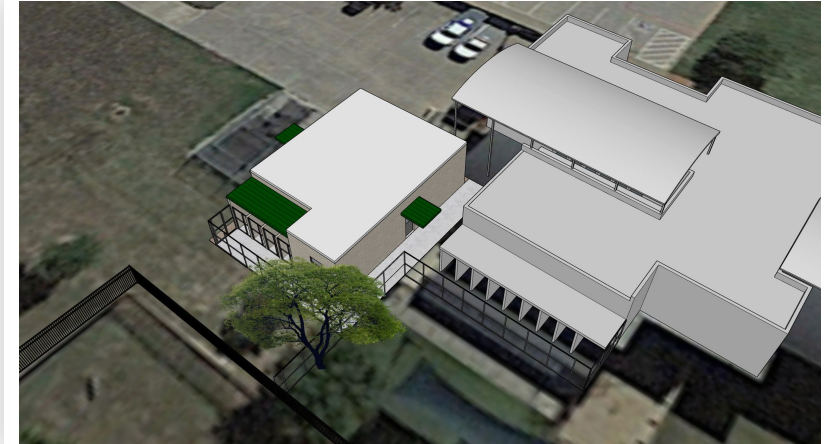
N/A

**STAFF CONTACT:**

Kim Peckler, Animal Services Manager  
817-426-9283  
[kpeckler@burlesontx.com](mailto:kpeckler@burlesontx.com)



## ANIMAL ISOLATION AREA USE UPDATE







DOG KENNELS



CAT ROOM



CAT ROOM CAGE BANK



DOG KENNEL



Since the opening of the new isolation area, staff has treated fifty-one (51) cats and twelve (12) dogs for various illnesses and injuries. Due to this new area, the shelter has yet to have to close the adoption areas due to illness.





# QUESTIONS/COMMENTS



**LISA DUELLO**  
Neighborhood Services Director  
817-426-9841  
[lduello@burlesontx.com](mailto:lduello@burlesontx.com)



Item H.