



Citizens Public Art Committee Agenda

Monday, May 12, 2025
10:00 AM

City Hall Annex - 135 W. Ellison,
Suite 109, Second Floor
Conference Room
Burleson, TX 76028

1. **CALL TO ORDER**

2. **CITIZEN APPEARANCES**

Each person in attendance who desires to speak to the board on an item NOT posted on the agenda, shall speak during this section.

A speaker card must be filled out and turned in to the Secretary prior to addressing the board. Each speaker will be allowed three (3) minutes.

Please note that the board may only take action on items posted on the agenda. The Texas Open Meetings Act prohibits the City Council from deliberating or taking action on an item not listed on the agenda. City Council may, however, receive your comments on the unlisted item, ask clarifying questions, respond with facts, and explain policy.

Each person in attendance who desires to speak to the City Council on an item posted on the agenda, shall speak when the item is called forward for consideration.

A. Consider approval of the minutes from the April 7, 2025, meeting. (Staff Contact: Bailey Campbell, Senior Administrative Specialist)

3. **GENERAL**

4. **REPORTS AND PRESENTATIONS**

A. Receive a report and hold a discussion on the public art master plan draft policy. (Staff Contact: Jen Basham, Director of Parks and Recreation)

5. **REQUESTS FOR FUTURE AGENDA ITEMS AND REPORTS**

6. **ADJOURN**

Staff Contact

Jen Basham
Director of Parks and Recreation
817-426-9201
jbasham@burlesontx.com

CERTIFICATE

I hereby certify that the above agenda was posted on this the 7th of May 2025, by 5:00 p.m., on the official bulletin board at the Burleson City Hall, 141 W. Renfro, Burleson, Texas.

Amanda Campos

City Secretary

ACCESSIBILITY STATEMENT

The Burleson City Hall Annex is wheelchair accessible. The entry ramp is located in the front of the building, accessible from Warren St. Accessible parking spaces are also available in the Warren St. parking lot. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-426-9600, or TDD 1-800-735-2989.

Citizens Public Art Committee

DEPARTMENT: Parks and Recreation

FROM: Jen Basham, Director

MEETING: May 12, 2025

SUBJECT:

Consider approval of the minutes from the April 7, 2025, meeting. (Staff Contact: Bailey Campbell, Senior Administrative Specialist)

SUMMARY:

RECOMMENDATION:

Approve

PRIOR ACTION/INPUT (Council, Boards, Citizens):

REFERENCE:

FISCAL IMPACT:

STAFF CONTACT:

Jen Basham Director
Jbasham@burlesontx.com
817-426-9201

BURLESON PUBLIC ART COMMITTEE
April 7, 2025
MINUTES
DRAFT

Call to Order – 10:00 AM

Roll Call

Board Members Present

Jessica Low
Nancy McKenzie
Jana Jackson

Board Members Absent

Camille Bransom
Tom Sale

Staff in Attendance:

Jen Basham (Director of Parks and Recreation)
Jessica Martinez (Deputy Director of Parks)
CV Black, (Recreation Manager)
Bailey Campbell (Senior Administrative Specialist)

Guests

Design Local—Jasmine Metcalf

1. **Call to order:** Nancy McKenzie called the meeting to order at 10:01 AM

2. **Citizen Appearances**

None

3. **General**

Consider approval of the minutes from the March 3, 2025 meeting. *(Staff Contact: Bailey Campbell, Senior Administrative Specialist)*

Nancy McKenzie made a motion to approve the item. Jana Jackson seconded the motion. Motion passed 3-0. Absent Camille Bransom, and Tom Sale.

4. **Reports and discussion items:**

- A. Receive a report, hold a discussion on the public art master plan draft policy. (Staff Contact: Jen Basham, Director of Parks and Recreation)

Jasmin Metcalf gave a presentation over the project timeline, survey themes, policy presentation, funding model exploration and next steps for the public art master plan.

5. **Committee Requests for future agenda items or reports.**

Next meeting—Monday, May 12 at 10 AM

6. **Adjourn:** There being no further business; Chair Nancy McKenzie adjourned the meeting at 10:43 AM.

Bailey Campbell, Senior Administrative Specialist

Citizens Public Art Committee

DEPARTMENT: Parks and Recreation

FROM: Jen Basham, Director of Parks and Recreation

MEETING: May 12, 2025

SUBJECT:

Receive a report and hold a discussion on the public art master plan draft policy.
(Staff Contact: Jen Basham, Director of Parks and Recreation)

SUMMARY:

Receive an update on current survey and public engagement strategies with the public art master plan. Review and discuss draft policy for revisions.

RECOMMENDATION:

PRIOR ACTION/INPUT (Council, Boards, Citizens):

NA

REFERENCE:

Insert CSO# if applicable
Insert resolution or ordinance change

FISCAL IMPACT:

Proposed Expenditure/Revenue:
Account Number(s):
Fund:
Account Description:

STAFF CONTACT:

Jennifer Basham
Director of Parks and Recreation
jbasham@burlesontx.com
817-426-4201

