

Wednesday, January 10, 2024
9:00 AM

City Hall - 141 W. Renfro
Burleson, TX 76028

1. **CALL TO ORDER**

2. **CITIZEN APPEARANCES**

Each person in attendance who desires to speak to the Committee on an item NOT posted on the agenda, shall speak during this section. A speaker card must be filled out and turned in to the City Secretary prior to addressing the Committee. Each speaker will be allowed three minutes to speak.

Each person in attendance who desires to speak on an item posted on the agenda shall speak when the item is called forward for consideration.

3. **REPORTS AND DISCUSSION ITEMS**

- A. Consider approval of the minutes from the August 24, 2023 Appointments & Council Policies committee meeting. *(Staff Contact: Amanda Campos, City Secretary)*
- B. Receive a report, hold a discussion, and receive feedback regarding pedestrian improvement near Sunnybrook Dr and Burleson High School. *(Staff Presenter: Tommy Ludwig, City Manager)*
- C. Receive a report, hold a discussion, and receive feedback regarding pedestrian improvement near Pleasant Manor Ave. *(Staff Presenter: Errick Thompson, Director of Public Works & Engineering)*

4. **BOARD REQUESTS FOR FUTURE AGENDA ITEMS OR REPORTS**

5. **ADJOURN**

CERTIFICATE

I hereby certify that the above agenda was posted on this the 4th of January 2023, by 5:00 p.m., on the official bulletin board at the Burleson City Hall, 141 W. Renfro, Burleson, Texas.



Amanda Campos

City Secretary

ACCESSIBILITY STATEMENT

The Burleson City Hall is wheelchair accessible. The entry ramp is located in the front of the building, accessible from Warren St. Accessible parking spaces are also available in the Warren St. parking lot. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-426-9600, or TDD 1-800-735-2989.

Community & Intergovernmental Relations

DEPARTMENT: City Secretary's Office
FROM: Amanda Campos, City Secretary
MEETING: January 10, 2024

SUBJECT:

Consider approval of the minutes from the August 24, 2023 Community & Intergovernmental Relations committee meeting. *(Staff Contact: Amanda Campos, City Secretary)*

SUMMARY:

The Community & Intergovernmental Relations committee duly and legally met on August 24, 2023 for a regular meeting.

OPTIONS:

Committee may approve the minutes as presented or approve with amendments.

RECOMMENDATION:

Approve.

STAFF CONTACT:

Amanda Campos
City Secretary
acampos@burlesontx.com
817-426-9665

COUNCIL COMMITTEE
COMMUNITY & INTERGOVERNMENTAL RELATIONS
August 24, 2023
DRAFT MINUTES

Item A.

Council present:
Victoria Johnson
Chris Fletcher
Phil Anderson

Council Absent:

Staff
Amanda Campos, City Secretary

1. **CALL TO ORDER** – Time: 10:01 A.M.

2. **CITIZEN APPEARANCES**

- None.

3. **GENERAL**

A. **Consider approval of the minutes from the March 7, 2023 Appointments & Council Policies committee meeting. (Staff Contact: Amanda Campos, City Secretary).**

A motion made by Phil Anderson and seconded by Victoria Johnson to approve.

Motion passes 3-0.

B. **Review, discuss and recommend appointments to various City of Burleson Boards/Commission/Committee for full terms and vacancies. (Staff Presenter: Amanda Campos, City Secretary)**

Amanda Campos, City Secretary presented vacancies on the various boards, commissions, and committee.

Committee members reviewed and discussed all the applications and made the following recommendations for appointments.

Building Codes & Standards

| Place | Members | Appt. | Term |
|-------------------------|-------------------------|-------|-----------|
| 5 (Building Contractor) | Justin Cannon | New | 2022-2025 |
| 6 (TC Fire Protection) | Christian Valdez | New | 2021-2024 |

Capital Improvement Program Advisory

| Place | Member | Appt. | Term |
|-------|-------------------------|-------|-----------|
| 6 | Melanie McAnally | New | 2021-2024 |

Cemetery*Item A.*

| Place | Member | Appt. | Term |
|-------|--------------------|-------|-----------|
| 9 | Billy Clark | New | 2022-2025 |

Zoning Board of Adjustment

| Place | Member | Appt. | Term |
|-------|------------------------------|-------|-----------|
| 2 | Antony Cognasi | New | 2021-2024 |
| 6 | Brent Molen | New | 2021-2024 |
| 8 | Sara Elizabeth Lytner | New | 2021-2024 |

4. ADJOURN

There being no further business adjourned the meeting.

Time: 10:38 A.M.

Amanda Campos
City Secretary

Community & Intergovernmental Relations

DEPARTMENT: City Manager's Office
FROM: Tommy Ludwig, City Manager
MEETING: January 10, 2024

SUBJECT:

Receive a report, hold a discussion, and receive feedback regarding pedestrian improvement near Sunnybrook Dr and Burleson High School. (Staff Presenter: Tommy Ludwig, City Manager)

SUMMARY:

Staff was contacted by a resident requesting a pedestrian bridge and sidewalk from Sunnybrook Drive across a drainage channel to Burleson High School. Staff met with the Burleson Independent School District staff to discuss this option. This report and presentation will provide overview of the location of improvements and the initial feedback from the school district.

STAFF CONTACT:

Tommy Ludwig
City Manager
TLudwig@burlesontx.com

817-426-9623

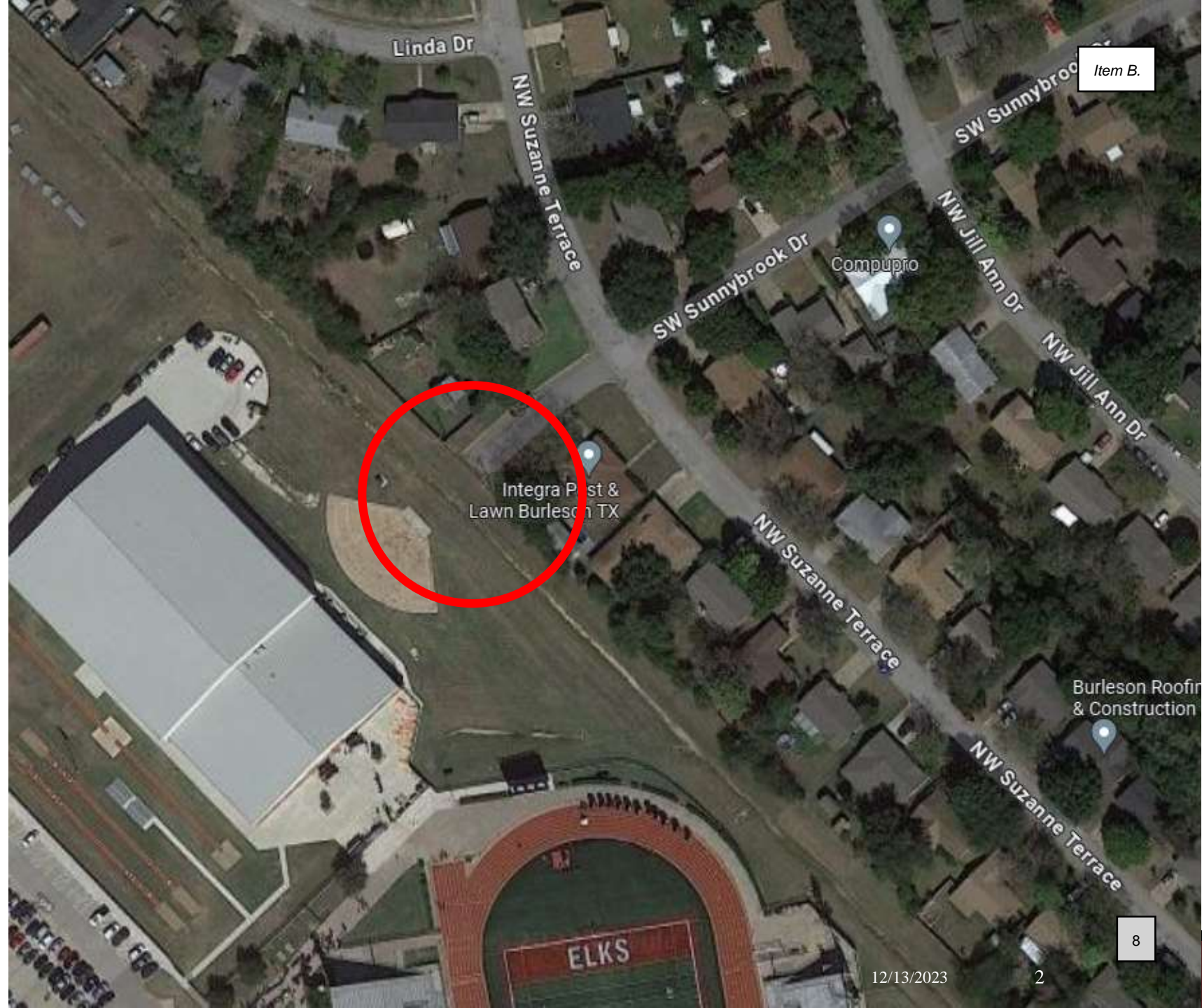


Pedestrian Improvements - BHS

TOMMY LUDWIG, CITY MANAGER

Background

- Staff received a request from a resident in October regarding students parking along Sunnybrook Drive and crossing over the drainage channel to access Burleson High School.



Background

- Staff met with BISD staff in November to discuss the possibility of a bridge and sidewalk to help mitigate the hazard of students crossing the ditch, especially during wet weather when the drainage channel is full and water is moving swiftly.
- Initial feedback from BISD staff was the concern of encouraging pedestrian mobility from Sunnybrook to behind the field house where there is limited visibility.
- Initial recommendation from BISD staff was to fence off the access to mitigate the risk.

Questions / Comments

Tommy Ludwig
City Manager
TLudwig@burlesontx.com

Community & Intergovernmental Relations

DEPARTMENT: Public Works & Engineering

FROM: Errick Thompson, Director

MEETING: January 10, 2024

SUBJECT:

Receive a report, hold a discussion, and receive feedback regarding pedestrian improvement near Pleasant Manor Ave. (Staff Presenter: Errick Thompson, Director of Public Works & Engineering)

SUMMARY:

Staff was contacted by a resident requesting a sidewalk from an adjacent pedestrian bridge to Pleasant Manor Ave. Staff met with the Burleson Independent School District staff to discuss student usage. This report and presentation will provide overview of the location of improvements and an initial cost estimate.

STAFF CONTACT:

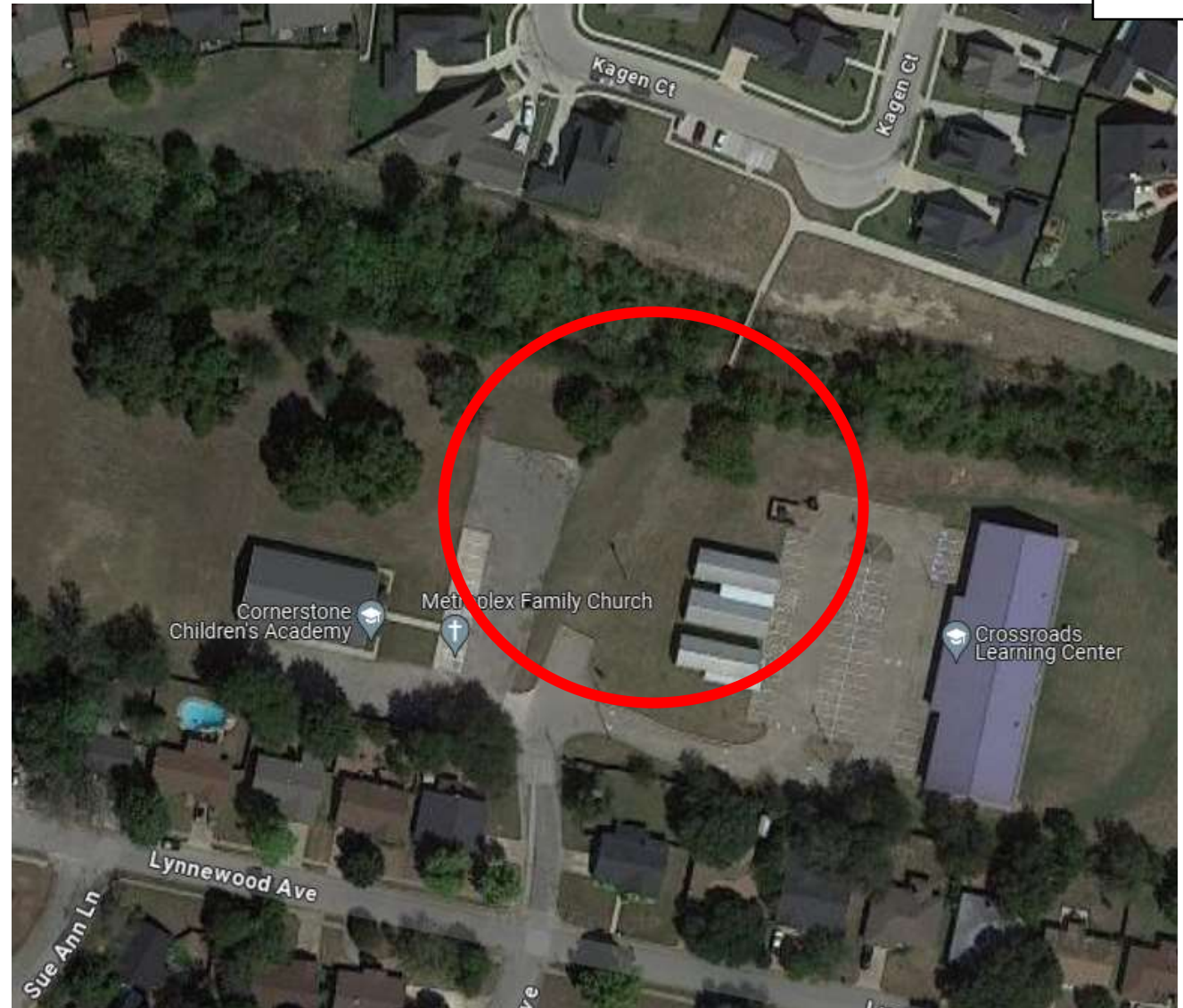
Errick Thompson
Director of Public Works & Engineering
EThompson@Burlesontx.com
817-426-9610

Pedestrian Improvements – Pleasant Manor

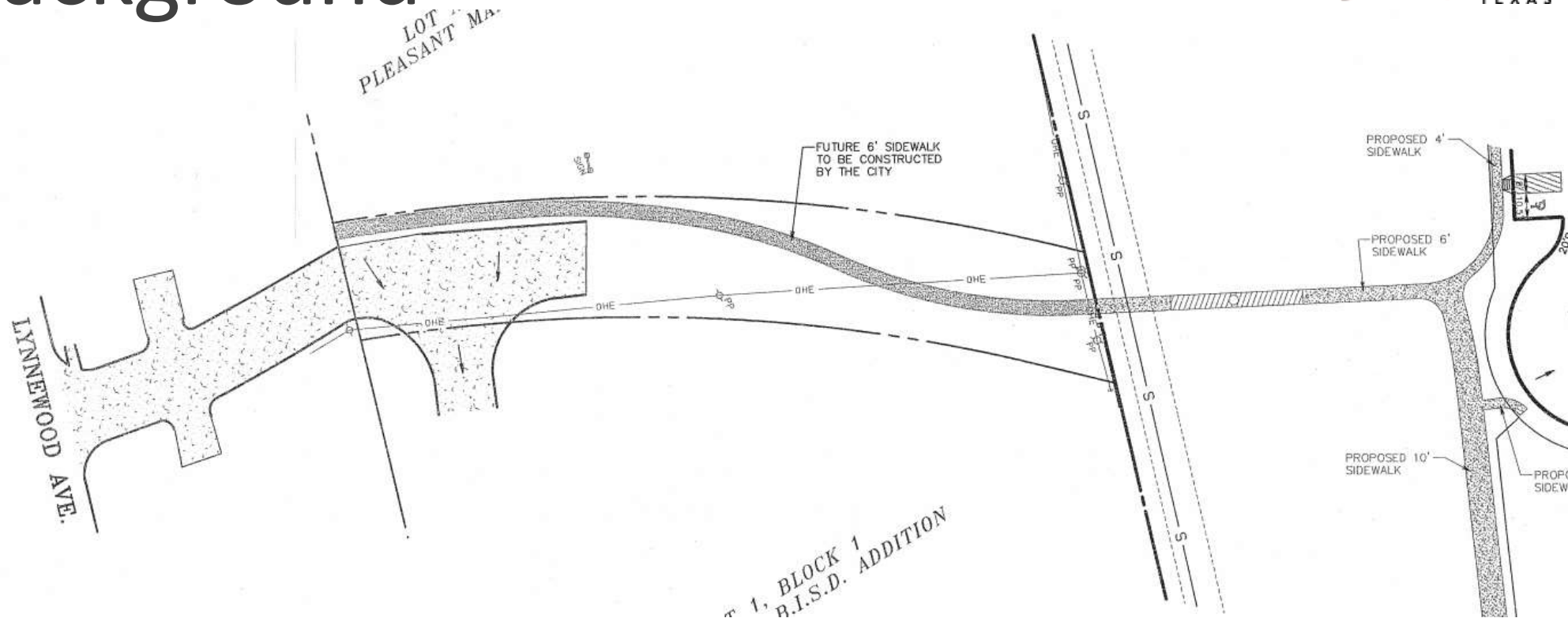
ERRICK THOMPSON, DIRECTOR
PUBLIC WORKS & ENGINEERING

Background

- Staff received a concern from a resident in October regarding overgrown vegetation at the bridge adjacent to Crossroads Learning Center
- Staff responded and cleaned up the bridge and regraded the approach to the bridge
- Also included in the concern was the lack of sidewalk/trail between the bridge and Pleasant Manor
- Staff discussed possible cost sharing with BISD, but they were not in favor since it is not on their property



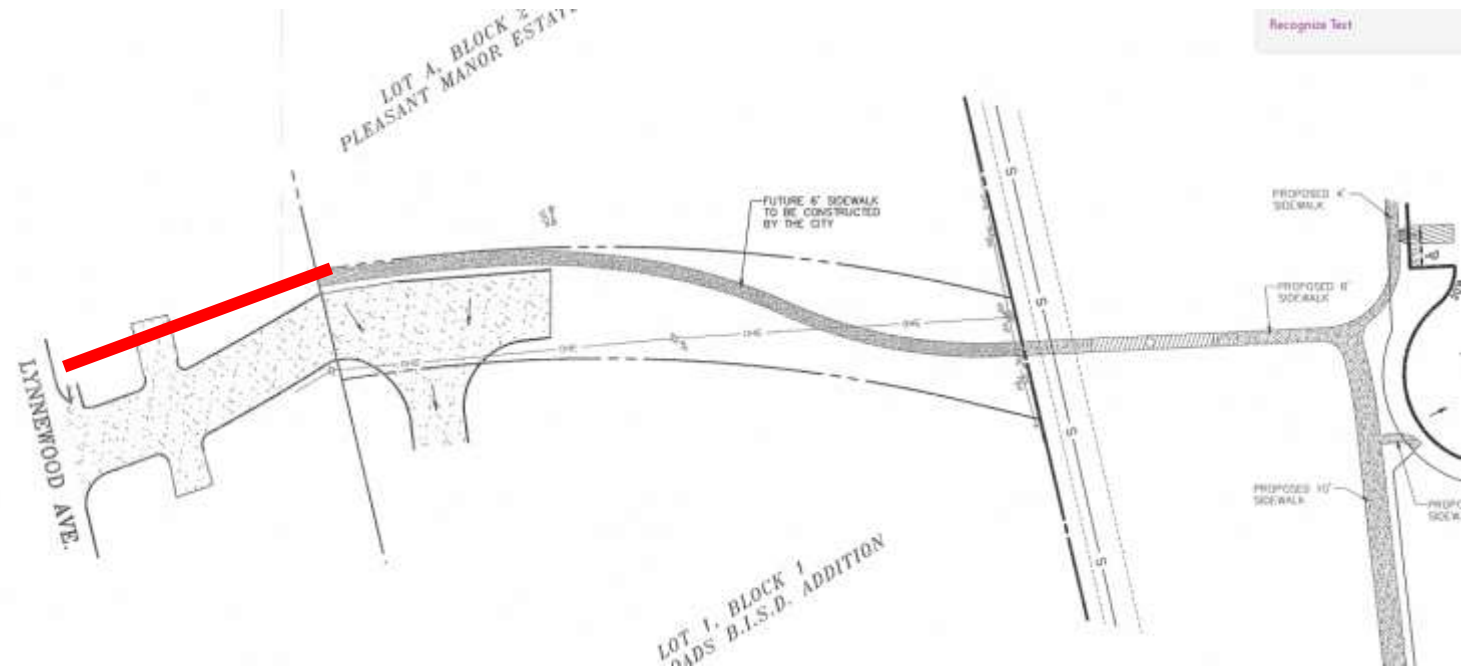
Background



- Initial plan called for Pleasant Manor Ave to extend over the creek
- Approved plan included a pedestrian bridge and a future sidewalk to be constructed by the city

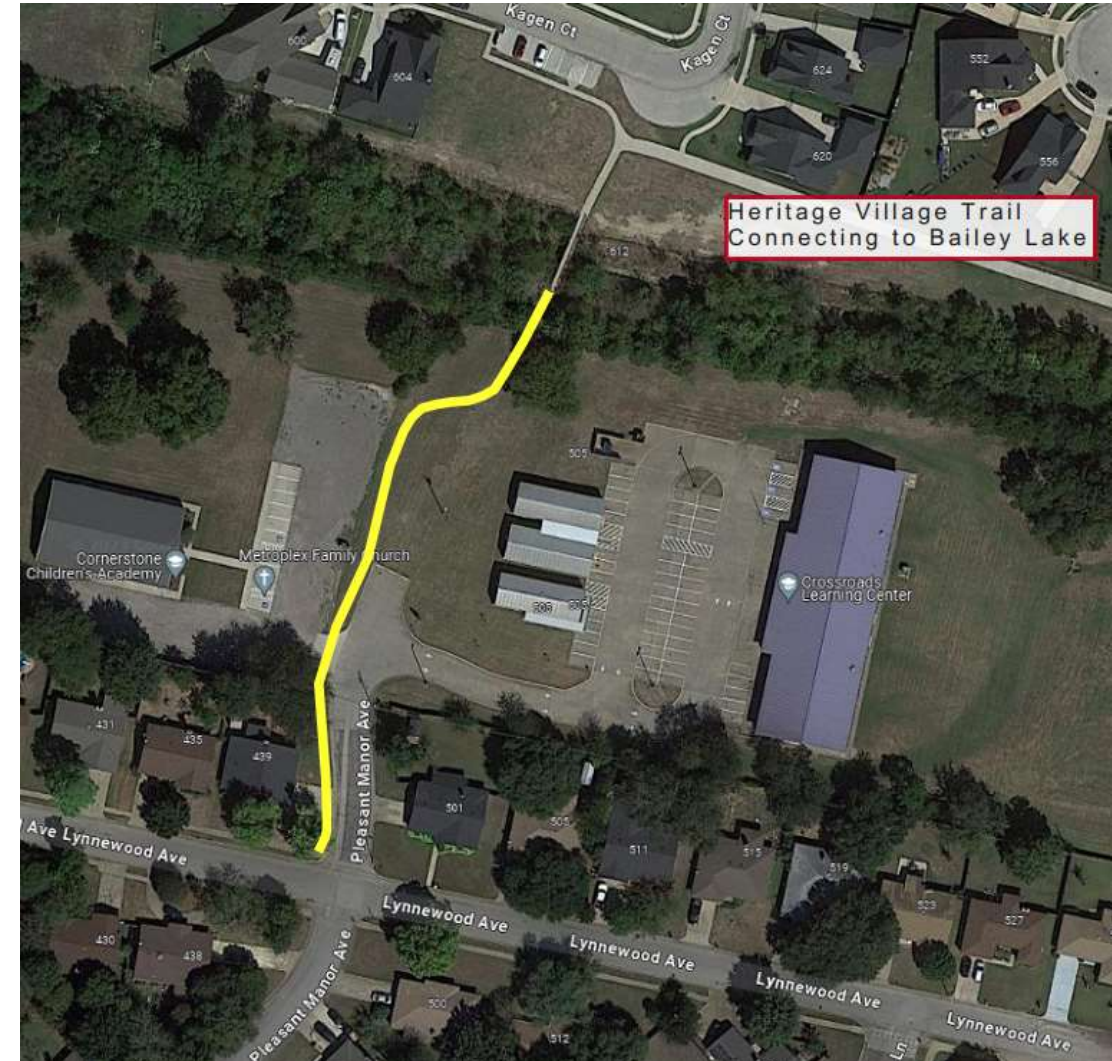
Discussion

- Existing fee simple
- Staff would recommend constructing sidewalk to Lynnewood Ave.
- Approx 500' of 6' wide sidewalk
- Estimated Design and Construction cost - \$100,000



Discussion

- Rank compared to other sidewalk projects across the city
- GO Bond Sidewalk Program funding of \$1.2M over the next 5 years



Questions / Comments

Errick Thompson, Director
Public Works & Engineering
EThompson@Burlesontx.com