



Citizens Public Art Committee Agenda

Thursday, January 11, 2024
9:00 AM

City Hall 141 W. Renfro
Burleson, TX 76028

1. **CALL TO ORDER**

2. **MINUTES**

- A. Consider approval of the minutes from the December 14, 2023 meeting. (*Staff presenter: Kerry Montgomery, Senior Administrative Secretary*)

3. **CITIZENS APPEARANCE**

Each person in attendance who desires to speak to the board on an item NOT posted on the agenda, shall speak during this section.

A speaker card must be filled out and turned in to the Secretary prior to addressing the board. Each speaker will be allowed three (3) minutes.

Please note that the board may only take action on items posted on the agenda. The Texas Open Meetings Act prohibits the City Council from deliberating or taking action on an item not listed on the agenda. City Council may, however, receive your comments on the unlisted item, ask clarifying questions, respond with facts, and explain policy.

Each person in attendance who desires to speak to the City Council on an item posted on the agenda, shall speak when the item is called forward for consideration.

4. **REPORTS AND PRESENTATIONS**

- A. Receive a presentation for a Public Art Master Plan from Designing Local. (*Staff Presenter: Jen Basham, Director of Parks and Recreation*)

5. **GENERAL**

- A. Consider recommending authorizing staff to enter into negotiations with Designing Local for a public art master plan (*Staff Presenter: Jen Basham, Director of Parks and Recreation*)

6. **REQUESTS AND FUTURE AGENDA ITEMS AND REPORTS**

7. **ADJOURN**

Jen Basham
Director of Parks and Recreation
817-426-9201
jbasham@burlesontx.com

CERTIFICATE

I hereby certify that the above agenda was posted on this the 4th of January 2023, by 5:00 p.m., on the official bulletin board at the Burleson City Hall, 141 W. Renfro, Burleson, Texas.

Amanda Campos

City Secretary

ACCESSIBILITY STATEMENT

The Burleson City Hall is wheelchair accessible. The entry ramp is located in the front of the building, accessible from Warren St. Accessible parking spaces are also available in the Warren St. parking lot. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-426-9600, or TDD 1-800-735-2989.

Citizens Public Art Committee

DEPARTMENT: Parks and Recreation
FROM: Jen Basham, Director of Parks and Recreation
MEETING: January 3, 2024

SUBJECT:

Consider approval of the minutes from the December 14, 2023 meeting. (*Staff presenter: Kerry Montgomery, Senior Administrative Secretary*)

SUMMARY:

OPTIONS:

- 1) Approve as presented
- 2) Approve with changes

RECOMMENDATION:

PRIOR ACTION/INPUT (Council, Boards, Citizens):

FISCAL IMPACT:

STAFF CONTACT:

Jen Basham
Director of Parks and Recreation
jbasham@burlesontx.com
817-426-9201

BURLESON PUBLIC ART COMMITTEE
December 14, 2023
MINUTES
DRAFT

Call to Order – 10:00 AM

Roll Call

Board Members Present

Nancy McKenzie
Jana Jackson
Tom Sale

Board Members Absent

Camille Bransom
Katelyn Reeves

Staff in Attendance:

Jen Basham (Director of Parks and Recreation)
Kerry Montgomery (Senior Administrative Secretary)

Guests

1. Call to order: 10:06 AM

2. General

A. Approve the minutes from the August 23, 2023 meeting.

A motion was made by Tom Sale and seconded by Jana Jackson to approve the minutes as presented. The motion passed 3-0, with Camille Bransom and Katelyn Reeves being absent.

3. Citizen Appearances

None

4. Reports and discussion items:

A. Receive a report, hold a discussion and provide staff feedback regarding submissions for a Public Art Master Plan. (Staff presenter: Jen Basham, Director of Parks and Recreation)

The Citizens Public Art Committee has been working to bring forward a public art master plan. A RFQ was issued November 17, 2023 for submissions for a public art master plan. The deadline to submit was December 8, 2023. Staff reviewed submissions with the

committee. There were three submissions and two that did not meet the requirements. The committee was impressed by the Designing Local submission. A discussion followed. The committee recommended that local citizens be involved in the decision making of the Public Art Master Plan by including a community member, a local artist and an art student from a local high school. Jana Jackson made a motion to recommend Designing Local to create the Public Art Master Plan. Tom Sale seconded the motion. The motion passed 3 – 0, with Camille Bransom and Katelyn Reeves being absent.

5. Committee Requests for future agenda items or reports.

Follow up with additional members for the Public Art Master Plan.

6. Adjourn: There being no further business; Chair Nancy McKenzie adjourned the meeting at **10:34 AM.**

Kerry Montgomery, Senior Administrative Secretary

Citizens Public Art Committee

DEPARTMENT: Parks and Recreation

FROM: Jen Basham, Director of Parks and Recreation

MEETING: January 11, 2024

SUBJECT:

Receive a presentation for a Public Art Master Plan from Designing Local. (*Staff Presenter: Jen Basham, Director of Parks and Recreation*)

SUMMARY:

The Citizens Public Art Committee has been working to bring forward a public art master plan. A RFQ was issued November 17, 2023. The deadline to submit was December 8, 2023.

The Committee reviewed submissions on December 14, 2023 and requested to receive a presentation from Designing Local to review their qualifications and abilities to provide this service for the community of Burleson.

RECOMMENDATION:

NA

PRIOR ACTION/INPUT (Council, Boards, Citizens):

The committee requested an opportunity to receive a presentation from Designing Local when they reviewed submittals on December 14, 2023.

REFERENCE:

Insert CSO# if applicable
Insert resolution or ordinance change

FISCAL IMPACT:

Explain fiscal impact if any

STAFF CONTACT:

Jen Basham
Director of Parks and Recreation

jbasham@burlesontx.com
817-426-9201

Citizens Public Art Committee

DEPARTMENT: Parks and Recreation

FROM: Jen Basham, Director of Parks and Recreation

MEETING: January 11, 2024

SUBJECT:

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STAFF CONTACT:

Jen Basham

Director of Parks and Recreation
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