



**Community Services Corporation
(Type B) Agenda**

**Monday, October 03, 2022
3:00 PM**

**City Hall - 141 W. Renfro
Burleson, TX 76028**

1. **Call to Order**
2. **Citizen Appearances**
3. **General**
 - A. Consider approval of the minutes from the August 15, 2022 Community Services Corporation (Type B) Board meeting. *(Staff Contact: Amanda Campos, City Secretary).*
 - B. Consider approval requesting the City Council pass an intention to reimburse resolution that includes an amount not to exceed \$14,915,000 for various parks and trails capital improvements as reflected in the Parks and Recreation 5 year Capital Improvement Plan (CIP). *(Staff Presenter: Martin Avila, Finance Director)*
4. **Board Requests for Future Agenda Items or Reports**
5. **Adjourn**

CERTIFICATE

I hereby certify that the above agenda was posted on this the **28th of September 2022, by 5:00 p.m.**, on the official bulletin board at the Burleson City Hall, 141 W. Renfro, Burleson, Texas.

Amanda Campos
City Secretary



ACCESSIBILITY STATEMENT

The Burleson City Hall is wheelchair accessible. The entry ramp is located in the front of the building, accessible from Warren St. Accessible parking spaces are also available in the Warren St. parking lot. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-426-9600, or TDD 1-800-735-2989.

Community Services Corporation (Type B)

DEPARTMENT: City Secretary's Office
FROM: Amanda Campos, City Secretary
MEETING: October 3, 2022

SUBJECT:

Consider approval of the minutes from the August 15, 2022 Community Services Corporation (Type B) Board meeting. *(Staff Contact: Amanda Campos, City Secretary).*

SUMMARY:

The Burleson 4B Community Services Corporation Board duly and legally met on August 15, 2022.

OPTIONS:

- 1) Board may approve the minutes as presented or approve with amendments.

RECOMMENDATION:

Approve.

PRIOR ACTION/INPUT (Council, Boards, Citizens):

N/A.

FISCAL IMPACT:

N/A.

STAFF CONTACT:

Name: Amanda Campos, TRMC
Department: City Secretary's Office
Email: acampos@burlesontx.com
Phone: 817-429-9665

Burleson Community Service Development Corporation (4B)
August 15, 2022
DRAFT MINUTES

Item A.

ROLL CALL

Board Members Present:

Rick Green
Chris Fletcher
Victoria Johnson
Dan McClendon

Alexa Boedeker

Board Members Absent:

Shannan Sutter

Joseph Young

Staff

Bryan Langley, City Manager
Amanda Campos, City Secretary
Monica Solko, Deputy City Secretary
Matt Ribitzki, Deputy City Attorney

1. Call to Order – Time: 4:00 p.m.

2. Citizen Appearance

- No speakers.

3. General

A. Minutes from the April 4, 2022 Community Services Corporation (Type B) Board meeting. (Staff Contact: Amanda Campos, City Secretary)

Amanda Campos, City Secretary, presented the minutes to the board.

Motion was made by Chris Fletcher and seconded by Victoria Johnson to approve.

Motion passed 5-0, with Shannan Sutter and Joseph Young absent.

B. 4B081522AnnualBudget, resolution adopting the Burleson Community Service Development Corporation FY2022-2023 annual budget. (Staff Presenter: Martin Avila, Finance Director)

Martin Avila, Finance Director, presented the resolution to the board.

Motion was made by Rick Green and seconded by Chris Fletcher to approve.

Motion passed 5-0, with Shannan Sutter and Joseph Young absent.

4. **Board Requests for Future Agenda Items or Reports**

- None.

5. **Recess into Executive Session**

Pursuant to Section 551.071, Texas Government Code, the Board reserves the right to convene in Executive Session(s), from time to time as deemed necessary during this meeting for any posted agenda item, to receive advice from its attorney as permitted by law.

A. Pending or Contemplated Litigation or to Seek the Advice of the City Attorney Pursuant to Section 551.071

- No executive session needed.

6. **Adjourn**

There being no further discussion Dan McClendon adjourned the meeting.

Time: 4:08 p.m.

Monica Solko
Deputy City Secretary

Community Services Corporation (Type B)

DEPARTMENT: Finance Department
FROM: Martin Avila, Finance Director
MEETING: October 3, 2022

SUBJECT:

Consider approval requesting the City Council pass an intention to reimburse resolution that includes an amount not to exceed \$14,915,000 for various parks and trails capital improvements as reflected in the Parks and Recreation 5 year Capital Improvement Plan (CIP). *(Staff Presenter: Martin Avila, Finance Director)*

SUMMARY:

On the April 18, 2022 Council regular meeting, Staff presented the Parks and Recreation 5 year CIP for FY 2023-2027. To fund the FY 2023 Parks and Recreation capital projects, approximately \$14,915,000 bond sale will be needed. On the September 12, 2022 Special Session, Council approved the final reading of the FY2022-2023 budget which included the CIP for FY 2023-2027.

This resolution will allow staff to begin incurring capital expenditure cost on projects with the intent of reimbursing cost incurred with proceeds from bond debt to be issued at a future date.

The 5 year CIP for Parks and Recreation is presented below.

Project	FY 23	FY 24	FY 25	FY 26	FY 27	Total
Parks						
Park Refurbishments						
Bartlett Playground					300,000	300,000
Cedar Ridge		200,000				200,000
Cindy Park						0
Elk Ridge	220,000					220,000
Heberle					235,000	235,000
Meadow Crest				220,000		220,000
Mistletoe		300,000				300,000
Oak Valley	500,000					500,000
Wakefield	200,000					200,000
Warren					500,000	500,000
Sport Fields						
Bartlett Field Regrading	1,500,000					1,500,000
Chisenhall Field Turf and Lighting	500,000	500,000	500,000	500,000	500,000	2,500,000
Hidden Creek Softball Relocation	250,000	2,000,000				2,250,000
Trails, Parking and Infrastructure						
Bailey Lake Low Water Crossing			220,000			220,000
Chisenhall and Bailey Lake Parking	2,001,000					2,001,000
Oak Valley Trail-Scott Street Trailhead		500,000				500,000
Village Creek Trail Phase IV		685,000				685,000
Village Creek Trail Phase III	2,417,160					2,417,160
Signage						
Park Monument Signs	65,000	65,000	65,000	65,000	65,000	325,000
City Wide Monument Signs	200,000	200,000				400,000
New Construction						
Shannon Creek Park	3,327,763					3,327,763
Community Park	4,000,000	500,000				4,500,000
Unplanned Park Improvements	50,000	50,000	50,000	50,000	50,000	250,000
BRick						
Upgrade A/C Control system and ventilation	500,000					500,000
Replace roof			1,000,000			1,000,000
Retiling of pool part room and family changing areas	62,000					62,000
Addition of Dry Sauna				380,000		380,000
Replacement of entry monument sign					35,000	35,000
Remodel of entryway (Admin, Kiosk, Rockwall and lighting)	125,000					125,000
Golf						
Monument Sign	28,750					28,750
Tee and Wayfinding signage		25,000				25,000
Bunkers						
Bunkers (1,16,17,18)	89,500					89,500
Bunkers (11,5,6,7,9)		97,750				97,750
Bunkers (2,3,4)			44,000			44,000
Bunkers (10,12)				30,800		30,800
Bunkers (13,14)					34,000	34,000
Tree Work						
Tree Removal and Limb up (Creek, 4,14)	49,000					49,000
Tree Removal and Limb up (7,9,10)				45,000		45,000
Tree Removal and Limb up (1,18)			45,000			45,000
Turf Improvements						
Range side (9) (shape, sod, cart path, trees)		45,000				45,000
Greens resurface (all 18) (remove and replace top 6" of material)					375,000	375,000
Ponds and Irrigation						
Pond Renovation bentonite/fountains (4,5,15)				85,000		85,000
Floating Intake Pipe Replacement			16,750			16,750
Park Total						
	15,230,923	5,000,000	835,000	835,000	1,650,000	23,550,923
BRick Total						
	687,000	0	1,000,000	380,000	35,000	2,102,000
Golf Total						
	167,250	167,750	105,750	160,800	409,000	1,010,550
Contingency/Escalation 5%						
	804,259	258,388	97,038	68,790	104,700	1,333,174
Total						
	16,889,432	5,426,138	2,037,788	1,444,590	2,198,700	27,996,647
Available Funding						
	1,975,000	204,033	105,750	160,800	409,000	2,854,583
Debt Sale						
	14,914,432	5,222,105	1,932,038	1,283,790	1,789,700	25,142,064
Total						
	16,889,432	5,426,138	2,037,788	1,444,590	2,198,700	27,996,647

OPTIONS:

Approve resolution
Deny resolution

RECOMMENDATION:

Staff recommends approval of resolution

PRIOR ACTION/INPUT (Council, Boards, Citizens):

August 15, 2022 4B Community Service Development Corporation Board approved the FY2022-2023 4B annual budget

August 15, 2022 Council approved a minute order ratifying the 4B Community Service Development Corporation Fund FY 2022-2023 annual budget

September 12, 2022 Council approved the final reading of the City's FY 2022-20233 annual budget.

FISCAL IMPACT:

NA

STAFF CONTACT:

Martin, Avila
Finance Director
mavila@burlesontx.com
817-426-9651

4B Community Development Reimburse Resolution

PRESENTED TO THE 4B BOARD OF DIRECTORS

OCTOBER 3, 2022

Reimbursement Resolution

- Begin funding the project prior to issuing bonds
- City anticipates issuing bonds in July 2023
- Have 18 months to issue bonds to cover capital expenditures
- When bonds are issued, bond proceeds will reimburse for the amount spent up to that point and available proceeds will be used going forward
- Resolution is not an authorization to issue bonds

SUMMARY

- On April 18, 2022, Staff presented to Council the Parks and Recreation 5 year CIP plan
- On August 4, 2022 City Manager presented to City Council the FY2023 annual budget and 5 year CIP plan
- On August 15, 2022 4B Board approved the 4B Community Development Corporation FY2022-2023 annual budget and the Parks and Recreation 5 year CIP Plan
- On September 12, 2022, Council approved the final reading of the FY2022-2023 annual budget which included the City's 5 year CIP Capital program

Capital Improvement Program- FY2023

For FY 2023, the Parks and Recreation 5 year CIP includes \$14.9 million in capital projects that will be funded by issuance of bond debt

Parks and Golf 5-Year CIP Plan

Item B.

Project	FY 23	FY 24	FY 25	FY 26	FY 27	Total
Parks						
Park Refurbishments						
Bartlett Playground					300,000	300,000
Cedar Ridge		200,000				200,000
Cindy Park						0
Elk Ridge	220,000					220,000
Heberle					235,000	235,000
Meadow Crest				220,000		220,000
Mistletoe		300,000				300,000
Oak Valley	500,000					500,000
Wakefield	200,000					200,000
Warren					500,000	500,000
Sport Fields						
Bartlett Field Regrading	1,500,000					1,500,000
Chisenhall Field Turf and Lighting	500,000	500,000	500,000	500,000	500,000	2,500,000
Hidden Creek Softball Relocation	250,000	2,000,000				2,250,000
Trails, Parking and Infrastructure						
Bailey Lake Low Water Crossing			220,000			220,000
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New Construction						
Shannon Creek Park	3,327,763					3,327,763
Community Park	4,000,000	500,000				4,500,000
Unplanned Park Improvements	50,000	50,000	50,000	50,000	50,000	250,000

Parks and Golf 5-Year CIP Plan (Continued) Item B.

BRiCk						
Upgrade A/C Control system and ventilation	500,000					500,000
Replace roof			1,000,000			1,000,000
Retiling of pool part room and family changing areas	62,000					62,000
Addition of Dry Sauna				380,000		380,000
Replacement of entry monument sign					35,000	35,000
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Total	16,889,432	5,426,138	2,037,788	1,444,590	2,198,700	27,996,647

Options

- Request City Council pass an intention to reimburse resolution that includes an amount not to exceed \$14.9 million for various parks and trails capital improvements
 - Approve request
 - Deny request
- Staff recommends approval

Questions/Comments

Burleson Community Service Development Corporation
Resolution 4B100322Reimbursement

WHEREAS, the Burleson Community Service Development Corporation, known as the “Type B Corporation”, incorporated and certified in June 1993 under the authorization of the Development Corporation Act of 1979; and

WHEREAS, the City Council of the City of Burleson, Texas (“City”) approved a parks and recreation capital improvement plan on September 12, 2022 (the “Parks CIP Plan”); and

WHEREAS, the Type B Corporation desires that the City obtain the ability to incur capital expenditure costs on projects in the Parks CIP Plan with the intent to reimburse the costs incurred with proceeds from City bond debt to be issued at a future date in an amount not to exceed \$14,915,000.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE BURLESON COMMUNITY SERVICE DEVELOPMENT CORPORATION THAT:

Section 1

The Type B Corporation requests that the City Council pass a reimbursement resolution in an amount not to exceed \$14,915,000 for various park and trail capital improvements as reflected in the Parks CIP Plan, with the intent to reimburse the costs incurred with proceeds from City bond debt to be issued at a future date.

Section 2

The Type B Corporation respectfully requests that the City Council ratify this resolution. . Accordingly, this resolution shall take effect immediately after such ratification.

Section 3

The Secretary of the Type B Corporation is hereby directed to publish notice of this action following ratification by City Council as required by law.

Passed and Approved and **SO RESOLVED** this _____ day of _____, 2022.

Signed:

Attest:

 President of Type B Corporation

 Secretary of the Type B Corporation