



## Park Board Agenda

Thursday, June 19, 2025  
6:00 PM

City Hall Council Chambers 141  
W Renfro  
Burleson, TX 76028

1. **CALL TO ORDER**

2. **CITIZEN APPEARANCES**

Each person in attendance who desires to speak to the Committee on an item NOT posted on the agenda, shall speak during this section. A speaker card must be filled out and turned in to the City Secretary prior to addressing the Committee. Each speaker will be allowed three minutes to speak.

Each person in attendance who desires to speak on an item posted on the agenda shall speak when the item is called forward for consideration.

3. **GENERAL**

A. Consider approval of the minutes from the May 15, 2025, meeting. (*Staff Contact: Bailey Campbell, Senior Administrative Specialist*)

4. **REPORTS AND PRESENTATIONS**

A. Receive a report, hold a discussion and provide feedback regarding the 2026-2030 Capital Improvement Plan. (*Staff Contact: Jen Basham, Director of Parks and Recreation*)

B. Receive the May 2025 Department Update Presentation (*Staff Contact: Jen Basham, Director of Parks and Recreation*)

C. Review July 2025 Parks and Recreation calendar. (*Staff Contact: Jen Basham, Director of Parks and Recreation*)

5. **REQUESTS FOR FUTURE AGENDA ITEMS AND REPORTS**

6. **ADJOURN**

**Staff Contact**

Jen Basham  
Director of Parks and Recreation  
817-426-9201  
jbasham@burlesontx.com

**CERTIFICATE**

I hereby certify that the above agenda was posted on this the 11th of June 2025, by 5:00 p.m., on the official bulletin board at the Burleson City Hall, 141 W. Renfro, Burleson, Texas.



Amanda Campos

City Secretary

**ACCESSIBILITY STATEMENT**

The Burleson City Hall is wheelchair accessible. The entry ramp is located in the front of the building, accessible from Warren St. Accessible parking spaces are also available in the Warren St. parking lot. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-426-9600, or TDD 1-800-735-2989.

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## Park Board

**DEPARTMENT:** Parks and Recreation

**FROM:** Jen Basham, Director

**MEETING:** June 19, 2025

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**SUBJECT:**

Consider approval of the minutes from the May 15, 2025, meeting. *(Staff Contact: Bailey Campbell, Senior Administrative Specialist)*

**SUMMARY:**

**RECOMMENDATION:**

Approve

**PRIOR ACTION/INPUT (Council, Boards, Citizens):**

**REFERENCE:**

**FISCAL IMPACT:**

**STAFF CONTACT:**

Jen Basham  
Director  
[Jbasham@burlesontx.com](mailto:Jbasham@burlesontx.com)  
817-426-9201

BURLESON PARKS ADVISORY BOARD  
May 15, 2025  
MINUTES  
**DRAFT**

Call to Order – 6:00 P.M.

Roll Call

Board Members Present

Sherry Scott  
Christian Schott  
Angel Sanchez  
Tyler Knox  
Shannan Sutter  
Addison Oscarson  
Ashli Logan

Board Members Absent

Matthew Quinn  
Lindsey Cobb

Staff Present

Jen Basham, Director of Parks and Recreation  
Allison Smith, Deputy Director of Recreation  
Bailey Campbell, Senior Administrative Specialist/Recording Secretary

**Guests**

1. **Call to Order: 6:00 PM**—Sherry Scott called the meeting to order at 6:00 PM

2. **Citizen Appearances**

Ken Richardson, 1132 Hidden Glen Court, came forward and spoke about ways the department could save money to pay for more park benches. He also provided written notes to the board members.

3. **General**

- A. Consider approval of the minutes from the April 17, 2025, meeting. (Staff Contact: Bailey Campbell, Senior Administrative Specialist)

Tyler Knox made a motion to approve the item. Shannan Sutter seconded the motion. Motion passed 7-0. Absent Matthew Quinn, and Lindsey Cobb.

- B. Consider recommending approval of a project with Kraftsman for the replacement of the Indoor Pool Playstrcutrure at a total price of \$443,674.21. (Staff Contact: Allison Smith, Deputy Director of Recreation)

Allison Smith gave a presentation recommending approval of a project with Kraftsman for the replacement of the Indoor Pool Playstrcutrure. A discussion followed.



Shannan Sutter made a motion to approve the item. Ashli Logan seconded the motion. Motion passed 7-0. Absent Matthew Quinn, and Lindsey Cobb.

#### **4. Reports and Presentations**

- A. Receive the April 2025 Department Update Presentation. (Staff Contact: Jen Basham, Director of Parks and Recreation)

Allison Smith, and Jen Basham reviewed departmental programs, events and revenues for the month of April 2025.

- B. Review June 2025 Parks and Recreation calendar. (Staff Contact: Jen Basham, Director of Parks and Recreation)

A paper copy of the programming calendar was given to the board members.

#### **4. Requests for Future Agenda Items and Reports**

#### **5. Adjourn.**

Chairperson, Sherry Scott adjourned the meeting.  
Time – 6:29 P.M.

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Bailey Campbell, Recording Secretary

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## Park Board

**DEPARTMENT:** Parks and Recreation

**FROM:** Jen Basham, Director of Parks and Recreation

**MEETING:** June 19, 2025

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**SUBJECT:**

Receive a report, hold a discussion and provide feedback regarding the 2026-2030 Capital Improvement Plan. (*Staff Contact: Jen Basham, Director of Parks and Recreation*)

**SUMMARY:**

The Parks and Recreation Department is presenting the finalized FY 2025–2030 4B Capital Improvement Plan, which reflects collaborative input from the Finance Committee and City Council. The plan strategically invests in high-priority projects to enhance parks, restrooms, and recreational infrastructure throughout Burleson. Key adjustments were made to ensure fiscal stewardship while aligning with long-term community goals.

The Parks and Recreation Department has worked in collaboration with City leadership to develop a five-year CIP strategy that prioritizes parks infrastructure, facility upgrades, and strategic reinvestment in public amenities.

- Finance Committee Review: May 7, 2025
- City Council Initial Review: May 27, 2027
- Debt Issuance Review for FY25 Projects: Scheduled for June 16, 2026

Key Updates Based on Council and Committee Feedback

- Russell Farm Welcome Center: Removed from the CIP until further planning is completed.
- Hay Barn Restroom at Russell Farm: Recommended for improvement in FY 2026.
- Mistletoe Hill Restroom: Moved to FY 2027 to align with playground and shade structure enhancements.

**RECOMMENDATION:**

Staff recommends the CIP as presented.

**PRIOR ACTION/INPUT (Council, Boards, Citizens):**

The finance committee and City Council have reviewed the proposed CIP and their recommendations are incorporated into the final plan. The plan is scheduled for adoption later this summer. A reimbursement resolution for 2026 projects is scheduled for October 6, 2025.

**REFERENCE:**

Insert CSO# if applicable

Insert resolution or ordinance change

**FISCAL IMPACT:**

Proposed Expenditure/Revenue:

Account Number(s):

Fund:

Account Description:

**STAFF CONTACT:**

Jen Basham, CPRE

Director of Parks and Recreation

[jbasham@burlesontx.com](mailto:jbasham@burlesontx.com)

817-426-9201



# FY 2025-2030 CIP (Proposed)

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STAFF PRESENTER: JEN BASHAM, DIRECTOR OF PARKS AND RECREATION  
PARK BOARD: JUNE 19, 2026

# CIP Review to Date

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Finance Committee Review:

May 7, 2025

City Council Special Session Initial Review:

May 27, 2027

City Council Review of Debt Issuance for 2025:

Scheduled for June 16, 2026

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# 4B CIP Update FY25 – FY30

# Current CIP FY 25-29 (4B)

4B Projects Name	2025	2026	2027	2028	2029	Total Per Project (FY25-29)
Bailey Lake			\$498,750			\$498,750
Bartlett				\$420,000		\$420,000
Centennial	\$525,000					\$525,000
Chisenhall					\$336,000	\$336,000
Heberle				\$336,000		\$336,000
Mistletoe Hill			\$585,000			\$585,000
Bathroom Additions		\$157,500		\$162,225		\$319,725
Chisenhall Field Turf	\$2,205,000					\$2,205,000
Adult Softball Fields	\$2,163,000					\$2,163,000
Shannon Creek Park	\$1,881,675					\$1,881,675
Community Park	\$540,750					\$540,750
BRiCk Roof Replacement					\$1,200,000	\$1,200,000
Dry Sauna		\$422,940				\$422,940
BRiCk Monument Sign			\$38,955			\$38,955
Greens Resurface at HCGC			\$417,375			\$417,375
Pond Renovation			\$94,685			\$94,685
Green Ribbon	\$90,000					\$90,000
<b>Total</b>	<b>\$7,405,425</b>	<b>\$580,440</b>	<b>\$1,634,765</b>	<b>\$918,225</b>	<b>\$1,536,000</b>	<b>\$12,074,855</b>

Redline CIP FY  
26-30 (4B)  
*Presented to  
Finance  
Committee*

4B Projects Name	2025	2026	2027	2028	2029	2030	Total Per Project (FY25-30)
Centennial	\$525,000						\$525,000
Chisenhall Field Turf	\$2,205,000						\$2,205,000
Adult Softball Fields	\$2,163,000						\$2,163,000
Shannon Creek Park	\$1,881,675						\$1,881,675
Community Park	\$540,750						\$540,750
Warren Park-Study		\$75,075					\$75,075
Mistletoe Hill - Bathroom Addition		\$163,375					\$163,375
Green Ribbon	\$90,000	\$120,750					\$210,750
BRiCk - Dry Sauna		<del>\$422,940</del> \$444,087					\$444,087
Natatorium - Indoor Play Structure		\$367,500					\$367,500
Russell Farm - Domestic Water		\$21,000					\$21,000
Russell Farm - Bathroom at Chesapeake Building		\$75,448					\$75,448
Russell Farm - Master Plan		\$32,051					\$32,051
Golf - Fence		\$262,500					\$262,500
Golf - Additional Well		\$183,750					\$183,750
<del>Bathroom Additions</del>		<del>\$157,500</del>		<del>\$162,225</del>			
Bailey Lake - New Playground			<del>\$498,750</del> \$523,687				\$523,687
Mistletoe Hill			<del>\$585,000</del> \$614,250				\$614,250
Golf - Pond Renovation			<del>\$94,685</del> \$99,419				\$99,419
<del>BRiCk Monument Sign</del>			<del>\$38,955</del>				
New Community Park - Playground				\$787,500			\$787,500
Bartlett - Playground Replacement				<del>\$420,000</del> \$441,000			\$441,000
Heberle - Park Improvements				<del>\$336,000</del> \$352,800			\$352,800
Elk Ridge Park - Bathroom Addition				\$170,336			\$170,336
Golf - Greens Resurface			<del>\$417,375</del>	\$460,156			\$460,156
Chisenhall - Playground Replacement					<del>\$336,000</del> \$546,000		\$546,000
Warren Park - Park Improvements					\$1,312,500		\$1,312,500
Bailey Lake - Low Water Crossing					\$231,000		\$231,000
BRiCk Roof Replacement					<del>\$1,200,000</del> \$1,260,000		\$1,260,000
Claudia's Playground - Bathroom Addition						\$180,556	\$180,556
Russell Farm Welcome Center						\$1,050,000	\$1,050,000
<b>Total</b>	<b>\$7,405,425</b>	<b>\$1,745,536</b>	<b>\$1,237,356</b>	<b>\$2,211,792</b>	<b>\$3,349,500</b>	<b>\$1,230,556</b>	<b>\$17,180,166</b>



# CIP FY 26-30 (4B)

## Presented to Finance Committee

4B Projects Name	2025	2026	2027	2028	2029	2030	Total Per Project (FY25-30)
Centennial	\$525,000						\$525,000
Chisenhall Field Turf	\$2,205,000						\$2,205,000
Adult Softball Fields	\$2,163,000						\$2,163,000
Shannon Creek Park	\$1,881,675						\$1,881,675
Community Park	\$540,750						\$540,750
Warren Park-Study		\$75,075					\$75,075
Mistletoe Hill - Bathroom Addition		\$163,375					\$163,375
Green Ribbon	\$90,000	\$120,750					\$210,750
BRiCk - Dry Sauna		\$444,087					\$444,087
Natatorium - Indoor Play Structure		\$367,500					\$367,500
Russell Farm - Domestic Water		\$21,000					\$21,000
Russell Farm - Bathroom at Chesapeake Building		\$75,448					\$75,448
Russell Farm - Master Plan		\$32,051					\$32,051
Golf - Fence		\$262,500					\$262,500
Golf - Additional Well		\$183,750					\$183,750
Bailey Lake - New Playground			\$523,687				\$523,687
Mistletoe Hill			\$614,250				\$614,250
Golf - Pond Renovation			\$99,419				\$99,419
New Community Park - Playground				\$787,500			\$787,500
Bartlett - Playground Replacement				\$441,000			\$441,000
Heberle - Park Improvements				\$352,800			\$352,800
Elk Ridge Park - Bathroom Addition				\$170,336			\$170,336
Golf - Greens Resurface				\$460,156			\$460,156
Chisenhall - Playground Replacement					\$546,000		\$546,000
Warren Park - Park Improvements					\$1,312,500		\$1,312,500
Bailey Lake - Low Water Crossing					\$231,000		\$231,000
BRiCk Roof Replacement					\$1,260,000		\$1,260,000
Claudia's Playground - Bathroom Addition						\$180,556	\$180,556
Russell Farm Welcome Center						\$1,050,000	\$1,050,000
<b>Total</b>	<b>\$7,405,425</b>	<b>\$1,745,536</b>	<b>\$1,237,356</b>	<b>\$2,211,792</b>	<b>\$3,349,500</b>	<b>\$1,230,556</b>	<b>\$17,180,166</b>

## May 7<sup>th</sup> Finance Committee Recommendations

- Remove Russell Farm Welcome Center until further planning has been completed

4B Projects Name	2025	2026	2027	2028	2029	2030	Total Per Project (FY25-30)
Centennial	\$525,000						\$525,000
Chisenhall Field Turf	\$2,205,000						\$2,205,000
Adult Softball Fields	\$2,163,000						\$2,163,000
Shannon Creek Park	\$1,881,675						\$1,881,675
Community Park	\$540,750						\$540,750
Natatorium - Indoor Play Structure	\$443,674						\$443,674
Russell Farm-Chesapeake Building HVAC and Facility Improvements	\$54,133						\$54,133
Warren Park-Study		\$75,075					\$75,075
Mistletoe Hill - Bathroom Addition		\$163,375					\$163,375
Green Ribbon	\$90,000	\$120,750					\$210,750
BRiCk - Dry Sauna		<del>\$422,940</del> \$444,087					\$444,087
Russell Farm - Domestic Water		\$21,000					\$21,000
Russell Farm - Bathroom at Chesapeake Building		\$75,448					\$75,448
Russell Farm - Master Plan		\$32,051					\$32,051
Golf - Fence		\$262,500					\$262,500
Golf - Additional Well		\$183,750					\$183,750
<del>Bathroom Additions</del>		<del>\$157,500</del>		<del>\$162,225</del>			
Bailey Lake - New Playground			<del>\$498,750</del> \$523,687				\$523,687
Mistletoe Hill			<del>\$585,000</del> \$614,250				\$614,250
Golf - Pond Renovation			<del>\$94,685</del> \$99,419				\$99,419
<del>BRiCk Monument Sign</del>			<del>\$38,955</del>				
New Community Park - Playground				\$787,500			\$787,500
Bartlett - Playground Replacement				<del>\$420,000</del> \$441,000			\$441,000
Heberle - Park Improvements				<del>\$336,000</del> \$352,800			\$352,800
Elk Ridge Park - Bathroom Addition				\$170,336			\$170,336
Golf - Greens Resurface			<del>\$417,375</del>	\$460,156			\$460,156
Chisenhall - Playground Replacement					<del>\$336,000</del> \$546,000		\$546,000
Warren Park - Park Improvements					\$1,312,500		\$1,312,500
Bailey Lake - Low Water Crossing					\$231,000		\$231,000
BRiCk Roof Replacement					<del>\$1,200,000</del> \$1,260,000		\$1,260,000
Claudia's Playground - Bathroom Addition						\$180,556	\$180,556
<del>Russell Farm Welcome Center</del>						<del>\$1,050,000</del>	
<b>Total</b>	<b>\$7,903,232</b>	<b>\$1,378,036</b>	<b>\$1,237,356</b>	<b>\$2,211,792</b>	<b>\$3,349,500</b>	<b>\$180,556</b>	<b>\$16,260,473</b>

THE CITY OF

BURLESON

TEXAS

Item A.

Redline CIP FY

26-30 (4B)

With Finance

Committee

Recommendations

15

# CIP FY 26-30 (4B)

## With Finance Committee Recommendations

4B Projects Name	2025	2026	2027	2028	2029	2030	Total Per Project (FY25-30)
Centennial	\$525,000						\$525,000
Chisenhall Field Turf	\$2,205,000						\$2,205,000
Adult Softball Fields	\$2,163,000						\$2,163,000
Shannon Creek Park	\$1,881,675						\$1,881,675
Community Park	\$540,750						\$540,750
Natatorium - Indoor Play Structure	\$443,674.21						\$443,674
Russell Farm-Chesapeake Building HVAC and Facility Improvements	\$54,133						\$54,133
Warren Park-Study		\$75,075					\$75,075
Mistletoe Hill - Bathroom Addition		\$163,375					\$163,375
Green Ribbon	\$90,000	\$120,750					\$210,750
BRiCK - Dry Sauna		\$444,087					\$444,087
Russell Farm - Domestic Water		\$21,000					\$21,000
Russell Farm - Bathroom at Chesapeake Building		\$75,448					\$75,448
Russell Farm - Master Plan		\$32,051					\$32,051
Golf - Fence		\$262,500					\$262,500
Golf - Additional Well		\$183,750					\$183,750
Bailey Lake - New Playground			\$523,687				\$523,687
Mistletoe Hill			\$614,250				\$614,250
Golf - Pond Renovation			\$99,419				\$99,419
New Community Park - Playground				\$787,500			\$787,500
Bartlett - Playground Replacement				\$441,000			\$441,000
Heberle - Park Improvements				\$352,800			\$352,800
Elk Ridge Park - Bathroom Addition				\$170,336			\$170,336
Golf - Greens Resurface				\$460,156			\$460,156
Chisenhall - Playground Replacement					\$546,000		\$546,000
Warren Park - Park Improvements					\$1,312,500		\$1,312,500
Bailey Lake - Low Water Crossing					\$231,000		\$231,000
BRiCK Roof Replacement					\$1,260,000		\$1,260,000
Claudia's Playground - Bathroom Addition						\$180,556	\$180,556
<b>Total</b>	<b>\$7,903,232</b>	<b>\$1,378,036</b>	<b>\$1,237,356</b>	<b>\$2,211,792</b>	<b>\$3,349,500</b>	<b>\$180,556</b>	<b>\$16,260,473</b>

## May 27<sup>th</sup> City Council Recommendations

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- Remove Russell Farm Welcome Center-Supported by full Council
- Consider adding improvements to the Hay Barn Restroom at Russell Farm in FY 2026
- Move Mistletoe Hill Restroom to FY 2027 to be in-line with the playground and shade renovation

4B Projects Name	2025	2026	2027	2028	2029	Total Per Project (FY25-29)
Centennial	\$525,000					\$525,000
Chisenhall Field Turf	\$2,205,000					\$2,205,000
Adult Softball Fields	\$2,163,000					\$2,163,000
Shannon Creek Park	\$1,881,675					\$1,881,675
Community Park	\$540,750					\$540,750
Natorium - Indoor Play Structure	\$443,674					\$443,674
Russell Farm-Chesapeake Building HVAC and Facility Improvements	\$54,133					\$54,133
Warren Park-Study		\$75,075				\$75,075
Mistletoe Hill - Bathroom Addition			\$163,375			\$163,375
Green Ribbon	\$90,000	\$120,750				\$210,750
BRiCk - Dry Sauna		<del>\$422,940</del> \$444,087				\$444,087
Russell Farm - Domestic Water		\$21,000				\$21,000
Russell Farm - Bathroom at Chesapeake Building		\$75,448				\$75,448
Russell Farm - Master Plan		\$32,051				\$32,051
Golf - Fence		\$262,500				\$262,500
Golf - Additional Well		\$183,750				\$183,750
Bathroom Additions		<del>\$157,500</del>		<del>\$162,225</del>		
Bailey Lake - New Playground			<del>\$498,750</del> \$523,687			\$523,687
Mistletoe Hill			<del>\$585,000</del> \$614,250			\$614,250
Golf - Pond Renovation			<del>\$94,685</del> \$99,419			\$99,419
BRiCk Monument Sign			<del>\$38,955</del>			
New Community Park - Playground				\$787,500		\$787,500
Bartlett - Playground Replacement				<del>\$420,000</del> \$441,000		\$441,000
Heberle - Park Improvements				<del>\$336,000</del> \$352,800		\$352,800
Elk Ridge Park - Bathroom Addition				\$170,336		\$170,336
Golf - Greens Resurface			<del>\$417,375</del>	\$460,156		\$460,156
Chisenhall - Playground Replacement					<del>\$336,000</del> \$546,000	\$546,000
Warren Park - Park Improvements					\$1,312,500	\$1,312,500
Bailey Lake - Low Water Crossing					\$231,000	\$231,000
BRiCk Roof Replacement					<del>\$1,200,000</del> \$1,260,000	\$1,260,000
<b>Total</b>	\$7,903,232	\$1,214,661	\$1,400,731	\$2,211,792	\$3,349,500	\$16,079,916



Item A.

4B CIP  
FY25-29  
Scheduled for June  
16 presentation to  
Council- Focus of  
presentation is the  
issuance of debt for  
2025 projects

4B Projects	2025	2026	2027	2028	2029	2030	Total
Centennial	\$525,000						\$525,000
Chisenhall Field Turf	\$2,205,000						\$2,205,000
Adult Softball Fields	\$2,163,000		-				\$2,163,000
Shannon Creek Park	\$1,881,675						\$1,881,675
Community Park	\$540,750	-					\$540,750
Natatorium - Indoor Play Structure	\$443,674						\$443,674
Russell Farm-Chesapeake HVAC and Building Improvements	\$54,133						\$54,133
Community Park-Ballfield Lights		\$1,500,000					\$1,500,000
Outdoor Pool Plaster		\$136,827					\$136,827
Warren Park-Study		\$75,075					\$75,075
Green Ribbon	\$90,000	\$120,750					\$210,750
BRiCk - Dry Sauna		\$444,087					\$444,087
Russell Farm - Domestic Water		\$21,000					\$21,000
Russell Farm - Bathroom at Chesapeake Building		\$75,448					\$75,448
Russell Farm-Hay Barn Restroom Improvements		xxxxx					xxxxx
Russell Farm - Master Plan		\$32,051					\$32,051
Golf - Fence		\$262,500					\$262,500
Golf - Additional Well		\$183,750					\$183,750
Mistletoe Hill - Bathroom Addition			\$163,375				\$163,375
Bailey Lake - New Playground			\$523,687				\$523,687
Mistletoe Hill			\$614,250				\$614,250
Golf - Pond Renovation			\$99,419				\$99,419
New Community Park - Playground				\$787,500			\$787,500
Bartlett - Playground Replacement				\$441,000			\$441,000
Heberle - Park Improvements				\$352,800			\$352,800
Elk Ridge Park - Bathroom Addition				\$170,336			\$170,336
Golf - Greens Resurface				\$460,156			\$460,156
Chisenhall - Playground Replacement					\$546,000		\$546,000
Warren Park - Park Improvements					\$1,312,500		\$1,312,500
Bailey Lake - Low Water Crossing					\$231,000		\$231,000
BRiCk Roof Replacement					\$1,260,000		\$1,260,000
Claudia's Playground - Bathroom Addition						\$180,556	\$180,556
<b>Total</b>	<b>\$7,903,232</b>	<b>\$3,008,988</b>	<b>\$1,439,686</b>	<b>\$2,374,017</b>	<b>\$3,349,500</b>	<b>\$180,556</b>	<b>\$17,897,300</b>



Item A.

4B CIP  
FY 2025-2030 with  
Final  
Recommendations

# FEEDBACK



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## Park Board

**DEPARTMENT:** Parks and Recreation

**FROM:** Jen Basham, Director of Parks and Recreation

**MEETING:** June 19, 2025

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**SUBJECT:**

Receive the May 2025 Department Update Presentation (*Staff Contact: Jen Basham, Director of Parks and Recreation*)

**SUMMARY:**

Departmental updates regarding parks, recreation, and golf.

**OPTIONS:**

**RECOMMENDATION:**

**PRIOR ACTION/INPUT (Council, Boards, Citizens):**

**FISCAL IMPACT:**

**STAFF CONTACT:**

Jen Basham  
Director of Parks and Recreation  
[jbasham@burlesontx.com](mailto:jbasham@burlesontx.com)  
817-426-9201





# Departmental Updates

June 2025 - Park Board





# MOTHER'S DAY OUTING

MAY 10

225 ATTENDEES

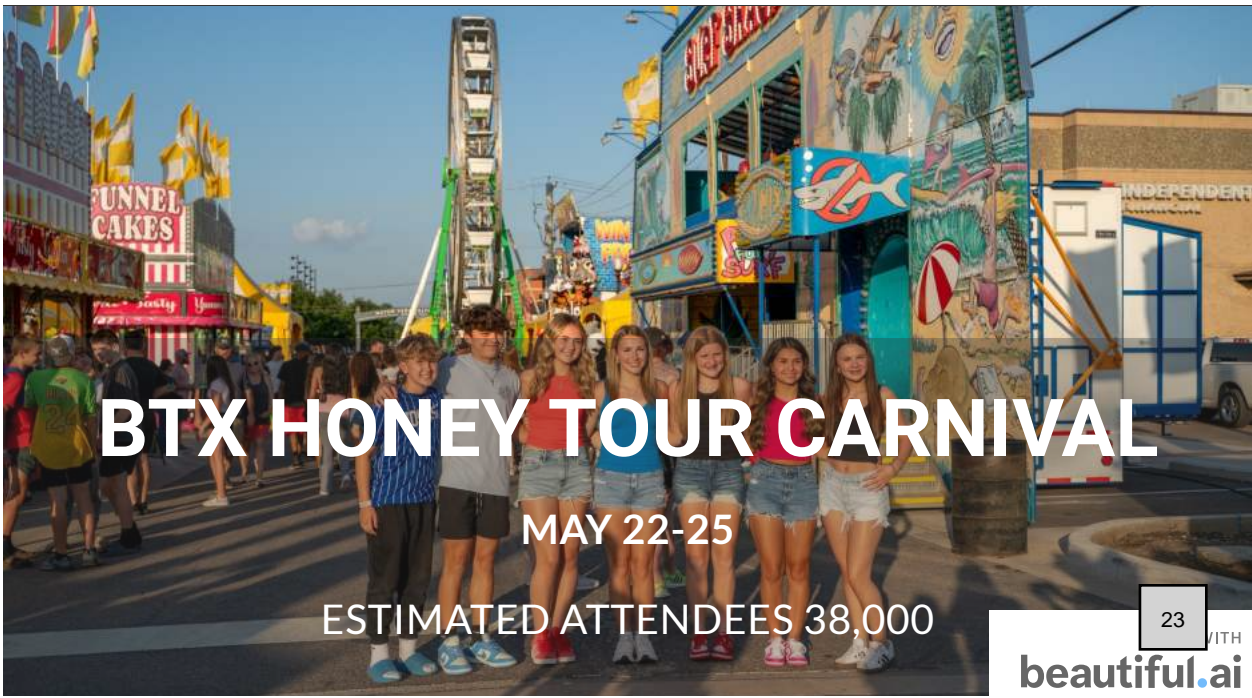


Item B.

# SHOW ME HOW FAIR

MAY 16

149 ATTENDEES

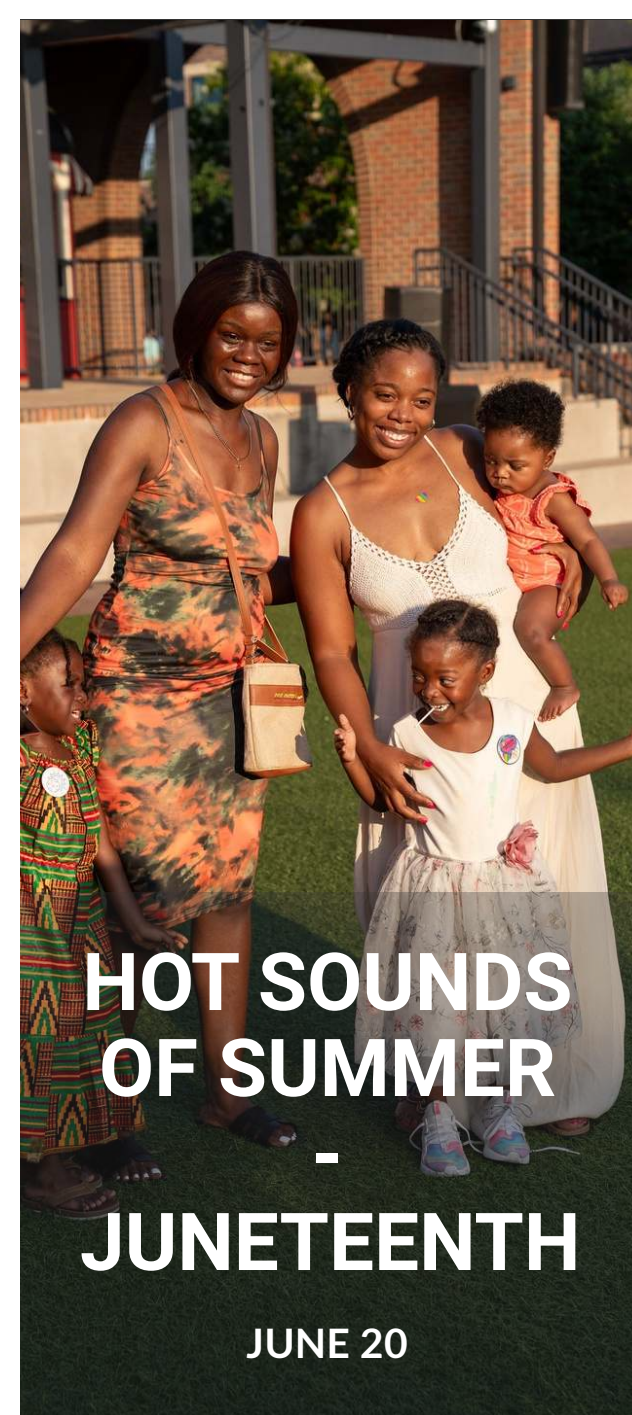


# BTX HONEY TOUR CARNIVAL

MAY 22-25

ESTIMATED ATTENDEES 38,000







UPDATE

## PROGRAMS & ATHLETICS

May Recap:

Camp BTX Week 1 (150)

Gymnastics (13)

Pickleball (12)

Women's & Teen Self-Defense  
Class (9)

Happening This Month:

Camp BTX - Currently in Week 4

Summer Track - Competed in first meet



Item B.



UPDATE

# RUSSELL FARM

May Recap:

Open Art Studio (35)

Story Time (37)

Kid Create Art Class (22)

BISD Transition Students (11)

Gardeners (130)

Happening This Month:

Horse Camp

Fun on the Farm Camp



Item B.





# COMMUNITY ENGAGEMENT

Facebook Followers: 20,455 (442 increase)

Instagram Followers: 2,096 (80 increase)

Listen to our podcast, 'A Walk in the Park,' on Spotify!

Facebook Highlight - Honey Carnival Reel

[Linked Video Here](#)

Post Reach: 35,313

Post Views: 38,565

# VOLUNTEER OPPORTUNITIES

- Fourth of July Celebration - July 4







# BRICK PROJECTS

Item B.

## LOBBY REMODEL

CONSTRUCTION:

ALL MAJOR WORK COMPLETED - MINOR  
CORRECTIONS NEEDED IN THE FAMILY CHANGING  
ROOMS & AT THE DESK

## HVAC, DEHUMIDIFICATION SYSTEM, & INDOOR POOL

CONSTRUCTION:

FALL 2025

## ADDITIONAL ITEMS:

PLAY AREA - COMPLETED

FURNITURE - COMPLETED

SIGNAGE

POOL DOORS

POOL SLIDE & STAIR TOWER

POOL PLAYSTRUCTURE

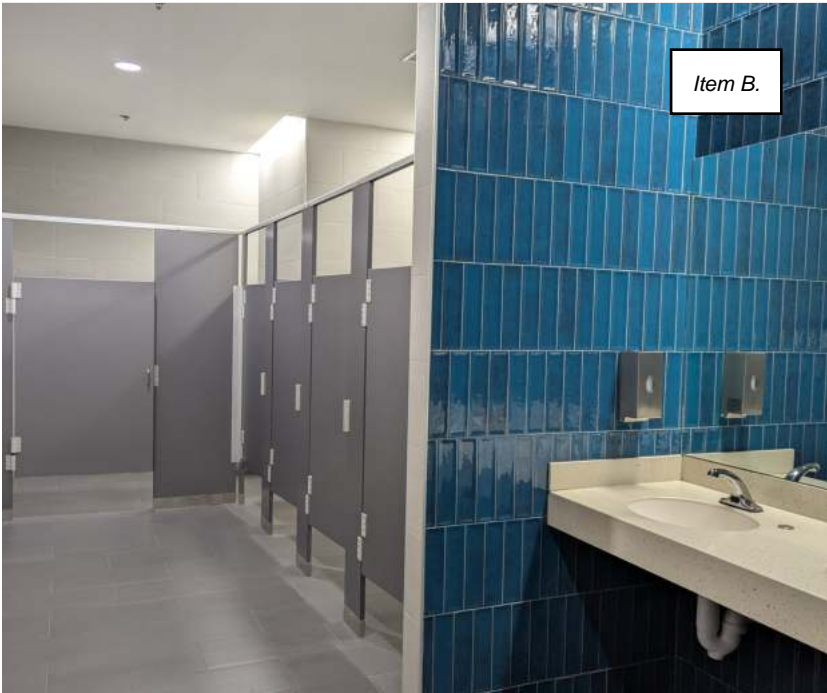
PARKING LOT STRIPING

## MEETING ROOM AV & WOMENS LOCKERS

MEETING ROOMS - IN PROGRESS

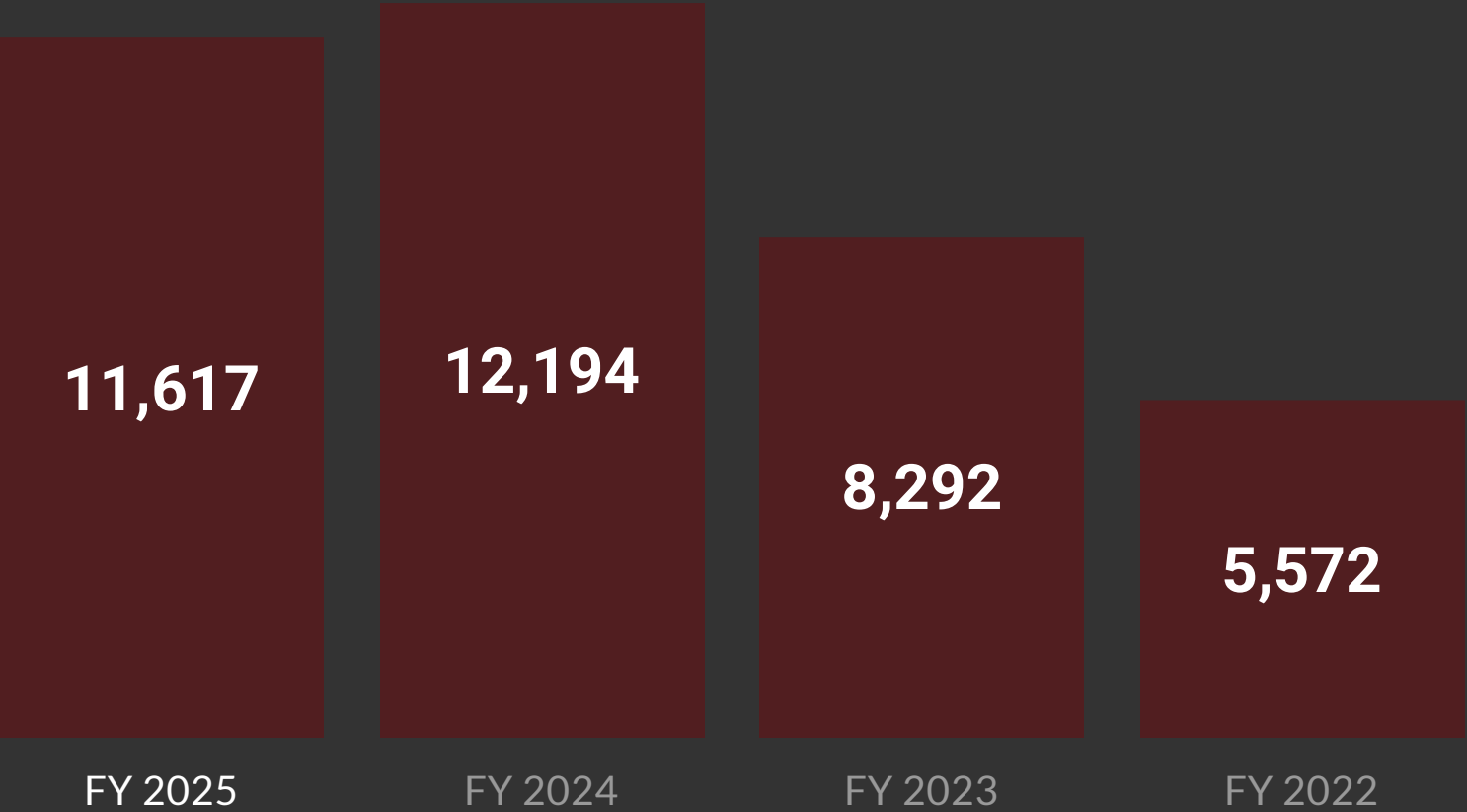
LOCKERS - COMPLETED







# BRICK MEMBERSHIPS & DAY PASSES - MONTH OF MAY



Item B.

# ALL PROGRAMS - MAY

Item B.

FY 24

522

PARTICIPANTS

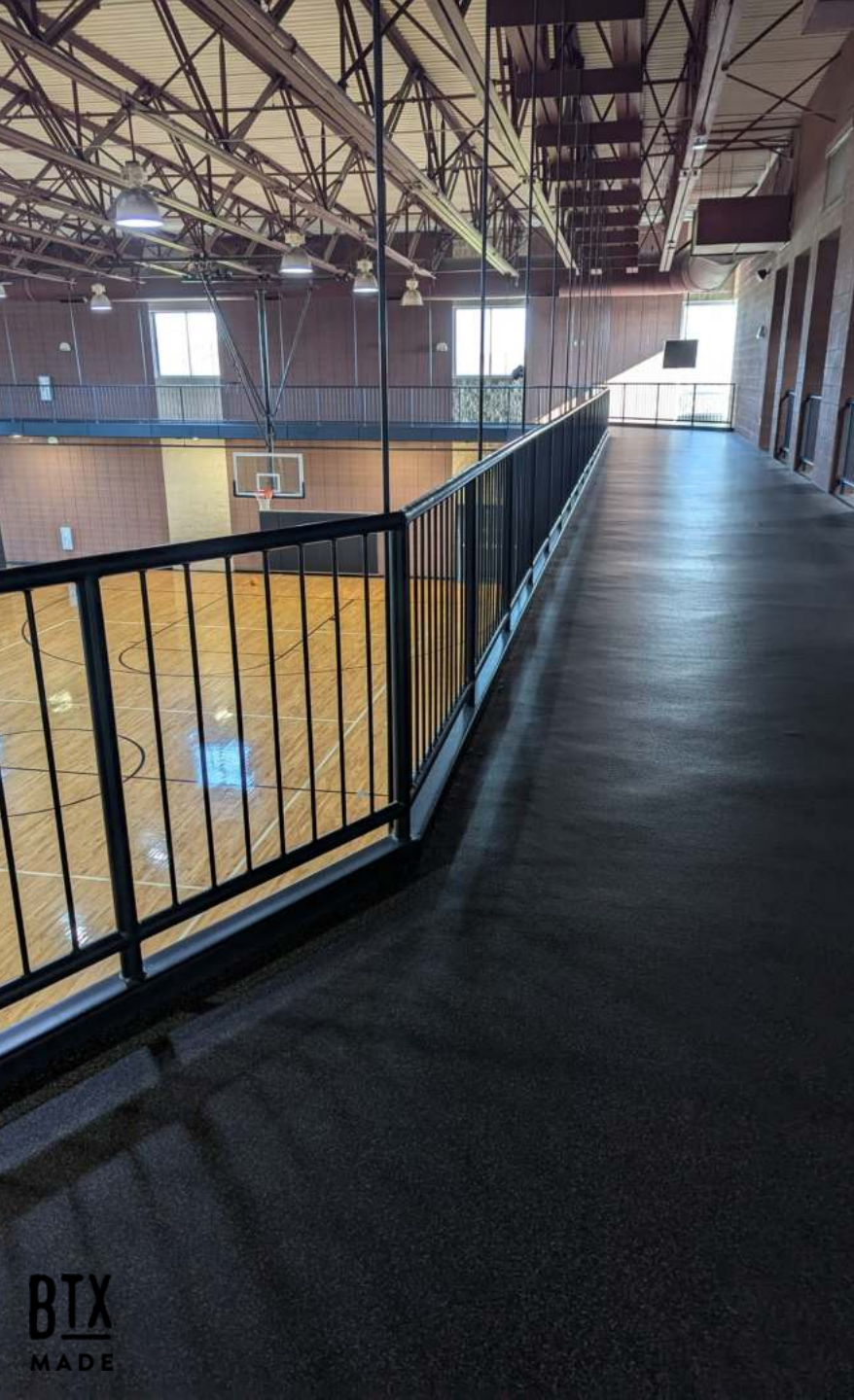
FY 25

536

PARTICIPANTS



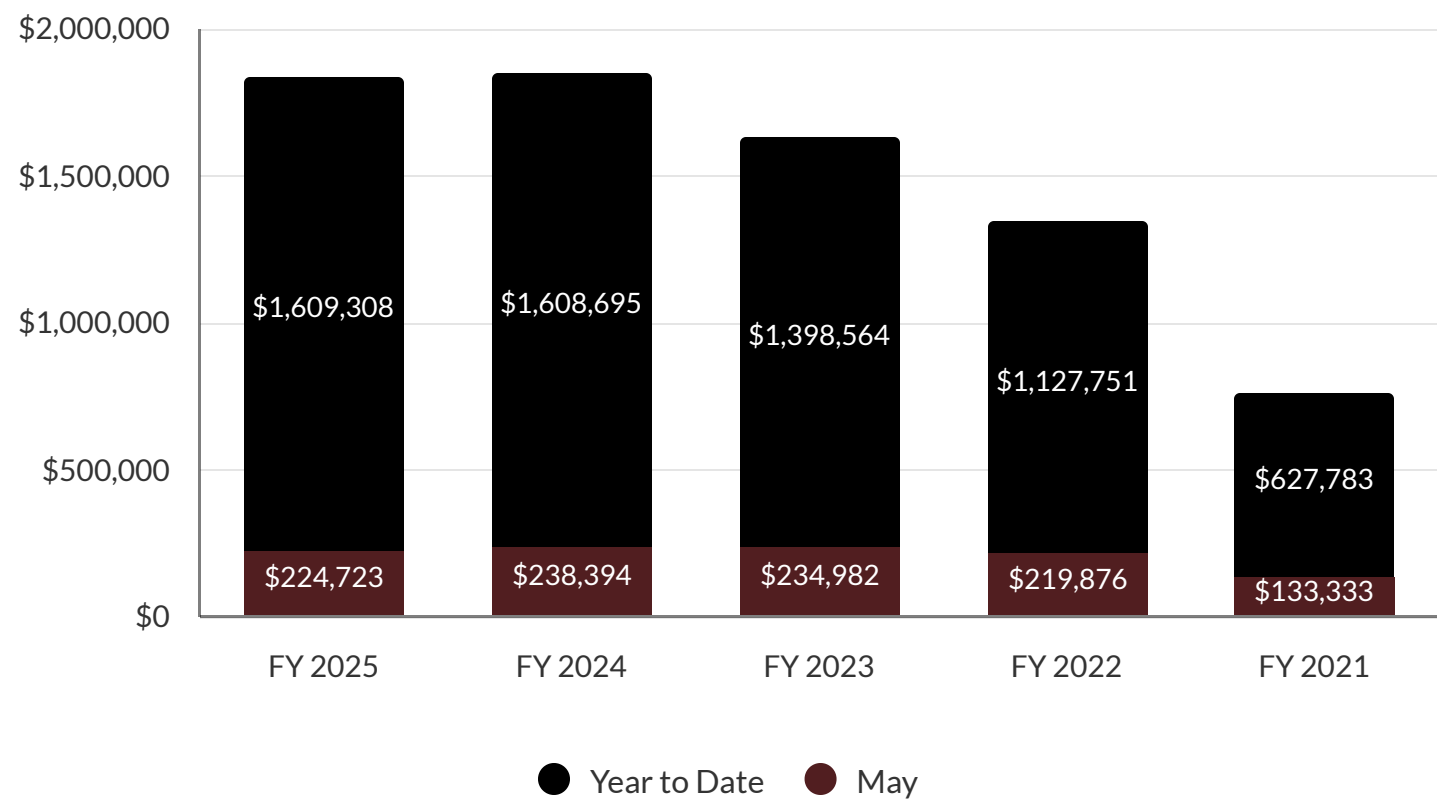




# BRICK REVENUE

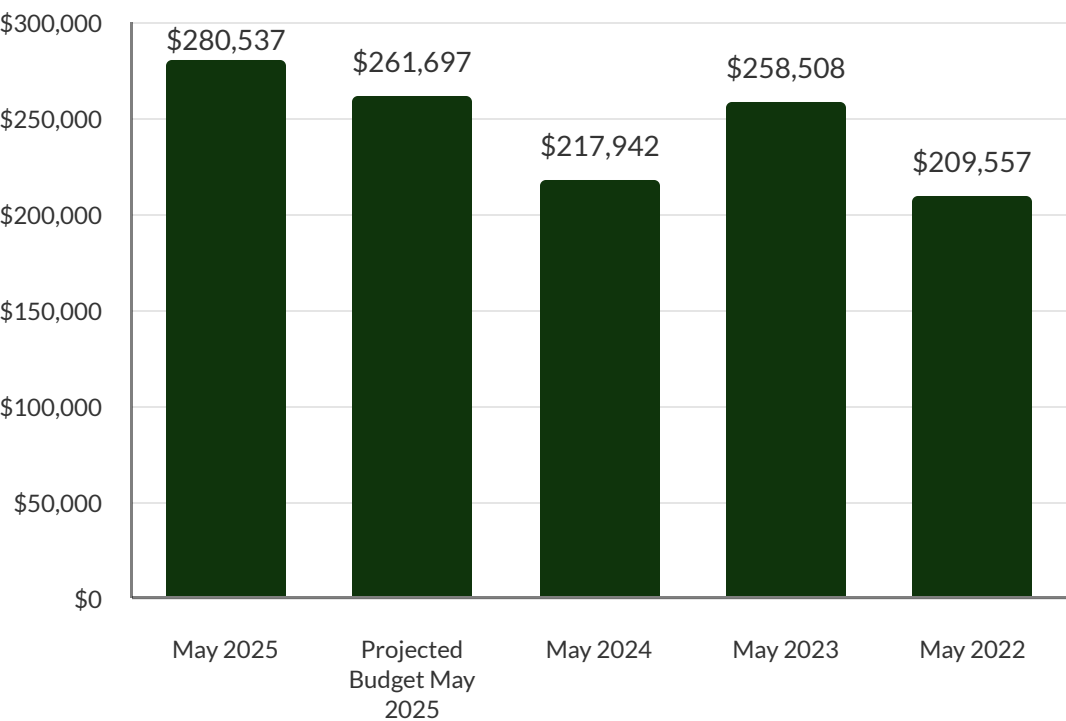
Item B.

This chart reflects revenue for the current month as well as year to date.

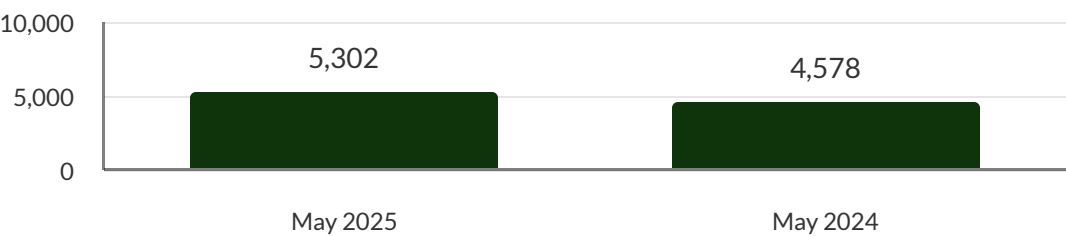


# Hidden Creek Golf Course- May Comparisons

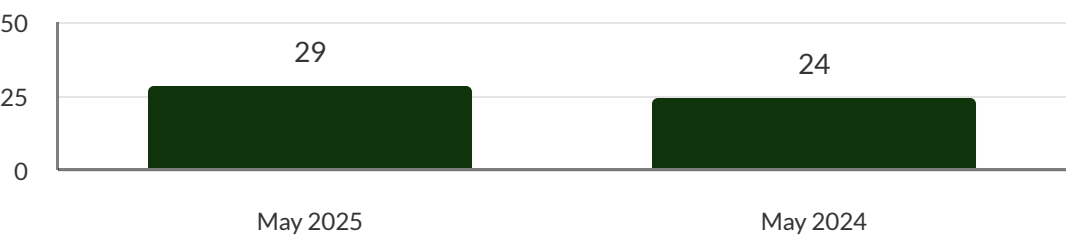
May Revenue



Rounds Played in May

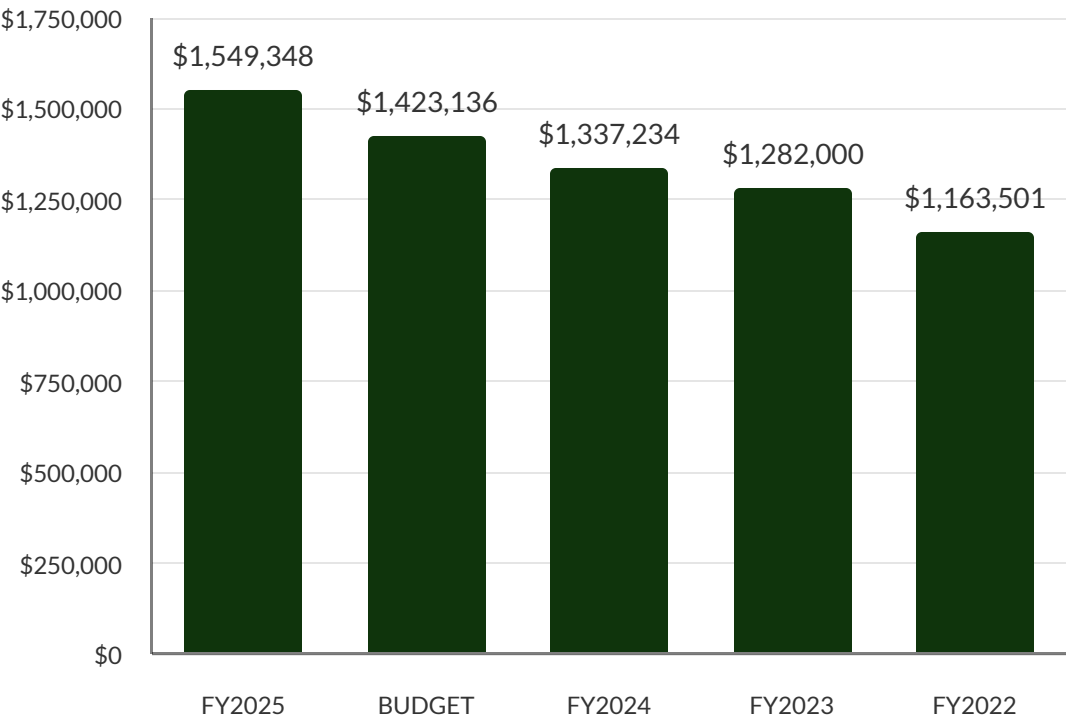


Playable Days \* updated criteria with partial days

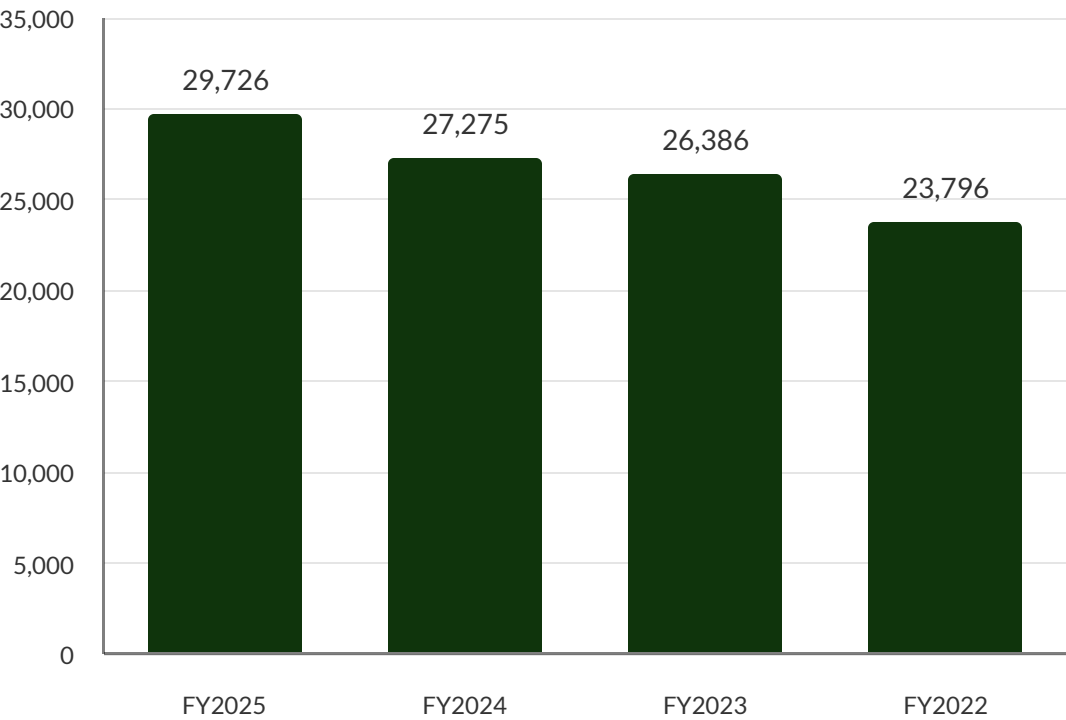


# Hidden Creek Golf Course- Year to Date

Revenue YTD October -May



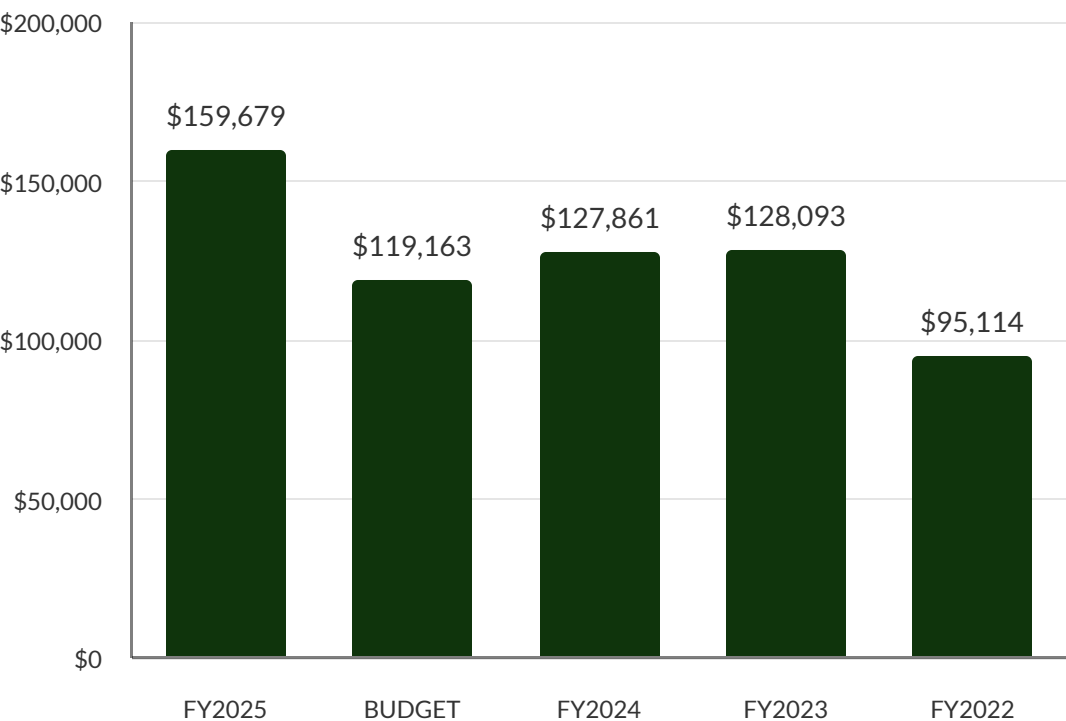
Rounds Played YTD October- May



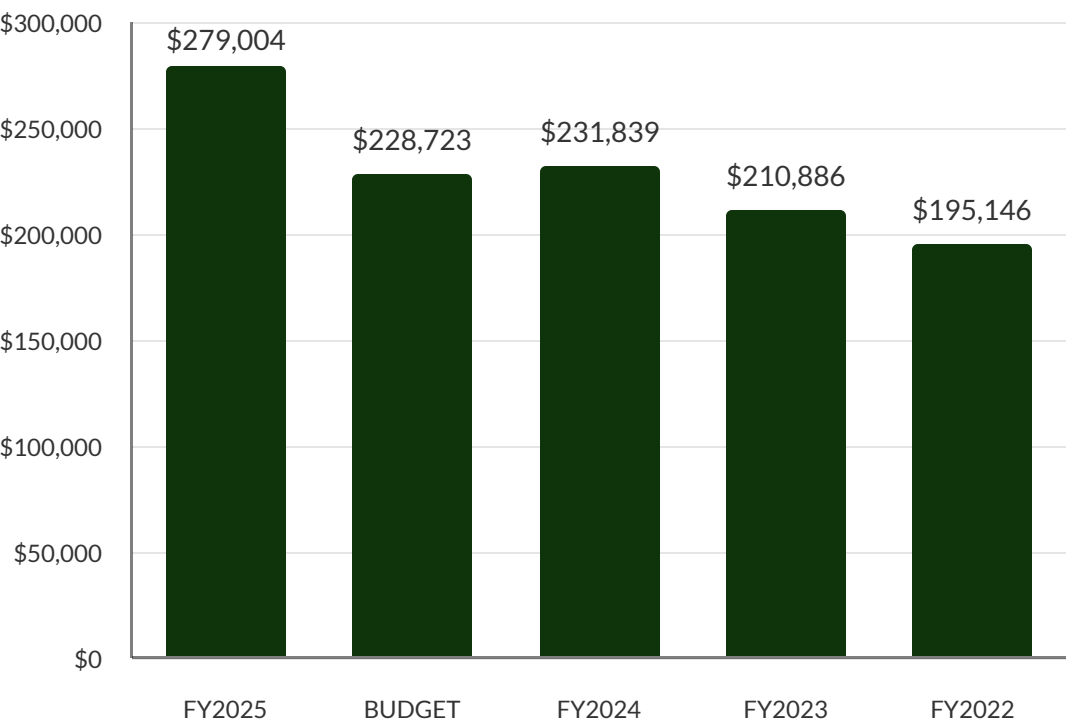
# Hidden Creek Golf Course- Pro Shop and FB Revenue Year to Date

Item B.

Pro Shop Revenue YTD October - May



Food and Beverage Revenue YTD October- May

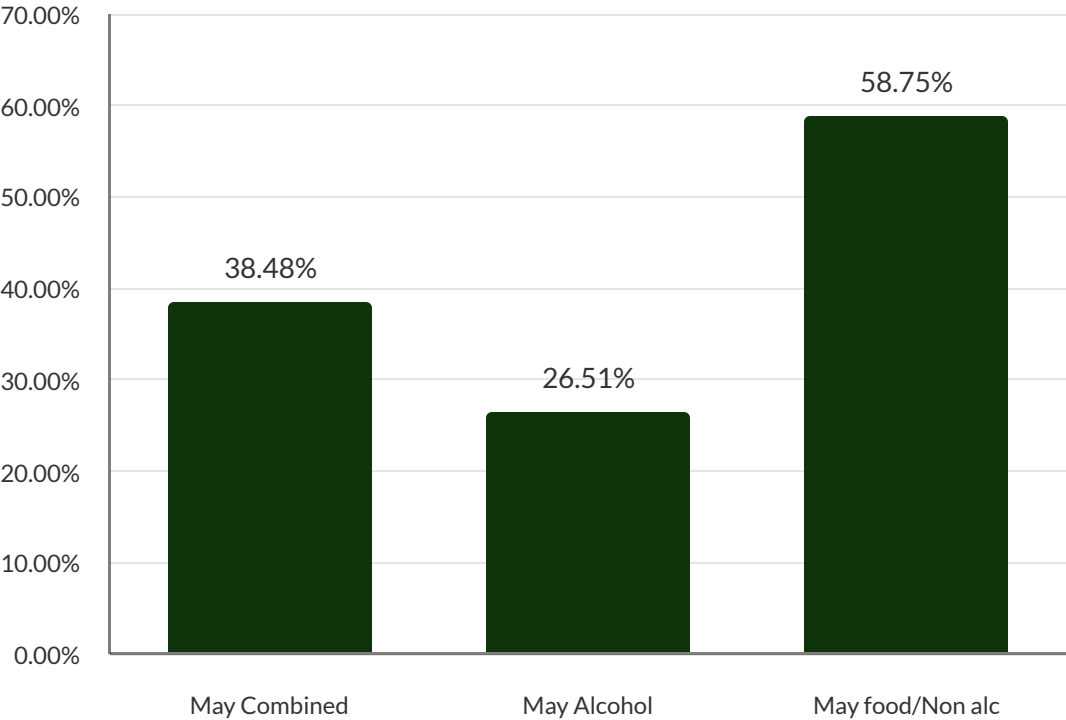




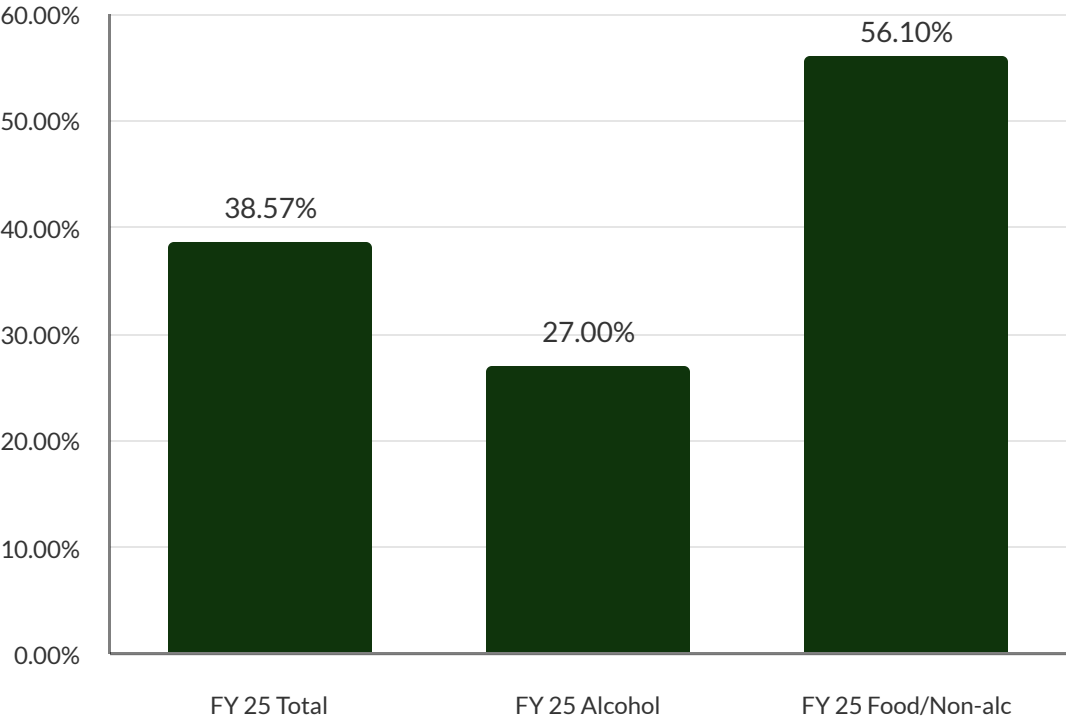
# Hidden Creek Golf Course- Food and Beverage Cost of Sales Percentages

Item B.

Food and Beverage Cost of Sales % by Department



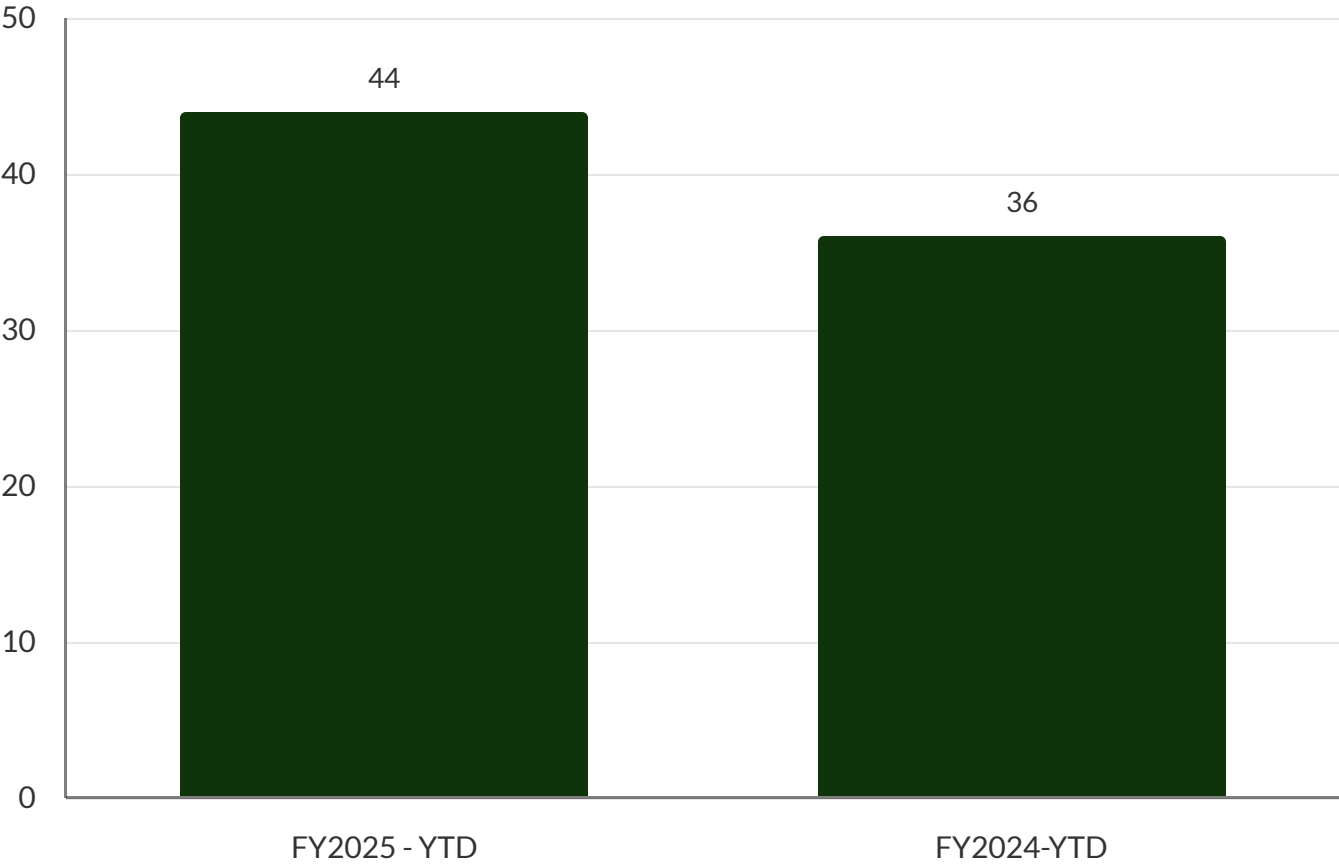
Food and Beverage Cost of Sales % Combined YTD



# Hidden Creek Golf Course- Tournaments



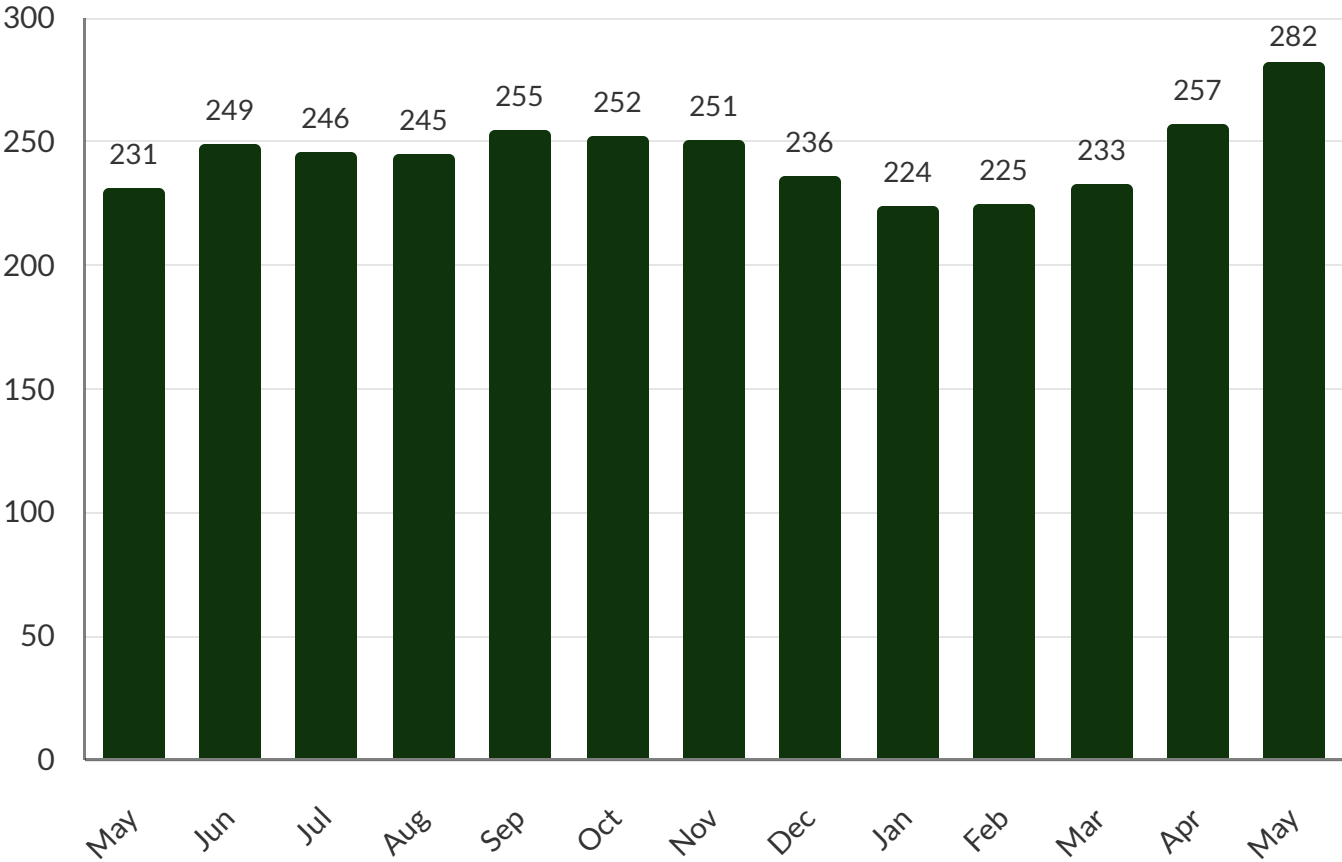
Tournaments YTD



# Golf-Memberships

282 Current Members

Players Club



Item B.



# CAPITAL PROJECTS: *UPDATES*

Item B.

## SHANNON CREEK

*CURRENTLY OUT TO BID*

*UNTIL:*

*JULY 1*

## PARKS MASTER PLAN

*REVIEWING DRAFT*

*ADOPTION GOAL:*

*JULY 2025*



N.W. JOHN JONES DRIVE LANDSCAPE ENHANCEMENTS - PHASE 2

Burleson, Texas



## GREEN RIBBON

*SCHEDULED  
FOR BIDDING  
JUNE 24*

## COMMUNITY PARK

*PHASE I  
Construction  
Document Design*

## PARK MONUMENT SIGNS

*JULY 2025*



# PARKS AND ATHLETICS *HIGHLIGHTS*

Item B.



**ATHLETIC TOURNAMENTS:**  
9 TOURNAMENTS COMPLETE; 10 REMAINING (1 WORLD SERIES)



**GRANT UPDATES:**  
GREEN RIBBON GRANT AWARD: PHASE 2



**TRAINING AND DEVELOPMENT:**  
IRRIGATOR LICENSE CERTIFICATION EARNED: ISIAH SMITH



**EDUCATIONAL OUTREACH:**  
BISD CAREER DAY - 600 YOUTH



**PARTNERSHIP UPDATE:**  
KTB CONFERENCE



**LANDSCAPING PROJECT UPDATES:**  
CEMETERY, PLAZA, BRICK, & RE

# OPERATIONS: *BY THE NUMBERS*

Item B.

## PLAYGROUND INSPECTIONS

# 32

8 MINOR REPAIRS

MEADOWCREST; CENTENNIAL; CEDAR RIDGE; WARREN; CLARK; CINDY; MISTLETOE HILL; & OAK VALLEY PARK

## GRAFFTI ABATEMENTS

# 7

CENTENNIAL, CINDY (3), CEDAR RIDGE (2), HERBELE TRAIL, & OAK VALLEY PARK NORTH



**TEAM HIGHLIGHT:**  
*DFW DIRECTOR'S ASSOCIATION - CHAIR ELECT*

# Feedback





SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	5
	CAMP BTX				JULY 4 CONCERT & FIREWORKS	RUSSELL FARM OPEN ART & ADULT CULINARY CLASS
		OPEN PLAY PICKLEBALL GYMNASTICS	OPEN PLAY PICKLEBALL	OPEN PLAY PICKLEBALL GYMNASTICS	OPEN PLAY PICKLEBALL	
6	7	8	9	10	11	12
	CAMP BTX					RUSSELL FARM OPEN ART & FRIENDS & FAMILY ART CLASS
		RUSSELL FARM - SURVIVAL CAMP				
		OPEN PLAY PICKLEBALL GYMNASTICS	OPEN PLAY PICKLEBALL	OPEN PLAY PICKLEBALL GYMNASTICS	OPEN PLAY PICKLEBALL	BTX LUCKY DUCK DERBY
13	14	15	16	17	18	19
	CAMP BTX					RUSSELL FARM OPEN ART & FAMILY ACTIVITY DAY
		RUSSELL FARM ART CAMP WITH KID CREATE STUDIO				
	WOMEN'S SELF DEFENSE TEEN'S SELF DEFENSE	OPEN PLAY PICKLEBALL GYMNASTICS	OPEN PLAY PICKLEBALL	OPEN PLAY PICKLEBALL GYMNASTICS	OPEN PLAY PICKLEBALL	THE BRICK BOAT-NANZA
20	21	22	23	24	25	26
	CAMP BTX					RUSSELL FARM OPEN ART
		OPEN PLAY PICKLEBALL GYMNASTICS	OPEN PLAY PICKLEBALL	OPEN PLAY PICKLEBALL GYMNASTICS	RUSSELL FARM WATERMELON DAY OPEN PLAY PICKLEBALL	
27	28	29	30	31		
	CAMP BTX					
		RUSSELL FARM - CHILDREN'S SCIENTIFIC CAMP				
		OPEN PLAY PICKLEBALL	OPEN PLAY PICKLEBALL	OPEN PLAY PICKLEBALL		