THE CITY OF BURLESON TEXAS

Advisory Committee on People with Disabilities Agenda

Wednesday, November 11, 2026
6:00 PM

BRiCk Meeting Room - 550 NW Summercrest Boulevard
Burleson, TX 76028

1. **CALL TO ORDER**

2. **CITIZEN APPEARANCES**

   Each person in attendance who desires to speak to the Committee on an item NOT posted on the agenda, shall speak during this section. A speaker card must be filled out and turned in to the City Secretary prior to addressing the Committee. Each speaker will be allowed three minutes to speak.

   Each person in attendance who desires to speak on an item posted on the agenda shall speak when the item is called forward for consideration.

3. **GENERAL**

   A. Consider approval of the minutes from the September 24, 2026, meeting.

4. **REPORTS AND PRESENTATIONS**

   A. Receive a report and hold a discussion on accessibility during various holiday events scheduled for December 2026 hosted by the city's Parks and Recreation Department. *(Staff Contact: Allison Smith, Deputy Director of Recreation)*

   B. Receive a report and hold a discussion related to community outreach and education from the Texas Governor's Committee on People with Disabilities presented by Melinda Crockom, Community Outreach and Information Coordinator with the Texas Governor's Committee on People with Disabilities. *(Staff Contact: Cheryl Marthiljohni, Director of Human Resources)*

5. **REQUESTS FOR FUTURE AGENDA ITEMS AND REPORTS**

6. **ADJOURN**

(Staff Contact)

CHERYL MARTHILJOHNI
Human Resources
Director of Human Resources/ADA Coordinator
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Phone: (817) 426-9641

CERTIFICATE

I hereby certify that the above agenda was posted on this the **5th of November 2026, by 5:00 p.m.**, on the official bulletin board at the Burleson City Hall, 141 W. Renfro, Burleson, Texas.

Amanda Campos
City Secretary

ACCESSIBILITY STATEMENT

The Burleson Recreation Center is wheelchair accessible. The entry ramp is located at the front of the building. Accessible parking spaces are available in parking lot, located just North of the front entrance. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-426-9600, or TDD 1-800-735-2989.

Advisory Committee on People with Disabilities

September 24, 2026

MINUTES

ROLL CALL

MEMBERS PRESENT:
Tina Michael
Melissa Addyman
Jordan Smelley

MEMBERS ABSENT:
Jason Hollins
Peggy Corino
Brooke Wilson
Derek Taylor
Queyanna Smith

Staff present
Cheryl Marthiljohni, Director of Human Resources
Errick Thompson, Director of Public Works

1. CALL TO ORDER – 6:02 PM

2. CITIZEN APPEARANCES

- None

3. GENERAL

A. Consider approval of the minutes from May 27, 2026 and August 13, 2026, Advisory Committee on People with Disabilities meetings. (Staff Contact: Cheryl Marthiljohni, Director of Human Resources).

Motion made by Melissa Addyman, and second by Jordan Smelley to approve the minutes as written from the May 27, 2026, and the August 13, 2026 meetings.

Motion passed 3-0.

4. REPORTS AND PRESENTATIONS

A. Receive a report and hold a discussion on the city's draft ADA Self-Evaluation and Transition Plan presented by Engineering Planning and Design Consultants, Kimley-Horn. (Staff Contact: Cheryl Marthiljohni, Director of Human Resources).

Kimley-Horn provided a report to the committee on the city's draft ADA Self-Evaluation and Transition Plan.

The committee was in favor of the presentation and direction.

5. REQUEST FOR FUTURE AGENDA ITEMS AND REPORTS

- Receive a report on Parks and Recreation planning related to December 2026 events to provide feedback on accessibility with programs and events.
- Receive a report on committee member start and end dates pertaining to serving on the committee, include discussion on board limits and timing of officer nominations.

6. ADJOURN – 7:25 PM

Motion made by Melissa Addyman, and second by Jordan Smelley to adjourn the meeting.

Motion passed 3-0.

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Cheryl Marthiljohni
Director of Human Resources/ADA Coordinator