



Boren Property Advisory Council Agenda

Friday, June 14, 2024
10:00 AM

Russell Farm - Baker Building -
405 W. County Road 714
Burleson, TX 76028

1. **CALL TO ORDER**

2. **APPROVE THE MINUTES FROM THE BOREN PROPERTY ADVISORY COUNCIL MEETING**

- A. Consider approval of the minutes from the February 9, 2024 meeting. (*Staff Contact: Pamela O'Hearn, Customer Service Attendant/Recording Secretary*)

3. **CITIZEN APPEARANCES**

Each person in attendance who desires to speak to the Board on an item NOT posted on the agenda, shall speak during this section.

A speaker card must be filled out and turned in to the Secretary prior to addressing the board. Each speaker will be allowed three (3) minutes.

Please note that the Board may only take action on items posted on the agenda. The Texas Open Meetings Act prohibits the Board from deliberating or taking action on an item not listed on the agenda. The Board may, however, receive your comments on the unlisted item, ask clarifying questions, respond with facts, and explain policy.

Each person in attendance who desires to speak to the Board on an item posted on the agenda, shall speak when the item is called forward for consideration.

4. **REPORTS AND DISCUSSION ITEMS**

- A. Receive a report and hold a discussion regarding activities of the Historical Advisory Committee. (*Contact: Barbara Black, History Advisory Committee Chair*)
- B. Receive a report and hold a discussion regarding activities of the Art Advisory Committee. (*Contact: Tom Sale, Art Advisory Committee Chair*)
- C. Receive a report and hold a discussion regarding activities at Russell Farm Art Center. (*Staff Contact: Mary Ann Spaun, Russell Farm Supervisor*)

5. **COMMUNITY ANNOUNCEMENTS**

6. **BOARD REQUESTS FOR FUTURE AGENDA ITEMS OR REPORTS**

7. **ADJOURN**

Staff Contact

Jen Basham
Director of Parks and Recreation
817-426-9201
jbasham@burlesontx.com

CERTIFICATE

I hereby certify that the above agenda was posted on this the 6th of June 2024, by 5:00 p.m., on the official bulletin board at the Burleson City Hall, 141 W. Renfro, Burleson, Texas.



Amanda Campos

City Secretary

ACCESSIBILITY STATEMENT

The Burleson City Hall is wheelchair accessible. The entry ramp is located in the front of the building, accessible from Warren St. Accessible parking spaces are also available in the Warren St. parking lot. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-426-9600, or TDD 1-800-735-2989.

Boren Property Advisory Council

DEPARTMENT: Parks and Recreation

FROM: Jen Basham, Director

MEETING: June 14, 2024

SUBJECT:

Consider approval of the minutes from the February 9, 2024 meeting. (*Staff Contact, Pamela O'Hearn, Customer Service Attendant/Recording Secretary*)

SUMMARY:

RECOMMENDATION:

Approval

PRIOR ACTION/INPUT (Council, Boards, Citizens):

N/A

REFERENCE:

N/A

FISCAL IMPACT:

None

STAFF CONTACT:

Jen Basham
Director
jbasham@burlesontx.com
817-426-9201

BOREN PROPERTY ADVISORY COUNCIL

February 9, 2024

MINUTES

DRAFT

Call to Order: 10:01 AM

Roll Call

Board Members Present

Charisa Boren Bentley, Chair
Barbara Black
W.L. Sanders
Tom Sale

Board Members Absent

Pete McCaskill

Staff in Attendance

Jessica Martinez, Recreation Manager
Mary Ann Spaun, Russell Farm Supervisor
Pamela O'Hearn, Customer Service Attendant/Recording Secretary

Guests

None

1. **Call to Order: 10:01 AM**
2. **Approve the minutes from the Boren Property Advisory Council Meeting**
 - A. **Consider approval of the October 13, 2023, meeting. (Staff presenter: Pamela O'Hearn, Recording Secretary)**

A motion was made by W.L. Sanders to approve the minutes as presented.
Barbara Black seconded the motion.

Motion passed 4-0 Absent: Pete McCaskill

3. **Citizen Appearances - None**
4. **Reports and Discussion Items**
 - A. **Receive a report and hold a discussion regarding activities of the Historical Advisory Committee. (Presenter: Barbara Black, Chair)**

The Historical Committee members along with docents and volunteers, opened the Russell Boren Home and led tours of the house and Farm on Saturday, November 11, for the Boren-Lance family reunion.

The Historical Committee hosted a luncheon December 1, after the funeral service for Louise Boren.

Members have been busy volunteering for events at the Farm in October, November and December. Gave tours of the Russell Boren home in November, December and January.

A picture of Aunt Gigi's grandparents was added to the living room in the Russell Boren home.

A discussion followed.

B. Receive a report regarding activities of the Art Advisory Committee. (Presenter, Tom Sale, Art Committee Chair)

Karen Kaiser, Professor at Hill College, has agreed to teach First Saturday Art classes. Karen has also agreed to set up children's crafts for events. Tom is working with other artists to see if they also want to teach classes.

There was a Red Chair Lecture on November 11, by Morgan Gieringer, Director of Special Collections at UNT Library on the Branding Irons that are displayed in the Baker Building. The Branding Irons are on loan from UNT.

There will be a Red Chair Lecture this spring. Anabell Massey will be the presenter and showing "40 Works of Art by Big City Artists" scheduled for March 2.

First Saturday Art classes will continue until August and will be evaluated then.

A discussion followed.

C. Receive a report from the Russell Farm Supervisor. (Staff presenter: Mary Ann Spaun, Supervisor)

Staff provided statistics from fall and winter 2023 programs, classes, field trips, and family camp. Volunteers were instrumental in the success of the fall and winter events.

October 20, Date Night Experience
 October 21, Apple Pie Filling Canning class and Scarecrow Making class
 October 28, Family Campout
 November 17, Fall Fest, and Kids Farmers Market
 November 18, Holiday Jam Canning class
 December 9, Christmas on the Farm
 December 6, 7, 8, 9 Nights of Lights

A discussion followed.

5. **Community Announcements.** None
6. **Board requests for future agenda items or reports.** None
7. **Adjourn.**

There being no further business Chairperson Louise Boen-Bentley adjourned the meeting.

Time: 11:03 AM

Pamela O'Hearn
Customer Service Attendant, Recording Secretary

Boren Property Advisory Council

DEPARTMENT: Parks and Recreation

FROM: Jen Basham, Director

MEETING: June 14, 2024

SUBJECT:

Receive a report and hold a discussion regarding activities of the Historical Advisory Committee.
(Contact: Barbara Black, History Advisory Committee Chair)

SUMMARY:

The Historical Advisory Committee is a team working together to assist in efforts that help preserve the history of Russell Farm Art Center. These efforts are not limited but include assisting with community events, historical tours, and Russell Farm activities.

RECOMMENDATION:

There is no action required; this item is informational only and for general discussion.

PRIOR ACTION/INPUT (Council, Boards, Citizens):

N/A

REFERENCE:

N/A

FISCAL IMPACT:

None

STAFF CONTACT:

Jen Basham
Director
jbasham@burlesontx.com
817-426-9201

Historical Advisory Committee BPAC Report
June 14, 2024
Submitted by Barbara Black, Historical Committee Advisory Chair

The members of the Historical Advisory Committee have been volunteering at Russell Farm. The members have prepared eggs for the Easter Egg Hunt and Breakfast with the Easter Bunny, the Show Me How event, the Texas Heritage Festival and the Russell-Boren Home.

The Russell-Boren Home was busy for April. There were twenty-three guests during April. The increase can be attributed to the Show Me How event April 6 which was a first Saturday. In May, the first Saturday, did not have any guests. The extensive rain may be the reason for the lack of guests. During the Texas Heritage Festival, May 18, 2024, forty-seven guests toured the Russell-Boren Home.

The Historical Advisory Committee received a request from Charlsa Boren Bentley. She requested help from the Historical Advisory Committee with suggestions for the display and storage of family heirlooms of Louise Boren and family. Members agreed items need to be displayed and stored at the Russell Boren Home. The size of each object, how fragile, and available space for display were considerations of the members. Display cases were not recommended at this time. The members agreed with Charlsa Bentley's suggestion of shadow boxes for smaller items of family heirlooms.

Members expressed a need for identification of objects with a brief history be available near new and existing items in the Russell-Boren Home. This will be done with the mounting of small identification tags. This endeavor is in the preliminary stage of development.

Members of the Historical Advisory Committee, with the assistance of the staff of Russell Farm, continue to promote and preserve the history of Russell Farm. The Historical Advisory Committee members are grateful for the opportunity to serve.

Boren Property Advisory Council

DEPARTMENT: Parks and Recreation

FROM: Jen Basham, Director

MEETING: June 14, 2024

SUBJECT:

Receive a report and hold a discussion regarding activities of the Art Advisory Committee.
(Contact: Tom Sale, Art Advisory Committee Chair)

SUMMARY:

The Art Advisory Committee is a team working together to assist in efforts that help preserve the history of Russell Farm Act Center. These efforts are not limited but include assisting with community events, programs, and art receptions.

RECOMMENDATION:

There is no action required; this item is informational only and for general discussion.

PRIOR ACTION/INPUT (Council, Boards, Citizens):

N/A

REFERENCE:

N/A

FISCAL IMPACT:

None

STAFF CONTACT:

Jen Basham
Director
jbasham@burlesontx.com
817-426-9201

**Art Council BPAC Report
June 14, 2024
Submitted by Tom Sale, Art Council Chair**

January - June: Russell Farm hosted weekly Saturday Sketch group.

February 3: Karen Kaiser led paid class for 15 adults and children w/ Valentine's themed art.

February 24: Brad and Kay Rae Smith taught mini mural class; Brad Smith continued painting and completed the Burleson/RF mural at garage.

March 2: "The Back 40" Art show with 15 DFW artists was hosted. The opening reception was attended by 150 people. Approximately \$3,600 in art was sold and approximately \$900 was donated to Russell Farm.

March 2: Lecture was held by Annabelle Massey, curator from Washington State. There were 100 people in attendance.

April 6: Show Me How Festival - Hill College PTK honor society hosted kid's storytelling and craft project. In addition, the Saturday Sketch group had a drawing station set up.

April 20: Karen Kaiser led paid watercolor classes with 11 attending.

May 18: Karen Kaiser led a paid watercolor class with 11 attending.

May 18: Texas Heritage Festival - Karen Kaiser developed and prepared 4 craft projects for families to enjoy.

Boren Property Advisory Council

DEPARTMENT: Parks and Recreation

FROM: Jen Basham, Director

MEETING: June 14, 2024

SUBJECT:

Receive a report and hold a discussion regarding activities at Russell Farm Art Center. (*Staff Contact: Mary Ann Spaun, Russell Farm Supervisor*)

SUMMARY:

Russell Farm Art Center is dedicated to the development and support of the visual arts, cultural awareness, and the preservation of the historic lands. In addition, the farm offers many learning opportunities and hosts city-wide and community events.

RECOMMENDATION:

There is no action required; this item is informational only and for general discussion.

PRIOR ACTION/INPUT (Council, Boards, Citizens):

N/A

REFERENCE:

N/A

FISCAL IMPACT:

None

STAFF CONTACT:

Jen Basham
Director
jbasham@burlesontx.com
817-426-9201

Supervisor BPAC Report**June 14, 2024****Submitted by Mary Ann Spaun, Russell Farm Supervisor**

February 16: The Date Night Experience took place from 6:00 to 8:00 pm. The fee was \$45.00 and included a catered meal from Sammy's Italian Bistro and Western couples dancing.

March 2: Back Forty Art Exhibit with cookout, live music, and 11 artists from all over the metroplex were featured in this Art Reception. Art Curator Annabelle Massey spoke to a crowd that were moved to purchase several pieces of art that night and continued online.

March 16: The canning class sold out. Participants delved into the safety techniques of the canning process, equipping themselves with valuable skills. Each attendee took home not only the recipe but also their very own jar of Spicy Pickled Three Bean Salad. The class ran from 9 AM to 12 PM with a fee of \$30.00, which covered all processing supplies.

March 23: Russell Farm hosted a successful Easter event featuring a free Easter Egg Hunt with over 3,000 eggs and Donuts with the Easter Bunny for children aged 4 and under. The hunt commenced at 9:00 AM, preceded by a \$5.00 breakfast event at 8:00 AM. The festivities brought together families for a joyful day of community celebration.

April 6: Show Me How Special Event - Artisans from various mediums showcased their talents, enriching our community with diverse art experiences. The Dutch Oven Society delighted attendees with outdoor cooking demonstrations, offering complimentary samples. Stained glass artists showcased to hundreds of guests and created mosaic artworks to enjoy. The event featured numerous demonstrations, including wood carving, basket weaving, spinning and weaving, and horse drawings. Artist Brad Smith enhanced the farm's aesthetics with an outdoor mural, engaging spectators with his process and insights.

April 20: The Carrot Cake Jam Canning Class reached full capacity, highlighting its popularity. Attendees gained valuable insights into canning safety techniques and each left with the recipe and a personalized jar of Carrot Cake Jam. The class, held from 9 AM to 12 PM, offered comprehensive instruction and all necessary supplies for a fee of \$30.00.

April, May, and June: A three-part series of Watercolor Classes unfolded from 12:30 to 2:30 PM, focusing on mastering techniques for working with watercolor paints.

May 17-18: Our annual Texas Heritage Festival celebrated our rich heritage with interactive demonstrations, including Native American showcases, Chuck wagon outdoor cooking with complimentary cobbler samples, Draft Horse Blacksmithing, Pottery, Hayrides, and Mini train rides. Guests enjoyed free arts and crafts and live music while exploring over 100 vendors, including the Children's Entrepreneur Market and artisans showcasing handcrafted goods. The historic Russell-Boren Home welcomed also visitors for guided tours.

Upcoming operational items / updates:

Additional art space: One of our major current goals and priorities is to repurpose the existing garage into a functional dedicated art space. Currently, we're in the process of relocating all existing storage to our Hay barn area, which has been enclosed to expand storage capacity and equipped with shelves. Our next step is sorting through items and coordinating a service project to aid in the transition to the new storage area. Our goal to complete this step is by July 2024.

Dairy Barn/Charlie Boren Gallery: After receiving feedback from visitors with limited mobility regarding entrance challenges to the Charlie Boren Gallery, we will be exploring options to enhance access. Currently, entry involves navigating two steps, but potential exists for an alternate entry toward the rear of the facility.