Park Board Agenda



Thursday, September 12, 2024 6:00 PM

City Hall Council Chambers 141 W Renfro Burleson, TX 76028

1. CALL TO ORDER

2. CITIZEN APPEARANCES

Each person in attendance who desires to speak to the Park Board on an item NOT posted on the agenda, shall speak during this section.

A speaker card must be filled out and turned in to the Secretary prior to addressing the board. Each speaker will be allowed three (3) minutes.

Please note that the Park Board may only take action on items posted on the agenda. The Texas Open Meetings Act prohibits the Park Board from deliberating or taking action on an item not listed on the agenda. Park Board may, however, receive your comments on the unlisted item, ask clarifying questions, respond with facts, and explain policy.

Each person in attendance who desires to speak to the Park Board on an item posted on the agenda, shall speak when the item is called forward for consideration.

3. **GENERAL**

- A. Consider approval of the minutes from the August 15, 2024, meeting. (Staff Contact: Bailey Campbell, Senior Administrative Specialist)
- B. Consider recommending approval of a Playground Equipment Removal and Indemnification Agreement with Kids Around The World, Inc. for the donation, disassembly, and removal of end-of-life playground equipment at no cost to the City (Staff Contact: Jessica Martinez, Deputy Director of Parks)

4. REPORTS AND PRESENTATIONS

- A. Receive the August 2024 Department Update Presentation (Staff Contact: Jen Basham, Director of Parks and Recreation)
- B. September 2024 Community Calendar

5. REQUESTS AND FUTURE AGENDA ITEMS AND REPORTS

6. ADJOURN

Staff Contact

Jen Basham
Director of Parks and Recreation

817-426-9201 jbasham@burlesontx.com

CERTIFICATE

I hereby certify that the above agenda was posted on this the 4th of September 2024, by 5:00 p.m., on the official bulletin board at the Burleson City Hall, 141 W. Renfro, Burleson, Texas.



Amanda Campos

City Secretary

ACCESSIBILITY STATEMENT

The Burleson City Hall is wheelchair accessible. The entry ramp is located in the front of the building, accessible from Warren St. Accessible parking spaces are also available in <u>the</u> Warren St. parking lot. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-426-9600, or TDD 1-800-735-2989.





Park Board

DEPARTMENT: Parks and Recreation

FROM: Jen Basham, Director

MEETING: September 12, 2024

SUBJECT:

Consider approval of the minutes from the August 15, 2024, meeting. (Staff Contact: Bailey Campbell, Senior Administrative Specialist)

SUMMARY:

RECOMMENDATION:

Approve with changes

PRIOR ACTION/INPUT (Council, Boards, Citizens):

REFERENCE:

FISCAL IMPACT:

STAFF CONTACT:

Jen Basham Director <u>Jbasham@burlesontx.com</u> 817-426-9201

BURLESON PARKS ADVISORY BOARD August 15, 2024 MINUTES DRAFT

Call to Order – 6:00 P.M.

Roll Call

Board Members Present

Matthew Quinn
Sherry Scott
Tyler Knox
Lindsey Cobb
Shannan Sutter

Board Members Absent

Ashli Logan Michael Massey Christian Schott

Staff Present

Jen Basham, Director
Jessica Martinez, Deputy Director of Parks
Daniel Shafer, Parks Superintendent
Allison Smith, Deputy Director of Recreation
Bailey Campbell, Senior Administrative Specialist/Recording Secretary

Guests

Land Design

- 1. Call to Order: 6:00 PM—Matthew Quinn called the meeting to order at 6:02 PM
- 2. Citizen Appearances

None

- 3. General
 - A. Consider approval of the minutes from the February 15, 2024 Park Board meeting. (Staff Contact: Bailey Campbell, Senior Administrative Specialist)

Shannan Sutter made a motion to approve the item. Sherry Scott seconded the motion. Motion passed 5-0. Absent Ashli Logan, Michael Massey, and Christian Schott.

B. Consider approval of the minutes from the July 11, 2024 Park Board meeting. (Staff Contact: Bailey Campbell, Senior Administrative Specialist)

Shannan Sutter made a motion to approve the item. Sherry Scott seconded the motion. Motion passed 5-0. Absent Ashli Logan, Michael Massey, and Christian Schott.

C. Consider recommending approval of a project with C1S for a mechanical equipment package for the Burleson Recreation Center at the guaranteed max price of \$4,079,342. (Staff Contact: Jen Basham, Director of Parks and Recreation

Allison Smith gave a presentation recommending the approval of a project with C1S for a mechanical equipment package for the Burleson Recreation Center. The presentation included equipment breakdown, budget and funding, and projected timeline.

Sherry Scott made a motion to approve the item. Matthew Quinn seconded the motion. Motion passed 5-0. Absent Michael Massey, Ashli Logan, and Christian Schott.

D. Consider recommending approval of a project with Jasco Construction LLC for the construction for the parking lot addition and trailhead improvement at Oak Valley South Scott trailhead in the amount of \$442,734.98 with project contingency of \$28,600.54 for a total amount of \$471,335.52. (Staff Contact: Jessica Martinez, Deputy Director of Parks)

Jessica Martinez gave a presentation recommending the approval of a project with Jasco Construction LLC for the construction for the parking lot addition and trailhead improvement at Oak Valley South Scott trailhead in the amount of \$442,734.98 with project contingency of \$28,600.54 for a total amount of \$471,335.52. The presentation included background, project scope, bid summary, and timeline.

Lindsey Cobb made a motion to approve the item. Tyler Knox seconded the motion. Motion passed 5-0. Absent Ashli Logan, Michael Massey, and Christian Schott.

E. Consider recommending approval to name the fields at Bartlett Sports Complex, Mayfield Soccer Fields. (Staff Contact: Jen Basham, Director of Parks and Recreation)

No action was needed or taken on this item. The naming policy for renaming or naming of parks is City Council decision.

4. Reports and Presentations

A. Receive a report, hold a discussion and provide staff feedback regarding the development of property for a community park. (Staff Contact: Jen Basham, Director of Parks and Recreation)

Jen Basham introduced Land Design to give a report regarding the development of property for a community park. The report included the public engagement for public feedback that has been done to date. Potential program of amenities were discussed.

A discussion followed. The Board expressed great interest in the community park. Speaker Bill Janusch—117 NE Clinton St. Burleson TX—came forward and expressed concerns about parking.

B. Receive a report, hold a discussion and provide staff direction regarding the accreditation process for parks and recreation. (Staff Contact: Jen Basham, Director of Parks and Recreation)

Jen Basham gave a report regarding the accreditation process for parks and recreation. The report included benefits of accreditation, process for accreditation, standards, timeline, and cost. A discussion followed. The Board concluded that this will be beneficial in formalizing the rule book.

C. Receive a report, hold a discussion and provide staff feedback regarding grant funding potential for the FY25 Centennial Park renovation. (Staff Contact: Daniel Shafer, Parks Superintendent)

Daniel Shafer gave a report regarding grant funding potential for the FY25 Centennial Park renovation. The report included background, 7 Principles of Inclusive Design, national demonstration site, grant information, and timelines. A discussion followed. The Board expressed excitement and pride regarding the grant funding allocated for the renovation of Centennial Park.

D. Receive a report, hold a discussion and provide staff feedback regarding updates to the capital improvement plan for 2025-2029. (Staff Contact: Jen Basham, Director of Parks and Recreation)

Jen Basham gave a report regarding updates to the capital improvement plan for 2025-2029. The report included an updated plan. A discussion followed. The Board concluded that accreditation could also potentially help with some of these updates and point us in the right direction.

E. Receive the July 2024 Department Update Presentation. (Staff Contact: Jen Basham, Director of Parks and Recreation)

Allison Smith, Jen Basham, and Jessica Martinez reviewed departmental programs, events and revenues for the month of June 2024. A discussion followed. The Board expressed interesting in learning specifics about graffiti, playground repairs, volunteer opportunities, how the volunteer program can be advocated for, and strategies used to increase social media following.

F. Community Calendar

A paper copy of the programming calendar was given to the board members.

Э.	Requests and Future Agenda Items and Reports
No	ne.
6.	Adjourn.
	airperson, Matthew Quinn adjourned the meeting. ne – 8:13 P.M.

Bailey Campbell, Recording Secretary





Park Board

DEPARTMENT: Parks and Recreation

FROM: Jessica Martinez, Deputy Director of Parks

MEETING: September 12, 2024

SUBJECT:

Consider recommending approval of a Playground Equipment Removal and Indemnification Agreement with Kids Around The World, Inc. for the donation, disassembly, and removal of end-of-life playground equipment at no cost to the City (Staff Contact: Jessica Martinez, Deputy Director of Parks)

SUMMARY:

The purpose of this agreement is to partner with Kids Around The World, Inc. for the donation, disassembly, and removal of outdated playground equipment from city parks. The key points of this agreement are listed below.

Key Points:

- About Kids Around The World, Inc.: A non-profit organization established in 1994, now celebrating its 30th year of service. The organization focuses on providing play and hope to children in underprivileged communities worldwide by repurposing playground equipment.
- No Cost to the City: Kids Around The World, Inc. will handle all disassembly and removal activities at their expense, saving the City on removal and disposal costs.
- **Liability Coverage:** The organization assumes all risks and liabilities associated with the removal process and post donation, ensuring the City is not held liable.
- **Community and Global Impact:** By donating the equipment, the City supports a charitable cause, helping to bring play opportunities to children globally.

RECOMMENDATION:

Recommend approval of a Playground Equipment Removal and Indemnification Agreement with Kids Around The World Inc. for the donation, disassembly, and removal of end-of-life playground equipment at no cost to the City.

N/A

REFERENCE:

N/A

FISCAL IMPACT:

N/A

STAFF CONTACT:

Jessica Martinez
Deputy Director of Parks
jmartinez@burlesontx.com
682-312-2765





KIDS AROUND THE WORLD: A NEW CHAPTER FOR BTX PLAYGROUNDS

PARK BOARD: SEPTEMBER 12, 2024

STAFF PRESENTER: JESSICA MARTINEZ, DEPUTY DIRECTOR OF PARKS

Overview

- 1 Kids Around the World:
 Program History and Overview
- 2 Benefits and Impact
- 3 Agreement Terms
- 4 Roles and Responsibilities
- 5 Timeline and Next Steps



HARVEST LOCALLY. BUILL

Item B.

GLOBALLY.

Transforming playgrounds through upcycling and planting them in impoverished communities worldwide ensures that every child has access to play—an essential component for their physical, emotional, and social growth.

1207

51

87

Playgrounds Built

uilt in: 2024

Countries Served



Program History and Overview

- Program History
 - Established: 1994 (currently celebrating its 30th year)
 - Mission: To provide safe play spaces for children in underprivileged communities worldwide (non-profit).
 - Impact: Served in 87 countries since inception
- 2023 By The Numbers
 - Playgrounds Built: 74 playgrounds in various global locations
- 2024 By The Numbers To Date
 - Playgrounds Built: 51 playgrounds constructed so far this year
- Program Overview
 - PLAY Upcycling Program:
 - Goal: To upcycle playground equipment and provide safe and engaging play environments for children in impoverished communities globally.
 - Focus: Reusing and repurposing playground materials to extend their life and reach more communities in need.





74 Playgrounds were built in 21 different countries



594 Volunteers traveled with us to build playgrounds



9,866 Kids gained access to a safe place to play

PLAY

In our 30th year of providing playgrounds for kids in impoverished communities, our generous partners continued to bring splashes of color, sounds of laughter and shouts of joy to what were once barren spaces. Both refurbished and new playgrounds were constructed in a variety of settings: community centers, orphanages, children's hospitals, churches, schools, and more. No matter the setting, the goal was the same - to bless the children, to let them know they are loved, and to let them simply be kids! As often as possible, we worked through the local church, equipping pastors to bless their communities with a place where families can gather, kids can grow, and relationships can be built.





Benefits and Impact



- Serve Underprivileged Areas Globally
 - •Allows us to provide playgrounds to children in impoverished communities worldwide.
 - •Opportunity for Volunteerism: Community members can help with equipment removal (liability waiver required).
- Cost Savings
 - •Reduce costs on equipment disassembly, removal, and disposal.
- Recycle and Upcycle Equipment
 - •Promotes environmental sustainability by recycling and repurposing old playground equipment, reducing waste and extending the life of valuable resources.

PLAYGROUND EQUIPMENT REMOVAL AND INDEMNIFICATION AGREEMENT

This PLAYGROUND EQUIPMENT REMOVAL AND INDEMNIFICATION AGREEMENT ("Agreement") is made and entered into effective this __3rd ____ day of _September _____, 20_24 ____, by and between the city of Burleson (the "City"), a Texas municipal corporation located in the counties of Johnson and Tarrant, and Kids Around The World, Inc. (the "Contractor"), an Illinois not-for-profit corporation. The City and the Contractor are hereafter referred to individually as a "Party" and collectively as the "Parties".

RECITALS

WHEREAS, the City owns certain playground equipment located at Bailey Lake, Bartlett Park, Cedar Ridge Park, Centennial Park, Chisenhall Sports Complex, Cindy Park, Clark Park, Claudia's Playground, Elk Ridge Park, Hajek Park, Hebele Park, Hidden Vistas Park, Meadowcrest Park, Mistletoe Hill Park, Oak Valley Park North, Prairie Timber Park, Robert Joseph Park, Wakefield Heights Park, Warren Park, and Willow Creek Park as more particularly described in Exhibit A attached hereto (the "Equipment"), which is scheduled to be removed and replaced; and

WHEREAS, the City has determined that the residual value, if any, of the Equipment is less than the cost to disassemble, remove and dispose of the Equipment; and

WHEREAS, Contractor desires to acquire the Equipment in connection with its charitable program of providing playgrounds in underprivileged locations; and

WHEREAS, Contractor is willing, at its sole cost and expense, to disassemble and remove the Equipment in accordance with the schedule set by the City; and

WHEREAS, the City has determined that the Equipment should be replaced as determined by City personnel and the City's standard policies and procedures in determining the useful life of playground equipment; and

WHEREAS, the City is willing to donate the Equipment to Contractor subject to and in accordance with the terms and conditions of this Agreement; and

WHEREAS, the City has determined that the donation of the Equipment in accordance with the terms and conditions of this Agreement accomplishes a legitimate public purpose in aiding the City in maintaining its parks; and

WHEREAS, the City has determined that this Agreement provides a return benefit to the City for the donation, specifically, that, among other things, the Agreement provides for the disassembly and removal of end-of-life playground equipment at no cost, thereby saving the City money; and

WHEREAS, the City has determined that this Agreement provides the City with sufficient controls to ensure the public purpose underlying the donation is carried out and accomplished; and

NOW, THEREFORE, for and in consideration of the promises and mutual agreements set forth

Agreement Term Highlights



- Donation of Equipment:
 - The equipment is donated "as-is" without any warranties or guarantees regarding its condition or safety. Kids Around The World, Inc. assumes all risks associated with the equipment after donation, and the City disclaims all liabilities post-donation.
- Removal Process:
 - Kids Around The World, Inc. is responsible for the disassembly and removal of the playground equipment at no cost to the City. The organization assumes liability for any accidents or damages during the removal process, adhering to a defined schedule and coordination with city officials.
- Usage Restrictions:
 - The equipment cannot be repurposed or resold within the United States. *The organization is responsible for ensuring proper disposal or use overseas.*

Roles and Responsibilities



- City of Burleson: The City's role includes providing access to the equipment, coordinating with the removal team, and ensuring that the removal process aligns with city regulations and standards.
- Kids Around The World, Inc.: The organization is tasked with the actual disassembly and removal of
 the equipment, restoring the areas affected by their activities to their original condition, and
 adhering to all insurance and indemnification requirements as outlined in the agreement.

THE **POWER** OF PLAY

Play is essential for multiple aspects of a child's development. When a playground is introduced into a community a child gains:



Emotional Benefit



Social Opportunity



Physical Improvement

Timeline and Next Steps



- 1 Park Board Agreement Recommendation
 - Date: September 12

- 3
- Playground Removal
 - Estimated Date: Early October (Week of October 7)

- (2) Council Agreement Execution
 - Date: September 23

- 4
- New Playground Installation: Meadowcrest
 - Estimated Date: Mid to Late October

Options



Staff recommendation



Recommend approval of a Playground Equipment Removal and Indemnification Agreement with Kids Around The World, Inc. for the donation, disassembly, and removal of end-of-life playground equipment at no cost to the City.



Deny





Park Board

DEPARTMENT: Parks and Recreation

FROM: Jen Basham, Director of Parks and Recreation

MEETING: September 12, 2024

SUBJECT:

Receive the August 2024 Department Update Presentation (Staff Contact: Jen Basham, Director of Parks and Recreation)

SUMMARY:

Departmental updates regarding parks, recreation, and golf.

OPTIONS:

RECOMMENDATION:

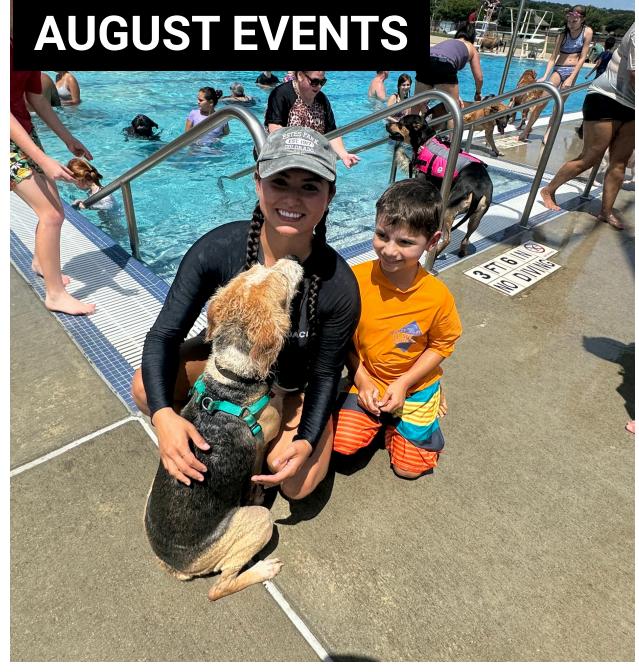
PRIOR ACTION/INPUT (Council, Boards, Citizens):

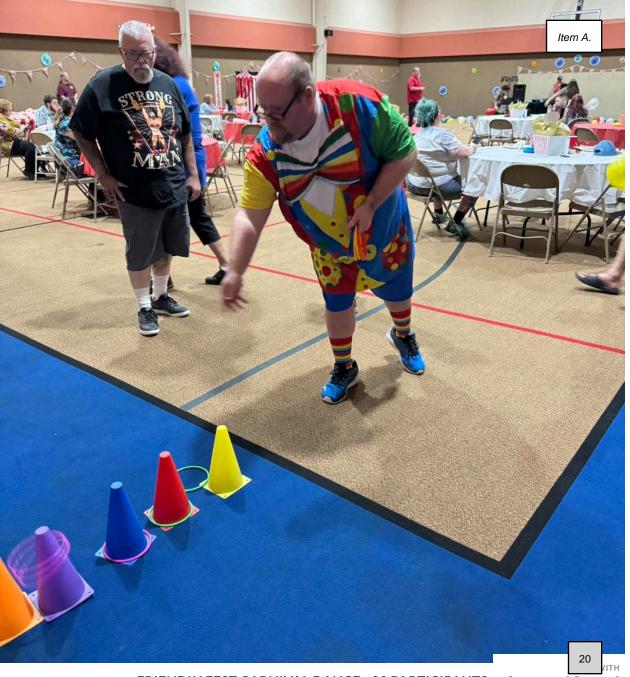
FISCAL IMPACT:

STAFF CONTACT:

Jen Basham
Director of Parks and Recreation
jbasham@burlesontx.com
817-426-9201

















AUGUST UPDATE

PROGRAMS & ATHLETICS

Program Recap: Gymnastics

(34) - Women's Self-Defense

(14) - Pickleball (13)

Current Athletics:

Adult Summer Softball



AUGUST UPDATE

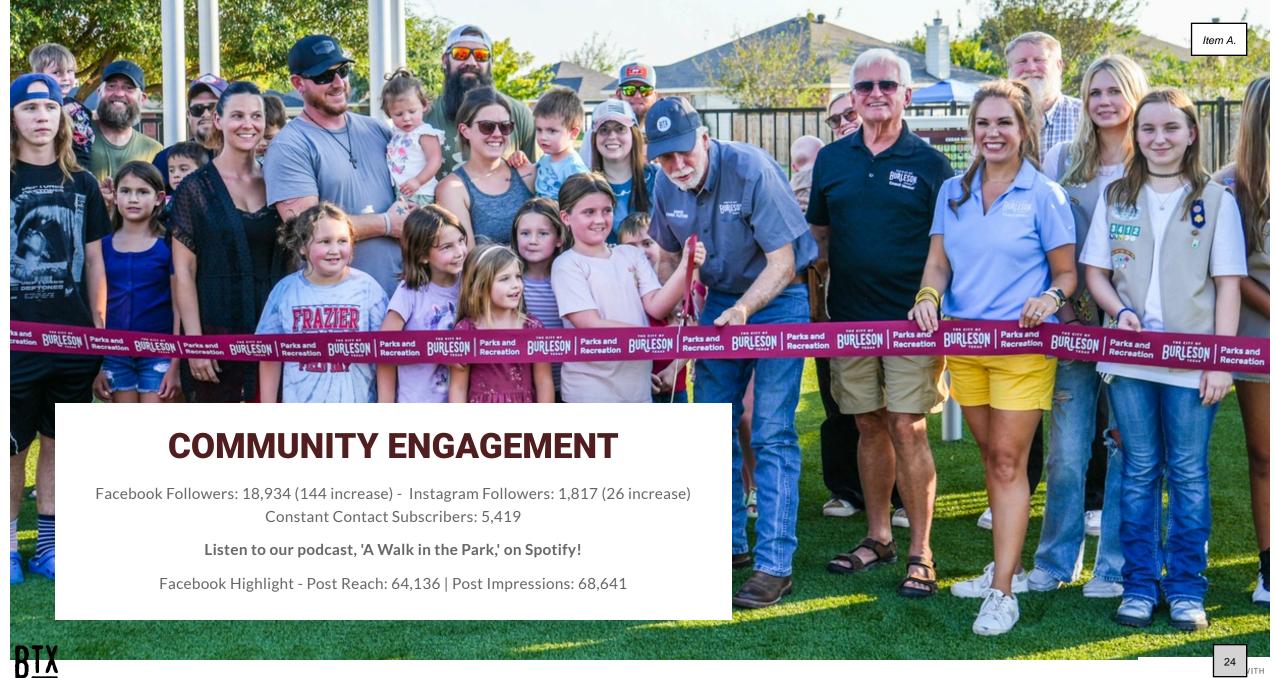
RUSSELL FARM

Russell Farm has a variety of upcoming art programs in September: Wood Shop, Kid Create, and Stained-Glass Painting!

Program Recap:

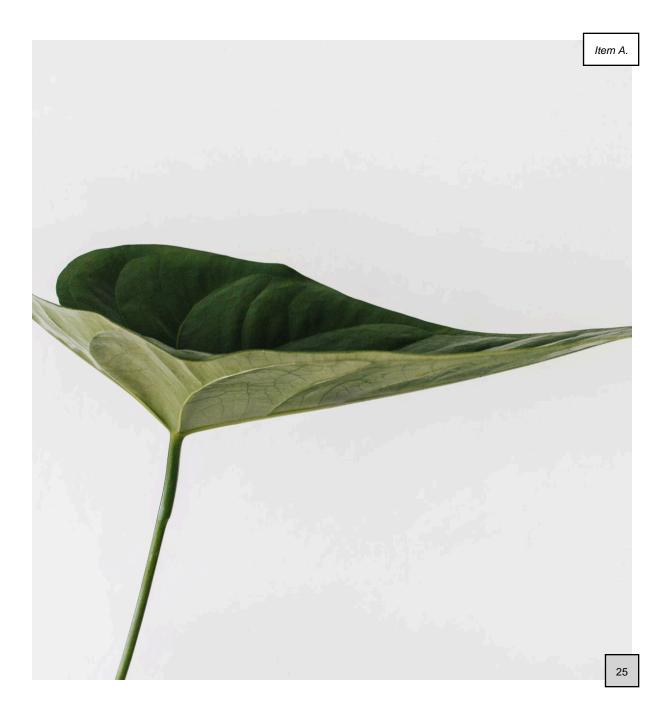
Adult Art (6) - Canning (15) Storytime (23) - Art Camp 6 & up
(31) - Open Art Studio (42) Gardeners (100)

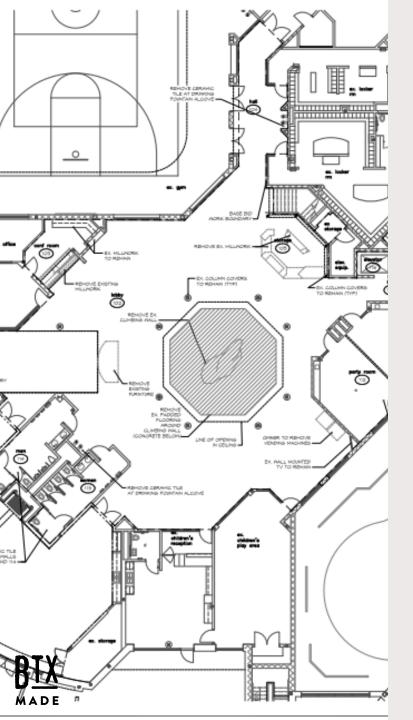




MADE

Volunteer Opportunities





BRICK PROJECTS

LOBBY REMODEL
CONSTRUCTIONWINTER 2024

HVAC
INSTALLATIONSPRING 2025

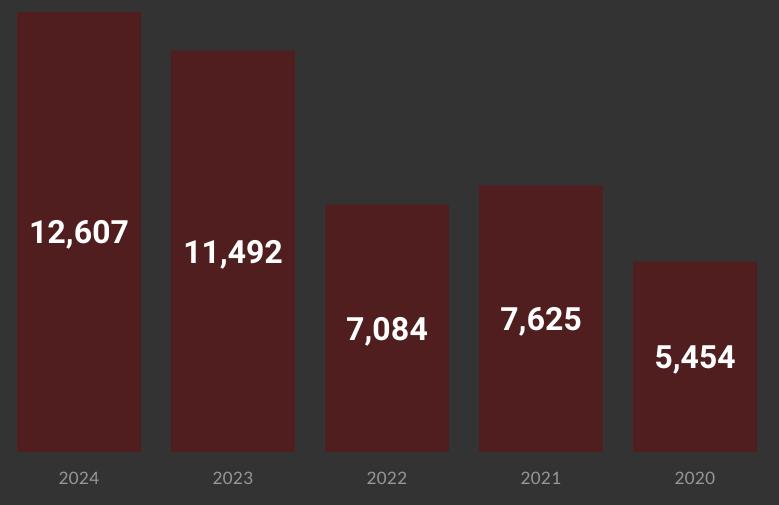
DEHUMIDIFICATION SYSTEM INSTALLATION-FALL 2025

INDOOR POOL
REPLASTER
CONSTRUCTION-FALL
2025

INDOOR POOL
SAND FILTERS
REPLACEMENT- FALL
2025

MEETING ROOM AV & WOMENS LOCKERS INSTALLATION- FALL 2024

BRICK MEMBERSHIPS - MONTH OF AUGUST







ALL PROGRAMS - AUGUST

2023

478

PARTICIPANTS

2024

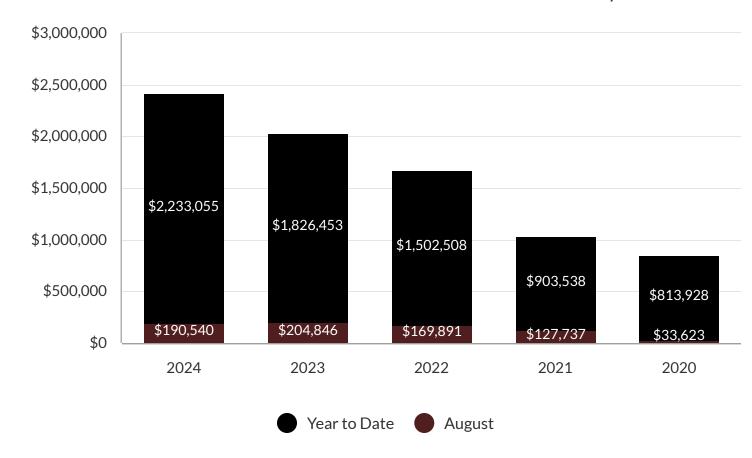
441

PARTICIPANTS





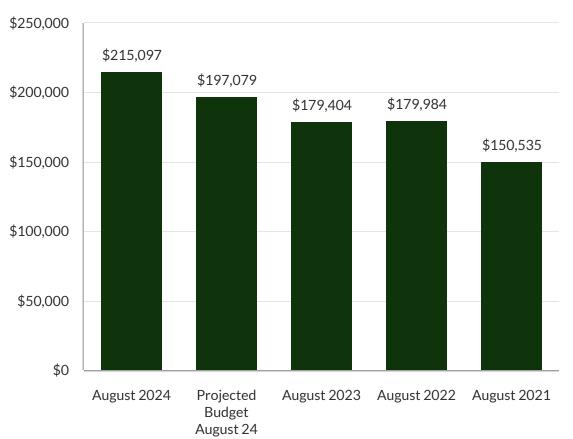
This chart reflects revenue for the current month as well as year to date.



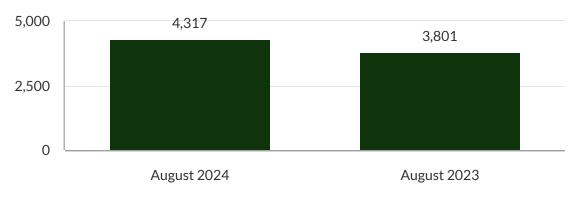


Hidden Creek Golf Course- August Comparisons

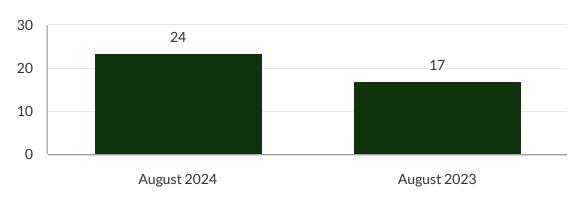
August Revenue



Rounds Played in August



Playable Days * updated criteria with partial days

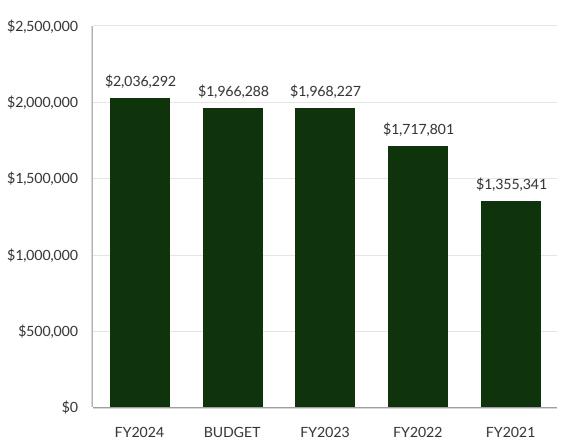




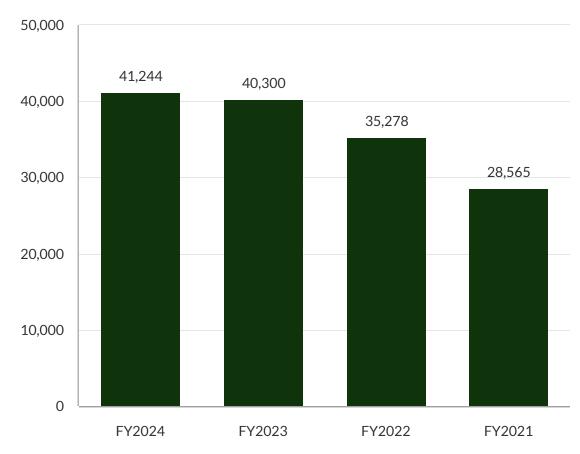


Hidden Creek Golf Course- Year to Date

Revenue YTD October -August



Rounds Played YTD October- August

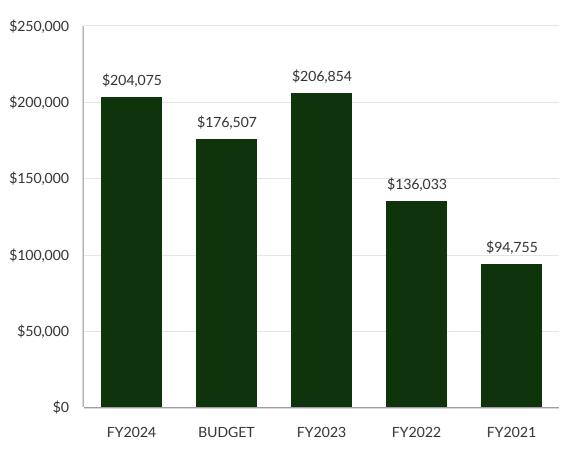




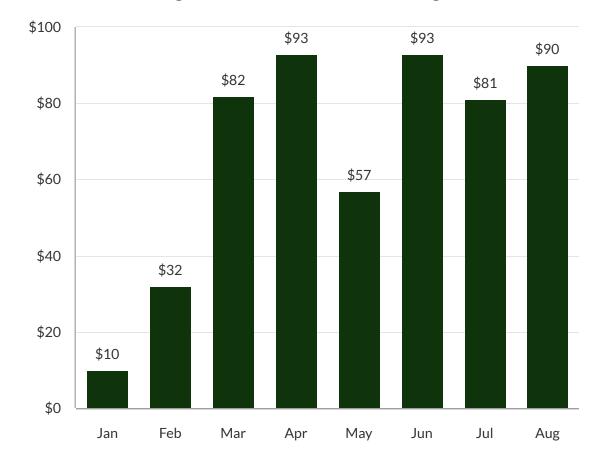
Item A.

Hidden Creek Golf Course- Pro Shop and FB Revenue Year to Date

Pro Shop Revenue YTD October - August



Food and Beverage Revenue YTD October- August



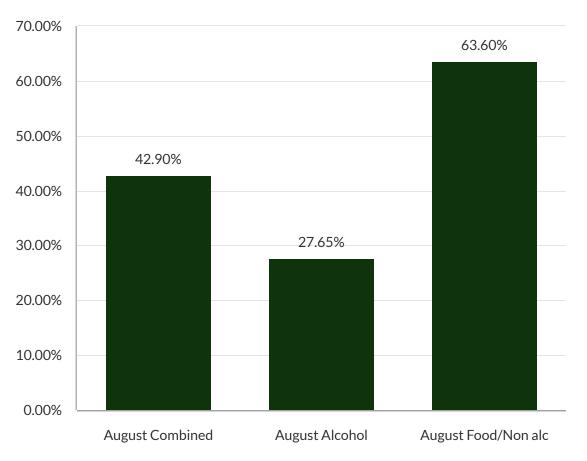




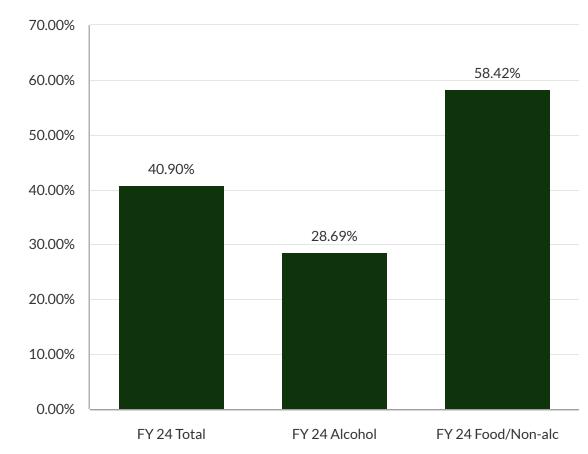
Item A.

Hidden Creek Golf Course- Food and Beverage Cost of Sales Percentages

Food and Beverage Cost of Sales % by Department



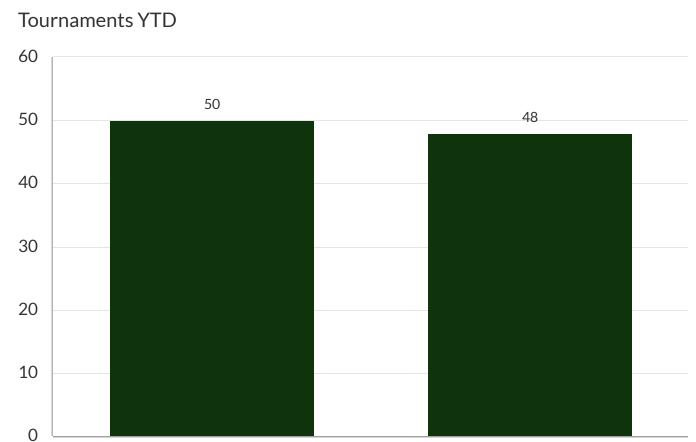
Food and Beverage Cost of Sales % Combined YTD





Hidden Creek Golf Course- Tournaments





FY2024 - YTD

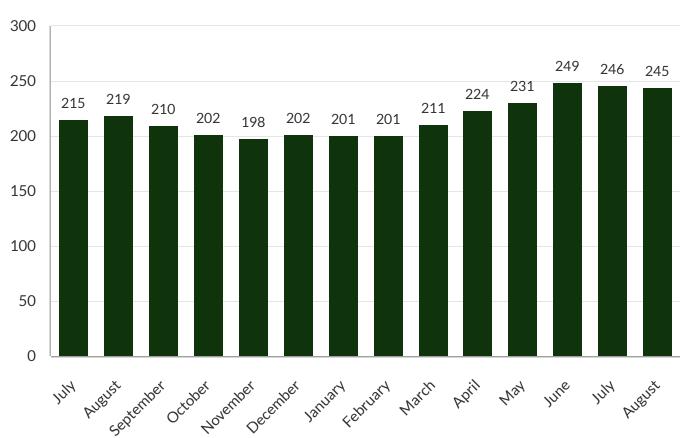


FY2023-YTD

Golf-Memberships

245 Current Members

Players Club











PARKS - CAPITAL PROJECTS UPDATES



CHISENHALL
SYNTHETIC TURF:
PHASE 2

CONSTRUCTION TO BE COMPLETE END OF SEPTEMBER 2024 OAK VALLEY NORTH RESTROOM

CONSTRUCTION TO BE COMPLETE END OF SEPTEMBER 2024 MEADOWCREST PARK

IN PRODUCTION

SCOTT STREET TRAILHEAD IMPROVEMENT

CONSTRUCTION
BEGIN OCTOBER
2024

PARKS MASTER PLAN

10 AWAY FROM GOAL
OF 1,000
RESPONDENTS FOR
PUBLIC SURVEY

FY 2024 COMPLETED PROJECTS

CEDAR RIDGE, BAILEY LAKE
 DREDGING, OAK VALLEY SOUTH
 TRAIL CONNECTOR



PARKS - CAPITAL PROJECTS UPDATES



SHANNON CREEK NATURE PARK

BIDDING-SEPTEMBER 2024

CENTENNIAL PARK

SURVEY FOR DESIGN-SEPTEMBER 2024

COMMUNITY PARK

IN DESIGN

PUBLIC ART MASTERPLAN

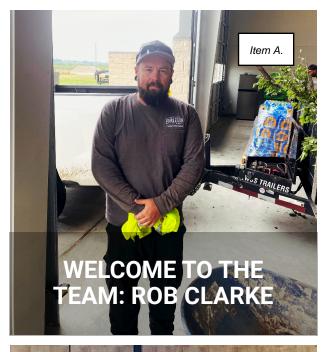
RESEARCHING ARTIST FOR PUBLIC ENGAGEMENT





MADE





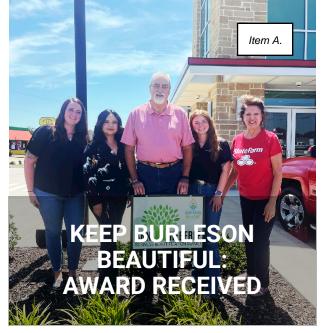






MADE







Item A.

PARKS BY THE NUMBERS - AUGUST

PLAYGROUND INSPECTIONS

33

2 MINOR REPAIRS:

OAK VALLEY NORTH - TIGHTENED LOOSE SWING SET BOLT CENTENNIAL PARK - TIGHTENED LOOSE BOLT ON TELESCOPE

GRAFFTI ABATEMENTS

1

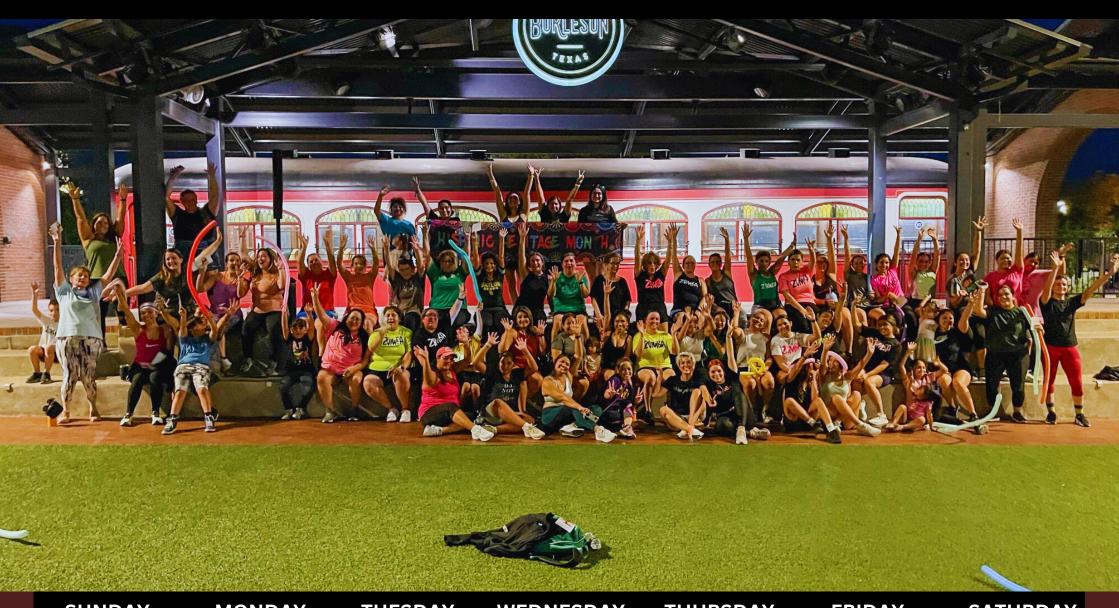
LOCATION: WARREN PARK



Feedback?

SEPTEMBER 2024





SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3 Homeschool PE	4 Sporties for Shorties	5 Homeschool PE TaeKwonDo	6 Russell Farm Storytime	7 BTX Beats Russell Farm Open Art
8	9 Sports 101 Sporties for Shorties Kung Fu	10 Homeschool PE Open Play Pickleball TaeKwonDo & Gymnastics	11 Sporties for Shorties Kung Fu	12 Homeschool PE TaeKwonDo & Gymnastics	13 Open Play Pickleball Russell Farm Storytime	14 Trash Bash Russell Farm Open Art, Stained Glass Painting & Homeschool Day
15	16 Sports 101 Sporties for Shorties Women's Self Defense Kung Fu	17 Homeschool PE Open Play Pickleball TaeKwonDo & Gymnastics	18 Sporties for Shorties Kung Fu	19 Homeschool PE TaeKwonDo & Gymnastics	20 Open Play Pickleball Russell Farm Storytime	21 Be Healthy Run Russell Farm Open Art & Canning Workshop
22	23 Sports 101 Sporties for Shorties Kung Fu	24 Homeschool PE Open Play Pickleball TaeKwonDo & Gymnastics	25 Sporties for Shorties Latin Zumba Night Kung Fu	26 Homeschool PE TaeKwonDo & Gymnastics	27 Open Play Pickleball Russell Farm Storytime	28 Hispanic Heritage Festival Russell Farm Open Art
29	30 Kung Fu					42