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City Hall Council Chambers, 141 W. Renfro, Burleson, TX 76028

1. **CALL TO ORDER**

2. **CITIZENS APPEARANCES**

Each person in attendance who desires to speak to the City Council on an item NOT posted on the agenda, shall speak during this section.

A speaker card must be filled out and turned in to the City Secretary prior to addressing the City Council. Each speaker will be allowed three (3) minutes.

Please note that City Council may only take action on items posted on the agenda. The Texas Open Meetings Act prohibits the City Council from deliberating or taking action on an item not listed on the agenda. City Council may, however, receive your comments on the unlisted item, ask clarifying questions, respond with facts, and explain policy.

Each person in attendance who desires to speak to the City Council on an item posted on the agenda, shall speak when the item is called forward for consideration.

3. **CONSENT AGENDA**

A. Consider approval of an ordinance amending the City's fee schedule ordinance CSO#3069-09-2022 by adding fees associated with the Burleson Memorial Cemetery. (Final Reading) (*Staff Contact: Jen Basham, Parks and Recreation Director*)

B. Consider approval of an ordinance repealing and replacing Article II "Emergency Medical Services" of Chapter 30 "Emergency Services" of the City of Burleson Code of Ordinances. (Final Reading) (*Staff Contact: Casey Davis, Assistant Fire Chief*)

4. **GENERAL**

A. Receive a report, hold a discussion, and give staff direction on the proposed Fiscal Year 2023-2024 budget and related items. (*Staff Presenter: Tommy Ludwig, City Manager*)

B. Consider approval of a minute order setting the date and time of the public hearings on the proposed 2023 tax rate and proposed Fiscal Year 2023-2024 budget for September 5, 2023, at 5:30 p.m. (*Staff Presenter: Martin Avila, Finance Director*)

C. Consider approval of a resolution proposing a tax rate for the 2023 tax year with a record vote. (*Staff Presenter: Martin Avila, Finance Director*)

- D. Consider approval of a minute order appointing council members to serve 2 year terms on council committees. (*Staff Presenter: Amanda Campos, City Secretary*)

5. **RECESS INTO EXECUTIVE SESSION**

In accordance with Chapter 551 of the Texas Government Code, the City Council may convene in Executive Session in the City Council Workroom in City Hall to conduct a closed meeting to discuss any item listed on this Agenda.

- A. Pending or contemplated litigation or to seek the advice of the City Attorney pursuant to Section 551.071, Texas Government Code**

6. **ADJOURN**

CERTIFICATE

I hereby certify that the above agenda was posted on this the **10th of August 2023, by 7:00 p.m.**, on the official bulletin board at the Burleson City Hall, 141 W. Renfro, Burleson, Texas.



Amanda Campos

City Secretary

ACCESSIBILITY STATEMENT

The Burleson City Hall is wheelchair accessible. The entry ramp is located in the front of the building, accessible from Warren St. Accessible parking spaces are also available in the Warren St. parking lot. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-426-9600, or TDD 1-800-735-2989.

City Council Regular Meeting

DEPARTMENT: Parks and Recreation

FROM: Jen Basham, Parks and Recreation Director

MEETING: August 15, 2023

SUBJECT:

Consider approval of an ordinance amending the City's fee schedule ordinance CSO#3069-09-2022 by adding fees associated with the Burleson Memorial Cemetery. (Final Reading) (*Staff presenter: Jen Basham, Parks and Recreation Director*)

SUMMARY:

Include cemetery fees for burial and cremation spaces for Burleson Memorial Cemetery in the city's fee schedule as follows:

Space Type	Proposed Fee
Original Cemetery Upright Monument	\$1,450.00
Original Cemetery Flat Monument	\$1,450.00
Original Cemetery Double Depth	\$900.00
Original Cemetery Baby Space	\$245.00
2023 Expanded Cemetery Upright Monument	\$2,000.00
2023 Expanded Cemetery Flat Monument	\$1,700.00
2023 Expanded Cemetery Double Depth	\$900.00
2023 Expanded Cemetery Baby Space	\$400.00
2023 Expanded Cemetery Cremation Garden Space	\$995.00
2023 Expanded Cemetery Cremation Columbarium Space	\$2,200.00
2023 Expanded Cemetery Family Estate A	\$11,250.00
2023 Expanded Cemetery Family Estate B	\$15,000.00

The City Council consider the ordinance for first reading at the August 7, 2023 council meeting and approved. This is before council to consider the final reading of the ordinance in accordance with city regulations.

OPTIONS:

- 1) Approve as presented
- 2) Approve with changes
- 3) Deny

RECOMMENDATION:

Staff recommends approving as presented.

PRIOR ACTION/INPUT (Council, Boards, Citizens):

May 17, 2023 – Staff presented proposed cemetery space fees to Cemetery Board for newly expanded area of Burleson Memorial Cemetery. Cemetery Board request additional information to enable more informed recommendations.

June 21, 2023 – Staff provided a revised presentation of fee proposals to the Cemetery Board and they provided fee recommendations to be presented to City Council for consideration.

August 7, 2023 – Staff provides an initial recommendation to council on the adjusted fees.

FISCAL IMPACT:

None

STAFF CONTACT:

Jen Basham, CPRE
Parks and Recreation Director
jbasham@burlesontx.com
817-426-9201

Cemetery Fees, Contract, and Ordinance Updates

City Council Meeting - August 15, 2023

2nd Reading

Staff Presenter: Jen Basham, Parks and Recreation Director

Overview

Item A.

- 1 Review recommended cemetery fees for adoption**
- 2 Discuss recommended amendments cemetery operations contract**
- 3 Review recommended amendments to cemetery rules ordinance**

Background

- **January 11, 2023 - Staff briefed Cemetery Board on monument installation policy and recommended ordinance updates to address leaning monuments**
- **May 17, 2023 - Staff presented proposed space fees to Cemetery Board for newly expanded area of Burleson Memorial Cemetery**
 - Cemetery Board requested additional information to enable more informed recommendations
- **June 21, 2023 - Staff provided revised presentation of fee proposals and the Cemetery Board provided fee recommendations to be presented to City Council for consideration.**
- **Staff worked with Burleson Cemetery Operators (dba Lucas & Blessing) and city legal staff to draft contract amendments to reflect fees as proposed by Cemetery Board.**

Current Space Fees (Original Section)

Item A.

Fees applicable to contract:

- Single grave space: \$1,450
- Companion space (double-depth): \$2,350
(second interment rite add \$900 to single grave space fee)
- Baby Space: \$245



Benchmarking Comparable Cemeteries

Item A.

Cemetery grave pricing reviewed to ensure adherence to current market rates for newly expanded area

- **Bear Creek Cemetery - similar to Burleson as recently reinvented cemetery**
- **Laurel Land Cemetery - close in proximity and class**
- **Mansfield Cemetery - close in proximity and class**
- **Mt. Gilead - good model to consider for columbarium management and pricing currently managed by Lucas and Blessing**
- **Skyvue Cemetery - close in proximity and class**
- **Other local cemeteries not recommended to compare to new Burleson improvements**



Benchmarking

Item A.

	Flat Marker	Upright	Cremation Space	Cremation Niche (Columbarium)	Baby	Double Depth	Family (3 plots)	Family (4 plots)
Mansfield City	\$2,000	\$2,000	NA	NA	NA	NA		
Skyvue Memorial	\$920	NA	NA	\$2,170- \$3,190	\$300-\$600	\$200		
Laurel Land Memorial	\$3,995-\$6,695	\$6,695	NA	\$4,495	\$695	\$2,795		
Bear Creek	\$300	\$3,000	\$1,200	NA	\$800	NA		
Mt. Gilead	NA	NA	NA	\$2,200	NA	NA		
Burleson	\$1,450	\$1,450	\$995	\$2,200	\$245	\$2,350	\$11,250	\$15,000

Cemetery Board Fee Recommendations

Item A.

Space Type	# of spaces available in original area	# of spaces available in expansion area	Original Area Fees	Proposed Expansion Area Fees	Comments
Upright Monument	*300 (some spaces unusable due to size requirements)	320	\$1,450	**\$2000	Includes extra 2-ft. easement for monument with shrub wall. \$2,500 originally proposed per benchmark study
Flat Monument		576		\$1,700	
Double Depth	Any full size space could be used as double depth	Any full size space could be used as double depth	\$900	\$900	
Baby Spaces	16	190	\$245	**\$400	\$500 originally proposed per benchmark study
Cremation Space	NA	300	NA	\$995	
Cremation Space	NA	128	NA	\$2,200	
Family Estate (3 plots)	NA	4	NA	\$11,250	3 spaces in center plaza near fountain with private shrub wall
Family Estate (4 plots)	NA	8	NA	\$15,000	4 spaces in center plaza near fountain with private shrub wall
Total	316	1,558			

***No distinction made between flat and upright monument spaces in original cemetery area**

****Proposed fees in red denote Cemetery Board-suggested decreases from originally proposed**

Revenue Projections

Item A.

New expansion spaces only

Space Type	Spaces	Existing fees	Proposed	Revenue using existing fees	Revenue using proposed fees
Upright Monument	320	\$1,450	\$2,000	\$464,000	\$640,000
Flat Monument	576		\$1,700	\$835,200	\$979,200
Double Depth	Any full size space could be used as double depth	\$900	\$900	Any full size space could be used as double depth	
Baby Spaces	190	\$245	\$400	\$46,550	\$76,000
Cremation Space	300	N/A	\$995	\$298,500	\$298,500
Columbarium Niche	128	N/A	\$2,200	\$281,600	\$281,600
Family Estate (3 plots)	4	N/A	\$11,250	\$45,000	\$45,000
Family Estate (4 plots)	8	N/A	\$15,000	\$120,000	\$120,000
Total				\$2,090,850	\$2,440,300
Net 65% remittance				\$1,359,052.50	\$1,586,195
Net Difference				\$227,142.50	

Operations and Maintenance (O&M) Costs

Spaces Sales Revenues expensed over **20 years** (estimated time to sell all spaces)

Includes all remaining spaces available for sale including old section spaces

Remaining old section spaces assumed at existing rate

Assumes annual lot sales as constant over estimated time to sell all remaining lots

Does not include annual costs or budget for leveling leaning monuments in old section with foundation and piers

All revenues are net revenues accounting for **65% remittance** to City for every lot sale

Escalation of annual O&M costs over 20 years not considered in model

Estimated Annual Revenue Using Existing Fees	Estimated Annual Revenue Using Proposed Fees	Annual O&M Costs for Entire Cemetery	Estimated Annual Cost Recovery Existing Fees	Estimated Annual Cost Recovery Proposed Fees
\$67,952.63	\$79,309.75	\$74,000	-\$6,047.38	\$5,309.75

Options for Item

Item A.

Cemetery Board recommendation

Staff recommendation



Approve cemetery ordinance revisions as presented



Approve cemetery ordinance revisions with changes



Deny cemetery ordinance revisions as presented

ORDINANCE

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURLESON, TEXAS, AMENDING THE CITY'S FEE SCHEDULE IN ORDINANCE CSO#3069-09-2022 BY ADDING FEES ASSOCIATED WITH THE BURLESON MEMORIAL CEMETERY; FINDING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS OPEN TO THE PUBLIC AND THAT THE RECITALS ARE TRUE; CONTAINING A SEVERABILITY CLAUSE, CUMULATIVE CLAUSE, AND EFFECTIVE DATE.

WHEREAS, the City of Burleson, Texas is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the City Council passed Ordinance CSO#3069-09-2022, which, among other things, provided a fee schedule that contained a list of all fees charged by the City of Burleson (save and except water and wastewater impact fees and solid waste collection rates which are wholly contained in separate ordinances); and

WHEREAS, the fee schedule needs to be amended to provide for additional fees related to the Burleson Memorial Cemetery for the 2022-23 fiscal year; and

WHEREAS, the proposed additional fees are included in the schedule attached hereto as Exhibit "A" and incorporated as part of this Ordinance (the "Additional Fee Schedule"); and

WHEREAS, such Additional Fee Schedule is intended to be added to the Incorporated Fee Schedule in Ordinance CSO#3069-09-2022; and

WHEREAS, the City Council desires that the Additional Fee Schedule be added the current fee schedule set forth in Ordinance CSO#3069-09-2022.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BURLESON, TEXAS:

Section 1.

Ordinance CSO#3069-09-2022 is hereby amended so that the Additional Fee Schedule attached hereto as Exhibit "A" shall supplement and be added to the Incorporated Fee Schedule in Ordinance CSO#3069-09-2022.

Section 2.

The City Council finds and determines that the meeting at which this ordinance is passed was open to the public as required by law and that public notice of the time, place and purpose of said meeting was duly given as required by the Texas Open Meetings Act.

Section 3.

The above and foregoing recitals are hereby found to be true and correct and are incorporated herein as findings of fact. The City Council further finds and determines that the rules, regulations, terms, conditions, provisions and requirements of this ordinance are reasonable and necessary to protect the public health, safety and quality of life in the City.

Section 4.

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this ordinance, since the same would have been enacted by the city council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

Section 5.

This ordinance shall be cumulative of all provisions of ordinances and of the Code of Ordinances of the City of Burleson, Texas, as amended, except where the provisions of this ordinance are in direct conflict with the provisions of such ordinances and such Code, in which event the conflicting provisions of such ordinances and such Code are hereby repealed.

Section 6.

This ordinance shall become effective immediately upon its passage and publication as required by law.

AND IT IS SO ORDAINED.

PASSED AND APPROVED by the City Council of the City of Burleson on this ____ day of _____, 2023.

First Reading: the ____ day of _____, 20____.

First Reading: the ____ day of _____, 20____.

Chris Fletcher, Mayor

City of Burleson, Texas

ATTEST:

APPROVED AS TO FORM:

Amanda Campos, City Secretary

E. Allen Taylor, Jr., City Attorney

**Exhibit “A”
Additional Fee Schedule**

Burleson Memorial Cemetery Fees	
Space Type	Proposed Fee
Original Cemetery Upright Monument	\$1,450.00
Original Cemetery Flat Monument	\$1,450.00
Original Cemetery Double Depth	\$900.00
Original Cemetery Baby Space	\$245.00
2023 Expanded Cemetery Upright Monument	\$2,000.00
2023 Expanded Cemetery Flat Monument	\$1,700.00
2023 Expanded Cemetery Double Depth	\$900.00
2023 Expanded Cemetery Baby Space	\$400.00
2023 Expanded Cemetery Cremation Garden Space	\$995.00
2023 Expanded Cemetery Cremation Columbarium Space	\$2,200.00
2023 Expanded Cemetery Family Estate A	\$11,250.00
2023 Expanded Cemetery Family Estate B	\$15,000.00

City Council Special Meeting

DEPARTMENT: Fire

FROM: Casey Davis, Assistant Fire Chief

MEETING: August 15, 2023

SUBJECT:

Consider approval of an ordinance repealing and replacing Article II “Emergency Medical Services” of Chapter 30 “Emergency Services” of the City of Burleson Code of Ordinances. (Final Reading) (*Staff Contact: Casey Davis, Assistant Fire Chief*)

SUMMARY:

Beginning October 1, 2023 the City will transition out of the current Ambulance Service provider MedStar into a Fire Based EMS Transport system operated under the authority of the City. Currently, the City operates under an Ordinance that designates MedStar as the exclusive provider of ambulance services within Burleson’s city limits. The current EMS Ordinance must be repealed and replaced with a new restated Ordinance that will establish the City as the exclusive provider effective October 1, 2023, of ambulance services, Mobile Integrated Healthcare, and other related duties and responsibilities that are included in the amended Ordinance.

OPTIONS:

- 1) Approve proposed Ordinance as presented
- 2) Deny proposed Ordinance
- 3) Approve proposed Ordinance with modifications

RECOMMENDATION:

Staff recommends to approve Ordinance as presented

PRIOR ACTION/INPUT (Council, Boards, Citizens):

The City Council approved the proposed ordinance on first reading at its August 7th meeting.

FISCAL IMPACT:

N/a

STAFF CONTACT:

Casey Davis
Assistant Fire Chief
cdavis@burlesontx.com
817-426-9173



Item B.

Amendment to Chapter 30 “Emergency Services” of the Code of Ordinances

CITY COUNCIL PRESENTATION

AUGUST 7, 2023

Purpose of Amendment

- Effective October 1, 2023, the City will no longer be utilizing the MedStar Ambulance Transportation System.
- Currently, the City operates under an Ordinance that designates MedStar as the exclusive provider of ambulance services within Burleson's city limits.
- As of 12:01 am on October 1, 2023, the City of Burleson will take over the responsibility of providing Fire-Based EMS Ambulance Services. Therefore, it will become the sole provider of all ambulance services within the City's geographical area and corporate limits.
- This action will repeal and replace the current ordinance that is with MedStar.
- To make this transition official, the City must repeal the existing EMS Ordinance as of Midnight on October 1, 2023. A new restated Ordinance needs to be put in place, establishing the City as the exclusive provider of ambulance services, Mobile Integrated Healthcare, and other related duties and responsibilities as outlined in the amended Ordinance.

EMS Transition Update

- On July 14, 2023, application submitted to become an Ambulance transport provider with the State. The State representatives confirmed receipt of our application and assured a normal processing time of 30-40 days, aligning with our go-live date of October 1st.
- Care-flight Ambulance is finalizing the Mutual Aid Services draft, expected to be reviewed and placed on the August 21st Council agenda for consideration.
- Proposed Final Mutual Aid Agreement Draft for EMS Medical Services with MedStar is scheduled for August 7th City Council Meeting for Councils consideration to approve.
- July 25th met with Demers and Siddon's Martin executives regarding ambulance production. Ambulances will begin to be delivered third week in August.
- Supplies for stocking the ambulances are arriving & no issues are anticipated in equipping the Ambulances before going live.
- FD personnel received extensive training in the Simulation Lab at THR Harris and participated in Ambulance ride outs with Mansfield FD and Crowley FD. Staff is finishing up EMS credentialing under our Medical Director Dr. Cordova.
- EMD (Emergency Medical Dispatch) protocol training has been completed. EMD-QA (Quality Assurance) training completed, EMD final configuration review completed. EMD & QA software training scheduled for and will be completed by end of August.
- Active Assailant Training scheduled to be completed by end of August.



Council Action Requested

Approve

- Staff recommends approval of repealing the current EMS Ordinance and enacting a new EMS Ordinance effective October 1, 2023, according to the terms and conditions contained within the proposed Ordinance for consideration.

Questions/ Comments?



ORDINANCE

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURLESON, TEXAS, AMENDING CHAPTER 30 OF THE CODE OF ORDINANCES OF THE CITY OF BURLESON, BY REPEALING ARTICLE II “EMERGENCY MEDICAL SERVICES” AND ENACTING A NEW ARTICLE II “EMERGENCY MEDICAL SERVICES”; PROVIDING A CUMULATIVE CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A PENALTY CLAUSE; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Burleson ("City Council") seeks to protect the public safety, preserve the quality of life, and promote efficiency within the City; and

WHEREAS, it is in the best interests of the public health and welfare of the people of the City of Burleson to have available to them a regulated prehospital emergency medical services and medical transportation system which can provide quality clinical care with performance measures and standards, with the goal of facilitating the best possible outcomes for each patient; and

WHEREAS, the City Council finds that the regulations set forth in this ordinance are necessary for the purpose of promoting the health, safety and general welfare of the community; that such regulations have been designed to lessen congestion by emergency vehicles on the public streets and to secure safety to pedestrians and vehicles using the public streets and thoroughfares; that such regulations are necessary to protect health, life and property; that such regulations apply to all operators of ambulances as a whole, operating for hire under emergency conditions or otherwise on the streets and public thoroughfares, in such a manner as to minimize the hazards and dangers inherent in the operations of ambulances under emergency conditions; and that public necessity requires that such regulations be adopted to preserve and enforce the health, safety and welfare and the good order and security of the City and its inhabitants; and

WHEREAS, the City Council finds that the regulations set forth in this ordinance are adopted pursuant to Texas Health and Safety Code § 773.051, which provides that local governments may establish standards for ambulances; and

WHEREAS, the City Council finds this ordinance to be reasonable and necessary;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BURLESON, TEXAS, THAT:

SECTION 1.

Chapter 30 “Emergency Services” of the Code of Ordinances of the City of Burleson is hereby amended by repealing Article II “Emergency Medical Services” and enacting a new

Article II “Emergency Medical Services,” the text of which shall read as follows:

“ARTICLE II: EMERGENCY MEDICAL SERVICES

§ 13-31 STATUTORY AUTHORITY.

This article is enacted by the City of Burleson, pursuant to Texas Health and Safety Code § 773.051, which provides that local governments may establish standards for ambulances.

§ 13-32 DEFINITIONS.

For the purposes of this article, the following words and phrases shall have the meanings respectively ascribed to them by this section:

ADVANCED LIFE SUPPORT - Out-of-hospital care that uses invasive medical acts (as defined in V.T.C.A., Health and Safety Code § 773.003(1)).

AEROMEDICAL TRANSPORTATION UNIT - Any rotary or fixed wing aircraft providing basic or advanced life support services and patient transportation that originates within the service area.

AMBULANCE MUTUAL AID AGREEMENT - A written agreement between the City and one or more entities whereby the signing parties agree to provide backup ambulance service to one another under the terms and conditions specified in the agreement.

AMBULANCE SERVICE - The transportation of patients by emergency or non-emergency ambulance.

BASIC LIFE SUPPORT - Out-of-hospital care that uses noninvasive medical acts (as defined in V.T.C.A., Health and Safety Code § 773.003(2)).

CITY – The City of Burleson, Texas.

CITY MANAGER – The city manager of the City of Burleson, Texas.

CITY SECRETARY – The city secretary of the City of Burleson, Texas.

EMERGENCY CARE ATTENDANT - A person certified as an "emergency care attendant" under V.T.C.A. Health and Safety Code § 773.046.

EMERGENCY MEDICAL TECHNICIAN (EMT) - A person certified as an "emergency medical technician" under V.T.C.A., Health and Safety Code § 773.047 or an "advanced emergency medical technician" under V.T.C.A., Health and Safety Code § 773.048, and any other class of EMT recognized

by state law or regulation.

EMS COMMUNICATIONS CENTER - The facility designated by the City as the central communications center from which all services offered by the City shall be dispatched and controlled.

FIRE CHIEF – The chief of the fire department of the City of Burleson, Texas.

FIRST RESPONDER - Any agency that provides first response to requests for emergency medical services and, in cooperation with the ambulance service, provides immediate on-scene care to ill or injured persons but does not transport those persons to healthcare facilities.

MEDICAL DIRECTOR - The licensed physician retained through a contract with or employed by the City who is responsible for carrying out his or her duties under this article.

MEDICAL TRANSPORTATION - The transportation of patients by ambulance, specialized mobile intensive care unit, specialty care transport, or aeromedical transportation unit, including both emergency and non-emergency transports, where such transportation originates within the service area.

MOBILE INTEGRATED HEALTHCARE (MIH) - Services provided by the City that are designed to enhance, coordinate, effectively manage, and integrate out of hospital care, in order to improve outcomes, enhance the client's experience of care, and improve the efficiency and effectiveness of healthcare services provided to the enrolled clients.

PARAMEDIC - A person qualified as a certified or licensed "paramedic" as defined by V.T.C.A., Health and Safety Code §§ 773.049 and 773.0495.

PATIENT - An individual who is ill, sick, injured, wounded, or otherwise incapacitated, and in need of or at risk of needing medical care at the scene of a medical emergency or during transport to or from a healthcare facility.

PERSON - Any individual, firm, association, partnership, corporation, governmental entity, or other group, or a combination of the same acting as a unit.

SERVICE AREA - That geographical area which is contained within the corporate limits of the City.

SPECIAL EVENT - Any public event located within the service area for

which standby ambulance service is arranged in advance, and for which an ambulance is hired by the sponsor of the event or other interested party.

SPECIALTY CARE TRANSPORT - The transportation of a critically injured or ill patient at a level of service beyond the scope of the EMT-paramedic when the patient's condition requires ongoing care that must be furnished by one or more health professionals in an appropriate specialty area; for example, emergency or critical care nursing, emergency medicine, respiratory care, cardiovascular care, or a paramedic with additional training.

SPECIALIZED MOBILE INTENSIVE CARE UNIT - A vehicle which is specially constructed, equipped, staffed, and employed in the inter-facility transport of patients whose requirements for en route medical support are likely to exceed the clinical capabilities of an advanced life support ambulance.

§ 13-33 PURPOSE AND INTENT OF ARTICLE.

It is the purpose of this article:

- (1) To establish a regulated prehospital emergency medical services and medical transportation system which can provide quality clinical care with performance measures and standards, with the goal of facilitating the best possible outcomes for each patient;
- (2) To establish a mobile integrated healthcare program with effective medical direction and quality assurance and review;
- (3) To administer and operate the prehospital emergency medical services and medical transportation system in the service area and to administer and operate the mobile integrated healthcare program; and
- (4) To designate City as the sole-provider of emergency and non-emergency ambulance service including interfacility transfers and special event stand-by services within this jurisdiction to maintain consistent, high-quality service while controlling costs through efficiencies and economies of scale.

§ 13-34 FEES FOR AMBULANCE SERVICE.

- (a) The fees and charges for the use of the city ambulance service, along with specified collection standards, shall be established by the City Council annually as part of the budget process. Upon final budget approval by the City Council, the ambulance fee schedule shall be posted on the city's website and the emergency ambulance service fees shall be in effect until such time as a new emergency ambulance service fee schedule is approved.
- (b) Any person(s) receiving ambulance services shall be responsible to remit payment to the City based upon the then-current schedule of fees and charges in effect on the date of receipt of services. In the case of ambulance services being received by a minor, the parent or legal guardian shall be responsible to remit payment to the city.

- (c) The City may contract with a billing service entity for the collection of ambulance service fees.

§ 13-35 POWERS OF THE CITY.

The City shall have the following powers and duties:

- (1) The City is hereby designated as the sole provider of ambulance service and special event ambulance standby service within the service area, whether directly or indirectly through contractors, pursuant to the terms, conditions, and provisions of this Article.
- (2) The City shall provide basic and advanced life support ambulance service in accordance with all applicable law, rules and regulations, as well as all patient care standards that the medical director may from time to time promulgate.
- (3) The City is authorized to operate an MIH program on a non-exclusive basis in the service area.
- (4) The City may issue, suspend, revoke, and renew permits for the delivery of first responder services in this jurisdiction by other agencies, subject to the credentialing process by the medical director and subject to rights of appeal to the City Manager or City Manager's designee.
- (5) The City may adopt standards approved by the medical director governing the operation of specialized mobile intensive care units and for specialty care transport within the service area, including standards limiting the types of patients which may be transported thereby, and, subject to the credentialing process by the medical director, may issue, suspend, revoke, and renew permits for the operation of such units as required by this Article.
- (6) The City may adopt standards approved by the medical director governing the operation of aeromedical transportation units within the service area, including standards defining the circumstances under which such units may be deployed to emergency scenes and, subject to the credentialing process by the medical director, may issue, suspend, revoke, and renew permits for the operation of such units as required by this Article.
- (7) The City may adopt standards approved by the medical director governing the provision of special event ambulance standby service within the service area, and, subject to the credentialing process by the medical director, may issue, suspend, revoke, and renew permits for the provision of such ambulance standby service.

§ 13-36 VIOLATIONS.

- (a) It shall be unlawful:
 - (1) To knowingly give false information to induce the dispatch of an ambulance or aeromedical transportation unit.
 - (2) To perform duties as an ECA, EMT, paramedic or emergency ambulance dispatcher without current credentials issued by the

- medical director, unless participating in a training program approved by the medical director;
- (3) To permit a person to work as an ECA, EMT, paramedic or emergency ambulance dispatcher without current credentials issued by the medical director, unless participating in a training program approved by office of the medical director;
 - (4) To use, or cause to be used, any ambulance service other than the City, except as permitted in subsection (b) below;
 - (5) For any person or entity other than the City to provide ambulance service within this jurisdiction, unless pursuant to a written agreement with the City;
 - (6) For any person to provide medical transportation originating in the service area without a permit issued by the City;
 - (7) For any agency to provide first responder services without a first responder permit issued by the City, unless pursuant to a first responder agreement with the City or without a written automatic aid or ambulance mutual aid agreement with the City of Burleson;
 - (8) To use an ambulance for the transportation of persons other than in connection with the transportation of a patient.
- (b) It shall be a defense to any alleged violation of this section that a vehicle is being used or service is provided solely in any of the following manners:
- (1) As a privately owned vehicle not ordinarily used in the business of transporting persons who are sick, injured, wounded, incapacitated or helpless;
 - (2) Rendering service as an ambulance at the request of the EMS communications center upon the declaration of a disaster by this jurisdiction, the state of Texas, or the United States; or a declaration of a major catastrophe or extreme system overload by the Fire Chief;
 - (3) Any ambulance owned or operated by the federal or state government;
 - (4) Ambulance mutual aid calls when rendered pursuant to an ambulance mutual aid agreement approved by the City;
 - (5) Special event ambulance standby coverage, so long as such service is provided without charge by an emergency medical services volunteer provider, as defined in V.T.C.A., Health and Safety Code § 773.003(13), or the City has first declined to provide coverage and the entity providing coverage has been issued a permit by the City and is providing services in accordance with Section 13-39;
 - (6) Wheelchair transport services for persons other than patients, when the service is not provided by ambulance; and
 - (7) Medical transportation of a patient where the transport originates outside the service area.

§ 13-37 PENALTIES.

- (a) Any person convicted of violating the provisions of section 30-37 shall be guilty of a class C misdemeanor and shall be punished by a fine not to exceed \$500.00 (V.T.C.A., Penal Code§ 12.23).
- (b) This section does not serve to limit any other remedies available to the jurisdiction in law or equity.
- (c) Each violation of this article shall constitute a separate offense.

§ 13-38 TAFFIC LAWS; EXEMPTION.

When the driver of an emergency medical response vehicle has reasonable grounds to believe that an emergency exists, as determined by the City, the vehicle shall be treated as an "authorized emergency vehicle" within the meaning of V.T.C.A., Transportation Code ch. 546 and shall be exempt from traffic laws as provided therein.

§ 13-39 PERMIT FOR SPECIAL EVENT AMBULANCE STANDBY SERVICES.

Application for a permit for special event ambulance standby services shall be in written form prescribed by the city, signed and sworn to by the applicant, and shall be filed with the City Secretary. The application fee, if any, shall be set forth in the City fee schedule. The City shall not issue a permit to an applicant unless the Fire Chief has declined in writing to provide ambulance standby services at the special event. In addition to the above, to be eligible for a permit under this section, the applicant must: (1) demonstrate it meets the standards approved by the medical director, if any; (2) agree to abide by the standards approved by the medical director, if any, and the regulations set forth in this article; (3) demonstrate and agree that the persons operating the standby ambulance have in their possession both an appropriate, valid driver's license issued by the State of Texas and a current Texas Department of Health EMS certification; (4) demonstrate and agree that the standby ambulance is capable of communicating with the EMS Communications Center via assigned two-way radio frequency; and (5) demonstrate and agree to keep in full force and effect public liability insurance in the amount of not less than \$1,000,000 for each person, \$3,000,000 for each accident, and \$100,000 for property damage, to secure payment of all lawful and proper claims arising out of the operations of the ambulance service authorized by this Section. Any permit issued hereunder shall be subject to revocation, alteration or suspension by the City where it shall appear that one or more of the following conditions exist: (1) the permit was obtained by an application in which any material fact was intentionally omitted or falsely stated; (2) the permit holder has willfully and knowingly violated or failed to comply with any of the provisions of this article; or (3) the permit holder's insurance, as required herein, has been cancelled, withdrawn or terminated.

§ 13-40 - § 13-69 Reserved.”

SECTION 2.

This ordinance shall be cumulative of all provisions of ordinances of the Code of the City of Burleson, Texas, as amended, except where the provisions of this ordinance are in direct conflict with the provisions of such ordinances and such Code, in which event conflicting provisions of such ordinances and such Code are hereby repealed.

SECTION 3.

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this ordinance are severable, and, if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

SECTION 4.

All rights and remedies of the City of Burleson, Texas, are expressly saved as to any and all violations of the provisions of the Code of the City of Burleson, or any other ordinances of the City, that have accrued at the time of the effective date of this ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this ordinance, but may be prosecuted until final disposition by the courts.

SECTION 5.

Any person convicted of violating the provisions of the Code of the City of Burleson as enacted by this Ordinance shall be guilty of a Class C misdemeanor and shall be punished by a fine not to exceed \$500. This Section does not serve to limit any other remedies available to the City of Burleson in law or equity. Each violation of this ordinance shall constitute a separate offense.

SECTION 6.

The City Secretary of the City of Burleson is hereby directed to give notice of the passage of this ordinance by causing the caption or title and penalty clause of this ordinance to be published as required by Section 36 of the Charter of the City of Burleson.

SECTION 7.

All other provisions of the Code of the City of Burleson, as amended, shall remain in full force and effect, save and except as amended by this ordinance.

SECTION 8.

This ordinance shall take effect upon adoption and publication as required by law, but no earlier than October 1, 2023, and it is so ordained.

PASSED AND APPROVED the ____ day of _____, 20____.

First Reading: the ____ day of _____, 20____.

Final Reading: the ____ day of _____, 20____.

Chris Fletcher, Mayor
City of Burleson, Texas

ATTEST:

APPROVED AS TO FORM:

Amanda Campos, City Secretary

E. Allen Taylor, Jr., City Attorney

City Council Special Meeting

DEPARTMENT: City Manager's Office
FROM: Tommy Ludwig, City Manager
MEETING: August 15, 2023

SUBJECT:

Receive a report, hold a discussion, and give staff direction on the proposed Fiscal Year 2023-2024 budget and related items. (*Staff Presenter: Tommy Ludwig, City Manager*)

SUMMARY:

The City Manager will present the City Council with the proposed Fiscal Year 2023-2024 budget, and the City Council will be able to discuss and provide direction.

The City Manager has delivered a copy of the proposed Fiscal Year 2023-2024 budget to the City Council. Additionally, the City Manager has filed a copy of the proposed Fiscal Year 2023-2024 budget with the City Secretary for public record. The proposed Fiscal Year 2023-2024 budget is also available online at the City's website (www.burlesontx.com).

OPTIONS:

n/a

RECOMMENDATION:

n/a

PRIOR ACTION/INPUT (Council, Boards, Citizens):

n/a

STAFF CONTACT:

Matt Ribitzki
Deputy City Attorney/Compliance Manager
mribitzki@burlesontx.com
817-426-9664

City Manager's Proposed FY 2023-24 Budget

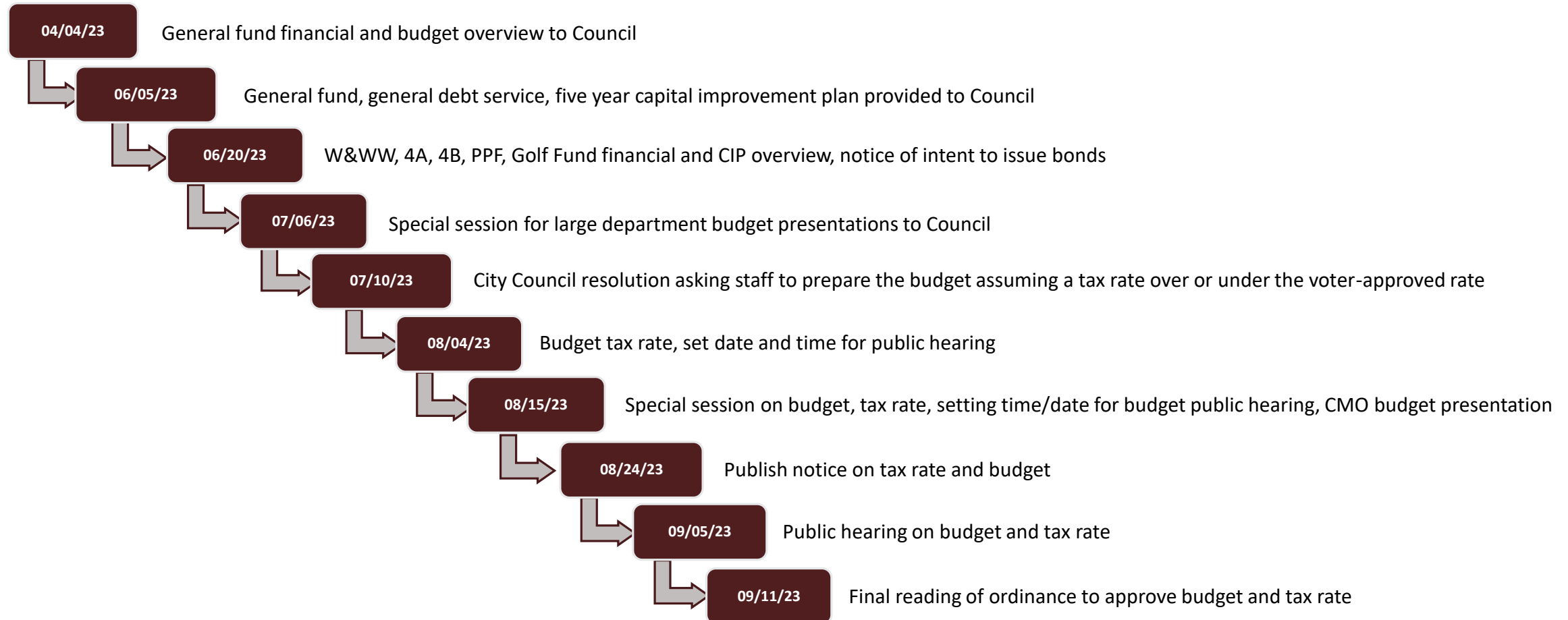
PRESENTED TO THE CITY COUNCIL ON
AUGUST 15, 2023

Presentation Overview

- Building the Budget
- Fund Overviews
- Key Decision Packages
- Five Year Capital Improvement Program
- Summary Information and Next Steps

Building the Budget

Transparent Budget Process

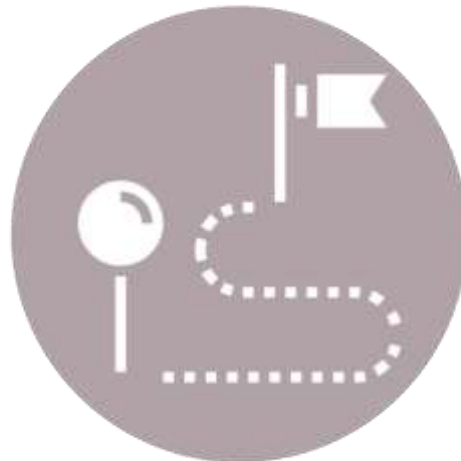


Strategic Focus Areas

Proposed Budget is designed to accomplish the goals outlined in the City's Strategic Plan.
The Plan is organized in **four Strategic Focus Areas** as selected by city council during their planning fall/winter retreat.



High Performing City Organization
Providing Exceptional,
People Focused Services



Dynamic & Preferred City
through Managed Growth



**Beautiful, Safe &
Vibrant Community**



Great Place to Live
through Expanded Quality of Life Amenities

- Serves as a roadmap for achieving our long-term goals and objectives.
- Includes specific action plan items that are tied to the budget.
- Council will be asked to formally approve the strategic plan in September along with the budget.

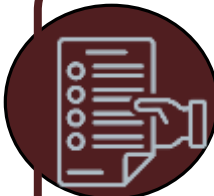
Key Budget Areas



Strong fund balance
for all funds



Resiliency and flexibility
to economic impacts



Focused on
departmental
enhancements



Conservative revenue
estimates



Five-Year financial
projections



Efficient and effective
operations

City Budget Survey Results

*513 responded with their top 3 priorities

2023 Top Three Priorities

- Streets & Traffic Control
- Police
- Parks and Recreation

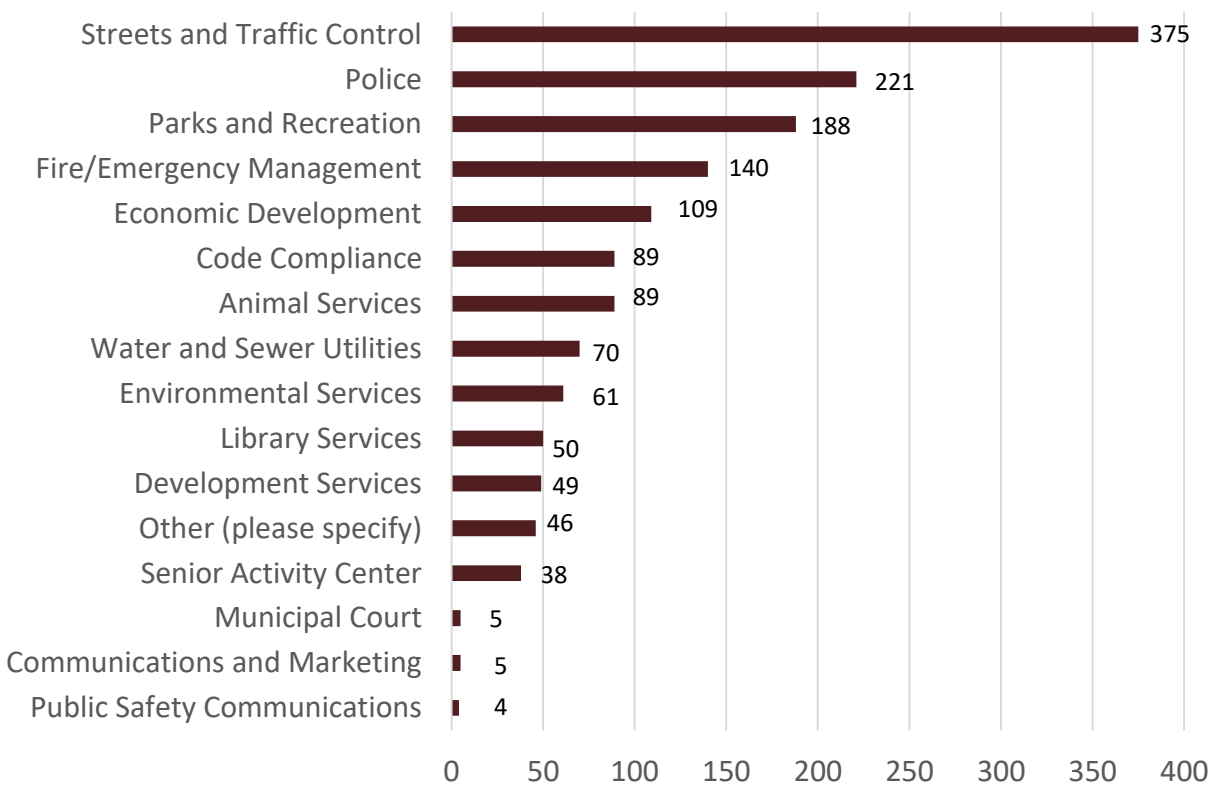
2022 Top Three Priorities

- Streets & Traffic Control
- Parks and Recreation
- Police

Survey Demographics

- 91.62% Burleson Residents
- 6.43% Tarrant/Johnson County Residents
- 1.36% Work in or near Burleson
- 0.39% Business Owner
- 0.19% Visitors

Departmental Priority Ranking



Compensation and Benefits: FY 2023-24

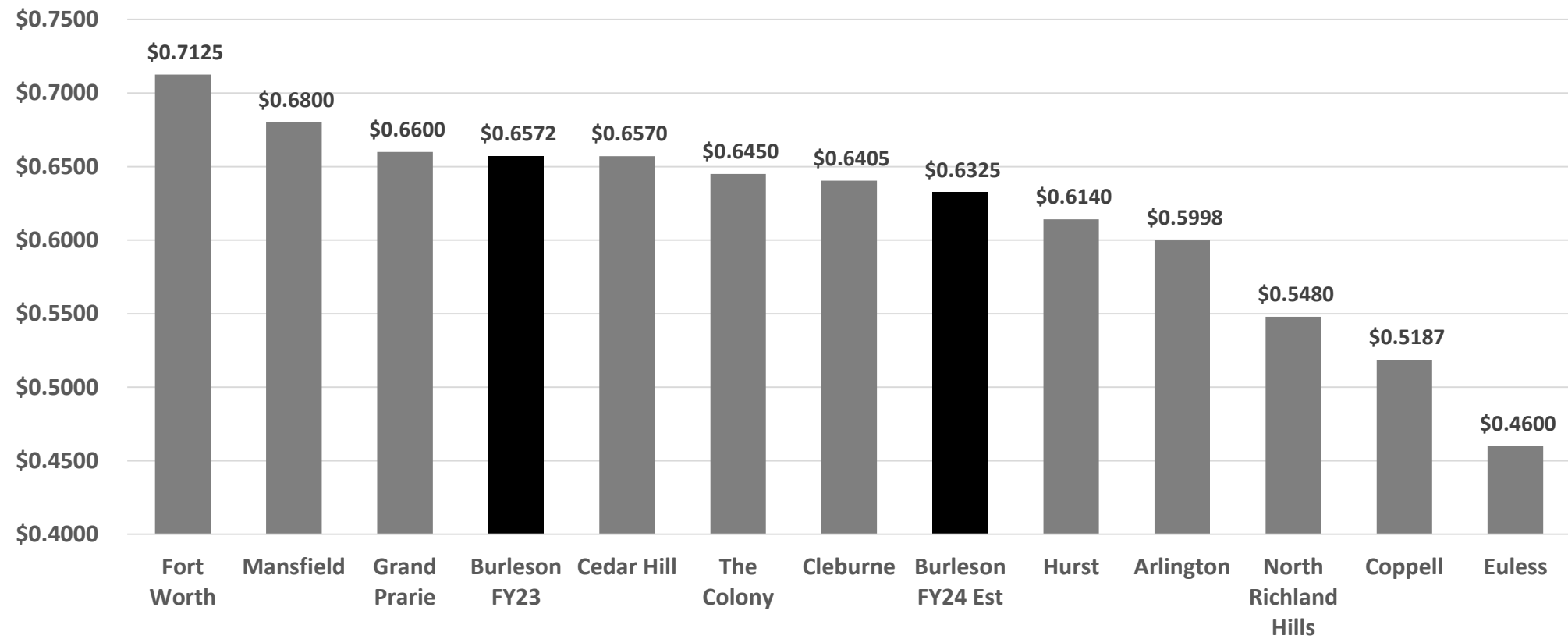
Market Adjustments	Merit/Step Increase	Health Insurance	Benefits
<ul style="list-style-type: none">• Targeted all Fund Market Adjustments \$443,232• Analyzed and evaluated every city position. Regraded all positions that are out of correct market placement without immediate cost impact	<ul style="list-style-type: none">• Police and Fire Sworn Positions (full-time and part-time) will receive a 3% STEP increase on Oct. 1, 2023 at a cost of \$479,397• All other employees budgeted to receive an avg. 3.5% merit increase effective Oct. 1, 2023 at a cost of \$934,311 for non-sworn positions	<ul style="list-style-type: none">• City contribution into the Health Insurance Fund will not increase in FY 2024. Fund will be monitored for changes in FY 2025 to 2028• Premiums will not increase in FY 2024, projected to increase by 5% from FY 2025 to 2028	<ul style="list-style-type: none">• Implementing a City paid Basic Dependent Life coverage• Adding a First Responder benefit• Adding dental option with higher annual benefit

Economic Development

Retail Recruitment	Chisholm Summit Master Planned Community	Hooper Business Park	HighPoint Business Park
<ul style="list-style-type: none">• Alley Cats is under construction and plans to be open to the public in August of 2024• Razzoo’s is opening in August and Heim BBQ is slated for October on Ellison Street• Pei Wei and Cava are under construction on John Jones. Hawaiian Bros, Fatburger, Cool Greens and another restaurant are coming soon on Wilshire• There are more announcements coming prior to the end of 2024	<ul style="list-style-type: none">• Phase 1 of Lakewood Drive to FM 1902 is under construction• Estimated \$1.15B taxable value• 915-acre planned site• 3,065 residential units• Over 10 miles of interconnected trail system• 102 acres dedicated parkland• Return on city investment \$1.66 in revenue for every \$1 in expenditure	<ul style="list-style-type: none">• The Performance Agreement was approved for Craftmasters, a new for-profit trade school to be located on 62 acres of the park• This will be a 5,000 student campus with 400 new jobs with an average wage of \$54,000	<ul style="list-style-type: none">• Arcadia has secured a lease on the 350,000 square foot cold storage facility and will be moving in by the end of 2024• Completion of the 125,000 cold storage facility will be in 2024• Completion of an 152,000 square foot distribution center was occupied in Highpoint Business Park East with Breitling Distribution being the tenant

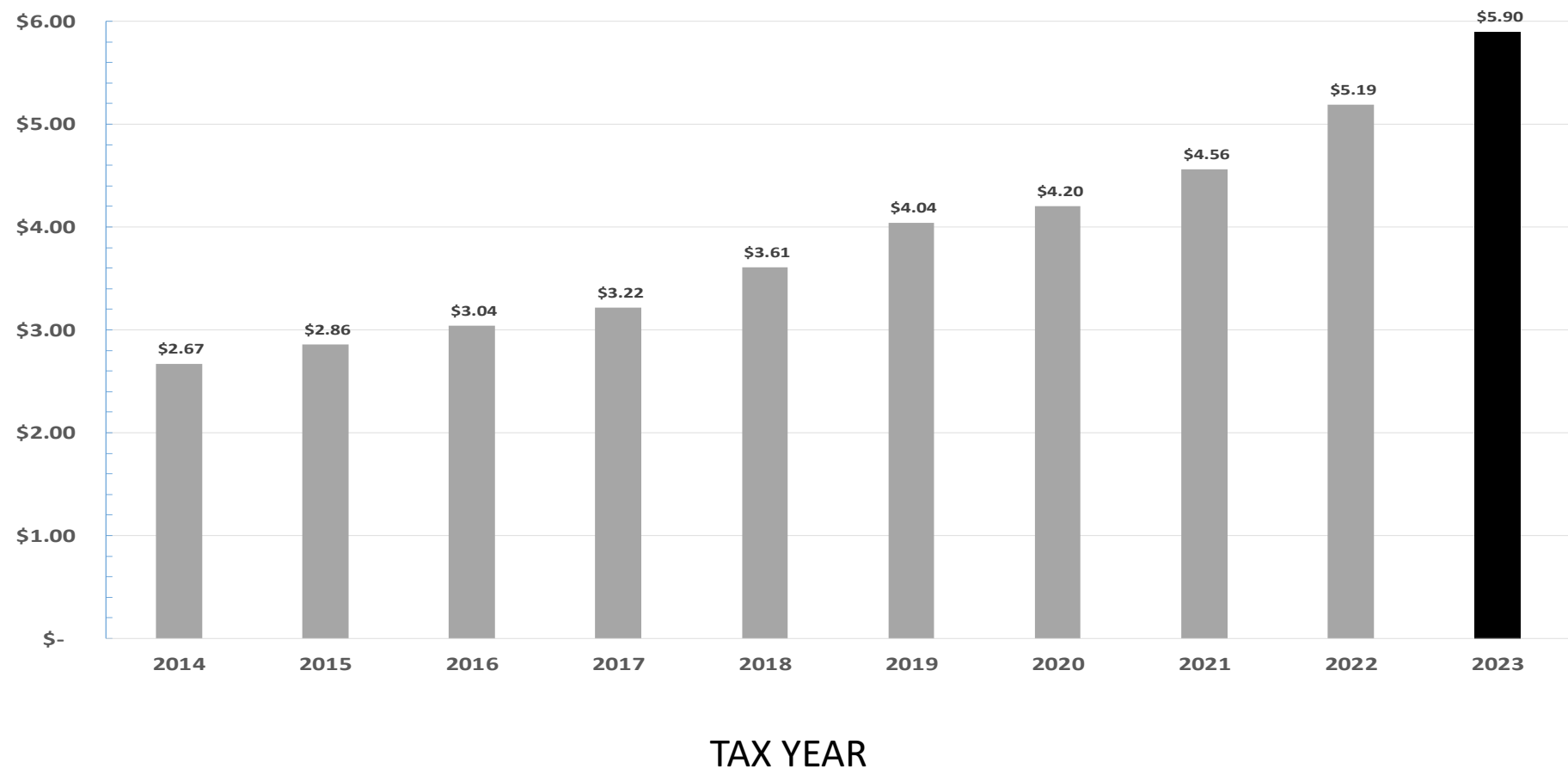
General Fund

Other City Tax Rates Comparative



Unless otherwise noted chart data contains FY2022-23 data
Sources: Tarrant Appraisal District, Dallas County, Johnson County

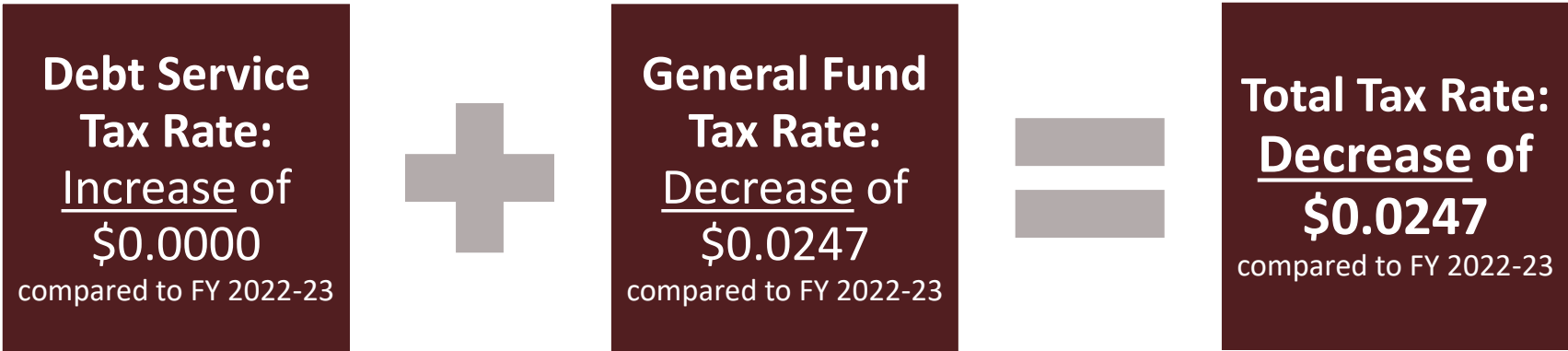
Certified Value History (In Billions)



Assumptions for General Fund

Assessed Value Increases

- FY 2025-28: Assumes 3.5% growth of existing properties and 2% new improvements
- FY 2025-27: Assumes an additional 1% homestead exemption each year.



Sales Tax		
FY 2023: Assumes 6%	↑	FY 2024 Proposed: Assumes 3% increase
		↑
		FY 2025-2028: Assumes 3% increase
		↑

Tax Rate History

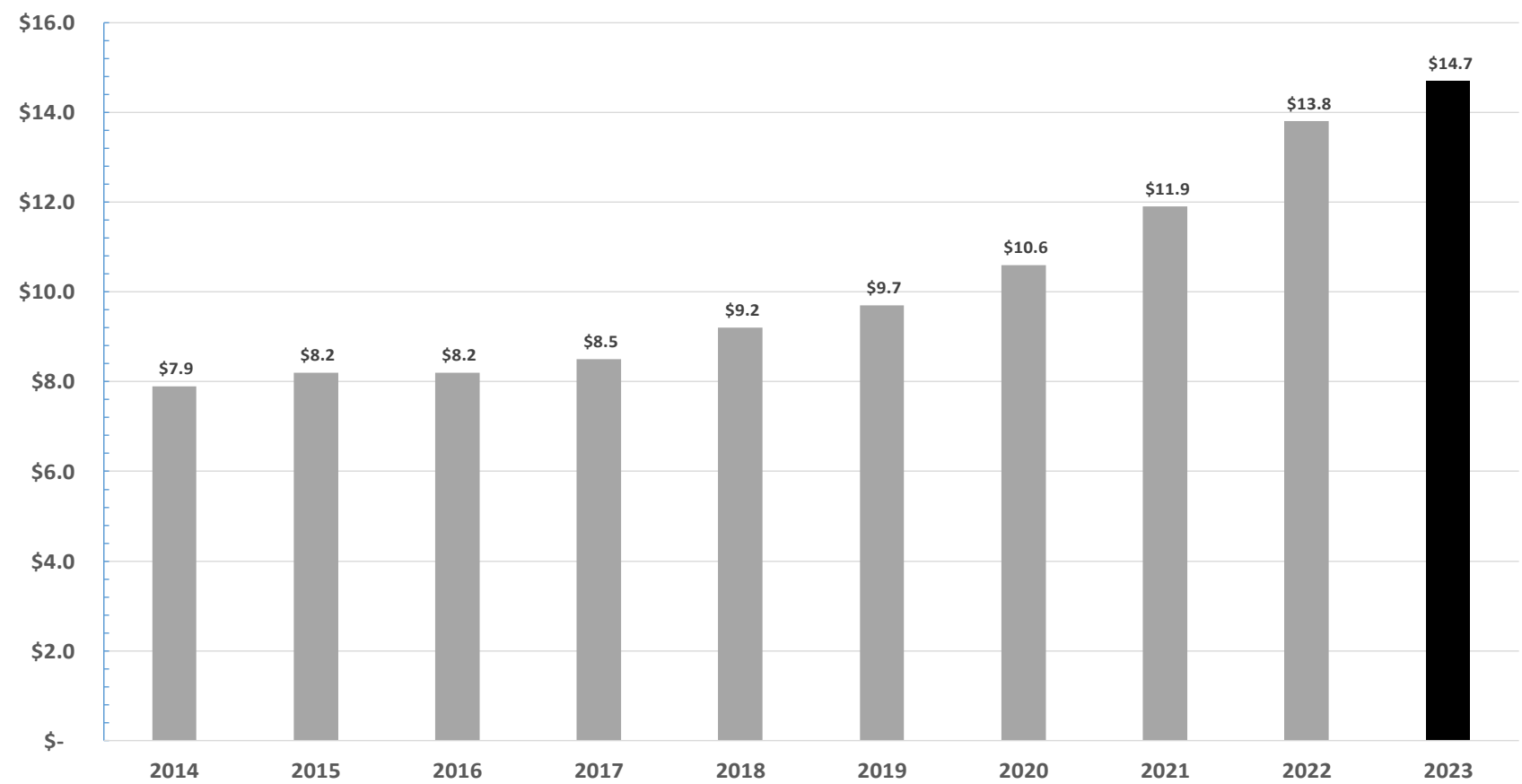
Tax Year	GF Rate	Debt Rate	Total Rate	
Proposed FY2023-24	\$0.4402	\$0.1923	\$0.6325	Decrease \$0.0247
FY2022-23	\$0.4649	\$0.1923	\$0.6572	
FY2021-22	\$0.4974	\$0.1885	\$0.6859	
FY2020-21	\$0.5187	\$0.1924	\$0.7111	
FY2019-20	\$0.5106	\$0.2094	\$0.7200	
FY2018-19	\$0.5228	\$0.2122	\$0.7350	
FY2017-18	\$0.5228	\$0.2122	\$0.7350	
FY2016-17	\$0.5228	\$0.2122	\$0.7350	
FY2015-16	\$0.5278	\$0.2122	\$0.7400	
FY2014-15	\$0.5278	\$0.2122	\$0.7400	
FY2013-14	\$0.5278	\$0.1622	\$0.6900	

Average Home Value

Fiscal Year	Average Home Value	Tax Rate	Tax Levy	Homestead	Net Tax Bill
FY 2023	\$253,812	\$0.6572	\$1,668.05	(\$33.36)	\$1,634.69
FY 2024	\$282,966	\$0.6325	\$1,789.76	(\$53.69)	\$1,736.08
Net Difference	\$29,154	(\$0.0247)	\$121.71	\$20.33	\$101.39

- Monthly net tax bill increase of \$8.45 per month.

GF Sales Tax (In Millions)



Summary of Assumptions

	FY 24	FY 25	FY 26	FY 27	FY 28
Tax Levy	3.5%	3.5%	3.5%	3.5%	3.5%
New Construction Growth	2%	2%	2%	2%	2%
Sales Tax Growth	3%	3%	3%	3%	3%
Compensation	3.5%	3.0%	3.0%	3.0%	3.0%
Cash Funding – Capital Projects	\$1.4M	\$.64K	\$.88K	\$1.38M	\$0
Future Bond Sales	\$93.7M	\$74.5M	\$40.92M	\$15.93M	\$22.0M

General Fund Forecast

	FY 22-23 Estimate	FY 23-24 Projected	FY 24-25 Projected	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected
Beginning Fund Balance	\$ 22,149,009	\$ 18,101,795	\$ 16,609,303	\$ 15,535,474	\$ 14,461,737	\$ 14,157,753
Property Tax	\$ 24,775,000	\$ 26,745,080	\$ 28,207,047	\$ 29,749,152	\$ 31,375,794	\$ 33,091,614
Property Tax- Chisholm Summit	\$ -	\$ -	\$ -	\$ 500,000	\$ 1,030,000	\$ 1,575,900
Homestead exemption	\$ -	\$ -	\$ (350,000)	\$ (525,000)	\$ (700,000)	\$ (700,000)
Sales Tax	\$ 14,946,030	\$ 15,394,411	\$ 15,856,243	\$ 16,331,930	\$ 16,821,888	\$ 17,326,545
Other Revenue	\$ 13,880,120	\$ 16,545,267	\$ 16,725,984	\$ 17,366,701	\$ 18,152,433	\$ 18,980,720
Total Revenue	\$ 53,601,150	\$ 58,684,758	\$ 60,439,273	\$ 63,422,783	\$ 66,680,115	\$ 70,274,778
Base Expenses	\$ 57,648,364	\$ 56,594,995	\$ 58,899,350	\$ 61,092,233	\$ 61,430,822	\$ 63,163,822
Proposed Supplementals	\$ -	\$ 2,182,254	\$ 1,476,558	\$ 1,525,028	\$ 1,579,237	\$ 1,633,878
Future Supplementals			\$ 500,000	\$ 1,000,000	\$ 1,500,000	\$ 2,000,000
Cash Funding Projects	\$ -	\$ 1,400,000	\$ 637,194	\$ 879,259	\$ 1,383,547	\$ -
Safer Grant 9 Fire Fighters	\$ -	\$ -	\$ -	\$ -	\$ 1,090,493	\$ 1,139,565
Fire Station 4 - Operation and Equip	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,747,611
Total Expenditures	\$ 57,648,364	\$ 60,177,249	\$ 61,513,102	\$ 64,496,520	\$ 66,984,099	\$ 69,684,876
Change in Fund Balance	\$ (4,047,214)	\$ (1,492,491)	\$ (1,073,829)	\$ (1,073,737)	\$ (303,984)	\$ 589,903
Ending Fund Balance	\$ 18,101,795	\$ 16,609,303	\$ 15,535,474	\$ 14,461,737	\$ 14,157,753	\$ 14,747,656
FB % of Expenditure	31.40%	27.60%	25.26%	22.42%	21.14%	21.16%

Debt Service Funds

Total Outstanding Bond Debt

Supporting Debt	Outstanding Principal 9/30/2023	Percent
Tax Supported Debt	\$61,154,257	35%
Water & Sewer	\$59,723,840	34%
4A	\$23,911,088	14%
4B	\$19,380,116	11%
TIF	\$8,016,391	5%
Golf	\$723,285	1%
Total Outstanding Debt	\$172,908,977	100%

Proprietary Funds

Water/Wastewater

Key issues in the development of the budget:

Projects	Capital Improvement Program	Rates
<ul style="list-style-type: none">Water Line Rehabilitation \$2.0MHulen Ground Storage Tank Rehabilitation \$1.4MSewer Line Rehabilitation \$3.0M	<ul style="list-style-type: none">\$9 million bond issue proposed in FY 2023/245 year Capital Improvement Plan 2024-2028:<ul style="list-style-type: none">Water - \$48.8 millionSewer - \$33.7 million	<ul style="list-style-type: none">Propose 3 percent for both water and sewer in FY 20243% increase for both water and sewer for FY2025– 2028

Water/Sewer Fund Financial Overview

	FY 22-23 Estimated	FY 23-24 Projected	FY 24-25 Projected	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected
Beginning Fund Balance	\$ 14,925,007	\$ 14,731,909	\$ 14,450,390	\$ 13,328,089	\$ 11,479,939	\$ 9,645,836
Water Revenues	\$ 13,019,920	\$ 13,622,915	\$ 14,303,311	\$ 15,017,726	\$ 15,917,890	\$ 16,872,063
Sewer Revenues	\$ 11,131,330	\$ 11,672,309	\$ 12,255,924	\$ 12,868,720	\$ 13,640,844	\$ 14,459,294
Other Revenues	\$ 2,338,497	\$ 2,401,000	\$ 2,515,544	\$ 2,557,418	\$ 2,606,041	\$ 2,682,652
Total Revenues	\$ 26,489,747	\$ 27,696,224	\$ 29,074,780	\$ 30,443,865	\$ 32,164,774	\$ 34,014,010
Personnel	\$ 3,017,150	\$ 3,177,806	\$ 3,173,389	\$ 3,291,535	\$ 3,414,169	\$ 3,541,466
Operating	\$ 16,932,338	\$ 16,921,461	\$ 17,482,635	\$ 18,184,313	\$ 18,944,265	\$ 19,741,481
Debt service	\$ 6,733,357	\$ 7,401,282	\$ 9,066,554	\$ 10,338,312	\$ 11,159,086	\$ 11,221,090
Proposed Supplemental	\$ -	\$ 477,194	\$ 474,502	\$ 477,855	\$ 481,358	\$ 485,019
Total Expenditures	\$ 26,682,845	\$ 27,977,743	\$ 30,197,081	\$ 32,292,015	\$ 33,998,878	\$ 34,989,057
Change in Fund Balance	\$ (193,098)	\$ (281,519)	\$ (1,122,301)	\$ (1,848,150)	\$ (1,834,103)	\$ (975,047)
Ending Fund Balance	\$ 14,731,909	\$ 14,450,390	\$ 13,328,089	\$ 11,479,939	\$ 9,645,836	\$ 8,670,789
FB % of Expenditure	55.21%	51.65%	44.14%	35.55%	28.37%	24.78%
Proposed Rate Increase		3.00%	3.00%	3.00%	4.00%	4.00%

Solid Waste Fund

Revenues	
Projected 20% fee increase for FY 24 – \$3.64 per residential account	
Projected 10% fee increase for FY 25	
Project a 3% fee increase in FY 26-29	
2.50% increase in growth for FY 23-24	
Expenditures	
Collection contract	FY24 project cost - \$3 million
Recycling program	FY24 project cost - \$522,000
Current contract expires in FY 2029	

Solid Waste Fund Forecast

	FY 22-23 Estimate	FY 23-24 Projected	FY 24-25 Projected	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected
Beginning Fund Balance	\$ 249,117	\$ 376,613	\$ 244,829	\$ 283,144	\$ 337,530	\$ 409,256
Total Revenues	\$ 4,258,467	\$ 4,195,273	\$ 4,704,683	\$ 4,963,028	\$ 5,235,582	\$ 5,519,626
Total Expenditures	\$ 4,130,971	\$ 4,327,057	\$ 4,666,368	\$ 4,908,641	\$ 5,163,856	\$ 5,432,716
Net Revenue (loss)	\$ 127,496	\$ (131,784)	\$ 38,314	\$ 54,387	\$ 71,725	\$ 86,911
Ending Fund Balance	\$ 376,613	\$ 244,829	\$ 283,144	\$ 337,530	\$ 409,256	\$ 496,166
Fund Balance % of Expenditure	9.12%	5.66%	6.07%	6.88%	7.93%	9.13%
Customer Rate Increase	0.00%	20.00%	10.00%	3.00%	3.00%	3.00%

Internal Service Funds

I.T. Support Services Fund

- Supports City-wide information technology infrastructure and networks
- Total FY2024 proposed base budget: \$7,155,162
 - Personnel cost: \$1,631,146
- Recommended supplemental requests: \$271,790
- FY 2024 Key Projects
 - Tyler Munis ERP Implementation– HR/Payroll and Utility Billing
 - Implementation of CAD- Computer Aided Dispatch System
 - Implement third data center location- Service Center
 - Implementation of Axon Body and Squad Camera System
 - City Wide Wireless Access improvements
 - Cloud Backup Implementation

I.T. Support Services Fund

- FY2024 Proposed Beginning Fund Balance: \$787,094
 - FY2024 Proposed Total Revenues/Contributions: \$6,724,089
 - FY2024 Proposed Total Expenditures: \$7,155,162
 - FY2024 Estimated Ending Fund Balance: \$356,021
-
- \$2.6M to be transferred into I.T. over the next three years

Health Insurance Fund

- City is self insured for medical and dental employee benefits
- Health insurance activity operates using it's own Internal Service Fund
- Claims and health costs are funded by City and Employee contributions
- Assumptions for contributions:
 - City contributions – Projected increase of 5% for FY2024-2028
 - Employee contributions – no increase in FY2024 and projected increase of 5% for 2025-2028
- Assumptions for expenses (Provided by benefit consultant)
 - Claims paid – 7% increase for FY2024-2028
 - Stop Loss Premiums – 13% increase – FY2024-2028

Health Insurance Fund

Health Insurance Projected Revenues and Expenditures:

- FY2024 Proposed Beginning Fund Balance: \$3,615,931
- FY2024 Proposed Total Revenues/Contributions: \$6,365,900
- FY2024 Proposed Total Expenditures: \$6,866,688
- FY2024 Estimated Ending Fund Balance: \$3,115,143

Equipment Services Fund

- Supports maintenance and repairs of City's fleet and heavy equipment
- Inflation rate increase impacting cost of repairs and fuel prices
- Contributions from operating departments to support operations
 - Additional 5% increase in department contributions to true up cost increases and establish a positive fund balance
- FY2024 Proposed Beginning Fund Balance: (\$36,237)
- FY2024 Proposed Total Revenues/Contributions: \$2,325,024
- FY2024 Proposed Total Expenditure: \$2,107,627
- Proposed supplemental requests: \$202,548
- FY2024 Estimated Ending Fund Balance: \$181,160

Equipment Replacement Fund-Governmental

- Maintains vehicles and equipment replacement schedule
 - Supported by General Fund, PPF and ESF funds
- FY2024 Proposed Beginning Fund Balance: \$4,122,428
- FY2024 Projected Total Revenues: \$1,699,463
- FY2024 Projected Total Expenditures: \$1,158,543
- FY2024 Estimated Ending Fund Balance: \$4,663,348

Equipment Replacement Fund-Proprietary

- Maintains vehicle and equipment replacement schedule
 - Water, Wastewater and Golf Funds
- FY2024 Proposed Beginning Fund Balance: \$868,892
- FY2024 Projected Total Revenues: \$505,000
- FY2024 Projected Total Expenses: \$445,295
- FY2024 Estimated Ending Fund Balance: \$928,597

Special Revenue Funds

4A Fund Highlights

- 4A fund supports economic development operations, incentives and capital improvement plan
- FY 2023 Year-end estimated fund balance: \$5,172,130
- Key Items
 - FY2024 bond issue
 - \$10,000,000 – Lakewood Drive
 - \$10,000,000 – Industrial Park
 - \$6,500,000 – Retention Pond
 - FY2024 4A Incentives: \$4,491,060
 - Craftmasters: \$3,500,000 (offset with \$2,500,000 land purchase)
 - Alley Cats: \$342,500
 - Project Facelift: \$648,560

4A Financial Overview

	FY 22-23 Estimate	FY 23-24 Projected	FY 24-25 Projected	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected
Beginning Fund Balance	\$ 1,226,246	\$ 5,172,130	\$ 6,417,450	\$ 6,968,154	\$ 7,165,627	\$ 7,486,843
Sales Tax Revenue	\$ 7,372,950	\$ 7,594,138	\$ 7,821,962	\$ 8,056,621	\$ 8,298,320	\$ 8,547,270
Other Revenues	\$ 419,468	\$ 2,765,000	\$ 393,000	\$ 396,090	\$ 399,273	\$ 402,551
Total Revenues	\$ 7,792,418	\$ 10,359,138	\$ 8,214,962	\$ 8,452,711	\$ 8,697,593	\$ 8,949,820
Personnel	\$ 460,888	\$ 475,753	\$ 479,724	\$ 497,558	\$ 516,068	\$ 535,280
Debt Service	\$ 1,826,505	\$ 2,757,636	\$ 5,094,562	\$ 6,073,495	\$ 6,071,088	\$ 6,069,100
380 Incentives	\$ 225,000	\$ 4,491,060	\$ 658,000	\$ 336,300	\$ 400,000	\$ 400,000
Other Expenditures	\$ 1,334,141	\$ 1,389,369	\$ 1,431,973	\$ 1,347,885	\$ 1,389,221	\$ 1,419,425
Supplemental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 3,846,534	\$ 9,113,818	\$ 7,664,259	\$ 8,255,238	\$ 8,376,377	\$ 8,423,805
Change in Fund Balance	\$ 3,945,884	\$ 1,245,320	\$ 550,704	\$ 197,474	\$ 321,216	\$ 526,015
Ending Fund Balance	\$ 5,172,130	\$ 6,417,450	\$ 6,968,154	\$ 7,165,627	\$ 7,486,843	\$ 8,012,859
FB % of Expenditure	134.46%	70.41%	90.92%	86.80%	89.38%	95.12%

4B Fund Highlights

- 4B Fund Supports:
 - Parks Administration
 - Subsidizes Parks Performance Fund operations
 - Subsidizes Golf Fund operations
 - Parks Capital Improvement Plan
- 4B Fund Highlights
 - FY2024 Beginning Balance \$4,604,521
 - Revenues \$7,724,397
 - Expenses \$8,080,943
 - Ending Balance \$4,247,975

4B Financial Overview

	FY 22-23 Estimate	FY 23-24 Projected	FY 24-25 Projected	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected
Beginning Fund Balance	\$ 6,656,926	\$ 4,604,521	\$ 4,247,975	\$ 3,457,074	\$ 2,829,438	\$ 2,350,515
Sales Tax Revenue	\$ 7,372,950	\$ 7,594,138	\$ 7,821,962	\$ 8,056,621	\$ 8,298,320	\$ 8,547,270
Other Revenues	\$ 122,259	\$ 130,259	\$ 132,959	\$ 135,740	\$ 138,604	\$ 141,555
Total Revenues	\$ 7,495,209	\$ 7,724,397	\$ 7,954,921	\$ 8,192,361	\$ 8,436,924	\$ 8,688,824
Debt Service	\$ 1,672,631	\$ 2,224,218	\$ 3,197,350	\$ 3,478,125	\$ 3,479,650	\$ 3,602,500
Golf Course Debt	\$ 376,086	\$ 370,532	\$ 382,208	\$ -	\$ -	\$ -
Golf Transfer	\$ 1,266,489	\$ 859,472	\$ 825,556	\$ 856,102	\$ 888,015	\$ 921,354
PPF Transfer	\$ 3,364,037	\$ 3,453,234	\$ 3,515,824	\$ 3,631,713	\$ 3,761,400	\$ 3,895,798
Other Expenditures	\$ 2,868,371	\$ 1,173,487	\$ 824,885	\$ 854,057	\$ 786,783	\$ 778,270
Total Expenditures	\$ 9,547,614	\$ 8,080,943	\$ 8,745,822	\$ 8,819,997	\$ 8,915,847	\$ 9,197,922
Change in Fund Balance	\$ (2,052,405)	\$ (356,546)	\$ (790,901)	\$ (627,636)	\$ (478,923)	\$ (509,097)
Ending Fund Balance	\$ 4,604,521	\$ 4,247,975	\$ 3,457,074	\$ 2,829,438	\$ 2,350,515	\$ 1,841,418
FB % of Expenditure	48.23%	52.57%	39.53%	32.08%	26.36%	20.02%

PPF Fund Highlights

- Parks Performance Fund (PPF) created to monitor park divisions that generate revenue
 - BRiCk Recreation Center
 - Athletic Fields
 - Russell Farm and Art Center
- Revenues offset the amount of money received from 4B fund to cover cost
 - Fiscal Year 2023 Year end Estimates
 - Fund Balance for PPF: \$0
 - Operation Revenue: \$2,118,340
 - Total Expenditures: \$5,440,330
 - 4B Subsidy: \$3,321,990

Parks Performance Fund

All Operations

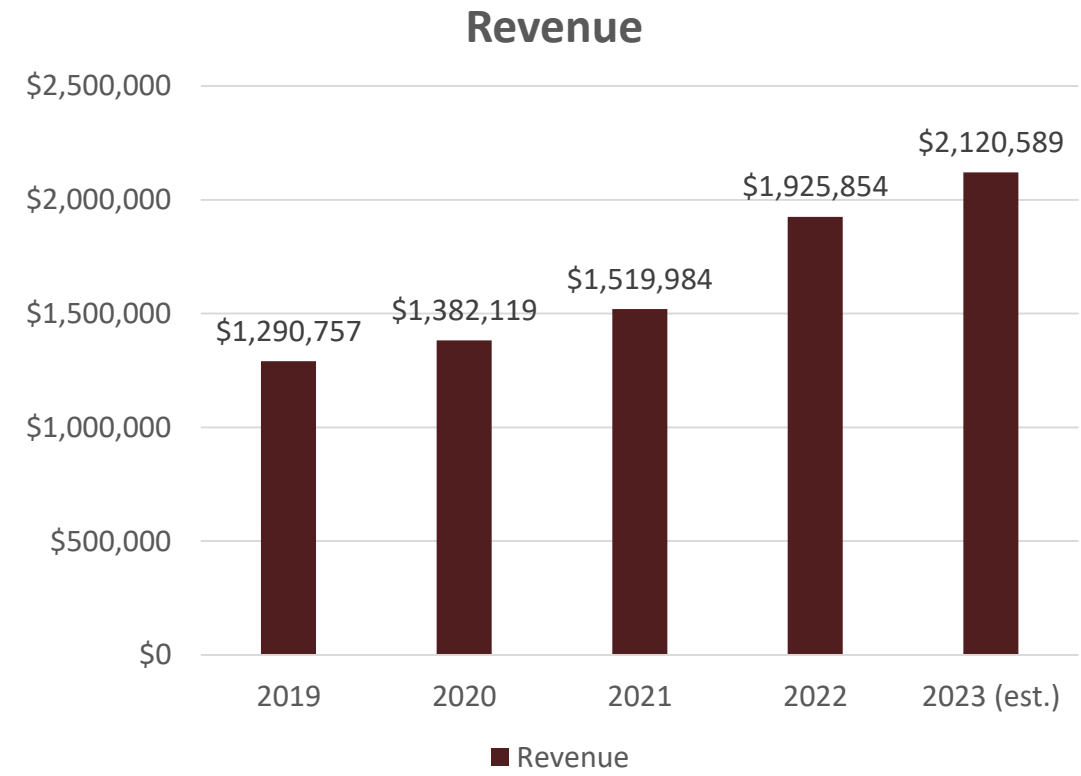
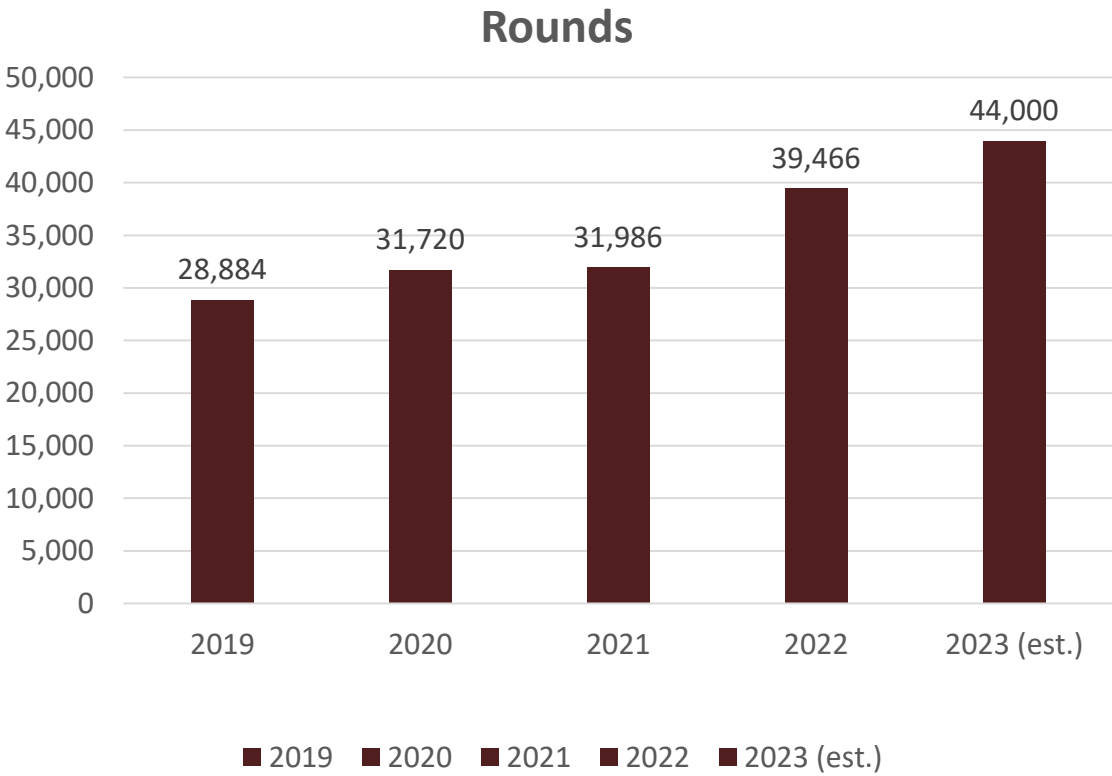
	FY22-23 Estimate	FY 23-24 Projected	FY 24-25 Projected	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected
Beg Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Operations Service Fees	\$ 2,115,333	2,197,050	2,265,431	2,333,395	2,403,397	2,475,499
4B Transfer In	\$ 3,364,037	3,453,234	3,515,824	3,641,244	3,771,217	3,905,910
Other Revenue	\$ 8,500	\$ 10,000	\$ 10,300	\$ 10,609	\$ 10,927	\$ 11,255
Total Revenues	\$ 5,487,870	5,660,284	5,624,712	5,813,399	6,008,538	6,210,350
Total Expenditures	\$ 5,487,870	5,660,284	5,624,712	5,813,399	6,008,538	6,210,350
% Self Sustaining	39%	39%	37%	37%	37%	37%

Golf Fund Highlights

- Provide golf services for community
 - Golf Course
 - Club House & Pro Shop
 - Food & Beverage
- Revenues offset the amount of money received from 4B fund to cover cost
 - FY2024 Budget
 - Fund Balance for Golf fund: \$0
 - Operating Revenues: \$3,420,266
 - Total Expenditures: \$3,420,266
 - 4B subsidy: \$579,627

Hidden Creek Golf Course

Rounds and Revenue FY 2019 – FY 2023



Golf Fund Financial Overview

	FY 22-23 Estimate	FY 23-24 Projected	FY 24-25 Projected	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected
Beginning Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Revenues	\$ 2,126,089	\$ 2,190,207	\$ 2,255,233	\$ 2,322,725	\$ 2,392,242	\$ 2,463,844
4B Subsidy Transfer	\$ 980,806	\$ 579,627	\$ 546,571	\$ 559,215	\$ 582,220	\$ 606,387
4B Debt Transfer	\$ 376,086	\$ 370,532	\$ 382,208	\$ -	\$ -	\$ -
4B Adm Transfer	\$ 285,683	\$ 279,860	\$ 288,256	\$ 296,903	\$ 305,811	\$ 314,985
Total Revenues	\$ 3,768,664	\$ 3,420,226	\$ 3,472,268	\$ 3,178,843	\$ 3,280,273	\$ 3,385,216
Personnel	\$ 1,209,517	\$ 1,278,948	\$ 1,325,983	\$ 1,374,797	\$ 1,425,459	\$ 1,478,042
Other expendituers	\$ 2,559,147	\$ 1,883,746	\$ 1,947,308	\$ 1,600,270	\$ 1,646,029	\$ 1,693,160
Proposed Supplemental	\$ -	\$ 257,532	\$ 198,977	\$ 203,776	\$ 208,785	\$ 214,014
Total Expenditures	\$ 3,768,664	\$ 3,420,226	\$ 3,472,268	\$ 3,178,843	\$ 3,280,273	\$ 3,385,216
% Self Sustaining	56%	64%	65%	73%	73%	73%

TIF Fund 2 Financial Overview

- FY2024 Proposed Operating Expenditures - \$674,939
 - Bond Issues
 - FY2023: \$450,000 (Purchase of bank lot)
 - FY2024: \$900,000 (Construction of parking lot and design for Ellison Street Improvements)
 - FY2025: \$4,800,000 (Ellison Street improvements)

TIF 2 Fund Financial Overview

	FY 22-23 Estimate	FY 23-24 Proposed	FY 24-25 Projected	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected
Beg Fund Balance	\$ 1,009,403	\$ 728,523	\$ 637,160	\$ 645,155	\$ 450,460	\$ 474,477
TIF 2 Revenues	\$ 1,144,298	\$ 1,236,589	\$ 1,410,897	\$ 1,617,052	\$ 1,854,077	\$ 2,126,603
Total Revenues	\$ 1,144,298	\$ 1,236,589	\$ 1,410,897	\$ 1,617,052	\$ 1,854,077	\$ 2,126,603
Operating	\$ 806,236	\$ 655,597	\$ 645,433	\$ 662,177	\$ 679,466	\$ 797,318
Debt Service	\$ 618,942	\$ 653,013	\$ 737,450	\$ 1,128,850	\$ 1,129,150	\$ 1,128,275
Proposed Supplemental	\$ -	\$ 19,342	\$ 20,019	\$ 20,720	\$ 21,445	\$ 22,088
Total Expenditures	\$ 1,425,178	\$ 1,327,952	\$ 1,402,902	\$ 1,811,746	\$ 1,830,061	\$ 1,947,681
Change in Fund Balance	\$ (280,880)	\$ (91,363)	\$ 7,995	\$ (194,695)	\$ 24,016	\$ 178,922
Ending Fund Balance	\$ 728,523	\$ 637,160	\$ 645,155	\$ 450,460	\$ 474,477	\$ 653,398
FB% to Expenditures	51.12%	47.98%	45.99%	24.86%	25.93%	33.55%

Other Funds

Municipal Court Security Fund (Building Security Fund)

- Revenue to be used for security personnel, services and items related to the municipal court building.
 - Proposed FY 24 ending fund balance: \$101,305
 - Proposed Revenues: \$28,000
 - Proposed Expenses: \$39,671

Municipal Court Technology Fund

- Revenues to be used to purchase or maintain technology enhancements for municipal court operations
 - Proposed FY 24 ending fund balance: \$51,913
 - Proposed Revenues: \$32,000
 - Proposed Expenses: \$52,742

Juvenile Case Management Fund

- Revenues to be used for personnel cost, training, travel, supplies and other expenses related to the position of Juvenile Case Manager
 - Proposed FY 24 ending fund balance: \$18,215
 - Proposed Revenues: \$26,200
 - Proposed Expenses: \$40,529

Other Funds

Public Educational and Governmental Fund (PEG)

- Revenues to be used for capital expenditures related to a municipal public access channel and the broadcasting of council meetings to the public
 - Propose FY 24 ending fund balance: \$55,063
 - Proposed Revenues: \$51,200
 - Proposed Expenses: \$45,540

Hotel/Motel Fund

- Revenues are from a 7% hotel/motel tax imposed on rental of hotel/motel rooms located within the city
- Funds are restricted to promoting tourism, conventions, and related activities within the city
 - Propose FY 24 ending fund balance: \$145,013
 - Propose Revenues: \$516,809
 - Propose Expenditures: \$544,540

Key Decision Packages

General Fund Supplementals

GENERAL FUND SUPPLEMENTALS - COUNCIL APPROVED 24JUL23

DEPARTMENT	DESCRIPTION	FTE	ONE-TIME COST	ONGOING COST	TOTAL
Police	Axon Body-worn Cameras (90)	-	\$ -	\$ 242,974	\$ 242,974
Police	Axon In-car Cameras (48)	-	\$ -	\$ 146,632	\$ 146,632
Police	Axon Taser 10 (74)	-	\$ -	\$ 67,337	\$ 67,337
Police	Duty handgun Replacement - 10 year life, at end of life, red dot replacements, accuracy		\$ 107,824		\$ 107,824
Police	Training handguns - augment 9MM vs. .40 cal for training		\$ 24,740		\$ 24,740
Police	Ammo - 9MM ammo for replacements		\$ 26,311		\$ 26,311
Fire	SCBA Bluetooth Face piece - provides proper level of safety for Fire/EMS personnel		\$ 64,000	\$ -	\$ 64,000
Fire	Reclassify 3 Lt pos to Capt - covers 3 stations with appropriate leadership levels	-	\$ -	\$ 37,995	\$ 37,995
Police	Lieutenant Position - Matrix study recommended - reduce span of control - support svcs	1.0	\$ 111,200	\$ 225,173	\$ 336,373
Police	CrimePrevPubEngSpecialist - community engagement and education	1.0	\$ 3,875	\$ 108,053	\$ 111,928
Fire	Battalion Chief	1.0		\$ 166,417	\$ 166,417
Fire	Lieutenant Position	1.0		\$ 138,213	\$ 138,213
Fire	Replace Rescue Vehicle - amount augments current equipment replacement funding		\$ 30,000	\$ -	\$ 30,000
Municipal Court	Deputy Municipal Court Clerk	1.0	\$ -	\$ 65,882	\$ 65,882
Purchasing	Adtl. Cyber Ins. Under existing TML	-	\$ -	\$ 50,000	\$ 50,000
CMO	Burleson Opportunity Fund		\$ 75,000		\$ 75,000
Drainage Maint	Reorg (streets/drainage/facilities)	-	\$ -	\$ 52,468	\$ 52,468
Parks	4G Cameras for Parks - cover viewing gaps with current camera system	-	\$ 24,740	\$ 1,800	\$ 26,540
Library	Library Furniture - replacement of aged furniture		\$ 38,280	\$ -	\$ 38,280
Senior Citizens Center	Virtual Programming via headsets for seniors		\$ -	\$ 8,400	\$ 8,400
Fire	Auto External Difib funding Program	-	\$ -	\$ 15,000	\$ 15,000
Public Works	Facilities Master Plan		\$ 250,000		\$ 250,000
Purchasing	Contract Specialist	1.0		\$ 55,129	\$ 55,129
TOTALS		6.0	\$ 755,970	\$ 1,381,473	\$ 2,137,442
Fire- Grant Fund- Pending	9 New Firefighter positions	9.0	\$ 38,000	\$ 1,137,256	\$ 1,175,256

Non-General Fund Supplementals

ALL OTHER FUNDS SUPPLEMENTALS - COUNCIL APPROVED 24JUL23

FUND	DEPARTMENT	DESCRIPTION	FTE	ONE-TIME COST	ONGOING COST	TOTAL
PPF	Recreation	Part-time wage increase, splash pad, gym, front desk	-	\$ -	\$ 153,000	\$ 153,000
PPF	Recreation	(3) Additional cameras - cover blind spots	-	\$ 15,000	\$ -	\$ 15,000
PPF	Recreation	Replacement of women's lockers (Men's completed FY23)	-	\$ 32,000	\$ -	\$ 32,000
PPF	Recreation	New Gym Floor Covering - Protective cover	-	\$ 18,028	\$ -	\$ 18,028
SUB TOTAL			-	\$ 65,028	\$ 153,000	\$ 218,028

HCG	HCG Admin	FB Cook Top and Storage	-	\$ 12,900	\$ -	\$ 12,900
HCG	HCG Maint	Greens Roller - not in current equipment inventory	-	\$ 25,959	\$ 5,387	\$ 31,346
HCG	HCG Maint	Lely Spreader - not in current equipment inventory	-	\$ 8,000	\$ 1,418	\$ 9,418
HCG	HCG Maint	On Course Amenities - water stations, signage, tee box	-	\$ 13,888	\$ -	\$ 13,888
HCG	Pro Shop	Golf Shop MGR/Pro - increased play - customer service	1.0	\$ -	\$ 93,862	\$ 93,862
HCG	HCG Maint	Tree Service - maintain tree's for proper growth - life	-	\$ -	\$ 25,000	\$ 25,000
HCG	HCG Maint	Sod and Tree Install - sod # 5,6,13,14- trees # 3,10	-	\$ -	\$ 22,500	\$ 22,500
HCG	Pro Shop	New point of sale Terminal due to additional play	-	\$ 2,300	\$ -	\$ 2,300
HCG	HCG Maint	Greens Head Replacement - 45 old style remain	-	\$ 12,650	\$ -	\$ 12,650
HCG	Pro Shop	Cart Barn Ice Machine - eliminate outside ice purchases	-	\$ 13,500	\$ -	\$ 13,500
HCG	HCG Maint	Cart Path Repair - ongoing maintenance	-	\$ -	\$ 10,000	\$ 10,000
HCG	Pro Shop	Part time Wages - additional play and work volume	-	\$ -	\$ 12,467	\$ 12,467
SUB TOTAL			1.0	\$ 89,197	\$ 170,634	\$ 259,831

SW	Solid Waste Fund	Household Hazardous Waste - Forth Worth cost increase	-	\$ -	\$ 30,000	\$ 30,000
SUB TOTAL			-	\$ -	\$ 30,000	\$ 30,000

Non-General Fund Supplementals – Cont.

ALL OTHER FUNDS SUPPLEMENTALS - COUNCIL APPROVED 24JUL23

FUND	DEPARTMENT	DESCRIPTION	FTE	ONE-TIME COST	ONGOING COST	TOTAL
W&WW	Wastewater Services	Sewer Reorganization - provide entry level supervisor	-	\$ 2,300	\$ 19,443	\$ 21,743
W&WW	Wastewater Services	Water System Improvements - preventative maint.	-	\$ -	\$ 200,000	\$ 200,000
W&WW	Wastewater Services	Sewer System Improvements - preventative maint.	-	\$ -	\$ 200,000	\$ 200,000
W&WW	Water & Wastewater Fund	Water Reorganization - provide entry level supervisor	-	\$ 3,600	\$ 51,851	\$ 55,451
SUB TOTAL			-	\$ 5,900	\$ 471,294	\$ 477,194
ESF	Equipment Services Fund	Auto Tech EMS - support ambulance operations	1.0	\$ -	\$ 101,274	\$ 101,274
ESF	Equipment Services Fund	Auto Tech EMS - General	1.0	\$ -	\$ 101,274	\$ 101,274
SUB TOTAL			2.0	\$ -	\$ 202,548	\$ 202,548
TIF 2	Parks and Rec	Part-time maintenance worker - Plaza support	0.5	\$ -	\$ 19,343	\$ 19,343
PEG	PEG City Council	Council Chambers I.T. Refresh podium, projector, software	-	\$ 25,000	\$ -	\$ 25,000
TECH	Information Technology	GIS Enterprise Licensing	-	\$ -	\$ 62,000	\$ 62,000
TECH	Information Technology	I.T. Project Manager - project volume 70+ I.T. Projects	1.0	\$ -	\$ 104,895	\$ 104,895
TECH	Information Technology	Systems Administrator - support 70+ I.T. projects	1.0	\$ -	\$ 104,895	\$ 104,895
SUB TOTAL			2.0	\$ -	\$ 271,790	\$ 271,790
CIP	Capital Projects	Increased Eng, Svcs - New Pos or Contractor/Roadway	1.0	\$ -	\$ 179,045	\$ 179,045
CIP	Capital Projects	Increased Eng, Svcs - New Pos or Contractor/W&WW	1.0	\$ -	\$ 179,045	\$ 179,045
SUB TOTAL			2.0	\$ -	\$ 358,090	\$ 358,090
TOTALS			7.5	\$ 185,125	\$ 1,676,699	\$ 1,861,824

Five Year Capital Improvement Program

General Government Five Year CIP Plan

Item A.

GO BOND PROJECTS	2024	2025	2026	2027	2028	TOTAL
NEIGHBORHOOD STREET REBUILD	\$ 750,000	\$ 750,000	\$ 750,000			\$ 2,250,000
ALSBURY BOULEVARD - HULEN STREET TO CR 1020 (PHASE II)	\$ 6,434,496					\$ 6,434,496
SIDEWALK PROGRAM	\$ 1,216,946					\$ 1,216,946
POLICE EXPANSION	\$ 2,800,000	\$ 13,607,500	\$ 16,409,500			\$ 32,817,000
CR 1020 (ALSBURY) WIDENING (DESIGN) (PHASE III)						\$ -
HULEN INTERSECTION/ROAD EXPANSION	\$ 2,000,000	\$ 7,504,680				\$ 9,504,680
SH174 WIDENING SCHEMATIC AND ENVIRONMENTAL	\$ 930,000		\$ 1,400,000			\$ 2,330,000
ELK DR. HILLSIDE DR, & FM 731 - INTERSECTION & SIDEWALK IMPROVEMENTS	\$ 1,036,509					\$ 1,036,509
FIRE STATION				\$ 2,500,000	\$ 13,443,000	\$ 15,943,000
FM 1902 AND CR 910 PEDESTRIAN MOBILITY			\$ 300,000	\$ 1,189,901		\$ 1,489,901
Total GO Bond Projects	\$ 15,167,951	\$ 21,862,180	\$ 18,859,500	\$ 3,689,901	\$ 13,443,000	\$ 73,022,532

Additional Projects						
FIRE STATION 1	\$ 3,533,235					\$ 3,533,235
SH174 TRAFFIC SIGNAL IMPROVEMENTS	\$ 1,500,000					\$ 1,500,000
ALSBURY BLVD - HULEN ST TO CR 1020 (PHASE II)	\$ 1,000,000					\$ 1,000,000
CITY HALL RENOVATION	\$ 1,400,000					\$ 1,400,000
ALSBURY PHASE I WIDENING - CANDLAR TO HULEN (PHASE 1B)	\$ 3,500,000					\$ 3,500,000
CR 1020 (ALSBURY) WIDENING (DESIGN) PHASE III		\$ 1,833,091				\$ 1,833,091
HULEN INTERSECTION/ROAD EXPANSION		\$ 4,630,029				\$ 4,630,029
VILLAGE CREEK PARKWAY EXPANSION (TARRANT CO BOND 50% MATCH)	\$ 2,064,645	\$ 1,437,194				\$ 3,501,839
WICKER HILL AND GREENRIDGE		\$ 949,045	\$ 4,040,465			\$ 4,989,510
HIDDEN VISTAS EXTENSION				\$ 1,575,349		\$ 1,575,349
ADDITIONAL PAVEMENT				\$ 808,198		\$ 808,198
Total Additional Projects	\$ 12,997,880	\$ 8,849,359	\$ 4,040,465	\$ 2,383,547	\$ -	\$ 28,271,251
All Projects	\$ 28,165,831	\$ 30,711,539	\$ 22,899,965	\$ 6,073,448	\$ 13,443,000	\$ 101,293,783

Funding Breakout												
GO BOND TOTAL	\$	15,167,951	\$	21,862,180	\$	18,859,500	\$	3,689,901	\$	13,443,000	\$	73,022,532
CO TOTAL	\$	9,533,235	\$	7,263,120	\$	3,161,206	\$	1,000,000			\$	20,957,561
CASH	\$	1,400,000	\$	637,194	\$	879,259	\$	1,383,547			\$	4,300,000
OTHER	\$	2,064,645	\$	949,045							\$	3,013,690
Total	\$	28,165,831	\$	30,711,539	\$	22,899,965	\$	6,073,448	\$	13,443,000	\$	101,293,783

Parks and Golf Five Year CIP Plan

Item A.

PARKS PROJECTS	2024	2025	2026	2027	2028	TOTAL
Parks Refurbishments						
BAILEY LAKE			\$ 450,000			\$ 450,000
BARTLETT				\$ 300,000		\$ 300,000
CEDAR RIDGE	\$ 280,000					\$ 280,000
CENTENIAL		\$ 420,000				\$ 420,000
CHISENHALL					\$ 260,000	\$ 260,000
HEBERLE					\$ 310,000	\$ 310,000
MEADOWCREST	\$ 400,000					\$ 400,000
MISTLETOE HILL			\$ 585,000			\$ 585,000
WARREN		\$ 750,000		\$ 500,000		\$ 1,250,000
Sports Fields						
CHISENHALL FIELD TURF AND LIGHTING	\$ 525,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 2,525,000
HIDDEN CREEK SOFTBALL RELOCATION	\$ 2,000,000					\$ 2,000,000
Trails, Parking and Infrastructure						
BAILEY LAKE LOW WATER CROSSING		\$ 220,000				\$ 220,000
OAK VALLEY TRAIL- SCOTT STREET TRAILHEAD	\$ 540,000					\$ 540,000
VILLAGE CREEK TRAIL PHASE IV	\$ 685,000					\$ 685,000
VILLAGE CREEK TRAIL PHASE III	\$ 2,417,160					\$ 2,417,160
Signage						
PARK MONUMENT SIGNS	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000		\$ 260,000
CITY WIDE MONUMENT SIGNS	\$ 550,000					\$ 550,000
New Construction						
SHANNON CREEK PARK	\$ 3,327,763					\$ 3,327,763
COMMUNITY PARK	\$ 500,000					\$ 500,000

Parks and Golf Five Year CIP Plan (Continued)

Item A.

BRICKTOTAL	2024	2025	2026	2027	2028	TOTAL
REPLACEMENT ROOF		\$ 1,000,000				\$ 1,000,000
REMODEL OF ENTRYWAY (ADMIN,KIOSK,ROCKWALL, LIGHTING)	\$ 487,000					\$ 487,000
ADDITION OF DRY SAUNA			\$ 380,000			\$ 380,000
REPLACEMENT OF INDOOR POOL SANDFILTER	\$ 155,000					\$ 155,000
DESERT AIRE		\$ 300,000			\$ 250,000	\$ 550,000
HVAC UNIT					\$ 500,000	\$ 500,000
REPLACEMENT OF ENTRY MONUMENT SIGN				\$ 35,000		\$ 35,000
GOLF						
TREE AND WAYFINDING SIGNANGE	\$ 25,000					\$ 25,000
Turf Improvements						
RANGE SIDE (9) (SHAPE, SOD, CART PATH, TREES)	\$ 45,000					\$ 45,000
GREENS RESURFACE (ALL 18) (REMOVE AND REPLACE TOP 6" OF MATERIAL)				\$ 375,000		\$ 375,000
Ponds and Irrigation						
PONDS RENOVATION BENTONITE/FOUNTAINS (4,5,15)			\$ 85,000			\$ 85,000
FLOATING INTAKE PIPE REPLACEMENT		\$ 16,750				\$ 16,750
ADMINISTRATION						
SYSTEM WIDE MASTER PLAN UPDATE	\$ 100,000					\$ 100,000
PARK TOTAL	\$ 11,289,923	\$ 1,955,000	\$ 1,600,000	\$ 1,365,000	\$ 1,070,000	\$ 17,279,923
BRICK TOTAL	\$ 642,000	\$ 1,300,000	\$ 380,000	\$ 35,000	\$ 750,000	\$ 3,107,000
GOLF TOTAL	\$ 70,000	\$ 16,750	\$ 85,000	\$ 375,000	\$ -	\$ 546,750
ADMINISTRATION	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
CONTINGENCY/ESCALATION 5%	\$ 600,096	\$ 163,588	\$ 103,250	\$ 88,750	\$ 91,000	\$ 1,046,684
GRAND TOTAL	\$ 12,702,019	\$ 3,435,338	\$ 2,168,250	\$ 1,863,750	\$ 1,911,000	\$ 22,080,357

Funding Breakout						
AVAILABLE FUNDING	\$ 204,033	\$ 105,750	\$ 160,800	\$ 409,000		\$ 879,583
DEBT SALE	\$ 12,497,986	\$ 3,329,588	\$ 2,007,450	\$ 1,454,750	\$ 1,911,000	\$ 21,200,774
TOTAL	\$ 12,702,019	\$ 3,435,338	\$ 2,168,250	\$ 1,863,750	\$ 1,911,000	\$ 22,080,357

4A Five Year CIP Plan

Item A.

4A PROJECTS	2024	2025	2026	2027	2028	TOTAL
NEW INDUSTRIAL PARK	\$ 10,000,000	\$ 10,000,000				\$ 20,000,000
LAKEWOOD DR	\$ 10,000,000					\$ 10,000,000
ALSBURY BLVD		\$ 10,000,000				\$ 10,000,000
RETENTION POND	\$ 6,500,000					\$ 6,500,000
HOOPER BUSINESS PARK SEWER	\$ 3,000,000					\$ 3,000,000
TOTAL PROJECTS	\$ 29,500,000	\$ 20,000,000	-	-	-	\$ 49,500,000
4A BONDS	\$ 29,500,000	\$ 20,000,000	-	-	-	\$ 49,500,000

Water and Sewer Five Year CIP Plan

Item A.

WATER PROJECTS	2024	2025	2026	2027	2028	TOTAL
WATER LINE REHABILITATION	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 10,000,000
INDUSTRIAL BLVD PUMP STATION EXPANSION & ALSBURY PUMP STATION DECOMISSION	\$ 462,944	\$ 5,604,053				\$ 6,066,997
12" WILLOW CREEK WATERLINE LOOPING	\$ 810,968					\$ 810,968
HULEN GROUND STORAGE TANK REHABILITATION	\$ 1,406,486					\$ 1,406,486
8" VILLAGE CREEK WATERLINE LOOPING (FIRE FLOW)	\$ 837,199					\$ 837,199
SERVICE CENTYER DETENTION	\$ 1,250,000					\$ 1,250,000
MOUNTAIN VALLEY EST AND GST DEMOLITION		\$ 705,601				\$ 705,601
16" HULEN STREET WATERLINE (COMBO WITH HULEN WIDENING)	\$ 464,889	\$ 3,405,768				\$ 3,870,657
12" WATERLINE LOOP FOR MOUNGTAIN VALLEY		\$ 239,583	\$ 1,094,565			\$ 1,334,148
OFFSITE WATER SUPPLY FROM FORT WORTH	\$ 651,211	\$ 6,387,446	\$ 9,229,769			\$ 16,268,426
HULEN PUMP STATION EXPANSION			\$ 391,255	\$ 2,804,349		\$ 3,195,604
TURKEY PEAK ELEVATED STORAGE TANK REHABILITAION (REPAINT AND REBRAND)				\$ 200,211	\$ 1,437,171	\$ 1,637,382
8" COUNTY ROAD 715 WATER LINE LOOPING	\$ 98,795	\$ 564,255				\$ 663,050
HIDDEN CREEK PKWY TANK REHAB				\$ 499,993		\$ 499,993
12" WATER LINE FROM WLISHIRE TO JOHN JONES (FUTURE HULEN)					\$ 256,361	\$ 256,361
Total	\$ 7,982,492	\$ 18,906,706	\$ 12,715,589	\$ 5,504,553	\$ 3,693,532	\$ 48,802,872

SEWER PROJECTS						
SEWER LINE REHABILITATION	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 15,000,000
TRUCK RELEIF LINE (TOWN CREEK BASIN PARALLEL BULDOUT INTERCEPTORS)	\$ 14,305,706					\$ 14,305,706
GATEWAY STATION LIST STATION REHABILITATION	\$ 832,984					\$ 832,984
SEWER LINE PROTECTION - BOOGER CREEK IMPROVEMENTS	\$ 600,000					\$ 600,000
SEWER LINER EASEMENTS ACQUISITION - MOCKINGBIRD TO CR913	\$ 350,000					\$ 350,000
PARKVIEW DR SEWER UPSIZING TO 10"		\$ 139,285	\$ 1,000,558			\$ 1,139,843
12" WASTE WATER LINE REPLACEMENT IN VILLAGE CREEK BASIN (GOLF COURSE)			\$ 178,491	\$ 1,281,348		\$ 1,459,839
Total	\$ 19,088,690	\$ 3,139,285	\$ 4,179,049	\$ 4,281,348	\$ 3,000,000	\$ 33,688,372
Total W & WW	\$ 27,071,182	\$ 22,045,991	\$ 16,894,638	\$ 9,785,901	\$ 6,693,532	\$ 82,491,244

Five Year Capital Improvement Program Summary

CATEGORY	2024	2025	2026	2027	2028	TOTAL
GENERAL GOVERNMENT CAPITAL IMPROVEMENT PLAN	\$ 28,165,831	\$ 30,711,539	\$ 22,899,965	\$ 6,073,448	\$ 13,443,000	\$ 101,293,783
4B PARKS AND GOLF CAPITAL IMPROVEMENT PLAN	\$ 12,702,019	\$ 3,435,338	\$ 2,168,250	\$ 1,863,750	\$ 1,911,000	\$ 22,080,357
4A ECONOMIC DEVELOPMENT CAPITAL IMPROVEMENT PLAN	\$ 29,500,000	\$ 20,000,000	\$ -	\$ -	\$ -	\$ 49,500,000
WATER AND SEWER CAPITAL IMPROVEMENT PLAN	\$ 27,071,182	\$ 22,045,991	\$ 16,894,638	\$ 9,785,901	\$ 6,693,532	\$ 82,491,244
TOTAL PROJECTS	\$ 97,439,032	\$ 76,192,868	\$ 41,962,853	\$ 17,723,099	\$ 22,047,532	\$ 255,365,384
AVAILABLE FUNDS (CASH/OTHER)	\$ 3,668,678	\$ 1,691,989	\$ 1,040,059	\$ 1,792,547	\$ -	\$ 8,193,273
BOND ISSUANCE	\$ 93,770,354	\$ 74,500,879	\$ 40,922,794	\$ 15,930,552	\$ 22,047,532	\$ 247,172,111

Summary Information

Total Expenditure Budget by Fund

(in millions)

Fund	FY 22-23 Estimate	FY 23-24 Proposed	Variance
General Fund	57.6	60.2	2.6
Debt Service	7.7	8.6	0.9
Water & Wastewater Fund	26.7	28.0	1.3
Solid Waste Fund	4.1	4.3	0.2
Hidden Creek Golf Course Fund	3.8	3.4	(0.3)
Parks Performance Fund	5.5	5.7	0.2
4A Sales Tax SRF	3.8	9.1	5.3
4B Sales Tax SRF	9.5	8.1	(1.4)
Capital Projects	68.3	97.4	29.1
Other Funds	27.9	31.0	3.1
Total	214.9	255.9	41.0

Next Steps

August 15

Special City Council Work Session to discuss budget and tax rate

August 24

Publish notices of public hearings on the budget and tax rate

September 5

Regular City Council meeting. Public hearing on the budget and tax rate and first reading of the budget and tax rate ordinances

September 11

Special City Council meeting. Final reading of the ordinances to approve the budget and tax rate

Action Requested

There are two items on today's agenda related to the budget and tax rate that require City Council action:

- 1. Approve or deny a minute order setting the date and time of the public hearings on the proposed 2023 tax rate and proposed FY2023-24 budget for September 5, 2023, at 5:30 p.m.**
Staff recommends approval
- 2. Approve or deny a resolution proposing a tax rate of \$0.6325 per \$100 value for the 2023 tax year with a record vote.**
Staff recommends approval

City Council Special Meeting

DEPARTMENT: Finance

FROM: Martin Avila, Finance Director

MEETING: August 15, 2023

SUBJECT:

Consider approval of a minute order setting the date and time of the public hearings on the proposed 2023 tax rate and proposed Fiscal Year 2023-2024 budget for September 5, 2023, at 5:30 p.m. (*Staff Presenter: Martin Avila, Finance Director*)

SUMMARY:

Section 26.05 of the Texas Tax Code requires that the City hold a public hearing on the proposed tax rate prior to its adoption by the City Council in certain situations. Section 102.006 of the Texas Local Government Code requires that the City hold a public hearing on the proposed budget prior to its adoption by City Council. State law also requires that the City give specific notices to the public that publicize the public hearings or public meetings. The City must give the notices within specified periods prior to the public hearings or meetings. By adopting the proposed minute order, City Council will provide staff with the direction it needs to prepare the notices. The minute order will set the tax rate and budget public hearings to occur during the regular City Council meeting scheduled for Tuesday, September 5, 2023. (The City will be closed on Monday, September 4, 2023, in observance of Labor Day.)

OPTIONS:

- 1) Approve the resolution
- 2) Modify the resolution
- 3) Deny the resolution

RECOMMENDATION:

Approve the resolution

PRIOR ACTION/INPUT (Council, Boards, Citizens):

n/a

STAFF CONTACT:

Matt Ribitzki
Deputy City Attorney/Compliance Manager
mribitzki@burlesontx.com
817-426-9664

City Manager's Proposed FY 2023-24 Budget

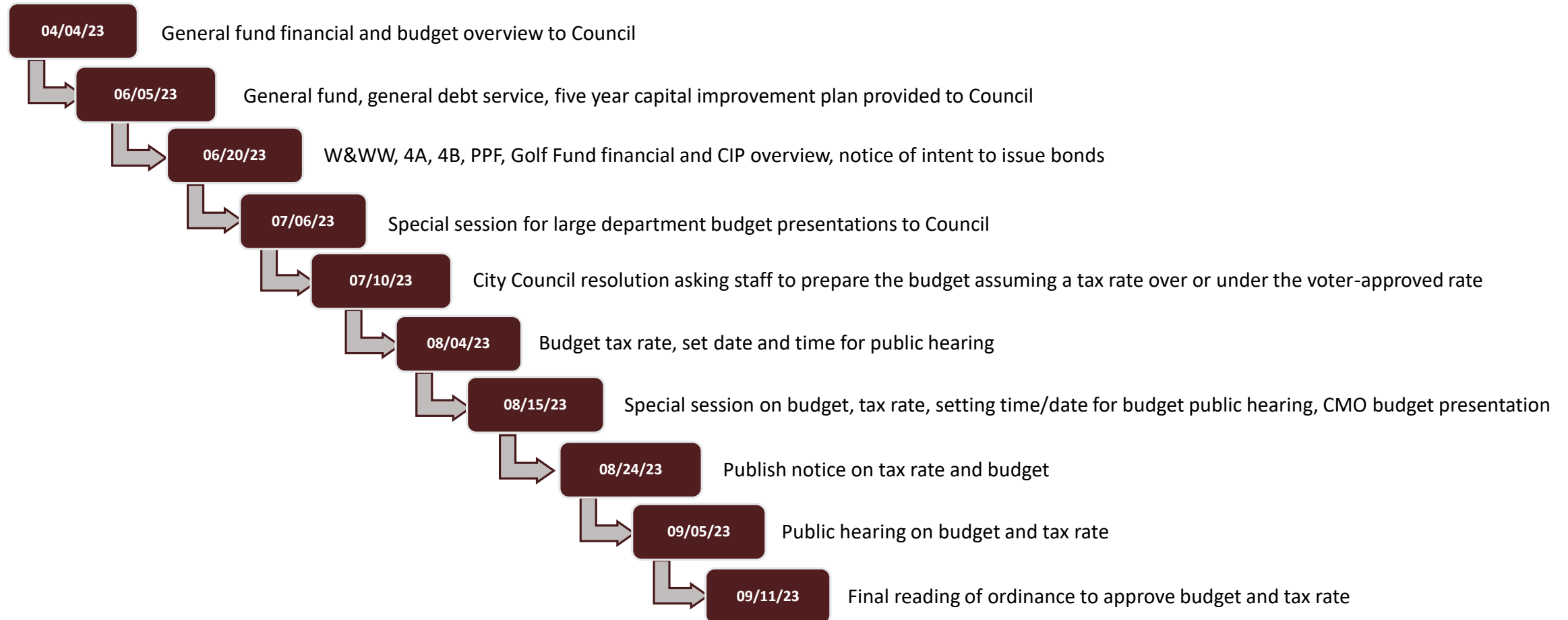
PRESENTED TO THE CITY COUNCIL ON
AUGUST 15, 2023

Presentation Overview

- Building the Budget
- Fund Overviews
- Key Decision Packages
- Five Year Capital Improvement Program
- Summary Information and Next Steps

Building the Budget

Transparent Budget Process

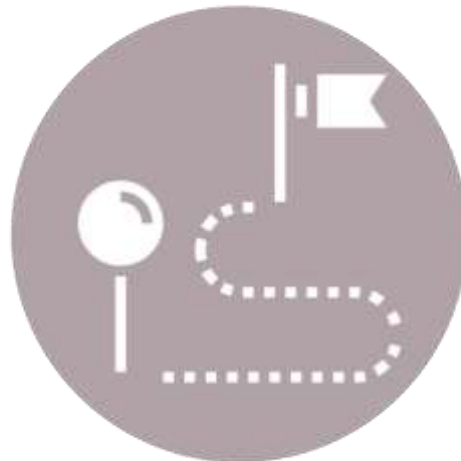


Strategic Focus Areas

Proposed Budget is designed to accomplish the goals outlined in the City's Strategic Plan. The Plan is organized in **four Strategic Focus Areas** as selected by city council during their planning fall/winter retreat.



High Performing City Organization
Providing Exceptional,
People Focused Services



Dynamic & Preferred City
through Managed Growth



**Beautiful, Safe &
Vibrant Community**



Great Place to Live
through Expanded Quality of Life Amenities

- Serves as a roadmap for achieving our long-term goals and objectives.
- Includes specific action plan items that are tied to the budget.
- Council will be asked to formally approve the strategic plan in September along with the budget.

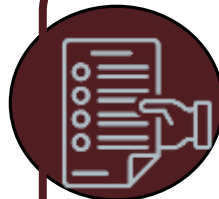
Key Budget Areas



Strong fund balance
for all funds



Resiliency and flexibility
to economic impacts



Focused on
departmental
enhancements



Conservative revenue
estimates



Five-Year financial
projections



Efficient and effective
operations

City Budget Survey Results

*513 responded with their top 3 priorities

2023 Top Three Priorities

- Streets & Traffic Control
- Police
- Parks and Recreation

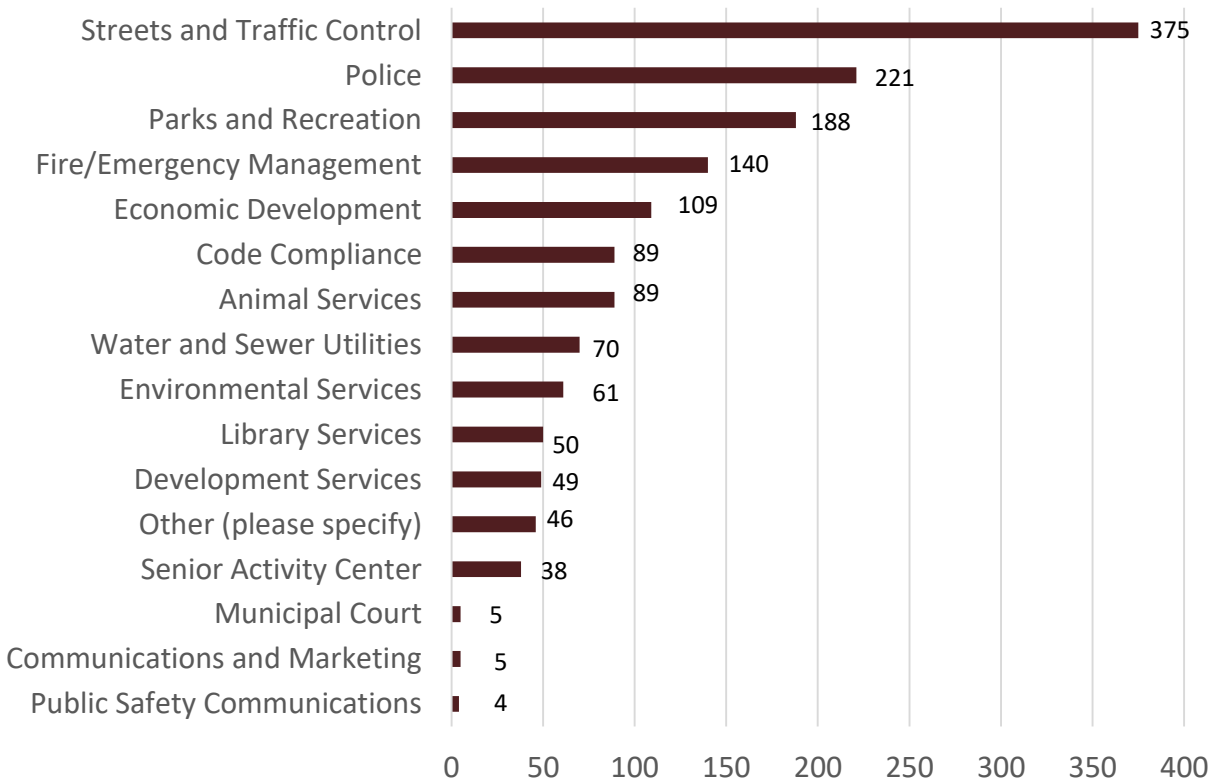
2022 Top Three Priorities

- Streets & Traffic Control
- Parks and Recreation
- Police

Survey Demographics

- 91.62% Burleson Residents
- 6.43% Tarrant/Johnson County Residents
- 1.36% Work in or near Burleson
- 0.39% Business Owner
- 0.19% Visitors

Departmental Priority Ranking



Compensation and Benefits: FY 2023-24

Market Adjustments	Merit/Step Increase	Health Insurance	Benefits
<ul style="list-style-type: none">• Targeted all Fund Market Adjustments \$443,232• Analyzed and evaluated every city position. Regraded all positions that are out of correct market placement without immediate cost impact	<ul style="list-style-type: none">• Police and Fire Sworn Positions (full-time and part-time) will receive a 3% STEP increase on Oct. 1, 2023 at a cost of \$479,397• All other employees budgeted to receive an avg. 3.5% merit increase effective Oct. 1, 2023 at a cost of \$934,311 for non-sworn positions	<ul style="list-style-type: none">• City contribution into the Health Insurance Fund will not increase in FY 2024. Fund will be monitored for changes in FY 2025 to 2028• Premiums will not increase in FY 2024, projected to increase by 5% from FY 2025 to 2028	<ul style="list-style-type: none">• Implementing a City paid Basic Dependent Life coverage• Adding a First Responder benefit• Adding dental option with higher annual benefit

Economic Development

Retail Recruitment

- Alley Cats is under construction and plans to be open to the public in August of 2024
- Razzoo's is opening in August and Heim BBQ is slated for October on Ellison Street
- Pei Wei and Cava are under construction on John Jones. Hawaiian Bros, Fatburger, Cool Greens and another restaurant are coming soon on Wilshire
- There are more announcements coming prior to the end of 2024

Chisholm Summit Master Planned Community

- Phase 1 of Lakewood Drive to FM 1902 is under construction
- Estimated \$1.15B taxable value
- 915-acre planned site
- 3,065 residential units
- Over 10 miles of interconnected trail system
- 102 acres dedicated parkland
- Return on city investment \$1.66 in revenue for every \$1 in expenditure

Hooper Business Park

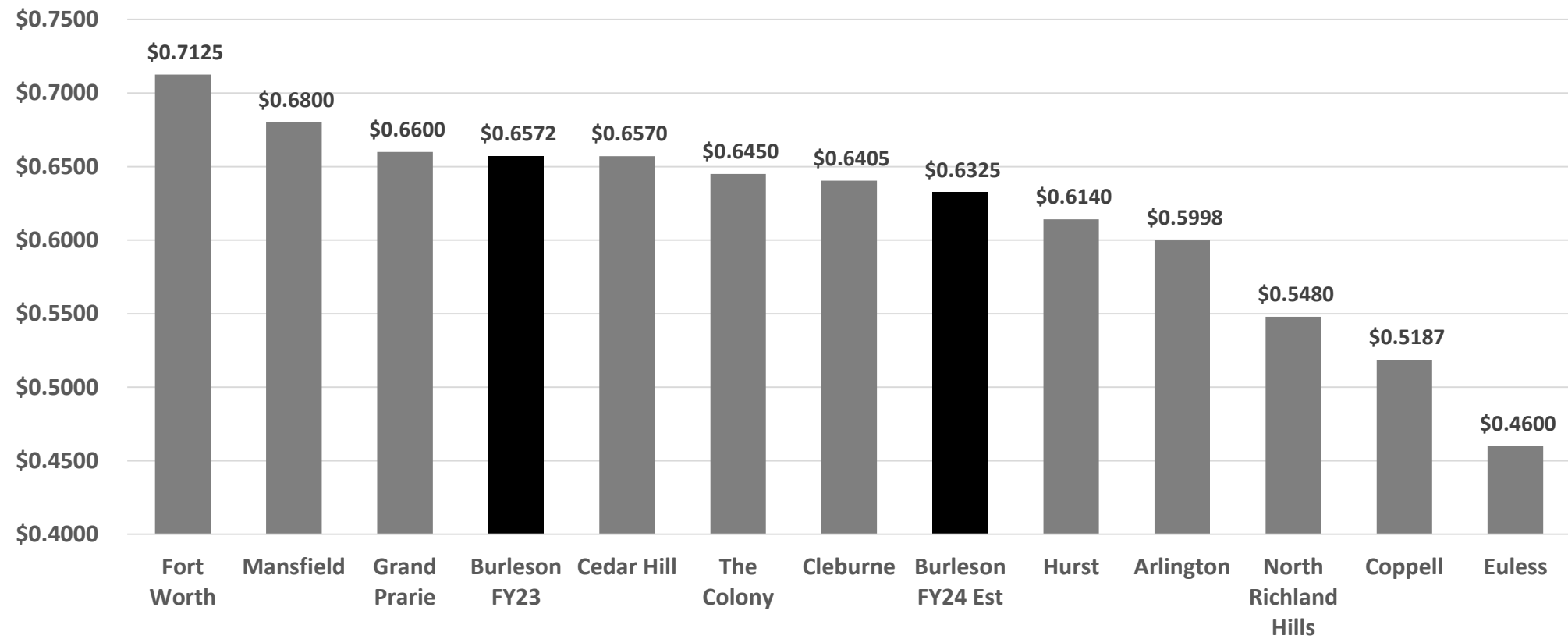
- The Performance Agreement was approved for Craftmasters, a new for-profit trade school to be located on 62 acres of the park
- This will be a 5,000 student campus with 400 new jobs with an average wage of \$54,000

HighPoint Business Park

- Arcadia has secured a lease on the 350,000 square foot cold storage facility and will be moving in by the end of 2024
- Completion of the 125,000 cold storage facility will be in 2024
- Completion of an 152,000 square foot distribution center was occupied in Highpoint Business Park East with Breitling Distribution being the tenant

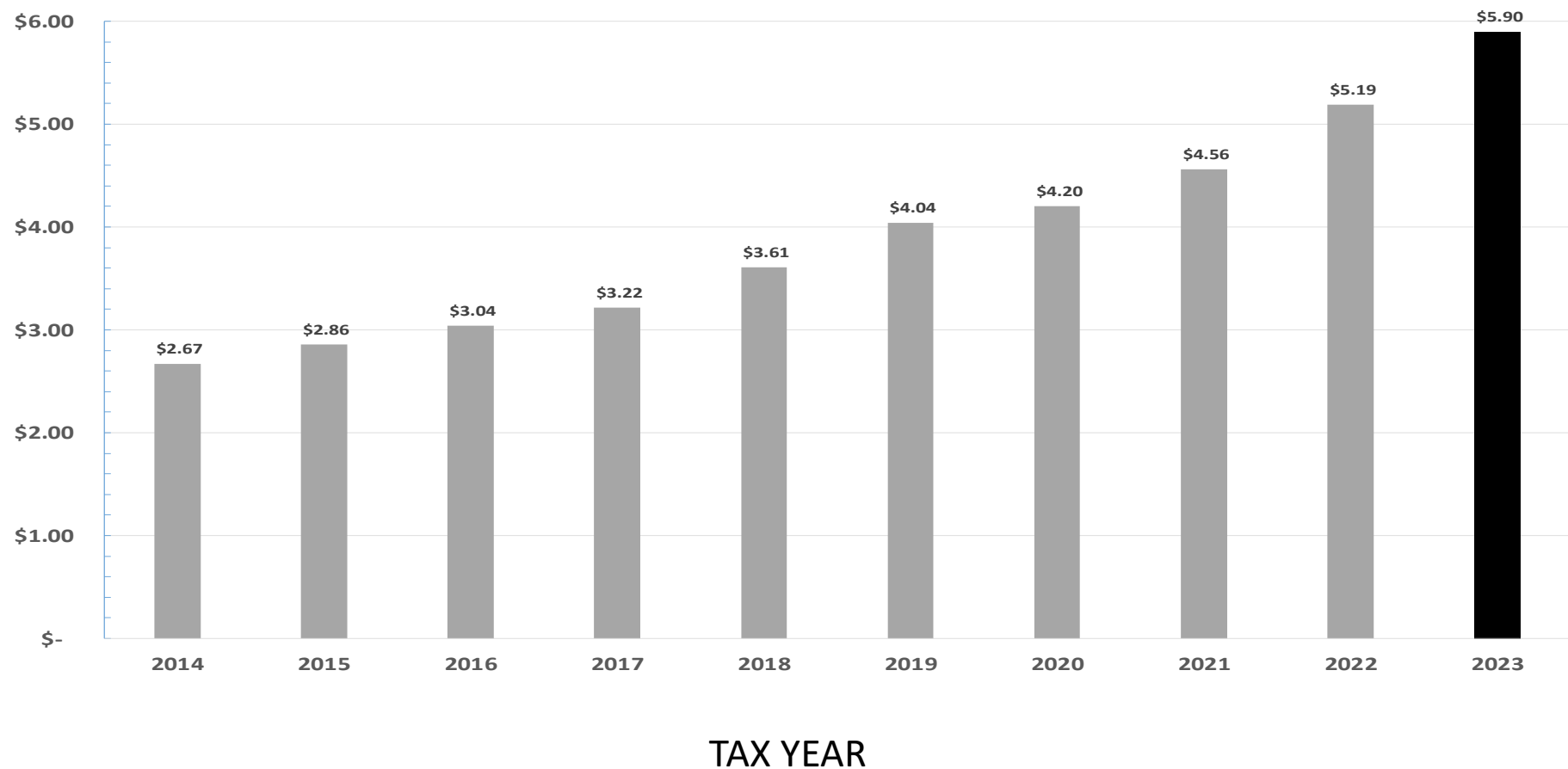
General Fund

Other City Tax Rates Comparative



Unless otherwise noted chart data contains FY2022-23 data
Sources: Tarrant Appraisal District, Dallas County, Johnson County

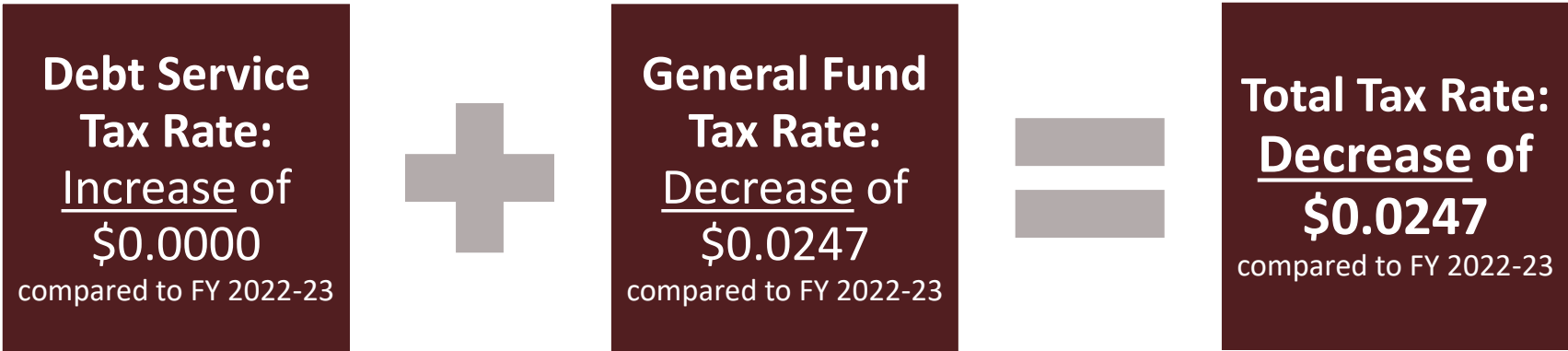
Certified Value History (In Billions)



Assumptions for General Fund

Assessed Value Increases

- FY 2025-28: Assumes 3.5% growth of existing properties and 2% new improvements
- FY 2025-27: Assumes an additional 1% homestead exemption each year.



Sales Tax		
FY 2023: Assumes 6%	↑	FY 2024 Proposed: Assumes 3% increase
		↑
		FY 2025-2028: Assumes 3% increase
		↑

Tax Rate History

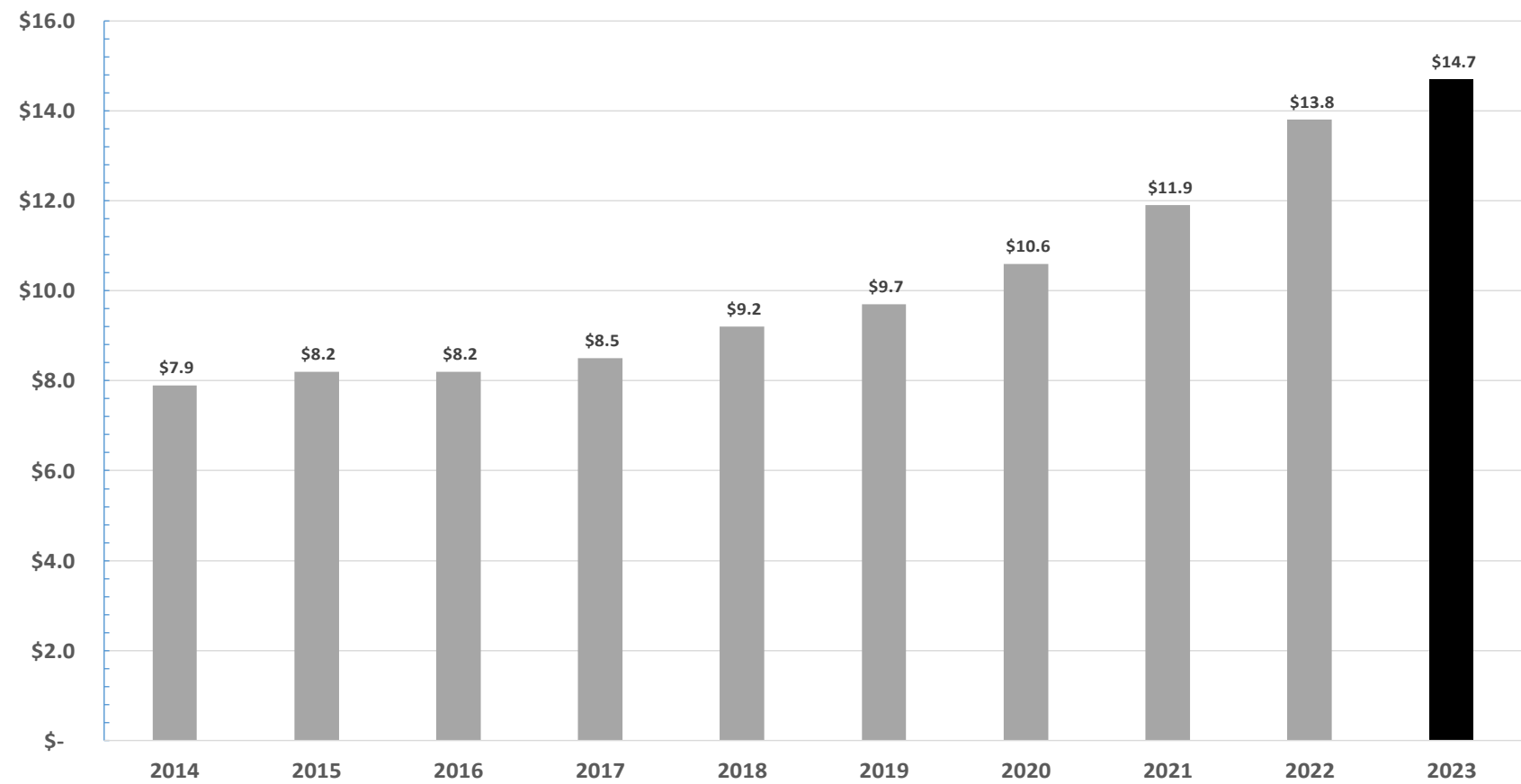
Tax Year	GF Rate	Debt Rate	Total Rate	Decrease \$0.0247
Proposed FY2023-24	\$0.4402	\$0.1923	\$0.6325	
FY2022-23	\$0.4649	\$0.1923	\$0.6572	
FY2021-22	\$0.4974	\$0.1885	\$0.6859	
FY2020-21	\$0.5187	\$0.1924	\$0.7111	
FY2019-20	\$0.5106	\$0.2094	\$0.7200	
FY2018-19	\$0.5228	\$0.2122	\$0.7350	
FY2017-18	\$0.5228	\$0.2122	\$0.7350	
FY2016-17	\$0.5228	\$0.2122	\$0.7350	
FY2015-16	\$0.5278	\$0.2122	\$0.7400	
FY2014-15	\$0.5278	\$0.2122	\$0.7400	
FY2013-14	\$0.5278	\$0.1622	\$0.6900	

Average Home Value

Fiscal Year	Average Home Value	Tax Rate	Tax Levy	Homestead	Net Tax Bill
FY 2023	\$253,812	\$0.6572	\$1,668.05	(\$33.36)	\$1,634.69
FY 2024	\$282,966	\$0.6325	\$1,789.76	(\$53.69)	\$1,736.08
Net Difference	\$29,154	(\$0.0247)	\$121.71	\$20.33	\$101.39

- Monthly net tax bill increase of \$8.45 per month.

GF Sales Tax (In Millions)



Summary of Assumptions

	FY 24	FY 25	FY 26	FY 27	FY 28
Tax Levy	3.5%	3.5%	3.5%	3.5%	3.5%
New Construction Growth	2%	2%	2%	2%	2%
Sales Tax Growth	3%	3%	3%	3%	3%
Compensation	3.5%	3.0%	3.0%	3.0%	3.0%
Cash Funding – Capital Projects	\$1.4M	\$.64K	\$.88K	\$1.38M	\$0
Future Bond Sales	\$93.7M	\$74.5M	\$40.92M	\$15.93M	\$22.0M

General Fund Forecast

	FY 22-23 Estimate	FY 23-24 Projected	FY 24-25 Projected	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected
Beginning Fund Balance	\$ 22,149,009	\$ 18,101,795	\$ 16,609,303	\$ 15,535,474	\$ 14,461,737	\$ 14,157,753
Property Tax	\$ 24,775,000	\$ 26,745,080	\$ 28,207,047	\$ 29,749,152	\$ 31,375,794	\$ 33,091,614
Property Tax- Chisholm Summit	\$ -	\$ -	\$ -	\$ 500,000	\$ 1,030,000	\$ 1,575,900
Homestead exemption	\$ -	\$ -	\$ (350,000)	\$ (525,000)	\$ (700,000)	\$ (700,000)
Sales Tax	\$ 14,946,030	\$ 15,394,411	\$ 15,856,243	\$ 16,331,930	\$ 16,821,888	\$ 17,326,545
Other Revenue	\$ 13,880,120	\$ 16,545,267	\$ 16,725,984	\$ 17,366,701	\$ 18,152,433	\$ 18,980,720
Total Revenue	\$ 53,601,150	\$ 58,684,758	\$ 60,439,273	\$ 63,422,783	\$ 66,680,115	\$ 70,274,778
Base Expenses	\$ 57,648,364	\$ 56,594,995	\$ 58,899,350	\$ 61,092,233	\$ 61,430,822	\$ 63,163,822
Proposed Supplementals	\$ -	\$ 2,182,254	\$ 1,476,558	\$ 1,525,028	\$ 1,579,237	\$ 1,633,878
Future Supplementals			\$ 500,000	\$ 1,000,000	\$ 1,500,000	\$ 2,000,000
Cash Funding Projects	\$ -	\$ 1,400,000	\$ 637,194	\$ 879,259	\$ 1,383,547	\$ -
Safer Grant 9 Fire Fighters	\$ -	\$ -	\$ -	\$ -	\$ 1,090,493	\$ 1,139,565
Fire Station 4 - Operation and Equip	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,747,611
Total Expenditures	\$ 57,648,364	\$ 60,177,249	\$ 61,513,102	\$ 64,496,520	\$ 66,984,099	\$ 69,684,876
Change in Fund Balance	\$ (4,047,214)	\$ (1,492,491)	\$ (1,073,829)	\$ (1,073,737)	\$ (303,984)	\$ 589,903
Ending Fund Balance	\$ 18,101,795	\$ 16,609,303	\$ 15,535,474	\$ 14,461,737	\$ 14,157,753	\$ 14,747,656
FB % of Expenditure	31.40%	27.60%	25.26%	22.42%	21.14%	21.16%

Debt Service Funds

Total Outstanding Bond Debt

Supporting Debt	Outstanding Principal 9/30/2023	Percent
Tax Supported Debt	\$61,154,257	35%
Water & Sewer	\$59,723,840	34%
4A	\$23,911,088	14%
4B	\$19,380,116	11%
TIF	\$8,016,391	5%
Golf	\$723,285	1%
Total Outstanding Debt	\$172,908,977	100%

Proprietary Funds

Water/Wastewater

Key issues in the development of the budget:

Projects	Capital Improvement Program	Rates
<ul style="list-style-type: none">Water Line Rehabilitation \$2.0MHulen Ground Storage Tank Rehabilitation \$1.4MSewer Line Rehabilitation \$3.0M	<ul style="list-style-type: none">\$9 million bond issue proposed in FY 2023/245 year Capital Improvement Plan 2024-2028:<ul style="list-style-type: none">Water - \$48.8 millionSewer - \$33.7 million	<ul style="list-style-type: none">Propose 3 percent for both water and sewer in FY 20243% increase for both water and sewer for FY2025– 2028

Water/Sewer Fund Financial Overview

	FY 22-23 Estimated	FY 23-24 Projected	FY 24-25 Projected	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected
Beginning Fund Balance	\$ 14,925,007	\$ 14,731,909	\$ 14,450,390	\$ 13,328,089	\$ 11,479,939	\$ 9,645,836
Water Revenues	\$ 13,019,920	\$ 13,622,915	\$ 14,303,311	\$ 15,017,726	\$ 15,917,890	\$ 16,872,063
Sewer Revenues	\$ 11,131,330	\$ 11,672,309	\$ 12,255,924	\$ 12,868,720	\$ 13,640,844	\$ 14,459,294
Other Revenues	\$ 2,338,497	\$ 2,401,000	\$ 2,515,544	\$ 2,557,418	\$ 2,606,041	\$ 2,682,652
Total Revenues	\$ 26,489,747	\$ 27,696,224	\$ 29,074,780	\$ 30,443,865	\$ 32,164,774	\$ 34,014,010
Personnel	\$ 3,017,150	\$ 3,177,806	\$ 3,173,389	\$ 3,291,535	\$ 3,414,169	\$ 3,541,466
Operating	\$ 16,932,338	\$ 16,921,461	\$ 17,482,635	\$ 18,184,313	\$ 18,944,265	\$ 19,741,481
Debt service	\$ 6,733,357	\$ 7,401,282	\$ 9,066,554	\$ 10,338,312	\$ 11,159,086	\$ 11,221,090
Proposed Supplemental	\$ -	\$ 477,194	\$ 474,502	\$ 477,855	\$ 481,358	\$ 485,019
Total Expenditures	\$ 26,682,845	\$ 27,977,743	\$ 30,197,081	\$ 32,292,015	\$ 33,998,878	\$ 34,989,057
Change in Fund Balance	\$ (193,098)	\$ (281,519)	\$ (1,122,301)	\$ (1,848,150)	\$ (1,834,103)	\$ (975,047)
Ending Fund Balance	\$ 14,731,909	\$ 14,450,390	\$ 13,328,089	\$ 11,479,939	\$ 9,645,836	\$ 8,670,789
FB % of Expenditure	55.21%	51.65%	44.14%	35.55%	28.37%	24.78%
Proposed Rate Increase		3.00%	3.00%	3.00%	4.00%	4.00%

Solid Waste Fund

Revenues	
Projected 20% fee increase for FY 24 – \$3.64 per residential account	
Projected 10% fee increase for FY 25	
Project a 3% fee increase in FY 26-29	
2.50% increase in growth for FY 23-24	
Expenditures	
Collection contract	FY24 project cost - \$3 million
Recycling program	FY24 project cost - \$522,000
Current contract expires in FY 2029	

Solid Waste Fund Forecast

	FY 22-23 Estimate	FY 23-24 Projected	FY 24-25 Projected	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected
Beginning Fund Balance	\$ 249,117	\$ 376,613	\$ 244,829	\$ 283,144	\$ 337,530	\$ 409,256
Total Revenues	\$ 4,258,467	\$ 4,195,273	\$ 4,704,683	\$ 4,963,028	\$ 5,235,582	\$ 5,519,626
Total Expenditures	\$ 4,130,971	\$ 4,327,057	\$ 4,666,368	\$ 4,908,641	\$ 5,163,856	\$ 5,432,716
Net Revenue (loss)	\$ 127,496	\$ (131,784)	\$ 38,314	\$ 54,387	\$ 71,725	\$ 86,911
Ending Fund Balance	\$ 376,613	\$ 244,829	\$ 283,144	\$ 337,530	\$ 409,256	\$ 496,166
Fund Balance % of Expenditure	9.12%	5.66%	6.07%	6.88%	7.93%	9.13%
Customer Rate Increase	0.00%	20.00%	10.00%	3.00%	3.00%	3.00%

Internal Service Funds

I.T. Support Services Fund

- Supports City-wide information technology infrastructure and networks
- Total FY2024 proposed base budget: \$7,155,162
 - Personnel cost: \$1,631,146
- Recommended supplemental requests: \$271,790
- FY 2024 Key Projects
 - Tyler Munis ERP Implementation– HR/Payroll and Utility Billing
 - Implementation of CAD- Computer Aided Dispatch System
 - Implement third data center location- Service Center
 - Implementation of Axon Body and Squad Camera System
 - City Wide Wireless Access improvements
 - Cloud Backup Implementation

I.T. Support Services Fund

- FY2024 Proposed Beginning Fund Balance: \$787,094
- FY2024 Proposed Total Revenues/Contributions: \$6,724,089
- FY2024 Proposed Total Expenditures: \$7,155,162
- FY2024 Estimated Ending Fund Balance: \$356,021

- \$2.6M to be transferred into I.T. over the next three years

Health Insurance Fund

- City is self insured for medical and dental employee benefits
- Health insurance activity operates using it's own Internal Service Fund
- Claims and health costs are funded by City and Employee contributions
- Assumptions for contributions:
 - City contributions – Projected increase of 5% for FY2024-2028
 - Employee contributions – no increase in FY2024 and projected increase of 5% for 2025-2028
- Assumptions for expenses (Provided by benefit consultant)
 - Claims paid – 7% increase for FY2024-2028
 - Stop Loss Premiums – 13% increase – FY2024-2028

Health Insurance Fund

Health Insurance Projected Revenues and Expenditures:

- FY2024 Proposed Beginning Fund Balance: \$3,615,931
- FY2024 Proposed Total Revenues/Contributions: \$6,365,900
- FY2024 Proposed Total Expenditures: \$6,866,688
- FY2024 Estimated Ending Fund Balance: \$3,115,143

Equipment Services Fund

- Supports maintenance and repairs of City's fleet and heavy equipment
- Inflation rate increase impacting cost of repairs and fuel prices
- Contributions from operating departments to support operations
 - Additional 5% increase in department contributions to true up cost increases and establish a positive fund balance
- FY2024 Proposed Beginning Fund Balance: (\$36,237)
- FY2024 Proposed Total Revenues/Contributions: \$2,325,024
- FY2024 Proposed Total Expenditure: \$2,107,627
- Proposed supplemental requests: \$202,548
- FY2024 Estimated Ending Fund Balance: \$181,160

Equipment Replacement Fund-Governmental

- Maintains vehicles and equipment replacement schedule
 - Supported by General Fund, PPF and ESF funds
- FY2024 Proposed Beginning Fund Balance: \$4,122,428
- FY2024 Projected Total Revenues: \$1,699,463
- FY2024 Projected Total Expenditures: \$1,158,543
- FY2024 Estimated Ending Fund Balance: \$4,663,348

Equipment Replacement Fund-Proprietary

- Maintains vehicle and equipment replacement schedule
 - Water, Wastewater and Golf Funds
- FY2024 Proposed Beginning Fund Balance: \$868,892
- FY2024 Projected Total Revenues: \$505,000
- FY2024 Projected Total Expenses: \$445,295
- FY2024 Estimated Ending Fund Balance: \$928,597

Special Revenue Funds

4A Fund Highlights

- 4A fund supports economic development operations, incentives and capital improvement plan
- FY 2023 Year-end estimated fund balance: \$5,172,130
- Key Items
 - FY2024 bond issue
 - \$10,000,000 – Lakewood Drive
 - \$10,000,000 – Industrial Park
 - \$6,500,000 – Retention Pond
 - FY2024 4A Incentives: \$4,491,060
 - Craftmasters: \$3,500,000 (offset with \$2,500,000 land purchase)
 - Alley Cats: \$342,500
 - Project Facelift: \$648,560

4A Financial Overview

	FY 22-23 Estimate	FY 23-24 Projected	FY 24-25 Projected	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected
Beginning Fund Balance	\$ 1,226,246	\$ 5,172,130	\$ 6,417,450	\$ 6,968,154	\$ 7,165,627	\$ 7,486,843
Sales Tax Revenue	\$ 7,372,950	\$ 7,594,138	\$ 7,821,962	\$ 8,056,621	\$ 8,298,320	\$ 8,547,270
Other Revenues	\$ 419,468	\$ 2,765,000	\$ 393,000	\$ 396,090	\$ 399,273	\$ 402,551
Total Revenues	\$ 7,792,418	\$ 10,359,138	\$ 8,214,962	\$ 8,452,711	\$ 8,697,593	\$ 8,949,820
Personnel	\$ 460,888	\$ 475,753	\$ 479,724	\$ 497,558	\$ 516,068	\$ 535,280
Debt Service	\$ 1,826,505	\$ 2,757,636	\$ 5,094,562	\$ 6,073,495	\$ 6,071,088	\$ 6,069,100
380 Incentives	\$ 225,000	\$ 4,491,060	\$ 658,000	\$ 336,300	\$ 400,000	\$ 400,000
Other Expenditures	\$ 1,334,141	\$ 1,389,369	\$ 1,431,973	\$ 1,347,885	\$ 1,389,221	\$ 1,419,425
Supplemental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 3,846,534	\$ 9,113,818	\$ 7,664,259	\$ 8,255,238	\$ 8,376,377	\$ 8,423,805
Change in Fund Balance	\$ 3,945,884	\$ 1,245,320	\$ 550,704	\$ 197,474	\$ 321,216	\$ 526,015
Ending Fund Balance	\$ 5,172,130	\$ 6,417,450	\$ 6,968,154	\$ 7,165,627	\$ 7,486,843	\$ 8,012,859
FB % of Expenditure	134.46%	70.41%	90.92%	86.80%	89.38%	95.12%

4B Fund Highlights

- 4B Fund Supports:
 - Parks Administration
 - Subsidizes Parks Performance Fund operations
 - Subsidizes Golf Fund operations
 - Parks Capital Improvement Plan
- 4B Fund Highlights
 - FY2024 Beginning Balance \$4,604,521
 - Revenues \$7,724,397
 - Expenses \$8,080,943
 - Ending Balance \$4,247,975

4B Financial Overview

	FY 22-23 Estimate	FY 23-24 Projected	FY 24-25 Projected	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected
Beginning Fund Balance	\$ 6,656,926	\$ 4,604,521	\$ 4,247,975	\$ 3,457,074	\$ 2,829,438	\$ 2,350,515
Sales Tax Revenue	\$ 7,372,950	\$ 7,594,138	\$ 7,821,962	\$ 8,056,621	\$ 8,298,320	\$ 8,547,270
Other Revenues	\$ 122,259	\$ 130,259	\$ 132,959	\$ 135,740	\$ 138,604	\$ 141,555
Total Revenues	\$ 7,495,209	\$ 7,724,397	\$ 7,954,921	\$ 8,192,361	\$ 8,436,924	\$ 8,688,824
Debt Service	\$ 1,672,631	\$ 2,224,218	\$ 3,197,350	\$ 3,478,125	\$ 3,479,650	\$ 3,602,500
Golf Course Debt	\$ 376,086	\$ 370,532	\$ 382,208	\$ -	\$ -	\$ -
Golf Transfer	\$ 1,266,489	\$ 859,472	\$ 825,556	\$ 856,102	\$ 888,015	\$ 921,354
PPF Transfer	\$ 3,364,037	\$ 3,453,234	\$ 3,515,824	\$ 3,631,713	\$ 3,761,400	\$ 3,895,798
Other Expenditures	\$ 2,868,371	\$ 1,173,487	\$ 824,885	\$ 854,057	\$ 786,783	\$ 778,270
Total Expenditures	\$ 9,547,614	\$ 8,080,943	\$ 8,745,822	\$ 8,819,997	\$ 8,915,847	\$ 9,197,922
Change in Fund Balance	\$ (2,052,405)	\$ (356,546)	\$ (790,901)	\$ (627,636)	\$ (478,923)	\$ (509,097)
Ending Fund Balance	\$ 4,604,521	\$ 4,247,975	\$ 3,457,074	\$ 2,829,438	\$ 2,350,515	\$ 1,841,418
FB % of Expenditure	48.23%	52.57%	39.53%	32.08%	26.36%	20.02%

PPF Fund Highlights

- Parks Performance Fund (PPF) created to monitor park divisions that generate revenue
 - BRiCk Recreation Center
 - Athletic Fields
 - Russell Farm and Art Center
- Revenues offset the amount of money received from 4B fund to cover cost
 - Fiscal Year 2023 Year end Estimates
 - Fund Balance for PPF: \$0
 - Operation Revenue: \$2,118,340
 - Total Expenditures: \$5,440,330
 - 4B Subsidy: \$3,321,990

Parks Performance Fund

All Operations

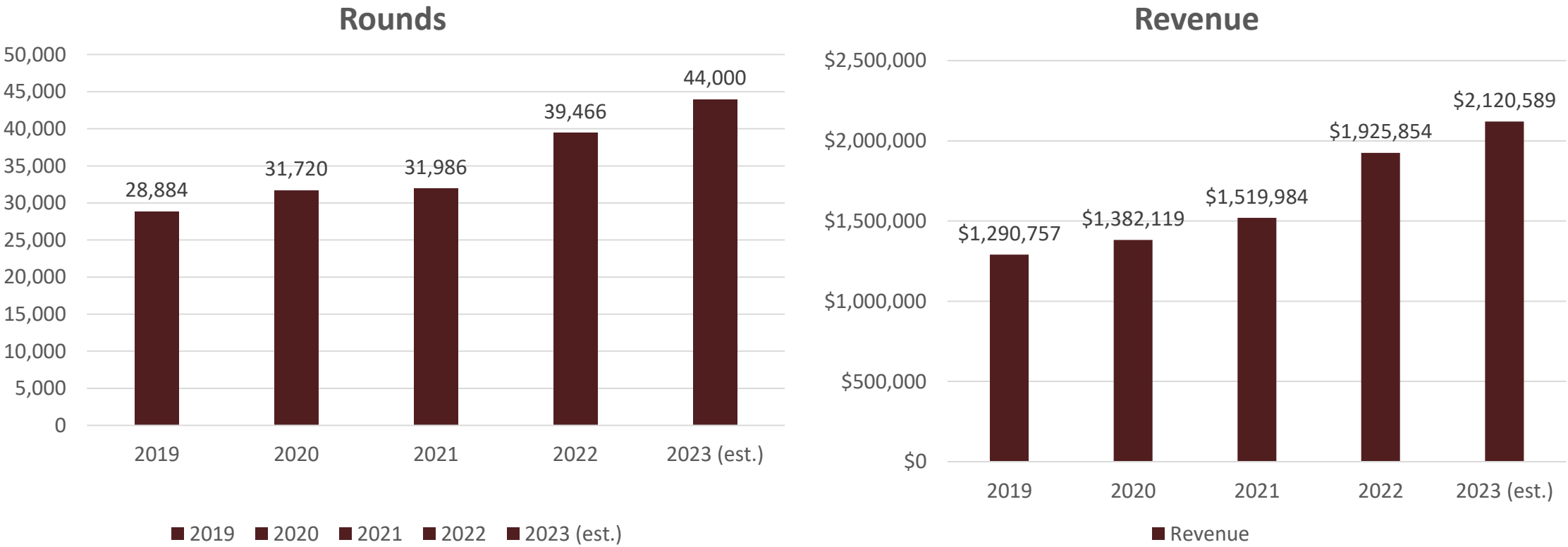
	FY22-23 Estimate	FY 23-24 Projected	FY 24-25 Projected	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected
Beg Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Operations Service Fees	\$ 2,115,333	2,197,050	2,265,431	2,333,395	2,403,397	2,475,499
4B Transfer In	\$ 3,364,037	3,453,234	3,515,824	3,641,244	3,771,217	3,905,910
Other Revenue	\$ 8,500	\$ 10,000	\$ 10,300	\$ 10,609	\$ 10,927	\$ 11,255
Total Revenues	\$ 5,487,870	5,660,284	5,624,712	5,813,399	6,008,538	6,210,350
Total Expenditures	\$ 5,487,870	5,660,284	5,624,712	5,813,399	6,008,538	6,210,350
% Self Sustaining	39%	39%	37%	37%	37%	37%

Golf Fund Highlights

- Provide golf services for community
 - Golf Course
 - Club House & Pro Shop
 - Food & Beverage
- Revenues offset the amount of money received from 4B fund to cover cost
 - FY2024 Budget
 - Fund Balance for Golf fund: \$0
 - Operating Revenues: \$3,420,266
 - Total Expenditures: \$3,420,266
 - 4B subsidy: \$579,627

Hidden Creek Golf Course

Rounds and Revenue FY 2019 – FY 2023



Golf Fund Financial Overview

	FY 22-23 Estimate	FY 23-24 Projected	FY 24-25 Projected	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected
Beginning Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Revenues	\$ 2,126,089	\$ 2,190,207	\$ 2,255,233	\$ 2,322,725	\$ 2,392,242	\$ 2,463,844
4B Subsidy Transfer	\$ 980,806	\$ 579,627	\$ 546,571	\$ 559,215	\$ 582,220	\$ 606,387
4B Debt Transfer	\$ 376,086	\$ 370,532	\$ 382,208	\$ -	\$ -	\$ -
4B Adm Transfer	\$ 285,683	\$ 279,860	\$ 288,256	\$ 296,903	\$ 305,811	\$ 314,985
Total Revenues	\$ 3,768,664	\$ 3,420,226	\$ 3,472,268	\$ 3,178,843	\$ 3,280,273	\$ 3,385,216
Personnel	\$ 1,209,517	\$ 1,278,948	\$ 1,325,983	\$ 1,374,797	\$ 1,425,459	\$ 1,478,042
Other expendituers	\$ 2,559,147	\$ 1,883,746	\$ 1,947,308	\$ 1,600,270	\$ 1,646,029	\$ 1,693,160
Proposed Supplemental	\$ -	\$ 257,532	\$ 198,977	\$ 203,776	\$ 208,785	\$ 214,014
Total Expenditures	\$ 3,768,664	\$ 3,420,226	\$ 3,472,268	\$ 3,178,843	\$ 3,280,273	\$ 3,385,216
% Self Sustaining	56%	64%	65%	73%	73%	73%

TIF Fund 2 Financial Overview

- FY2024 Proposed Operating Expenditures - \$674,939
 - Bond Issues
 - FY2023: \$450,000 (Purchase of bank lot)
 - FY2024: \$900,000 (Construction of parking lot and design for Ellison Street Improvements)
 - FY2025: \$4,800,000 (Ellison Street improvements)

TIF 2 Fund Financial Overview

	FY 22-23 Estimate	FY 23-24 Proposed	FY 24-25 Projected	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected
Beg Fund Balance	\$ 1,009,403	\$ 728,523	\$ 637,160	\$ 645,155	\$ 450,460	\$ 474,477
TIF 2 Revenues	\$ 1,144,298	\$ 1,236,589	\$ 1,410,897	\$ 1,617,052	\$ 1,854,077	\$ 2,126,603
Total Revenues	\$ 1,144,298	\$ 1,236,589	\$ 1,410,897	\$ 1,617,052	\$ 1,854,077	\$ 2,126,603
Operating	\$ 806,236	\$ 655,597	\$ 645,433	\$ 662,177	\$ 679,466	\$ 797,318
Debt Service	\$ 618,942	\$ 653,013	\$ 737,450	\$ 1,128,850	\$ 1,129,150	\$ 1,128,275
Proposed Supplemental	\$ -	\$ 19,342	\$ 20,019	\$ 20,720	\$ 21,445	\$ 22,088
Total Expenditures	\$ 1,425,178	\$ 1,327,952	\$ 1,402,902	\$ 1,811,746	\$ 1,830,061	\$ 1,947,681
Change in Fund Balance	\$ (280,880)	\$ (91,363)	\$ 7,995	\$ (194,695)	\$ 24,016	\$ 178,922
Ending Fund Balance	\$ 728,523	\$ 637,160	\$ 645,155	\$ 450,460	\$ 474,477	\$ 653,398
FB% to Expenditures	51.12%	47.98%	45.99%	24.86%	25.93%	33.55%

Other Funds

Municipal Court Security Fund (Building Security Fund)

- Revenue to be used for security personnel, services and items related to the municipal court building.
 - Proposed FY 24 ending fund balance: \$101,305
 - Proposed Revenues: \$28,000
 - Proposed Expenses: \$39,671

Municipal Court Technology Fund

- Revenues to be used to purchase or maintain technology enhancements for municipal court operations
 - Proposed FY 24 ending fund balance: \$51,913
 - Proposed Revenues: \$32,000
 - Proposed Expenses: \$52,742

Juvenile Case Management Fund

- Revenues to be used for personnel cost, training, travel, supplies and other expenses related to the position of Juvenile Case Manager
 - Proposed FY 24 ending fund balance: \$18,215
 - Proposed Revenues: \$26,200
 - Proposed Expenses: \$40,529

Other Funds

Public Educational and Governmental Fund (PEG)

- Revenues to be used for capital expenditures related to a municipal public access channel and the broadcasting of council meetings to the public
 - Propose FY 24 ending fund balance: \$55,063
 - Proposed Revenues: \$51,200
 - Proposed Expenses: \$45,540

Hotel/Motel Fund

- Revenues are from a 7% hotel/motel tax imposed on rental of hotel/motel rooms located within the city
- Funds are restricted to promoting tourism, conventions, and related activities within the city
 - Propose FY 24 ending fund balance: \$145,013
 - Propose Revenues: \$516,809
 - Propose Expenditures: \$544,540

Key Decision Packages

General Fund Supplementals

GENERAL FUND SUPPLEMENTALS - COUNCIL APPROVED 24JUL23

DEPARTMENT	DESCRIPTION	FTE	ONE-TIME COST	ONGOING COST	TOTAL
Police	Axon Body-worn Cameras (90)	-	\$ -	\$ 242,974	\$ 242,974
Police	Axon In-car Cameras (48)	-	\$ -	\$ 146,632	\$ 146,632
Police	Axon Taser 10 (74)	-	\$ -	\$ 67,337	\$ 67,337
Police	Duty handgun Replacement - 10 year life, at end of life, red dot replacements, accuracy		\$ 107,824		\$ 107,824
Police	Training handguns - augment 9MM vs. .40 cal for training		\$ 24,740		\$ 24,740
Police	Ammo - 9MM ammo for replacements		\$ 26,311		\$ 26,311
Fire	SCBA Bluetooth Face piece - provides proper level of safety for Fire/EMS personnel		\$ 64,000	\$ -	\$ 64,000
Fire	Reclassify 3 Lt pos to Capt - covers 3 stations with appropriate leadership levels	-	\$ -	\$ 37,995	\$ 37,995
Police	Lieutenant Position - Matrix study recommended - reduce span of control - support svcs	1.0	\$ 111,200	\$ 225,173	\$ 336,373
Police	CrimePrevPubEngSpecialist - community engagement and education	1.0	\$ 3,875	\$ 108,053	\$ 111,928
Fire	Battalion Chief	1.0		\$ 166,417	\$ 166,417
Fire	Lieutenant Position	1.0		\$ 138,213	\$ 138,213
Fire	Replace Rescue Vehicle - amount augments current equipment replacement funding		\$ 30,000	\$ -	\$ 30,000
Municipal Court	Deputy Municipal Court Clerk	1.0	\$ -	\$ 65,882	\$ 65,882
Purchasing	Adtl. Cyber Ins. Under existing TML	-	\$ -	\$ 50,000	\$ 50,000
CMO	Burleson Opportunity Fund		\$ 75,000		\$ 75,000
Drainage Maint	Reorg (streets/drainage/facilities)	-	\$ -	\$ 52,468	\$ 52,468
Parks	4G Cameras for Parks - cover viewing gaps with current camera system	-	\$ 24,740	\$ 1,800	\$ 26,540
Library	Library Furniture - replacement of aged furniture		\$ 38,280	\$ -	\$ 38,280
Senior Citizens Center	Virtual Programming via headsets for seniors		\$ -	\$ 8,400	\$ 8,400
Fire	Auto External Difib funding Program	-	\$ -	\$ 15,000	\$ 15,000
Public Works	Facilities Master Plan		\$ 250,000		\$ 250,000
Purchasing	Contract Specialist	1.0		\$ 55,129	\$ 55,129
TOTALS		6.0	\$ 755,970	\$ 1,381,473	\$ 2,137,442
Fire- Grant Fund- Pending	9 New Firefighter positions	9.0	\$ 38,000	\$ 1,137,256	\$ 1,175,256

Non-General Fund Supplementals

ALL OTHER FUNDS SUPPLEMENTALS - COUNCIL APPROVED 24JUL23

FUND	DEPARTMENT	DESCRIPTION	FTE	ONE-TIME COST	ONGOING COST	TOTAL
PPF	Recreation	Part-time wage increase, splash pad, gym, front desk	-	\$ -	\$ 153,000	\$ 153,000
PPF	Recreation	(3) Additional cameras - cover blind spots	-	\$ 15,000	\$ -	\$ 15,000
PPF	Recreation	Replacement of women's lockers (Men's completed FY23)	-	\$ 32,000	\$ -	\$ 32,000
PPF	Recreation	New Gym Floor Covering - Protective cover	-	\$ 18,028	\$ -	\$ 18,028
SUB TOTAL			-	\$ 65,028	\$ 153,000	\$ 218,028

HCG	HCG Admin	FB Cook Top and Storage	-	\$ 12,900	\$ -	\$ 12,900
HCG	HCG Maint	Greens Roller - not in current equipment inventory	-	\$ 25,959	\$ 5,387	\$ 31,346
HCG	HCG Maint	Lely Spreader - not in current equipment inventory	-	\$ 8,000	\$ 1,418	\$ 9,418
HCG	HCG Maint	On Course Amenities - water stations, signage, tee box	-	\$ 13,888	\$ -	\$ 13,888
HCG	Pro Shop	Golf Shop MGR/Pro - increased play - customer service	1.0	\$ -	\$ 93,862	\$ 93,862
HCG	HCG Maint	Tree Service - maintain tree's for proper growth - life	-	\$ -	\$ 25,000	\$ 25,000
HCG	HCG Maint	Sod and Tree Install - sod # 5,6,13,14- trees # 3,10	-	\$ -	\$ 22,500	\$ 22,500
HCG	Pro Shop	New point of sale Terminal due to additional play	-	\$ 2,300	\$ -	\$ 2,300
HCG	HCG Maint	Greens Head Replacement - 45 old style remain	-	\$ 12,650	\$ -	\$ 12,650
HCG	Pro Shop	Cart Barn Ice Machine - eliminate outside ice purchases	-	\$ 13,500	\$ -	\$ 13,500
HCG	HCG Maint	Cart Path Repair - ongoing maintenance	-	\$ -	\$ 10,000	\$ 10,000
HCG	Pro Shop	Part time Wages - additional play and work volume	-	\$ -	\$ 12,467	\$ 12,467
SUB TOTAL			1.0	\$ 89,197	\$ 170,634	\$ 259,831

SW	Solid Waste Fund	Household Hazardous Waste - Forth Worth cost increase	-	\$ -	\$ 30,000	\$ 30,000
SUB TOTAL			-	\$ -	\$ 30,000	\$ 30,000

Non-General Fund Supplementals – Cont.

ALL OTHER FUNDS SUPPLEMENTALS - COUNCIL APPROVED 24JUL23

FUND	DEPARTMENT	DESCRIPTION	FTE	ONE-TIME COST	ONGOING COST	TOTAL
W&WW	Wastewater Services	Sewer Reorganization - provide entry level supervisor	-	\$ 2,300	\$ 19,443	\$ 21,743
W&WW	Wastewater Services	Water System Improvements - preventative maint.	-	\$ -	\$ 200,000	\$ 200,000
W&WW	Wastewater Services	Sewer System Improvements - preventative maint.	-	\$ -	\$ 200,000	\$ 200,000
W&WW	Water & Wastewater Fund	Water Reorganization - provide entry level supervisor	-	\$ 3,600	\$ 51,851	\$ 55,451
SUB TOTAL			-	\$ 5,900	\$ 471,294	\$ 477,194
ESF	Equipment Services Fund	Auto Tech EMS - support ambulance operations	1.0	\$ -	\$ 101,274	\$ 101,274
ESF	Equipment Services Fund	Auto Tech EMS - General	1.0	\$ -	\$ 101,274	\$ 101,274
SUB TOTAL			2.0	\$ -	\$ 202,548	\$ 202,548
TIF 2	Parks and Rec	Part-time maintenance worker - Plaza support	0.5	\$ -	\$ 19,343	\$ 19,343
PEG	PEG City Council	Council Chambers I.T. Refresh podium, projector, software	-	\$ 25,000	\$ -	\$ 25,000
TECH	Information Technology	GIS Enterprise Licensing	-	\$ -	\$ 62,000	\$ 62,000
TECH	Information Technology	I.T. Project Manager - project volume 70+ I.T. Projects	1.0	\$ -	\$ 104,895	\$ 104,895
TECH	Information Technology	Systems Administrator - support 70+ I.T. projects	1.0	\$ -	\$ 104,895	\$ 104,895
SUB TOTAL			2.0	\$ -	\$ 271,790	\$ 271,790
CIP	Capital Projects	Increased Eng, Svcs - New Pos or Contractor/Roadway	1.0	\$ -	\$ 179,045	\$ 179,045
CIP	Capital Projects	Increased Eng, Svcs - New Pos or Contractor/W&WW	1.0	\$ -	\$ 179,045	\$ 179,045
SUB TOTAL			2.0	\$ -	\$ 358,090	\$ 358,090
TOTALS			7.5	\$ 185,125	\$ 1,676,699	\$ 1,861,824

Five Year Capital Improvement Program

General Government Five Year CIP Plan

Item B.

GO BOND PROJECTS	2024	2025	2026	2027	2028	TOTAL
NEIGHBORHOOD STREET REBUILD	\$ 750,000	\$ 750,000	\$ 750,000			\$ 2,250,000
ALSBURY BOULEVARD - HULEN STREET TO CR 1020 (PHASE II)	\$ 6,434,496					\$ 6,434,496
SIDEWALK PROGRAM	\$ 1,216,946					\$ 1,216,946
POLICE EXPANSION	\$ 2,800,000	\$ 13,607,500	\$ 16,409,500			\$ 32,817,000
CR 1020 (ALSBURY) WIDENING (DESIGN) (PHASE III)						\$ -
HULEN INTERSECTION/ROAD EXPANSION	\$ 2,000,000	\$ 7,504,680				\$ 9,504,680
SH174 WIDENING SCHEMATIC AND ENVIRONMENTAL	\$ 930,000		\$ 1,400,000			\$ 2,330,000
ELK DR. HILLSIDE DR, & FM 731 - INTERSECTION & SIDEWALK IMPROVEMENTS	\$ 1,036,509					\$ 1,036,509
FIRE STATION				\$ 2,500,000	\$ 13,443,000	\$ 15,943,000
FM 1902 AND CR 910 PEDESTRIAN MOBILITY			\$ 300,000	\$ 1,189,901		\$ 1,489,901
Total GO Bond Projects	\$ 15,167,951	\$ 21,862,180	\$ 18,859,500	\$ 3,689,901	\$ 13,443,000	\$ 73,022,532

Additional Projects						
FIRE STATION 1	\$ 3,533,235					\$ 3,533,235
SH174 TRAFFIC SIGNAL IMPROVEMENTS	\$ 1,500,000					\$ 1,500,000
ALSBURY BLVD - HULEN ST TO CR 1020 (PHASE II)	\$ 1,000,000					\$ 1,000,000
CITY HALL RENOVATION	\$ 1,400,000					\$ 1,400,000
ALSBURY PHASE I WIDENING - CANDLAR TO HULEN (PHASE 1B)	\$ 3,500,000					\$ 3,500,000
CR 1020 (ALSBURY) WIDENING (DESIGN) PHASE III		\$ 1,833,091				\$ 1,833,091
HULEN INTERSECTION/ROAD EXPANSION		\$ 4,630,029				\$ 4,630,029
VILLAGE CREEK PARKWAY EXPANSION (TARRANT CO BOND 50% MATCH)	\$ 2,064,645	\$ 1,437,194				\$ 3,501,839
WICKER HILL AND GREENRIDGE		\$ 949,045	\$ 4,040,465			\$ 4,989,510
HIDDEN VISTAS EXTENSION				\$ 1,575,349		\$ 1,575,349
ADDITIONAL PAVEMENT				\$ 808,198		\$ 808,198
Total Additional Projects	\$ 12,997,880	\$ 8,849,359	\$ 4,040,465	\$ 2,383,547	\$ -	\$ 28,271,251
All Projects	\$ 28,165,831	\$ 30,711,539	\$ 22,899,965	\$ 6,073,448	\$ 13,443,000	\$ 101,293,783

Funding Breakout												
GO BOND TOTAL	\$	15,167,951	\$	21,862,180	\$	18,859,500	\$	3,689,901	\$	13,443,000	\$	73,022,532
CO TOTAL	\$	9,533,235	\$	7,263,120	\$	3,161,206	\$	1,000,000			\$	20,957,561
CASH	\$	1,400,000	\$	637,194	\$	879,259	\$	1,383,547			\$	4,300,000
OTHER	\$	2,064,645	\$	949,045							\$	3,013,690
Total	\$	28,165,831	\$	30,711,539	\$	22,899,965	\$	6,073,448	\$	13,443,000	\$	101,293,783

Parks and Golf Five Year CIP Plan

Item B.

PARKS PROJECTS	2024	2025	2026	2027	2028	TOTAL
Parks Refurbishments						
BAILEY LAKE			\$ 450,000			\$ 450,000
BARTLETT				\$ 300,000		\$ 300,000
CEDAR RIDGE	\$ 280,000					\$ 280,000
CENTENIAL		\$ 420,000				\$ 420,000
CHISENHALL					\$ 260,000	\$ 260,000
HEBERLE					\$ 310,000	\$ 310,000
MEADOWCREST	\$ 400,000					\$ 400,000
MISTLETOE HILL			\$ 585,000			\$ 585,000
WARREN		\$ 750,000		\$ 500,000		\$ 1,250,000
Sports Fields						
CHISENHALL FIELD TURF AND LIGHTING	\$ 525,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 2,525,000
HIDDEN CREEK SOFTBALL RELOCATION	\$ 2,000,000					\$ 2,000,000
Trails, Parking and Infrastructure						
BAILEY LAKE LOW WATER CROSSING		\$ 220,000				\$ 220,000
OAK VALLEY TRAIL- SCOTT STREET TRAILHEAD	\$ 540,000					\$ 540,000
VILLAGE CREEK TRAIL PHASE IV	\$ 685,000					\$ 685,000
VILLAGE CREEK TRAIL PHASE III	\$ 2,417,160					\$ 2,417,160
Signage						
PARK MONUMENT SIGNS	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000		\$ 260,000
CITY WIDE MONUMENT SIGNS	\$ 550,000					\$ 550,000
New Construction						
SHANNON CREEK PARK	\$ 3,327,763					\$ 3,327,763
COMMUNITY PARK	\$ 500,000					\$ 500,000

Parks and Golf Five Year CIP Plan (Continued)

Item B.

BRICKTOTAL	2024	2025	2026	2027	2028	TOTAL
REPLACEMENT ROOF		\$ 1,000,000				\$ 1,000,000
REMODEL OF ENTRYWAY (ADMIN,KIOSK,ROCKWALL, LIGHTING)	\$ 487,000					\$ 487,000
ADDITION OF DRY SAUNA			\$ 380,000			\$ 380,000
REPLACEMENT OF INDOOR POOL SANDFILTER	\$ 155,000					\$ 155,000
DESERT AIRE		\$ 300,000			\$ 250,000	\$ 550,000
HVAC UNIT					\$ 500,000	\$ 500,000
REPLACEMENT OF ENTRY MONUMENT SIGN				\$ 35,000		\$ 35,000
GOLF						
TREE AND WAYFINDING SIGNANGE	\$ 25,000					\$ 25,000
Turf Improvements						
RANGE SIDE (9) (SHAPE, SOD, CART PATH, TREES)	\$ 45,000					\$ 45,000
GREENS RESURFACE (ALL 18) (REMOVE AND REPLACE TOP 6" OF MATERIAL)				\$ 375,000		\$ 375,000
Ponds and Irrigation						
PONDS RENOVATION BENTONITE/FOUNTAINS (4,5,15)			\$ 85,000			\$ 85,000
FLOATING INTAKE PIPE REPLACEMENT		\$ 16,750				\$ 16,750
ADMINISTRATION						
SYSTEM WIDE MASTER PLAN UPDATE	\$ 100,000					\$ 100,000
PARK TOTAL	\$ 11,289,923	\$ 1,955,000	\$ 1,600,000	\$ 1,365,000	\$ 1,070,000	\$ 17,279,923
BRICK TOTAL	\$ 642,000	\$ 1,300,000	\$ 380,000	\$ 35,000	\$ 750,000	\$ 3,107,000
GOLF TOTAL	\$ 70,000	\$ 16,750	\$ 85,000	\$ 375,000	\$ -	\$ 546,750
ADMINISTRATION	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
CONTINGENCY/ESCALATION 5%	\$ 600,096	\$ 163,588	\$ 103,250	\$ 88,750	\$ 91,000	\$ 1,046,684
GRAND TOTAL	\$ 12,702,019	\$ 3,435,338	\$ 2,168,250	\$ 1,863,750	\$ 1,911,000	\$ 22,080,357

Funding Breakout						
AVAILABLE FUNDING	\$ 204,033	\$ 105,750	\$ 160,800	\$ 409,000		\$ 879,583
DEBT SALE	\$ 12,497,986	\$ 3,329,588	\$ 2,007,450	\$ 1,454,750	\$ 1,911,000	\$ 21,200,774
TOTAL	\$ 12,702,019	\$ 3,435,338	\$ 2,168,250	\$ 1,863,750	\$ 1,911,000	\$ 22,080,357

4A Five Year CIP Plan

Item B.

4A PROJECTS	2024	2025	2026	2027	2028	TOTAL
NEW INDUSTRIAL PARK	\$ 10,000,000	\$ 10,000,000				\$ 20,000,000
LAKEWOOD DR	\$ 10,000,000					\$ 10,000,000
ALSBURY BLVD		\$ 10,000,000				\$ 10,000,000
RETENTION POND	\$ 6,500,000					\$ 6,500,000
HOOPER BUSINESS PARK SEWER	\$ 3,000,000					\$ 3,000,000
TOTAL PROJECTS	\$ 29,500,000	\$ 20,000,000	-	-	-	\$ 49,500,000
4A BONDS	\$ 29,500,000	\$ 20,000,000	-	-	-	\$ 49,500,000

Water and Sewer Five Year CIP Plan

Item B.

WATER PROJECTS	2024	2025	2026	2027	2028	TOTAL
WATER LINE REHABILITATION	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 10,000,000
INDUSTRIAL BLVD PUMP STATION EXPANSION & ALSBURY PUMP STATION DECOMISSION	\$ 462,944	\$ 5,604,053				\$ 6,066,997
12" WILLOW CREEK WATERLINE LOOPING	\$ 810,968					\$ 810,968
HULEN GROUND STORAGE TANK REHABILITATION	\$ 1,406,486					\$ 1,406,486
8" VILLAGE CREEK WATERLINE LOOPING (FIRE FLOW)	\$ 837,199					\$ 837,199
SERVICE CENTYER DETENTION	\$ 1,250,000					\$ 1,250,000
MOUNTAIN VALLEY EST AND GST DEMOLITION		\$ 705,601				\$ 705,601
16" HULEN STREET WATERLINE (COMBO WITH HULEN WIDENING)	\$ 464,889	\$ 3,405,768				\$ 3,870,657
12" WATERLINE LOOP FOR MOUNGTAIN VALLEY		\$ 239,583	\$ 1,094,565			\$ 1,334,148
OFFSITE WATER SUPPLY FROM FORT WORTH	\$ 651,211	\$ 6,387,446	\$ 9,229,769			\$ 16,268,426
HULEN PUMP STATION EXPANSION			\$ 391,255	\$ 2,804,349		\$ 3,195,604
TURKEY PEAK ELEVATED STORAGE TANK REHABILITAION (REPAINT AND REBRAND)				\$ 200,211	\$ 1,437,171	\$ 1,637,382
8" COUNTY ROAD 715 WATER LINE LOOPING	\$ 98,795	\$ 564,255				\$ 663,050
HIDDEN CREEK PKWY TANK REHAB				\$ 499,993		\$ 499,993
12" WATER LINE FROM WLISHIRE TO JOHN JONES (FUTURE HULEN)					\$ 256,361	\$ 256,361
Total	\$ 7,982,492	\$ 18,906,706	\$ 12,715,589	\$ 5,504,553	\$ 3,693,532	\$ 48,802,872

SEWER PROJECTS						
SEWER LINE REHABILITATION	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 15,000,000
TRUCK RELEIEF LINE (TOWN CREEK BASIN PARALLEL BULDOUT INTERCEPTORS)	\$ 14,305,706					\$ 14,305,706
GATEWAY STATION LIST STATION REHABILITATION	\$ 832,984					\$ 832,984
SEWER LINE PROTECTION - BOOGER CREEK IMPROVEMENTS	\$ 600,000					\$ 600,000
SEWER LINER EASEMENTS ACQUISITION - MOCKINGBIRD TO CR913	\$ 350,000					\$ 350,000
PARKVIEW DR SEWER UPSIZING TO 10"		\$ 139,285	\$ 1,000,558			\$ 1,139,843
12" WASTE WATER LINE REPLACEMENT IN VILLAGE CREEK BASIN (GOLF COURSE)			\$ 178,491	\$ 1,281,348		\$ 1,459,839
Total	\$ 19,088,690	\$ 3,139,285	\$ 4,179,049	\$ 4,281,348	\$ 3,000,000	\$ 33,688,372
Total W & WW	\$ 27,071,182	\$ 22,045,991	\$ 16,894,638	\$ 9,785,901	\$ 6,693,532	\$ 82,491,244

Five Year Capital Improvement Program Summary

CATEGORY	2024	2025	2026	2027	2028	TOTAL
GENERAL GOVERNMENT CAPITAL IMPROVEMENT PLAN	\$ 28,165,831	\$ 30,711,539	\$ 22,899,965	\$ 6,073,448	\$ 13,443,000	\$ 101,293,783
4B PARKS AND GOLF CAPITAL IMPROVEMENT PLAN	\$ 12,702,019	\$ 3,435,338	\$ 2,168,250	\$ 1,863,750	\$ 1,911,000	\$ 22,080,357
4A ECONOMIC DEVELOPMENT CAPITAL IMPROVEMENT PLAN	\$ 29,500,000	\$ 20,000,000	\$ -	\$ -	\$ -	\$ 49,500,000
WATER AND SEWER CAPITAL IMPROVEMENT PLAN	\$ 27,071,182	\$ 22,045,991	\$ 16,894,638	\$ 9,785,901	\$ 6,693,532	\$ 82,491,244
TOTAL PROJECTS	\$ 97,439,032	\$ 76,192,868	\$ 41,962,853	\$ 17,723,099	\$ 22,047,532	\$ 255,365,384
AVAILABLE FUNDS (CASH/OTHER)	\$ 3,668,678	\$ 1,691,989	\$ 1,040,059	\$ 1,792,547	\$ -	\$ 8,193,273
BOND ISSUANCE	\$ 93,770,354	\$ 74,500,879	\$ 40,922,794	\$ 15,930,552	\$ 22,047,532	\$ 247,172,111

Summary Information

Total Expenditure Budget by Fund

(in millions)

Fund	FY 22-23 Estimate	FY 23-24 Proposed	Variance
General Fund	57.6	60.2	2.6
Debt Service	7.7	8.6	0.9
Water & Wastewater Fund	26.7	28.0	1.3
Solid Waste Fund	4.1	4.3	0.2
Hidden Creek Golf Course Fund	3.8	3.4	(0.3)
Parks Performance Fund	5.5	5.7	0.2
4A Sales Tax SRF	3.8	9.1	5.3
4B Sales Tax SRF	9.5	8.1	(1.4)
Capital Projects	68.3	97.4	29.1
Other Funds	27.9	31.0	3.1
Total	214.9	255.9	41.0

Next Steps

August 15

Special City Council Work Session to discuss budget and tax rate

August 24

Publish notices of public hearings on the budget and tax rate

September 5

Regular City Council meeting. Public hearing on the budget and tax rate and first reading of the budget and tax rate ordinances

September 11

Special City Council meeting. Final reading of the ordinances to approve the budget and tax rate

Action Requested

There are two items on today's agenda related to the budget and tax rate that require City Council action:

- 1. Approve or deny a minute order setting the date and time of the public hearings on the proposed 2023 tax rate and proposed FY2023-24 budget for September 5, 2023, at 5:30 p.m.**
Staff recommends approval
- 2. Approve or deny a resolution proposing a tax rate of \$0.6325 per \$100 value for the 2023 tax year with a record vote.**
Staff recommends approval

City Council Special Meeting

DEPARTMENT: Finance
FROM: Martin Avila, Finance Director
MEETING: August 15, 2023

SUBJECT:

Consider approval of a resolution proposing a tax rate for the 2023 tax year with a record vote.
(Staff Presenter: Martin Avila, Finance Director)

SUMMARY:

The purpose of the resolution is to have the City Council vote on the proposed tax rate so that City staff can comply with the notice requirements of Chapter 26 of the Texas Tax Code.

Chapter 26 of the Texas Tax Code requires the City give notice to the public before the City Council can adopt a tax rate. The law requires that the notice contain very specific content and information. The notice required under Chapter 26 gives the general public important information on the proposed tax rate and adoption process. For example, the notice must list the proposed tax rate, the no-new-revenue tax rate, and the voter-approval tax rate, and it must define those terms. The notice must state the date and time of the meeting at which the tax rate will be discussed by the City Council. The notice must list a mathematical formula that a property owner can use to determine tax liability, and must list historical tax rate information in table format. In addition to the other requirements, the notice required under Chapter 26 must also list the names of each City Council member and show how each member voted on the proposed tax rate, or indicate if a Councilmember was absent.

The resolution will set forth the proposed tax rate and list how each Councilmember voted on the proposed rate. The resolution will allow staff to gather the information necessary to give proper notice under Chapter 26.

The proposed rate for the 2023 tax year is \$0.6325 per \$100 value. Of course, the proposed tax rate is subject to final approval by the City Council.

OPTIONS:

- 1) Approve the resolution
- 2) Modify the resolution
- 3) Deny the resolution

RECOMMENDATION:

Approve the resolution

PRIOR ACTION/INPUT (Council, Boards, Citizens):

n/a

STAFF CONTACT:

Matt Ribitzki
Deputy City Attorney/Compliance Manager
mribitzki@burlesontx.com
817-426-9664

City Manager's Proposed FY 2023-24 Budget

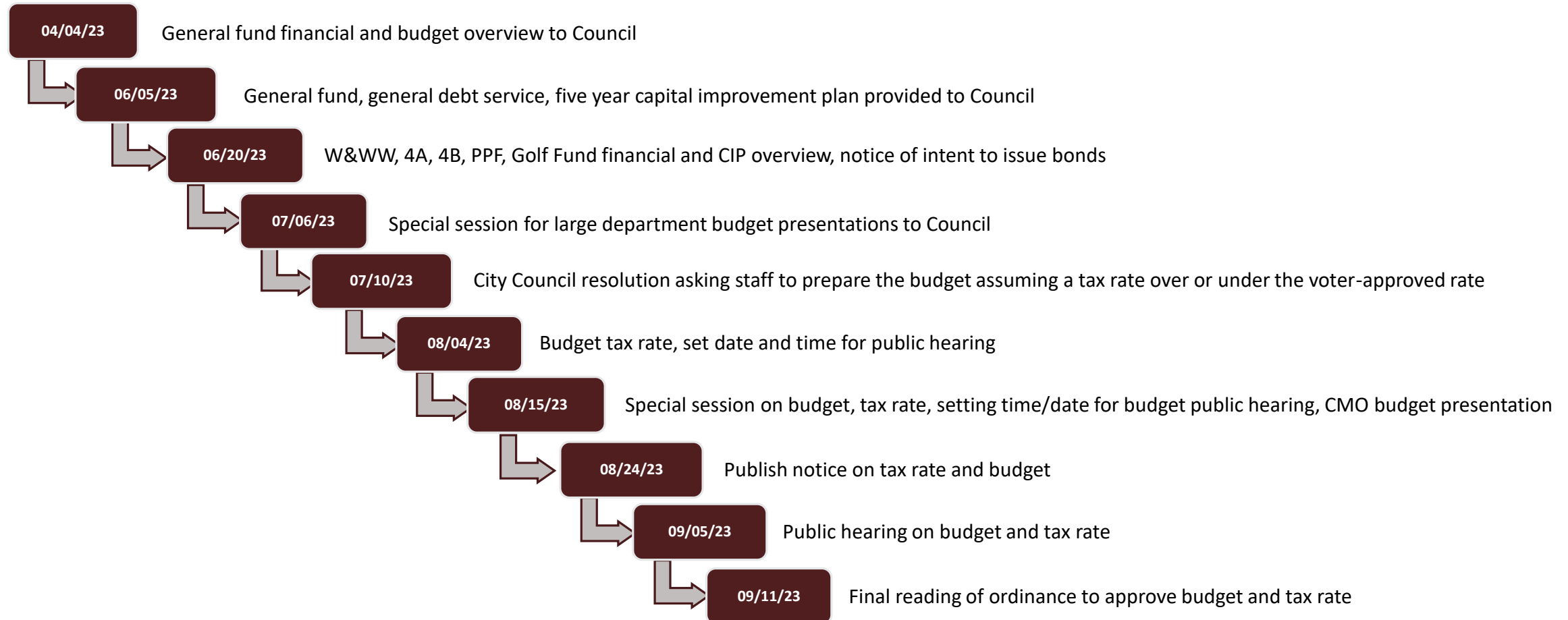
PRESENTED TO THE CITY COUNCIL ON
AUGUST 15, 2023

Presentation Overview

- Building the Budget
- Fund Overviews
- Key Decision Packages
- Five Year Capital Improvement Program
- Summary Information and Next Steps

Building the Budget

Transparent Budget Process

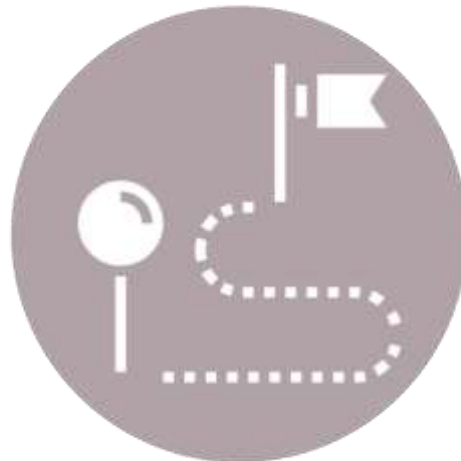


Strategic Focus Areas

Proposed Budget is designed to accomplish the goals outlined in the City's Strategic Plan. The Plan is organized in **four Strategic Focus Areas** as selected by city council during their planning fall/winter retreat.



High Performing City Organization
Providing Exceptional,
People Focused Services



Dynamic & Preferred City
through Managed Growth



**Beautiful, Safe &
Vibrant Community**



Great Place to Live
through Expanded Quality of Life Amenities

- Serves as a roadmap for achieving our long-term goals and objectives.
- Includes specific action plan items that are tied to the budget.
- Council will be asked to formally approve the strategic plan in September along with the budget.

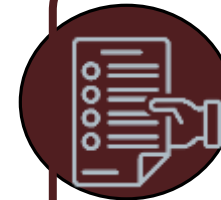
Key Budget Areas



Strong fund balance
for all funds



Resiliency and flexibility
to economic impacts



Focused on
departmental
enhancements



Conservative revenue
estimates



Five-Year financial
projections



Efficient and effective
operations

City Budget Survey Results

*513 responded with their top 3 priorities

2023 Top Three Priorities

- Streets & Traffic Control
- Police
- Parks and Recreation

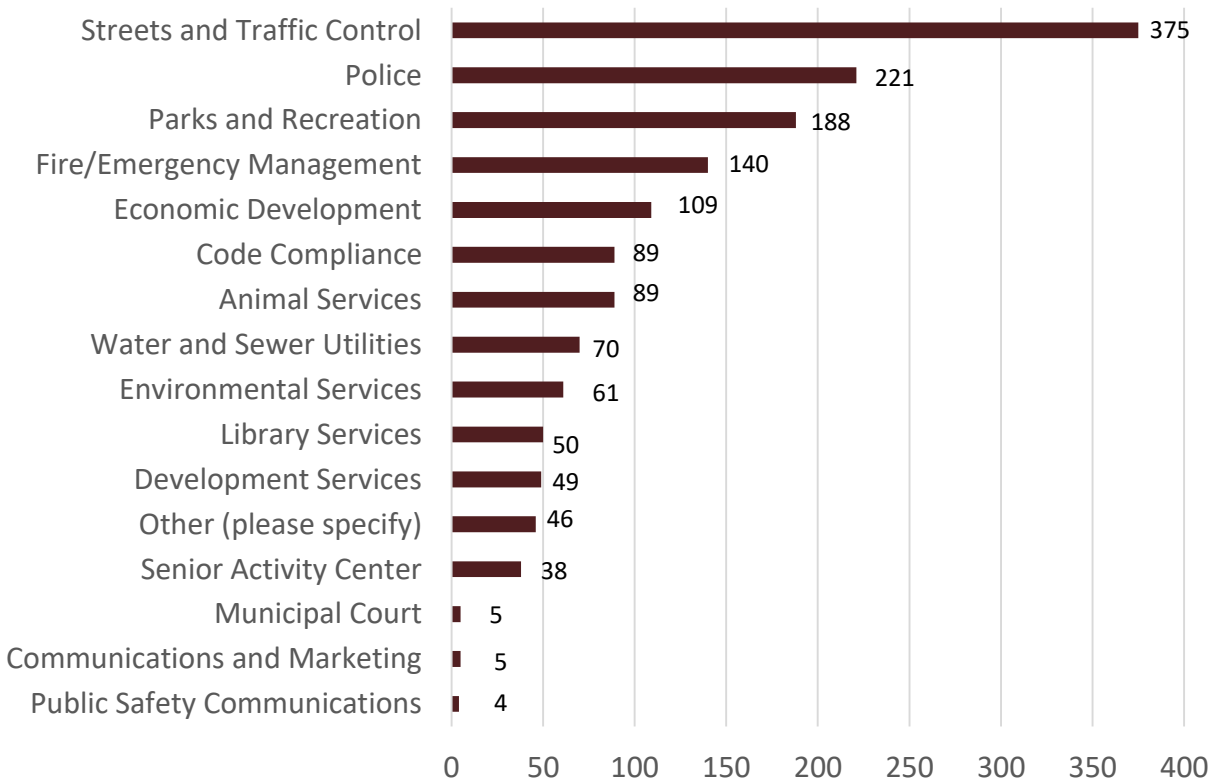
2022 Top Three Priorities

- Streets & Traffic Control
- Parks and Recreation
- Police

Survey Demographics

- 91.62% Burleson Residents
- 6.43% Tarrant/Johnson County Residents
- 1.36% Work in or near Burleson
- 0.39% Business Owner
- 0.19% Visitors

Departmental Priority Ranking



Compensation and Benefits: FY 2023-24

Market Adjustments	Merit/Step Increase	Health Insurance	Benefits
<ul style="list-style-type: none">• Targeted all Fund Market Adjustments \$443,232• Analyzed and evaluated every city position. Regraded all positions that are out of correct market placement without immediate cost impact	<ul style="list-style-type: none">• Police and Fire Sworn Positions (full-time and part-time) will receive a 3% STEP increase on Oct. 1, 2023 at a cost of \$479,397• All other employees budgeted to receive an avg. 3.5% merit increase effective Oct. 1, 2023 at a cost of \$934,311 for non-sworn positions	<ul style="list-style-type: none">• City contribution into the Health Insurance Fund will not increase in FY 2024. Fund will be monitored for changes in FY 2025 to 2028• Premiums will not increase in FY 2024, projected to increase by 5% from FY 2025 to 2028	<ul style="list-style-type: none">• Implementing a City paid Basic Dependent Life coverage• Adding a First Responder benefit• Adding dental option with higher annual benefit

Economic Development

Retail Recruitment

- Alley Cats is under construction and plans to be open to the public in August of 2024
- Razzoo's is opening in August and Heim BBQ is slated for October on Ellison Street
- Pei Wei and Cava are under construction on John Jones. Hawaiian Bros, Fatburger, Cool Greens and another restaurant are coming soon on Wilshire
- There are more announcements coming prior to the end of 2024

Chisholm Summit Master Planned Community

- Phase 1 of Lakewood Drive to FM 1902 is under construction
- Estimated \$1.15B taxable value
- 915-acre planned site
- 3,065 residential units
- Over 10 miles of interconnected trail system
- 102 acres dedicated parkland
- Return on city investment \$1.66 in revenue for every \$1 in expenditure

Hooper Business Park

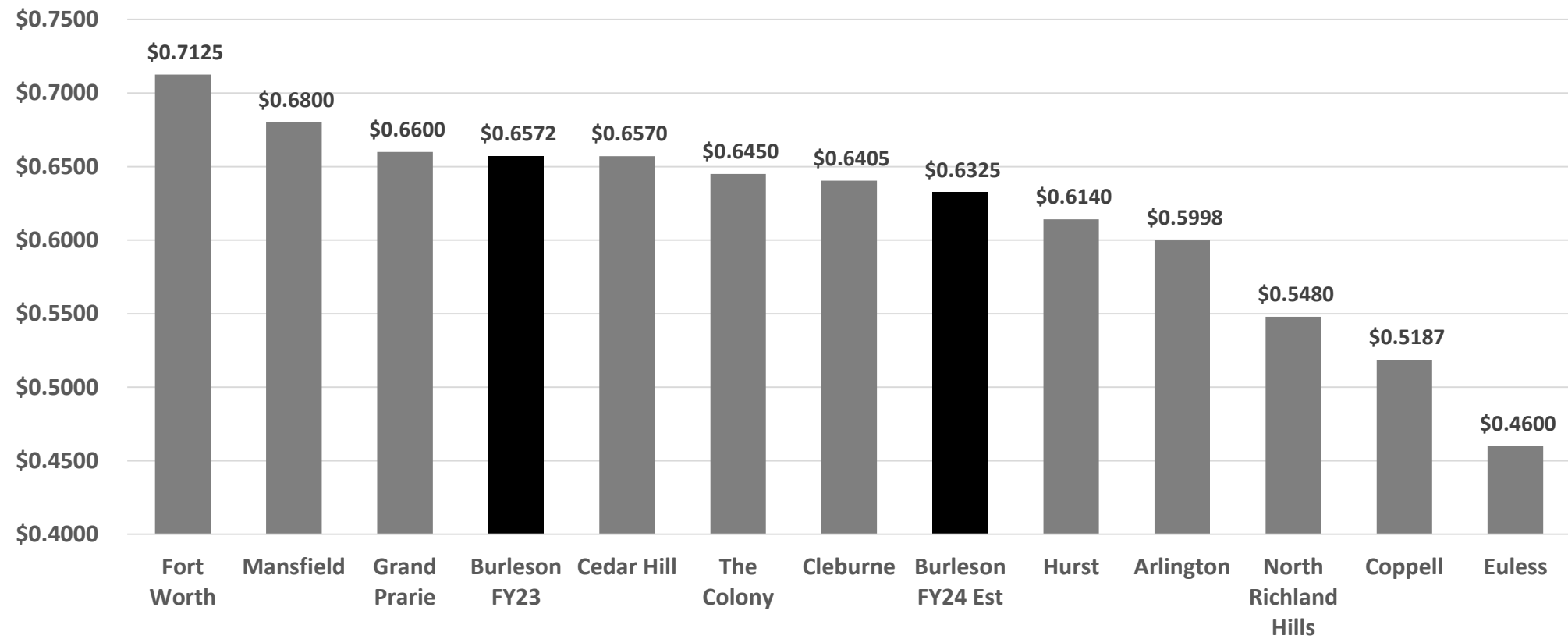
- The Performance Agreement was approved for Craftmasters, a new for-profit trade school to be located on 62 acres of the park
- This will be a 5,000 student campus with 400 new jobs with an average wage of \$54,000

HighPoint Business Park

- Arcadia has secured a lease on the 350,000 square foot cold storage facility and will be moving in by the end of 2024
- Completion of the 125,000 cold storage facility will be in 2024
- Completion of an 152,000 square foot distribution center was occupied in Highpoint Business Park East with Breitling Distribution being the tenant

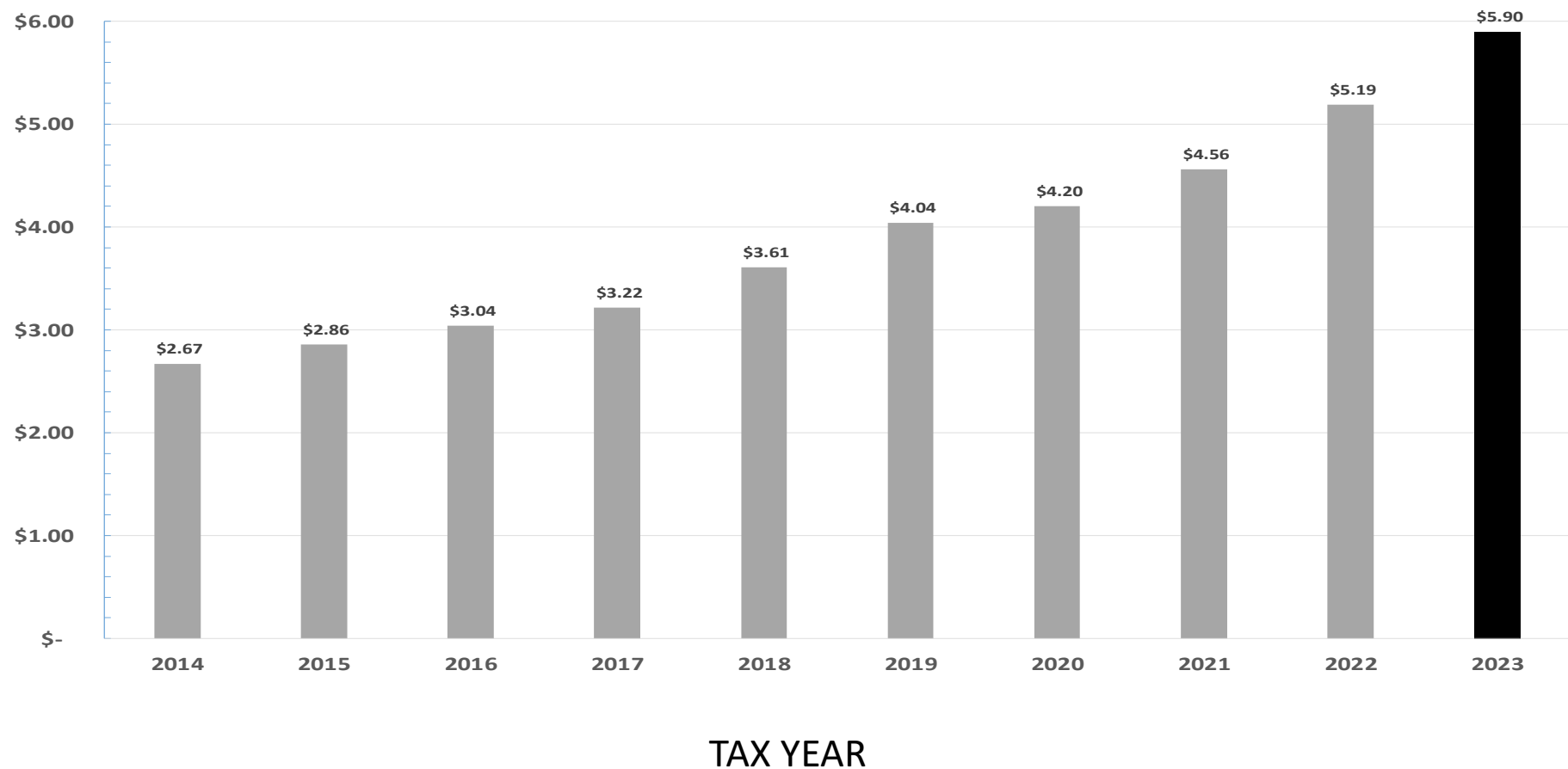
General Fund

Other City Tax Rates Comparative



Unless otherwise noted chart data contains FY2022-23 data
Sources: Tarrant Appraisal District, Dallas County, Johnson County

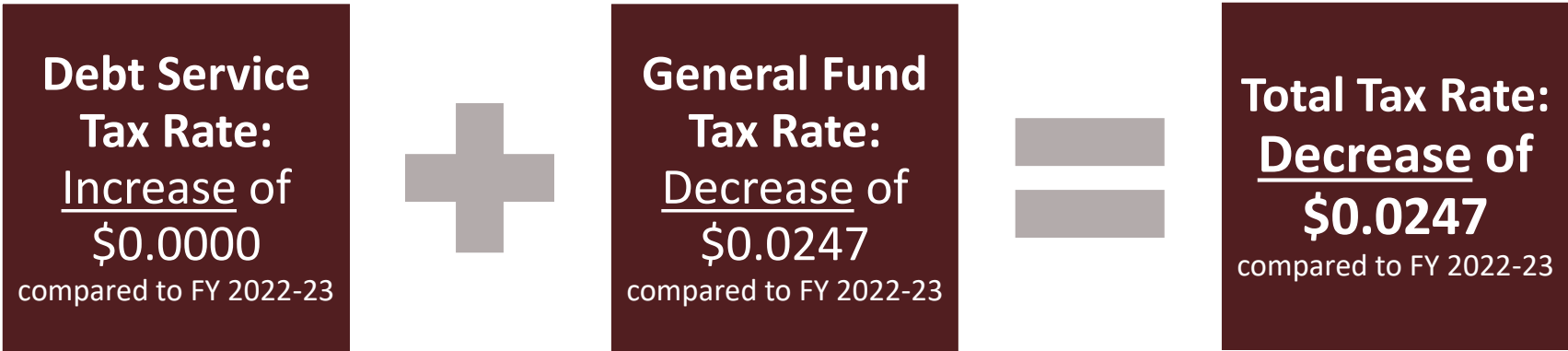
Certified Value History (In Billions)



Assumptions for General Fund

Assessed Value Increases

- FY 2025-28: Assumes 3.5% growth of existing properties and 2% new improvements
- FY 2025-27: Assumes an additional 1% homestead exemption each year.



Sales Tax		
FY 2023: Assumes 6%	↑	FY 2024 Proposed: Assumes 3% increase
		↑
		FY 2025-2028: Assumes 3% increase
		↑

Tax Rate History

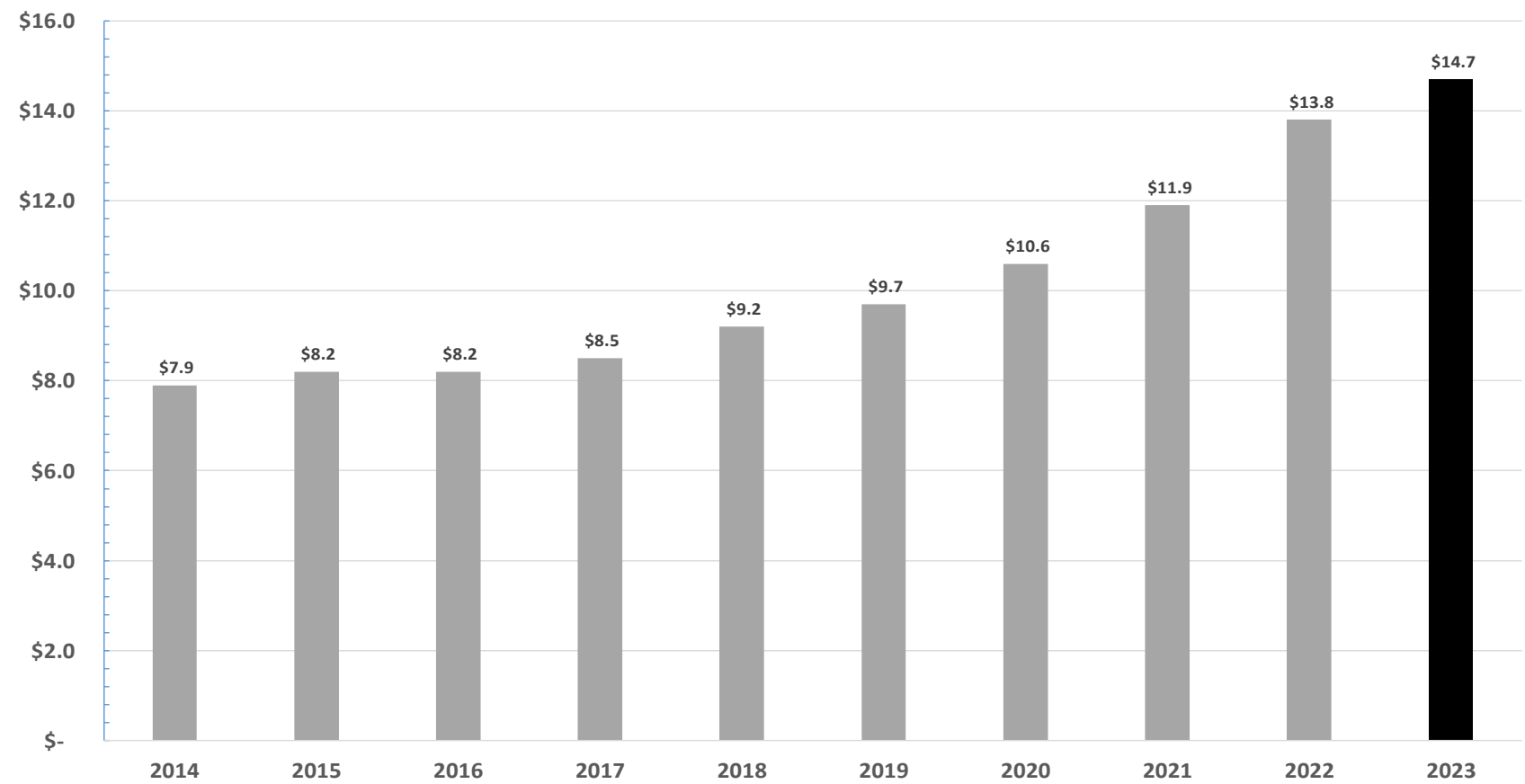
Tax Year	GF Rate	Debt Rate	Total Rate	
Proposed FY2023-24	\$0.4402	\$0.1923	\$0.6325	Decrease \$0.0247
FY2022-23	\$0.4649	\$0.1923	\$0.6572	
FY2021-22	\$0.4974	\$0.1885	\$0.6859	
FY2020-21	\$0.5187	\$0.1924	\$0.7111	
FY2019-20	\$0.5106	\$0.2094	\$0.7200	
FY2018-19	\$0.5228	\$0.2122	\$0.7350	
FY2017-18	\$0.5228	\$0.2122	\$0.7350	
FY2016-17	\$0.5228	\$0.2122	\$0.7350	
FY2015-16	\$0.5278	\$0.2122	\$0.7400	
FY2014-15	\$0.5278	\$0.2122	\$0.7400	
FY2013-14	\$0.5278	\$0.1622	\$0.6900	

Average Home Value

Fiscal Year	Average Home Value	Tax Rate	Tax Levy	Homestead	Net Tax Bill
FY 2023	\$253,812	\$0.6572	\$1,668.05	(\$33.36)	\$1,634.69
FY 2024	\$282,966	\$0.6325	\$1,789.76	(\$53.69)	\$1,736.08
Net Difference	\$29,154	(\$0.0247)	\$121.71	\$20.33	\$101.39

- Monthly net tax bill increase of \$8.45 per month.

GF Sales Tax (In Millions)



Summary of Assumptions

	FY 24	FY 25	FY 26	FY 27	FY 28
Tax Levy	3.5%	3.5%	3.5%	3.5%	3.5%
New Construction Growth	2%	2%	2%	2%	2%
Sales Tax Growth	3%	3%	3%	3%	3%
Compensation	3.5%	3.0%	3.0%	3.0%	3.0%
Cash Funding – Capital Projects	\$1.4M	\$.64K	\$.88K	\$1.38M	\$0
Future Bond Sales	\$93.7M	\$74.5M	\$40.92M	\$15.93M	\$22.0M

General Fund Forecast

	FY 22-23 Estimate	FY 23-24 Projected	FY 24-25 Projected	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected
Beginning Fund Balance	\$ 22,149,009	\$ 18,101,795	\$ 16,609,303	\$ 15,535,474	\$ 14,461,737	\$ 14,157,753
Property Tax	\$ 24,775,000	\$ 26,745,080	\$ 28,207,047	\$ 29,749,152	\$ 31,375,794	\$ 33,091,614
Property Tax- Chisholm Summit	\$ -	\$ -	\$ -	\$ 500,000	\$ 1,030,000	\$ 1,575,900
Homestead exemption	\$ -	\$ -	\$ (350,000)	\$ (525,000)	\$ (700,000)	\$ (700,000)
Sales Tax	\$ 14,946,030	\$ 15,394,411	\$ 15,856,243	\$ 16,331,930	\$ 16,821,888	\$ 17,326,545
Other Revenue	\$ 13,880,120	\$ 16,545,267	\$ 16,725,984	\$ 17,366,701	\$ 18,152,433	\$ 18,980,720
Total Revenue	\$ 53,601,150	\$ 58,684,758	\$ 60,439,273	\$ 63,422,783	\$ 66,680,115	\$ 70,274,778
Base Expenses	\$ 57,648,364	\$ 56,594,995	\$ 58,899,350	\$ 61,092,233	\$ 61,430,822	\$ 63,163,822
Proposed Supplementals	\$ -	\$ 2,182,254	\$ 1,476,558	\$ 1,525,028	\$ 1,579,237	\$ 1,633,878
Future Supplementals			\$ 500,000	\$ 1,000,000	\$ 1,500,000	\$ 2,000,000
Cash Funding Projects	\$ -	\$ 1,400,000	\$ 637,194	\$ 879,259	\$ 1,383,547	\$ -
Safer Grant 9 Fire Fighters	\$ -	\$ -	\$ -	\$ -	\$ 1,090,493	\$ 1,139,565
Fire Station 4 - Operation and Equip	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,747,611
Total Expenditures	\$ 57,648,364	\$ 60,177,249	\$ 61,513,102	\$ 64,496,520	\$ 66,984,099	\$ 69,684,876
Change in Fund Balance	\$ (4,047,214)	\$ (1,492,491)	\$ (1,073,829)	\$ (1,073,737)	\$ (303,984)	\$ 589,903
Ending Fund Balance	\$ 18,101,795	\$ 16,609,303	\$ 15,535,474	\$ 14,461,737	\$ 14,157,753	\$ 14,747,656
FB % of Expenditure	31.40%	27.60%	25.26%	22.42%	21.14%	21.16%

Debt Service Funds

Total Outstanding Bond Debt

Supporting Debt	Outstanding Principal 9/30/2023	Percent
Tax Supported Debt	\$61,154,257	35%
Water & Sewer	\$59,723,840	34%
4A	\$23,911,088	14%
4B	\$19,380,116	11%
TIF	\$8,016,391	5%
Golf	\$723,285	1%
Total Outstanding Debt	\$172,908,977	100%

Proprietary Funds

Water/Wastewater

Key issues in the development of the budget:

Projects	Capital Improvement Program	Rates
<ul style="list-style-type: none">Water Line Rehabilitation \$2.0MHulen Ground Storage Tank Rehabilitation \$1.4MSewer Line Rehabilitation \$3.0M	<ul style="list-style-type: none">\$9 million bond issue proposed in FY 2023/245 year Capital Improvement Plan 2024-2028:<ul style="list-style-type: none">Water - \$48.8 millionSewer - \$33.7 million	<ul style="list-style-type: none">Propose 3 percent for both water and sewer in FY 20243% increase for both water and sewer for FY2025– 2028

Water/Sewer Fund Financial Overview

	FY 22-23 Estimated	FY 23-24 Projected	FY 24-25 Projected	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected
Beginning Fund Balance	\$ 14,925,007	\$ 14,731,909	\$ 14,450,390	\$ 13,328,089	\$ 11,479,939	\$ 9,645,836
Water Revenues	\$ 13,019,920	\$ 13,622,915	\$ 14,303,311	\$ 15,017,726	\$ 15,917,890	\$ 16,872,063
Sewer Revenues	\$ 11,131,330	\$ 11,672,309	\$ 12,255,924	\$ 12,868,720	\$ 13,640,844	\$ 14,459,294
Other Revenues	\$ 2,338,497	\$ 2,401,000	\$ 2,515,544	\$ 2,557,418	\$ 2,606,041	\$ 2,682,652
Total Revenues	\$ 26,489,747	\$ 27,696,224	\$ 29,074,780	\$ 30,443,865	\$ 32,164,774	\$ 34,014,010
Personnel	\$ 3,017,150	\$ 3,177,806	\$ 3,173,389	\$ 3,291,535	\$ 3,414,169	\$ 3,541,466
Operating	\$ 16,932,338	\$ 16,921,461	\$ 17,482,635	\$ 18,184,313	\$ 18,944,265	\$ 19,741,481
Debt service	\$ 6,733,357	\$ 7,401,282	\$ 9,066,554	\$ 10,338,312	\$ 11,159,086	\$ 11,221,090
Proposed Supplemental	\$ -	\$ 477,194	\$ 474,502	\$ 477,855	\$ 481,358	\$ 485,019
Total Expenditures	\$ 26,682,845	\$ 27,977,743	\$ 30,197,081	\$ 32,292,015	\$ 33,998,878	\$ 34,989,057
Change in Fund Balance	\$ (193,098)	\$ (281,519)	\$ (1,122,301)	\$ (1,848,150)	\$ (1,834,103)	\$ (975,047)
Ending Fund Balance	\$ 14,731,909	\$ 14,450,390	\$ 13,328,089	\$ 11,479,939	\$ 9,645,836	\$ 8,670,789
FB % of Expenditure	55.21%	51.65%	44.14%	35.55%	28.37%	24.78%
Proposed Rate Increase		3.00%	3.00%	3.00%	4.00%	4.00%

Solid Waste Fund

Revenues	
Projected 20% fee increase for FY 24 – \$3.64 per residential account	
Projected 10% fee increase for FY 25	
Project a 3% fee increase in FY 26-29	
2.50% increase in growth for FY 23-24	
Expenditures	
Collection contract	FY24 project cost - \$3 million
Recycling program	FY24 project cost - \$522,000
Current contract expires in FY 2029	

Solid Waste Fund Forecast

	FY 22-23 Estimate	FY 23-24 Projected	FY 24-25 Projected	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected
Beginning Fund Balance	\$ 249,117	\$ 376,613	\$ 244,829	\$ 283,144	\$ 337,530	\$ 409,256
Total Revenues	\$ 4,258,467	\$ 4,195,273	\$ 4,704,683	\$ 4,963,028	\$ 5,235,582	\$ 5,519,626
Total Expenditures	\$ 4,130,971	\$ 4,327,057	\$ 4,666,368	\$ 4,908,641	\$ 5,163,856	\$ 5,432,716
Net Revenue (loss)	\$ 127,496	\$ (131,784)	\$ 38,314	\$ 54,387	\$ 71,725	\$ 86,911
Ending Fund Balance	\$ 376,613	\$ 244,829	\$ 283,144	\$ 337,530	\$ 409,256	\$ 496,166
Fund Balance % of Expenditure	9.12%	5.66%	6.07%	6.88%	7.93%	9.13%
Customer Rate Increase	0.00%	20.00%	10.00%	3.00%	3.00%	3.00%

Internal Service Funds

I.T. Support Services Fund

- Supports City-wide information technology infrastructure and networks
- Total FY2024 proposed base budget: \$7,155,162
 - Personnel cost: \$1,631,146
- Recommended supplemental requests: \$271,790
- FY 2024 Key Projects
 - Tyler Munis ERP Implementation– HR/Payroll and Utility Billing
 - Implementation of CAD- Computer Aided Dispatch System
 - Implement third data center location- Service Center
 - Implementation of Axon Body and Squad Camera System
 - City Wide Wireless Access improvements
 - Cloud Backup Implementation

I.T. Support Services Fund

- FY2024 Proposed Beginning Fund Balance: \$787,094
- FY2024 Proposed Total Revenues/Contributions: \$6,724,089
- FY2024 Proposed Total Expenditures: \$7,155,162
- FY2024 Estimated Ending Fund Balance: \$356,021

- \$2.6M to be transferred into I.T. over the next three years

Health Insurance Fund

- City is self insured for medical and dental employee benefits
- Health insurance activity operates using it's own Internal Service Fund
- Claims and health costs are funded by City and Employee contributions
- Assumptions for contributions:
 - City contributions – Projected increase of 5% for FY2024-2028
 - Employee contributions – no increase in FY2024 and projected increase of 5% for 2025-2028
- Assumptions for expenses (Provided by benefit consultant)
 - Claims paid – 7% increase for FY2024-2028
 - Stop Loss Premiums – 13% increase – FY2024-2028

Health Insurance Fund

Health Insurance Projected Revenues and Expenditures:

- FY2024 Proposed Beginning Fund Balance: \$3,615,931
- FY2024 Proposed Total Revenues/Contributions: \$6,365,900
- FY2024 Proposed Total Expenditures: \$6,866,688
- FY2024 Estimated Ending Fund Balance: \$3,115,143

Equipment Services Fund

- Supports maintenance and repairs of City's fleet and heavy equipment
- Inflation rate increase impacting cost of repairs and fuel prices
- Contributions from operating departments to support operations
 - Additional 5% increase in department contributions to true up cost increases and establish a positive fund balance
- FY2024 Proposed Beginning Fund Balance: (\$36,237)
- FY2024 Proposed Total Revenues/Contributions: \$2,325,024
- FY2024 Proposed Total Expenditure: \$2,107,627
- Proposed supplemental requests: \$202,548
- FY2024 Estimated Ending Fund Balance: \$181,160

Equipment Replacement Fund-Governmental

- Maintains vehicles and equipment replacement schedule
 - Supported by General Fund, PPF and ESF funds
- FY2024 Proposed Beginning Fund Balance: \$4,122,428
- FY2024 Projected Total Revenues: \$1,699,463
- FY2024 Projected Total Expenditures: \$1,158,543
- FY2024 Estimated Ending Fund Balance: \$4,663,348

Equipment Replacement Fund-Proprietary

- Maintains vehicle and equipment replacement schedule
 - Water, Wastewater and Golf Funds
- FY2024 Proposed Beginning Fund Balance: \$868,892
- FY2024 Projected Total Revenues: \$505,000
- FY2024 Projected Total Expenses: \$445,295
- FY2024 Estimated Ending Fund Balance: \$928,597

Special Revenue Funds

4A Fund Highlights

- 4A fund supports economic development operations, incentives and capital improvement plan
- FY 2023 Year-end estimated fund balance: \$5,172,130
- Key Items
 - FY2024 bond issue
 - \$10,000,000 – Lakewood Drive
 - \$10,000,000 – Industrial Park
 - \$6,500,000 – Retention Pond
 - FY2024 4A Incentives: \$4,491,060
 - Craftmasters: \$3,500,000 (offset with \$2,500,000 land purchase)
 - Alley Cats: \$342,500
 - Project Facelift: \$648,560

4A Financial Overview

	FY 22-23 Estimate	FY 23-24 Projected	FY 24-25 Projected	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected
Beginning Fund Balance	\$ 1,226,246	\$ 5,172,130	\$ 6,417,450	\$ 6,968,154	\$ 7,165,627	\$ 7,486,843
Sales Tax Revenue	\$ 7,372,950	\$ 7,594,138	\$ 7,821,962	\$ 8,056,621	\$ 8,298,320	\$ 8,547,270
Other Revenues	\$ 419,468	\$ 2,765,000	\$ 393,000	\$ 396,090	\$ 399,273	\$ 402,551
Total Revenues	\$ 7,792,418	\$ 10,359,138	\$ 8,214,962	\$ 8,452,711	\$ 8,697,593	\$ 8,949,820
Personnel	\$ 460,888	\$ 475,753	\$ 479,724	\$ 497,558	\$ 516,068	\$ 535,280
Debt Service	\$ 1,826,505	\$ 2,757,636	\$ 5,094,562	\$ 6,073,495	\$ 6,071,088	\$ 6,069,100
380 Incentives	\$ 225,000	\$ 4,491,060	\$ 658,000	\$ 336,300	\$ 400,000	\$ 400,000
Other Expenditures	\$ 1,334,141	\$ 1,389,369	\$ 1,431,973	\$ 1,347,885	\$ 1,389,221	\$ 1,419,425
Supplemental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 3,846,534	\$ 9,113,818	\$ 7,664,259	\$ 8,255,238	\$ 8,376,377	\$ 8,423,805
Change in Fund Balance	\$ 3,945,884	\$ 1,245,320	\$ 550,704	\$ 197,474	\$ 321,216	\$ 526,015
Ending Fund Balance	\$ 5,172,130	\$ 6,417,450	\$ 6,968,154	\$ 7,165,627	\$ 7,486,843	\$ 8,012,859
FB % of Expenditure	134.46%	70.41%	90.92%	86.80%	89.38%	95.12%

4B Fund Highlights

- 4B Fund Supports:
 - Parks Administration
 - Subsidizes Parks Performance Fund operations
 - Subsidizes Golf Fund operations
 - Parks Capital Improvement Plan
- 4B Fund Highlights
 - FY2024 Beginning Balance \$4,604,521
 - Revenues \$7,724,397
 - Expenses \$8,080,943
 - Ending Balance \$4,247,975

4B Financial Overview

	FY 22-23 Estimate	FY 23-24 Projected	FY 24-25 Projected	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected
Beginning Fund Balance	\$ 6,656,926	\$ 4,604,521	\$ 4,247,975	\$ 3,457,074	\$ 2,829,438	\$ 2,350,515
Sales Tax Revenue	\$ 7,372,950	\$ 7,594,138	\$ 7,821,962	\$ 8,056,621	\$ 8,298,320	\$ 8,547,270
Other Revenues	\$ 122,259	\$ 130,259	\$ 132,959	\$ 135,740	\$ 138,604	\$ 141,555
Total Revenues	\$ 7,495,209	\$ 7,724,397	\$ 7,954,921	\$ 8,192,361	\$ 8,436,924	\$ 8,688,824
Debt Service	\$ 1,672,631	\$ 2,224,218	\$ 3,197,350	\$ 3,478,125	\$ 3,479,650	\$ 3,602,500
Golf Course Debt	\$ 376,086	\$ 370,532	\$ 382,208	\$ -	\$ -	\$ -
Golf Transfer	\$ 1,266,489	\$ 859,472	\$ 825,556	\$ 856,102	\$ 888,015	\$ 921,354
PPF Transfer	\$ 3,364,037	\$ 3,453,234	\$ 3,515,824	\$ 3,631,713	\$ 3,761,400	\$ 3,895,798
Other Expenditures	\$ 2,868,371	\$ 1,173,487	\$ 824,885	\$ 854,057	\$ 786,783	\$ 778,270
Total Expenditures	\$ 9,547,614	\$ 8,080,943	\$ 8,745,822	\$ 8,819,997	\$ 8,915,847	\$ 9,197,922
Change in Fund Balance	\$ (2,052,405)	\$ (356,546)	\$ (790,901)	\$ (627,636)	\$ (478,923)	\$ (509,097)
Ending Fund Balance	\$ 4,604,521	\$ 4,247,975	\$ 3,457,074	\$ 2,829,438	\$ 2,350,515	\$ 1,841,418
FB % of Expenditure	48.23%	52.57%	39.53%	32.08%	26.36%	20.02%

PPF Fund Highlights

- Parks Performance Fund (PPF) created to monitor park divisions that generate revenue
 - BRiCk Recreation Center
 - Athletic Fields
 - Russell Farm and Art Center
- Revenues offset the amount of money received from 4B fund to cover cost
 - Fiscal Year 2023 Year end Estimates
 - Fund Balance for PPF: \$0
 - Operation Revenue: \$2,118,340
 - Total Expenditures: \$5,440,330
 - 4B Subsidy: \$3,321,990

Parks Performance Fund

All Operations

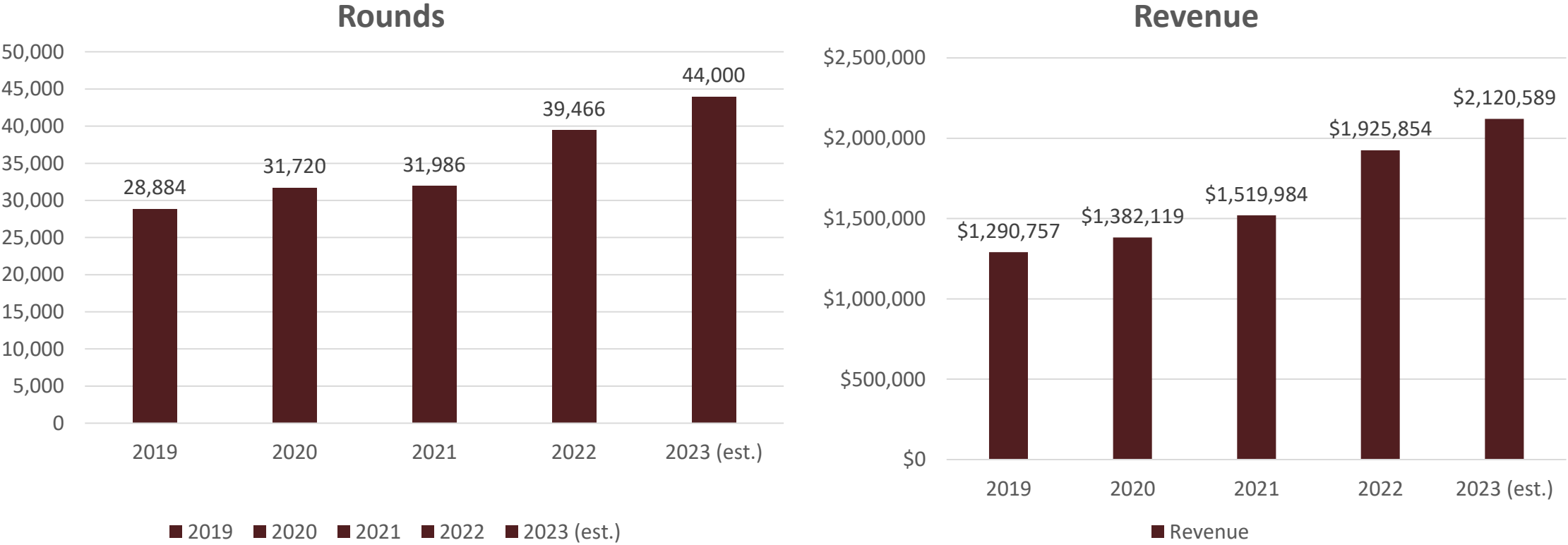
	FY22-23 Estimate	FY 23-24 Projected	FY 24-25 Projected	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected
Beg Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Operations Service Fees	\$ 2,115,333	2,197,050	2,265,431	2,333,395	2,403,397	2,475,499
4B Transfer In	\$ 3,364,037	3,453,234	3,515,824	3,641,244	3,771,217	3,905,910
Other Revenue	\$ 8,500	\$ 10,000	\$ 10,300	\$ 10,609	\$ 10,927	\$ 11,255
Total Revenues	\$ 5,487,870	5,660,284	5,624,712	5,813,399	6,008,538	6,210,350
Total Expenditures	\$ 5,487,870	5,660,284	5,624,712	5,813,399	6,008,538	6,210,350
% Self Sustaining	39%	39%	37%	37%	37%	37%

Golf Fund Highlights

- Provide golf services for community
 - Golf Course
 - Club House & Pro Shop
 - Food & Beverage
- Revenues offset the amount of money received from 4B fund to cover cost
 - FY2024 Budget
 - Fund Balance for Golf fund: \$0
 - Operating Revenues: \$3,420,266
 - Total Expenditures: \$3,420,266
 - 4B subsidy: \$579,627

Hidden Creek Golf Course

Rounds and Revenue FY 2019 – FY 2023



Golf Fund Financial Overview

	FY 22-23 Estimate	FY 23-24 Projected	FY 24-25 Projected	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected
Beginning Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Revenues	\$ 2,126,089	\$ 2,190,207	\$ 2,255,233	\$ 2,322,725	\$ 2,392,242	\$ 2,463,844
4B Subsidy Transfer	\$ 980,806	\$ 579,627	\$ 546,571	\$ 559,215	\$ 582,220	\$ 606,387
4B Debt Transfer	\$ 376,086	\$ 370,532	\$ 382,208	\$ -	\$ -	\$ -
4B Adm Transfer	\$ 285,683	\$ 279,860	\$ 288,256	\$ 296,903	\$ 305,811	\$ 314,985
Total Revenues	\$ 3,768,664	\$ 3,420,226	\$ 3,472,268	\$ 3,178,843	\$ 3,280,273	\$ 3,385,216
Personnel	\$ 1,209,517	\$ 1,278,948	\$ 1,325,983	\$ 1,374,797	\$ 1,425,459	\$ 1,478,042
Other expendituers	\$ 2,559,147	\$ 1,883,746	\$ 1,947,308	\$ 1,600,270	\$ 1,646,029	\$ 1,693,160
Proposed Supplemental	\$ -	\$ 257,532	\$ 198,977	\$ 203,776	\$ 208,785	\$ 214,014
Total Expenditures	\$ 3,768,664	\$ 3,420,226	\$ 3,472,268	\$ 3,178,843	\$ 3,280,273	\$ 3,385,216
% Self Sustaining	56%	64%	65%	73%	73%	73%

TIF Fund 2 Financial Overview

- FY2024 Proposed Operating Expenditures - \$674,939
 - Bond Issues
 - FY2023: \$450,000 (Purchase of bank lot)
 - FY2024: \$900,000 (Construction of parking lot and design for Ellison Street Improvements)
 - FY2025: \$4,800,000 (Ellison Street improvements)

TIF 2 Fund Financial Overview

	FY 22-23 Estimate	FY 23-24 Proposed	FY 24-25 Projected	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected
Beg Fund Balance	\$ 1,009,403	\$ 728,523	\$ 637,160	\$ 645,155	\$ 450,460	\$ 474,477
TIF 2 Revenues	\$ 1,144,298	\$ 1,236,589	\$ 1,410,897	\$ 1,617,052	\$ 1,854,077	\$ 2,126,603
Total Revenues	\$ 1,144,298	\$ 1,236,589	\$ 1,410,897	\$ 1,617,052	\$ 1,854,077	\$ 2,126,603
Operating	\$ 806,236	\$ 655,597	\$ 645,433	\$ 662,177	\$ 679,466	\$ 797,318
Debt Service	\$ 618,942	\$ 653,013	\$ 737,450	\$ 1,128,850	\$ 1,129,150	\$ 1,128,275
Proposed Supplemental	\$ -	\$ 19,342	\$ 20,019	\$ 20,720	\$ 21,445	\$ 22,088
Total Expenditures	\$ 1,425,178	\$ 1,327,952	\$ 1,402,902	\$ 1,811,746	\$ 1,830,061	\$ 1,947,681
Change in Fund Balance	\$ (280,880)	\$ (91,363)	\$ 7,995	\$ (194,695)	\$ 24,016	\$ 178,922
Ending Fund Balance	\$ 728,523	\$ 637,160	\$ 645,155	\$ 450,460	\$ 474,477	\$ 653,398
FB% to Expenditures	51.12%	47.98%	45.99%	24.86%	25.93%	33.55%

Other Funds

Municipal Court Security Fund (Building Security Fund)

- Revenue to be used for security personnel, services and items related to the municipal court building.
 - Proposed FY 24 ending fund balance: \$101,305
 - Proposed Revenues: \$28,000
 - Proposed Expenses: \$39,671

Municipal Court Technology Fund

- Revenues to be used to purchase or maintain technology enhancements for municipal court operations
 - Proposed FY 24 ending fund balance: \$51,913
 - Proposed Revenues: \$32,000
 - Proposed Expenses: \$52,742

Juvenile Case Management Fund

- Revenues to be used for personnel cost, training, travel, supplies and other expenses related to the position of Juvenile Case Manager
 - Proposed FY 24 ending fund balance: \$18,215
 - Proposed Revenues: \$26,200
 - Proposed Expenses: \$40,529

Other Funds

Public Educational and Governmental Fund (PEG)

- Revenues to be used for capital expenditures related to a municipal public access channel and the broadcasting of council meetings to the public
 - Propose FY 24 ending fund balance: \$55,063
 - Proposed Revenues: \$51,200
 - Proposed Expenses: \$45,540

Hotel/Motel Fund

- Revenues are from a 7% hotel/motel tax imposed on rental of hotel/motel rooms located within the city
- Funds are restricted to promoting tourism, conventions, and related activities within the city
 - Propose FY 24 ending fund balance: \$145,013
 - Propose Revenues: \$516,809
 - Propose Expenditures: \$544,540

Key Decision Packages

General Fund Supplementals

GENERAL FUND SUPPLEMENTALS - COUNCIL APPROVED 24JUL23

DEPARTMENT	DESCRIPTION	FTE	ONE-TIME COST	ONGOING COST	TOTAL
Police	Axon Body-worn Cameras (90)	-	\$ -	\$ 242,974	\$ 242,974
Police	Axon In-car Cameras (48)	-	\$ -	\$ 146,632	\$ 146,632
Police	Axon Taser 10 (74)	-	\$ -	\$ 67,337	\$ 67,337
Police	Duty handgun Replacement - 10 year life, at end of life, red dot replacements, accuracy		\$ 107,824		\$ 107,824
Police	Training handguns - augment 9MM vs. .40 cal for training		\$ 24,740		\$ 24,740
Police	Ammo - 9MM ammo for replacements		\$ 26,311		\$ 26,311
Fire	SCBA Bluetooth Face piece - provides proper level of safety for Fire/EMS personnel		\$ 64,000	\$ -	\$ 64,000
Fire	Reclassify 3 Lt pos to Capt - covers 3 stations with appropriate leadership levels	-	\$ -	\$ 37,995	\$ 37,995
Police	Lieutenant Position - Matrix study recommended - reduce span of control - support svcs	1.0	\$ 111,200	\$ 225,173	\$ 336,373
Police	CrimePrevPubEngSpecialist - community engagement and education	1.0	\$ 3,875	\$ 108,053	\$ 111,928
Fire	Battalion Chief	1.0		\$ 166,417	\$ 166,417
Fire	Lieutenant Position	1.0		\$ 138,213	\$ 138,213
Fire	Replace Rescue Vehicle - amount augments current equipment replacement funding		\$ 30,000	\$ -	\$ 30,000
Municipal Court	Deputy Municipal Court Clerk	1.0	\$ -	\$ 65,882	\$ 65,882
Purchasing	Adtl. Cyber Ins. Under existing TML	-	\$ -	\$ 50,000	\$ 50,000
CMO	Burleson Opportunity Fund		\$ 75,000		\$ 75,000
Drainage Maint	Reorg (streets/drainage/facilities)	-	\$ -	\$ 52,468	\$ 52,468
Parks	4G Cameras for Parks - cover viewing gaps with current camera system	-	\$ 24,740	\$ 1,800	\$ 26,540
Library	Library Furniture - replacement of aged furniture		\$ 38,280	\$ -	\$ 38,280
Senior Citizens Center	Virtual Programming via headsets for seniors		\$ -	\$ 8,400	\$ 8,400
Fire	Auto External Difib funding Program	-	\$ -	\$ 15,000	\$ 15,000
Public Works	Facilities Master Plan		\$ 250,000		\$ 250,000
Purchasing	Contract Specialist	1.0		\$ 55,129	\$ 55,129
TOTALS		6.0	\$ 755,970	\$ 1,381,473	\$ 2,137,442
<i>Fire- Grant Fund- Pending</i>	<i>9 New Firefighter positions</i>	<i>9.0</i>	<i>\$ 38,000</i>	<i>\$ 1,137,256</i>	<i>\$ 1,175,256</i>

Non-General Fund Supplementals

ALL OTHER FUNDS SUPPLEMENTALS - COUNCIL APPROVED 24JUL23

FUND	DEPARTMENT	DESCRIPTION	FTE	ONE-TIME COST	ONGOING COST	TOTAL
PPF	Recreation	Part-time wage increase, splash pad, gym, front desk	-	\$ -	\$ 153,000	\$ 153,000
PPF	Recreation	(3) Additional cameras - cover blind spots	-	\$ 15,000	\$ -	\$ 15,000
PPF	Recreation	Replacement of women's lockers (Men's completed FY23)	-	\$ 32,000	\$ -	\$ 32,000
PPF	Recreation	New Gym Floor Covering - Protective cover	-	\$ 18,028	\$ -	\$ 18,028
SUB TOTAL			-	\$ 65,028	\$ 153,000	\$ 218,028
HCG	HCG Admin	FB Cook Top and Storage	-	\$ 12,900	\$ -	\$ 12,900
HCG	HCG Maint	Greens Roller - not in current equipment inventory	-	\$ 25,959	\$ 5,387	\$ 31,346
HCG	HCG Maint	Lely Spreader - not in current equipment inventory	-	\$ 8,000	\$ 1,418	\$ 9,418
HCG	HCG Maint	On Course Amenities - water stations, signage, tee box	-	\$ 13,888	\$ -	\$ 13,888
HCG	Pro Shop	Golf Shop MGR/Pro - increased play - customer service	1.0	\$ -	\$ 93,862	\$ 93,862
HCG	HCG Maint	Tree Service - maintain tree's for proper growth - life	-	\$ -	\$ 25,000	\$ 25,000
HCG	HCG Maint	Sod and Tree Install - sod # 5,6,13,14- trees # 3,10	-	\$ -	\$ 22,500	\$ 22,500
HCG	Pro Shop	New point of sale Terminal due to additional play	-	\$ 2,300	\$ -	\$ 2,300
HCG	HCG Maint	Greens Head Replacement - 45 old style remain	-	\$ 12,650	\$ -	\$ 12,650
HCG	Pro Shop	Cart Barn Ice Machine - eliminate outside ice purchases	-	\$ 13,500	\$ -	\$ 13,500
HCG	HCG Maint	Cart Path Repair - ongoing maintenance	-	\$ -	\$ 10,000	\$ 10,000
HCG	Pro Shop	Part time Wages - additional play and work volume	-	\$ -	\$ 12,467	\$ 12,467
SUB TOTAL			1.0	\$ 89,197	\$ 170,634	\$ 259,831
SW	Solid Waste Fund	Household Hazardous Waste - Forth Worth cost increase	-	\$ -	\$ 30,000	\$ 30,000
SUB TOTAL			-	\$ -	\$ 30,000	\$ 30,000

Non-General Fund Supplementals – Cont.

ALL OTHER FUNDS SUPPLEMENTALS - COUNCIL APPROVED 24JUL23

FUND	DEPARTMENT	DESCRIPTION	FTE	ONE-TIME COST	ONGOING COST	TOTAL
W&WW	Wastewater Services	Sewer Reorganization - provide entry level supervisor	-	\$ 2,300	\$ 19,443	\$ 21,743
W&WW	Wastewater Services	Water System Improvements - preventative maint.	-	\$ -	\$ 200,000	\$ 200,000
W&WW	Wastewater Services	Sewer System Improvements - preventative maint.	-	\$ -	\$ 200,000	\$ 200,000
W&WW	Water & Wastewater Fund	Water Reorganization - provide entry level supervisor	-	\$ 3,600	\$ 51,851	\$ 55,451
SUB TOTAL			-	\$ 5,900	\$ 471,294	\$ 477,194
ESF	Equipment Services Fund	Auto Tech EMS - support ambulance operations	1.0	\$ -	\$ 101,274	\$ 101,274
ESF	Equipment Services Fund	Auto Tech EMS - General	1.0	\$ -	\$ 101,274	\$ 101,274
SUB TOTAL			2.0	\$ -	\$ 202,548	\$ 202,548
TIF 2	Parks and Rec	Part-time maintenance worker - Plaza support	0.5	\$ -	\$ 19,343	\$ 19,343
PEG	PEG City Council	Council Chambers I.T. Refresh podium, projector, software	-	\$ 25,000	\$ -	\$ 25,000
TECH	Information Technology	GIS Enterprise Licensing	-	\$ -	\$ 62,000	\$ 62,000
TECH	Information Technology	I.T. Project Manager - project volume 70+ I.T. Projects	1.0	\$ -	\$ 104,895	\$ 104,895
TECH	Information Technology	Systems Administrator - support 70+ I.T. projects	1.0	\$ -	\$ 104,895	\$ 104,895
SUB TOTAL			2.0	\$ -	\$ 271,790	\$ 271,790
CIP	Capital Projects	Increased Eng, Svcs - New Pos or Contractor/Roadway	1.0	\$ -	\$ 179,045	\$ 179,045
CIP	Capital Projects	Increased Eng, Svcs - New Pos or Contractor/W&WW	1.0	\$ -	\$ 179,045	\$ 179,045
SUB TOTAL			2.0	\$ -	\$ 358,090	\$ 358,090
TOTALS			7.5	\$ 185,125	\$ 1,676,699	\$ 1,861,824

Five Year Capital Improvement Program

General Government Five Year CIP Plan

Item C.

GO BOND PROJECTS	2024	2025	2026	2027	2028	TOTAL
NEIGHBORHOOD STREET REBUILD	\$ 750,000	\$ 750,000	\$ 750,000			\$ 2,250,000
ALSBURY BOULEVARD - HULEN STREET TO CR 1020 (PHASE II)	\$ 6,434,496					\$ 6,434,496
SIDEWALK PROGRAM	\$ 1,216,946					\$ 1,216,946
POLICE EXPANSION	\$ 2,800,000	\$ 13,607,500	\$ 16,409,500			\$ 32,817,000
CR 1020 (ALSBURY) WIDENING (DESIGN) (PHASE III)						\$ -
HULEN INTERSECTION/ROAD EXPANSION	\$ 2,000,000	\$ 7,504,680				\$ 9,504,680
SH174 WIDENING SCHEMATIC AND ENVIRONMENTAL	\$ 930,000		\$ 1,400,000			\$ 2,330,000
ELK DR. HILLSIDE DR, & FM 731 - INTERSECTION & SIDEWALK IMPROVEMENTS	\$ 1,036,509					\$ 1,036,509
FIRE STATION				\$ 2,500,000	\$ 13,443,000	\$ 15,943,000
FM 1902 AND CR 910 PEDESTRIAN MOBILITY			\$ 300,000	\$ 1,189,901		\$ 1,489,901
Total GO Bond Projects	\$ 15,167,951	\$ 21,862,180	\$ 18,859,500	\$ 3,689,901	\$ 13,443,000	\$ 73,022,532

Additional Projects						
FIRE STATION 1	\$ 3,533,235					\$ 3,533,235
SH174 TRAFFIC SIGNAL IMPROVEMENTS	\$ 1,500,000					\$ 1,500,000
ALSBURY BLVD - HULEN ST TO CR 1020 (PHASE II)	\$ 1,000,000					\$ 1,000,000
CITY HALL RENOVATION	\$ 1,400,000					\$ 1,400,000
ALSBURY PHASE I WIDENING - CANDLER TO HULEN (PHASE 1B)	\$ 3,500,000					\$ 3,500,000
CR 1020 (ALSBURY) WIDENING (DESIGN) PHASE III		\$ 1,833,091				\$ 1,833,091
HULEN INTERSECTION/ROAD EXPANSION		\$ 4,630,029				\$ 4,630,029
VILLAGE CREEK PARKWAY EXPANSION (TARRANT CO BOND 50% MATCH)	\$ 2,064,645	\$ 1,437,194				\$ 3,501,839
WICKER HILL AND GREENRIDGE		\$ 949,045	\$ 4,040,465			\$ 4,989,510
HIDDEN VISTAS EXTENSION				\$ 1,575,349		\$ 1,575,349
ADDITIONAL PAVEMENT				\$ 808,198		\$ 808,198
Total Additional Projects	\$ 12,997,880	\$ 8,849,359	\$ 4,040,465	\$ 2,383,547	\$ -	\$ 28,271,251
All Projects	\$ 28,165,831	\$ 30,711,539	\$ 22,899,965	\$ 6,073,448	\$ 13,443,000	\$ 101,293,783

Funding Breakout												
GO BOND TOTAL	\$	15,167,951	\$	21,862,180	\$	18,859,500	\$	3,689,901	\$	13,443,000	\$	73,022,532
CO TOTAL	\$	9,533,235	\$	7,263,120	\$	3,161,206	\$	1,000,000			\$	20,957,561
CASH	\$	1,400,000	\$	637,194	\$	879,259	\$	1,383,547			\$	4,300,000
OTHER	\$	2,064,645	\$	949,045							\$	3,013,690
Total	\$	28,165,831	\$	30,711,539	\$	22,899,965	\$	6,073,448	\$	13,443,000	\$	101,293,783

Parks and Golf Five Year CIP Plan

Item C.

PARKS PROJECTS	2024	2025	2026	2027	2028	TOTAL
Parks Refurbishments						
BAILEY LAKE			\$ 450,000			\$ 450,000
BARTLETT				\$ 300,000		\$ 300,000
CEDAR RIDGE	\$ 280,000					\$ 280,000
CENTENIAL		\$ 420,000				\$ 420,000
CHISENHALL					\$ 260,000	\$ 260,000
HEBERLE					\$ 310,000	\$ 310,000
MEADOWCREST	\$ 400,000					\$ 400,000
MISTLETOE HILL			\$ 585,000			\$ 585,000
WARREN		\$ 750,000		\$ 500,000		\$ 1,250,000
Sports Fields						
CHISENHALL FIELD TURF AND LIGHTING	\$ 525,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 2,525,000
HIDDEN CREEK SOFTBALL RELOCATION	\$ 2,000,000					\$ 2,000,000
Trails, Parking and Infrastructure						
BAILEY LAKE LOW WATER CROSSING		\$ 220,000				\$ 220,000
OAK VALLEY TRAIL- SCOTT STREET TRAILHEAD	\$ 540,000					\$ 540,000
VILLAGE CREEK TRAIL PHASE IV	\$ 685,000					\$ 685,000
VILLAGE CREEK TRAIL PHASE III	\$ 2,417,160					\$ 2,417,160
Signage						
PARK MONUMENT SIGNS	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000		\$ 260,000
CITY WIDE MONUMENT SIGNS	\$ 550,000					\$ 550,000
New Construction						
SHANNON CREEK PARK	\$ 3,327,763					\$ 3,327,763
COMMUNITY PARK	\$ 500,000					\$ 500,000

Parks and Golf Five Year CIP Plan (Continued)

Item C.

BRICKTOTAL	2024	2025	2026	2027	2028	TOTAL
REPLACEMENT ROOF		\$ 1,000,000				\$ 1,000,000
REMODEL OF ENTRYWAY (ADMIN,KIOSK,ROCKWALL, LIGHTING)	\$ 487,000					\$ 487,000
ADDITION OF DRY SAUNA			\$ 380,000			\$ 380,000
REPLACEMENT OF INDOOR POOL SANDFILTER	\$ 155,000					\$ 155,000
DESERT AIRE		\$ 300,000			\$ 250,000	\$ 550,000
HVAC UNIT					\$ 500,000	\$ 500,000
REPLACEMENT OF ENTRY MONUMENT SIGN				\$ 35,000		\$ 35,000
GOLF						
TREE AND WAYFINDING SIGNANGE	\$ 25,000					\$ 25,000
Turf Improvements						
RANGE SIDE (9) (SHAPE, SOD, CART PATH, TREES)	\$ 45,000					\$ 45,000
GREENS RESURFACE (ALL 18) (REMOVE AND REPLACE TOP 6" OF MATERIAL)				\$ 375,000		\$ 375,000
Ponds and Irrigation						
PONDS RENOVATION BENTONITE/FOUNTAINS (4,5,15)			\$ 85,000			\$ 85,000
FLOATING INTAKE PIPE REPLACEMENT		\$ 16,750				\$ 16,750
ADMINISTRATION						
SYSTEM WIDE MASTER PLAN UPDATE	\$ 100,000					\$ 100,000
PARK TOTAL	\$ 11,289,923	\$ 1,955,000	\$ 1,600,000	\$ 1,365,000	\$ 1,070,000	\$ 17,279,923
BRICK TOTAL	\$ 642,000	\$ 1,300,000	\$ 380,000	\$ 35,000	\$ 750,000	\$ 3,107,000
GOLF TOTAL	\$ 70,000	\$ 16,750	\$ 85,000	\$ 375,000	\$ -	\$ 546,750
ADMINISTRATION	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
CONTINGENCY/ESCALATION 5%	\$ 600,096	\$ 163,588	\$ 103,250	\$ 88,750	\$ 91,000	\$ 1,046,684
GRAND TOTAL	\$ 12,702,019	\$ 3,435,338	\$ 2,168,250	\$ 1,863,750	\$ 1,911,000	\$ 22,080,357

Funding Breakout						
AVAILABLE FUNDING	\$ 204,033	\$ 105,750	\$ 160,800	\$ 409,000		\$ 879,583
DEBT SALE	\$ 12,497,986	\$ 3,329,588	\$ 2,007,450	\$ 1,454,750	\$ 1,911,000	\$ 21,200,774
TOTAL	\$ 12,702,019	\$ 3,435,338	\$ 2,168,250	\$ 1,863,750	\$ 1,911,000	\$ 22,080,357

4A Five Year CIP Plan

Item C.

4A PROJECTS	2024	2025	2026	2027	2028	TOTAL
NEW INDUSTRIAL PARK	\$ 10,000,000	\$ 10,000,000				\$ 20,000,000
LAKEWOOD DR	\$ 10,000,000					\$ 10,000,000
ALSBURY BLVD		\$ 10,000,000				\$ 10,000,000
RETENTION POND	\$ 6,500,000					\$ 6,500,000
HOOPER BUSINESS PARK SEWER	\$ 3,000,000					\$ 3,000,000
TOTAL PROJECTS	\$ 29,500,000	\$ 20,000,000	-	-	-	\$ 49,500,000
4A BONDS	\$ 29,500,000	\$ 20,000,000	-	-	-	\$ 49,500,000

Water and Sewer Five Year CIP Plan

Item C.

WATER PROJECTS	2024	2025	2026	2027	2028	TOTAL
WATER LINE REHABILITATION	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 10,000,000
INDUSTRIAL BLVD PUMP STATION EXPANSION & ALSBURY PUMP STATION DECOMISSION	\$ 462,944	\$ 5,604,053				\$ 6,066,997
12" WILLOW CREEK WATERLINE LOOPING	\$ 810,968					\$ 810,968
HULEN GROUND STORAGE TANK REHABILITATION	\$ 1,406,486					\$ 1,406,486
8" VILLAGE CREEK WATERLINE LOOPING (FIRE FLOW)	\$ 837,199					\$ 837,199
SERVICE CENTYER DETENTION	\$ 1,250,000					\$ 1,250,000
MOUNTAIN VALLEY EST AND GST DEMOLITION		\$ 705,601				\$ 705,601
16" HULEN STREET WATERLINE (COMBO WITH HULEN WIDENING)	\$ 464,889	\$ 3,405,768				\$ 3,870,657
12" WATERLINE LOOP FOR MOUNGTAIN VALLEY		\$ 239,583	\$ 1,094,565			\$ 1,334,148
OFFSITE WATER SUPPLY FROM FORT WORTH	\$ 651,211	\$ 6,387,446	\$ 9,229,769			\$ 16,268,426
HULEN PUMP STATION EXPANSION			\$ 391,255	\$ 2,804,349		\$ 3,195,604
TURKEY PEAK ELEVATED STORAGE TANK REHABILITAION (REPAINT AND REBRAND)				\$ 200,211	\$ 1,437,171	\$ 1,637,382
8" COUNTY ROAD 715 WATER LINE LOOPING	\$ 98,795	\$ 564,255				\$ 663,050
HIDDEN CREEK PKWY TANK REHAB				\$ 499,993		\$ 499,993
12" WATER LINE FROM WLISHIRE TO JOHN JONES (FUTURE HULEN)					\$ 256,361	\$ 256,361
Total	\$ 7,982,492	\$ 18,906,706	\$ 12,715,589	\$ 5,504,553	\$ 3,693,532	\$ 48,802,872

SEWER PROJECTS						
SEWER LINE REHABILITATION	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 15,000,000
TRUCK RELEIEF LINE (TOWN CREEK BASIN PARALLEL BULDOUT INTERCEPTORS)	\$ 14,305,706					\$ 14,305,706
GATEWAY STATION LIST STATION REHABILITATION	\$ 832,984					\$ 832,984
SEWER LINE PROTECTION - BOOGER CREEK IMPROVEMENTS	\$ 600,000					\$ 600,000
SEWER LINER EASEMENTS ACQUISITION - MOCKINGBIRD TO CR913	\$ 350,000					\$ 350,000
PARKVIEW DR SEWER UPSIZING TO 10"		\$ 139,285	\$ 1,000,558			\$ 1,139,843
12" WASTE WATER LINE REPLACEMENT IN VILLAGE CREEK BASIN (GOLF COURSE)			\$ 178,491	\$ 1,281,348		\$ 1,459,839
Total	\$ 19,088,690	\$ 3,139,285	\$ 4,179,049	\$ 4,281,348	\$ 3,000,000	\$ 33,688,372
Total W & WW	\$ 27,071,182	\$ 22,045,991	\$ 16,894,638	\$ 9,785,901	\$ 6,693,532	\$ 82,491,244

Five Year Capital Improvement Program Summary

CATEGORY	2024	2025	2026	2027	2028	TOTAL
GENERAL GOVERNMENT CAPITAL IMPROVEMENT PLAN	\$ 28,165,831	\$ 30,711,539	\$ 22,899,965	\$ 6,073,448	\$ 13,443,000	\$ 101,293,783
4B PARKS AND GOLF CAPITAL IMPROVEMENT PLAN	\$ 12,702,019	\$ 3,435,338	\$ 2,168,250	\$ 1,863,750	\$ 1,911,000	\$ 22,080,357
4A ECONOMIC DEVELOPMENT CAPITAL IMPROVEMENT PLAN	\$ 29,500,000	\$ 20,000,000	\$ -	\$ -	\$ -	\$ 49,500,000
WATER AND SEWER CAPITAL IMPROVEMENT PLAN	\$ 27,071,182	\$ 22,045,991	\$ 16,894,638	\$ 9,785,901	\$ 6,693,532	\$ 82,491,244
TOTAL PROJECTS	\$ 97,439,032	\$ 76,192,868	\$ 41,962,853	\$ 17,723,099	\$ 22,047,532	\$ 255,365,384
AVAILABLE FUNDS (CASH/OTHER)	\$ 3,668,678	\$ 1,691,989	\$ 1,040,059	\$ 1,792,547	\$ -	\$ 8,193,273
BOND ISSUANCE	\$ 93,770,354	\$ 74,500,879	\$ 40,922,794	\$ 15,930,552	\$ 22,047,532	\$ 247,172,111

Summary Information

Total Expenditure Budget by Fund

(in millions)

Fund	FY 22-23 Estimate	FY 23-24 Proposed	Variance
General Fund	57.6	60.2	2.6
Debt Service	7.7	8.6	0.9
Water & Wastewater Fund	26.7	28.0	1.3
Solid Waste Fund	4.1	4.3	0.2
Hidden Creek Golf Course Fund	3.8	3.4	(0.3)
Parks Performance Fund	5.5	5.7	0.2
4A Sales Tax SRF	3.8	9.1	5.3
4B Sales Tax SRF	9.5	8.1	(1.4)
Capital Projects	68.3	97.4	29.1
Other Funds	27.9	31.0	3.1
Total	214.9	255.9	41.0

Next Steps

August 15

Special City Council Work Session to discuss budget and tax rate

August 24

Publish notices of public hearings on the budget and tax rate

September 5

Regular City Council meeting. Public hearing on the budget and tax rate and first reading of the budget and tax rate ordinances

September 11

Special City Council meeting. Final reading of the ordinances to approve the budget and tax rate

Action Requested

There are two items on today's agenda related to the budget and tax rate that require City Council action:

- 1. Approve or deny a minute order setting the date and time of the public hearings on the proposed 2023 tax rate and proposed FY2023-24 budget for September 5, 2023, at 5:30 p.m.**
Staff recommends approval
- 2. Approve or deny a resolution proposing a tax rate of \$0.6325 per \$100 value for the 2023 tax year with a record vote.**
Staff recommends approval

RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURLESON, TEXAS, PROPOSING A TAX RATE FOR THE 2023 TAX YEAR.

WHEREAS, the City of Burleson, Texas (the “City”), is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, Sections 26.06 and 26.061 of the Texas Tax Code require that the City give notice of the date and time of the public hearing on or the public meeting to adopt the proposed tax rate; and

WHEREAS, Sections 26.06 and 26.061 of the Texas Tax Code stipulate that the notice of the public hearing or meeting include the names of the members of the governing body and how each member voted on the proposed tax rate; and

WHEREAS, the City desires to propose a tax rate for the 2023 tax year and give notice of the public hearing at which the proposed tax rate will be considered.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BURLESON, TEXAS, THAT:

Section 1

The proposed tax rate for the 2023 tax year is \$0.6325 per \$100. The proposed tax rate is subject to final approval by the City Council.

Section 2

This Resolution shall become effective from and after its date of passage in accordance with law.

PASSED AND SO RESOLVED by the City Council of the City of Burleson, Texas, this _____ day of _____, 20____:

	Aye	Nay	Abstain	Absent
Chris Fletcher, Mayor				
Victoria Johnson, Place 1				
Phil Anderson, Place 2				
Ronnie Johnson, Place 3				
Larry Scott, Place 4				
Dan McClendon, Place 5				
Adam Russell, Place 6				

Chris Fletcher, Mayor
City of Burleson, Texas

ATTEST:

APPROVED AS TO LEGAL FORM:

Amanda Campos, City Secretary

E. Allen Taylor, Jr., City Attorney

City Council Special Meeting

DEPARTMENT: City Secretary Office
FROM: Amanda Campos, City Secretary
MEETING: August 15, 2023

SUBJECT:

Consider approval of a minute order appointing council members to serve 2 year terms on council committees. *(Staff Presenter: Amanda Campos, City Secretary)*

SUMMARY:

The city council adopted Policy #42 establishing council committees and the process for appointments to the committees.

Council Committees

Public Safety & Municipal Court
Infrastructure & Development
Finance
Community Service
Community & Intergovernmental Relations
Council Policies & Valuation

Memberships Appointment

- All councilmembers to rank all council committee with their preferences
- Submit rankings to City Secretary
- City Secretary to present to the full city council at an open meeting
- City Council review the rankings and decide membership based on rankings making effort to allow each councilmember their 1st and 2nd preferences.
- City Council take formal action to make appointments for 2 year terms with 3 members per committee

OPTIONS:

- 1) Review council ranking and approve minute order appointing councilmember to council committees for 2 year terms.

STAFF CONTACT:

Name: Amanda Campos

Title: City Secretary

acampos@burlesontx.com

817-426-9665 or 817-291-5846 cell

CITY COUNCIL COMMITTEES APPOINTMENTS

August 15, 2023



Overview

City Council Policy #42 – City Council Committees

There are 6 Council Committees:

1. Public Safety & Municipal Court
2. Infrastructure & Development
3. Finance
4. Community Service
5. Community & Intergovernmental Relations
6. Council Policy & Valuation

There are 2 councilmember per committee with a 2 year term.

Council will rank their preferences, send their preferences to the City Secretary, and the City Secretary will present a matrix of council preference in an open meeting to the entire council.

Council Member Individual Rankings

Fletcher

Infrastructure & Development
Community &
Intergovernmental
Public Safety & Court
Community Service
Finance
Council Policies & Valuation

V. Johnson

Community &
Intergovernmental
Community Service
Public Safety & Court
Infrastructure & Development
Council Policies & Valuation
Finance

P. Anderson

Community &
Intergovernmental
Infrastructure & Development
Community Service
Public Safety & Court
Council Policies & Valuation
Finance

R. Johnson

Public Safety & Court
Community Service
Community &
Intergovernmental
Council Policies & Valuation
Infrastructure & Development
Finance

L. Scott

Finance
Public Safety & Court
Infrastructure & Development
Council Policies & Valuation
Community &
Intergovernmental
Community Service

D. McClendon

Infrastructure & Development
Finance
Council Policies & Valuation
Community Service
Community &
Intergovernmental
Public Safety & Valuation

A. Russell

Finance
Council Policies & Valuation
Infrastructure & Development
Community &
Intergovernmental
Public Safety & Court
Community Service

Ranking Matrix

	Fletcher	V. Johnson	Anderson	R. Johnson	L. Scott	McClendon	Russell
PS & MC	3	3	4	1	2	6	5
I & D	1	4	2	5	3	1	3
FIN	5	6	6	6	1	2	1
CS	4	2	3	2	6	4	6
C & IR	2	1	1	3	5	5	4
CP & V	6	5	5	4	4	3	2

Public Safety & Municipal Court = PS & MC

Infrastructure & Development = I & D

Finance = FIN

Community Service = CS

Community & Intergovernmental = C & IR

Council Policies & Valuation = CP & V



Ranking by Council Committee Showing 1 & 2 Preferences

PS & MC	I & D	FIN	CS	C & IR	CP & V
R. Johnson	C. Fletcher	L. Scott	V. Johnson	C. Fletcher	A. Russell
L. Scott	P. Anderson	D. McClendon	R. Johnson	V. Johnson	
	D. McClendon	A. Russell		P. Anderson	

Completing the Council Committee Membership

	Fletcher	V. Johnson	Anderson	R. Johnson	L. Scott	McClendon	Russell
PS & MC	3	3	4	1	2	6	5
I & D	1	4	2	5	3	1	3
FIN	5	6	6	6	1	2	1
CS	4	2	3	2	6	4	6
C & IR	2	1	1	3	5	5	4
CP & V	6	5	5	4	4	3	2

PS & MC	I & D	FIN	CS	C & IR	CP & V
R. Johnson	C. Fletcher	L. Scott	V. Johnson	C. Fletcher	A. Russell
L. Scott	P. Anderson	D. McClendon	R. Johnson	V. Johnson	
	D. McClendon	A. Russell		P. Anderson	

Council Action Requested

Approve a Minute Order appointing Council Members to the Council Committee to serve a 2 year term.