



Old Town Design Standards Review Committee Agenda

Wednesday, November 29, 2023
5:30 PM

City Hall - 141 W. Renfro
Burleson, TX 76028

1. **CALL TO ORDER**

Invocation

Pledge of Allegiance

2. **CITIZEN APPEARANCES**

Citizens who have signed a card to speak to the Committee will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the city staff and Old Town Design Standards Review Committee members are prevented from discussion of the subject and may respond only with statements of factual information or existing city policy. Public comment will not be taken on items that the Committee has previously considered in a public hearing.

3. **CONSENT AGENDA**

All items listed below are considered to be routine by the Old Town Design Standards Review Committee and will be enacted with one motion. There will be no separate discussion of the items unless a Committee member or citizen so requests, in which event the item will be removed from the consent agenda and considered in its normal sequence.

A. Consider approval of the minutes from the October 18, 2022 Old Town Design Standards Review Committee meeting. *(Staff contact: Peggy Fisher, Administrative Assistant).*

4. **ITEMS FOR CONSIDERATION**

A. Nomination and election of Old Town Design Standards Review Committee Chair. *(Staff contact: Peggy Fisher, Administrative Assistant).*

B. Nomination and election of Old Town Design Standards Review Committee Vice Chair. *(Staff contact: Peggy Fisher, Administrative Assistant).*

5. **REPORTS AND DISCUSSION ITEMS**

6. **BOARD REQUESTS FOR FUTURE AGENDA ITEMS OR REPORTS**

7. **ADJOURN**

Staff Contact

Tony McIlwain
Director of Development Services
817-426-9684

CERTIFICATE

I hereby certify that the above agenda was posted on this the 22nd of November 2023, by 5:00 p.m., on the official bulletin board at the Burleson City Hall, 141 W. Renfro, Burleson, Texas.



Amanda Campos

City Secretary

ACCESSIBILITY STATEMENT

The Burleson City Hall is wheelchair accessible. The entry ramp is located in the front of the building, accessible from Warren St. Accessible parking spaces are also available in the Warren St. parking lot. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-426-9600, or TDD 1-800-735-2989.

Old Town Design Standards Review Committee

DEPARTMENT: Development Services

FROM: Peggy Fisher, Administrative Assistant

MEETING: November 29, 2023

SUBJECT:

Consider approval of the minutes from the October 18, 2022 Old Town Design Standards Review Committee meeting. (*Staff contact: Peggy Fisher, Administrative Assistant*).

SUMMARY:

The Old Town Design Standards Review Committee duly and legally met on October 18, 2022 for a regular meeting.

OPTIONS:

- 1) Council may approve the minutes as presented or approve with amendments.

RECOMMENDATION:

Approve.

PRIOR ACTION/INPUT (Council, Boards, Citizens):

N/A.

FISCAL IMPACT:

N/A.

STAFF CONTACT:

Name: Peggy Fisher
Title: Administrative Assistant
Email: pfisher@burlesontx.com
Phone: 817-426-9611

OLD TOWN DESIGN STANDARDS REVIEW COMMITTEE
October 18, 2022
MINUTES

Roll Call

Members Present

Art Brucks(Chair)
Neal Jones
Ethan Shelton
Tim Spears(Vice Chair)
Winter Moore
Jeremy Bleeker

Members Absent

William Carlson
Neal Jones

Staff

Emilio Sanchez, Assistant Director Development Services

Peggy Fisher, Administrative Assistant

1. Call to Order - 5:35 PM

Invocation – Art Brucks

Pledge of Allegiance

2. Citizen Appearance

None

3. Reports and Discussion Items

Discuss and receive an update on the City of Burleson Boards and Commissions.

Monica Solko presented the case to the Committee Members, and answered questions from the Committee Members.

4. Consent Agenda

A. Approve the minutes from the April 19, 2022 Regular Session of the Old Town Design Standards Review Committee meeting.

Motion was made by Committee Member Tim Spears and second by Committee Member Winter Moore to approve.

Motion passed,

5. Items for Consideration

A. Nomination and Election of Old Town Design Standards Review Committee Chairman.

Motion was made by Committee Member Tim Spears and second by Committee Member Jeremy Bleeker to nominate Art Brucks as Committee Member Chairman.

Motion passed, 5-0. Committee members Neal Jones and William Carlson were absent.

B. Nomination and Election of Old Town Design Standards Review Committee Vice Chairman.

Motion was made by Committee Member Art Brucks and second by Committee Member Winter Moore to nominate Tim Spears as Committee Member Vice Chairman.

Motion passed, 5-0. Committee members Neal Jones and William Carlson were absent.

6. Board Request for Future Agenda Items or Reports

None

7. Adjourn

There being no further business Chair Art Brucks adjourned the meeting.

Time – 5:45 PM

Peggy Fisher
Administrative Assistant
Recording Secretary

Old Town Design Standards Review Committee

DEPARTMENT: Development Services

FROM: Peggy Fisher, Administrative Assistant

MEETING: November 29, 2023

SUBJECT:

Nomination and election of Old Town Design Standards Review Committee Chair. (*Staff contact: Peggy Fisher, Administrative Assistant*).

SUMMARY:

Nomination and election of Old Town Design Standards Review Committee Chair.

OPTIONS:

- 1) Approve at presented.

RECOMMENDATION:

Approve.

PRIOR ACTION/INPUT (Council, Boards, Citizens):

N/A.

FISCAL IMPACT:

N/A.

STAFF CONTACT:

Name: Peggy Fisher
Title: Administrative Assistant
Email: pfisher@burlesontx.com
Phone: 817-426-9611

Old Town Design Standards Review Committee

DEPARTMENT: Development Services

FROM: Peggy Fisher, Administrative Assistant

MEETING: November 29, 2023

SUBJECT:

Nomination and election of Old Town Design Standards Review Committee Vice Chair. (*Staff contact: Peggy Fisher, Administrative Assistant*).

SUMMARY:

Nomination and election of Old Town Design Standards Review Committee Vice Chair.

OPTIONS:

- 1) Approve at presented.

RECOMMENDATION:

Approve.

PRIOR ACTION/INPUT (Council, Boards, Citizens):

N/A.

FISCAL IMPACT:

N/A.

STAFF CONTACT:

Name: Peggy Fisher
Title: Administrative Assistant
Email: pfisher@burlesontx.com
Phone: 817-426-9611