



Community & Intergovernmental Relations Committee Agenda

Wednesday, August 05, 2026
1:00 PM

City Hall - 141 W. Renfro
Burleson, TX 76028

1. **CALL TO ORDER**

2. **CITIZENS APPERANCES**

Each person in attendance who desires to speak to the Committee on an item NOT posted on the agenda, shall speak during this section. A speaker card must be filled out and turned in to the City Secretary prior to addressing the Committee. Each speaker will be allowed three minutes to speak.

Each person in attendance who desires to speak on an item posted on the agenda shall speak when the item is called forward for consideration.

3. **GENERAL**

A. Consider and take possible action on the minutes from the January 21, 2026 Community & Intergovernmental Relations committee meeting. *(Staff Contact: Amanda Campos, City Secretary)*

4. **REPORTS AND PRESENTATIONS**

A. Receive a report, hold a discussion, and provide recommendations to the city council on appointing members to various City of Burleson boards, commissions, and committees for full terms and vacancies. *(Staff Contact: Lisandra Leal, Assistant City Secretary)*

5. **REQUESTS FOR FUTURE AGENDA ITEMS AND REPORTS**

6. **RECESS INTO EXECUTIVE SESSION**

In accordance with Chapter 551 of the Texas Government Code, the Committee may convene in Executive Session in the City Council Workroom in City Hall to conduct a closed meeting to discuss any item listed on this Agenda.

Pending or contemplated litigation or to seek the advice of the City Attorney pursuant to Section 551.071, Texas Government Code

7. **ADJOURN**

Tony McIlwain
Director of Development Services
817-426-9684

CERTIFICATE

I hereby certify that the above agenda was posted on this the 23rd of July 2026, by 5:00 p.m., on the official bulletin board at the Burleson City Hall, 141 W. Renfro, Burleson, Texas.



Amanda Campos

City Secretary

BUDGET STATEMENT

Pursuant to Section 551.043, Government Code, the following taxpayer impact statement must be on the City Council meeting agenda at which the City Council will discuss or adopt a budget for the City of Burleson: For a median-valued homestead property (\$306,724), the City's portion of the property tax bill in dollars for the current fiscal year (FY24-25) is \$2,032.66, the City's portion of the property tax bill for the upcoming fiscal year (FY25-26) for the same property if the proposed budget is adopted is estimated to be \$2,213.93, and the City's portion of the property tax bill in dollars for the upcoming fiscal year (FY25-26) for the same property if a budget funded at the no-new-revenue rate under Chapter 26, Tax Code, is adopted is estimated to be \$2,021.62.

ACCESSIBILITY STATEMENT

The Burleson City Hall is wheelchair accessible. The entry ramp is located in the front of the building, accessible from Warren St. Accessible parking spaces are also available in the Warren St. parking lot. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-426-9600, or TDD 1-800-735-2989.

Community & Intergovernmental Relations

DEPARTMENT: City Secretary's Office

FROM: Amanda Campos, City Secretary's Office

MEETING: August 5, 2026

SUBJECT:

Consider and take possible action on the minutes from the January 21, 2026 Community & Intergovernmental Relations committee meeting. (*Staff Contact: Amanda Campos, City Secretary*)

STRATEGIC PRIORITY AND GOAL(S):

Strategic Priority	Strategic Goal
 High Performing City Organization Providing Exceptional, People Focused Services	1.2 Continue to improve the efficiency and productivity of operations 1.3 Deliver high-quality service and communications to external and internal customers

SUMMARY:

The Community & Intergovernmental Relations committee duly and legally met on January 21, 2026 for a regular meeting.

RECOMMENDATION:

Committee may approve the minutes as presented or approve with amendments.

PRIOR ACTION/INPUT (Council, Boards, Citizens):

N/A

REFERENCE:

N/A

FISCAL IMPACT:

N/A

STAFF CONTACT:

Amanda Campos
City Secretary
acampos@burlesontx.com
817-426-9665

**COUNCIL COMMITTEE
COMMUNITY & INTERGOVERNMENTAL RELATIONS
January 21, 2026
MINUTES**

Council present:

Victoria Johnson, Chair
Alexa Boedeker
Phil Anderson

Council Absent:

Staff

Harlan Jefferson, Deputy City Manager
Amanda Campos, City Secretary
Monica Solko, Deputy City Secretary
Lisandra Leal, Assistant City Secretary
Matt Ribitzki, Deputy City Attorney

1. CALL TO ORDER

Chair Victoria Johnson called the meeting to order. **Time: 9:01 a.m.**

2. CITIZEN APPEARANCES

- None.

3. GENERAL

- A. Consider and take possible action on minutes from August 13, 2025, Community & Intergovernmental Relations Committee meeting. (Staff Presenter: Monica Solko, Deputy City Secretary)**

Motion made by Phil Anderson and seconded by Victoria Johnson to approve.

Motion passed 2-0. Alexa Boedeker absent.

4. BOARD REQUESTS FOR FUTURE ITEMS OR REPORTS

- A. Review a report, hold a discussion and provide recommendations to the city council on the appointments to fill mid-year vacancies on various City of Burleson Boards, Commissions, and Committees for FY 2025-2026. (Staff Contact: Lisandra Leal, Assistant City Secretary)**

Lisandra Leal, Assistant City Secretary, presented appointments of various boards and commissions to the committee.

The committee reviewed and discussed the appointments and reappointments for each board and commission.

Advisory Committee on People with Disabilities			
Place	Members	Appt.	Term
2 (Ord. Sec 2-35C)	Steven D. McAnally	Partial	2024 - 2027
9 (Youth – non student voting member)	Jordan Smelley	Partial	2025 - 2026

Capital Improvement Program Advisory Committee			
Place	Members	Appt.	Term
5	Michael Humphreys	Partial	2025-2028

Park and Recreation Board			
Place	Members	Appt.	Term
5	Amba Martin	Partial	2025-2028

Public Spaces and Cultural Heritage Board			
Place	Members	Appt.	Term
5	Payton L. Byrd	Partial	2025-2028
7	Vaughn M. Schlegel	Partial	2025-2028
9	John Zamaripa	Partial	2025-2028

Zoning Board of Adjustment			
Place	Members	Appt.	Term
5	Jeremy Hill	Partial	2025-2028
9	Shannan Sutter	Partial	2025-2028

The committee requested staff to bring an item forward for the consideration of the full council.

- B. Receive a report, hold a discussion and provide recommendations to the city council on a five-year contract with CivicPlus to purchase their SeeClickFix software through a cooperative purchase agreement with TIPS in the amount of \$163,333.34. (Staff Contact: Hugo Rodriguez, Deputy Chief Technology Officer)**

Hugo Rodriguez, Deputy Chief Technology Officer, presented the history and function of the current software and discussed the transition plan and the function of the new software.

5. BOARD REQUESTS FOR FUTURE ITEMS OR REPORTS

- None

6. RECESS INTO EXECUTIVE SESSION

In accordance with Chapter 551 of the Texas Government Code, the Committee may convene in Executive Session in the City Council Workroom at City Hall to conduct a closed meeting to discuss any item listed on this agenda.

A. Pending or Contemplated Litigation or to Seek the Advice of the City Attorney Pursuant to Section 551.071

- No executive session needed.

7. ADJOURN

There being no further business, Chair Victoria Johnson adjourned the meeting.

Time: 9:37 a.m.

Amanda Campos
City Secretary

Community & Intergovernmental Relations

DEPARTMENT: City Secretary's Office

FROM: Lisandra Leal, Assistant City Secretary

MEETING: August 5, 2026

SUBJECT:

Receive a report, hold a discussion, and provide recommendations to the city council on appointing members to various City of Burleson boards, commissions, and committees for full terms and vacancies. *(Staff Contact: Lisandra Leal, Assistant City Secretary)*

STRATEGIC PRIORITY AND GOAL(S):

Strategic Priority	Strategic Goal
 High Performing City Organization Providing Exceptional, People Focused Services	1.2 Continue to improve the efficiency and productivity of operations 1.3 Deliver high-quality service and communications to external and internal customers

SUMMARY:

In accordance with Council Policy 40 the City Secretary's office is providing the committee with the required documentation to review appointments and vacancies.

RECOMMENDATION:

N/A

PRIOR ACTION/INPUT (Council, Boards, Citizens):

N/A

REFERENCE:

N/A

FISCAL IMPACT:

N/A

STAFF CONTACT:

Lisandra Leal
Assistant City Secretary
lleal@burlesontx.com
817-426-9687

Boards & Commissions Appointments

Presented to the Community &
Intergovernmental Relations Committee
August 5, 2026

City Secretary's Office



Council Policy #40

Section IV

The City Secretary shall gather all applications, attendance roles, board/commission membership and place in a binder to include the following:

1. Full membership list of the each board/commission
2. Re-appointments will be highlighted
3. Attendance
4. Terms, requirements, board/commission make-up and any specific requirements
5. Applications will be categorized by board/commission applied for, if applicant applies for multiple board/commission the application will appear for each board/commission applied for.

Board and Commissions Vacancies

Item A.

Advisory Committee on People with Disabilities

Place	Members	Appt.	Term
2 (Ord. Sec 2-36c)	Vacant	Partial	2024-2027
9 (Youth)	Vacant	Appoint	2026-2027

Animal Shelter Advisory Committee

Place	Members	Appt.	Term
4 (Youth)	Vacant	Appoint	2026-2027
Place 5 - Animal Welfare Representative	Vacant	Partial	2024-2027

Building Code & Standards Board

Place	Members	Appt.	Term
Place 1 - Electrician	Vacant	Partial	2025-2028
Place 2 - Master Electrician	Vacant	Partial	2024-2027
Place 3 - Master Plumber	Vacant	Partial	2025-2028
Place 4 - Master Plumber	Vacant	Partial	2024-2027
Place 5 - Building Contractor	Vacant	Partial	2025-2028
Place 6 - TC Fire Protection	Vacant	Partial	2024-2027
Place 7 - Licensed HVAC	Vacant	Partial	2025-2028
Place 8	Vacant	Partial	2024-2027
Place 9	Vacant	Partial	2025-2028

Capital Improvement Program Advisory Committee

Place	Members	Appt.	Term
Place 6	Vacant	Partial	2024-2027
Place 7 - Real Estate	Vacant	Partial	2025-2028

Library Board

Place	Members	Appt.	Term
Place 2 (Youth)	Vacant	Appoint	2026-2027
Place 3	Vacant	Partial	2022-2025

Old Town Design Standards Review Committee

Place	Members	Appt.	Term
2 (Youth)	Vacant	Appoint	2026-2027

Park Board

Place	Members	Appt.	Term
Place 2 (Youth)	Vacant	Appoint	2026-2027
Place 4	Vacant	Partial	2024-2027

Planning and Zoning Commission

Place	Members	Appt.	Term
Place 8 (Youth)	Vacant	Appoint	2026-2027

Board and Commissions Vacancies Continued

Item A.

Public Spaces and Cultural Heritage Board

Place	Members	Appt.	Term
Place 1	Vacant	Partial	2024-2027
Place 4 (Youth)	Vacant	Appoint	2026-2027

Burleson Type B Community Service Corporation

Place	Members	Appt.	Term
Place 5 (At Large)	Vacant	Appoint	2026-2028

Tax Increment Finance Reinvestment Zone #2 (TIF #2)

Place	Members	Appt.	Term
Place 1	Alexa Boedeker	Partial	2025-2027
Place 2	Chris Fletcher	Partial	2025-2027
Place 3	Dan McClendon	Partial	2025-2027
Burleson Independent School District	Dr. Bret Jimerson	Partial	2025-2027
Johnson Count Commissioner Court	Kenny Howell	Partial	2025-2027

Questions / Comments

Lisandra Leal
Assistant City Secretary
lleal@burlesontx.com
817.426.9687