



Old Town Design Standards Review Committee Agenda

Tuesday, October 18, 2022
5:30 PM

City Hall - 141 W. Renfro
Burleson, TX 76028

1. Call to Order

Invocation

Pledge of Allegiance

2. Citizen Appearances

(Citizens who have signed a card to speak to the Committee will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the city staff and Old Town Design Standards Review Committee members are prevented from discussion of the subject and may respond only with statements of factual information or existing city policy. Public comment will not be taken on items that the Committee has previously considered in a public hearing).

3. Reports and Discussion Items

A. Discuss and receive an update on the City of Burleson Boards and Commissions. (*Staff contact: Amanda Campos, City Secretary*)

4. Consent Agenda

All items below are considered to be routine by the Old Town Design Standards Review Committee and will be enacted with one motion. There will be no separate discussion of the items unless a Committee member or citizen so requests, in which event the item will be removed from the consent agenda and considered in its normal sequence.

A. Approve the minutes from the April 19, 2022 Old Town Design Standards Review Committee meeting.

5. Items for Consideration

A. Nomination and election of Old Town Development Standards Review Committee Chair.

B. Nomination and election of Old Town Development Standards Review Committee Vice Chair.

6. Board Requests for Future Agenda Items or Reports

7. Adjourn

Staff Contact
Tony McIlwain
Director of Development Services
817-426-9684

CERTIFICATE

I hereby certify that the above agenda was posted on this the 14th of October 2022, by 5:00 p.m., on the official bulletin board at the Burleson City Hall, 141 W. Renfro, Burleson, Texas.

Amanda Campos
City Secretary



ACCESSIBILITY STATEMENT

The Burleson City Hall is wheelchair accessible. The entry ramp is located in the front of the building, accessible from Warren St. Accessible parking spaces are also available in the Warren St. parking lot. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-426-9600, or TDD 1-800-735-2989.

Old Town Design Standards Review Committee

DEPARTMENT: City Secretary's Office
FROM: Amanda Campos, City Secretary
MEETING: October 13, 2022

SUBJECT:

Discuss and receive an update on the City of Burleson Boards and Commissions. (*Staff contact: Amanda Campos, City Secretary*)

SUMMARY:

Discuss and receive an update on the City of Burleson Boards and Commissions.

OPTIONS:

N/A.

RECOMMENDATION:

N/A.

PRIOR ACTION/INPUT (Council, Boards, Citizens):

N/A.

FISCAL IMPACT:

N/A.

STAFF CONTACT:

Name: Amanda Campos, TRMC
Department: City Secretary's Office
Email: acampos@burlesontx.com
Phone: 817-429-9665

Memorandum

To: The Burleson Old Town Design Standards Review Committee

From: Peggy Fisher, Senior Administrative Assistant

Date: October 18, 2022

Subject: Minutes from the April 19, 2022 Regular Session, Old Town Design Standards Review Committee Meeting.

Commission Action Requested:

Approve the minutes from the April 19, 2022 Regular Session of the Old Town Design Standards Review Committee Meeting.

Background Information:

None

Board/Citizen Input:

None

Financial Considerations:

None

Attachments:

Minutes of the April 19, 2022 Regular Session of the Old Town Design Standards Review Committee.

Staff Contact:

Peggy Fisher
Recording Secretary
817-426-9611

OLD TOWN DESIGN STANDARDS REVIEW COMMITTEE
April 19, 2022
MINUTES

Roll Call

Members Present

Art Brucks(Chair)
Neal Jones
William Carlson
Ethan Shelton
Tim spears

Members Absent

Michael Young

Staff

Tony McIlwain, Director Development Services
Emilio Sanchez, Assistant Director Development Services
JP Ducay, Senior Planner
Jared Wesley, City Engineer
Peggy Fisher, Administrative Assistant

Call to Order – 5:30 PM

Invocation – Art Brucks

Pledge of Allegiance

1. Consent Agenda

A. Approve the minutes from the October 5, 2021 Old Town Design Standards Review Committee meeting.

Motion was made by Committee Member William Carlson and second by Committee Member Tim Spears to approve.

Motion passed, 6-0. Committee Member Michael Young was absent.

2. Other Items for Consideration

A. Nomination and Election of Old Town Design Standards Review Committee Chairman.

Motion was made by Committee Member Tim Spears and second by Committee Member William Carlson to nominate Art Brucks as Committee Member Chairman.

Motion passed, 6-0. Committee Member Michael Young was absent.

B. Nomination and Election of Old Town Design Standards Review Committee Vice Chairman.

Motion was made by Committee Member Tim Spears and second by Committee Member William Carlson to nominate himself (Tim Spears) as Committee Member Vice Chairman.

Motion passed, 6-0. Committee Member Michael Young was absent.

C. AACA Parts and Supplies located at 118 NW Hillery St. (Case 21-141):
Consider a Commercial Site Plan with associated waivers to the Old Town Design Standards, Masonry Construction Standards and the Design Standards Manual for an HVAC business expansion.

JP Ducay presented the staff report and answered questions from the Committee.

Motion was made by Committee Member Neal Jones and second by Committee Member William Carlson to approve with associated waivers.

Motion passed, 6-0. Committee Member Michael Young was absent.

3. Community Interest Items

None

4. Citizen Appearance

None

Adjourn.

There being no further business Chair Art Brucks adjourned the meeting.

Time – 6:02 PM

Peggy Fisher
Administrative Assistant
Recording Secretary