



## Mayor's Youth Council Agenda

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Monday, June 26, 2023  
7:00 PM

City Hall - 141 W. Renfro  
Burleson, TX 76028

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### 1. **CALL TO ORDER**

- A. Administer Oath of Office and Statement for newly appointed and reappointed member of the Mayor's Youth Council. *(Staff contact: Lisandra Leal, Assistant City Secretary)*
- B. Ice Breaker for all Mayor's Youth Council to get to know each other. *(Staff contact: Lisandra Leal, Assistant City Secretary)*

### 2. **CITIZEN APPEARANCES**

Each person in attendance who desires to speak to the Mayor's Youth Council (MYC) on an item NOT posted on the agenda, shall speak during this section.

A speaker card must be filled out and turned in to the Secretary prior to addressing the MYC. Each speaker will be allowed three (3) minutes.

Please note that the MYC may only take action on items posted on the agenda. The Texas Open Meetings Act prohibits the MYC from deliberating or taking action on an item not listed on the agenda. The MYC may, however, receive your comments on the unlisted item, ask clarifying questions, respond with facts, and explain policy.

Each person in attendance who desires to speak to the MYC on an item posted on the agenda, shall speak when the item is called forward for consideration.

### 3. **CONSENT AGENDA**

All items listed below are considered to be routine by the Mayor's Youth Council and will be enacted with one motion. There will be no separate discussion of the items unless a Council Member or citizen so requests, in which event the item will be removed from the consent agenda and considered in its normal sequence.

- A. Consider approval of the minutes from the Monday, May 22, 2023 Mayor's Youth Council meeting. *(Staff contact: Lisandra Leal, Assistant City Secretary)*
- B. Consider approval of the Mayor's Youth Council attendance report from June 2022 to May 2023. *(Staff contact: Lisandra, Leal Assistant City Secretary)*
- C. Consider approval of the Mayor's Youth Council finance report from June 2022 to May 2023. *(Staff contact: Lisandra Leal, Assistant City Secretary)*

### 4. **REPORTS AND DISCUSSION ITEMS**

- A. Receive a report and hold a discussion on (a) MYC Bylaws, (b) Communication, and (c) Review personal contact information sheet. *(Staff contact: Lisandra Leal, Assistant City Secretary)*

5. **ITEMS FOR CONSIDERATION**

- A. Consider approval of the 2023-2024 Mayor's Youth Council meeting calendar. *(Staff contact: Lisandra, Leal Assistant City Secretary)*
- B. Receive a report, discuss the election of MYC Officers, and elect the 2023-2024 officers. *(Staff contact: Lisandra Leal, Assistant City Secretary)*

6. **MYC REQUESTS FOR FUTURE AGENDA ITEMS OR REPORTS**

7. **ANNOUNCEMENTS & UPCOMING EVENTS**

- 19th Annual Independence Day Parade, July 4, 2023, 9:00am, Old Town Burleson
- Red, White & BTX, July 4, 2023, 5:00pm - 9:20pm, Chisenhall Sports Complex
- Old Town Art Walk, July 7, 2023, 6:00pm - 9:00pm, Mayor Vera Calvin Plaza
- The BRiCK Boat-Nanza, July 22, 9:00am - 12:00pm, Burleson Recreation Center (BRiCK)
- Teen Ice Cream Social, July 29, 2023, 5:00pm, Burleson Recreation Center (BRiCK)
- Summer Luau Dance, August 18, 2023, 6:00pm - 8:00pm, Center for ASD
- Splish Splash Doggie Bash, August 19, 2023, 10:00am, Burleson Recreation Center (BRiCK)
- Mayor's Youth Council Meeting, August 28, 2023, 7:00pm, City Hall, Council Chambers

8. **ADJOURN**

Staff Contact

Lisandra Leal  
Assistant City Secretary  
(817) 426-9687

**CERTIFICATE**

I hereby certify that the above agenda was posted on this the 23rd of June 2023, by 5:00 p.m., on the official bulletin board at the Burleson City Hall, 141 W. Renfro, Burleson, Texas.



Amanda Campos

City Secretary

**ACCESSIBILITY STATEMENT**

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## Mayor's Youth Council

**DEPARTMENT:** City Secretary's Office

**FROM:** Lisandra Leal, Assistant City Secretary

**MEETING:** June 26, 2023

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**SUBJECT:**

Administer Oath of Office and Statement for newly appointed and reappointed member of the Mayor's Youth Council. *(Staff contact: Lisandra Leal, Assistant City Secretary)*

**SUMMARY:**

The newly appointed and reappointed member of the Mayor's Youth Council were approved by City Council at the June 5, 2023 meeting. In accordance with the Open Meeting Act Oaths of Office and Statement for newly appointed and reappointed members are administered.

**OPTIONS:**

- 1) Administer Oaths of Office and Statement for newly appointed and reappointed members.

**RECOMMENDATION:**

Approve.

**PRIOR ACTION/INPUT (Council, Boards, Citizens):**

N/A

**FISCAL IMPACT:**

N/A

**STAFF CONTACT:**

Lisandra Leal  
Assistant City Secretary  
[lleal@burlesontx.com](mailto:lleal@burlesontx.com)  
817-426-9687

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## Mayor's Youth Council

**DEPARTMENT:** City Secretary's Office  
**FROM:** Lisandra Leal, Assistant City Secretary  
**MEETING:** June 26, 2023

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**SUBJECT:**

Ice Breaker for all Mayor's Youth Council to get to know each other. (*Staff contact: Lisandra Leal, Assistant City Secretary*)

**SUMMARY:**

Fun activity to allow new and current Mayor's Youth Council to get to know each other.

**OPTIONS:**

- 1) Ice Breaker for new and currently Mayor's Youth Council.

**RECOMMENDATION:**

Approve.

**PRIOR ACTION/INPUT (Council, Boards, Citizens):**

N/A

**FISCAL IMPACT:**

N/A

**STAFF CONTACT:**

Lisandra Leal  
Assistant City Secretary  
[lleal@burlesontx.com](mailto:lleal@burlesontx.com)  
817-426-9687

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## Mayor's Youth Council

**DEPARTMENT:** City Secretary's Office  
**FROM:** Lisandra Leal, Assistant City Secretary  
**MEETING:** June 26, 2023

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**SUBJECT:**

Consider approval of the minutes from the Monday, May 22, 2023 Mayor's Youth Council meeting.  
(Staff contact: Lisandra Leal, Assistant City Secretary)

**SUMMARY:**

The Mayor's Youth Council (MYC) duly and legally met on May 22, 2023 for a regular meeting.

**OPTIONS:**

- 1) MYC may approve the minutes as presented or approve with amendments.

**RECOMMENDATION:**

Approve.

**PRIOR ACTION/INPUT (Council, Boards, Citizens):**

N/A

**FISCAL IMPACT:**

N/A

**STAFF CONTACT:**

Lisandra Leal  
Assistant City Secretary  
[lleal@burlesontx.com](mailto:lleal@burlesontx.com)  
817-426-9687

**MAYOR'S YOUTH COUNCIL**  
**May 22, 2023**  
**DRAFT - MINUTES**

**1. Call to Order – Time: 7:09 PM**

**PRESENT**

MYC Member Sorcha Ahrens  
MYC Vice Chair Mayce Ball  
MYC Member Gavin Bloom  
MYC Member Lillian Boatwright  
MYC Member Emma Kornegay  
MYC Member Ava Monroe  
MYC Secretary Alexa Samorano  
MYC Member Kenneth Sanders  
MYC Member Stormy Stanford  
MYC Chair Christian Steele  
MYC Member Madison Voa

**ABSENT**

MYC Member Ty Blair  
MYC Member Mason Cashion  
MYC Member Dawson Coffee  
MYC Member Dylan Forbus  
MYC Member Preston Hamilton  
MYC Member Emma Hammett  
MYC Member Madison Kahan  
MYC Member Wyatt Klotther  
MYC Member Ely Terrell  
MYC Member Claire Woodruff

**STAFF PRESENT**

Monica Solko, Deputy City Secretary  
Lisandra Leal, Assistant City Secretary  
Chris Fletcher, Mayor  
Victoria Johnson, Council Place 1  
Joe Byrom, Community Resource Officer

**2. Citizen Appearances**

Citizens and youth are welcome to speak to Mayor's Youth Council at this time.

No Speakers

**3. Consent Agenda**

All items listed below are considered to be routine by the Mayor's Youth Council and will be enacted with one motion. There will be no separate discussion of the items unless a Council Member or citizen so requests, in which event the item will be removed from the consent agenda and considered in its normal sequence.

- A. Consider approval of the minutes from the Mayor's Youth Council meeting on Monday, April 23, 2023.**
- B. Consider approval of the MYC attendance report.**
- C. Consider approval of the MYC finance report.**

Motion made by MYC Member Galvin Bloom, Seconded by MYC Member Emma Kornegay.

Voting Yea: MYC Member Sorcha Ahrens, MYC Member Mayce Ball, MYC Member Galvin Bloom, MYC Member Lillian Boatwright, MYC Member Emma Kornegay, MYC Member Ava Monroe, MYC

Member Alexa Samorano, MYC Member Kenneth Sanders, MYC Member Stormy Stanford, MYC Chair Christian Steele, MYC Member Madison Voa.

4. **Senior Recognition**

A. **Recognition of Seniors and presentation of certificates (Presenter: Mayor Chris Fletcher)**

Mayor Fletcher recognized seniors Madison Voa, Lilian Boatwright, and Christian Steele. He thanked them for their service on the Mayor's Youth Council. Assistant City Secretary Lisandra Leal presented a video that captured events throughout the year of the MYC.

5. **Adjourn**

Motion made by MYC Member Stormy Stanford, seconded by MYC Member Macye Ball.

MYC Chair Steele adjourned the meeting.

**Time: 7:19 PM.**

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Lisandra Leal  
Assistant City Secretary



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## Mayor's Youth Council

**DEPARTMENT:** City Secretary's Office  
**FROM:** Lisandra Leal, Assistant City Secretary  
**MEETING:** June 26, 2023

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**SUBJECT:**

Consider approval of the Mayor's Youth Council attendance report from June 2022 to May 2023.  
(Staff contact: Lisandra, Leal Assistant City Secretary)

**SUMMARY:**

The Mayor's Youth Council (MYC) is being asked to approve the attendance report from June 2022 – May 2023.

**OPTIONS:**

- 1) MYC may approve the attendance report as presented or approve with amendments.

**RECOMMENDATION:**

Approve.

**PRIOR ACTION/INPUT (Council, Boards, Citizens):**

N/A

**FISCAL IMPACT:**

N/A

**STAFF CONTACT:**

Lisandra Leal  
Assistant City Secretary  
[lleal@burlesontx.com](mailto:lleal@burlesontx.com)  
817-426-9687

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## Mayor's Youth Council

**DEPARTMENT:** City Secretary's Office

**FROM:** Lisandra Leal, Assistant City Secretary

**MEETING:** June 26, 2023

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**SUBJECT:**

Consider approval of the Mayor's Youth Council finance report from June 2022 to May 2023.  
(Staff contact: Lisandra Leal, Assistant City Secretary)

**SUMMARY:**

The Mayor's Youth Council (MYC) is being asked to approve the finance report from June 2022 - May 2023.

**OPTIONS:**

- 1) MYC may approve the finance report as presented or approve with amendments.

**RECOMMENDATION:**

Approve.

**PRIOR ACTION/INPUT (Council, Boards, Citizens):**

N/A

**FISCAL IMPACT:**

N/A

**STAFF CONTACT:**

Lisandra Leal  
Assistant City Secretary  
[lleal@burlesontx.com](mailto:lleal@burlesontx.com)  
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Mayor's Youth Council Financial Report (Fiscal Year 2022-2023)							
As of: June 27, 2022							
Food	\$	MYC Events / Projects	\$	Travel	\$	MYC Supplies	\$
June meeting	97.91	Be Healthy Run	0.00	YAC Summit	1,772.09	MYC Shirts	548.75
August meeting	102.74	Founder's Day	0.00	NLC Congressional	12,642.29		
September meeting	84.93	Boo Bash	170.70				
October meeting	74.93	Santa's Breakfast	499.36				
November meeting	74.93	City Fest - Canceled	0.00				
December meeting	74.93	Earth Day	0.00				
January meeting - Canceled	0.00	Arbor Day	0.00				
February meeting	74.93	Bake Sale NS Dept	127.27				
March meeting - Canceled	0.00	Gift Cards for Seniors	75.00				
April meeting	80.29						
May meeting	48.66						
Total =		714.25		Total =	872.33	Total =	14,414.38
				Total =		Total =	548.75

Beginning Balance \$ 6,000.00  
Expenditures \$ 16,549.71  
Balance \$ -10,549.71

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## Mayor's Youth Council

**DEPARTMENT:** City Secretary's Office

**FROM:** Lisandra Leal, Assistant City Secretary

**MEETING:** June 26, 2023

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**SUBJECT:**

Receive a report and hold a discussion on (a) MYC Bylaws, (b) Communication, and (c) Review personal contact information sheet. *(Staff contact: Lisandra Leal, Assistant City Secretary)*

**SUMMARY:**

Review MYC Bylaws, communication, and personal contact info sheet with all members.

**OPTIONS:**

- 1) To hold discussion.

**RECOMMENDATION:**

No Action needed.

**PRIOR ACTION/INPUT (Council, Boards, Citizens):**

N/A

**FISCAL IMPACT:**

N/A

**STAFF CONTACT:**

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817-426-9687

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## Mayor's Youth Council

**DEPARTMENT:** City Secretary's Office  
**FROM:** Lisandra Leal, Assistant City Secretary  
**MEETING:** June 26, 2023

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**SUBJECT:**

Consider approval of the 2023-2024 Mayor's Youth Council meeting calendar. (*Staff contact: Lisandra, Leal Assistant City Secretary*)

**SUMMARY:**

The Mayor's Youth Council (MYC) is being asked to approve the 2023-2024 meeting calendar.

**OPTIONS:**

- 1) MYC may approve the MYC meeting calendar as presented or approve with amendments.

**RECOMMENDATION:**

Approve.

**PRIOR ACTION/INPUT (Council, Boards, Citizens):**

N/A

**FISCAL IMPACT:**

N/A

**STAFF CONTACT:**

Lisandra Leal  
Assistant City Secretary  
[lleal@burlesontx.com](mailto:lleal@burlesontx.com)  
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# 2023-2024

June						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

July						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						




January						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

March						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

July:	
Jul	Independence Day
September:	
Sep	Labor Day
November:	
Nov	Thanksgiving Day
Nov	Thanksgiving
December:	
Dec	Christmas
Dec	Christmas Holiday
January:	
Jan	New Year's Day
Jan	M L King Day
May:	
May	Memorial Day
	Mayor's Youth Council Meetings
	City Council Meeting
	Volunteer Opportunities
	NLC Summit
	YAC Summit – Tentative Date

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## Mayor's Youth Council

**DEPARTMENT:** City Secretary's Office

**FROM:** Lisandra Leal, Assistant City Secretary

**MEETING:** June 26, 2023

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**SUBJECT:**

Receive a report, discuss the election of MYC Officers, and elect the 2023-2024 officers. *(Staff contact: Lisandra Leal, Assistant City Secretary)*

**SUMMARY:**

The Mayor's Youth Council will receive a report on each officer position, election will be held and winners for the 2023-2024 elected officers will be announced.

**OPTIONS:**

- 1) Discuss and conduct election of officers for the Mayor's Youth Council 2023-2024.

**RECOMMENDATION:**

Approve.

**PRIOR ACTION/INPUT (Council, Boards, Citizens):**

N/A

**FISCAL IMPACT:**

N/A

**STAFF CONTACT:**

Lisandra Leal  
Assistant City Secretary  
[lleal@burlesontx.com](mailto:lleal@burlesontx.com)  
817-426-9687



# MYC ELECTION OF OFFICERS

In accordance with Article IV of the Mayor's Youth Council Bylaws the youth council is responsible for voting of officers.



- Chair
- Vice Chair
- Secretary
- Historian
- Communications
- Executive Committee

# Who is eligible to run for office?



- Anyone can run, however it is preferred that officers have previous experience on the Youth Council as a voting Youth Councilmember.
- The Youth Council member must state that they are willing to fulfill all Officer duties as stated in the bylaws.



# MYC CHAIR

- Attend chapter meetings.
- Preside over Youth Council meetings and Executive Committee meetings.
- Serve as chair for assigned committee meetings.
- Assist Staff Liaison and/or Executive Committee to determine agenda.
- Act as a spokesperson for the Youth Council.
- Ensure committee members are meeting their goals and projects.
- Responsible for annual report of Youth Council to present at City Council meeting.
- Prepare meeting/event recaps for membership and social media page, due for distribution the first Monday of every month.
- Report to the City Council on regular basis.
- Mentor members.

# MYC VICE - CHAIR

- Attend chapter meetings.
- Take on the duties of the Chair in the event the Chair is unable to fulfill such duties.
- Responsible for completing the financial duties such as prepare a budget, maintain finances, and report the financial status to Youth Council.
- Attend Executive Committee meetings.
- Responsible for fundraising efforts of the Youth Council
- Chair a finance committee if necessary.
- Introduce guest speakers.
- Mentor members.
- Ensure committee chairs and members are meeting their responsibilities and deadlines.

# MYC SECRETARY

- Attend chapter meetings.
- Preparing typed minutes, due for review the first Monday of the month.
- Track attendance of all members.
- Assist the Chair and Youth Council with following bylaws and proper parliamentary procedures.
- Mentor members.
- Attend Executive Committee meetings.
- Distribution of upcoming meeting notice via GroupMe and working with Communications Officer for social media distribution.
- Chair a bylaws committee if necessary.

# MYC HISTORIAN

- Attend all chapter meetings.
- Take photos at meetings/events, if unable to attend assign responsibility to a committee member in attendance.
- Responsible for Annual Yearbook to include pictures and other memorabilia from each event/activity.
- Attend Executive Committee meetings.
- Provide Assistant City Secretary copy of all photographs of documented meetings/events.
- Work closely with Communications officer to provide photographs for social media uploads.
- Responsible for maintain the History of the Mayor's Youth Council.
- Mentor members.

# MYC COMMUNICATIONS

- Attend all chapter meetings.
- Responsible for social media outlets such as Burleson Mayor's Youth Council Facebook page, Twitter page, and Instagram page.
- Work closely with the Historian to document events with photographs.
- Attend Executive Committee meetings.
- Mentor members.

# MYC EXECUTIVE COMMITTEE

The above listed officers shall comprise the Executive Committee and shall be responsible for the duties below.

- Shall meet prior to each regular Youth Council meeting.
- Have the right to determine the agenda of Youth Council meetings with the Staff Liaison, Mayor, and/or City Council.
- Aid in preparation of the Annual Report and annual Yearbook.



# OFFICER ELECTION PROCESS

Each candidate will need to make a statement to the Mayor's Youth Council stating their name and expressing their interest in the particular position.

Once all candidates have spoken for a particular position a vote will be taken, on paper, and submitted to staff liaison. The staff liaison will then tabulate the votes and announce the winners of all positions.

At the end of the meeting all officers selected will meet for five to ten minutes to discuss a future date and time in July for an officer workshop.





# Questions