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City Hall Council Chambers, 141 W. Renfro, Burleson, TX 76028

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1. **CALL TO ORDER**

2. **CITIZENS APPEARANCES**

Each person in attendance who desires to speak to the City Council on an item NOT posted on the agenda, shall speak during this section.

A speaker card must be filled out and turned in to the City Secretary prior to addressing the City Council. Each speaker will be allowed three (3) minutes.

Please note that City Council may only take action on items posted on the agenda. The Texas Open Meetings Act prohibits the City Council from deliberating or taking action on an item not listed on the agenda. City Council may, however, receive your comments on the unlisted item, ask clarifying questions, respond with facts, and explain policy.

Each person in attendance who desires to speak to the City Council on an item posted on the agenda, shall speak when the item is called forward for consideration.

3. **BUDGET**

A. Receive a report, hold a discussion, and provide staff direction on the proposed Fiscal Year 2024-2025 budget and related items. *(Staff Contact: Tommy Ludwig, City Manager)*

B. Receive a report, hold a discussion, and provide staff direction on the proposed tax rate for Fiscal Year 2024-2025 and the proposed homestead exemption for Fiscal Year 2025-2026. *(Staff Contact: Harlan Jefferson, Deputy City Manager)*

C. Consider approval of a minute order setting the date and time of the public hearings on the proposed 2024 tax rate and proposed Fiscal Year 2024-2025 budget for September 3, 2024, at 5:30 p.m. *(Staff Contact: Harlan Jefferson, Deputy City Manager)*

D. Consider approval of a resolution proposing a tax rate for the 2024 tax year with a record vote. *(Staff Contact: Harlan Jefferson, Deputy City Manager)*

4. **REPORTS AND PRESENTATIONS**

A. Receive a report, hold a discussion, and provide staff direction regarding vertical construction projects included in the capital improvement program. *(Staff Contact: Eric Oscarson, Deputy City Manager)*

- B. Receive a report, hold a discussion, and provide staff direction regarding the naming of City Hall. (*Staff Contact: Eric Oscarson, Deputy City Manager*)

5. **RECESS INTO EXECUTIVE SESSION**

In accordance with Chapter 551 of the Texas Government Code, the City Council may convene in Executive Session in the City Council Workroom in City Hall to conduct a closed meeting to discuss any item listed on this Agenda. The City Council may reconvene into open session and take action on posted items.

- A. Pending or contemplated litigation or to seek the advice of the City Attorney pursuant to Section 551.071, Texas Government Code**

6. **ADJOURN**

Staff Contact  
City Manager's Office  
817-426-9680

**CERTIFICATE**

I hereby certify that the above agenda was posted on this the 7th of August 2024, by 6:00 p.m., on the official bulletin board at the Burleson City Hall, 141 W. Renfro, Burleson, Texas.



Amanda Campos

City Secretary

**ACCESSIBILITY STATEMENT**

The Burleson City Hall is wheelchair accessible. The entry ramp is located in the front of the building, accessible from Warren St. Accessible parking spaces are also available in the Warren St. parking lot. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-426-9600, or TDD 1-800-735-2989.

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## City Council Special Meeting

**DEPARTMENT:** City Manager's Office  
**FROM:** Tommy Ludwig, City Manager  
**MEETING:** August 12, 2024

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**SUBJECT:**

Receive a report, hold a discussion, and provide staff direction on the proposed Fiscal Year 2024-2025 budget and related items. (*Staff Presenter: Tommy Ludwig, City Manager*)

**SUMMARY:**

The City Manager will present the City Council with the proposed Fiscal Year 2024-2025 budget, and the City Council will be able to discuss and provide direction.

The City Manager has delivered a copy of the proposed Fiscal Year 2024-2025 budget to the City Council. Additionally, the City Manager has filed a copy of the proposed Fiscal Year 2024-2025 budget with the City Secretary for public record. The proposed Fiscal Year 2024-2025 budget is also available online at the City's website ([www.burlesontx.com](http://www.burlesontx.com)).

**OPTIONS:**

N/A

**RECOMMENDATION:**

N/A

**PRIOR ACTION/INPUT (Council, Boards, Citizens):**

N/A

**STAFF CONTACT:**

Tommy Ludwig  
City Manager  
[tludwig@burlesontx.com](mailto:tludwig@burlesontx.com)  
817-426-9623

# City Manager's Proposed FY 2024-25 Budget

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PRESENTED TO THE CITY COUNCIL ON  
AUGUST 12, 2024



# Presentation Overview

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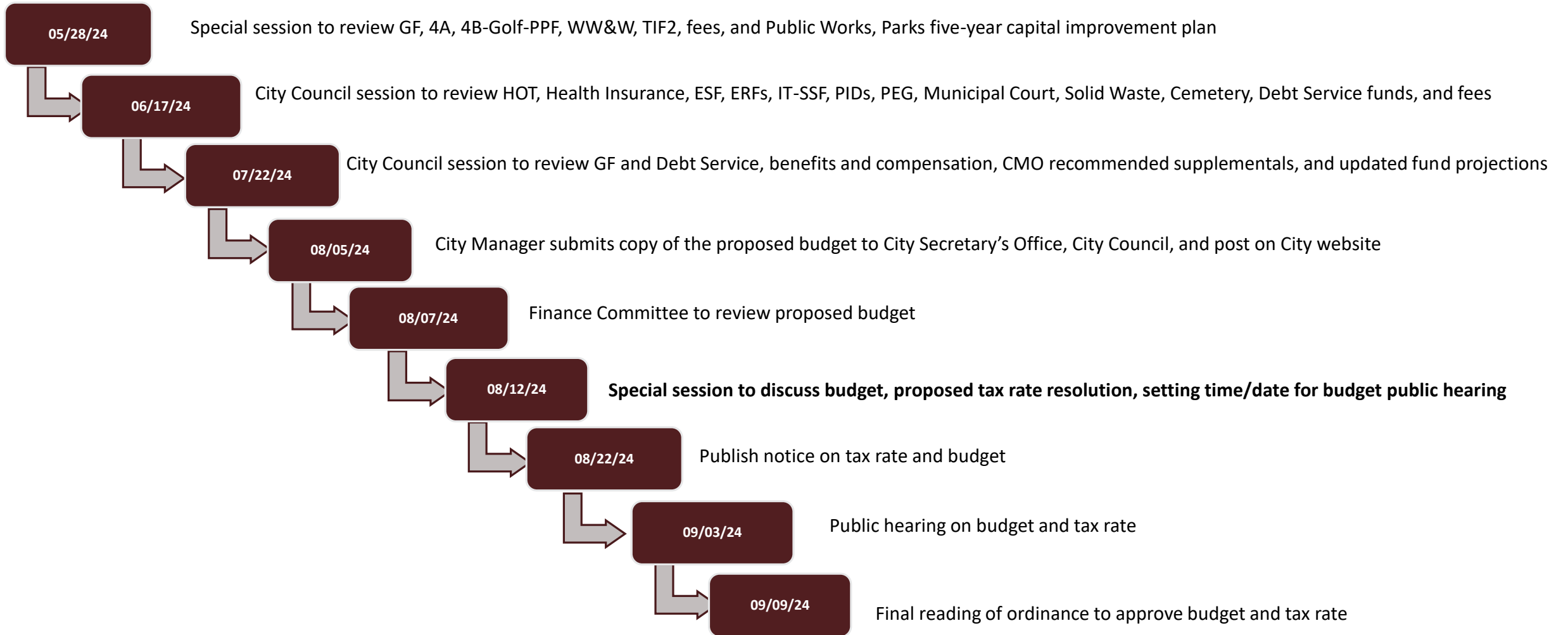
- Building the Budget
- Fund Overviews & Key Decision Packages
- Five Year Capital Improvement Program
- Additional Supplemental Packages For Consideration
- Summary Information & Next Steps

# Building the Budget

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# Transparent Budget Process

Item A.

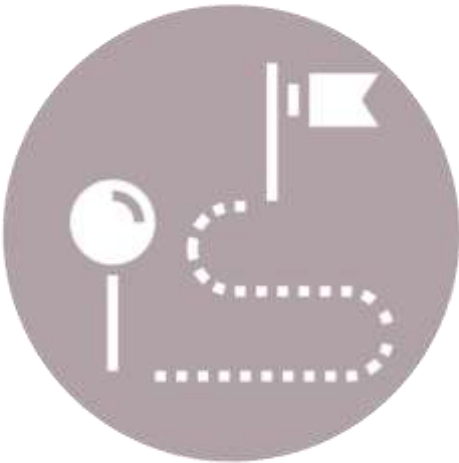


# Strategic Focus Areas

Proposed Budget is designed to accomplish the goals outlined in the City’s Strategic Plan. The Plan is organized in **four Strategic Focus Areas** as selected by city council during their planning fall/winter retreat.



**High Performing City Organization**  
Providing Exceptional,  
People Focused Services



**Dynamic & Preferred City**  
through Managed Growth



**Beautiful, Safe &  
Vibrant Community**



**Great Place to Live**  
through Expanded Quality of Life Amenities

- Serves as a roadmap for achieving our long-term goals and objectives.
- Includes specific action plan items that are tied to the budget.
- Council will be asked to formally approve the updated strategic plan, based upon direction from the City Council Retreat, in September along with the budget.

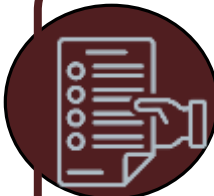
# Key Budget Areas



Strong fund balance  
for all funds



Resiliency and flexibility  
to economic impacts



Focused on  
departmental  
enhancements



Conservative revenue  
estimates



Five-Year financial  
projections



Efficient and effective  
operations

# City Budget Survey Results

\*309 responded with their top 3 priorities

## 2024 Top Three Priorities

- Streets & Traffic Control
- Police
- Fire

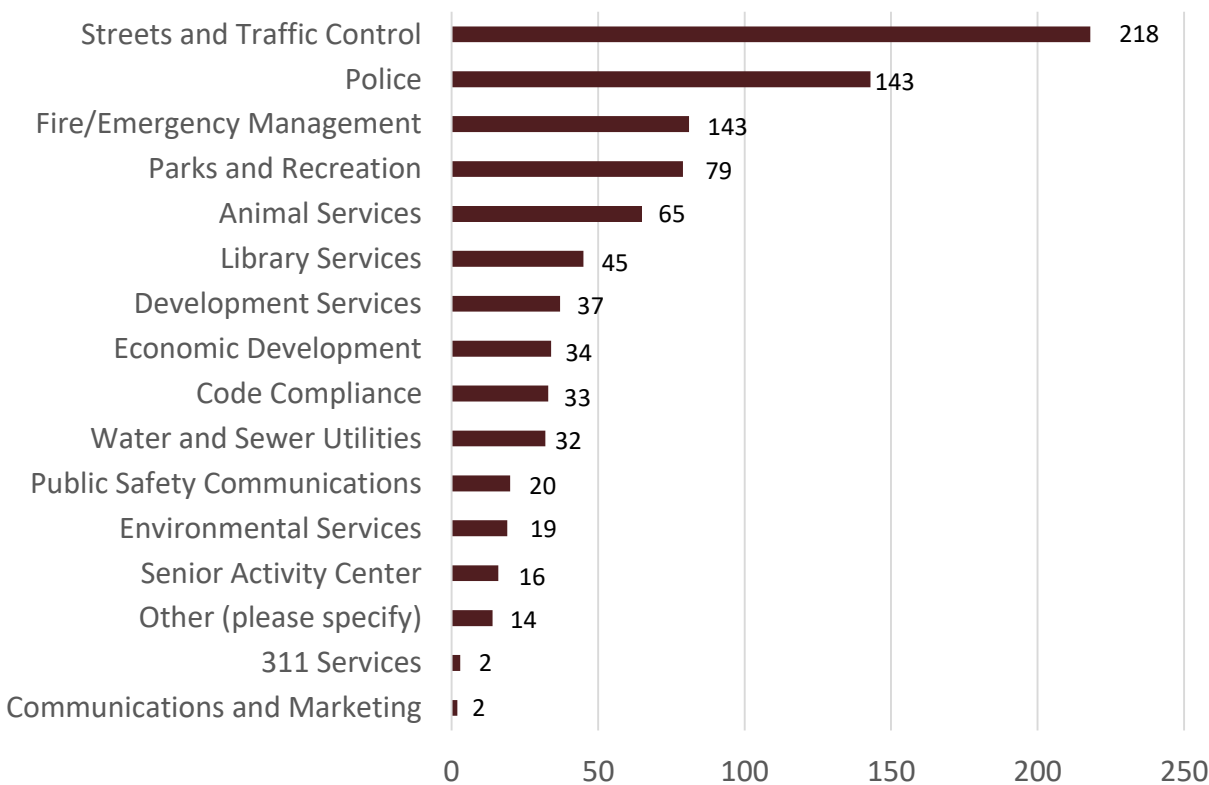
## 2023 Top Three Priorities

- Streets & Traffic Control
- Police
- Parks and Recreation

## Survey Demographics

- 94.4% Burleson Residents
- 13.1% Work in or near Burleson
- 5.3% Business Owner

Departmental Priority Ranking



# Compensation and Benefits: FY 2024-25

Item A.

## Market Adjustments

- Compensation adjustments were made to comply with the FLSA New Overtime Rule

## Merit/Step Increase

- Police and Fire Sworn Positions (full-time and part-time) will receive a 3% STEP increase on Oct. 1, 2024 at a cost of \$522,633
- All other employees budgeted to receive an avg. 3.0% merit increase effective Oct. 1, 2024 at a cost of \$869,091 for non-sworn positions

## Health Insurance

- Completing RFP to compare fully-insured vs. self-insured benefit plans
- Review benefit plan designs and make recommended changes, if necessary for FY25
- Review monthly premium structures and make recommended changes, if necessary for FY25

## Benefits

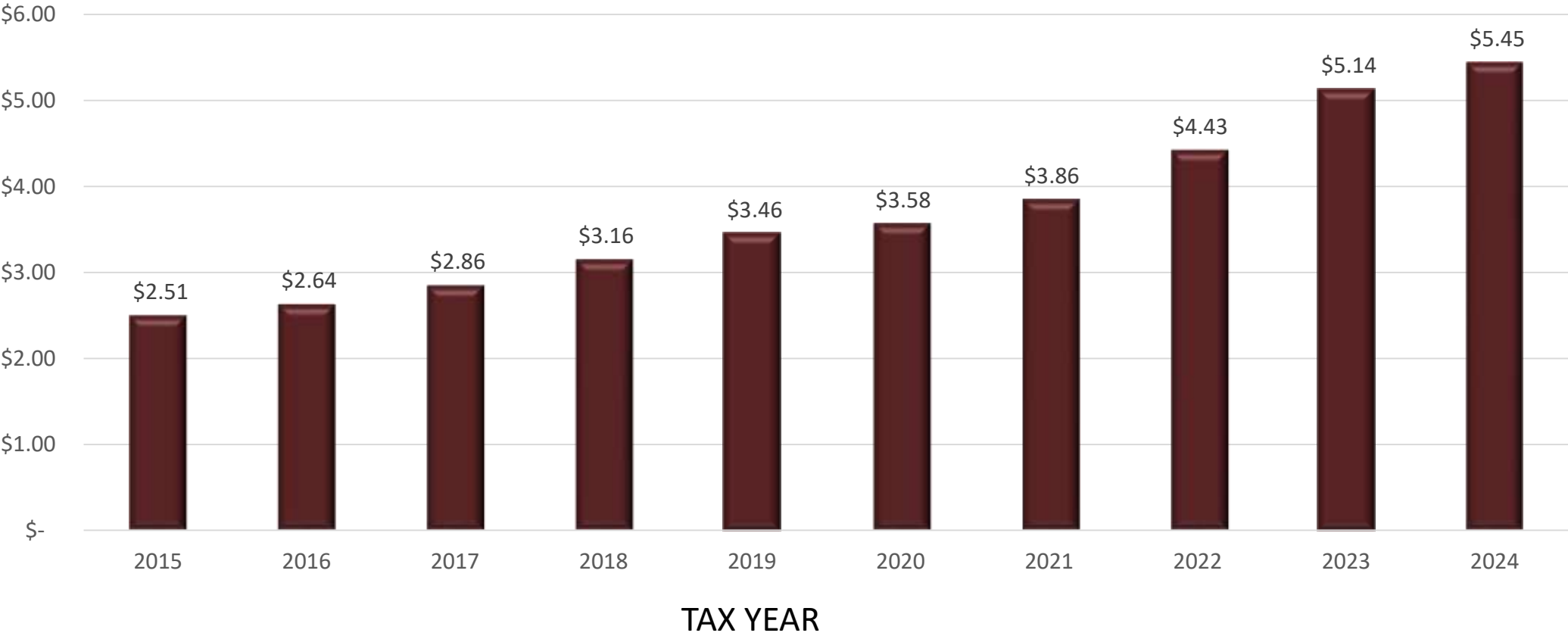
- Add additional personal day for employees
- Add 48X96 Work Schedule for Fire
- Employees payroll deduction option for City Animal Shelter
- Add Pet Insurance as an additional voluntary benefit for employees (employee paid benefit)
- Catastrophic Pool Leave Donation

# General Fund

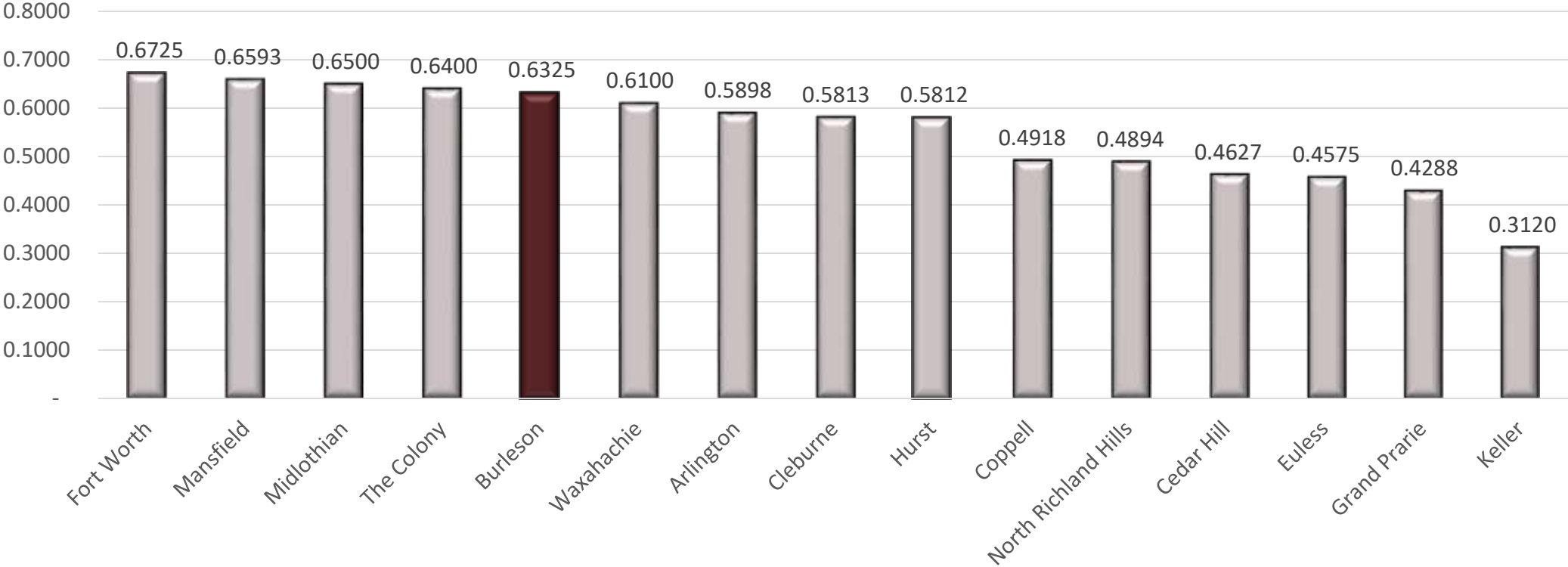
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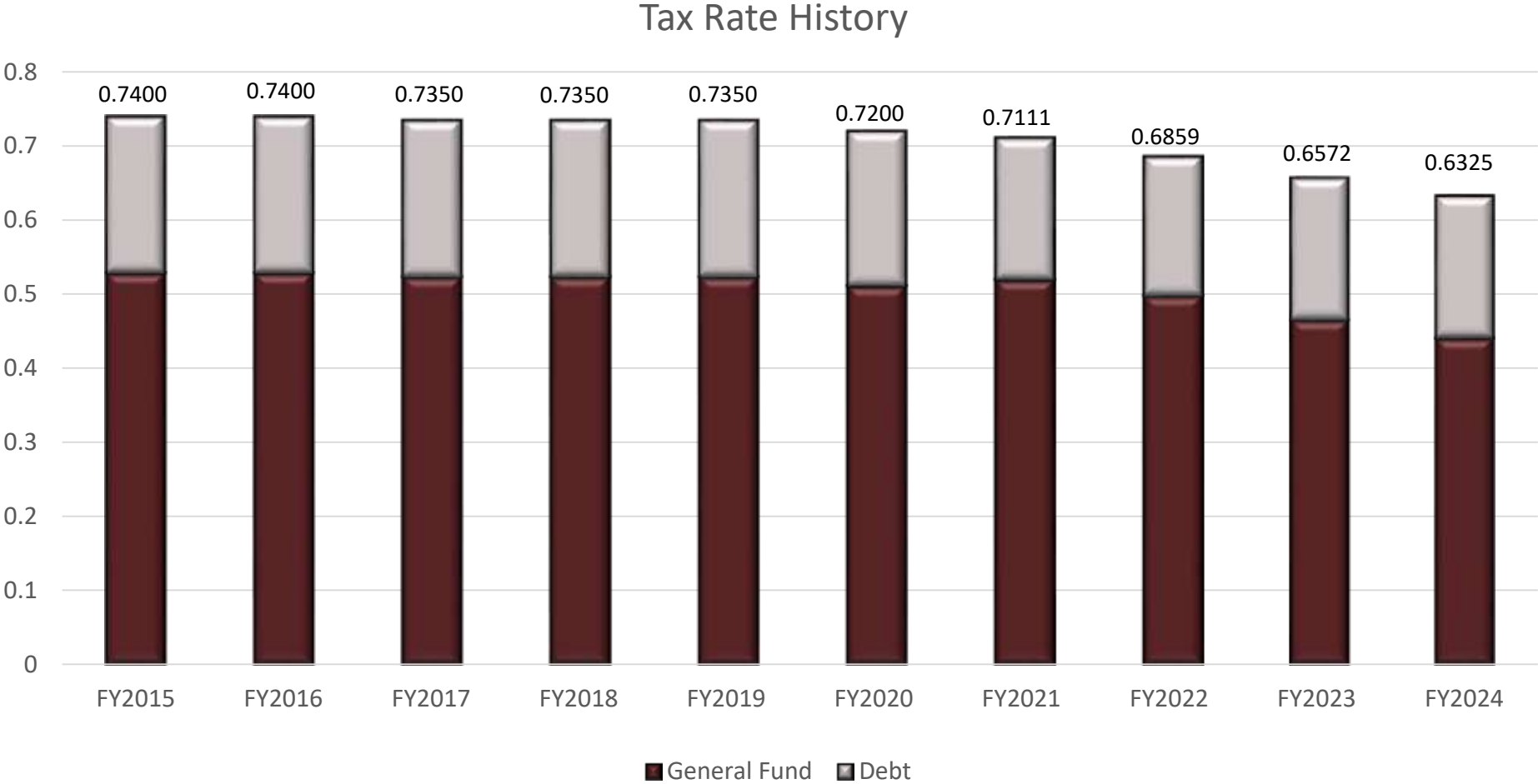
# Certified Value History (In Billions)



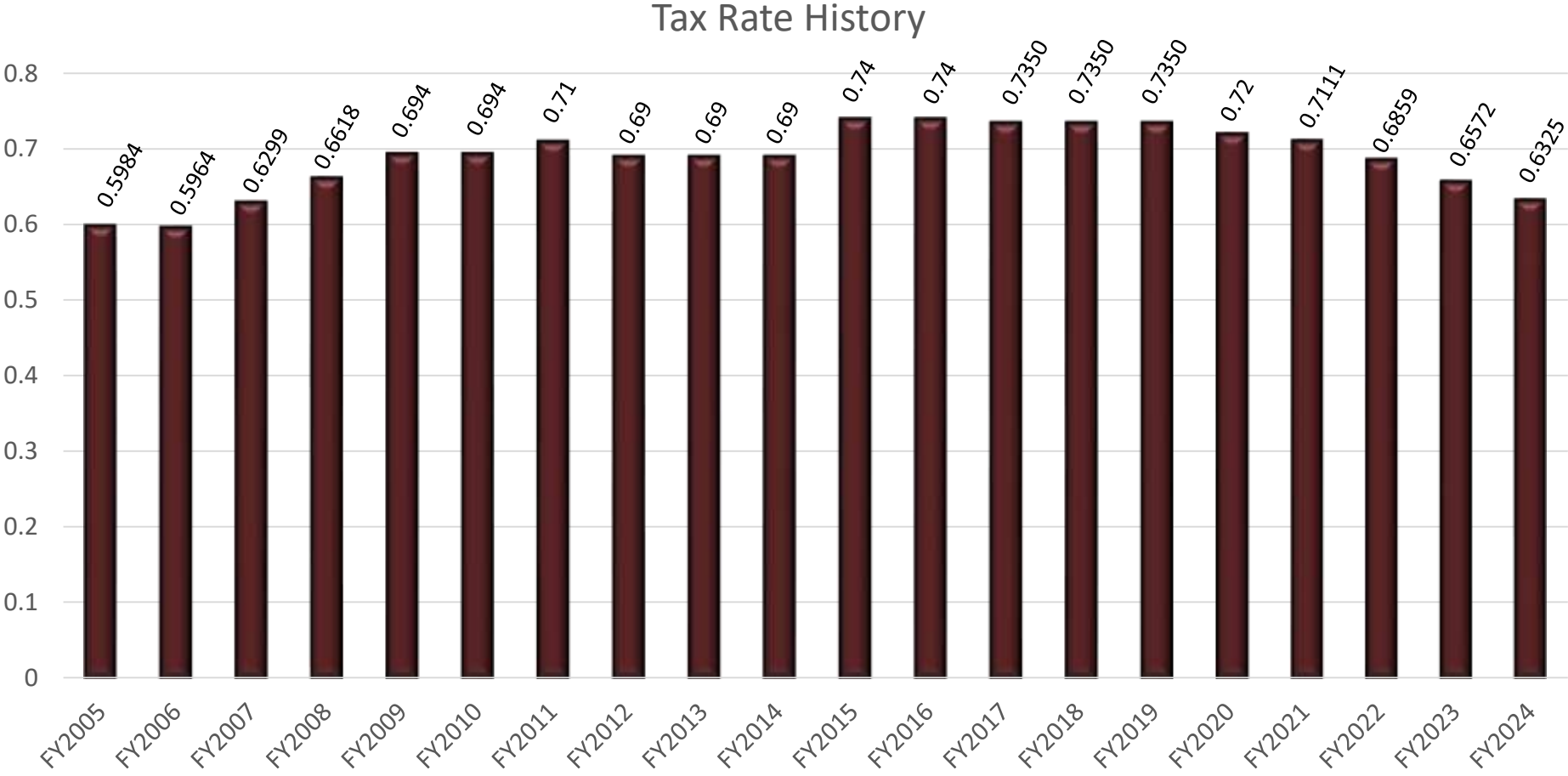
# Other City Tax Rates Comparative



# Property Tax Facts



# Property Tax Facts

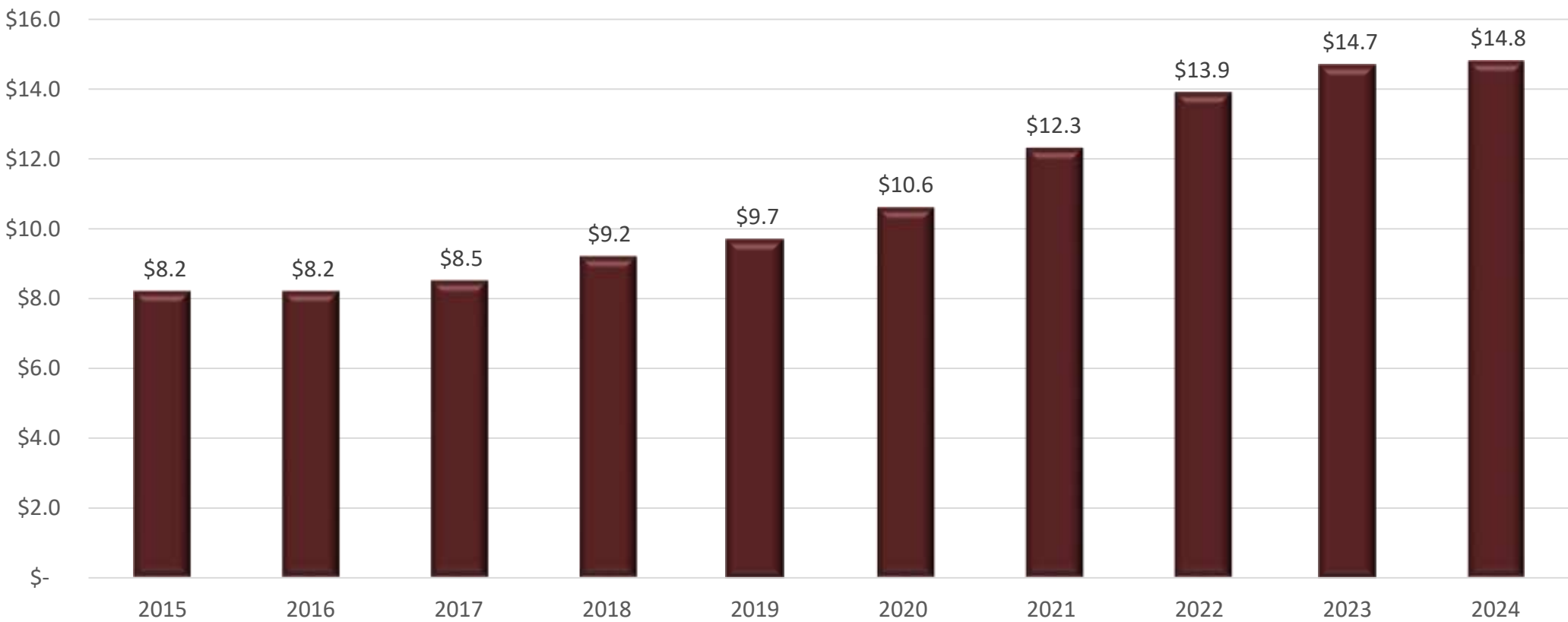


# Average Home Value

Fiscal Year	Average Home Value	Tax Rate	Tax Levy	Homestead	Net Tax Bill
FY 2024	\$282,966	\$0.6325	\$1,789.76	(\$35.79)	\$1,753.97
FY 2025	\$299,889	\$0.6325	\$1,896.80	(\$56.90)	\$1,839.90
Net Difference	\$16,923	\$0.00	\$107.04	(\$21.11)	\$85.93

- Monthly net tax bill increase of \$7.16 per month.
- Johnson County average home value: \$299,889

# GF Sales Tax (in Millions)



# General Fund Recommended Supplemental Requests

## GENERAL FUND

## DISCRETIONARY

DEPARTMENT	REQUEST SUMMARY	FTE	DISCRETIONARY ONE TIME	DISCRETIONARY ONGOING	Revenue/Offset	FY24-25 BUDGET
Traffic Maint	ITS Equipment & Staffing	1.00	150,000	300,000		450,000
Parks GF	Slope Mower		24,678	8,935		33,613
Police	Real Time Crime Center Technology & Flock LPR Add Ons*		32,440	17,280		49,720
Police	Axon Tethered drone			9,892		9,892
Police	Axon Air Streaming Software			7,175		7,175
Animal Services	Veterinarian (PT)	0.50	-	64,000	56,500	7,500
Police	Tactical Gear		69,630			69,630
City Manager's Office	Burleson Opportunity Fund		50,000			50,000
Public Works	Low Water Crossing Enhancements		137,000	9,500		146,500
TOTAL		1.50	\$ 463,748	\$ 416,782	\$ 56,500	824,030

\* Recommended request at partial funding

# Solicitation Permit Fees

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- Issued by the police department
  - Burleson records check for local arrests
  - Check for outstanding warrants
  - Background check through DPS
  - Permit is valid for one year from date of issuance
- Do not issue permit when:
  - Convicted of a felony, misdemeanor, or any sex offense, narcotic trafficking, or any violent acts against person or property in the previous five years from date of application
- Burleson costs
  - \$75 for the first five permits from the same company
  - \$10 for each additional, from the same company
  - Issued **AFTER** they pass the checks and permit is issued



# Proposed General Fund Fees

Cities	Permit Fee	Subsequent Permit Fee
Benbrook	\$100	\$100
Burleson (Current)*	\$75	\$10
Burleson (Proposed)	\$100	\$100
Cleburne**	\$50	\$10
Grand Prairie	\$50	\$0
Haltom City	\$100	\$100
Hurst	\$50	\$0
Mansfield	\$100	\$100
North Richland Hills	\$100	\$100

\* \$10 after 5th Permit

\*\* \$10 after 1st Permit

# General Fund Forecast

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Revised	FY 23-24 Year-End	FY 24-25 Proposed	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected	FY 28-29 Projected
<b>Beginning Fund Balance*</b>	<b>\$21,924,165</b>	<b>\$ 18,495,600</b>	<b>\$ 18,495,600</b>	<b>\$ 19,606,713</b>	<b>\$ 17,421,851</b>	<b>\$ 18,226,759</b>	<b>\$ 18,376,568</b>	<b>\$ 17,398,179</b>	<b>\$ 16,506,818</b>
Property Tax	\$23,636,639	\$ 26,745,080	\$ 26,745,080	\$ 27,160,500	\$ 28,465,390	\$ 30,030,986	\$ 31,682,691	\$ 33,425,239	\$ 35,263,627
Sales Tax	\$14,902,992	\$ 15,394,411	\$ 15,394,411	\$ 15,052,022	\$ 15,503,578	\$ 15,968,685	\$ 16,447,746	\$ 16,941,178	\$ 17,449,413
Other Revenue	\$13,963,477	\$ 15,861,607	\$ 15,861,607	\$ 15,972,259	\$ 18,428,035	\$ 17,241,814	\$ 16,315,652	\$ 16,415,379	\$ 16,525,633
<b>Total Revenue</b>	<b>\$52,503,108</b>	<b>\$ 58,001,098</b>	<b>\$ 58,001,098</b>	<b>\$ 58,184,781</b>	<b>\$ 62,397,003</b>	<b>\$ 63,241,486</b>	<b>\$ 64,446,088</b>	<b>\$ 66,781,796</b>	<b>\$ 69,238,673</b>
Base Expenses	\$54,042,859	\$ 58,572,604	\$ 59,221,693	\$ 58,820,723	\$ 60,635,025	\$ 61,932,599	\$ 64,564,681	\$ 66,937,283	\$ 69,250,912
Incentives (ED)	\$ 1,888,814	\$ 1,200,000	\$ 948,920	\$ 948,920	\$ 957,070	\$ 1,159,077	\$ 851,297	\$ 727,374	\$ 704,418
Cash Funding Projects	\$ -	\$ 1,400,000	\$ 600,000	\$ 600,000					
<b>Total Expenditures</b>	<b>\$55,931,673</b>	<b>\$ 62,347,861</b>	<b>\$ 60,770,613</b>	<b>\$ 60,369,643</b>	<b>\$ 61,592,095</b>	<b>\$ 63,091,676</b>	<b>\$ 65,415,978</b>	<b>\$ 67,664,657</b>	<b>\$ 69,955,330</b>
Change in Fund Balance	<b>\$ (3,428,565)</b>	<b>\$ (4,346,763)</b>	<b>\$ (2,769,515)</b>	<b>\$ (2,184,862)</b>	\$ 804,908	\$ 149,810	<b>\$ (969,890)</b>	<b>\$ (882,861)</b>	<b>\$ (716,657)</b>
<b>Ending Fund Balance</b>	<b>\$18,495,600</b>	<b>\$ 14,148,837</b>	<b>\$ 15,726,085</b>	<b>\$ 17,421,851</b>	<b>\$ 18,226,759</b>	<b>\$ 18,376,568</b>	<b>\$ 17,406,679</b>	<b>\$ 16,515,318</b>	<b>\$ 15,790,161</b>
FB % of Expenditure	33.07%	22.69%	25.88%	28.86%	29.59%	29.13%	26.61%	24.41%	22.57%

# Medical Transport Forecast

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Revised	FY 23-24 Year-End	FY 24-25 Proposed	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected	FY 28-29 Projected
<b>Beginning Fund Balance</b>	\$ -	\$ (224,612)	\$ (224,612)	\$ (224,612)	\$ 867,231	\$ 877,625	\$ 218,082	\$ -	\$ -
Ambulance Transport	\$ -	\$ 1,650,000	\$ 1,650,000	\$ 1,387,129	\$ 1,960,251	\$ 1,999,457	\$ 2,039,445	\$ 2,080,234	\$ 2,121,839
Other Revenue	\$ -	\$ -	\$ -	\$ 1,600	\$ 40,000	\$ 40,000	\$ -	\$ -	\$ -
Transfer-In ARPA					\$ 614,476				
Transfer-In GF							\$ 539,807	\$ 819,255	\$ 883,780
<b>Total Revenue</b>	\$ -	\$ 1,650,000	\$ 1,650,000	\$ 1,388,729	\$ 2,614,727	\$ 2,039,457	\$ 2,579,252	\$ 2,899,489	\$ 3,005,619
Personnel	\$ 1,383,960	\$ 1,584,833	\$ 1,597,396	\$ 1,597,396	\$ 2,339,951	\$ 2,424,612	\$ 2,512,536	\$ 2,603,856	\$ 2,698,714
Reimbursement Personnel	\$ (1,256,462)	\$ (1,500,000)	\$ (1,500,000)	\$ (1,500,000)					
Other Expenditures	\$ 97,114	\$ 95,000	\$ 199,490	\$ 199,490	\$ 264,382	\$ 274,388	\$ 284,799	\$ 295,632	\$ 306,904
<b>Total Expenditures</b>	\$ 224,612	\$ 179,833	\$ 296,886	\$ 296,886	\$ 2,604,333	\$ 2,699,000	\$ 2,797,335	\$ 2,899,489	\$ 3,005,618
Change in Fund Balance	\$ (224,612)	\$ 1,470,167	\$ 1,353,114	\$ 1,091,843	\$ 10,394	\$ (659,543)	\$ (218,083)	\$ -	\$ -
<b>Ending Fund Balance</b>	\$ (224,612)	\$ 1,245,555	\$ 1,128,502	\$ 867,231	\$ 877,625	\$ 218,082	\$ -	\$ -	\$ -
FB % of Expenditure	-100.00%	692.62%	380.11%	292.11%	33.70%	8.08%	0.00%	0.00%	0.00%

# Debt Service Funds

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# General Debt Service Forecast

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Revised	FY 23-24 Year-End	FY 24-25 Proposed	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected	FY 28-29 Projected
<b>Beg Fund Balance</b>	\$ 2,682,954	\$ 5,492,377	\$ 5,492,377	\$ 4,379,377	\$ 6,545,650	\$ 4,100,623	\$ 1,090,143	\$ 1,090,143	\$ 1,090,142
Property Tax Revenue	\$ 9,704,713	\$ 9,843,000	\$ 9,843,000	\$ 9,843,000	\$ 10,322,724	\$ 11,059,170	\$ 11,667,424	\$ 12,309,132	\$ 12,986,135
TIF2 Transfer-In	\$ 618,942	\$ 653,013	\$ 653,013	\$ 653,013	\$ 691,914	\$ 735,351	\$ 734,701	\$ 732,876	\$ 731,301
4A Transfer-In					\$ 4,126,727	\$ 3,898,364	\$ 5,480,832	\$ 6,277,969	\$ 5,891,316
4B Transfer-In					\$ 3,035,774	\$ 3,551,944	\$ 3,469,964	\$ 3,823,110	\$ 3,090,243
Other Revenue	\$ 213,422	\$ 150,000	\$ 150,000	\$ 300,000	\$ 150,000	\$ 100,000	\$ 50,000	\$ 50,000	\$ 50,000
<b>Total Revenue</b>	\$ 10,537,077	\$ 10,646,013	\$ 10,646,013	\$ 10,796,013	\$ 18,327,139	\$ 19,344,829	\$ 21,402,921	\$ 23,193,087	\$ 22,748,995
General Debt Service	\$ 7,108,712	\$ 7,976,727	\$ 7,976,727	\$ 7,976,727	\$ 12,917,051	\$ 14,169,650	\$ 11,717,424	\$ 12,359,133	\$ 13,036,134
TIF2 Debt Service	\$ 618,942	\$ 653,013	\$ 653,013	\$ 653,013	\$ 691,914	\$ 735,351	\$ 734,701	\$ 732,876	\$ 731,301
4A Debt Service					\$ 4,126,727	\$ 3,898,364	\$ 5,480,832	\$ 6,277,969	\$ 5,891,316
4B Debt Service					\$ 3,035,774	\$ 3,551,944	\$ 3,469,964	\$ 3,823,110	\$ 3,090,243
Other Expenditure					\$ 700	\$ 770	\$ 847	\$ 932	\$ 1,025
<b>Total Expenditures</b>	\$ 7,727,654	\$ 8,629,740	\$ 8,629,740	\$ 8,629,740	\$ 20,772,166	\$ 22,355,309	\$ 21,402,921	\$ 23,193,088	\$ 22,748,994
Change in Fund Balance	\$ 2,809,423	\$ 2,016,273	\$ 2,016,273	\$ 2,166,273	\$ (2,445,027)	\$ (3,010,480)	\$ -	\$ -	\$ -
<b>Ending Fund Balance</b>	\$ 5,492,377	\$ 7,508,650	\$ 7,508,650	\$ 6,545,650	\$ 4,100,623	\$ 1,090,143	\$ 1,090,143	\$ 1,090,142	\$ 1,090,143
Debt rate per \$100 value	\$ 0.1923	\$ 0.1923	\$ 0.1923	\$ 0.1923	\$ 0.1923	\$ 0.1923	\$ 0.1923	\$ 0.1923	\$ 0.1923
<b>FB% to Expenditures</b>	<b>71.07%</b>	<b>87.01%</b>	<b>87.01%</b>	<b>75.85%</b>	<b>19.74%</b>	<b>4.88%</b>	<b>5.09%</b>	<b>4.70%</b>	<b>4.79%</b>

# Total Outstanding Bond Debt

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Supporting Debt	Outstanding Principal 7/31/2024	Percent
Tax Supported Debt	\$60,890,626	35%
Water & Sewer	\$59,425,000	34%
4A	\$29,101,088	17%
4B	\$13,445,000	8%
TIF	\$8,005,000	5%
Golf	\$723,286	1%
Total Outstanding Debt	<b>\$171,590,000</b>	100%

# Proprietary Funds

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# Water & Wastewater

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# Water & Wastewater

Key issues in the development of the budget:

Projects	Capital Improvement Program	Rates
<ul style="list-style-type: none"><li>Water and Sewer Rehabilitation \$13.7M</li><li>Industrial Pump Station \$15.9M</li><li>Offsite Water Supply \$15.7M</li><li>Parallel Sewer Line \$20.5M</li></ul>	<ul style="list-style-type: none"><li>No bond issue proposed in FY 2024/25</li><li>5 year Capital Improvement Plan 2025-2030:<ul style="list-style-type: none"><li>Water - \$78.8 million</li><li>Sewer - \$58.9 million</li></ul></li></ul>	<ul style="list-style-type: none"><li>Propose 5.9% to 6.6% for both water and sewer in FY 2025</li><li>Conducted Rate Study for both water and sewer for FY2025-2030</li></ul>

# Water & Sewer Fund Financial Overview

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Revised	FY 23-24 Year End	FY 24-25 Proposed	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected	FY 28-29 Projected
<b>Beginning Fund Balance</b>	<b>\$ 14,209,968</b>	<b>\$ 14,731,909</b>	<b>\$ 14,731,909</b>	<b>\$ 14,731,909</b>	<b>\$ 14,241,182</b>	<b>\$ 14,360,604</b>	<b>\$ 15,405,506</b>	<b>\$ 16,005,330</b>	<b>\$ 15,157,623</b>
Water Revenues	\$ 13,397,966	\$ 14,015,754	\$ 14,015,754	\$ 14,030,765	\$ 15,144,131	\$ 16,401,552	\$ 18,066,799	\$ 19,926,924	\$ 21,789,396
Sewer Revenues	\$ 10,852,290	\$ 11,672,309	\$ 11,672,309	\$ 11,442,611	\$ 12,226,753	\$ 13,081,665	\$ 13,990,870	\$ 15,089,686	\$ 16,280,773
Other Revenues	\$ 2,864,622	\$ 2,008,161	\$ 2,008,161	\$ 2,945,966	\$ 2,572,706	\$ 2,430,966	\$ 2,176,041	\$ 1,917,253	\$ 1,658,466
<b>Total Revenues</b>	<b>\$ 27,114,878</b>	<b>\$ 27,696,224</b>	<b>\$ 27,696,224</b>	<b>\$ 28,419,342</b>	<b>\$ 29,943,590</b>	<b>\$ 31,914,183</b>	<b>\$ 34,233,710</b>	<b>\$ 36,933,863</b>	<b>\$ 39,728,635</b>
Personnel	\$ 3,100,761	\$ 3,308,421	\$ 3,202,553	\$ 3,269,449	\$ 3,425,811	\$ 3,515,960	\$ 3,647,643	\$ 4,115,463	\$ 4,271,796
Operating	\$ 16,759,065	\$ 17,268,040	\$ 18,316,083	\$ 18,226,805	\$ 19,435,127	\$ 20,156,430	\$ 21,082,852	\$ 22,053,882	\$ 23,071,437
Debt service	\$ 6,733,111	\$ 7,401,282	\$ 7,401,282	\$ 7,413,815	\$ 6,963,230	\$ 7,196,891	\$ 8,903,391	\$ 11,612,225	\$ 12,488,379
<b>Total Expenditures</b>	<b>\$ 26,592,937</b>	<b>\$ 27,977,743</b>	<b>\$ 28,919,918</b>	<b>\$ 28,910,069</b>	<b>\$ 29,824,168</b>	<b>\$ 30,869,281</b>	<b>\$ 33,633,886</b>	<b>\$ 37,781,570</b>	<b>\$ 39,831,612</b>
Change in Fund Balance	\$ 521,941	\$ (281,519)	\$ (1,223,694)	\$ (490,727)	\$ 119,422	\$ 1,044,902	\$ 599,824	\$ (847,707)	\$ (102,977)
<b>Ending Fund Balance</b>	<b>\$ 14,731,909</b>	<b>\$ 14,450,390</b>	<b>\$ 13,508,215</b>	<b>\$ 14,241,182</b>	<b>\$ 14,360,604</b>	<b>\$ 15,405,506</b>	<b>\$ 16,005,330</b>	<b>\$ 15,157,623</b>	<b>\$ 15,054,646</b>
FB % of Expenditure	55.40%	51.65%	46.71%	49.26%	48.15%	49.91%	47.59%	40.12%	37.80%

# Solid Waste

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# Burleson Solid Waste Residential Rate Detail

Type	FY 2023-24	FY 2024-25
Waste Collection	\$16.20	\$17.28
Recycling	\$3.00	\$3.21
Admin and Overhead	\$1.10	\$2.10*
Franchise Fee	\$1.54	\$1.64
Total	\$21.84	\$24.23

\* The Admin and Overhead amount includes \$1.00 for the Littler Abatement contract service.

# Burleson Solid Waste Non-Residential Rate Detail

## Small Collections

Type	FY 2023-24	FY 2024-25
Waste Collection	\$23.43	\$27.22
Admin and Overhead	\$1.10	\$2.10
Franchise Fee	\$1.87	\$2.18
Total	\$26.40	\$31.50

## Large Collections

Type	FY 2023-24	FY 2024-25
Waste Collection	\$35.58	\$41.32
Admin and Overhead	\$1.10	\$2.10
Franchise Fee	\$2.83	\$3.31
Total	\$39.31	\$46.73

# Solid Waste Fund Forecast

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Revised	FY 23-24 Year End	FY 24-25 Proposed	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected	FY 28-29 Projected
<b>Beginning Fund Balance</b>	\$ 226,234	\$ 519,420	\$ 519,420	\$ 519,420	\$ 416,698	\$ 510,045	\$ 597,684	\$ 684,521	\$ 770,457
Total Revenues	\$ 4,323,806	\$ 4,195,273	\$ 4,195,273	\$ 4,246,426	\$ 4,797,841	\$ 5,066,491	\$ 5,356,442	\$ 5,663,679	\$ 5,989,245
<b>Total Expenditures</b>	<b>\$ 4,030,620</b>	<b>\$ 4,327,057</b>	<b>\$ 4,327,057</b>	<b>\$ 4,349,148</b>	<b>\$ 4,704,494</b>	<b>\$ 4,978,852</b>	<b>\$ 5,269,605</b>	<b>\$ 5,577,743</b>	<b>\$ 5,904,313</b>
Net Revenue (loss)	\$ 293,186	\$ (131,784)	\$ (131,784)	\$ (102,722)	\$ 93,347	\$ 87,639	\$ 86,837	\$ 85,936	\$ 84,932
<b>Ending Fund Balance</b>	<b>\$ 519,420</b>	<b>\$ 387,636</b>	<b>\$ 387,636</b>	<b>\$ 416,698</b>	<b>\$ 510,045</b>	<b>\$ 597,684</b>	<b>\$ 684,521</b>	<b>\$ 770,457</b>	<b>\$ 855,389</b>
Fund Balance % of Expenditure	13%	9%	9%	10%	11%	12%	13%	14%	14%

# Internal Service Funds

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# I.T. Support Services Fund

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- Supports City-wide information technology infrastructure and networks
- Total FY2025 proposed base budget: \$6,641,932
  - Personnel cost: \$2,108,375
- Recommended supplemental requests: \$123,543
- FY 2025 Key Projects
  - CAD Project
  - Physical Site Security Enhancements
  - APX Next Radios Implementation
  - School District Collaboration
  - Air Fiber Project
  - ITS Project and Traffic Management
  - End –User Computer Replacement



# I.T Support Services

## Recommended Supplemental Requests

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IT Fund		DISCRETIONARY				
DEPARTMENT	REQUEST SUMMARY	FTE	DISCRETIONARY ONE TIME	DISCRETIONARY ONGOING	Revenue/Offset	FY24-25 BUDGET
Information Technology	Radio Tech	1.00		123,543		123,543
TOTAL		1.00	\$ -	\$ 123,543	\$ -	\$ 123,543

# I.T. Support Services Fund Forecast

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Revised	FY 23-24 Year-End	FY 24-25 Projected	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected	FY 28-29 Projected
<b>Beg Fund Balance</b>	<b>\$1,138,754</b>	<b>\$1,132,531</b>	<b>\$1,132,531</b>	<b>\$1,132,531</b>	<b>\$265,242</b>	<b>\$271,369</b>	<b>\$424,127</b>	<b>\$601,239</b>	<b>\$763,658</b>
Contributions	\$5,050,992	\$5,548,089	\$5,548,089	\$5,548,089	\$6,540,060	\$6,736,262	\$6,938,350	\$7,146,500	\$7,360,895
Other Revenues	\$638,740	\$1,176,000	\$1,176,000	\$206,000	\$108,000	\$20,000	\$20,000	\$20,000	\$20,000
<b>Total Revenues</b>	<b>\$5,689,732</b>	<b>\$6,724,089</b>	<b>\$6,724,089</b>	<b>\$5,754,089</b>	<b>\$6,648,060</b>	<b>\$6,756,262</b>	<b>\$6,958,350</b>	<b>\$7,166,500</b>	<b>\$7,380,895</b>
Personnel	\$1,424,378	\$1,833,935	\$1,740,157	\$1,740,157	\$2,108,375	\$2,171,626	\$2,236,775	\$2,303,878	\$2,372,995
Operations	\$4,271,577	\$5,321,227	\$4,881,221	\$4,881,221	\$4,533,557	\$4,431,878	\$4,544,463	\$4,700,203	\$4,608,604
<b>Total Expenditures</b>	<b>\$5,695,955</b>	<b>\$7,155,162</b>	<b>\$6,621,378</b>	<b>\$6,621,378</b>	<b>\$6,641,932</b>	<b>\$6,603,504</b>	<b>\$6,781,238</b>	<b>\$7,004,081</b>	<b>\$6,981,599</b>
Change in Fund Balance	<b>\$(6,223)</b>	<b>\$(431,073)</b>	\$102,711	<b>\$(867,289)</b>	\$6,128	\$152,758	\$177,112	\$162,419	\$399,296
<b>Ending Fund Balance</b>	<b>\$1,132,531</b>	<b>\$701,458</b>	<b>\$1,235,242</b>	<b>\$265,242</b>	<b>\$271,369</b>	<b>\$424,127</b>	<b>\$601,239</b>	<b>\$763,658</b>	<b>\$1,162,954</b>
FB% to Expenditures	19.88%	9.80%	18.66%	4.01%	4.09%	6.42%	8.87%	10.90%	16.66%

# Health Insurance Fund

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## Health Insurance Projected Revenues and Expenditures:

- FY2025 Proposed Beginning Fund Balance: \$3,530,219
- FY2025 Proposed Total Revenues/Contributions: \$7,367,403
- FY2025 Proposed Total Expenditures: \$7,184,423
- FY2025 Estimated Ending Fund Balance: \$3,713,199

# Equipment Services Fund

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- Supports maintenance and repairs of City's fleet and heavy equipment
- Inflation rate increase impacting cost of repairs and fuel prices
- Contributions from operating departments to support operations
- ESF Highlights
  - FY2025 Beginning Balance \$333,172
  - Revenues \$2,400,790
  - Expenses \$2,366,406
  - Ending Balance \$367,556

# Equipment Replacement Fund-Governmental

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- Maintains vehicles and equipment replacement schedule
  - Supported by General Fund, PPF and ESF funds
- ERF - Governmental Highlights
  - FY2025 Beginning Balance \$3,817,622
  - Revenues \$1,913,190
  - Expenses \$1,064,188
  - Ending Balance \$4,666,624

# Equipment Replacement Fund-Proprietary

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- Maintains vehicle and equipment replacement schedule
  - Water, Wastewater and Golf Funds
- ERF - Proprietary Highlights
  - FY2025 Beginning Balance \$160,249
  - Revenues \$605,636
  - Expenses \$207,361
  - Ending Balance \$558,524

# Special Revenue Funds

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# 4A Fund Highlights

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- 4A fund supports economic development operations, incentives and capital improvement plan
  - FY2025 4A Incentives: \$4,755,900
    - Craftmasters: \$3,700,000 (offset with \$2,375,000 land purchase)
    - Alley Cats: \$30,900
    - Project Facelift: \$425,000
    - Bear Claw: \$150,000
    - Frosty: \$200,000
    - 1611: \$250,000
  - 4A Fund Highlights
    - FY2025 Beginning Balance \$6,295,522
    - Revenues \$10,395,414
    - Expenses \$10,976,718
    - Ending Balance \$5,714,218



# 4A Recommended Supplemental Requests

4A Fund

DISCRETIONARY

DEPARTMENT	REQUEST SUMMARY	FTE	DISCRETIONARY ONE TIME	DISCRETIONARY ONGOING	Revenue/Offset	FY24-25 BUDGET
4A Economic Devlp	Economic Development Analyst	1.00	3,000	102,391		105,391
TOTAL		1.00	\$ 3,000	\$ 102,391	\$ -	\$ 105,391

# 4A Financial Overview

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Revised	FY 23-24 Year End	FY 24-25 Proposed	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected	FY 28-29 Projected
<b>Beginning Fund Balance</b>	<b>\$ 1,148,511</b>	<b>\$ 5,433,397</b>	<b>\$ 5,433,397</b>	<b>\$ 5,433,397</b>	<b>\$ 6,295,522</b>	<b>\$ 5,714,218</b>	<b>\$ 7,624,267</b>	<b>\$ 8,648,647</b>	<b>\$ 9,078,366</b>
Sales Tax Revenue	\$ 7,347,726	\$ 7,594,138	\$ 7,594,138	\$ 7,421,203	\$ 7,643,839	\$ 7,873,155	\$ 8,109,349	\$ 8,352,630	\$ 8,603,209
Other Revenues	\$ 500,281	\$ 2,765,000	\$ 2,765,000	\$ 550,000	\$ 2,751,575	\$ 385,622	\$ 394,941	\$ 404,539	\$ 414,425
<b>Total Revenues</b>	<b>\$ 7,848,007</b>	<b>\$ 10,359,138</b>	<b>\$ 10,359,138</b>	<b>\$ 7,971,203</b>	<b>\$ 10,395,414</b>	<b>\$ 8,258,777</b>	<b>\$ 8,504,290</b>	<b>\$ 8,757,169</b>	<b>\$ 9,017,634</b>
Personnel	\$ 530,411	\$ 613,924	\$ 646,727	\$ 646,727	\$ 741,125	\$ 767,696	\$ 795,281	\$ 823,921	\$ 853,659
Debt Service	\$ 1,826,506	\$ 2,757,636	\$ 2,757,636	\$ 3,218,073	\$ 4,126,727	\$ 3,808,263	\$ 5,390,731	\$ 6,187,868	\$ 5,801,215
Incentives (ED)	\$ 201,761	\$ 4,491,060	\$ 4,491,060	\$ 992,500	\$ 4,755,900	\$ 531,827	\$ 32,782	\$ 33,766	\$ 34,778
Other Expenditures	\$ 1,004,443	\$ 1,251,198	\$ 1,719,717	\$ 2,251,778	\$ 1,352,966	\$ 1,381,135	\$ 1,405,515	\$ 1,430,625	\$ 1,456,489
<b>Total Expenditures</b>	<b>\$ 3,563,121</b>	<b>\$ 9,113,818</b>	<b>\$ 9,615,140</b>	<b>\$ 7,109,078</b>	<b>\$ 10,976,718</b>	<b>\$ 6,488,921</b>	<b>\$ 7,624,308</b>	<b>\$ 8,476,180</b>	<b>\$ 8,146,141</b>
Change in Fund Balance	\$ 4,284,886	\$ 1,245,320	\$ 743,998	\$ 862,125	\$ (581,304)	\$ 1,769,856	\$ 879,982	\$ 280,989	\$ 871,493
<b>Ending Fund Balance</b>	<b>\$ 5,433,397</b>	<b>\$ 6,678,717</b>	<b>\$ 6,177,395</b>	<b>\$ 6,295,522</b>	<b>\$ 5,714,218</b>	<b>\$ 7,484,074</b>	<b>\$ 8,504,249</b>	<b>\$ 8,929,636</b>	<b>\$ 9,949,858</b>
FB % of Expenditure	152.49%	73.28%	64.25%	88.56%	52.06%	115.34%	111.54%	105.35%	122.14%

# 4B Fund Highlights

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- 4B Fund Supports:
  - Parks Administration
  - Subsidizes Parks Performance Fund operations
  - Subsidizes Golf Fund operations
  - Parks Capital Improvement Plan
- 4B Fund Highlights
  - FY2025 Beginning Balance \$5,035,601
  - Revenues \$7,815,306
  - Expenses \$8,375,605
  - Ending Balance \$4,479,303

# 4B Recommended Supplemental Requests

4B Parks Fund		DISCRETIONARY				
DEPARTMENT	REQUEST SUMMARY	FTE	DISCRETIONARY ONE TIME	DISCRETIONARY ONGOING	Revenue/Offset	FY24-25 BUDGET
4B Parks	Trees: Installation & irrigation*			10,000		10,000
TOTAL		-	\$ -	\$ 10,000	\$ -	\$ 10,000

\*Recommended request at partial funding

# 4B Financial Overview

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Revised	FY 23-24 Year End	FY 24-25 Proposed	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected	FY 28-29 Projected
<b>Beginning Fund Balance</b>	<b>\$ 6,575,122</b>	<b>\$ 5,340,055</b>	<b>\$ 5,340,055</b>	<b>\$ 5,340,055</b>	<b>\$ 5,035,601</b>	<b>\$ 4,479,303</b>	<b>\$ 4,059,965</b>	<b>\$ 3,770,155</b>	<b>\$ 3,271,500</b>
Sales Tax Revenue	\$ 7,347,726	\$ 7,594,138	\$ 7,594,138	\$ 7,421,203	\$ 7,643,839	\$ 7,873,155	\$ 8,109,349	\$ 8,352,630	\$ 8,603,209
Other Revenues	\$ 195,993	\$ 130,259	\$ 130,259	\$ 233,259	\$ 171,467	\$ 141,467	\$ 141,467	\$ 141,467	\$ 141,467
<b>Total Revenues</b>	<b>\$ 7,543,719</b>	<b>\$ 7,724,397</b>	<b>\$ 7,724,397</b>	<b>\$ 7,654,462</b>	<b>\$ 7,815,306</b>	<b>\$ 8,014,622</b>	<b>\$ 8,250,816</b>	<b>\$ 8,494,097</b>	<b>\$ 8,744,676</b>
Debt Service	\$ 1,672,631	\$ 2,224,218	\$ 1,797,632	\$ 1,797,632	\$ 3,035,774	\$ 3,420,808	\$ 3,343,028	\$ 3,650,574	\$ 2,886,207
Golf Transfer	\$ 1,081,885	\$ 1,230,004	\$ 1,230,004	\$ 1,300,584	\$ 1,165,865	\$ 782,220	\$ 808,395	\$ 835,705	\$ 864,205
PPF Transfer	\$ 3,145,191	\$ 3,453,234	\$ 3,453,234	\$ 3,259,813	\$ 3,239,948	\$ 3,279,244	\$ 3,392,400	\$ 3,509,690	\$ 3,631,275
Incentives (ED)	\$ -	\$ 501,667	\$ 810,000	\$ 810,000	\$ 136,150	\$ 147,603	\$ 61,756	\$ 33,765	\$ 34,778
Other Expenditures	\$ 2,879,080	\$ 671,820	\$ 790,887	\$ 790,887	\$ 793,868	\$ 804,084	\$ 935,047	\$ 963,017	\$ 991,929
<b>Total Expenditures</b>	<b>\$ 8,778,787</b>	<b>\$ 8,080,943</b>	<b>\$ 8,081,757</b>	<b>\$ 7,958,916</b>	<b>\$ 8,371,605</b>	<b>\$ 8,433,959</b>	<b>\$ 8,540,627</b>	<b>\$ 8,992,752</b>	<b>\$ 8,408,395</b>
Change in Fund Balance	<b>\$ (1,235,068)</b>	<b>\$ (356,546)</b>	<b>\$ (357,360)</b>	<b>\$ (304,454)</b>	<b>\$ (556,299)</b>	<b>\$ (419,337)</b>	<b>\$ (289,810)</b>	<b>\$ (498,655)</b>	\$ 336,281
<b>Ending Fund Balance</b>	<b>\$ 5,340,054</b>	<b>\$ 4,983,509</b>	<b>\$ 4,982,695</b>	<b>\$ 5,035,601</b>	<b>\$ 4,479,303</b>	<b>\$ 4,059,965</b>	<b>\$ 3,770,155</b>	<b>\$ 3,271,500</b>	<b>\$ 3,607,781</b>
FB % of Expenditure	60.83%	61.67%	61.65%	63.27%	53.51%	48.14%	44.14%	36.38%	42.91%

# PPF Fund Highlights

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- Parks Performance Fund (PPF) created to monitor park divisions that generate revenue
  - BRiCk Recreation Center
  - Athletic Fields
  - Russell Farm and Art Center
- Revenues offset the amount of money received from 4B fund to cover cost
- PPF Fund Highlights
  - Fund Balance for PPF: \$0
  - Operation Revenue: \$2,384,047
  - Total Expenditures: \$5,623,995
  - 4B Subsidy: \$3,239,948

# PPF Recommended Supplemental Requests

## Parks Performance Fund

### DISCRETIONARY

DEPARTMENT	REQUEST SUMMARY	FTE	DISCRETIONARY ONE TIME	DISCRETIONARY ONGOING	Revenue/Offset	FY24-25 BUDGET
PPF Recreation	Monday Day Camp			12,121	27,600	(15,479)
PPF Athletic Fields	Concrete repairs – Chisenhall		20,000			20,000
PPF Recreation	Wireless Alert System at BRiCk		6,886			6,886
PPF Athletic Fields	Scoreboard controllers*		10,000			10,000
<b>TOTAL</b>		-	\$ 36,886	\$ 12,121	\$ 27,600	21,407

\* Recommended request at partial funding

# Parks Performance Fund

## All Operations

	FY 23-24 Estimate	FY 24-25 Proposed	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected	FY 28-29 Projected
<b>Beg Fund Balance</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Operations Service Fees	\$ 2,210,677	\$ 2,369,627	\$ 2,512,694	\$ 2,588,075	\$ 2,665,717	\$ 2,745,688
4B Transfer In	\$ 3,259,813	\$ 3,239,948	\$ 3,279,244	\$ 3,392,400	\$ 3,509,690	\$ 3,631,275
Other Revenues	\$ 12,060	\$ 14,420	\$ 14,853	\$ 15,298	\$ 15,757	\$ 16,230
<b>Total Revenues</b>	<b>\$ 5,482,550</b>	<b>\$ 5,623,995</b>	<b>\$ 5,806,790</b>	<b>\$ 5,995,773</b>	<b>\$ 6,191,164</b>	<b>\$ 6,393,193</b>
Personnel	\$ 3,086,100	\$ 3,112,280	\$ 3,219,724	\$ 3,331,095	\$ 3,446,545	\$ 3,566,236
Other expenditures	\$ 2,399,155	\$ 2,511,715	\$ 2,587,066	\$ 2,664,678	\$ 2,744,619	\$ 2,826,957
<b>Total Expenditures</b>	<b>\$ 5,485,255</b>	<b>\$ 5,623,995</b>	<b>\$ 5,806,790</b>	<b>\$ 5,995,773</b>	<b>\$ 6,191,164</b>	<b>\$ 6,393,193</b>
Change in Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>% Self Sustaining</b>	<b>40%</b>	<b>42%</b>	<b>43%</b>	<b>43%</b>	<b>43%</b>	<b>43%</b>



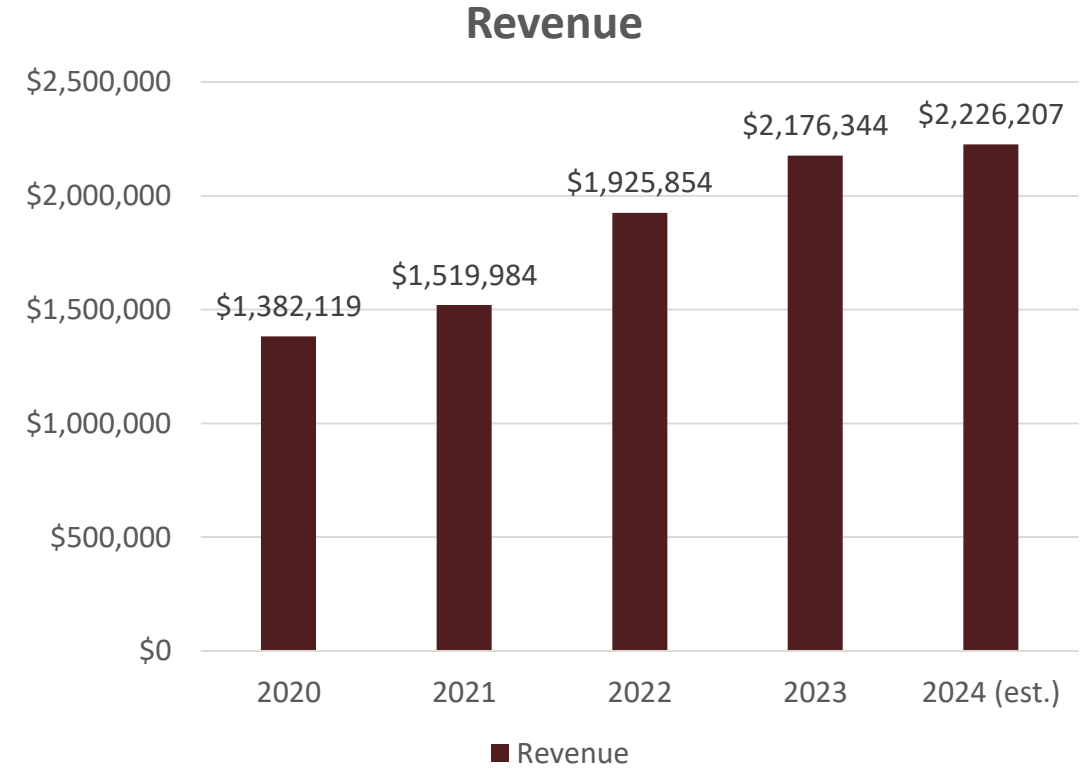
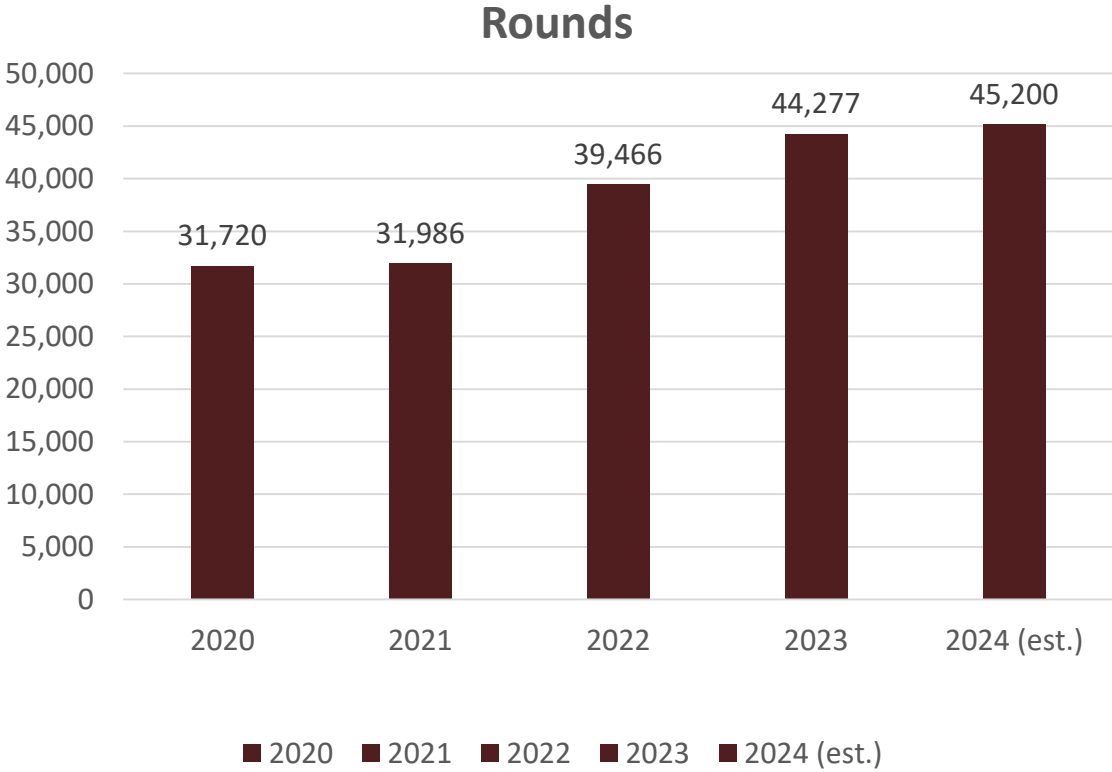
# Golf Fund Highlights

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- Provide golf services for community
  - Golf Course
  - Club House & Pro Shop
  - Food & Beverage
- Revenues offset the amount of money received from 4B fund to cover cost
  - Golf Fund Highlights
    - Fund Balance for Golf fund: \$0
    - Operating Revenues: \$2,394,414
    - Total Expenditures: \$3,581,288
    - 4B subsidy: \$1,186,874

# Hidden Creek Golf Course

## Rounds and Revenue FY 2020 – FY 2024



# HCGC Recommended Supplemental Requests

Hidden Creek Golf  
Course Fund

DISCRETIONARY

DEPARTMENT	REQUEST SUMMARY	FTE	DISCRETIONARY ONE TIME	DISCRETIONARY ONGOING	Revenue/Offset	FY24-25 BUDGET
HCG Golf Course Maint	Chemigation System		26,530			26,530
TOTAL		-	\$ 26,530	\$ -	\$ -	\$ 26,530

# Green Fee and Range Balls

DESCRIPTION	CURRENT RATE	PROPOSED RATE	INCREASE
Weekend Green Fee	\$ 37.00	\$ 40.00	\$ 3.00
Weekday Green Fee	\$ 31.00	\$ 32.00	\$ 1.00
Senior Green Fee	\$ 22.00	\$ 24.00	\$ 2.00
Creek Senior Green Fee (Cart Inclusive)	\$ 21.00	\$ 23.00	\$ 2.00
Range Ball (Large)	\$ 8.00	\$ 10.00	\$ 2.00
Range Ball (Small)	\$ 4.00	\$ 5.00	\$ 1.00
Silver Players Club	\$ 29.99	\$ 32.99	\$ 3.00

# Fee Comparisons

<u>Current Hidden Creek Fees -</u>	<u>Monday – Friday</u>	<u>Saturday/Sunday</u>
Non-Senior:	\$40 cart inclusive	\$55 cart inclusive
Senior:	\$31 cart inclusive	\$55 cart inclusive

<u>Proposed Hidden Creek Fees -</u>	<u>Monday – Friday</u>	<u>Saturday/Sunday</u>
Non-Senior:	\$41 cart inclusive	\$58 cart inclusive
Senior:	\$33 cart inclusive	\$58 cart inclusive

<u>Southern Oaks -</u>	<u>Monday – Friday</u>	<u>Saturday/Sunday</u>
Non-Senior:	\$54* cart inclusive	\$67* cart inclusive
Senior:	\$43* cart inclusive	\$57* cart inclusive

<u>Mansfield National -</u>	<u>Monday – Friday</u>	<u>Saturday/Sunday</u>
Non-Senior:	\$50* cart inclusive	\$70* cart inclusive
Senior:	\$36* cart inclusive	\$70* cart inclusive

# Golf Fund Financial Overview

	FY 23-24 Estimate	FY 24-25 Proposed	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected	FY 28-29 Projected
<b>Beginning Fund Balance</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Revenues	\$ 2,226,207	\$ 2,394,414	\$ 2,466,066	\$ 2,539,868	\$ 2,615,884	\$ 2,694,181
4B Subsidy Transfer	\$ 930,053	\$ 783,656	\$ 782,220	\$ 808,395	\$ 835,705	\$ 864,205
4B Debt Transfer	\$ 370,531	\$ 382,209	\$ -	\$ -	\$ -	\$ -
<b>Total Revenues</b>	<b>\$ 3,526,791</b>	<b>\$ 3,560,279</b>	<b>\$ 3,248,287</b>	<b>\$ 3,348,264</b>	<b>\$ 3,451,589</b>	<b>\$ 3,558,386</b>
Personnel	\$ 1,385,277	\$ 1,435,686	\$ 1,488,049	\$ 1,542,449	\$ 1,598,968	\$ 1,657,695
Other expenditures	\$ 2,141,514	\$ 2,124,593	\$ 1,760,238	\$ 1,805,815	\$ 1,852,621	\$ 1,900,691
<b>Total Expenditures</b>	<b>\$ 3,526,791</b>	<b>\$ 3,560,279</b>	<b>\$ 3,248,287</b>	<b>\$ 3,348,264</b>	<b>\$ 3,451,589</b>	<b>\$ 3,558,386</b>
Change in Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Ending Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>% Self Sustaining</b>	<b>63%</b>	<b>67%</b>	<b>76%</b>	<b>76%</b>	<b>76%</b>	<b>76%</b>

# TIF Fund 2 Financial Overview

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- The Burleson Old Town TIF started in 2005 includes 720 acres along Interstate Highway 35, including Old Town and extending east to the south of Spinks Airport and to the west to the 174 corridor
- TIF2 Fund Highlights
  - FY2025 Beginning Balance \$740,059
  - Revenues \$1,362,673
  - Expenses \$1,213,341
  - Ending Balance \$889,391

# TIF 2 Fund Financial Overview

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Revised	FY 23-24 Year End	FY 24-25 Proposed	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected	FY 28-29 Projected
<b>Beg Fund Balance</b>	\$ 991,516	\$ 339,812	\$ 339,812	\$ 339,812	\$ 740,059	\$ 889,391	\$ 1,021,903	\$ 1,236,243	\$ 1,539,843
TIF 2 Revenues	\$ 1,124,206	\$ 1,236,589	\$ 1,236,589	\$ 1,251,819	\$ 1,362,673	\$ 1,400,695	\$ 1,496,581	\$ 1,599,168	\$ 1,708,922
<b>Total Revenues</b>	<b>\$ 1,124,206</b>	<b>\$ 1,236,589</b>	<b>\$ 1,236,589</b>	<b>\$ 1,251,819</b>	<b>\$ 1,362,673</b>	<b>\$ 1,400,695</b>	<b>\$ 1,496,581</b>	<b>\$ 1,599,168</b>	<b>\$ 1,708,922</b>
Operating	\$ 1,156,968	\$ 674,939	\$ 674,939	\$ 146,883	\$ 464,921	\$ 518,721	\$ 531,791	\$ 545,254	\$ 559,120
Debt Service*	\$ 618,942	\$ 575,134	\$ 575,134	\$ 654,689	\$ 695,375	\$ 694,825	\$ 694,175	\$ 692,350	\$ 690,775
Incentives (ED)	\$ -	\$ 77,879	\$ 77,879	\$ 50,000	\$ 53,045	\$ 54,636	\$ 56,275	\$ 57,964	\$ 59,703
<b>Total Expenditures</b>	<b>\$ 1,775,910</b>	<b>\$ 1,327,952</b>	<b>\$ 1,327,952</b>	<b>\$851,572</b>	<b>\$ 1,213,341</b>	<b>\$ 1,268,183</b>	<b>\$ 1,282,242</b>	<b>\$ 1,295,568</b>	<b>\$ 1,309,598</b>
Change in Fund Balance	\$ (651,704)	\$ (91,363)	\$ (91,363)	\$ 400,247	\$ 149,332	\$ 132,512	\$ 214,340	\$ 303,600	\$ 399,325
<b>Ending Fund Balance</b>	<b>\$ 339,812</b>	<b>\$ 248,449</b>	<b>\$ 248,449</b>	<b>\$ 740,059</b>	<b>\$ 889,391</b>	<b>\$ 1,021,903</b>	<b>\$ 1,236,243</b>	<b>\$ 1,539,843</b>	<b>\$ 1,939,168</b>
FB% to Expenditures	19.13%	18.71%	18.71%	86.91%	73.30%	80.58%	96.41%	118.85%	148.07%



# Other Funds

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## **Municipal Court Security Fund (Building Security Fund)**

- Proposed revenue to be used for security personnel, services, and items related to the municipal court building
  - Proposed FY 25 ending fund balance: \$153,243
  - Proposed Revenues: \$28,750
  - Proposed Expenses: \$10,420

## **Municipal Court Technology Fund**

- Proposed revenues to be used to purchase or maintain technology enhancements for municipal court operations
  - Proposed FY 25 ending fund balance: \$47,628
  - Proposed Revenues: \$21,028
  - Proposed Expenses: \$2,340

## **Juvenile Case Management Fund**

- Proposed revenues to be used for personnel cost, training, travel, supplies and other expenses related to the position of Juvenile Case Manager
  - Proposed FY 25 ending fund balance: \$12,941
  - Proposed Revenues: \$26,450
  - Proposed Expenses: \$31,000

# Other Funds

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## **Public Educational and Governmental Fund (PEG)**

- Revenues to be used for capital expenditures related to a municipal public access channel and the broadcasting of council meetings to the public
  - Propose FY 25 ending fund balance: \$80,487
  - Proposed Revenues: \$42,000
  - Proposed Expenses: \$90,560

## **Hotel/Motel Fund**

- Revenues are from a 7% hotel/motel tax imposed on rental of hotel/motel rooms located within the city
- Funds are restricted to promoting tourism, conventions, and related activities within the city
  - Propose FY 25 ending fund balance: \$454,783
  - Propose Revenues: \$530,000
  - Propose Expenditures: \$574,393

# Five Year Capital Improvement Program

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# Five Year CIP Plan Summary

Category	2025	2026	2027	2028	2029	Total
General Government	\$46,414,811	\$38,689,293	\$8,706,901	\$4,347,953	\$14,443,000	\$112,601,958
4A - Economic Development	\$4,101,277	\$20,000,000	\$10,000,000	\$0	\$0	\$34,101,277
4B - Parks & Golf	\$4,701,675	\$1,121,190	\$3,797,765	\$918,225	\$1,536,000	\$12,074,855
TIF 2	\$506,578	\$0	\$0	\$0	\$0	\$506,578
Water and Sewer	\$29,467,018	\$46,263,183	\$16,193,792	\$17,947,881	\$17,918,516	\$127,790,390
<b>Total</b>	<b>\$85,191,359</b>	<b>\$106,073,666</b>	<b>\$38,698,458</b>	<b>\$23,214,059</b>	<b>\$33,897,516</b>	<b>\$287,075,058</b>
Available Funds (Cash/Other)	\$4,814,036	\$1,542,535	\$0	\$0	\$0	\$6,356,571
Bond Issuance	\$80,377,323	\$104,531,131	\$38,698,458	\$23,214,059	\$33,897,516	\$280,718,487

# General Government Five Year CIP Plan

Item A.

GO Bond Projects	2025	2026	2027	2028	2029	Total
Neighborhood Street Rebuilds	\$750,000	\$750,000	\$261,876	\$3,347,953		\$5,109,830
Alsbury Ph. 2 -Hulen to CR1020 (Bridge)	\$5,646,260					\$5,646,260
Police Expansion	\$13,607,500	\$16,409,500				\$30,017,000
SH174 Widening (Schematic & Environmental)		\$750,000				\$750,000
Hulen at Wilshire Intersection	\$200,000	\$1,501,027				\$1,701,027
Hulen Widening (SH174 to Candler) (Design 4 Lanes; Build 2 Lanes)	\$1,800,000	\$6,003,653				\$7,803,653
Elk, Hillside, & FM731- Ped. & Int. Improvements		\$204,871	\$403,834			\$608,705
Fire Station #4			\$2,500,000		\$13,443,000	\$15,943,000
FM 1902 and CR 910 Pedestrian Mobility		\$300,000	\$1,189,901			\$1,489,901
Wilshire Blvd. (SH174) Construction Documents (Hulen to City Limits)			\$1,600,000			\$1,600,000
Additional Projects						
Police Expansion	\$6,293,000					\$6,293,000
Alsbury Ph. 1B -Candler to Hulen Outside Lanes	\$3,615,444					\$3,615,444
Alsbury Ph. 2 -Hulen to CR1020 (Bridge)	\$2,116,276					\$2,116,276
Alsbury Ph. 3 -Widening to CR 914 (4A funded)	\$4,001,277					\$4,001,277
HULEN 4-LANE EXPANSION (additional costs to GO Bond ST2502)	\$2,267,711	\$11,770,242				\$14,037,953
Elk, Hillside, & FM731- Ped. & Int. Improvements			\$705,749			\$705,749
Additional Pavement Rehab	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$5,000,000
Ellison & Wilson- Sidewalk ADA (TIF 2)	\$233,377					\$233,377
Old Town Lighting Improvements (Bransom & Bufford) (TIF 2)	\$273,201					\$273,201
Quiet Zone at Dobson Street and County Road 714			\$1,045,541			\$1,045,541
Village Creek Parkway Expansion (Tarrant Co. Bond 50% Match)	\$1,660,765					\$1,660,765
Two Fire Engines & Equipment	\$2,600,000					\$2,600,000
Eight Storm Sirens	\$350,000					\$350,000
Funding Breakout						
GO BOND TOTAL	\$22,003,760	\$25,919,051	\$5,693,735	\$0	\$13,443,000	\$ 67,059,546
CO Capacity TOTAL	\$19,597,015	\$11,227,707	\$3,013,166	\$4,347,953	\$1,000,000	\$ 39,185,841
OTHER	\$4,814,036	\$1,542,535	\$0	\$0	\$0	\$ 6,356,571
Total all funding sources	\$46,414,811	\$38,689,293	\$8,706,901	\$4,347,953	\$14,443,000	\$112,601,958

# 4A, 4B, & TIF 2 Five Year CIP Plan

Item A.

4A Projects	2025	2026	2027	2028	2029	Total
Alsbury Blvd	\$4,001,277	\$10,000,000				\$14,501,277
Lakewood Drive Extension	\$100,000	\$9,800,000				\$9,900,000
Hooper Business Park Sign		\$200,000				\$200,000
Future Project			\$10,000,000			\$10,000,000
<b>Total</b>	<b>\$4,101,277</b>	<b>\$20,000,000</b>	<b>\$10,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$10,100,000</b>

4B Projects	2025	2026	2027	2028	2029	Total
Bailey Lake			\$498,750			\$498,750
Bartlett				\$420,000		\$420,000
Centennial	\$525,000					\$525,000
Chisenhall					\$336,000	\$336,000
Heberle				\$336,000		\$336,000
Mistletoe Hill			\$585,000			\$585,000
Bathroom Additions		\$157,500		\$162,225		\$319,725
Chisenhall Field Turf	\$2,205,000					\$2,205,000
Adult Softball Fields			\$2,163,000			\$2,163,000
Shannon Creek Park	\$1,881,675					\$1,881,675
Community Park		\$540,750				\$540,750
BRiCk Roof Replacement					\$1,200,000	\$1,200,000
Dry Sauna		\$422,940				\$422,940
BRiCk Monument Sign			\$38,955			\$38,955
Greens Resurface at HCGC			\$417,375			\$417,375
Pond Renovation			\$94,685			\$94,685
Green Ribbon	\$90,000					\$90,000
<b>Total</b>	<b>\$4,701,675</b>	<b>\$1,121,190</b>	<b>\$3,797,765</b>	<b>\$918,225</b>	<b>\$1,536,000</b>	<b>\$12,074,855</b>

TIF 2 Projects	2025	2026	2027	2028	2029	Total
Ellison & Wilson- Sidewalk ADA	\$233,377					\$233,377
Old Town Lighting Improvements (Bransom & Bufford)	\$273,201					\$273,201
<b>Total</b>	<b>\$506,578</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$506,578</b>

# Water & Sewer Five Year CIP Plan

Item A.

Water Projects	2025	2026	2027	2028	2029	Total
Waterline Rehabilitation		\$350,000	\$2,500,000	\$350,000	\$2,500,000	\$5,700,000
Industrial Blvd Pump Station Expansion & Alsbury Pump Station Decommission	\$15,913,678					\$15,913,678
12" Willow Creek Waterline Looping	\$837,619					\$837,619
Hulen Ground Storage Tank Rehabilitation		\$1,506,557				\$1,506,557
8" Village Creek and 8" CR 715 Water Line Looping	\$1,177,838					\$1,177,838
Mountain Valley EST and GST Demolition		\$84,395	\$752,333			\$836,728
16" Hulen Street Waterline	\$464,889	\$5,853,180				\$6,318,069
12" Waterline Loop for Mountain Valley	\$410,248	\$1,072,813				\$1,483,061
Offsite Water Supply from Fort Worth	\$2,193,995	\$13,486,298				\$15,680,293
New AMI / AMI Implementation	\$4,500,000					\$4,500,000
Hulen Pump Station Expansion			\$391,255	\$2,804,349		\$3,195,604
New Mountain Valley 0.75 MG EST			\$475,000	\$3,200,000		\$3,675,000
New 2023 W Masterplan Projects for Design			\$775,000	\$1,300,000		\$2,075,000
New 2023 W Masterplan Projects for Construction				\$3,300,000	\$3,500,000	\$6,800,000
Turkey Peak Elevated Storage Tank Rehabilitation			\$200,211	\$1,437,171		\$1,637,382
Hidden Creek Pkwy Tank Rehab			\$499,993			\$499,993
12" Water Line from Wilshire to John Jones (Future Hulen)				\$256,361	\$1,068,516	\$1,324,877
Additional Alsbury 1B (\$198,181) and Ph. 2 (\$108,000)	\$306,181					\$306,181
<b>TOTAL</b>	<b>\$25,804,448</b>	<b>\$22,353,243</b>	<b>\$5,593,792</b>	<b>\$12,647,881</b>	<b>\$7,068,516</b>	<b>\$73,467,880</b>
Sewer Projects	2025	2026	2027	2028	2029	Total
Sewer Line Rehabilitation		\$500,000	\$3,500,000	\$500,000	\$3,500,000	\$8,000,000
Trunk Relief Line (Town Creek Basin Parallel Buildout Interceptors)	\$344,794	\$20,178,034				\$20,522,828
New AMI / AMI Implementation	\$3,000,000					\$3,000,000
New 2023 W Masterplan Projects for Design		\$950,000	\$1,600,000	\$1,300,000		\$3,850,000
New 2023 W Masterplan Projects for Construction			\$5,500,000	\$3,500,000	\$7,350,000	\$16,350,000
Parkview Dr Sewer Upsizing to 10"	\$139,285	\$1,000,558	\$0			\$1,139,843
12" Wastewater line Replacement in Village Creek Basin (Golf Course)	\$178,491	\$1,281,348				\$1,459,839
<b>TOTAL</b>	<b>\$3,662,570</b>	<b>\$23,909,940</b>	<b>\$10,600,000</b>	<b>\$5,300,000</b>	<b>\$10,850,000</b>	<b>\$54,322,510</b>
<b>Total Water and Sewer Bond Funding</b>	<b>\$29,467,018</b>	<b>\$46,263,183</b>	<b>\$16,193,792</b>	<b>\$17,947,881</b>	<b>\$17,918,516</b>	<b>\$127,790,390</b>

# Summary Information

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# Total Expenditure Budget by Fund

(in millions)

Fund	FY23-24 Revised	FY24-25 Proposed	Variance
General Fund	\$60.8	\$61.6	\$0.8
Debt Service	\$8.6	\$20.8	\$12.2
Water & Wastewater Fund	\$28.9	\$29.8	\$0.9
Solid Waste Fund	\$4.3	\$4.7	\$0.4
Hidden Creek Golf Course Fund	\$3.6	\$3.6	\$0
Parks Performance Fund	\$5.7	\$5.6	\$-0.1
4A Sales Tax SRF	\$9.6	\$11	\$1.4
4b Sales Tax SRF	\$8.1	\$8.4	\$0.3
Capital Projects	\$98.3	\$85.2	\$-13.1
Other Funds	\$21.3	\$22.1	\$0.8
<b>Total</b>	<b>\$249.2</b>	<b>\$252.8</b>	<b>\$3.6</b>

# Additional Supplement Packages for Consideration

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# Nesting Egrets

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- The Timber Ridge Subdivision is currently suffering from roosting egrets
- The egrets are federally protected and cannot be relocated or disturbed during their nesting period
  - Once in place, they cause significant property damage and pose a public health concerns
  - Their protected status impede any mitigation efforts that may be taken by the property owner or city
  - The most effective course of action to combat egrets is through preventative measures aimed at discouraging nesting
- To assist the neighborhood with abating the nuisance and health hazards caused by the egrets, staff is currently:
  - Collecting the dead egrets twice a day, seven days a week
  - Washing and sweeping the street once a day, five days a week

# Nesting Egrets

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- The egret concern manifested after the development of the city manager's recommended budget
- As a result, no supplemental packages were considered during the budget development
- Staff seeks feedback from the City Council regarding a possible additional supplemental focused on:
  - Preventing future egret roosting within the area
  - Partially alleviating the financial burden to the impacted homeowners
- Any changes to the city manager's recommended budget would not be incorporated until the first and second reading of the adopted budget

# Abatement Funding

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- Staff proposes the creation of an abatement fund, in the amount of \$30,000, in FY24-25 budget to serve as a pilot program
- Establishment of fund would give additional time, outside of the budget process, to develop the most effective means to utilize funding to prevent future egret rookeries and to alleviate the financial burden on the property owners
- Possible uses of funds could include
  - Water bill credits, over established prior year averages
  - Property repairs and cleaning
  - Tree trimming and/pruning
  - Purchase of deterrent devices
- If funding is approved, a formal abatement policy would be brought forward to the City Council for review and approval at a later date

# Next Steps

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## **August 22**

Publish notices of public hearings on the budget and tax rate (published maximum rate will be voter approval rate with prior year increment)

## **September 3**

Special City Council meeting, public hearing on the budget and tax rate and first reading of the budget and tax rate ordinances

## **September 09**

Regular City Council meeting, final reading of the ordinances to approve the budget and tax rate

# Action Requested

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**There are two items on today's agenda related to the budget and tax rate that require City Council action:**

- 1. Approve or deny a minute order setting the date and time of the public hearings on the proposed 2024 tax rate and proposed FY2024-25 budget for September 3, 2024, at 5:30 p.m.**  
Staff recommends approval
- 2. Approve or deny a resolution proposing a tax rate of \$0.6627 per \$100 value for the 2024 tax year with a record vote.**  
Staff recommends approval

# Questions?

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## City Council Special Meeting

**DEPARTMENT:** Finance

**FROM:** Harlan Jefferson, Deputy City Manager

**MEETING:** August 12, 2024

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**SUBJECT:**

Receive a report, hold a discussion, and provide staff direction on the proposed tax rate for Fiscal Year 2024-2025 and the proposed homestead exemption for Fiscal Year 2025-2026. *(Staff Contact: Harlan Jefferson, Deputy City Manager)*

**SUMMARY:**

On August 5, 2024, the city manager filed the proposed annual budget for Fiscal Year 2024-2025. On that same day, the city manager delivered a copy of the proposed budget to the city council. At the August 1, 2024, special city council meeting, the city manager presented the proposed budget to the council and members of the public.

As part of the FY2021-2022 budget process, city council approved a 1% residential homestead exemption to be effective for Tax Year 2022 (FY2022-2023). This was the first residential homestead exemption in the history of City of Burleson. As part of the 5 year projections, City staff projected 1% increase each of the following years.

As part of the FY2022-2023 budget process, city council approved a 1% increase to the residential homestead exemption, for a total of 2%, to be effective for Tax Year 2023.

As part of the FY2023-2024 budget process, city council approved a 1% increase to the residential homestead exemption, for a total of 3%, to be effective for Tax Year 2024.

City Council must adopt a homestead exemption before July 1st of the tax year the exemption is effective. A homestead exemption for Tax Year 2025 (FY2025-2026) must be approved by Council prior to July 1, 2025.

Staff are scheduled to present a proposed ordinance that would add another 1% increase to the residential homestead exemption, for a total of 4%, to be effective for Tax Year 2025 (FY2025-2026).

At the August 5, 2024, City Council meeting, staff received a request to evaluate the possibility of increasing the homestead exemption to 5%, to be effective for Tax Year 2025 (FY 2025/2026) instead of the 4%.

**OPTIONS:**

**N/A**

**RECOMMENDATION:**

N/A

**PRIOR ACTION/INPUT (Council, Boards, Citizens):**

N/A

**FISCAL IMPACT:**

N/A

**STAFF CONTACT:**

Harlan Jefferson  
Deputy City Manager  
[hjefferson@burlesontx.com](mailto:hjefferson@burlesontx.com)  
817-426-9651

# Tax Rate Discussion and Homestead Exemption Options

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*PRESENTED TO THE CITY COUNCIL ON AUGUST 12, 2024*

# Homestead Exemption History

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- On August 5, 2024, the city manager filed the proposed annual budget for Fiscal Year 2024-2025. On that same day, the city manager delivered a copy of the proposed budget to the city council.
- As part of the FY2021-2022 budget process, city council approved a 1% residential homestead exemption to be effective for Tax Year 2022 (FY2022-2023). This was the first residential homestead exemption in the history of City of Burleson. As part of the 5-year projections, City staff projected 1% increase each of the following years.
- As part of the FY2022-2023 budget process, city council approved a 1% increase to the residential homestead exemption, for a total of 2%, to be effective for Tax Year 2023.
- As part of the FY2023-2024 budget process, city council approved a 1% increase to the residential homestead exemption, for a total of 3%, to be effective for Tax Year 2024.
- City Council must adopt a homestead exemption before July 1st of the tax year the exemption is effective. A homestead exemption for Tax Year 2025 (FY2025-2026) must be approved by Council prior to July 1, 2025.
- Staff are scheduled to present a proposed ordinance that would add another 1% increase to the residential homestead exemption, for a total of 4%, to be effective for Tax Year 2025 (FY2025-2026).
- At the August 5, 2024, City Council meeting, staff received a request to evaluate the possibility of increasing the homestead exemption to 5%, to be effective for Tax Year 2025 (FY 2025/2026) instead of the 4%.

# Average Residential Fee Totals @ 3% HS

Item B.

Property Tax Rate	Average Monthly Tax Increase	Cumulative Monthly Tax Increase	Average Homestead Decrease	Monthly Solid Waste Increase	Average Water & Wastewater Increase	Total Average Monthly Increase	Total Average Annual Increase
No New Revenue Rate	\$0.00	\$0.00	(\$4.68)	\$2.39	\$6.91	\$4.62	\$55.44
Current Rate	\$2.15	\$2.15	(\$4.74)	\$2.39	\$6.91	\$6.71	\$80.52
Voter Approval Rate (Without Increment)	\$3.52	\$5.67	(\$4.85)	\$2.39	\$6.91	\$10.12	\$121.44
Voter Approval Rate (With Increment)	\$4.02	\$9.69	(\$4.97)	\$2.39	\$6.91	\$14.02	\$168.24

# Average Residential Fee Totals @ 4% HS

Item B.

Property Tax Rate	Average Monthly Tax Increase	Cumulative Monthly Tax Increase	Average Homestead Decrease	Monthly Solid Waste Increase	Average Water & Wastewater Increase	Total Average Monthly Increase	Total Average Annual Increase
No New Revenue Rate	\$0.00	\$0.00	(\$6.24)	\$2.39	\$6.91	\$3.06	\$36.72
Current Rate	\$2.15	\$2.15	(\$6.32)	\$2.39	\$6.91	\$5.13	\$61.56
Voter Approval Rate (Without Increment)	\$3.52	\$5.67	(\$6.46)	\$2.39	\$6.91	\$8.51	\$102.12
Voter Approval Rate (With Increment)	\$4.02	\$9.69	(\$6.62)	\$2.39	\$6.91	\$12.37	\$148.44

# Average Residential Fee Totals @ 5% HS

Item B.

Property Tax Rate	Average Monthly Tax Increase	Cumulative Monthly Tax Increase	Average Homestead Decrease	Monthly Solid Waste Increase	Average Water & Wastewater Increase	Total Average Monthly Increase	Total Average Annual Increase
No New Revenue Rate	\$0.00	\$0.00	(\$7.80)	\$2.39	\$6.91	\$1.50	\$18.00
Current Rate	\$2.15	\$2.15	(\$7.90)	\$2.39	\$6.91	\$3.55	\$42.60
Voter Approval Rate (Without Increment)	\$3.52	\$5.67	(\$8.02)	\$2.39	\$6.91	\$6.89	\$82.68
Voter Approval Rate (With Increment)	\$4.02	\$9.69	(\$8.28)	\$2.39	\$6.91	\$10.71	\$128.52

# Total Homestead Exemption Revenue Impact

Year	Taxable Value	Taxable Value Increase	Total Revenue Loss
2023	\$ 51,845,948		\$ 340,732
2024	\$ 66,525,723	\$ 14,679,775	\$ 420,775
2025	\$ 106,660,676	\$ 40,134,953	\$ 706,840
2026*	\$ 146,795,629	\$ 40,134,953	\$ 972,815
2026**	\$ 186,930,582	\$ 80,269,906	\$ 1,238,789

\* Homestead 4%

\*\* Homestead 5%



# Council Feedback Sought Today

- Support a 1% increase in the homestead exemption from 3% to 4%
- Support a 2% increase in the homestead exemption from 3% to 5%
- The Finance Committee recommended increasing the exemption by 2% from 3% to 5%

A feedback form on graph paper with three rows. Each row contains a smiley face (green, red, and red respectively) and an empty square box for a response.

# QUESTIONS/COMMENTS?

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## City Council Special Meeting

**DEPARTMENT:** Finance

**FROM:** Harlan Jefferson, Deputy City Manager

**MEETING:** August 12, 2024

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**SUBJECT:**

Consider approval of a minute order setting the date and time of the public hearings on the proposed 2024 tax rate and proposed Fiscal Year 2024-2025 budget for September 3, 2024, at 5:30 p.m. (*Staff Contact: Harlan Jefferson, Deputy City Manager*)

**SUMMARY:**

Section 26.05 of the Texas Tax Code requires that the City hold a public hearing on the proposed tax rate prior to its adoption by the City Council in certain situations. Section 102.006 of the Texas Local Government Code requires that the City hold a public hearing on the proposed budget prior to its adoption by City Council. State law also requires that the City give specific notices to the public that publicize the public hearings or public meetings. The City must give the notices within specified periods prior to the public hearings or meetings. By adopting the proposed minute order, City Council will provide staff with the direction it needs to prepare the notices. The minute order will set the tax rate and budget public hearings to occur during the regular City Council meeting scheduled for Tuesday, September 3, 2024. (The City will be closed on Monday, September 2, 2024, in observance of Labor Day.)

Senate Bill 2 went into effect in 2020. One key focus of this bill was placing a 3.5% cap on the Maintenance and Operations No New Revenue Rate (M&O NNRR) without going to the voters for approval. On June 17, 2024, the City Council approved a resolution directing the City Manager to prepare a budget calendar for the orderly adoption of the property tax rate and annual budget for FY 2024-2025, assuming a property tax rate that does not exceed the voter-approval rate. On July 29, 2024, the Johnson County Tax Assessor's Office submitted the City of Burleson's 2024 Tax Rate Calculation Worksheet (Comptrollers Form 50-856), which was reviewed by the Finance Department. This worksheet determines the following:

- No New Revenue Rate (NNRR) - \$0.6239 - total tax rate that would generate the same tax revenue from the previous year
- M&O NNRR - \$0.4391 - M&O tax rate that would generate the same tax revenue from the previous year – General Fund
- M&O Voter Approval Rate - \$0.4544 - 3.5% of M&O NNRR

- Debt rate - \$0.1923
- Unused Increment Rate - \$0.0160
- Voter Approval Rate (M&O Voter Approval Rate plus Debt Rate) - \$0.6627

The proposed rate for the 2024 tax year is \$0.6627 per \$100 value. Of course, the proposed tax rate is subject to final approval by the City Council.

**RECOMMENDATION:**

Staff recommends approval of proposed resolution.

**PRIOR ACTION/INPUT (Council, Boards, Citizens):**

On June 17, 2024, the City Council approved a resolution directing the City Manager to prepare a budget calendar for the orderly adoption of the property tax rate and annual budget for FY 2024-2025, assuming a property tax rate that does not exceed the voter-approval rate.

**REFERENCE:**

N/A

**FISCAL IMPACT:**

N/A

**STAFF CONTACT:**

Harlan Jefferson  
Deputy City Manager  
[hjefferson@burlesontx.com](mailto:hjefferson@burlesontx.com)  
817-426-9651

# City Manager's Proposed FY 2024-25 Budget

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PRESENTED TO THE CITY COUNCIL ON  
AUGUST 12, 2024

# Presentation Overview

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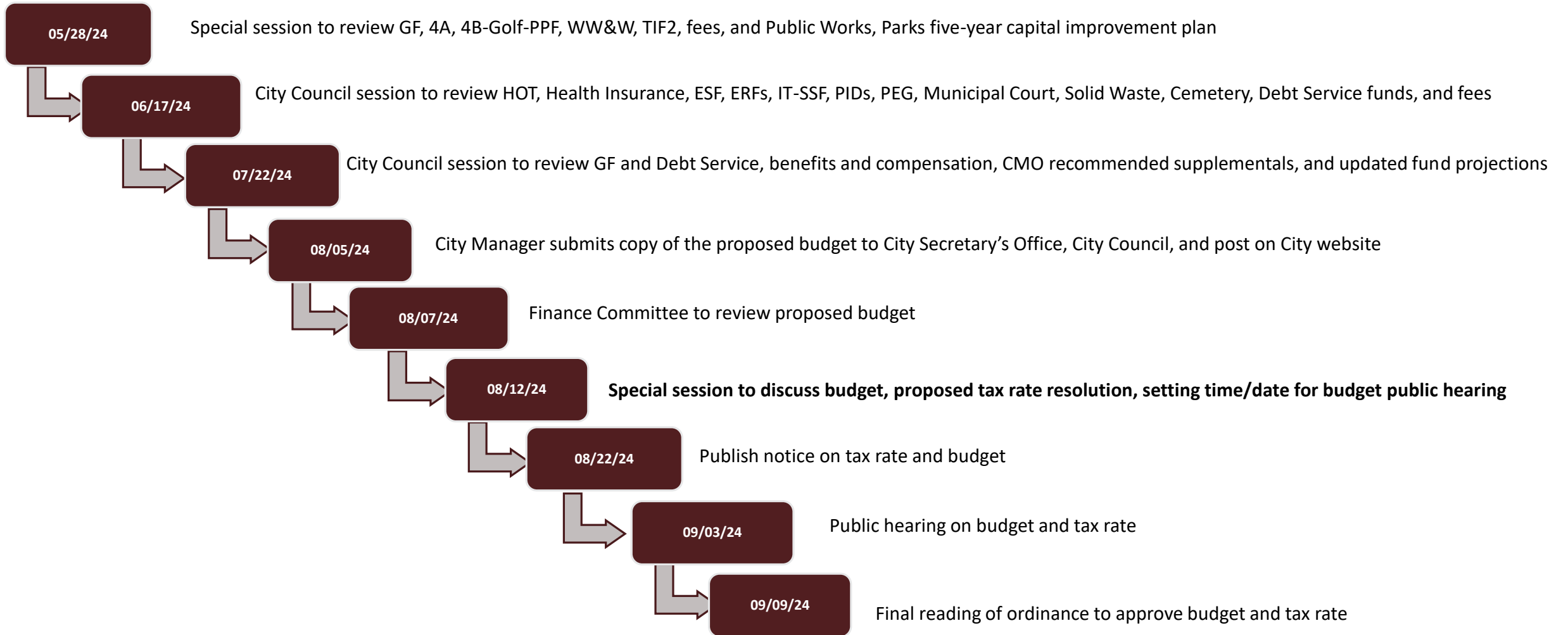
- Building the Budget
- Fund Overviews & Key Decision Packages
- Five Year Capital Improvement Program
- Additional Supplemental Packages For Consideration
- Summary Information & Next Steps

# Building the Budget

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# Transparent Budget Process

Item C.



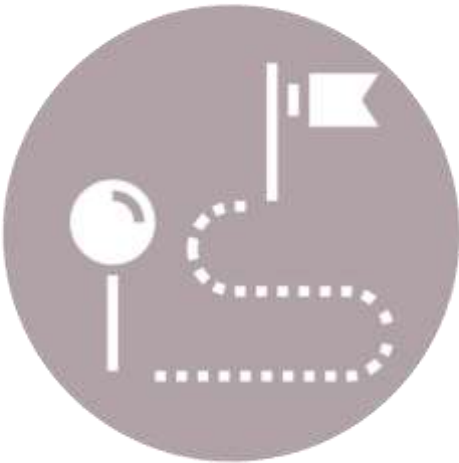


# Strategic Focus Areas

Proposed Budget is designed to accomplish the goals outlined in the City’s Strategic Plan. The Plan is organized in **four Strategic Focus Areas** as selected by city council during their planning fall/winter retreat.



**High Performing City Organization**  
Providing Exceptional,  
People Focused Services



**Dynamic & Preferred City**  
through Managed Growth



**Beautiful, Safe &  
Vibrant Community**



**Great Place to Live**  
through Expanded Quality of Life Amenities

- Serves as a roadmap for achieving our long-term goals and objectives.
- Includes specific action plan items that are tied to the budget.
- Council will be asked to formally approve the updated strategic plan, based upon direction from the City Council Retreat, in September along with the budget.

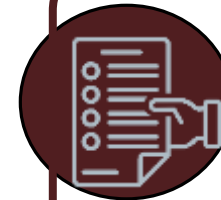
# Key Budget Areas



Strong fund balance  
for all funds



Resiliency and flexibility  
to economic impacts



Focused on  
departmental  
enhancements



Conservative revenue  
estimates



Five-Year financial  
projections



Efficient and effective  
operations

# City Budget Survey Results

\*309 responded with their top 3 priorities

## 2024 Top Three Priorities

- Streets & Traffic Control
- Police
- Fire

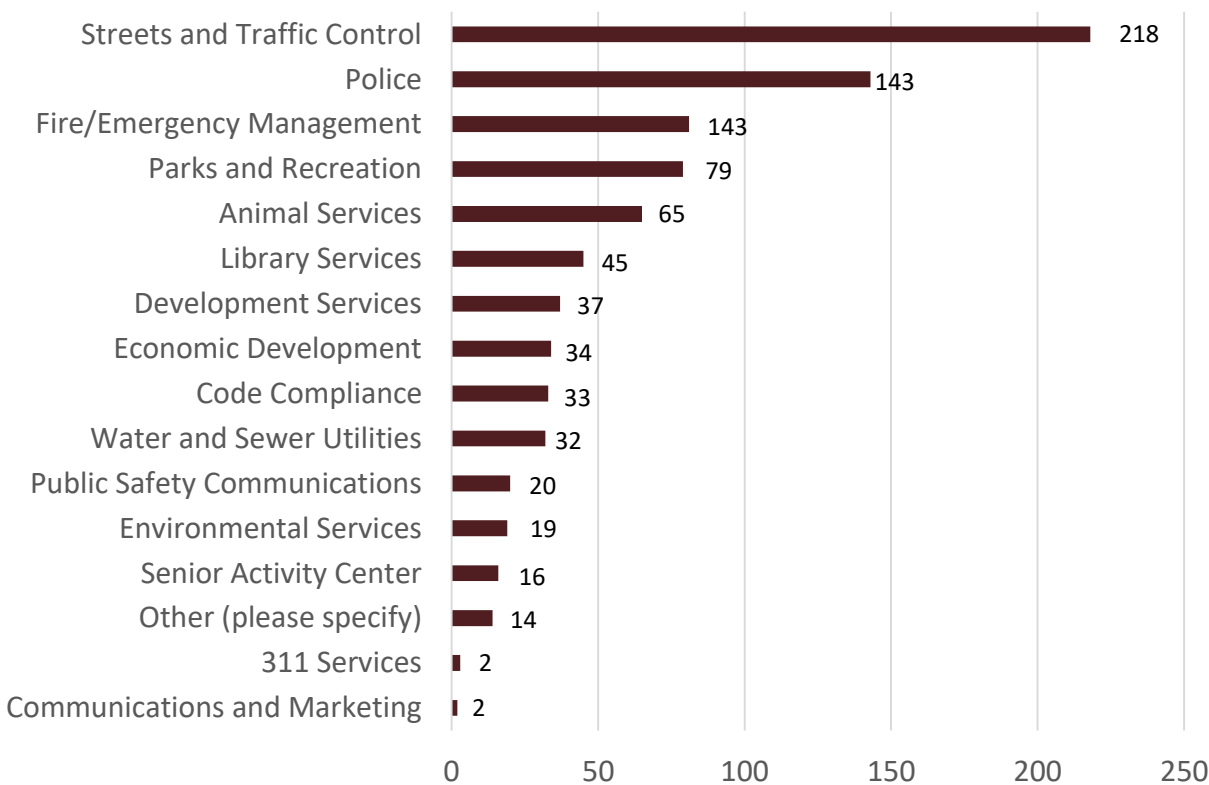
## 2023 Top Three Priorities

- Streets & Traffic Control
- Police
- Parks and Recreation

## Survey Demographics

- 94.4% Burleson Residents
- 13.1% Work in or near Burleson
- 5.3% Business Owner

## Departmental Priority Ranking



# Compensation and Benefits: FY 2024-25

Item C.

## Market Adjustments

- Compensation adjustments were made to comply with the FLSA New Overtime Rule

## Merit/Step Increase

- Police and Fire Sworn Positions (full-time and part-time) will receive a 3% STEP increase on Oct. 1, 2024 at a cost of \$522,633
- All other employees budgeted to receive an avg. 3.0% merit increase effective Oct. 1, 2024 at a cost of \$869,091 for non-sworn positions

## Health Insurance

- Completing RFP to compare fully-insured vs. self-insured benefit plans
- Review benefit plan designs and make recommended changes, if necessary for FY25
- Review monthly premium structures and make recommended changes, if necessary for FY25

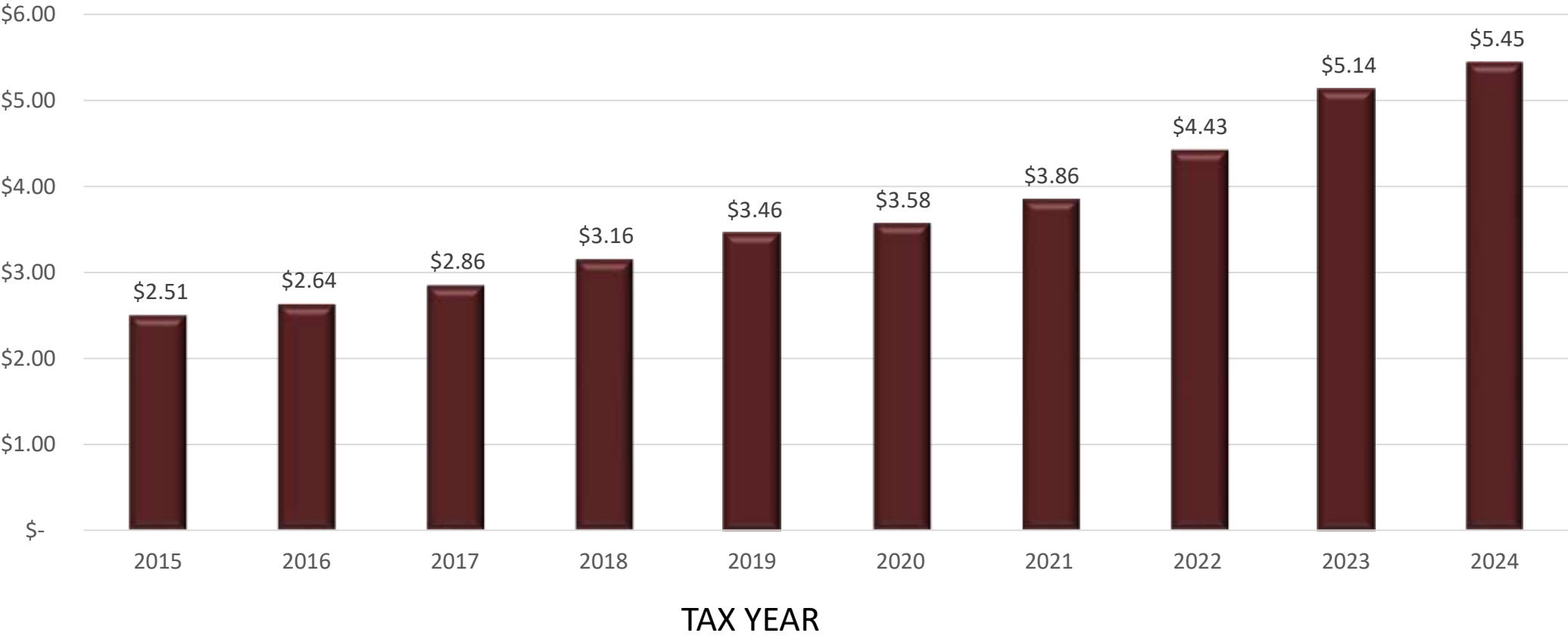
## Benefits

- Add additional personal day for employees
- Add 48X96 Work Schedule for Fire
- Employees payroll deduction option for City Animal Shelter
- Add Pet Insurance as an additional voluntary benefit for employees (employee paid benefit)
- Catastrophic Pool Leave Donation

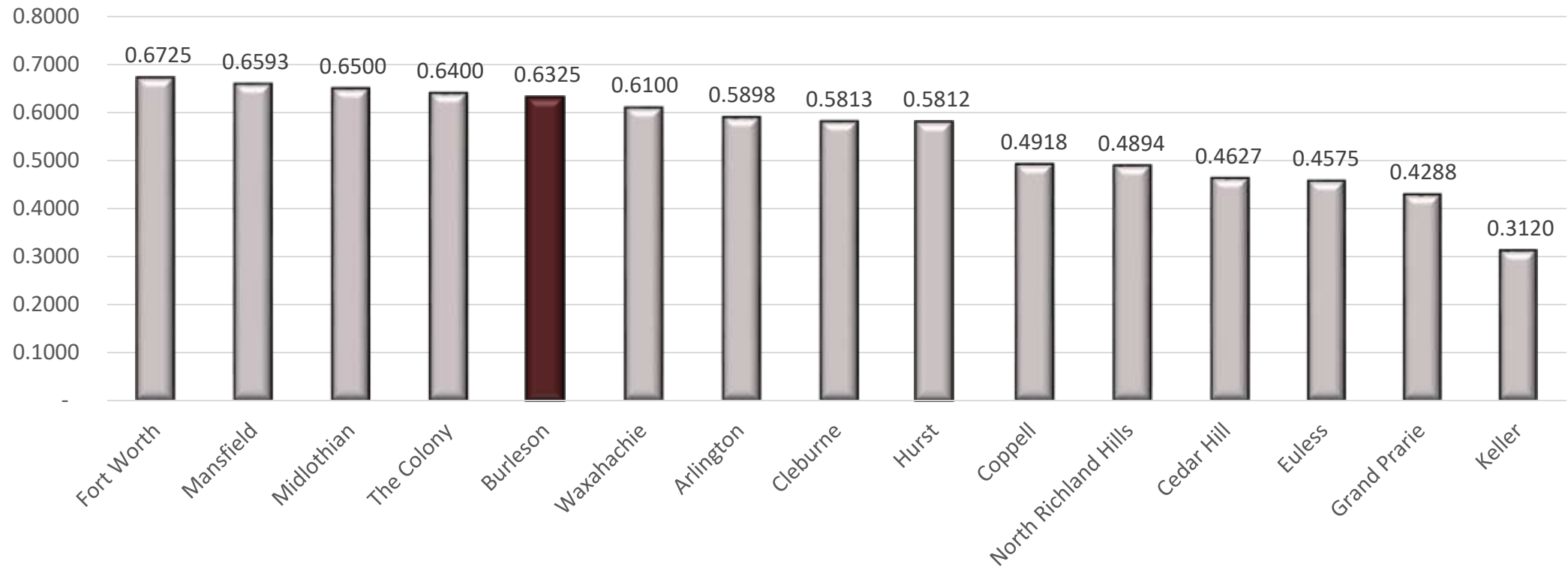
# General Fund

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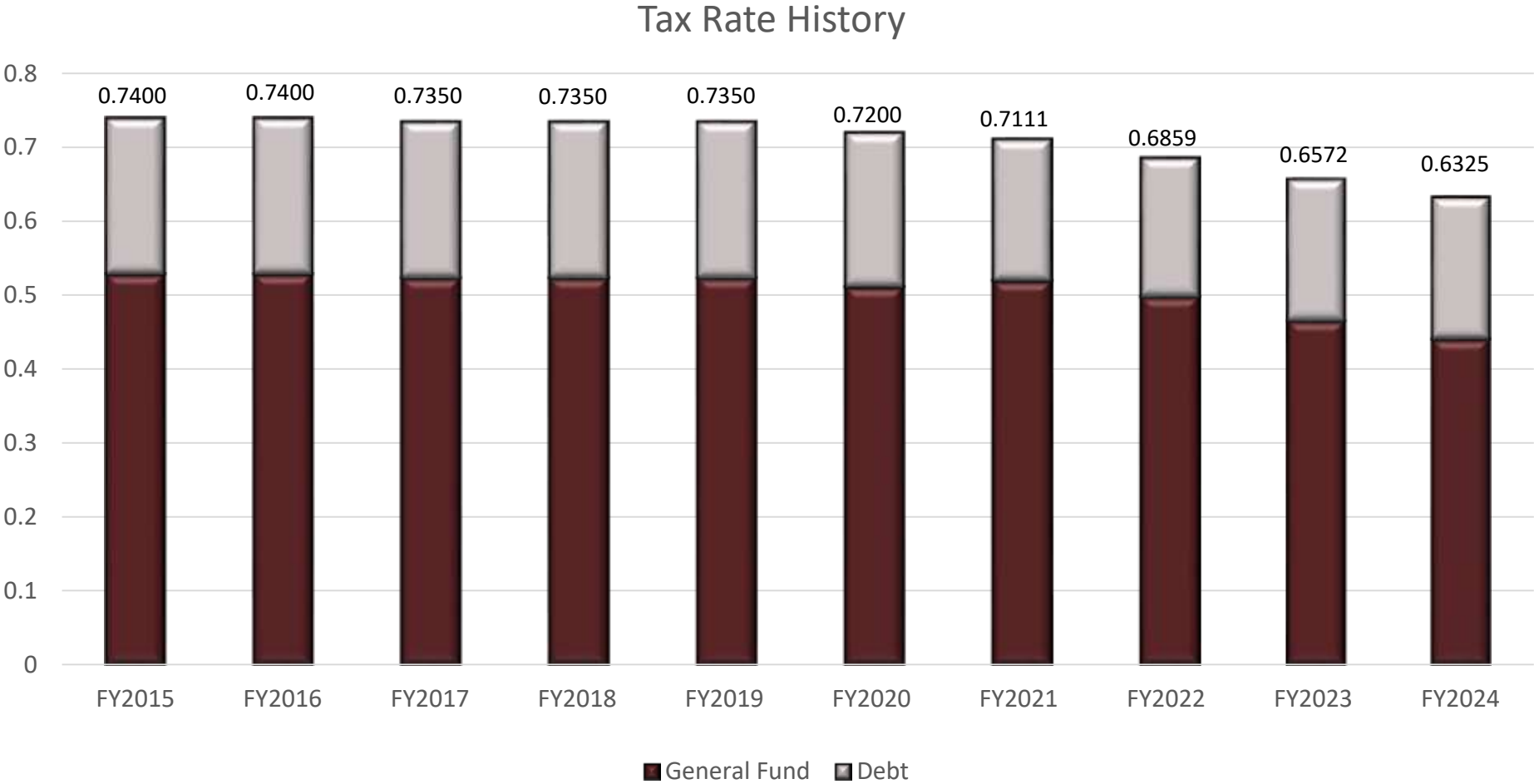
# Certified Value History (In Billions)



# Other City Tax Rates Comparative

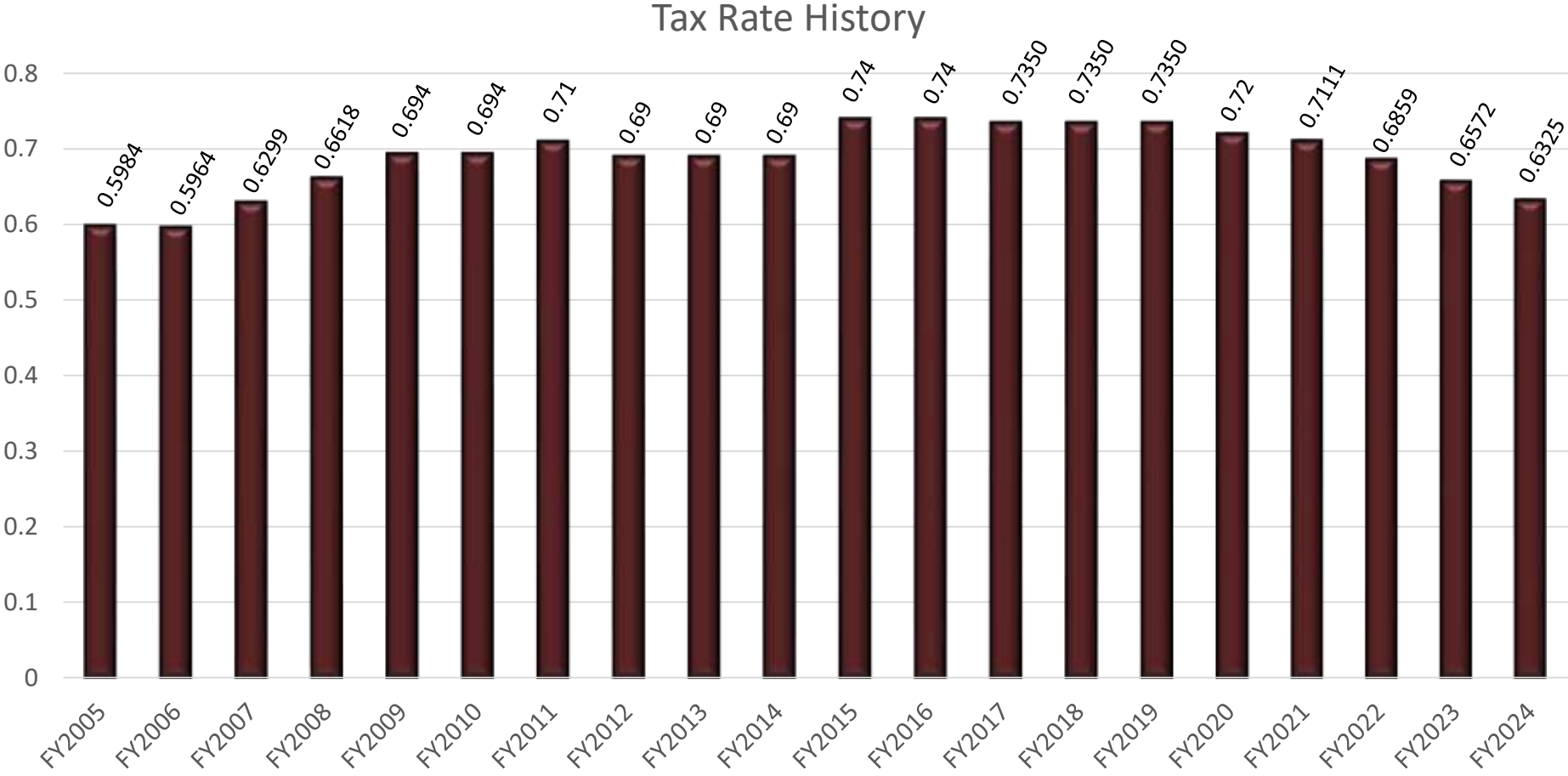


# Property Tax Facts





# Property Tax Facts

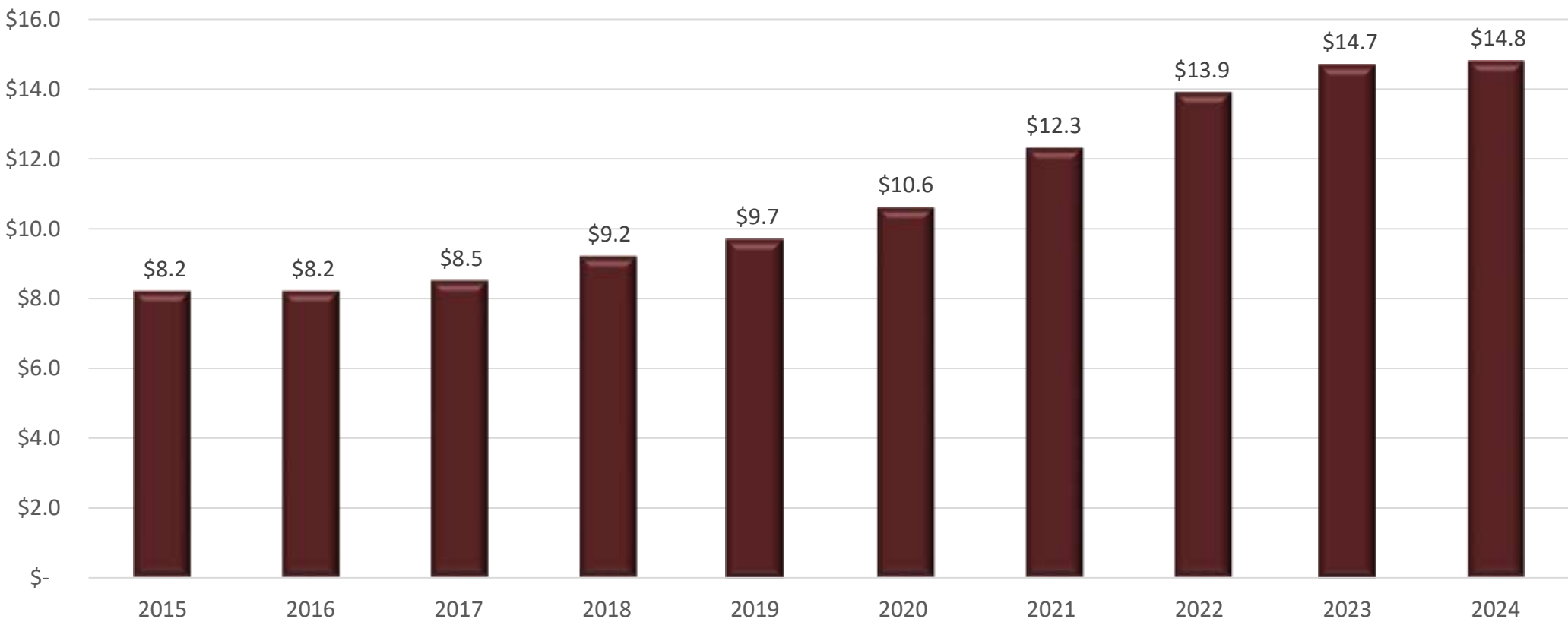


# Average Home Value

Fiscal Year	Average Home Value	Tax Rate	Tax Levy	Homestead	Net Tax Bill
FY 2024	\$282,966	\$0.6325	\$1,789.76	(\$35.79)	\$1,753.97
FY 2025	\$299,889	\$0.6325	\$1,896.80	(\$56.90)	\$1,839.90
Net Difference	\$16,923	\$0.00	\$107.04	(\$21.11)	\$85.93

- Monthly net tax bill increase of \$7.16 per month.
- Johnson County average home value: \$299,889

# GF Sales Tax (in Millions)



# General Fund Recommended Supplemental Requests

## GENERAL FUND

## DISCRETIONARY

DEPARTMENT	REQUEST SUMMARY	FTE	DISCRETIONARY ONE TIME	DISCRETIONARY ONGOING	Revenue/Offset	FY24-25 BUDGET
Traffic Maint	ITS Equipment & Staffing	1.00	150,000	300,000		450,000
Parks GF	Slope Mower		24,678	8,935		33,613
Police	Real Time Crime Center Technology & Flock LPR Add Ons*		32,440	17,280		49,720
Police	Axon Tethered drone			9,892		9,892
Police	Axon Air Streaming Software			7,175		7,175
Animal Services	Veterinarian (PT)	0.50	-	64,000	56,500	7,500
Police	Tactical Gear		69,630			69,630
City Manager's Office	Burleson Opportunity Fund		50,000			50,000
Public Works	Low Water Crossing Enhancements		137,000	9,500		146,500
<b>TOTAL</b>		<b>1.50</b>	<b>\$ 463,748</b>	<b>\$ 416,782</b>	<b>\$ 56,500</b>	<b>824,030</b>

\* Recommended request at partial funding

# Solicitation Permit Fees

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- Issued by the police department
  - Burleson records check for local arrests
  - Check for outstanding warrants
  - Background check through DPS
  - Permit is valid for one year from date of issuance
- Do not issue permit when:
  - Convicted of a felony, misdemeanor, or any sex offense, narcotic trafficking, or any violent acts against person or property in the previous five years from date of application
- Burleson costs
  - \$75 for the first five permits from the same company
  - \$10 for each additional, from the same company
  - Issued **AFTER** they pass the checks and permit is issued

# Proposed General Fund Fees

Cities	Permit Fee	Subsequent Permit Fee
Benbrook	\$100	\$100
Burleson (Current)*	\$75	\$10
Burleson (Proposed)	\$100	\$100
Cleburne**	\$50	\$10
Grand Prairie	\$50	\$0
Haltom City	\$100	\$100
Hurst	\$50	\$0
Mansfield	\$100	\$100
North Richland Hills	\$100	\$100

\* \$10 after 5th Permit

\*\* \$10 after 1st Permit

# General Fund Forecast

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Revised	FY 23-24 Year-End	FY 24-25 Proposed	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected	FY 28-29 Projected
<b>Beginning Fund Balance*</b>	<b>\$21,924,165</b>	<b>\$ 18,495,600</b>	<b>\$ 18,495,600</b>	<b>\$ 19,606,713</b>	<b>\$ 17,421,851</b>	<b>\$ 18,226,759</b>	<b>\$ 18,376,568</b>	<b>\$ 17,398,179</b>	<b>\$ 16,506,818</b>
Property Tax	\$23,636,639	\$ 26,745,080	\$ 26,745,080	\$ 27,160,500	\$ 28,465,390	\$ 30,030,986	\$ 31,682,691	\$ 33,425,239	\$ 35,263,627
Sales Tax	\$14,902,992	\$ 15,394,411	\$ 15,394,411	\$ 15,052,022	\$ 15,503,578	\$ 15,968,685	\$ 16,447,746	\$ 16,941,178	\$ 17,449,413
Other Revenue	\$13,963,477	\$ 15,861,607	\$ 15,861,607	\$ 15,972,259	\$ 18,428,035	\$ 17,241,814	\$ 16,315,652	\$ 16,415,379	\$ 16,525,633
<b>Total Revenue</b>	<b>\$52,503,108</b>	<b>\$ 58,001,098</b>	<b>\$ 58,001,098</b>	<b>\$ 58,184,781</b>	<b>\$ 62,397,003</b>	<b>\$ 63,241,486</b>	<b>\$ 64,446,088</b>	<b>\$ 66,781,796</b>	<b>\$ 69,238,673</b>
Base Expenses	\$54,042,859	\$ 58,572,604	\$ 59,221,693	\$ 58,820,723	\$ 60,635,025	\$ 61,932,599	\$ 64,564,681	\$ 66,937,283	\$ 69,250,912
Incentives (ED)	\$ 1,888,814	\$ 1,200,000	\$ 948,920	\$ 948,920	\$ 957,070	\$ 1,159,077	\$ 851,297	\$ 727,374	\$ 704,418
Cash Funding Projects	\$ -	\$ 1,400,000	\$ 600,000	\$ 600,000					
<b>Total Expenditures</b>	<b>\$55,931,673</b>	<b>\$ 62,347,861</b>	<b>\$ 60,770,613</b>	<b>\$ 60,369,643</b>	<b>\$ 61,592,095</b>	<b>\$ 63,091,676</b>	<b>\$ 65,415,978</b>	<b>\$ 67,664,657</b>	<b>\$ 69,955,330</b>
Change in Fund Balance	<b>\$ (3,428,565)</b>	<b>\$ (4,346,763)</b>	<b>\$ (2,769,515)</b>	<b>\$ (2,184,862)</b>	\$ 804,908	\$ 149,810	<b>\$ (969,890)</b>	<b>\$ (882,861)</b>	<b>\$ (716,657)</b>
<b>Ending Fund Balance</b>	<b>\$18,495,600</b>	<b>\$ 14,148,837</b>	<b>\$ 15,726,085</b>	<b>\$ 17,421,851</b>	<b>\$ 18,226,759</b>	<b>\$ 18,376,568</b>	<b>\$ 17,406,679</b>	<b>\$ 16,515,318</b>	<b>\$ 15,790,161</b>
FB % of Expenditure	33.07%	22.69%	25.88%	28.86%	29.59%	29.13%	26.61%	24.41%	22.57%

# Medical Transport Forecast

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Revised	FY 23-24 Year-End	FY 24-25 Proposed	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected	FY 28-29 Projected
<b>Beginning Fund Balance</b>	\$ -	\$ (224,612)	\$ (224,612)	\$ (224,612)	\$ 867,231	\$ 877,625	\$ 218,082	\$ -	\$ -
Ambulance Transport	\$ -	\$ 1,650,000	\$ 1,650,000	\$ 1,387,129	\$ 1,960,251	\$ 1,999,457	\$ 2,039,445	\$ 2,080,234	\$ 2,121,839
Other Revenue	\$ -	\$ -	\$ -	\$ 1,600	\$ 40,000	\$ 40,000	\$ -	\$ -	\$ -
Transfer-In ARPA					\$ 614,476				
Transfer-In GF							\$ 539,807	\$ 819,255	\$ 883,780
<b>Total Revenue</b>	\$ -	\$ 1,650,000	\$ 1,650,000	\$ 1,388,729	\$ 2,614,727	\$ 2,039,457	\$ 2,579,252	\$ 2,899,489	\$ 3,005,619
Personnel	\$ 1,383,960	\$ 1,584,833	\$ 1,597,396	\$ 1,597,396	\$ 2,339,951	\$ 2,424,612	\$ 2,512,536	\$ 2,603,856	\$ 2,698,714
Reimbursement Personnel	\$ (1,256,462)	\$ (1,500,000)	\$ (1,500,000)	\$ (1,500,000)					
Other Expenditures	\$ 97,114	\$ 95,000	\$ 199,490	\$ 199,490	\$ 264,382	\$ 274,388	\$ 284,799	\$ 295,632	\$ 306,904
<b>Total Expenditures</b>	\$ 224,612	\$ 179,833	\$ 296,886	\$ 296,886	\$ 2,604,333	\$ 2,699,000	\$ 2,797,335	\$ 2,899,489	\$ 3,005,618
Change in Fund Balance	\$ (224,612)	\$ 1,470,167	\$ 1,353,114	\$ 1,091,843	\$ 10,394	\$ (659,543)	\$ (218,083)	\$ -	\$ -
<b>Ending Fund Balance</b>	\$ (224,612)	\$ 1,245,555	\$ 1,128,502	\$ 867,231	\$ 877,625	\$ 218,082	\$ -	\$ -	\$ -
FB % of Expenditure	-100.00%	692.62%	380.11%	292.11%	33.70%	8.08%	0.00%	0.00%	0.00%



# Debt Service Funds

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# General Debt Service Forecast

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Revised	FY 23-24 Year-End	FY 24-25 Proposed	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected	FY 28-29 Projected
<b>Beg Fund Balance</b>	\$ 2,682,954	\$ 5,492,377	\$ 5,492,377	\$ 4,379,377	\$ 6,545,650	\$ 4,100,623	\$ 1,090,143	\$ 1,090,143	\$ 1,090,142
Property Tax Revenue	\$ 9,704,713	\$ 9,843,000	\$ 9,843,000	\$ 9,843,000	\$ 10,322,724	\$ 11,059,170	\$ 11,667,424	\$ 12,309,132	\$ 12,986,135
TIF2 Transfer-In	\$ 618,942	\$ 653,013	\$ 653,013	\$ 653,013	\$ 691,914	\$ 735,351	\$ 734,701	\$ 732,876	\$ 731,301
4A Transfer-In					\$ 4,126,727	\$ 3,898,364	\$ 5,480,832	\$ 6,277,969	\$ 5,891,316
4B Transfer-In					\$ 3,035,774	\$ 3,551,944	\$ 3,469,964	\$ 3,823,110	\$ 3,090,243
Other Revenue	\$ 213,422	\$ 150,000	\$ 150,000	\$ 300,000	\$ 150,000	\$ 100,000	\$ 50,000	\$ 50,000	\$ 50,000
<b>Total Revenue</b>	<b>\$ 10,537,077</b>	<b>\$ 10,646,013</b>	<b>\$ 10,646,013</b>	<b>\$ 10,796,013</b>	<b>\$ 18,327,139</b>	<b>\$ 19,344,829</b>	<b>\$ 21,402,921</b>	<b>\$ 23,193,087</b>	<b>\$ 22,748,995</b>
General Debt Service	\$ 7,108,712	\$ 7,976,727	\$ 7,976,727	\$ 7,976,727	\$ 12,917,051	\$ 14,169,650	\$ 11,717,424	\$ 12,359,133	\$ 13,036,134
TIF2 Debt Service	\$ 618,942	\$ 653,013	\$ 653,013	\$ 653,013	\$ 691,914	\$ 735,351	\$ 734,701	\$ 732,876	\$ 731,301
4A Debt Service					\$ 4,126,727	\$ 3,898,364	\$ 5,480,832	\$ 6,277,969	\$ 5,891,316
4B Debt Service					\$ 3,035,774	\$ 3,551,944	\$ 3,469,964	\$ 3,823,110	\$ 3,090,243
Other Expenditure					\$ 700	\$ 770	\$ 847	\$ 932	\$ 1,025
<b>Total Expenditures</b>	<b>\$ 7,727,654</b>	<b>\$ 8,629,740</b>	<b>\$ 8,629,740</b>	<b>\$ 8,629,740</b>	<b>\$ 20,772,166</b>	<b>\$ 22,355,309</b>	<b>\$ 21,402,921</b>	<b>\$ 23,193,088</b>	<b>\$ 22,748,994</b>
Change in Fund Balance	\$ 2,809,423	\$ 2,016,273	\$ 2,016,273	\$ 2,166,273	\$ (2,445,027)	\$ (3,010,480)	\$ -	\$ -	\$ -
<b>Ending Fund Balance</b>	<b>\$ 5,492,377</b>	<b>\$ 7,508,650</b>	<b>\$ 7,508,650</b>	<b>\$ 6,545,650</b>	<b>\$ 4,100,623</b>	<b>\$ 1,090,143</b>	<b>\$ 1,090,143</b>	<b>\$ 1,090,142</b>	<b>\$ 1,090,143</b>
Debt rate per \$100 value	\$ 0.1923	\$ 0.1923	\$ 0.1923	\$ 0.1923	\$ 0.1923	\$ 0.1923	\$ 0.1923	\$ 0.1923	\$ 0.1923
<b>FB% to Expenditures</b>	<b>71.07%</b>	<b>87.01%</b>	<b>87.01%</b>	<b>75.85%</b>	<b>19.74%</b>	<b>4.88%</b>	<b>5.09%</b>	<b>4.70%</b>	<b>4.79%</b>

# Total Outstanding Bond Debt

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Supporting Debt	Outstanding Principal 7/31/2024	Percent
Tax Supported Debt	\$60,890,626	35%
Water & Sewer	\$59,425,000	34%
4A	\$29,101,088	17%
4B	\$13,445,000	8%
TIF	\$8,005,000	5%
Golf	\$723,286	1%
Total Outstanding Debt	<b>\$171,590,000</b>	100%

# Proprietary Funds

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# Water & Wastewater

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# Water & Wastewater

Key issues in the development of the budget:

Projects	Capital Improvement Program	Rates
<ul style="list-style-type: none"><li>Water and Sewer Rehabilitation \$13.7M</li><li>Industrial Pump Station \$15.9M</li><li>Offsite Water Supply \$15.7M</li><li>Parallel Sewer Line \$20.5M</li></ul>	<ul style="list-style-type: none"><li>No bond issue proposed in FY 2024/25</li><li>5 year Capital Improvement Plan 2025-2030:<ul style="list-style-type: none"><li>Water - \$78.8 million</li><li>Sewer - \$58.9 million</li></ul></li></ul>	<ul style="list-style-type: none"><li>Propose 5.9% to 6.6% for both water and sewer in FY 2025</li><li>Conducted Rate Study for both water and sewer for FY2025-2030</li></ul>

# Water & Sewer Fund Financial Overview

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Revised	FY 23-24 Year End	FY 24-25 Proposed	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected	FY 28-29 Projected
<b>Beginning Fund Balance</b>	<b>\$ 14,209,968</b>	<b>\$ 14,731,909</b>	<b>\$ 14,731,909</b>	<b>\$ 14,731,909</b>	<b>\$ 14,241,182</b>	<b>\$ 14,360,604</b>	<b>\$ 15,405,506</b>	<b>\$ 16,005,330</b>	<b>\$ 15,157,623</b>
Water Revenues	\$ 13,397,966	\$ 14,015,754	\$ 14,015,754	\$ 14,030,765	\$ 15,144,131	\$ 16,401,552	\$ 18,066,799	\$ 19,926,924	\$ 21,789,396
Sewer Revenues	\$ 10,852,290	\$ 11,672,309	\$ 11,672,309	\$ 11,442,611	\$ 12,226,753	\$ 13,081,665	\$ 13,990,870	\$ 15,089,686	\$ 16,280,773
Other Revenues	\$ 2,864,622	\$ 2,008,161	\$ 2,008,161	\$ 2,945,966	\$ 2,572,706	\$ 2,430,966	\$ 2,176,041	\$ 1,917,253	\$ 1,658,466
<b>Total Revenues</b>	<b>\$ 27,114,878</b>	<b>\$ 27,696,224</b>	<b>\$ 27,696,224</b>	<b>\$ 28,419,342</b>	<b>\$ 29,943,590</b>	<b>\$ 31,914,183</b>	<b>\$ 34,233,710</b>	<b>\$ 36,933,863</b>	<b>\$ 39,728,635</b>
Personnel	\$ 3,100,761	\$ 3,308,421	\$ 3,202,553	\$ 3,269,449	\$ 3,425,811	\$ 3,515,960	\$ 3,647,643	\$ 4,115,463	\$ 4,271,796
Operating	\$ 16,759,065	\$ 17,268,040	\$ 18,316,083	\$ 18,226,805	\$ 19,435,127	\$ 20,156,430	\$ 21,082,852	\$ 22,053,882	\$ 23,071,437
Debt service	\$ 6,733,111	\$ 7,401,282	\$ 7,401,282	\$ 7,413,815	\$ 6,963,230	\$ 7,196,891	\$ 8,903,391	\$ 11,612,225	\$ 12,488,379
<b>Total Expenditures</b>	<b>\$ 26,592,937</b>	<b>\$ 27,977,743</b>	<b>\$ 28,919,918</b>	<b>\$ 28,910,069</b>	<b>\$ 29,824,168</b>	<b>\$ 30,869,281</b>	<b>\$ 33,633,886</b>	<b>\$ 37,781,570</b>	<b>\$ 39,831,612</b>
Change in Fund Balance	\$ 521,941	\$ (281,519)	\$ (1,223,694)	\$ (490,727)	\$ 119,422	\$ 1,044,902	\$ 599,824	\$ (847,707)	\$ (102,977)
<b>Ending Fund Balance</b>	<b>\$ 14,731,909</b>	<b>\$ 14,450,390</b>	<b>\$ 13,508,215</b>	<b>\$ 14,241,182</b>	<b>\$ 14,360,604</b>	<b>\$ 15,405,506</b>	<b>\$ 16,005,330</b>	<b>\$ 15,157,623</b>	<b>\$ 15,054,646</b>
FB % of Expenditure	55.40%	51.65%	46.71%	49.26%	48.15%	49.91%	47.59%	40.12%	37.80%

# Solid Waste

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# Burleson Solid Waste Residential Rate Detail

Type	FY 2023-24	FY 2024-25
Waste Collection	\$16.20	\$17.28
Recycling	\$3.00	\$3.21
Admin and Overhead	\$1.10	\$2.10*
Franchise Fee	\$1.54	\$1.64
<b>Total</b>	<b>\$21.84</b>	<b>\$24.23</b>

\* The Admin and Overhead amount includes \$1.00 for the Littler Abatement contract service.

# Burleson Solid Waste Non-Residential Rate Detail

## Small Collections

Type	FY 2023-24	FY 2024-25
Waste Collection	\$23.43	\$27.22
Admin and Overhead	\$1.10	\$2.10
Franchise Fee	\$1.87	\$2.18
<b>Total</b>	<b>\$26.40</b>	<b>\$31.50</b>

## Large Collections

Type	FY 2023-24	FY 2024-25
Waste Collection	\$35.58	\$41.32
Admin and Overhead	\$1.10	\$2.10
Franchise Fee	\$2.83	\$3.31
<b>Total</b>	<b>\$39.31</b>	<b>\$46.73</b>

# Solid Waste Fund Forecast

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Revised	FY 23-24 Year End	FY 24-25 Proposed	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected	FY 28-29 Projected
<b>Beginning Fund Balance</b>	\$ 226,234	\$ 519,420	\$ 519,420	\$ 519,420	\$ 416,698	\$ 510,045	\$ 597,684	\$ 684,521	\$ 770,457
Total Revenues	\$ 4,323,806	\$ 4,195,273	\$ 4,195,273	\$ 4,246,426	\$ 4,797,841	\$ 5,066,491	\$ 5,356,442	\$ 5,663,679	\$ 5,989,245
<b>Total Expenditures</b>	<b>\$ 4,030,620</b>	<b>\$ 4,327,057</b>	<b>\$ 4,327,057</b>	<b>\$ 4,349,148</b>	<b>\$ 4,704,494</b>	<b>\$ 4,978,852</b>	<b>\$ 5,269,605</b>	<b>\$ 5,577,743</b>	<b>\$ 5,904,313</b>
Net Revenue (loss)	\$ 293,186	\$ (131,784)	\$ (131,784)	\$ (102,722)	\$ 93,347	\$ 87,639	\$ 86,837	\$ 85,936	\$ 84,932
<b>Ending Fund Balance</b>	<b>\$ 519,420</b>	<b>\$ 387,636</b>	<b>\$ 387,636</b>	<b>\$ 416,698</b>	<b>\$ 510,045</b>	<b>\$ 597,684</b>	<b>\$ 684,521</b>	<b>\$ 770,457</b>	<b>\$ 855,389</b>
Fund Balance % of Expenditure	13%	9%	9%	10%	11%	12%	13%	14%	14%

# Internal Service Funds

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# I.T. Support Services Fund

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- Supports City-wide information technology infrastructure and networks
- Total FY2025 proposed base budget: \$6,641,932
  - Personnel cost: \$2,108,375
- Recommended supplemental requests: \$123,543
- FY 2025 Key Projects
  - CAD Project
  - Physical Site Security Enhancements
  - APX Next Radios Implementation
  - School District Collaboration
  - Air Fiber Project
  - ITS Project and Traffic Management
  - End –User Computer Replacement

# I.T Support Services

## Recommended Supplemental Requests

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IT Fund		DISCRETIONARY				
DEPARTMENT	REQUEST SUMMARY	FTE	DISCRETIONARY ONE TIME	DISCRETIONARY ONGOING	Revenue/Offset	FY24-25 BUDGET
Information Technology	Radio Tech	1.00		123,543		123,543
TOTAL		1.00	\$ -	\$ 123,543	\$ -	\$ 123,543

# I.T. Support Services Fund Forecast

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Revised	FY 23-24 Year-End	FY 24-25 Projected	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected	FY 28-29 Projected
<b>Beg Fund Balance</b>	<b>\$1,138,754</b>	<b>\$1,132,531</b>	<b>\$1,132,531</b>	<b>\$1,132,531</b>	<b>\$265,242</b>	<b>\$271,369</b>	<b>\$424,127</b>	<b>\$601,239</b>	<b>\$763,658</b>
Contributions	\$5,050,992	\$5,548,089	\$5,548,089	\$5,548,089	\$6,540,060	\$6,736,262	\$6,938,350	\$7,146,500	\$7,360,895
Other Revenues	\$638,740	\$1,176,000	\$1,176,000	\$206,000	\$108,000	\$20,000	\$20,000	\$20,000	\$20,000
<b>Total Revenues</b>	<b>\$5,689,732</b>	<b>\$6,724,089</b>	<b>\$6,724,089</b>	<b>\$5,754,089</b>	<b>\$6,648,060</b>	<b>\$6,756,262</b>	<b>\$6,958,350</b>	<b>\$7,166,500</b>	<b>\$7,380,895</b>
Personnel	\$1,424,378	\$1,833,935	\$1,740,157	\$1,740,157	\$2,108,375	\$2,171,626	\$2,236,775	\$2,303,878	\$2,372,995
Operations	\$4,271,577	\$5,321,227	\$4,881,221	\$4,881,221	\$4,533,557	\$4,431,878	\$4,544,463	\$4,700,203	\$4,608,604
<b>Total Expenditures</b>	<b>\$5,695,955</b>	<b>\$7,155,162</b>	<b>\$6,621,378</b>	<b>\$6,621,378</b>	<b>\$6,641,932</b>	<b>\$6,603,504</b>	<b>\$6,781,238</b>	<b>\$7,004,081</b>	<b>\$6,981,599</b>
Change in Fund Balance	<b>\$(6,223)</b>	<b>\$(431,073)</b>	\$102,711	<b>\$(867,289)</b>	\$6,128	\$152,758	\$177,112	\$162,419	\$399,296
<b>Ending Fund Balance</b>	<b>\$1,132,531</b>	<b>\$701,458</b>	<b>\$1,235,242</b>	<b>\$265,242</b>	<b>\$271,369</b>	<b>\$424,127</b>	<b>\$601,239</b>	<b>\$763,658</b>	<b>\$1,162,954</b>
FB% to Expenditures	19.88%	9.80%	18.66%	4.01%	4.09%	6.42%	8.87%	10.90%	16.66%

# Health Insurance Fund

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## Health Insurance Projected Revenues and Expenditures:

- FY2025 Proposed Beginning Fund Balance: \$3,530,219
- FY2025 Proposed Total Revenues/Contributions: \$7,367,403
- FY2025 Proposed Total Expenditures: \$7,184,423
- FY2025 Estimated Ending Fund Balance: \$3,713,199



# Equipment Services Fund

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- Supports maintenance and repairs of City's fleet and heavy equipment
- Inflation rate increase impacting cost of repairs and fuel prices
- Contributions from operating departments to support operations
- ESF Highlights
  - FY2025 Beginning Balance \$333,172
  - Revenues \$2,400,790
  - Expenses \$2,366,406
  - Ending Balance \$367,556

# Equipment Replacement Fund-Governmental

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- Maintains vehicles and equipment replacement schedule
  - Supported by General Fund, PPF and ESF funds
- ERF - Governmental Highlights
  - FY2025 Beginning Balance \$3,817,622
  - Revenues \$1,913,190
  - Expenses \$1,064,188
  - Ending Balance \$4,666,624

# Equipment Replacement Fund-Proprietary

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- Maintains vehicle and equipment replacement schedule
  - Water, Wastewater and Golf Funds
- ERF - Proprietary Highlights
  - FY2025 Beginning Balance \$160,249
  - Revenues \$605,636
  - Expenses \$207,361
  - Ending Balance \$558,524

# Special Revenue Funds

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# 4A Fund Highlights

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- 4A fund supports economic development operations, incentives and capital improvement plan
  - FY2025 4A Incentives: \$4,755,900
    - Craftmasters: \$3,700,000 (offset with \$2,375,000 land purchase)
    - Alley Cats: \$30,900
    - Project Facelift: \$425,000
    - Bear Claw: \$150,000
    - Frosty: \$200,000
    - 1611: \$250,000
  - 4A Fund Highlights
    - FY2025 Beginning Balance \$6,295,522
    - Revenues \$10,395,414
    - Expenses \$10,976,718
    - Ending Balance \$5,714,218

# 4A Recommended Supplemental Requests

4A Fund

DISCRETIONARY

DEPARTMENT	REQUEST SUMMARY	FTE	DISCRETIONARY ONE TIME	DISCRETIONARY ONGOING	Revenue/Offset	FY24-25 BUDGET
4A Economic Devlp	Economic Development Analyst	1.00	3,000	102,391		105,391
TOTAL		1.00	\$ 3,000	\$ 102,391	\$ -	\$ 105,391

# 4A Financial Overview

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Revised	FY 23-24 Year End	FY 24-25 Proposed	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected	FY 28-29 Projected
<b>Beginning Fund Balance</b>	<b>\$ 1,148,511</b>	<b>\$ 5,433,397</b>	<b>\$ 5,433,397</b>	<b>\$ 5,433,397</b>	<b>\$ 6,295,522</b>	<b>\$ 5,714,218</b>	<b>\$ 7,624,267</b>	<b>\$ 8,648,647</b>	<b>\$ 9,078,366</b>
Sales Tax Revenue	\$ 7,347,726	\$ 7,594,138	\$ 7,594,138	\$ 7,421,203	\$ 7,643,839	\$ 7,873,155	\$ 8,109,349	\$ 8,352,630	\$ 8,603,209
Other Revenues	\$ 500,281	\$ 2,765,000	\$ 2,765,000	\$ 550,000	\$ 2,751,575	\$ 385,622	\$ 394,941	\$ 404,539	\$ 414,425
<b>Total Revenues</b>	<b>\$ 7,848,007</b>	<b>\$ 10,359,138</b>	<b>\$ 10,359,138</b>	<b>\$ 7,971,203</b>	<b>\$ 10,395,414</b>	<b>\$ 8,258,777</b>	<b>\$ 8,504,290</b>	<b>\$ 8,757,169</b>	<b>\$ 9,017,634</b>
Personnel	\$ 530,411	\$ 613,924	\$ 646,727	\$ 646,727	\$ 741,125	\$ 767,696	\$ 795,281	\$ 823,921	\$ 853,659
Debt Service	\$ 1,826,506	\$ 2,757,636	\$ 2,757,636	\$ 3,218,073	\$ 4,126,727	\$ 3,808,263	\$ 5,390,731	\$ 6,187,868	\$ 5,801,215
Incentives (ED)	\$ 201,761	\$ 4,491,060	\$ 4,491,060	\$ 992,500	\$ 4,755,900	\$ 531,827	\$ 32,782	\$ 33,766	\$ 34,778
Other Expenditures	\$ 1,004,443	\$ 1,251,198	\$ 1,719,717	\$ 2,251,778	\$ 1,352,966	\$ 1,381,135	\$ 1,405,515	\$ 1,430,625	\$ 1,456,489
<b>Total Expenditures</b>	<b>\$ 3,563,121</b>	<b>\$ 9,113,818</b>	<b>\$ 9,615,140</b>	<b>\$ 7,109,078</b>	<b>\$ 10,976,718</b>	<b>\$ 6,488,921</b>	<b>\$ 7,624,308</b>	<b>\$ 8,476,180</b>	<b>\$ 8,146,141</b>
Change in Fund Balance	\$ 4,284,886	\$ 1,245,320	\$ 743,998	\$ 862,125	\$ (581,304)	\$ 1,769,856	\$ 879,982	\$ 280,989	\$ 871,493
<b>Ending Fund Balance</b>	<b>\$ 5,433,397</b>	<b>\$ 6,678,717</b>	<b>\$ 6,177,395</b>	<b>\$ 6,295,522</b>	<b>\$ 5,714,218</b>	<b>\$ 7,484,074</b>	<b>\$ 8,504,249</b>	<b>\$ 8,929,636</b>	<b>\$ 9,949,858</b>
FB % of Expenditure	152.49%	73.28%	64.25%	88.56%	52.06%	115.34%	111.54%	105.35%	122.14%

# 4B Fund Highlights

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- 4B Fund Supports:
  - Parks Administration
  - Subsidizes Parks Performance Fund operations
  - Subsidizes Golf Fund operations
  - Parks Capital Improvement Plan
- 4B Fund Highlights
  - FY2025 Beginning Balance \$5,035,601
  - Revenues \$7,815,306
  - Expenses \$8,375,605
  - Ending Balance \$4,479,303



# 4B Recommended Supplemental Requests

4B Parks Fund		DISCRETIONARY				
DEPARTMENT	REQUEST SUMMARY	FTE	DISCRETIONARY ONE TIME	DISCRETIONARY ONGOING	Revenue/Offset	FY24-25 BUDGET
4B Parks	Trees: Installation & irrigation*			10,000		10,000
TOTAL		-	\$ -	\$ 10,000	\$ -	\$ 10,000

\*Recommended request at partial funding

# 4B Financial Overview

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Revised	FY 23-24 Year End	FY 24-25 Proposed	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected	FY 28-29 Projected
<b>Beginning Fund Balance</b>	<b>\$ 6,575,122</b>	<b>\$ 5,340,055</b>	<b>\$ 5,340,055</b>	<b>\$ 5,340,055</b>	<b>\$ 5,035,601</b>	<b>\$ 4,479,303</b>	<b>\$ 4,059,965</b>	<b>\$ 3,770,155</b>	<b>\$ 3,271,500</b>
Sales Tax Revenue	\$ 7,347,726	\$ 7,594,138	\$ 7,594,138	\$ 7,421,203	\$ 7,643,839	\$ 7,873,155	\$ 8,109,349	\$ 8,352,630	\$ 8,603,209
Other Revenues	\$ 195,993	\$ 130,259	\$ 130,259	\$ 233,259	\$ 171,467	\$ 141,467	\$ 141,467	\$ 141,467	\$ 141,467
<b>Total Revenues</b>	<b>\$ 7,543,719</b>	<b>\$ 7,724,397</b>	<b>\$ 7,724,397</b>	<b>\$ 7,654,462</b>	<b>\$ 7,815,306</b>	<b>\$ 8,014,622</b>	<b>\$ 8,250,816</b>	<b>\$ 8,494,097</b>	<b>\$ 8,744,676</b>
Debt Service	\$ 1,672,631	\$ 2,224,218	\$ 1,797,632	\$ 1,797,632	\$ 3,035,774	\$ 3,420,808	\$ 3,343,028	\$ 3,650,574	\$ 2,886,207
Golf Transfer	\$ 1,081,885	\$ 1,230,004	\$ 1,230,004	\$ 1,300,584	\$ 1,165,865	\$ 782,220	\$ 808,395	\$ 835,705	\$ 864,205
PPF Transfer	\$ 3,145,191	\$ 3,453,234	\$ 3,453,234	\$ 3,259,813	\$ 3,239,948	\$ 3,279,244	\$ 3,392,400	\$ 3,509,690	\$ 3,631,275
Incentives (ED)	\$ -	\$ 501,667	\$ 810,000	\$ 810,000	\$ 136,150	\$ 147,603	\$ 61,756	\$ 33,765	\$ 34,778
Other Expenditures	\$ 2,879,080	\$ 671,820	\$ 790,887	\$ 790,887	\$ 793,868	\$ 804,084	\$ 935,047	\$ 963,017	\$ 991,929
<b>Total Expenditures</b>	<b>\$ 8,778,787</b>	<b>\$ 8,080,943</b>	<b>\$ 8,081,757</b>	<b>\$ 7,958,916</b>	<b>\$ 8,371,605</b>	<b>\$ 8,433,959</b>	<b>\$ 8,540,627</b>	<b>\$ 8,992,752</b>	<b>\$ 8,408,395</b>
Change in Fund Balance	<b>\$ (1,235,068)</b>	<b>\$ (356,546)</b>	<b>\$ (357,360)</b>	<b>\$ (304,454)</b>	<b>\$ (556,299)</b>	<b>\$ (419,337)</b>	<b>\$ (289,810)</b>	<b>\$ (498,655)</b>	\$ 336,281
<b>Ending Fund Balance</b>	<b>\$ 5,340,054</b>	<b>\$ 4,983,509</b>	<b>\$ 4,982,695</b>	<b>\$ 5,035,601</b>	<b>\$ 4,479,303</b>	<b>\$ 4,059,965</b>	<b>\$ 3,770,155</b>	<b>\$ 3,271,500</b>	<b>\$ 3,607,781</b>
FB % of Expenditure	60.83%	61.67%	61.65%	63.27%	53.51%	48.14%	44.14%	36.38%	42.91%

# PPF Fund Highlights

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- Parks Performance Fund (PPF) created to monitor park divisions that generate revenue
  - BRiCk Recreation Center
  - Athletic Fields
  - Russell Farm and Art Center
- Revenues offset the amount of money received from 4B fund to cover cost
- PPF Fund Highlights
  - Fund Balance for PPF: \$0
  - Operation Revenue: \$2,384,047
  - Total Expenditures: \$5,623,995
  - 4B Subsidy: \$3,239,948

# PPF Recommended Supplemental Requests

## Parks Performance Fund

### DISCRETIONARY

DEPARTMENT	REQUEST SUMMARY	FTE	DISCRETIONARY ONE TIME	DISCRETIONARY ONGOING	Revenue/Offset	FY24-25 BUDGET
PPF Recreation	Monday Day Camp			12,121	27,600	(15,479)
PPF Athletic Fields	Concrete repairs – Chisenhall		20,000			20,000
PPF Recreation	Wireless Alert System at BRiCk		6,886			6,886
PPF Athletic Fields	Scoreboard controllers*		10,000			10,000
<b>TOTAL</b>		-	\$ 36,886	\$ 12,121	\$ 27,600	21,407

\* Recommended request at partial funding

# Parks Performance Fund

## All Operations

	FY 23-24 Estimate	FY 24-25 Proposed	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected	FY 28-29 Projected
<b>Beg Fund Balance</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Operations Service Fees	\$ 2,210,677	\$ 2,369,627	\$ 2,512,694	\$ 2,588,075	\$ 2,665,717	\$ 2,745,688
4B Transfer In	\$ 3,259,813	\$ 3,239,948	\$ 3,279,244	\$ 3,392,400	\$ 3,509,690	\$ 3,631,275
Other Revenues	\$ 12,060	\$ 14,420	\$ 14,853	\$ 15,298	\$ 15,757	\$ 16,230
<b>Total Revenues</b>	<b>\$ 5,482,550</b>	<b>\$ 5,623,995</b>	<b>\$ 5,806,790</b>	<b>\$ 5,995,773</b>	<b>\$ 6,191,164</b>	<b>\$ 6,393,193</b>
Personnel	\$ 3,086,100	\$ 3,112,280	\$ 3,219,724	\$ 3,331,095	\$ 3,446,545	\$ 3,566,236
Other expenditures	\$ 2,399,155	\$ 2,511,715	\$ 2,587,066	\$ 2,664,678	\$ 2,744,619	\$ 2,826,957
<b>Total Expenditures</b>	<b>\$ 5,485,255</b>	<b>\$ 5,623,995</b>	<b>\$ 5,806,790</b>	<b>\$ 5,995,773</b>	<b>\$ 6,191,164</b>	<b>\$ 6,393,193</b>
Change in Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>% Self Sustaining</b>	<b>40%</b>	<b>42%</b>	<b>43%</b>	<b>43%</b>	<b>43%</b>	<b>43%</b>

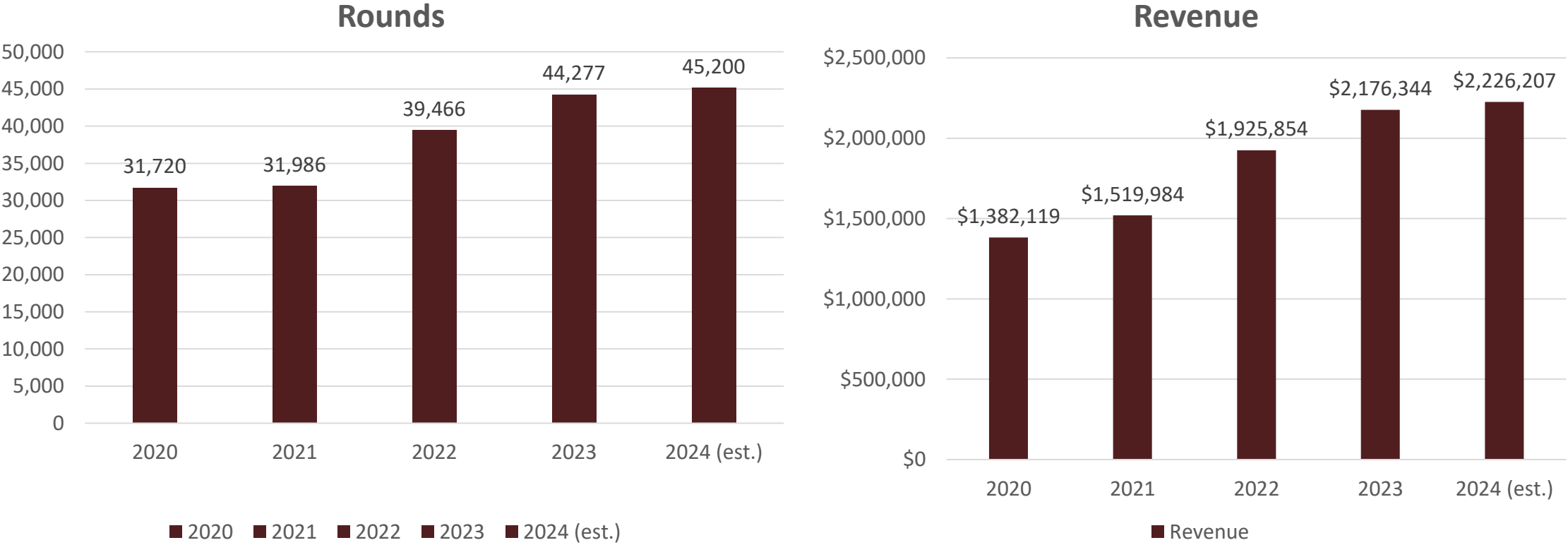
# Golf Fund Highlights

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- Provide golf services for community
  - Golf Course
  - Club House & Pro Shop
  - Food & Beverage
- Revenues offset the amount of money received from 4B fund to cover cost
  - Golf Fund Highlights
    - Fund Balance for Golf fund: \$0
    - Operating Revenues: \$2,394,414
    - Total Expenditures: \$3,581,288
    - 4B subsidy: \$1,186,874

# Hidden Creek Golf Course

## Rounds and Revenue FY 2020 – FY 2024



# HCGC Recommended Supplemental Requests

Hidden Creek Golf  
Course Fund

DISCRETIONARY

DEPARTMENT	REQUEST SUMMARY	FTE	DISCRETIONARY ONE TIME	DISCRETIONARY ONGOING	Revenue/Offset	FY24-25 BUDGET
HCG Golf Course Maint	Chemigation System		26,530			26,530
TOTAL		-	\$ 26,530	\$ -	\$ -	\$ 26,530



# Green Fee and Range Balls

DESCRIPTION	CURRENT RATE	PROPOSED RATE	INCREASE
Weekend Green Fee	\$ 37.00	\$ 40.00	\$ 3.00
Weekday Green Fee	\$ 31.00	\$ 32.00	\$ 1.00
Senior Green Fee	\$ 22.00	\$ 24.00	\$ 2.00
Creek Senior Green Fee (Cart Inclusive)	\$ 21.00	\$ 23.00	\$ 2.00
Range Ball (Large)	\$ 8.00	\$ 10.00	\$ 2.00
Range Ball (Small)	\$ 4.00	\$ 5.00	\$ 1.00
Silver Players Club	\$ 29.99	\$ 32.99	\$ 3.00

# Fee Comparisons

<u>Current Hidden Creek Fees -</u>	<u>Monday – Friday</u>	<u>Saturday/Sunday</u>
Non-Senior:	\$40 cart inclusive	\$55 cart inclusive
Senior:	\$31 cart inclusive	\$55 cart inclusive

<u>Proposed Hidden Creek Fees -</u>	<u>Monday – Friday</u>	<u>Saturday/Sunday</u>
Non-Senior:	\$41 cart inclusive	\$58 cart inclusive
Senior:	\$33 cart inclusive	\$58 cart inclusive

<u>Southern Oaks -</u>	<u>Monday – Friday</u>	<u>Saturday/Sunday</u>
Non-Senior:	\$54* cart inclusive	\$67* cart inclusive
Senior:	\$43* cart inclusive	\$57* cart inclusive

<u>Mansfield National -</u>	<u>Monday – Friday</u>	<u>Saturday/Sunday</u>
Non-Senior:	\$50* cart inclusive	\$70* cart inclusive
Senior:	\$36* cart inclusive	\$70* cart inclusive

# Golf Fund Financial Overview

	FY 23-24 Estimate	FY 24-25 Proposed	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected	FY 28-29 Projected
<b>Beginning Fund Balance</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Revenues	\$ 2,226,207	\$ 2,394,414	\$ 2,466,066	\$ 2,539,868	\$ 2,615,884	\$ 2,694,181
4B Subsidy Transfer	\$ 930,053	\$ 783,656	\$ 782,220	\$ 808,395	\$ 835,705	\$ 864,205
4B Debt Transfer	\$ 370,531	\$ 382,209	\$ -	\$ -	\$ -	\$ -
<b>Total Revenues</b>	<b>\$ 3,526,791</b>	<b>\$ 3,560,279</b>	<b>\$ 3,248,287</b>	<b>\$ 3,348,264</b>	<b>\$ 3,451,589</b>	<b>\$ 3,558,386</b>
Personnel	\$ 1,385,277	\$ 1,435,686	\$ 1,488,049	\$ 1,542,449	\$ 1,598,968	\$ 1,657,695
Other expenditures	\$ 2,141,514	\$ 2,124,593	\$ 1,760,238	\$ 1,805,815	\$ 1,852,621	\$ 1,900,691
<b>Total Expenditures</b>	<b>\$ 3,526,791</b>	<b>\$ 3,560,279</b>	<b>\$ 3,248,287</b>	<b>\$ 3,348,264</b>	<b>\$ 3,451,589</b>	<b>\$ 3,558,386</b>
Change in Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Ending Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>% Self Sustaining</b>	<b>63%</b>	<b>67%</b>	<b>76%</b>	<b>76%</b>	<b>76%</b>	<b>76%</b>

# TIF Fund 2 Financial Overview

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- The Burleson Old Town TIF started in 2005 includes 720 acres along Interstate Highway 35, including Old Town and extending east to the south of Spinks Airport and to the west to the 174 corridor
- TIF2 Fund Highlights
  - FY2025 Beginning Balance \$740,059
  - Revenues \$1,362,673
  - Expenses \$1,213,341
  - Ending Balance \$889,391

# TIF 2 Fund Financial Overview

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Revised	FY 23-24 Year End	FY 24-25 Proposed	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected	FY 28-29 Projected
<b>Beg Fund Balance</b>	\$ 991,516	\$ 339,812	\$ 339,812	\$ 339,812	\$ 740,059	\$ 889,391	\$ 1,021,903	\$ 1,236,243	\$ 1,539,843
TIF 2 Revenues	\$ 1,124,206	\$ 1,236,589	\$ 1,236,589	\$ 1,251,819	\$ 1,362,673	\$ 1,400,695	\$ 1,496,581	\$ 1,599,168	\$ 1,708,922
<b>Total Revenues</b>	<b>\$ 1,124,206</b>	<b>\$ 1,236,589</b>	<b>\$ 1,236,589</b>	<b>\$ 1,251,819</b>	<b>\$ 1,362,673</b>	<b>\$ 1,400,695</b>	<b>\$ 1,496,581</b>	<b>\$ 1,599,168</b>	<b>\$ 1,708,922</b>
Operating	\$ 1,156,968	\$ 674,939	\$ 674,939	\$ 146,883	\$ 464,921	\$ 518,721	\$ 531,791	\$ 545,254	\$ 559,120
Debt Service*	\$ 618,942	\$ 575,134	\$ 575,134	\$ 654,689	\$ 695,375	\$ 694,825	\$ 694,175	\$ 692,350	\$ 690,775
Incentives (ED)	\$ -	\$ 77,879	\$ 77,879	\$ 50,000	\$ 53,045	\$ 54,636	\$ 56,275	\$ 57,964	\$ 59,703
<b>Total Expenditures</b>	<b>\$ 1,775,910</b>	<b>\$ 1,327,952</b>	<b>\$ 1,327,952</b>	<b>\$ 851,572</b>	<b>\$ 1,213,341</b>	<b>\$ 1,268,183</b>	<b>\$ 1,282,242</b>	<b>\$ 1,295,568</b>	<b>\$ 1,309,598</b>
Change in Fund Balance	\$ (651,704)	\$ (91,363)	\$ (91,363)	\$ 400,247	\$ 149,332	\$ 132,512	\$ 214,340	\$ 303,600	\$ 399,325
<b>Ending Fund Balance</b>	<b>\$ 339,812</b>	<b>\$ 248,449</b>	<b>\$ 248,449</b>	<b>\$ 740,059</b>	<b>\$ 889,391</b>	<b>\$ 1,021,903</b>	<b>\$ 1,236,243</b>	<b>\$ 1,539,843</b>	<b>\$ 1,939,168</b>
FB% to Expenditures	19.13%	18.71%	18.71%	86.91%	73.30%	80.58%	96.41%	118.85%	148.07%

# Other Funds

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## **Municipal Court Security Fund (Building Security Fund)**

- Proposed revenue to be used for security personnel, services, and items related to the municipal court building
  - Proposed FY 25 ending fund balance: \$153,243
  - Proposed Revenues: \$28,750
  - Proposed Expenses: \$10,420

## **Municipal Court Technology Fund**

- Proposed revenues to be used to purchase or maintain technology enhancements for municipal court operations
  - Proposed FY 25 ending fund balance: \$47,628
  - Proposed Revenues: \$21,028
  - Proposed Expenses: \$2,340

## **Juvenile Case Management Fund**

- Proposed revenues to be used for personnel cost, training, travel, supplies and other expenses related to the position of Juvenile Case Manager
  - Proposed FY 25 ending fund balance: \$12,941
  - Proposed Revenues: \$26,450
  - Proposed Expenses: \$31,000

# Other Funds

---

## **Public Educational and Governmental Fund (PEG)**

- Revenues to be used for capital expenditures related to a municipal public access channel and the broadcasting of council meetings to the public
  - Propose FY 25 ending fund balance: \$80,487
  - Proposed Revenues: \$42,000
  - Proposed Expenses: \$90,560

## **Hotel/Motel Fund**

- Revenues are from a 7% hotel/motel tax imposed on rental of hotel/motel rooms located within the city
- Funds are restricted to promoting tourism, conventions, and related activities within the city
  - Propose FY 25 ending fund balance: \$454,783
  - Propose Revenues: \$530,000
  - Propose Expenditures: \$574,393

# Five Year Capital Improvement Program

---



# Five Year CIP Plan Summary

Category	2025	2026	2027	2028	2029	Total
General Government	\$46,414,811	\$38,689,293	\$8,706,901	\$4,347,953	\$14,443,000	\$112,601,958
4A - Economic Development	\$4,101,277	\$20,000,000	\$10,000,000	\$0	\$0	\$34,101,277
4B - Parks & Golf	\$4,701,675	\$1,121,190	\$3,797,765	\$918,225	\$1,536,000	\$12,074,855
TIF 2	\$506,578	\$0	\$0	\$0	\$0	\$506,578
Water and Sewer	\$29,467,018	\$46,263,183	\$16,193,792	\$17,947,881	\$17,918,516	\$127,790,390
<b>Total</b>	<b>\$85,191,359</b>	<b>\$106,073,666</b>	<b>\$38,698,458</b>	<b>\$23,214,059</b>	<b>\$33,897,516</b>	<b>\$287,075,058</b>
Available Funds (Cash/Other)	\$4,814,036	\$1,542,535	\$0	\$0	\$0	\$6,356,571
Bond Issuance	\$80,377,323	\$104,531,131	\$38,698,458	\$23,214,059	\$33,897,516	\$280,718,487

# General Government Five Year CIP Plan

Item C.

GO Bond Projects	2025	2026	2027	2028	2029	Total
Neighborhood Street Rebuilds	\$750,000	\$750,000	\$261,876	\$3,347,953		\$5,109,830
Alsbury Ph. 2 -Hulen to CR1020 (Bridge)	\$5,646,260					\$5,646,260
Police Expansion	\$13,607,500	\$16,409,500				\$30,017,000
SH174 Widening (Schematic & Environmental)		\$750,000				\$750,000
Hulen at Wilshire Intersection	\$200,000	\$1,501,027				\$1,701,027
Hulen Widening (SH174 to Candler) (Design 4 Lanes; Build 2 Lanes)	\$1,800,000	\$6,003,653				\$7,803,653
Elk, Hillside, & FM731- Ped. & Int. Improvements		\$204,871	\$403,834			\$608,705
Fire Station #4			\$2,500,000		\$13,443,000	\$15,943,000
FM 1902 and CR 910 Pedestrian Mobility		\$300,000	\$1,189,901			\$1,489,901
Wilshire Blvd. (SH174) Construction Documents (Hulen to City Limits)			\$1,600,000			\$1,600,000
Additional Projects						
Police Expansion	\$6,293,000					\$6,293,000
Alsbury Ph. 1B -Candler to Hulen Outside Lanes	\$3,615,444					\$3,615,444
Alsbury Ph. 2 -Hulen to CR1020 (Bridge)	\$2,116,276					\$2,116,276
Alsbury Ph. 3 -Widening to CR 914 (4A funded)	\$4,001,277					\$4,001,277
HULEN 4-LANE EXPANSION (additional costs to GO Bond ST2502)	\$2,267,711	\$11,770,242				\$14,037,953
Elk, Hillside, & FM731- Ped. & Int. Improvements			\$705,749			\$705,749
Additional Pavement Rehab	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$5,000,000
Ellison & Wilson- Sidewalk ADA (TIF 2)	\$233,377					\$233,377
Old Town Lighting Improvements (Bransom & Bufford) (TIF 2)	\$273,201					\$273,201
Quiet Zone at Dobson Street and County Road 714			\$1,045,541			\$1,045,541
Village Creek Parkway Expansion (Tarrant Co. Bond 50% Match)	\$1,660,765					\$1,660,765
Two Fire Engines & Equipment	\$2,600,000					\$2,600,000
Eight Storm Sirens	\$350,000					\$350,000
Funding Breakout						
GO BOND TOTAL	\$22,003,760	\$25,919,051	\$5,693,735	\$0	\$13,443,000	\$ 67,059,546
CO Capacity TOTAL	\$19,597,015	\$11,227,707	\$3,013,166	\$4,347,953	\$1,000,000	\$ 39,185,841
OTHER	\$4,814,036	\$1,542,535	\$0	\$0	\$0	\$ 6,356,571
Total all funding sources	\$46,414,811	\$38,689,293	\$8,706,901	\$4,347,953	\$14,443,000	\$112,601,958

# 4A, 4B, & TIF 2 Five Year CIP Plan

Item C.

4A Projects	2025	2026	2027	2028	2029	Total
Alsbury Blvd	\$4,001,277	\$10,000,000				\$14,501,277
Lakewood Drive Extension	\$100,000	\$9,800,000				\$9,900,000
Hooper Business Park Sign		\$200,000				\$200,000
Future Project			\$10,000,000			\$10,000,000
<b>Total</b>	<b>\$4,101,277</b>	<b>\$20,000,000</b>	<b>\$10,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$10,100,000</b>

4B Projects	2025	2026	2027	2028	2029	Total
Bailey Lake			\$498,750			\$498,750
Bartlett				\$420,000		\$420,000
Centennial	\$525,000					\$525,000
Chisenhall					\$336,000	\$336,000
Heberle				\$336,000		\$336,000
Mistletoe Hill			\$585,000			\$585,000
Bathroom Additions		\$157,500		\$162,225		\$319,725
Chisenhall Field Turf	\$2,205,000					\$2,205,000
Adult Softball Fields			\$2,163,000			\$2,163,000
Shannon Creek Park	\$1,881,675					\$1,881,675
Community Park		\$540,750				\$540,750
BRiCk Roof Replacement					\$1,200,000	\$1,200,000
Dry Sauna		\$422,940				\$422,940
BRiCk Monument Sign			\$38,955			\$38,955
Greens Resurface at HCGC			\$417,375			\$417,375
Pond Renovation			\$94,685			\$94,685
Green Ribbon	\$90,000					\$90,000
<b>Total</b>	<b>\$4,701,675</b>	<b>\$1,121,190</b>	<b>\$3,797,765</b>	<b>\$918,225</b>	<b>\$1,536,000</b>	<b>\$12,074,855</b>

TIF 2 Projects	2025	2026	2027	2028	2029	Total
Ellison & Wilson- Sidewalk ADA	\$233,377					\$233,377
Old Town Lighting Improvements (Bransom & Bufford)	\$273,201					\$273,201
<b>Total</b>	<b>\$506,578</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$506,578</b>

# Water & Sewer Five Year CIP Plan

Item C.

Water Projects	2025	2026	2027	2028	2029	Total
Waterline Rehabilitation		\$350,000	\$2,500,000	\$350,000	\$2,500,000	\$5,700,000
Industrial Blvd Pump Station Expansion & Alsbury Pump Station Decommission	\$15,913,678					\$15,913,678
12" Willow Creek Waterline Looping	\$837,619					\$837,619
Hulen Ground Storage Tank Rehabilitation		\$1,506,557				\$1,506,557
8" Village Creek and 8" CR 715 Water Line Looping	\$1,177,838					\$1,177,838
Mountain Valley EST and GST Demolition		\$84,395	\$752,333			\$836,728
16" Hulen Street Waterline	\$464,889	\$5,853,180				\$6,318,069
12" Waterline Loop for Mountain Valley	\$410,248	\$1,072,813				\$1,483,061
Offsite Water Supply from Fort Worth	\$2,193,995	\$13,486,298				\$15,680,293
New AMI / AMI Implementation	\$4,500,000					\$4,500,000
Hulen Pump Station Expansion			\$391,255	\$2,804,349		\$3,195,604
New Mountain Valley 0.75 MG EST			\$475,000	\$3,200,000		\$3,675,000
New 2023 W Masterplan Projects for Design			\$775,000	\$1,300,000		\$2,075,000
New 2023 W Masterplan Projects for Construction				\$3,300,000	\$3,500,000	\$6,800,000
Turkey Peak Elevated Storage Tank Rehabilitation			\$200,211	\$1,437,171		\$1,637,382
Hidden Creek Pkwy Tank Rehab			\$499,993			\$499,993
12" Water Line from Wilshire to John Jones (Future Hulen)				\$256,361	\$1,068,516	\$1,324,877
Additional Alsbury 1B (\$198,181) and Ph. 2 (\$108,000)	\$306,181					\$306,181
<b>TOTAL</b>	<b>\$25,804,448</b>	<b>\$22,353,243</b>	<b>\$5,593,792</b>	<b>\$12,647,881</b>	<b>\$7,068,516</b>	<b>\$73,467,880</b>
Sewer Projects	2025	2026	2027	2028	2029	Total
Sewer Line Rehabilitation		\$500,000	\$3,500,000	\$500,000	\$3,500,000	\$8,000,000
Trunk Relief Line (Town Creek Basin Parallel Buildout Interceptors)	\$344,794	\$20,178,034				\$20,522,828
New AMI / AMI Implementation	\$3,000,000					\$3,000,000
New 2023 W Masterplan Projects for Design		\$950,000	\$1,600,000	\$1,300,000		\$3,850,000
New 2023 W Masterplan Projects for Construction			\$5,500,000	\$3,500,000	\$7,350,000	\$16,350,000
Parkview Dr Sewer Upsizing to 10"	\$139,285	\$1,000,558	\$0			\$1,139,843
12" Wastewater line Replacement in Village Creek Basin (Golf Course)	\$178,491	\$1,281,348				\$1,459,839
<b>TOTAL</b>	<b>\$3,662,570</b>	<b>\$23,909,940</b>	<b>\$10,600,000</b>	<b>\$5,300,000</b>	<b>\$10,850,000</b>	<b>\$54,322,510</b>
<b>Total Water and Sewer Bond Funding</b>	<b>\$29,467,018</b>	<b>\$46,263,183</b>	<b>\$16,193,792</b>	<b>\$17,947,881</b>	<b>\$17,918,516</b>	<b>\$127,790,390</b>

# Summary Information

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# Total Expenditure Budget by Fund

(in millions)

Fund	FY23-24 Revised	FY24-25 Proposed	Variance
General Fund	\$60.8	\$61.6	\$0.8
Debt Service	\$8.6	\$20.8	\$12.2
Water & Wastewater Fund	\$28.9	\$29.8	\$0.9
Solid Waste Fund	\$4.3	\$4.7	\$0.4
Hidden Creek Golf Course Fund	\$3.6	\$3.6	\$0
Parks Performance Fund	\$5.7	\$5.6	\$-0.1
4A Sales Tax SRF	\$9.6	\$11	\$1.4
4b Sales Tax SRF	\$8.1	\$8.4	\$0.3
Capital Projects	\$98.3	\$85.2	\$-13.1
Other Funds	\$21.3	\$22.1	\$0.8
<b>Total</b>	<b>\$249.2</b>	<b>\$252.8</b>	<b>\$3.6</b>

# Additional Supplement Packages for Consideration

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# Nesting Egrets

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- The Timber Ridge Subdivision is currently suffering from roosting egrets
- The egrets are federally protected and cannot be relocated or disturbed during their nesting period
  - Once in place, they cause significant property damage and pose a public health concerns
  - Their protected status impede any mitigation efforts that may be taken by the property owner or city
  - The most effective course of action to combat egrets is through preventative measures aimed at discouraging nesting
- To assist the neighborhood with abating the nuisance and health hazards caused by the egrets, staff is currently:
  - Collecting the dead egrets twice a day, seven days a week
  - Washing and sweeping the street once a day, five days a week



# Nesting Egrets

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- The egret concern manifested after the development of the city manager's recommended budget
- As a result, no supplemental packages were considered during the budget development
- Staff seeks feedback from the City Council regarding a possible additional supplemental focused on:
  - Preventing future egret roosting within the area
  - Partially alleviating the financial burden to the impacted homeowners
- Any changes to the city manager's recommended budget would not be incorporated until the first and second reading of the adopted budget

# Abatement Funding

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- Staff proposes the creation of an abatement fund, in the amount of \$30,000, in FY24-25 budget to serve as a pilot program
- Establishment of fund would give additional time, outside of the budget process, to develop the most effective means to utilize funding to prevent future egret rookeries and to alleviate the financial burden on the property owners
- Possible uses of funds could include
  - Water bill credits, over established prior year averages
  - Property repairs and cleaning
  - Tree trimming and/pruning
  - Purchase of deterrent devices
- If funding is approved, a formal abatement policy would be brought forward to the City Council for review and approval at a later date

# Next Steps

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**August 22**

Publish notices of public hearings on the budget and tax rate (published maximum rate will be voter approval rate with prior year increment)

**September 3**

Special City Council meeting, public hearing on the budget and tax rate and first reading of the budget and tax rate ordinances

**September 09**

Regular City Council meeting, final reading of the ordinances to approve the budget and tax rate

# Action Requested

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**There are two items on today's agenda related to the budget and tax rate that require City Council action:**

- 1. Approve or deny a minute order setting the date and time of the public hearings on the proposed 2024 tax rate and proposed FY2024-25 budget for September 3, 2024, at 5:30 p.m.**  
Staff recommends approval
- 2. Approve or deny a resolution proposing a tax rate of \$0.6627 per \$100 value for the 2024 tax year with a record vote.**  
Staff recommends approval

# Questions?

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## City Council Special Meeting

**DEPARTMENT:** Finance

**FROM:** Harlan Jefferson, Deputy City Manager

**MEETING:** August 12, 2024

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**SUBJECT:**

Consider approval of a resolution proposing a tax rate for the 2024 tax year with a record vote.  
(Staff Contact: Harlan Jefferson, Deputy City Manager)

**SUMMARY:**

The purpose of the resolution is to have the City Council vote on the proposed tax rate so that City staff can comply with the notice requirements of Chapter 26 of the Texas Tax Code.

Chapter 26 of the Texas Tax Code requires the City give notice to the public before the City Council can adopt a tax rate. The law requires that the notice contain very specific content and information. The notice required under Chapter 26 gives the public important information on the proposed tax rate and adoption process. For example, the notice must list the proposed tax rate, the no-new-revenue tax rate, and the voter-approval tax rate, and it must define those terms. The notice must state the date and time of the meeting at which the tax rate will be discussed by the City Council. The notice must list a mathematical formula that a property owner can use to determine tax liability and must list historical tax rate information in table format. In addition to the other requirements, the notice required under Chapter 26 must also list the names of each City Council member and show how each member voted on the proposed tax rate or indicate if a Councilmember was absent.

The resolution will set forth the proposed tax rate and list how each Councilmember voted on the proposed rate. The resolution will allow staff to gather the information necessary to give proper notice under Chapter 26.

The proposed rate for the 2024 tax year is \$0.6627 per \$100 value. Of course, the proposed tax rate is subject to final approval by the City Council.

**OPTIONS:**

- 1) Approve the resolution
- 2) Modify the resolution
- 3) Deny the resolution

**RECOMMENDATION:**

Approve the resolution

**PRIOR ACTION/INPUT (Council, Boards, Citizens):**

N/A

**STAFF CONTACT:**

Harlan Jefferson  
Deputy City Manager  
[hjeffersonki@burlesontx.com](mailto:hjeffersonki@burlesontx.com)  
817-426-9651

# City Manager's Proposed FY 2024-25 Budget

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PRESENTED TO THE CITY COUNCIL ON  
AUGUST 12, 2024



# Presentation Overview

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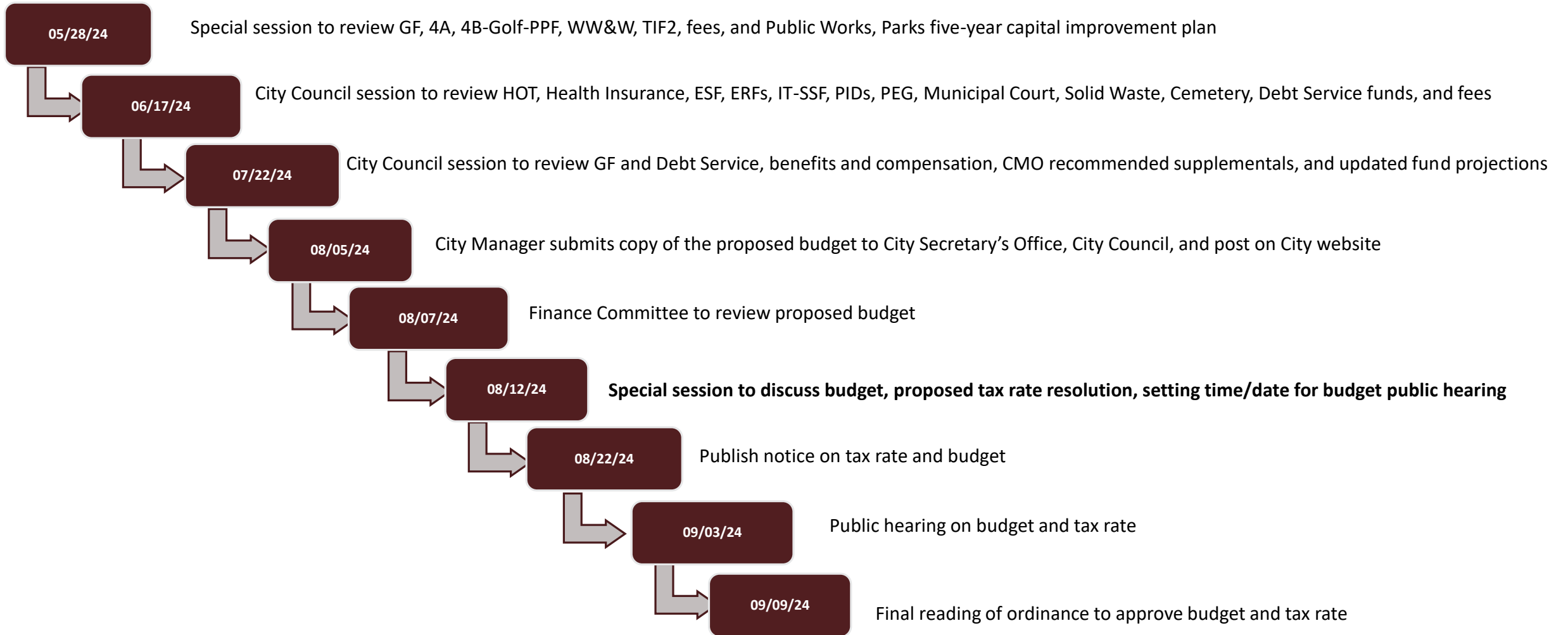
- Building the Budget
- Fund Overviews & Key Decision Packages
- Five Year Capital Improvement Program
- Additional Supplemental Packages For Consideration
- Summary Information & Next Steps

# Building the Budget

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# Transparent Budget Process

Item D.



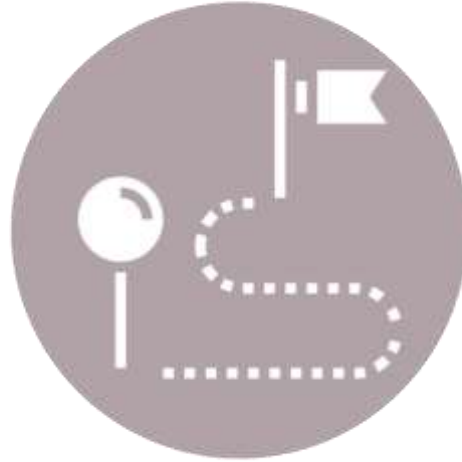
# Strategic Focus Areas

Proposed Budget is designed to accomplish the goals outlined in the City's Strategic Plan. The Plan is organized in **four Strategic Focus Areas** as selected by city council during their planning fall/winter retreat.



## High Performing City Organization

Providing Exceptional,  
People Focused Services



**Dynamic & Preferred City**  
through Managed Growth



**Beautiful, Safe &  
Vibrant Community**



**Great Place to Live**  
through Expanded Quality of Life Amenities

- Serves as a roadmap for achieving our long-term goals and objectives.
- Includes specific action plan items that are tied to the budget.
- Council will be asked to formally approve the updated strategic plan, based upon direction from the City Council Retreat, in September along with the budget.

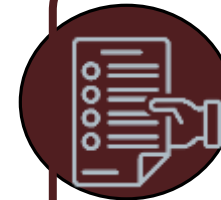
# Key Budget Areas



Strong fund balance  
for all funds



Resiliency and flexibility  
to economic impacts



Focused on  
departmental  
enhancements



Conservative revenue  
estimates



Five-Year financial  
projections



Efficient and effective  
operations

# City Budget Survey Results

\*309 responded with their top 3 priorities

## 2024 Top Three Priorities

- Streets & Traffic Control
- Police
- Fire

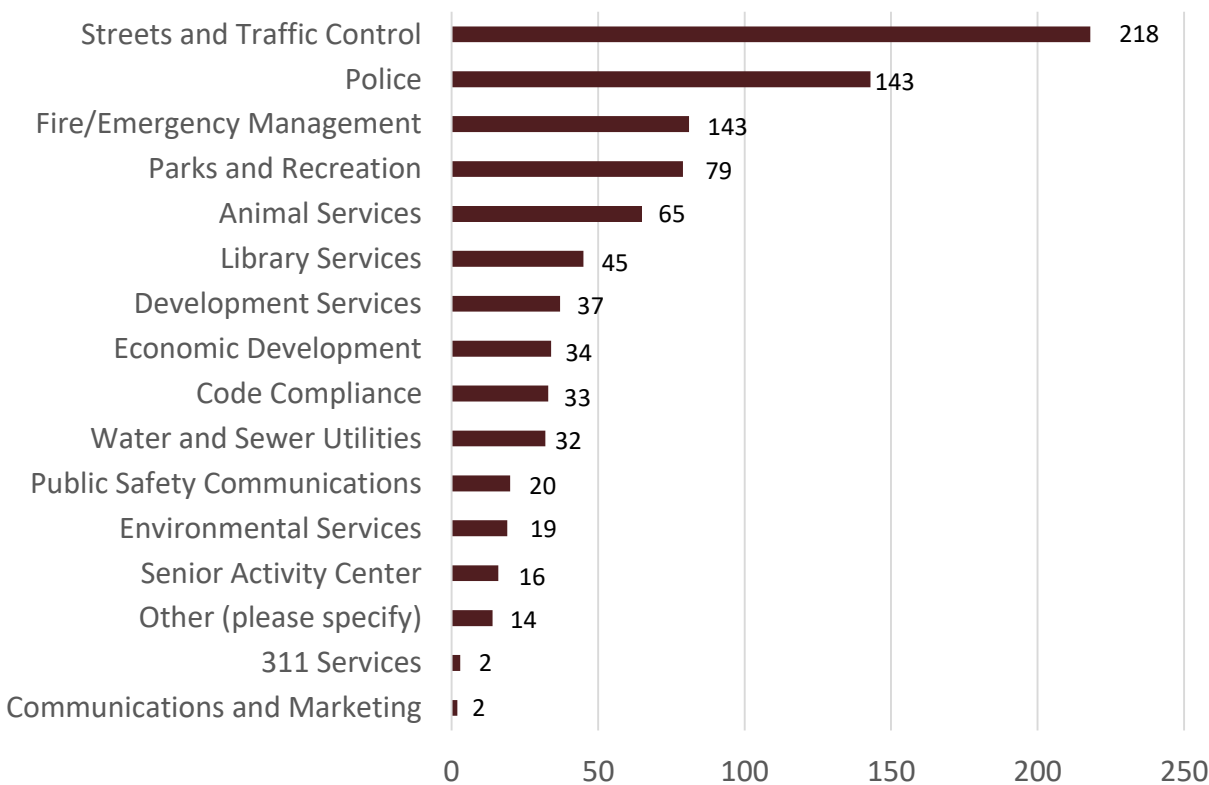
## 2023 Top Three Priorities

- Streets & Traffic Control
- Police
- Parks and Recreation

## Survey Demographics

- 94.4% Burleson Residents
- 13.1% Work in or near Burleson
- 5.3% Business Owner

Departmental Priority Ranking



# Compensation and Benefits: FY 2024-25

Item D.

## Market Adjustments

- Compensation adjustments were made to comply with the FLSA New Overtime Rule

## Merit/Step Increase

- Police and Fire Sworn Positions (full-time and part-time) will receive a 3% STEP increase on Oct. 1, 2024 at a cost of \$522,633
- All other employees budgeted to receive an avg. 3.0% merit increase effective Oct. 1, 2024 at a cost of \$869,091 for non-sworn positions

## Health Insurance

- Completing RFP to compare fully-insured vs. self-insured benefit plans
- Review benefit plan designs and make recommended changes, if necessary for FY25
- Review monthly premium structures and make recommended changes, if necessary for FY25

## Benefits

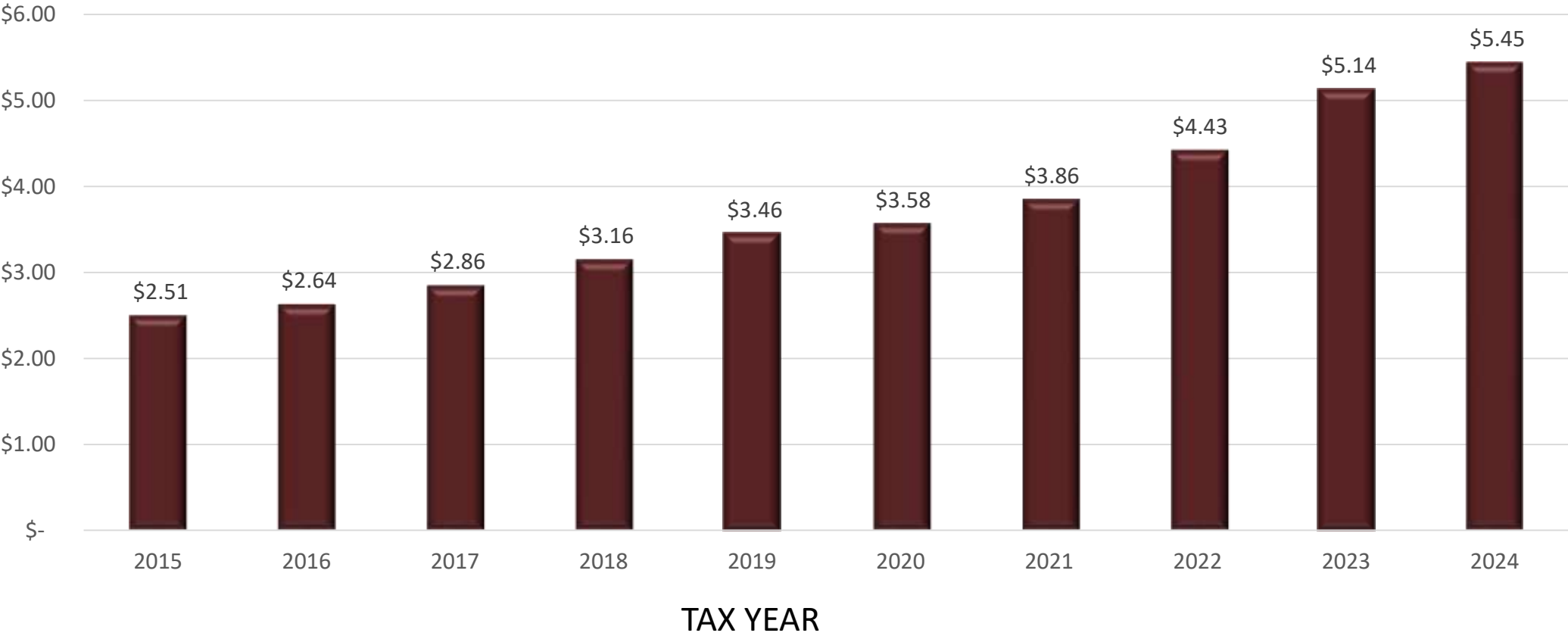
- Add additional personal day for employees
- Add 48X96 Work Schedule for Fire
- Employees payroll deduction option for City Animal Shelter
- Add Pet Insurance as an additional voluntary benefit for employees (employee paid benefit)
- Catastrophic Pool Leave Donation

# General Fund

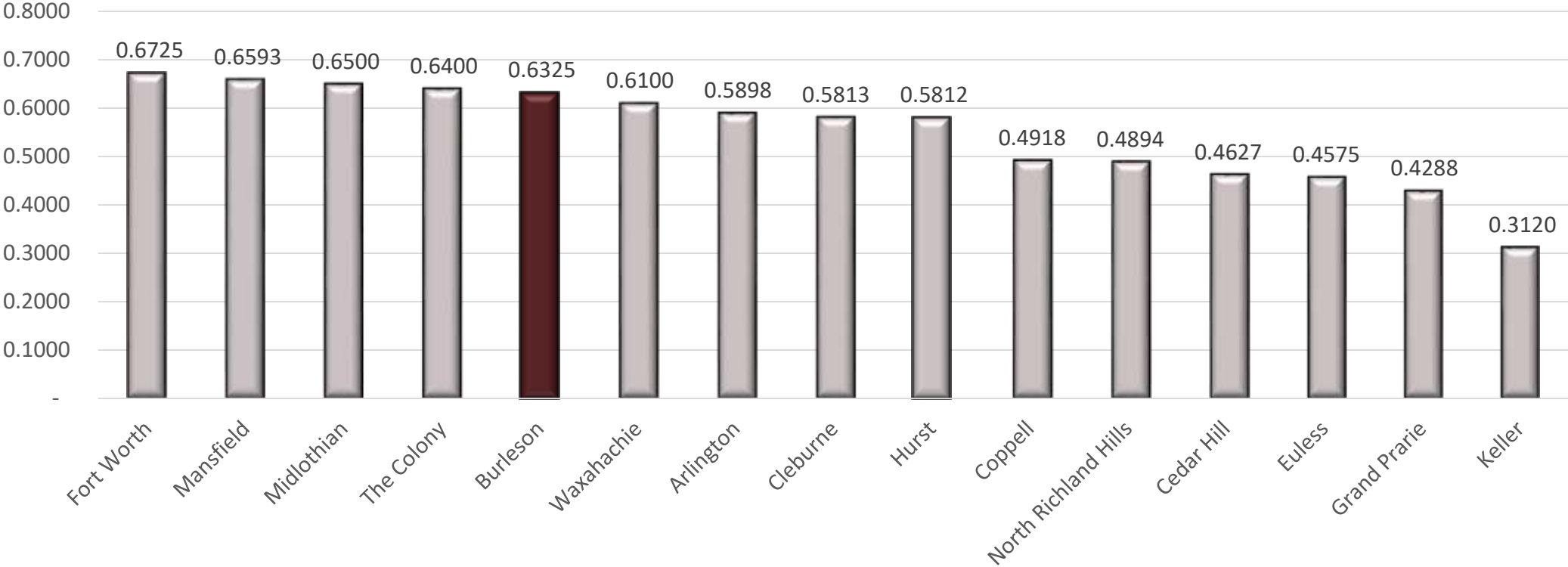
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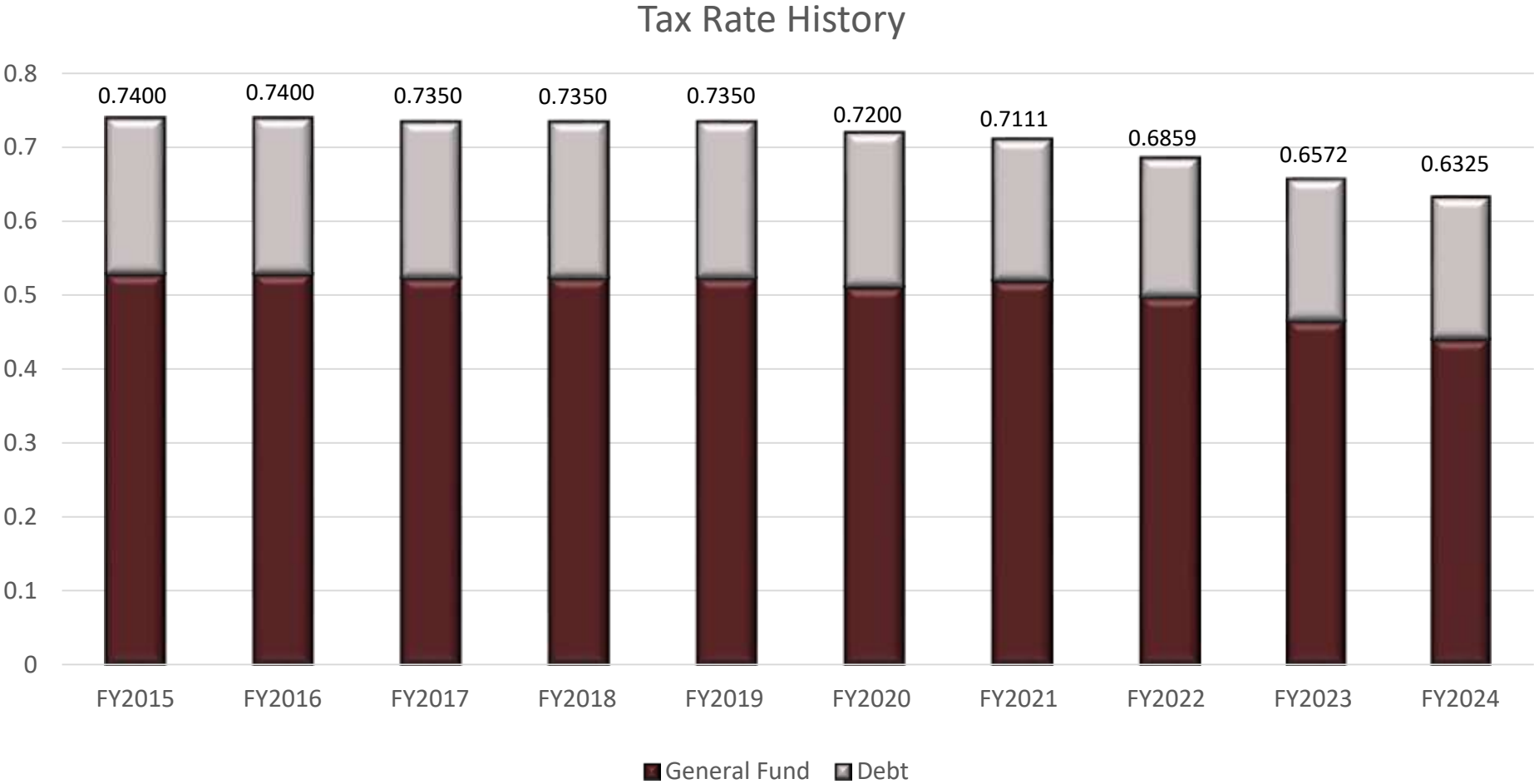
# Certified Value History (In Billions)



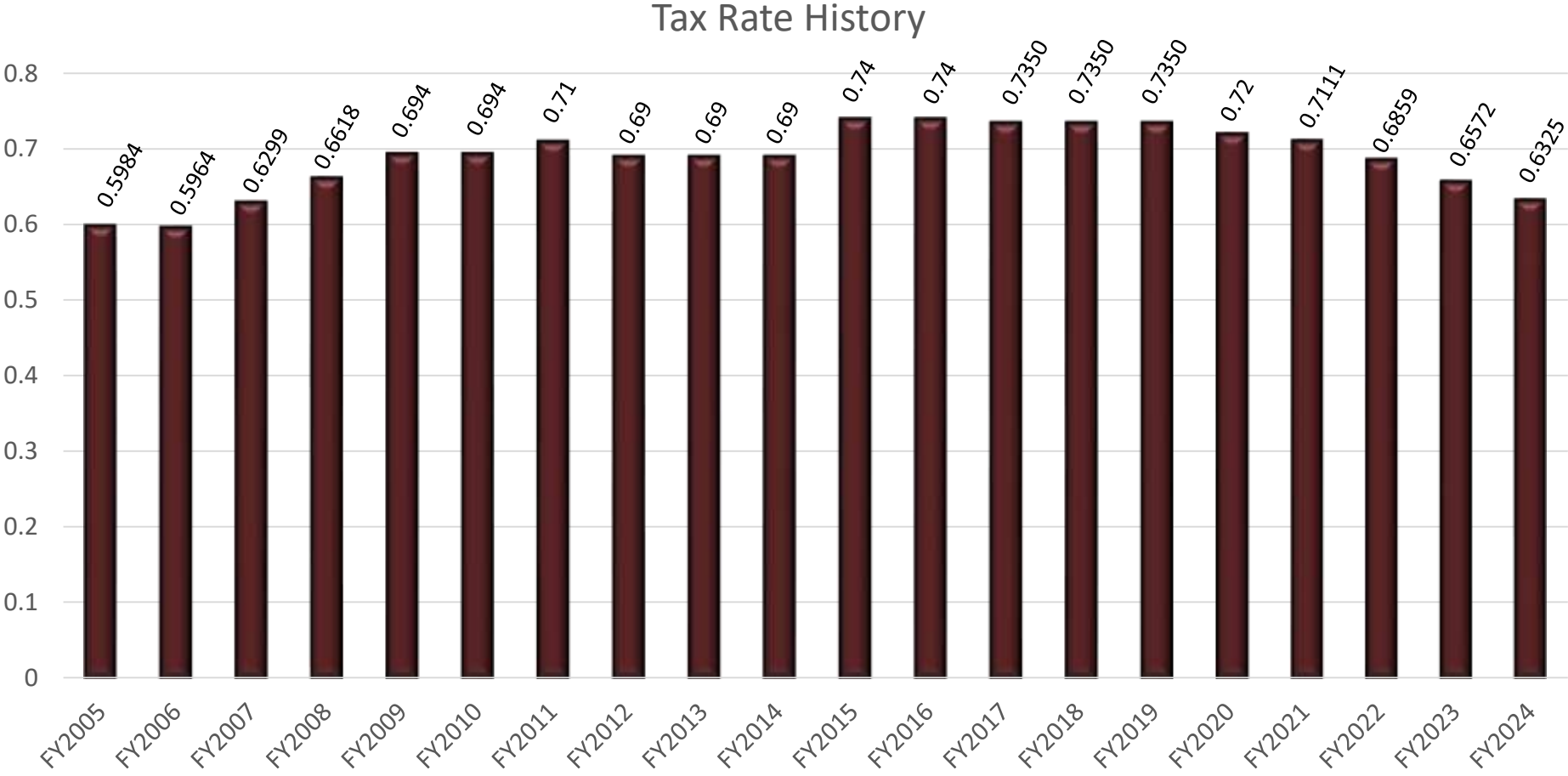
# Other City Tax Rates Comparative



# Property Tax Facts



# Property Tax Facts

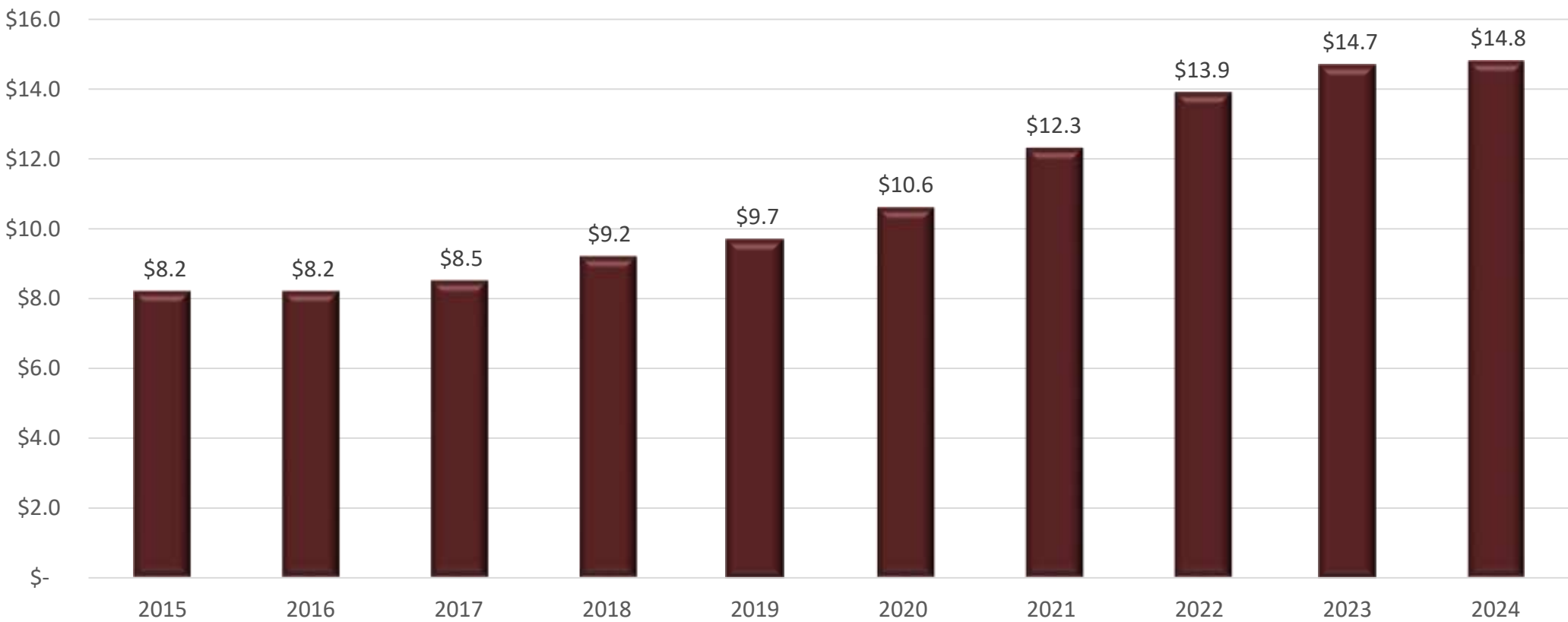


# Average Home Value

Fiscal Year	Average Home Value	Tax Rate	Tax Levy	Homestead	Net Tax Bill
FY 2024	\$282,966	\$0.6325	\$1,789.76	(\$35.79)	\$1,753.97
FY 2025	\$299,889	\$0.6325	\$1,896.80	(\$56.90)	\$1,839.90
Net Difference	\$16,923	\$0.00	\$107.04	(\$21.11)	\$85.93

- Monthly net tax bill increase of \$7.16 per month.
- Johnson County average home value: \$299,889

# GF Sales Tax (in Millions)



# General Fund Recommended Supplemental Requests

## GENERAL FUND

## DISCRETIONARY

DEPARTMENT	REQUEST SUMMARY	FTE	DISCRETIONARY	DISCRETIONARY	Revenue/Offset	FY24-25
			ONE TIME	ONGOING		BUDGET
Traffic Maint	ITS Equipment & Staffing	1.00	150,000	300,000		450,000
Parks GF	Slope Mower		24,678	8,935		33,613
Police	Real Time Crime Center Technology & Flock LPR Add Ons*		32,440	17,280		49,720
Police	Axon Tethered drone			9,892		9,892
Police	Axon Air Streaming Software			7,175		7,175
Animal Services	Veterinarian (PT)	0.50	-	64,000	56,500	7,500
Police	Tactical Gear		69,630			69,630
City Manager's Office	Burleson Opportunity Fund		50,000			50,000
Public Works	Low Water Crossing Enhancements		137,000	9,500		146,500
TOTAL		1.50	\$ 463,748	\$ 416,782	\$ 56,500	824,030

\* Recommended request at partial funding

# Solicitation Permit Fees

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- Issued by the police department
  - Burleson records check for local arrests
  - Check for outstanding warrants
  - Background check through DPS
  - Permit is valid for one year from date of issuance
- Do not issue permit when:
  - Convicted of a felony, misdemeanor, or any sex offense, narcotic trafficking, or any violent acts against person or property in the previous five years from date of application
- Burleson costs
  - \$75 for the first five permits from the same company
  - \$10 for each additional, from the same company
  - Issued **AFTER** they pass the checks and permit is issued



# Proposed General Fund Fees

Cities	Permit Fee	Subsequent Permit Fee
Benbrook	\$100	\$100
Burleson (Current)*	\$75	\$10
Burleson (Proposed)	\$100	\$100
Cleburne**	\$50	\$10
Grand Prairie	\$50	\$0
Haltom City	\$100	\$100
Hurst	\$50	\$0
Mansfield	\$100	\$100
North Richland Hills	\$100	\$100

\* \$10 after 5th Permit

\*\* \$10 after 1st Permit

# General Fund Forecast

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Revised	FY 23-24 Year-End	FY 24-25 Proposed	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected	FY 28-29 Projected
<b>Beginning Fund Balance*</b>	<b>\$21,924,165</b>	<b>\$ 18,495,600</b>	<b>\$ 18,495,600</b>	<b>\$ 19,606,713</b>	<b>\$ 17,421,851</b>	<b>\$ 18,226,759</b>	<b>\$ 18,376,568</b>	<b>\$ 17,398,179</b>	<b>\$ 16,506,818</b>
Property Tax	\$23,636,639	\$ 26,745,080	\$ 26,745,080	\$ 27,160,500	\$ 28,465,390	\$ 30,030,986	\$ 31,682,691	\$ 33,425,239	\$ 35,263,627
Sales Tax	\$14,902,992	\$ 15,394,411	\$ 15,394,411	\$ 15,052,022	\$ 15,503,578	\$ 15,968,685	\$ 16,447,746	\$ 16,941,178	\$ 17,449,413
Other Revenue	\$13,963,477	\$ 15,861,607	\$ 15,861,607	\$ 15,972,259	\$ 18,428,035	\$ 17,241,814	\$ 16,315,652	\$ 16,415,379	\$ 16,525,633
<b>Total Revenue</b>	<b>\$52,503,108</b>	<b>\$ 58,001,098</b>	<b>\$ 58,001,098</b>	<b>\$ 58,184,781</b>	<b>\$ 62,397,003</b>	<b>\$ 63,241,486</b>	<b>\$ 64,446,088</b>	<b>\$ 66,781,796</b>	<b>\$ 69,238,673</b>
Base Expenses	\$54,042,859	\$ 58,572,604	\$ 59,221,693	\$ 58,820,723	\$ 60,635,025	\$ 61,932,599	\$ 64,564,681	\$ 66,937,283	\$ 69,250,912
Incentives (ED)	\$ 1,888,814	\$ 1,200,000	\$ 948,920	\$ 948,920	\$ 957,070	\$ 1,159,077	\$ 851,297	\$ 727,374	\$ 704,418
Cash Funding Projects	\$ -	\$ 1,400,000	\$ 600,000	\$ 600,000					
<b>Total Expenditures</b>	<b>\$55,931,673</b>	<b>\$ 62,347,861</b>	<b>\$ 60,770,613</b>	<b>\$ 60,369,643</b>	<b>\$ 61,592,095</b>	<b>\$ 63,091,676</b>	<b>\$ 65,415,978</b>	<b>\$ 67,664,657</b>	<b>\$ 69,955,330</b>
Change in Fund Balance	<b>\$ (3,428,565)</b>	<b>\$ (4,346,763)</b>	<b>\$ (2,769,515)</b>	<b>\$ (2,184,862)</b>	\$ 804,908	\$ 149,810	<b>\$ (969,890)</b>	<b>\$ (882,861)</b>	<b>\$ (716,657)</b>
<b>Ending Fund Balance</b>	<b>\$18,495,600</b>	<b>\$ 14,148,837</b>	<b>\$ 15,726,085</b>	<b>\$ 17,421,851</b>	<b>\$ 18,226,759</b>	<b>\$ 18,376,568</b>	<b>\$ 17,406,679</b>	<b>\$ 16,515,318</b>	<b>\$ 15,790,161</b>
FB % of Expenditure	33.07%	22.69%	25.88%	28.86%	29.59%	29.13%	26.61%	24.41%	22.57%

# Medical Transport Forecast

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Revised	FY 23-24 Year-End	FY 24-25 Proposed	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected	FY 28-29 Projected
<b>Beginning Fund Balance</b>	\$ -	\$ (224,612)	\$ (224,612)	\$ (224,612)	\$ 867,231	\$ 877,625	\$ 218,082	\$ -	\$ -
Ambulance Transport	\$ -	\$ 1,650,000	\$ 1,650,000	\$ 1,387,129	\$ 1,960,251	\$ 1,999,457	\$ 2,039,445	\$ 2,080,234	\$ 2,121,839
Other Revenue	\$ -	\$ -	\$ -	\$ 1,600	\$ 40,000	\$ 40,000	\$ -	\$ -	\$ -
Transfer-In ARPA					\$ 614,476				
Transfer-In GF							\$ 539,807	\$ 819,255	\$ 883,780
<b>Total Revenue</b>	\$ -	\$ 1,650,000	\$ 1,650,000	\$ 1,388,729	\$ 2,614,727	\$ 2,039,457	\$ 2,579,252	\$ 2,899,489	\$ 3,005,619
Personnel	\$ 1,383,960	\$ 1,584,833	\$ 1,597,396	\$ 1,597,396	\$ 2,339,951	\$ 2,424,612	\$ 2,512,536	\$ 2,603,856	\$ 2,698,714
Reimbursement Personnel	\$ (1,256,462)	\$ (1,500,000)	\$ (1,500,000)	\$ (1,500,000)					
Other Expenditures	\$ 97,114	\$ 95,000	\$ 199,490	\$ 199,490	\$ 264,382	\$ 274,388	\$ 284,799	\$ 295,632	\$ 306,904
<b>Total Expenditures</b>	\$ 224,612	\$ 179,833	\$ 296,886	\$ 296,886	\$ 2,604,333	\$ 2,699,000	\$ 2,797,335	\$ 2,899,489	\$ 3,005,618
Change in Fund Balance	\$ (224,612)	\$ 1,470,167	\$ 1,353,114	\$ 1,091,843	\$ 10,394	\$ (659,543)	\$ (218,083)	\$ -	\$ -
<b>Ending Fund Balance</b>	\$ (224,612)	\$ 1,245,555	\$ 1,128,502	\$ 867,231	\$ 877,625	\$ 218,082	\$ -	\$ -	\$ -
FB % of Expenditure	-100.00%	692.62%	380.11%	292.11%	33.70%	8.08%	0.00%	0.00%	0.00%

# Debt Service Funds

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# General Debt Service Forecast

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Revised	FY 23-24 Year-End	FY 24-25 Proposed	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected	FY 28-29 Projected
<b>Beg Fund Balance</b>	\$ 2,682,954	\$ 5,492,377	\$ 5,492,377	\$ 4,379,377	\$ 6,545,650	\$ 4,100,623	\$ 1,090,143	\$ 1,090,143	\$ 1,090,142
Property Tax Revenue	\$ 9,704,713	\$ 9,843,000	\$ 9,843,000	\$ 9,843,000	\$ 10,322,724	\$ 11,059,170	\$ 11,667,424	\$ 12,309,132	\$ 12,986,135
TIF2 Transfer-In	\$ 618,942	\$ 653,013	\$ 653,013	\$ 653,013	\$ 691,914	\$ 735,351	\$ 734,701	\$ 732,876	\$ 731,301
4A Transfer-In					\$ 4,126,727	\$ 3,898,364	\$ 5,480,832	\$ 6,277,969	\$ 5,891,316
4B Transfer-In					\$ 3,035,774	\$ 3,551,944	\$ 3,469,964	\$ 3,823,110	\$ 3,090,243
Other Revenue	\$ 213,422	\$ 150,000	\$ 150,000	\$ 300,000	\$ 150,000	\$ 100,000	\$ 50,000	\$ 50,000	\$ 50,000
<b>Total Revenue</b>	<b>\$ 10,537,077</b>	<b>\$ 10,646,013</b>	<b>\$ 10,646,013</b>	<b>\$ 10,796,013</b>	<b>\$ 18,327,139</b>	<b>\$ 19,344,829</b>	<b>\$ 21,402,921</b>	<b>\$ 23,193,087</b>	<b>\$ 22,748,995</b>
General Debt Service	\$ 7,108,712	\$ 7,976,727	\$ 7,976,727	\$ 7,976,727	\$ 12,917,051	\$ 14,169,650	\$ 11,717,424	\$ 12,359,133	\$ 13,036,134
TIF2 Debt Service	\$ 618,942	\$ 653,013	\$ 653,013	\$ 653,013	\$ 691,914	\$ 735,351	\$ 734,701	\$ 732,876	\$ 731,301
4A Debt Service					\$ 4,126,727	\$ 3,898,364	\$ 5,480,832	\$ 6,277,969	\$ 5,891,316
4B Debt Service					\$ 3,035,774	\$ 3,551,944	\$ 3,469,964	\$ 3,823,110	\$ 3,090,243
Other Expenditure					\$ 700	\$ 770	\$ 847	\$ 932	\$ 1,025
<b>Total Expenditures</b>	<b>\$ 7,727,654</b>	<b>\$ 8,629,740</b>	<b>\$ 8,629,740</b>	<b>\$ 8,629,740</b>	<b>\$ 20,772,166</b>	<b>\$ 22,355,309</b>	<b>\$ 21,402,921</b>	<b>\$ 23,193,088</b>	<b>\$ 22,748,994</b>
Change in Fund Balance	\$ 2,809,423	\$ 2,016,273	\$ 2,016,273	\$ 2,166,273	\$ (2,445,027)	\$ (3,010,480)	\$ -	\$ -	\$ -
<b>Ending Fund Balance</b>	<b>\$ 5,492,377</b>	<b>\$ 7,508,650</b>	<b>\$ 7,508,650</b>	<b>\$ 6,545,650</b>	<b>\$ 4,100,623</b>	<b>\$ 1,090,143</b>	<b>\$ 1,090,143</b>	<b>\$ 1,090,142</b>	<b>\$ 1,090,143</b>
Debt rate per \$100 value	\$ 0.1923	\$ 0.1923	\$ 0.1923	\$ 0.1923	\$ 0.1923	\$ 0.1923	\$ 0.1923	\$ 0.1923	\$ 0.1923
<b>FB% to Expenditures</b>	<b>71.07%</b>	<b>87.01%</b>	<b>87.01%</b>	<b>75.85%</b>	<b>19.74%</b>	<b>4.88%</b>	<b>5.09%</b>	<b>4.70%</b>	<b>4.79%</b>

# Total Outstanding Bond Debt

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Supporting Debt	Outstanding Principal 7/31/2024	Percent
Tax Supported Debt	\$60,890,626	35%
Water & Sewer	\$59,425,000	34%
4A	\$29,101,088	17%
4B	\$13,445,000	8%
TIF	\$8,005,000	5%
Golf	\$723,286	1%
Total Outstanding Debt	<b>\$171,590,000</b>	100%

# Proprietary Funds

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# Water & Wastewater

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# Water & Wastewater

Key issues in the development of the budget:

Projects	Capital Improvement Program	Rates
<ul style="list-style-type: none"><li>• Water and Sewer Rehabilitation \$13.7M</li><li>• Industrial Pump Station \$15.9M</li><li>• Offsite Water Supply \$15.7M</li><li>• Parallel Sewer Line \$20.5M</li></ul>	<ul style="list-style-type: none"><li>• No bond issue proposed in FY 2024/25</li><li>• 5 year Capital Improvement Plan 2025-2030:<ul style="list-style-type: none"><li>• Water - \$78.8 million</li><li>• Sewer - \$58.9 million</li></ul></li></ul>	<ul style="list-style-type: none"><li>• Propose 5.9% to 6.6% for both water and sewer in FY 2025</li><li>• Conducted Rate Study for both water and sewer for FY2025-2030</li></ul>

# Water & Sewer Fund Financial Overview

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Revised	FY 23-24 Year End	FY 24-25 Proposed	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected	FY 28-29 Projected
<b>Beginning Fund Balance</b>	<b>\$ 14,209,968</b>	<b>\$ 14,731,909</b>	<b>\$ 14,731,909</b>	<b>\$ 14,731,909</b>	<b>\$ 14,241,182</b>	<b>\$ 14,360,604</b>	<b>\$ 15,405,506</b>	<b>\$ 16,005,330</b>	<b>\$ 15,157,623</b>
Water Revenues	\$ 13,397,966	\$ 14,015,754	\$ 14,015,754	\$ 14,030,765	\$ 15,144,131	\$ 16,401,552	\$ 18,066,799	\$ 19,926,924	\$ 21,789,396
Sewer Revenues	\$ 10,852,290	\$ 11,672,309	\$ 11,672,309	\$ 11,442,611	\$ 12,226,753	\$ 13,081,665	\$ 13,990,870	\$ 15,089,686	\$ 16,280,773
Other Revenues	\$ 2,864,622	\$ 2,008,161	\$ 2,008,161	\$ 2,945,966	\$ 2,572,706	\$ 2,430,966	\$ 2,176,041	\$ 1,917,253	\$ 1,658,466
<b>Total Revenues</b>	<b>\$ 27,114,878</b>	<b>\$ 27,696,224</b>	<b>\$ 27,696,224</b>	<b>\$ 28,419,342</b>	<b>\$ 29,943,590</b>	<b>\$ 31,914,183</b>	<b>\$ 34,233,710</b>	<b>\$ 36,933,863</b>	<b>\$ 39,728,635</b>
Personnel	\$ 3,100,761	\$ 3,308,421	\$ 3,202,553	\$ 3,269,449	\$ 3,425,811	\$ 3,515,960	\$ 3,647,643	\$ 4,115,463	\$ 4,271,796
Operating	\$ 16,759,065	\$ 17,268,040	\$ 18,316,083	\$ 18,226,805	\$ 19,435,127	\$ 20,156,430	\$ 21,082,852	\$ 22,053,882	\$ 23,071,437
Debt service	\$ 6,733,111	\$ 7,401,282	\$ 7,401,282	\$ 7,413,815	\$ 6,963,230	\$ 7,196,891	\$ 8,903,391	\$ 11,612,225	\$ 12,488,379
<b>Total Expenditures</b>	<b>\$ 26,592,937</b>	<b>\$ 27,977,743</b>	<b>\$ 28,919,918</b>	<b>\$ 28,910,069</b>	<b>\$ 29,824,168</b>	<b>\$ 30,869,281</b>	<b>\$ 33,633,886</b>	<b>\$ 37,781,570</b>	<b>\$ 39,831,612</b>
Change in Fund Balance	\$ 521,941	\$ (281,519)	\$ (1,223,694)	\$ (490,727)	\$ 119,422	\$ 1,044,902	\$ 599,824	\$ (847,707)	\$ (102,977)
<b>Ending Fund Balance</b>	<b>\$ 14,731,909</b>	<b>\$ 14,450,390</b>	<b>\$ 13,508,215</b>	<b>\$ 14,241,182</b>	<b>\$ 14,360,604</b>	<b>\$ 15,405,506</b>	<b>\$ 16,005,330</b>	<b>\$ 15,157,623</b>	<b>\$ 15,054,646</b>
FB % of Expenditure	55.40%	51.65%	46.71%	49.26%	48.15%	49.91%	47.59%	40.12%	37.80%

# Solid Waste

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# Burleson Solid Waste Residential Rate Detail

Type	FY 2023-24	FY 2024-25
Waste Collection	\$16.20	\$17.28
Recycling	\$3.00	\$3.21
Admin and Overhead	\$1.10	\$2.10*
Franchise Fee	\$1.54	\$1.64
<b>Total</b>	<b>\$21.84</b>	<b>\$24.23</b>

\* The Admin and Overhead amount includes \$1.00 for the Littler Abatement contract service.

# Burleson Solid Waste Non-Residential Rate Detail

## Small Collections

Type	FY 2023-24	FY 2024-25
Waste Collection	\$23.43	\$27.22
Admin and Overhead	\$1.10	\$2.10
Franchise Fee	\$1.87	\$2.18
<b>Total</b>	<b>\$26.40</b>	<b>\$31.50</b>

## Large Collections

Type	FY 2023-24	FY 2024-25
Waste Collection	\$35.58	\$41.32
Admin and Overhead	\$1.10	\$2.10
Franchise Fee	\$2.83	\$3.31
<b>Total</b>	<b>\$39.31</b>	<b>\$46.73</b>

# Solid Waste Fund Forecast

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Revised	FY 23-24 Year End	FY 24-25 Proposed	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected	FY 28-29 Projected
<b>Beginning Fund Balance</b>	\$ 226,234	\$ 519,420	\$ 519,420	\$ 519,420	\$ 416,698	\$ 510,045	\$ 597,684	\$ 684,521	\$ 770,457
Total Revenues	\$ 4,323,806	\$ 4,195,273	\$ 4,195,273	\$ 4,246,426	\$ 4,797,841	\$ 5,066,491	\$ 5,356,442	\$ 5,663,679	\$ 5,989,245
<b>Total Expenditures</b>	<b>\$ 4,030,620</b>	<b>\$ 4,327,057</b>	<b>\$ 4,327,057</b>	<b>\$ 4,349,148</b>	<b>\$ 4,704,494</b>	<b>\$ 4,978,852</b>	<b>\$ 5,269,605</b>	<b>\$ 5,577,743</b>	<b>\$ 5,904,313</b>
Net Revenue (loss)	\$ 293,186	\$ (131,784)	\$ (131,784)	\$ (102,722)	\$ 93,347	\$ 87,639	\$ 86,837	\$ 85,936	\$ 84,932
<b>Ending Fund Balance</b>	<b>\$ 519,420</b>	<b>\$ 387,636</b>	<b>\$ 387,636</b>	<b>\$ 416,698</b>	<b>\$ 510,045</b>	<b>\$ 597,684</b>	<b>\$ 684,521</b>	<b>\$ 770,457</b>	<b>\$ 855,389</b>
Fund Balance % of Expenditure	13%	9%	9%	10%	11%	12%	13%	14%	14%

# Internal Service Funds

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# I.T. Support Services Fund

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- Supports City-wide information technology infrastructure and networks
- Total FY2025 proposed base budget: \$6,641,932
  - Personnel cost: \$2,108,375
- Recommended supplemental requests: \$123,543
- FY 2025 Key Projects
  - CAD Project
  - Physical Site Security Enhancements
  - APX Next Radios Implementation
  - School District Collaboration
  - Air Fiber Project
  - ITS Project and Traffic Management
  - End –User Computer Replacement



# I.T Support Services

## Recommended Supplemental Requests

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IT Fund		DISCRETIONARY				
DEPARTMENT	REQUEST SUMMARY	FTE	DISCRETIONARY ONE TIME	DISCRETIONARY ONGOING	Revenue/Offset	FY24-25 BUDGET
Information Technology	Radio Tech	1.00		123,543		123,543
TOTAL		1.00	\$ -	\$ 123,543	\$ -	\$ 123,543

# I.T. Support Services Fund Forecast

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Revised	FY 23-24 Year-End	FY 24-25 Projected	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected	FY 28-29 Projected
<b>Beg Fund Balance</b>	<b>\$1,138,754</b>	<b>\$1,132,531</b>	<b>\$1,132,531</b>	<b>\$1,132,531</b>	<b>\$265,242</b>	<b>\$271,369</b>	<b>\$424,127</b>	<b>\$601,239</b>	<b>\$763,658</b>
Contributions	\$5,050,992	\$5,548,089	\$5,548,089	\$5,548,089	\$6,540,060	\$6,736,262	\$6,938,350	\$7,146,500	\$7,360,895
Other Revenues	\$638,740	\$1,176,000	\$1,176,000	\$206,000	\$108,000	\$20,000	\$20,000	\$20,000	\$20,000
<b>Total Revenues</b>	<b>\$5,689,732</b>	<b>\$6,724,089</b>	<b>\$6,724,089</b>	<b>\$5,754,089</b>	<b>\$6,648,060</b>	<b>\$6,756,262</b>	<b>\$6,958,350</b>	<b>\$7,166,500</b>	<b>\$7,380,895</b>
Personnel	\$1,424,378	\$1,833,935	\$1,740,157	\$1,740,157	\$2,108,375	\$2,171,626	\$2,236,775	\$2,303,878	\$2,372,995
Operations	\$4,271,577	\$5,321,227	\$4,881,221	\$4,881,221	\$4,533,557	\$4,431,878	\$4,544,463	\$4,700,203	\$4,608,604
<b>Total Expenditures</b>	<b>\$5,695,955</b>	<b>\$7,155,162</b>	<b>\$6,621,378</b>	<b>\$6,621,378</b>	<b>\$6,641,932</b>	<b>\$6,603,504</b>	<b>\$6,781,238</b>	<b>\$7,004,081</b>	<b>\$6,981,599</b>
Change in Fund Balance	<b>\$(6,223)</b>	<b>\$(431,073)</b>	\$102,711	<b>\$(867,289)</b>	\$6,128	\$152,758	\$177,112	\$162,419	\$399,296
<b>Ending Fund Balance</b>	<b>\$1,132,531</b>	<b>\$701,458</b>	<b>\$1,235,242</b>	<b>\$265,242</b>	<b>\$271,369</b>	<b>\$424,127</b>	<b>\$601,239</b>	<b>\$763,658</b>	<b>\$1,162,954</b>
FB% to Expenditures	19.88%	9.80%	18.66%	4.01%	4.09%	6.42%	8.87%	10.90%	16.66%

# Health Insurance Fund

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## Health Insurance Projected Revenues and Expenditures:

- FY2025 Proposed Beginning Fund Balance: \$3,530,219
- FY2025 Proposed Total Revenues/Contributions: \$7,367,403
- FY2025 Proposed Total Expenditures: \$7,184,423
- FY2025 Estimated Ending Fund Balance: \$3,713,199

# Equipment Services Fund

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- Supports maintenance and repairs of City's fleet and heavy equipment
- Inflation rate increase impacting cost of repairs and fuel prices
- Contributions from operating departments to support operations
- ESF Highlights
  - FY2025 Beginning Balance \$333,172
  - Revenues \$2,400,790
  - Expenses \$2,366,406
  - Ending Balance \$367,556

# Equipment Replacement Fund-Governmental

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- Maintains vehicles and equipment replacement schedule
  - Supported by General Fund, PPF and ESF funds
- ERF - Governmental Highlights
  - FY2025 Beginning Balance \$3,817,622
  - Revenues \$1,913,190
  - Expenses \$1,064,188
  - Ending Balance \$4,666,624

# Equipment Replacement Fund-Proprietary

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- Maintains vehicle and equipment replacement schedule
  - Water, Wastewater and Golf Funds
- ERF - Proprietary Highlights
  - FY2025 Beginning Balance \$160,249
  - Revenues \$605,636
  - Expenses \$207,361
  - Ending Balance \$558,524

# Special Revenue Funds

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# 4A Fund Highlights

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- 4A fund supports economic development operations, incentives and capital improvement plan
  - FY2025 4A Incentives: \$4,755,900
    - Craftmasters: \$3,700,000 (offset with \$2,375,000 land purchase)
    - Alley Cats: \$30,900
    - Project Facelift: \$425,000
    - Bear Claw: \$150,000
    - Frosty: \$200,000
    - 1611: \$250,000
  - 4A Fund Highlights
    - FY2025 Beginning Balance \$6,295,522
    - Revenues \$10,395,414
    - Expenses \$10,976,718
    - Ending Balance \$5,714,218



# 4A Recommended Supplemental Requests

4A Fund

DISCRETIONARY

DEPARTMENT	REQUEST SUMMARY	FTE	DISCRETIONARY ONE TIME	DISCRETIONARY ONGOING	Revenue/Offset	FY24-25 BUDGET
4A Economic Devlp	Economic Development Analyst	1.00	3,000	102,391		105,391
TOTAL		1.00	\$ 3,000	\$ 102,391	\$ -	\$ 105,391

# 4A Financial Overview

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Revised	FY 23-24 Year End	FY 24-25 Proposed	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected	FY 28-29 Projected
<b>Beginning Fund Balance</b>	<b>\$ 1,148,511</b>	<b>\$ 5,433,397</b>	<b>\$ 5,433,397</b>	<b>\$ 5,433,397</b>	<b>\$ 6,295,522</b>	<b>\$ 5,714,218</b>	<b>\$ 7,624,267</b>	<b>\$ 8,648,647</b>	<b>\$ 9,078,366</b>
Sales Tax Revenue	\$ 7,347,726	\$ 7,594,138	\$ 7,594,138	\$ 7,421,203	\$ 7,643,839	\$ 7,873,155	\$ 8,109,349	\$ 8,352,630	\$ 8,603,209
Other Revenues	\$ 500,281	\$ 2,765,000	\$ 2,765,000	\$ 550,000	\$ 2,751,575	\$ 385,622	\$ 394,941	\$ 404,539	\$ 414,425
<b>Total Revenues</b>	<b>\$ 7,848,007</b>	<b>\$ 10,359,138</b>	<b>\$ 10,359,138</b>	<b>\$ 7,971,203</b>	<b>\$ 10,395,414</b>	<b>\$ 8,258,777</b>	<b>\$ 8,504,290</b>	<b>\$ 8,757,169</b>	<b>\$ 9,017,634</b>
Personnel	\$ 530,411	\$ 613,924	\$ 646,727	\$ 646,727	\$ 741,125	\$ 767,696	\$ 795,281	\$ 823,921	\$ 853,659
Debt Service	\$ 1,826,506	\$ 2,757,636	\$ 2,757,636	\$ 3,218,073	\$ 4,126,727	\$ 3,808,263	\$ 5,390,731	\$ 6,187,868	\$ 5,801,215
Incentives (ED)	\$ 201,761	\$ 4,491,060	\$ 4,491,060	\$ 992,500	\$ 4,755,900	\$ 531,827	\$ 32,782	\$ 33,766	\$ 34,778
Other Expenditures	\$ 1,004,443	\$ 1,251,198	\$ 1,719,717	\$ 2,251,778	\$ 1,352,966	\$ 1,381,135	\$ 1,405,515	\$ 1,430,625	\$ 1,456,489
<b>Total Expenditures</b>	<b>\$ 3,563,121</b>	<b>\$ 9,113,818</b>	<b>\$ 9,615,140</b>	<b>\$ 7,109,078</b>	<b>\$ 10,976,718</b>	<b>\$ 6,488,921</b>	<b>\$ 7,624,308</b>	<b>\$ 8,476,180</b>	<b>\$ 8,146,141</b>
Change in Fund Balance	\$ 4,284,886	\$ 1,245,320	\$ 743,998	\$ 862,125	\$ (581,304)	\$ 1,769,856	\$ 879,982	\$ 280,989	\$ 871,493
<b>Ending Fund Balance</b>	<b>\$ 5,433,397</b>	<b>\$ 6,678,717</b>	<b>\$ 6,177,395</b>	<b>\$ 6,295,522</b>	<b>\$ 5,714,218</b>	<b>\$ 7,484,074</b>	<b>\$ 8,504,249</b>	<b>\$ 8,929,636</b>	<b>\$ 9,949,858</b>
FB % of Expenditure	152.49%	73.28%	64.25%	88.56%	52.06%	115.34%	111.54%	105.35%	122.14%

# 4B Fund Highlights

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- 4B Fund Supports:
  - Parks Administration
  - Subsidizes Parks Performance Fund operations
  - Subsidizes Golf Fund operations
  - Parks Capital Improvement Plan
- 4B Fund Highlights
  - FY2025 Beginning Balance \$5,035,601
  - Revenues \$7,815,306
  - Expenses \$8,375,605
  - Ending Balance \$4,479,303

# 4B Recommended Supplemental Requests

4B Parks Fund		DISCRETIONARY				
DEPARTMENT	REQUEST SUMMARY	FTE	DISCRETIONARY ONE TIME	DISCRETIONARY ONGOING	Revenue/Offset	FY24-25 BUDGET
4B Parks	Trees: Installation & irrigation*			10,000		10,000
TOTAL		-	\$ -	\$ 10,000	\$ -	\$ 10,000

\*Recommended request at partial funding

# 4B Financial Overview

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Revised	FY 23-24 Year End	FY 24-25 Proposed	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected	FY 28-29 Projected
<b>Beginning Fund Balance</b>	<b>\$ 6,575,122</b>	<b>\$ 5,340,055</b>	<b>\$ 5,340,055</b>	<b>\$ 5,340,055</b>	<b>\$ 5,035,601</b>	<b>\$ 4,479,303</b>	<b>\$ 4,059,965</b>	<b>\$ 3,770,155</b>	<b>\$ 3,271,500</b>
Sales Tax Revenue	\$ 7,347,726	\$ 7,594,138	\$ 7,594,138	\$ 7,421,203	\$ 7,643,839	\$ 7,873,155	\$ 8,109,349	\$ 8,352,630	\$ 8,603,209
Other Revenues	\$ 195,993	\$ 130,259	\$ 130,259	\$ 233,259	\$ 171,467	\$ 141,467	\$ 141,467	\$ 141,467	\$ 141,467
<b>Total Revenues</b>	<b>\$ 7,543,719</b>	<b>\$ 7,724,397</b>	<b>\$ 7,724,397</b>	<b>\$ 7,654,462</b>	<b>\$ 7,815,306</b>	<b>\$ 8,014,622</b>	<b>\$ 8,250,816</b>	<b>\$ 8,494,097</b>	<b>\$ 8,744,676</b>
Debt Service	\$ 1,672,631	\$ 2,224,218	\$ 1,797,632	\$ 1,797,632	\$ 3,035,774	\$ 3,420,808	\$ 3,343,028	\$ 3,650,574	\$ 2,886,207
Golf Transfer	\$ 1,081,885	\$ 1,230,004	\$ 1,230,004	\$ 1,300,584	\$ 1,165,865	\$ 782,220	\$ 808,395	\$ 835,705	\$ 864,205
PPF Transfer	\$ 3,145,191	\$ 3,453,234	\$ 3,453,234	\$ 3,259,813	\$ 3,239,948	\$ 3,279,244	\$ 3,392,400	\$ 3,509,690	\$ 3,631,275
Incentives (ED)	\$ -	\$ 501,667	\$ 810,000	\$ 810,000	\$ 136,150	\$ 147,603	\$ 61,756	\$ 33,765	\$ 34,778
Other Expenditures	\$ 2,879,080	\$ 671,820	\$ 790,887	\$ 790,887	\$ 793,868	\$ 804,084	\$ 935,047	\$ 963,017	\$ 991,929
<b>Total Expenditures</b>	<b>\$ 8,778,787</b>	<b>\$ 8,080,943</b>	<b>\$ 8,081,757</b>	<b>\$ 7,958,916</b>	<b>\$ 8,371,605</b>	<b>\$ 8,433,959</b>	<b>\$ 8,540,627</b>	<b>\$ 8,992,752</b>	<b>\$ 8,408,395</b>
Change in Fund Balance	<b>\$ (1,235,068)</b>	<b>\$ (356,546)</b>	<b>\$ (357,360)</b>	<b>\$ (304,454)</b>	<b>\$ (556,299)</b>	<b>\$ (419,337)</b>	<b>\$ (289,810)</b>	<b>\$ (498,655)</b>	\$ 336,281
<b>Ending Fund Balance</b>	<b>\$ 5,340,054</b>	<b>\$ 4,983,509</b>	<b>\$ 4,982,695</b>	<b>\$ 5,035,601</b>	<b>\$ 4,479,303</b>	<b>\$ 4,059,965</b>	<b>\$ 3,770,155</b>	<b>\$ 3,271,500</b>	<b>\$ 3,607,781</b>
FB % of Expenditure	60.83%	61.67%	61.65%	63.27%	53.51%	48.14%	44.14%	36.38%	42.91%

# PPF Fund Highlights

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- Parks Performance Fund (PPF) created to monitor park divisions that generate revenue
  - BRiCk Recreation Center
  - Athletic Fields
  - Russell Farm and Art Center
- Revenues offset the amount of money received from 4B fund to cover cost
- PPF Fund Highlights
  - Fund Balance for PPF: \$0
  - Operation Revenue: \$2,384,047
  - Total Expenditures: \$5,623,995
  - 4B Subsidy: \$3,239,948

# PPF Recommended Supplemental Requests

## Parks Performance Fund

### DISCRETIONARY

DEPARTMENT	REQUEST SUMMARY	FTE	DISCRETIONARY ONE TIME	DISCRETIONARY ONGOING	Revenue/Offset	FY24-25 BUDGET
PPF Recreation	Monday Day Camp			12,121	27,600	(15,479)
PPF Athletic Fields	Concrete repairs – Chisenhall		20,000			20,000
PPF Recreation	Wireless Alert System at BRiCk		6,886			6,886
PPF Athletic Fields	Scoreboard controllers*		10,000			10,000
<b>TOTAL</b>		-	\$ 36,886	\$ 12,121	\$ 27,600	21,407

\* Recommended request at partial funding

# Parks Performance Fund

## All Operations

	FY 23-24 Estimate	FY 24-25 Proposed	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected	FY 28-29 Projected
<b>Beg Fund Balance</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Operations Service Fees	\$ 2,210,677	\$ 2,369,627	\$ 2,512,694	\$ 2,588,075	\$ 2,665,717	\$ 2,745,688
4B Transfer In	\$ 3,259,813	\$ 3,239,948	\$ 3,279,244	\$ 3,392,400	\$ 3,509,690	\$ 3,631,275
Other Revenues	\$ 12,060	\$ 14,420	\$ 14,853	\$ 15,298	\$ 15,757	\$ 16,230
<b>Total Revenues</b>	<b>\$ 5,482,550</b>	<b>\$ 5,623,995</b>	<b>\$ 5,806,790</b>	<b>\$ 5,995,773</b>	<b>\$ 6,191,164</b>	<b>\$ 6,393,193</b>
Personnel	\$ 3,086,100	\$ 3,112,280	\$ 3,219,724	\$ 3,331,095	\$ 3,446,545	\$ 3,566,236
Other expenditures	\$ 2,399,155	\$ 2,511,715	\$ 2,587,066	\$ 2,664,678	\$ 2,744,619	\$ 2,826,957
<b>Total Expenditures</b>	<b>\$ 5,485,255</b>	<b>\$ 5,623,995</b>	<b>\$ 5,806,790</b>	<b>\$ 5,995,773</b>	<b>\$ 6,191,164</b>	<b>\$ 6,393,193</b>
Change in Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>% Self Sustaining</b>	<b>40%</b>	<b>42%</b>	<b>43%</b>	<b>43%</b>	<b>43%</b>	<b>43%</b>



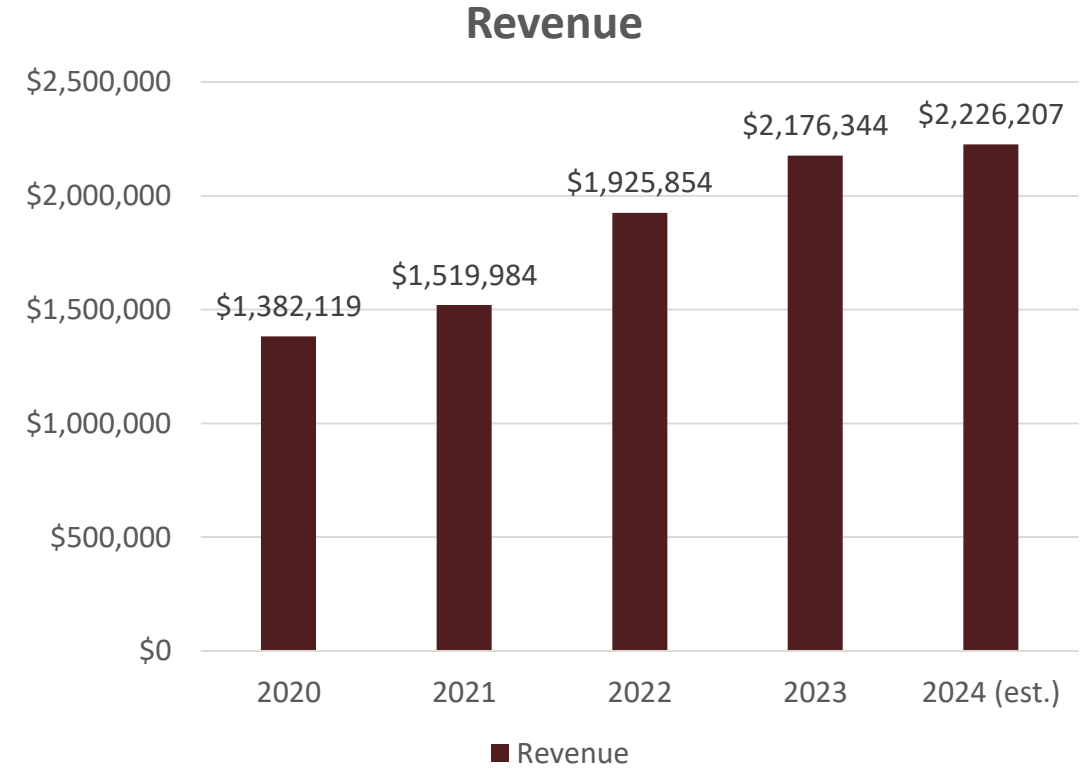
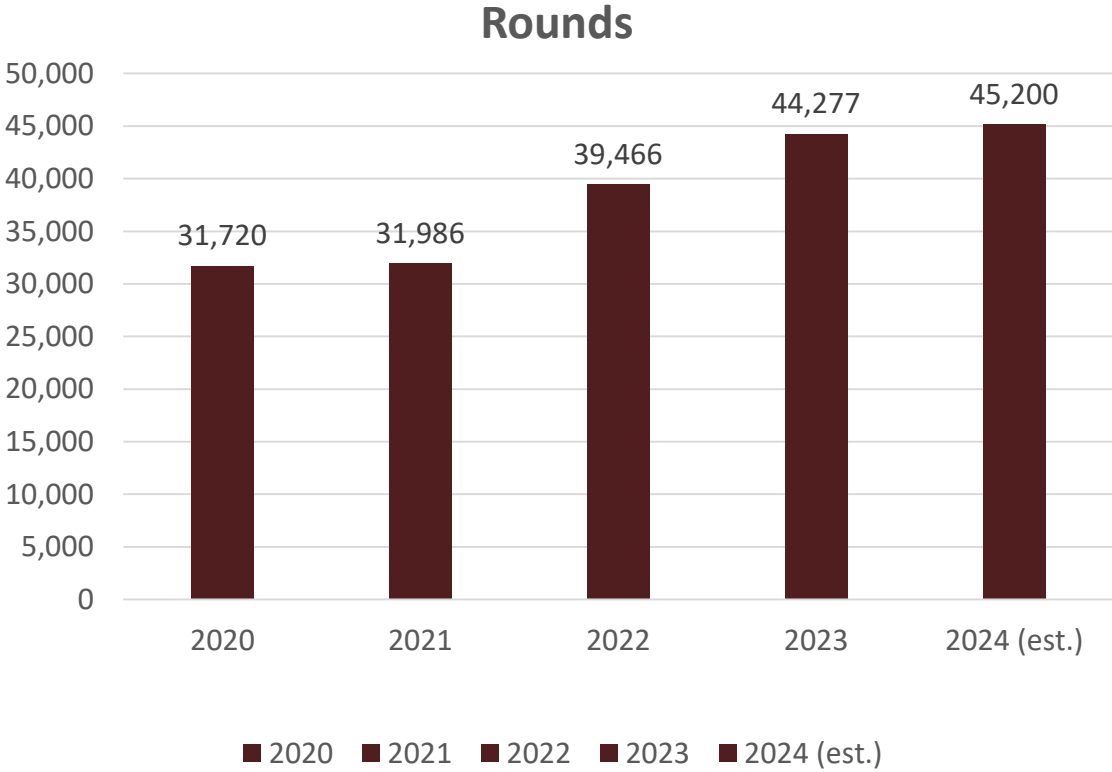
# Golf Fund Highlights

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- Provide golf services for community
  - Golf Course
  - Club House & Pro Shop
  - Food & Beverage
- Revenues offset the amount of money received from 4B fund to cover cost
  - Golf Fund Highlights
    - Fund Balance for Golf fund: \$0
    - Operating Revenues: \$2,394,414
    - Total Expenditures: \$3,581,288
    - 4B subsidy: \$1,186,874

# Hidden Creek Golf Course

## Rounds and Revenue FY 2020 – FY 2024



# HCGC Recommended Supplemental Requests

Hidden Creek Golf  
Course Fund

DISCRETIONARY

DEPARTMENT	REQUEST SUMMARY	FTE	DISCRETIONARY ONE TIME	DISCRETIONARY ONGOING	Revenue/Offset	FY24-25 BUDGET
HCG Golf Course Maint	Chemigation System		26,530			26,530
TOTAL		-	\$ 26,530	\$ -	\$ -	\$ 26,530

# Green Fee and Range Balls

DESCRIPTION	CURRENT RATE	PROPOSED RATE	INCREASE
Weekend Green Fee	\$ 37.00	\$ 40.00	\$ 3.00
Weekday Green Fee	\$ 31.00	\$ 32.00	\$ 1.00
Senior Green Fee	\$ 22.00	\$ 24.00	\$ 2.00
Creek Senior Green Fee (Cart Inclusive)	\$ 21.00	\$ 23.00	\$ 2.00
Range Ball (Large)	\$ 8.00	\$ 10.00	\$ 2.00
Range Ball (Small)	\$ 4.00	\$ 5.00	\$ 1.00
Silver Players Club	\$ 29.99	\$ 32.99	\$ 3.00

# Fee Comparisons

<u>Current Hidden Creek Fees -</u>	<u>Monday – Friday</u>	<u>Saturday/Sunday</u>
Non-Senior:	\$40 cart inclusive	\$55 cart inclusive
Senior:	\$31 cart inclusive	\$55 cart inclusive

<u>Proposed Hidden Creek Fees -</u>	<u>Monday – Friday</u>	<u>Saturday/Sunday</u>
Non-Senior:	\$41 cart inclusive	\$58 cart inclusive
Senior:	\$33 cart inclusive	\$58 cart inclusive

<u>Southern Oaks -</u>	<u>Monday – Friday</u>	<u>Saturday/Sunday</u>
Non-Senior:	\$54* cart inclusive	\$67* cart inclusive
Senior:	\$43* cart inclusive	\$57* cart inclusive

<u>Mansfield National -</u>	<u>Monday – Friday</u>	<u>Saturday/Sunday</u>
Non-Senior:	\$50* cart inclusive	\$70* cart inclusive
Senior:	\$36* cart inclusive	\$70* cart inclusive

# Golf Fund Financial Overview

	FY 23-24 Estimate	FY 24-25 Proposed	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected	FY 28-29 Projected
<b>Beginning Fund Balance</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Revenues	\$ 2,226,207	\$ 2,394,414	\$ 2,466,066	\$ 2,539,868	\$ 2,615,884	\$ 2,694,181
4B Subsidy Transfer	\$ 930,053	\$ 783,656	\$ 782,220	\$ 808,395	\$ 835,705	\$ 864,205
4B Debt Transfer	\$ 370,531	\$ 382,209	\$ -	\$ -	\$ -	\$ -
<b>Total Revenues</b>	<b>\$ 3,526,791</b>	<b>\$ 3,560,279</b>	<b>\$ 3,248,287</b>	<b>\$ 3,348,264</b>	<b>\$ 3,451,589</b>	<b>\$ 3,558,386</b>
Personnel	\$ 1,385,277	\$ 1,435,686	\$ 1,488,049	\$ 1,542,449	\$ 1,598,968	\$ 1,657,695
Other expenditures	\$ 2,141,514	\$ 2,124,593	\$ 1,760,238	\$ 1,805,815	\$ 1,852,621	\$ 1,900,691
<b>Total Expenditures</b>	<b>\$ 3,526,791</b>	<b>\$ 3,560,279</b>	<b>\$ 3,248,287</b>	<b>\$ 3,348,264</b>	<b>\$ 3,451,589</b>	<b>\$ 3,558,386</b>
Change in Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Ending Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>% Self Sustaining</b>	<b>63%</b>	<b>67%</b>	<b>76%</b>	<b>76%</b>	<b>76%</b>	<b>76%</b>

# TIF Fund 2 Financial Overview

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- The Burleson Old Town TIF started in 2005 includes 720 acres along Interstate Highway 35, including Old Town and extending east to the south of Spinks Airport and to the west to the 174 corridor
- TIF2 Fund Highlights
  - FY2025 Beginning Balance \$740,059
  - Revenues \$1,362,673
  - Expenses \$1,213,341
  - Ending Balance \$889,391

# TIF 2 Fund Financial Overview

	FY 22-23 Actual	FY 23-24 Adopted	FY 23-24 Revised	FY 23-24 Year End	FY 24-25 Proposed	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected	FY 28-29 Projected
<b>Beg Fund Balance</b>	\$ 991,516	\$ 339,812	\$ 339,812	\$ 339,812	\$ 740,059	\$ 889,391	\$ 1,021,903	\$ 1,236,243	\$ 1,539,843
TIF 2 Revenues	\$ 1,124,206	\$ 1,236,589	\$ 1,236,589	\$ 1,251,819	\$ 1,362,673	\$ 1,400,695	\$ 1,496,581	\$ 1,599,168	\$ 1,708,922
<b>Total Revenues</b>	<b>\$ 1,124,206</b>	<b>\$ 1,236,589</b>	<b>\$ 1,236,589</b>	<b>\$ 1,251,819</b>	<b>\$ 1,362,673</b>	<b>\$ 1,400,695</b>	<b>\$ 1,496,581</b>	<b>\$ 1,599,168</b>	<b>\$ 1,708,922</b>
Operating	\$ 1,156,968	\$ 674,939	\$ 674,939	\$ 146,883	\$ 464,921	\$ 518,721	\$ 531,791	\$ 545,254	\$ 559,120
Debt Service*	\$ 618,942	\$ 575,134	\$ 575,134	\$ 654,689	\$ 695,375	\$ 694,825	\$ 694,175	\$ 692,350	\$ 690,775
Incentives (ED)	\$ -	\$ 77,879	\$ 77,879	\$ 50,000	\$ 53,045	\$ 54,636	\$ 56,275	\$ 57,964	\$ 59,703
<b>Total Expenditures</b>	<b>\$ 1,775,910</b>	<b>\$ 1,327,952</b>	<b>\$ 1,327,952</b>	<b>\$ 851,572</b>	<b>\$ 1,213,341</b>	<b>\$ 1,268,183</b>	<b>\$ 1,282,242</b>	<b>\$ 1,295,568</b>	<b>\$ 1,309,598</b>
Change in Fund Balance	\$ (651,704)	\$ (91,363)	\$ (91,363)	\$ 400,247	\$ 149,332	\$ 132,512	\$ 214,340	\$ 303,600	\$ 399,325
<b>Ending Fund Balance</b>	<b>\$ 339,812</b>	<b>\$ 248,449</b>	<b>\$ 248,449</b>	<b>\$ 740,059</b>	<b>\$ 889,391</b>	<b>\$ 1,021,903</b>	<b>\$ 1,236,243</b>	<b>\$ 1,539,843</b>	<b>\$ 1,939,168</b>
FB% to Expenditures	19.13%	18.71%	18.71%	86.91%	73.30%	80.58%	96.41%	118.85%	148.07%



# Other Funds

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## **Municipal Court Security Fund (Building Security Fund)**

- Proposed revenue to be used for security personnel, services, and items related to the municipal court building
  - Proposed FY 25 ending fund balance: \$153,243
  - Proposed Revenues: \$28,750
  - Proposed Expenses: \$10,420

## **Municipal Court Technology Fund**

- Proposed revenues to be used to purchase or maintain technology enhancements for municipal court operations
  - Proposed FY 25 ending fund balance: \$47,628
  - Proposed Revenues: \$21,028
  - Proposed Expenses: \$2,340

## **Juvenile Case Management Fund**

- Proposed revenues to be used for personnel cost, training, travel, supplies and other expenses related to the position of Juvenile Case Manager
  - Proposed FY 25 ending fund balance: \$12,941
  - Proposed Revenues: \$26,450
  - Proposed Expenses: \$31,000

# Other Funds

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## **Public Educational and Governmental Fund (PEG)**

- Revenues to be used for capital expenditures related to a municipal public access channel and the broadcasting of council meetings to the public
  - Propose FY 25 ending fund balance: \$80,487
  - Proposed Revenues: \$42,000
  - Proposed Expenses: \$90,560

## **Hotel/Motel Fund**

- Revenues are from a 7% hotel/motel tax imposed on rental of hotel/motel rooms located within the city
- Funds are restricted to promoting tourism, conventions, and related activities within the city
  - Propose FY 25 ending fund balance: \$454,783
  - Propose Revenues: \$530,000
  - Propose Expenditures: \$574,393

# Five Year Capital Improvement Program

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# Five Year CIP Plan Summary

Category	2025	2026	2027	2028	2029	Total
General Government	\$46,414,811	\$38,689,293	\$8,706,901	\$4,347,953	\$14,443,000	\$112,601,958
4A - Economic Development	\$4,101,277	\$20,000,000	\$10,000,000	\$0	\$0	\$34,101,277
4B - Parks & Golf	\$4,701,675	\$1,121,190	\$3,797,765	\$918,225	\$1,536,000	\$12,074,855
TIF 2	\$506,578	\$0	\$0	\$0	\$0	\$506,578
Water and Sewer	\$29,467,018	\$46,263,183	\$16,193,792	\$17,947,881	\$17,918,516	\$127,790,390
<b>Total</b>	<b>\$85,191,359</b>	<b>\$106,073,666</b>	<b>\$38,698,458</b>	<b>\$23,214,059</b>	<b>\$33,897,516</b>	<b>\$287,075,058</b>
Available Funds (Cash/Other)	\$4,814,036	\$1,542,535	\$0	\$0	\$0	\$6,356,571
Bond Issuance	\$80,377,323	\$104,531,131	\$38,698,458	\$23,214,059	\$33,897,516	\$280,718,487

# General Government Five Year CIP Plan

Item D.

GO Bond Projects	2025	2026	2027	2028	2029	Total
Neighborhood Street Rebuilds	\$750,000	\$750,000	\$261,876	\$3,347,953		\$5,109,830
Alsbury Ph. 2 -Hulen to CR1020 (Bridge)	\$5,646,260					\$5,646,260
Police Expansion	\$13,607,500	\$16,409,500				\$30,017,000
SH174 Widening (Schematic & Environmental)		\$750,000				\$750,000
Hulen at Wilshire Intersection	\$200,000	\$1,501,027				\$1,701,027
Hulen Widening (SH174 to Candler) (Design 4 Lanes; Build 2 Lanes)	\$1,800,000	\$6,003,653				\$7,803,653
Elk, Hillside, & FM731- Ped. & Int. Improvements		\$204,871	\$403,834			\$608,705
Fire Station #4			\$2,500,000		\$13,443,000	\$15,943,000
FM 1902 and CR 910 Pedestrian Mobility		\$300,000	\$1,189,901			\$1,489,901
Wilshire Blvd. (SH174) Construction Documents (Hulen to City Limits)			\$1,600,000			\$1,600,000
Additional Projects						
Police Expansion	\$6,293,000					\$6,293,000
Alsbury Ph. 1B -Candler to Hulen Outside Lanes	\$3,615,444					\$3,615,444
Alsbury Ph. 2 -Hulen to CR1020 (Bridge)	\$2,116,276					\$2,116,276
Alsbury Ph. 3 -Widening to CR 914 (4A funded)	\$4,001,277					\$4,001,277
HULEN 4-LANE EXPANSION (additional costs to GO Bond ST2502)	\$2,267,711	\$11,770,242				\$14,037,953
Elk, Hillside, & FM731- Ped. & Int. Improvements			\$705,749			\$705,749
Additional Pavement Rehab	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$5,000,000
Ellison & Wilson- Sidewalk ADA (TIF 2)	\$233,377					\$233,377
Old Town Lighting Improvements (Bransom & Bufford) (TIF 2)	\$273,201					\$273,201
Quiet Zone at Dobson Street and County Road 714			\$1,045,541			\$1,045,541
Village Creek Parkway Expansion (Tarrant Co. Bond 50% Match)	\$1,660,765					\$1,660,765
Two Fire Engines & Equipment	\$2,600,000					\$2,600,000
Eight Storm Sirens	\$350,000					\$350,000
Funding Breakout						
GO BOND TOTAL	\$22,003,760	\$25,919,051	\$5,693,735	\$0	\$13,443,000	\$ 67,059,546
CO Capacity TOTAL	\$19,597,015	\$11,227,707	\$3,013,166	\$4,347,953	\$1,000,000	\$ 39,185,841
OTHER	\$4,814,036	\$1,542,535	\$0	\$0	\$0	\$ 6,356,571
Total all funding sources	\$46,414,811	\$38,689,293	\$8,706,901	\$4,347,953	\$14,443,000	\$112,601,958

# 4A, 4B, & TIF 2 Five Year CIP Plan

Item D.

4A Projects	2025	2026	2027	2028	2029	Total
Alsbury Blvd	\$4,001,277	\$10,000,000				\$14,501,277
Lakewood Drive Extension	\$100,000	\$9,800,000				\$9,900,000
Hooper Business Park Sign		\$200,000				\$200,000
Future Project			\$10,000,000			\$10,000,000
<b>Total</b>	<b>\$4,101,277</b>	<b>\$20,000,000</b>	<b>\$10,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$10,100,000</b>

4B Projects	2025	2026	2027	2028	2029	Total
Bailey Lake			\$498,750			\$498,750
Bartlett				\$420,000		\$420,000
Centennial	\$525,000					\$525,000
Chisenhall					\$336,000	\$336,000
Heberle				\$336,000		\$336,000
Mistletoe Hill			\$585,000			\$585,000
Bathroom Additions		\$157,500		\$162,225		\$319,725
Chisenhall Field Turf	\$2,205,000					\$2,205,000
Adult Softball Fields			\$2,163,000			\$2,163,000
Shannon Creek Park	\$1,881,675					\$1,881,675
Community Park		\$540,750				\$540,750
BRiCk Roof Replacement					\$1,200,000	\$1,200,000
Dry Sauna		\$422,940				\$422,940
BRiCk Monument Sign			\$38,955			\$38,955
Greens Resurface at HCGC			\$417,375			\$417,375
Pond Renovation			\$94,685			\$94,685
Green Ribbon	\$90,000					\$90,000
<b>Total</b>	<b>\$4,701,675</b>	<b>\$1,121,190</b>	<b>\$3,797,765</b>	<b>\$918,225</b>	<b>\$1,536,000</b>	<b>\$12,074,855</b>

TIF 2 Projects	2025	2026	2027	2028	2029	Total
Ellison & Wilson- Sidewalk ADA	\$233,377					\$233,377
Old Town Lighting Improvements (Bransom & Bufford)	\$273,201					\$273,201
<b>Total</b>	<b>\$506,578</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$506,578</b>

# Water & Sewer Five Year CIP Plan

Item D.

Water Projects	2025	2026	2027	2028	2029	Total
Waterline Rehabilitation		\$350,000	\$2,500,000	\$350,000	\$2,500,000	\$5,700,000
Industrial Blvd Pump Station Expansion & Alsbury Pump Station Decommission	\$15,913,678					\$15,913,678
12" Willow Creek Waterline Looping	\$837,619					\$837,619
Hulen Ground Storage Tank Rehabilitation		\$1,506,557				\$1,506,557
8" Village Creek and 8" CR 715 Water Line Looping	\$1,177,838					\$1,177,838
Mountain Valley EST and GST Demolition		\$84,395	\$752,333			\$836,728
16" Hulen Street Waterline	\$464,889	\$5,853,180				\$6,318,069
12" Waterline Loop for Mountain Valley	\$410,248	\$1,072,813				\$1,483,061
Offsite Water Supply from Fort Worth	\$2,193,995	\$13,486,298				\$15,680,293
New AMI / AMI Implementation	\$4,500,000					\$4,500,000
Hulen Pump Station Expansion			\$391,255	\$2,804,349		\$3,195,604
New Mountain Valley 0.75 MG EST			\$475,000	\$3,200,000		\$3,675,000
New 2023 W Masterplan Projects for Design			\$775,000	\$1,300,000		\$2,075,000
New 2023 W Masterplan Projects for Construction				\$3,300,000	\$3,500,000	\$6,800,000
Turkey Peak Elevated Storage Tank Rehabilitation			\$200,211	\$1,437,171		\$1,637,382
Hidden Creek Pkwy Tank Rehab			\$499,993			\$499,993
12" Water Line from Wilshire to John Jones (Future Hulen)				\$256,361	\$1,068,516	\$1,324,877
Additional Alsbury 1B (\$198,181) and Ph. 2 (\$108,000)	\$306,181					\$306,181
<b>TOTAL</b>	<b>\$25,804,448</b>	<b>\$22,353,243</b>	<b>\$5,593,792</b>	<b>\$12,647,881</b>	<b>\$7,068,516</b>	<b>\$73,467,880</b>
Sewer Projects	2025	2026	2027	2028	2029	Total
Sewer Line Rehabilitation		\$500,000	\$3,500,000	\$500,000	\$3,500,000	\$8,000,000
Trunk Relief Line (Town Creek Basin Parallel Buildout Interceptors)	\$344,794	\$20,178,034				\$20,522,828
New AMI / AMI Implementation	\$3,000,000					\$3,000,000
New 2023 W Masterplan Projects for Design		\$950,000	\$1,600,000	\$1,300,000		\$3,850,000
New 2023 W Masterplan Projects for Construction			\$5,500,000	\$3,500,000	\$7,350,000	\$16,350,000
Parkview Dr Sewer Upsizing to 10"	\$139,285	\$1,000,558	\$0			\$1,139,843
12" Wastewater line Replacement in Village Creek Basin (Golf Course)	\$178,491	\$1,281,348				\$1,459,839
<b>TOTAL</b>	<b>\$3,662,570</b>	<b>\$23,909,940</b>	<b>\$10,600,000</b>	<b>\$5,300,000</b>	<b>\$10,850,000</b>	<b>\$54,322,510</b>
<b>Total Water and Sewer Bond Funding</b>	<b>\$29,467,018</b>	<b>\$46,263,183</b>	<b>\$16,193,792</b>	<b>\$17,947,881</b>	<b>\$17,918,516</b>	<b>\$127,790,390</b>

# Summary Information

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# Total Expenditure Budget by Fund

(in millions)

Fund	FY23-24 Revised	FY24-25 Proposed	Variance
General Fund	\$60.8	\$61.6	\$0.8
Debt Service	\$8.6	\$20.8	\$12.2
Water & Wastewater Fund	\$28.9	\$29.8	\$0.9
Solid Waste Fund	\$4.3	\$4.7	\$0.4
Hidden Creek Golf Course Fund	\$3.6	\$3.6	\$0
Parks Performance Fund	\$5.7	\$5.6	\$-0.1
4A Sales Tax SRF	\$9.6	\$11	\$1.4
4b Sales Tax SRF	\$8.1	\$8.4	\$0.3
Capital Projects	\$98.3	\$85.2	\$-13.1
Other Funds	\$21.3	\$22.1	\$0.8
<b>Total</b>	<b>\$249.2</b>	<b>\$252.8</b>	<b>\$3.6</b>

# Additional Supplement Packages for Consideration

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# Nesting Egrets

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- The Timber Ridge Subdivision is currently suffering from roosting egrets
- The egrets are federally protected and cannot be relocated or disturbed during their nesting period
  - Once in place, they cause significant property damage and pose a public health concerns
  - Their protected status impede any mitigation efforts that may be taken by the property owner or city
  - The most effective course of action to combat egrets is through preventative measures aimed at discouraging nesting
- To assist the neighborhood with abating the nuisance and health hazards caused by the egrets, staff is currently:
  - Collecting the dead egrets twice a day, seven days a week
  - Washing and sweeping the street once a day, five days a week

# Nesting Egrets

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- The egret concern manifested after the development of the city manager's recommended budget
- As a result, no supplemental packages were considered during the budget development
- Staff seeks feedback from the City Council regarding a possible additional supplemental focused on:
  - Preventing future egret roosting within the area
  - Partially alleviating the financial burden to the impacted homeowners
- Any changes to the city manager's recommended budget would not be incorporated until the first and second reading of the adopted budget

# Abatement Funding

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- Staff proposes the creation of an abatement fund, in the amount of \$30,000, in FY24-25 budget to serve as a pilot program
- Establishment of fund would give additional time, outside of the budget process, to develop the most effective means to utilize funding to prevent future egret rookeries and to alleviate the financial burden on the property owners
- Possible uses of funds could include
  - Water bill credits, over established prior year averages
  - Property repairs and cleaning
  - Tree trimming and/pruning
  - Purchase of deterrent devices
- If funding is approved, a formal abatement policy would be brought forward to the City Council for review and approval at a later date

# Next Steps

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**August 22**

Publish notices of public hearings on the budget and tax rate (published maximum rate will be voter approval rate with prior year increment)

**September 3**

Special City Council meeting, public hearing on the budget and tax rate and first reading of the budget and tax rate ordinances

**September 09**

Regular City Council meeting, final reading of the ordinances to approve the budget and tax rate

# Action Requested

---

**There are two items on today's agenda related to the budget and tax rate that require City Council action:**

- 1. Approve or deny a minute order setting the date and time of the public hearings on the proposed 2024 tax rate and proposed FY2024-25 budget for September 3, 2024, at 5:30 p.m.**  
Staff recommends approval
- 2. Approve or deny a resolution proposing a tax rate of \$0.6627 per \$100 value for the 2024 tax year with a record vote.**  
Staff recommends approval

# Questions?

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## RESOLUTION

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURLESON, TEXAS, PROPOSING A TAX RATE FOR THE 2024 TAX YEAR.

**WHEREAS**, the City of Burleson, Texas (the “City”), is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

**WHEREAS**, Sections 26.06 and 26.061 of the Texas Tax Code require that the City give notice of the date and time of the public hearing on or the public meeting to adopt the proposed tax rate; and

**WHEREAS**, Sections 26.06 and 26.061 of the Texas Tax Code stipulate that the notice of the public hearing or meeting include the names of the members of the governing body and how each member voted on the proposed tax rate; and

**WHEREAS**, the City desires to propose a tax rate for the 2024 tax year and give notice of the public hearing at which the proposed tax rate will be considered.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BURLESON, TEXAS, THAT:**

#### Section 1

The proposed tax rate for the 2024 tax year is \$0.6627 per \$100. The proposed tax rate is subject to final approval by the City Council.

#### Section 2

This Resolution shall become effective from and after its date of passage in accordance with law.

**PASSED AND SO RESOLVED** by the City Council of the City of Burleson, Texas, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_:

	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Chris Fletcher, Mayor				
Victoria Johnson, Place 1				
Phil Anderson, Place 2				
Alexa Boedeker, Place 3				
Larry Scott, Place 4				
Dan McClendon, Place 5				
Adam Russell, Place 6				

\_\_\_\_\_  
Chris Fletcher, Mayor  
City of Burleson, Texas

ATTEST:

APPROVED AS TO LEGAL FORM:

\_\_\_\_\_  
Amanda Campos, City Secretary

\_\_\_\_\_  
E. Allen Taylor, Jr., City Attorney

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## City Council Regular Meeting

**DEPARTMENT:** Capital Engineering  
**FROM:** Eric Oscarson, Deputy City Manager  
**MEETING:** August 19, 2024

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**SUBJECT:**

Receive a report, hold a discussion, and provide staff direction regarding vertical construction projects included in the capital improvement program. *(Staff Contact: Eric Oscarson, Deputy City Manager)*

**SUMMARY:**

The current 5-year capital improvement program includes 3 vertical construction projects. The presentation will include updates on the Police Depart Expansion, Fire Station #1 remodel, and City Hall Remodel.

**RECOMMENDATION:**

NA

**PRIOR ACTION/INPUT (Council, Boards, Citizens):**

NA

**REFERENCE:**

N/A

**FISCAL IMPACT:**

N/A

**STAFF CONTACT:**

Eric Oscarson  
Deputy City Manager  
[eoscarson@burlesontx.com](mailto:eoscarson@burlesontx.com)  
817-426-9837

# Vertical Construction Projects Update

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# Project Updates

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- Police Headquarters Expansion
- Fire Station #1 Remodel
- City Hall Remodel
- Vertical Construction Manager

# Police Department

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# Background

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- May 2022 - Project approved by Voters in May 2022 as part of the public safety GO Bond Election.
- January 2023 - Brinkley Sargent Wiginton Architects selected as architect.
- July 2023 - Byrne Construction selected as Construction Manager At Risk (CMAR)

# Background

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- October 2023 – Staff presented options and council recommended an expanded scope and budget with a one-story building.
- November 2023 – Council approved the relocation of the gas pipeline
- January 2024 – Staff presented an updated option that included two-story building with improved allocation of space.



# Revised Site Plan



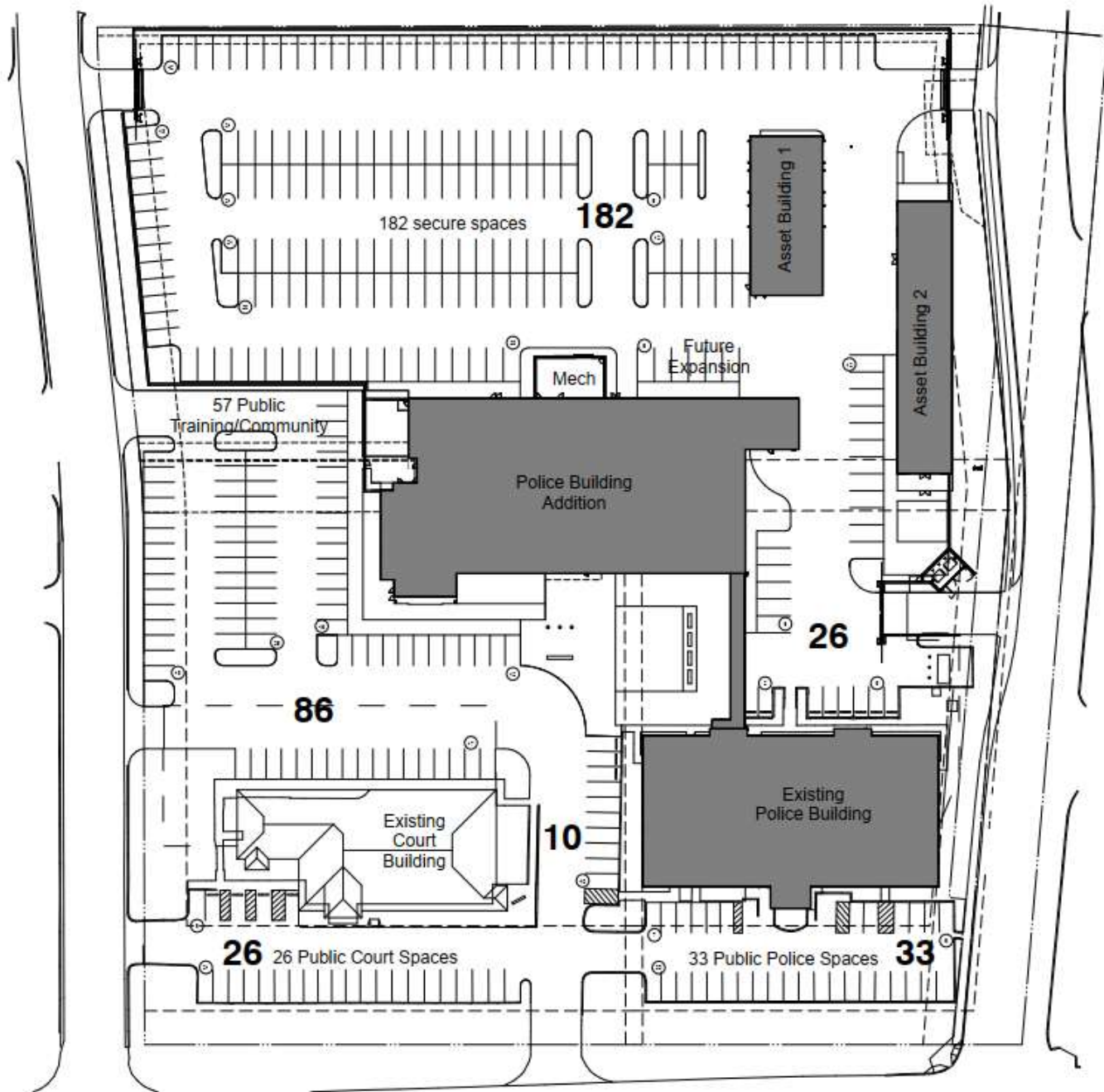
## Major Updates

- Two-story (28,170sf) new building rather than one-story (24,215sf)
- Corresponding decrease in Asset Building size
- Public Safety Communications moved from 1<sup>st</sup> to 2<sup>nd</sup> floor of new building
- Property & Evidence moved from Asset Building into new building

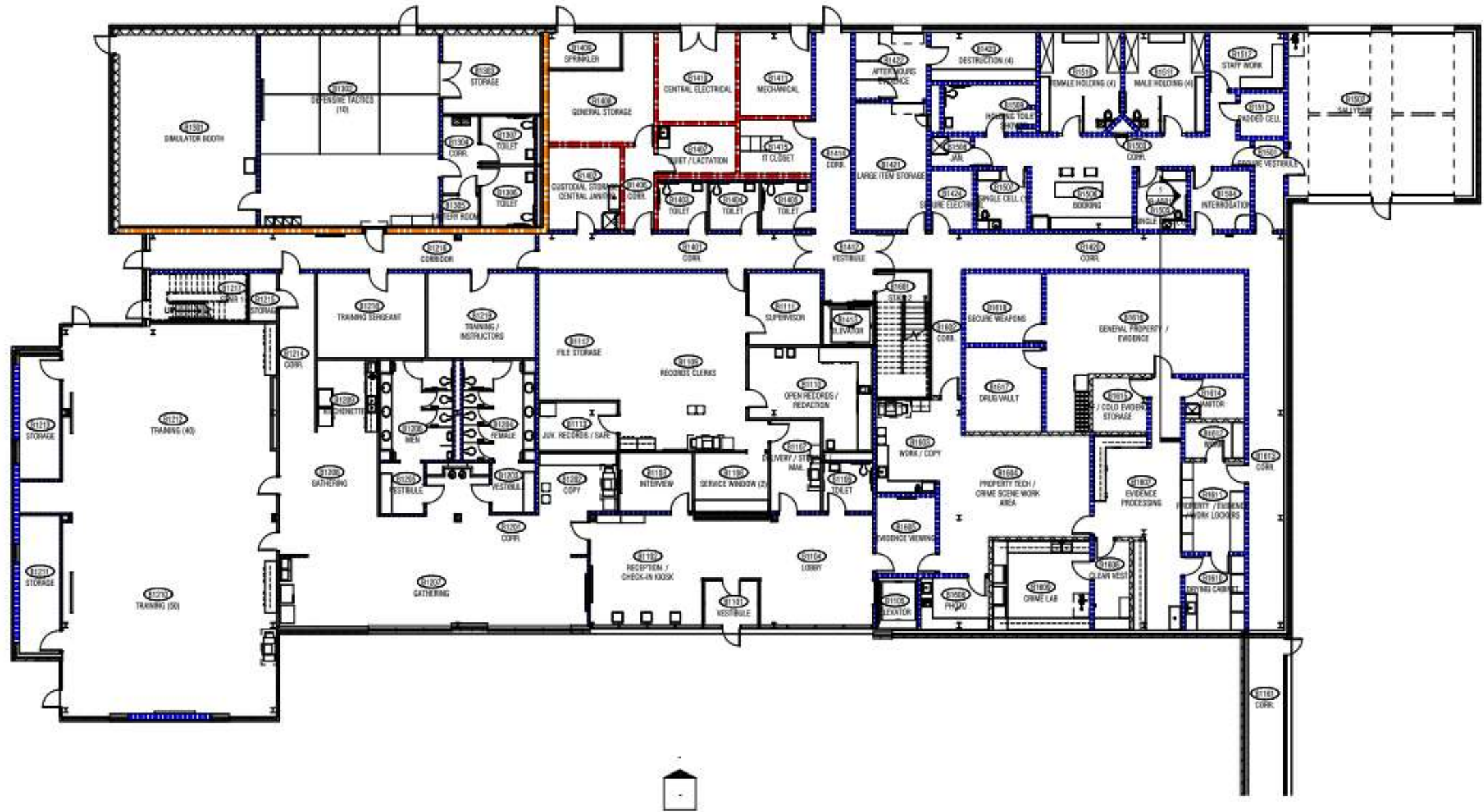
# Progress

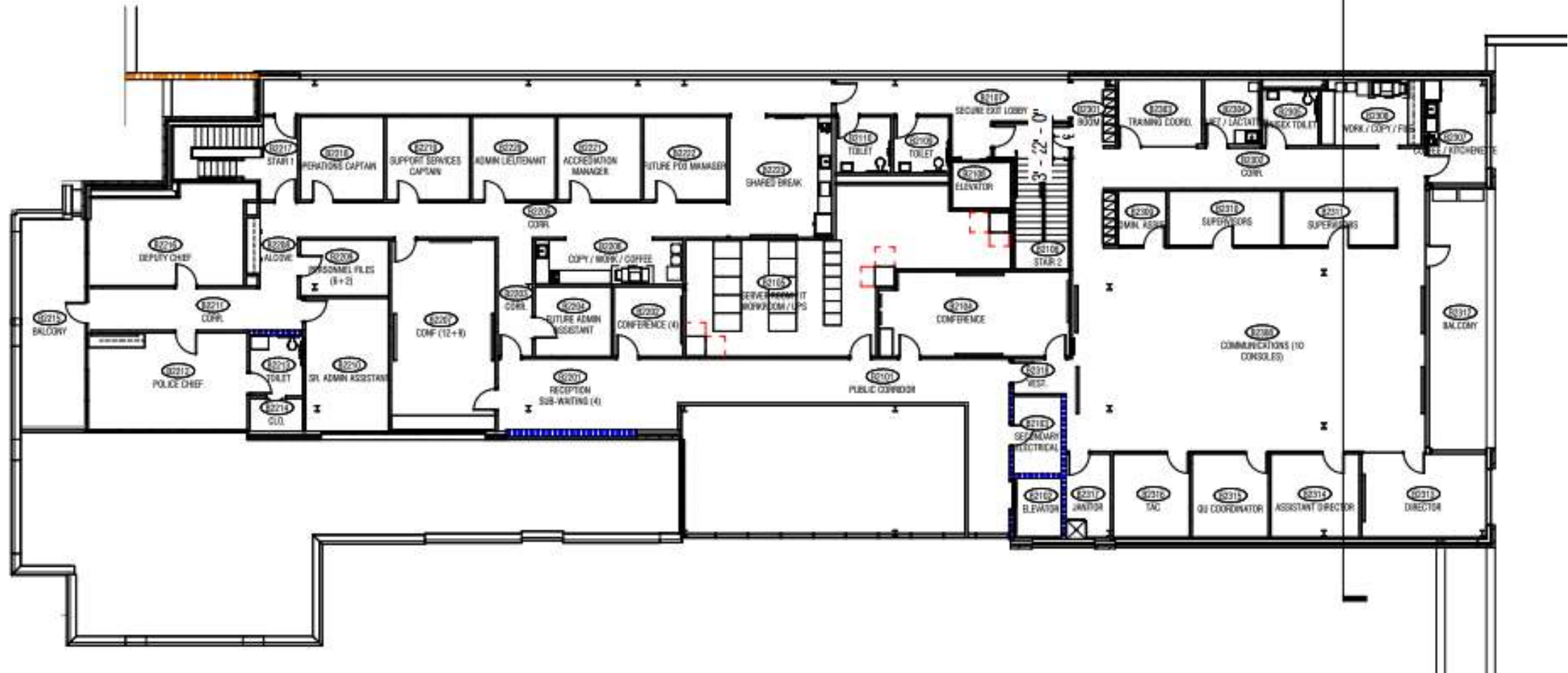
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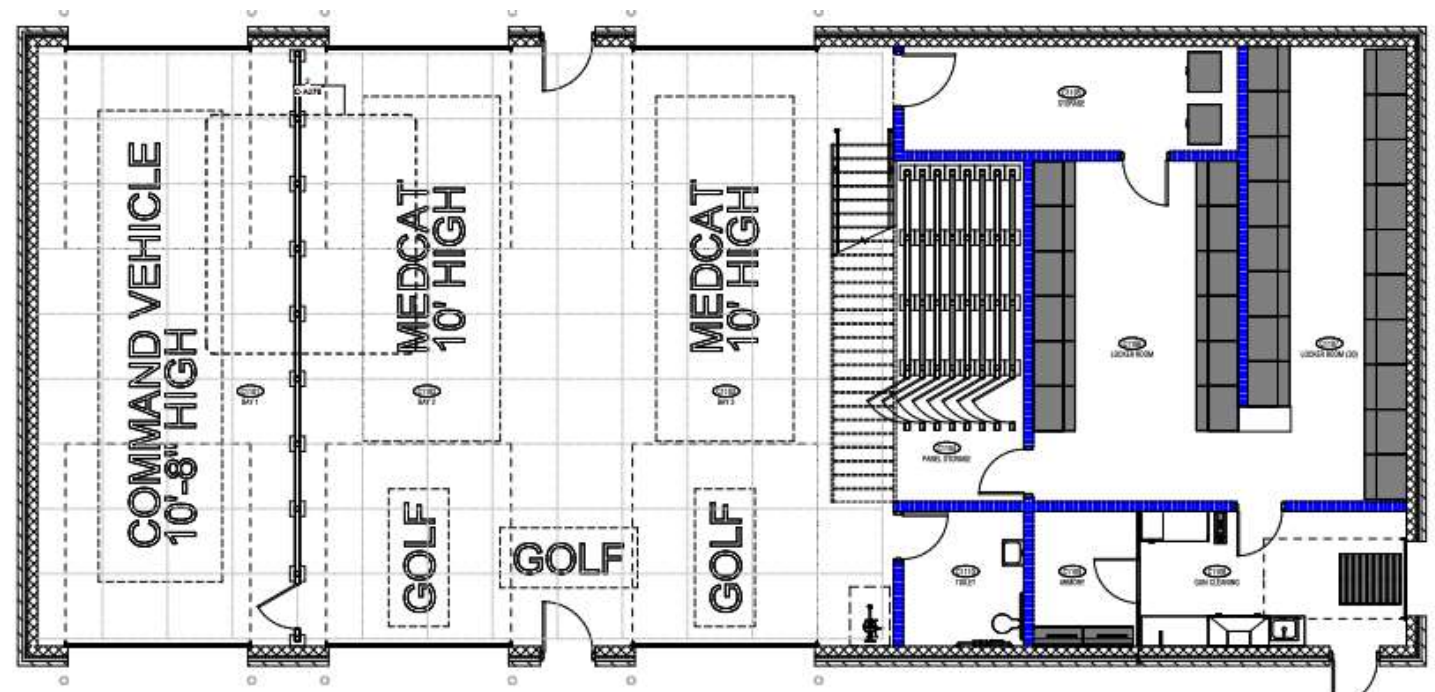
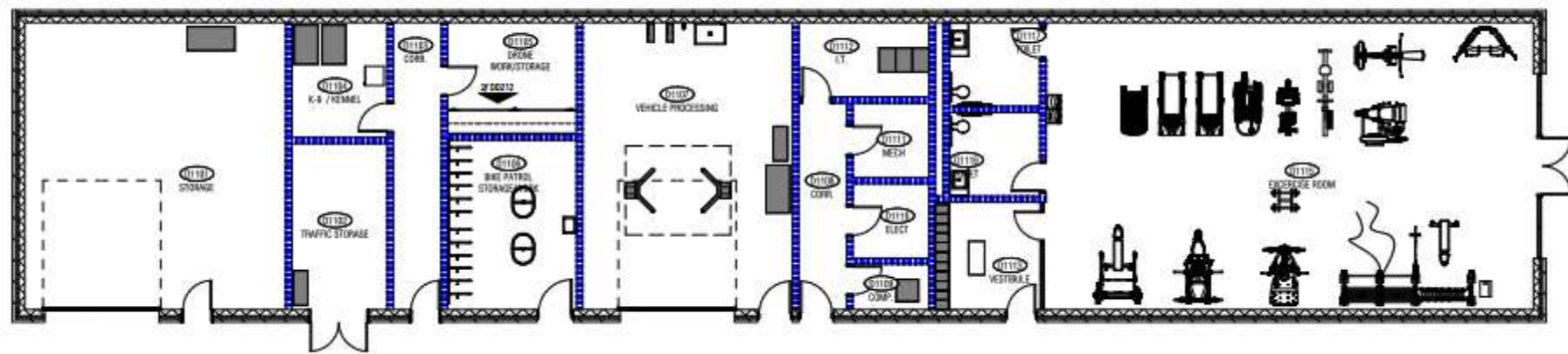
- January – May 2024
  - Schematic Design Meetings
  - Multiple meetings with all divisions of PD, PS Comm., IT, Facilities, etc.
  - Create the layout of the new building and renovation of existing building
- June – Present
  - Begin Design Development based on Schematic Design



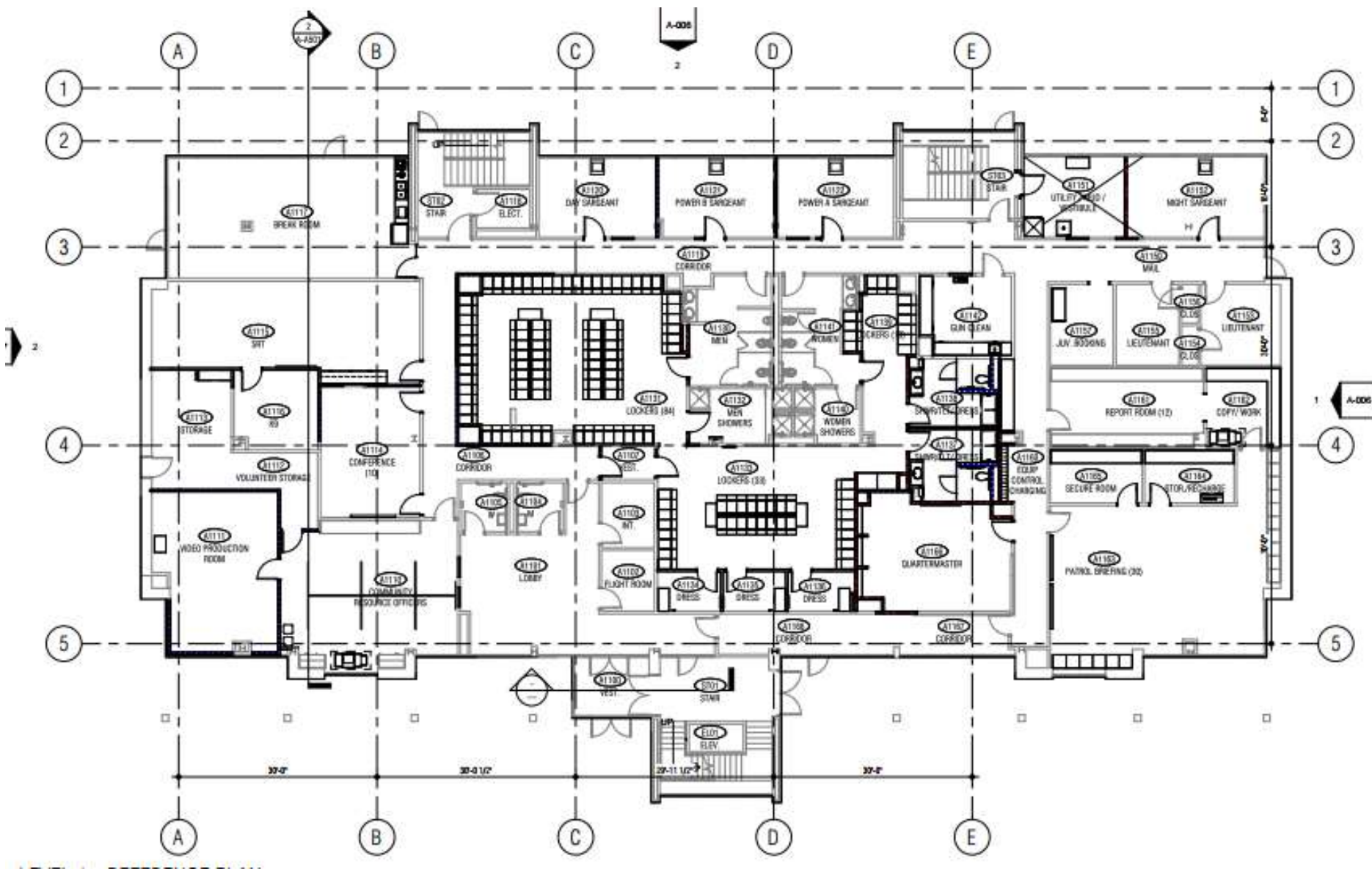


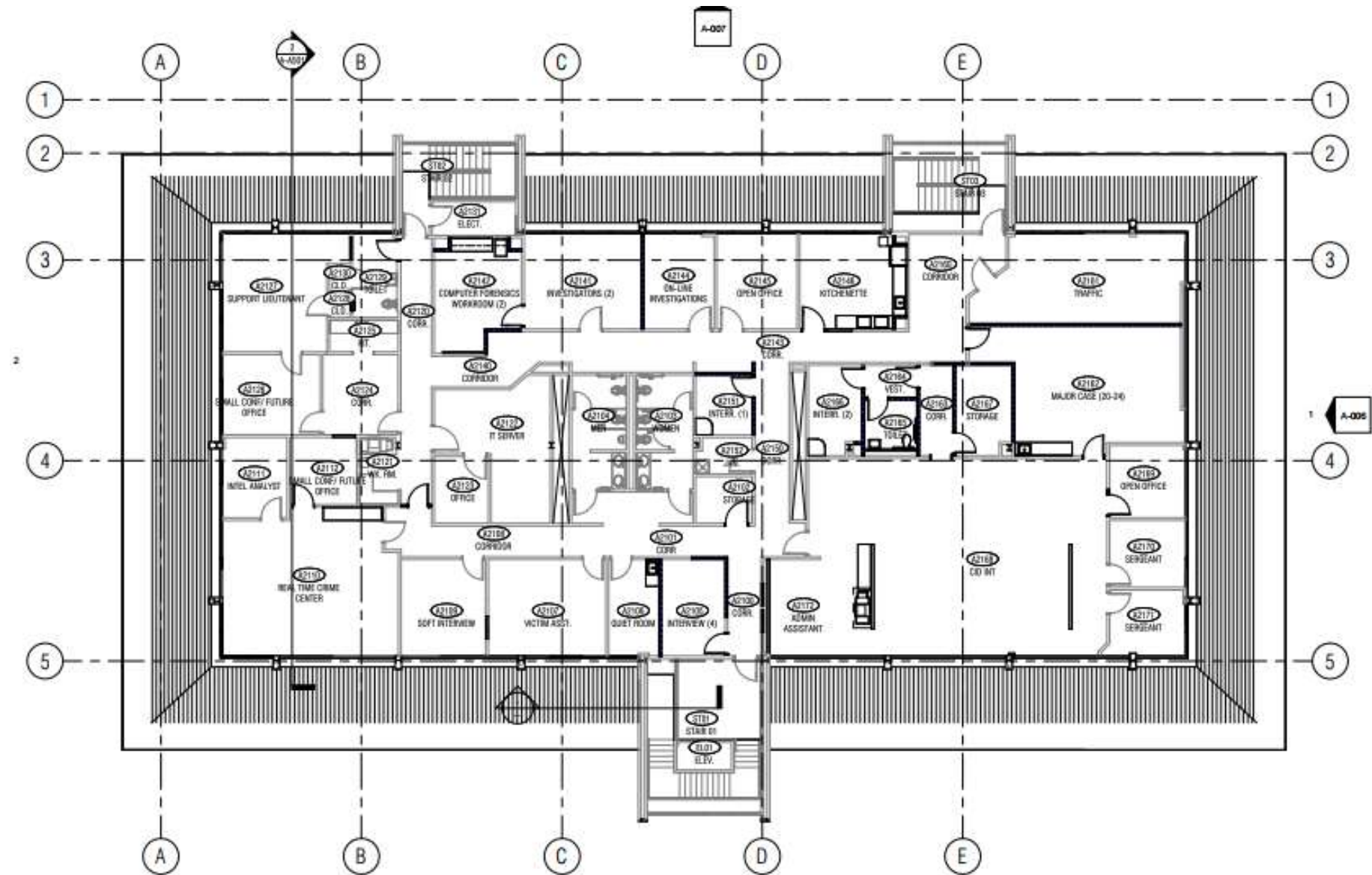










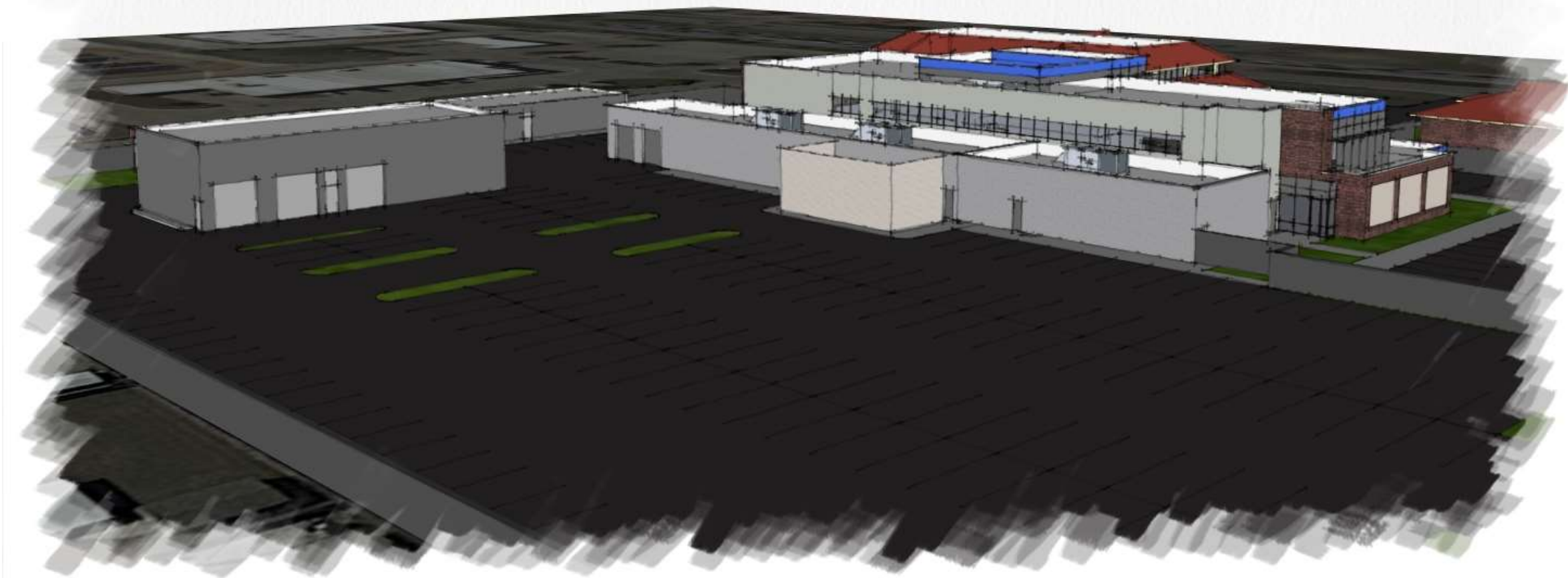




















# Next Steps

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- August 19 – Amended Design Contract – BSW-\$1,355,925
- June – September – Design Development
- October – November – Pricing Analysis
- December – Council Review
- January – April 2025 - Construction Documents & Staff Review
- March 2025 – Final Council Review
- May – June 2025 – Bidding of Project/Building Permits
- August 2025 - Begin Construction

# Fire Station #1

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Item A.

## Burleson Fire/EMS – Station One Remodel Update

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# Station #1 - 2003 vs. 2024

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OPERATING STATISTICS	YEAR 2003	YEAR 2024
CITY POPULATION	21,000	53,000
CALL VOLUME	2,367	9,200
PAID FIRE FIGHTERS	15	66
ADMINISTRATIVE PERSONNEL	3	13
FIRE BUDGET	\$ 2,292,717	\$ 13,797,773

# Station #1 Current Situation

---

- **Station 1 Operations – 24 Personnel**
  - Battalion chief
  - Engine Company
  - Ambulance Company
  - Reserve Ladder
  - Reserve Engine
  - Reserve Ambulance
  - Mass Casualty Trailer
  - EMS UTV
- **Administration – 11 Personnel**
  - Fire Chief
  - Asst. Chief Operations
  - Asst. Chief Admin. Services
  - Asst. Director Business Operations
  - Fire Marshal
    - Arson Investigator
    - Fire Inspector
  - EMS Chief
    - EMS Lt.
  - Training Chief
  - Administrative Assistant

# Station #1

## 23 Years of Service

### **Areas of Degradation:**

- Rest and Recovery
- EMS Biohazard Area
- Personal Hygiene
- Food/Nutrition Preparation
- Risk of Carcinogens
- Storage Areas
- Office Space
- EMS Supply Storage
- Mutli Purpose Room Used For:
  - Conference Room
  - Storage Room
  - Break Room
  - Training
  - Office Space



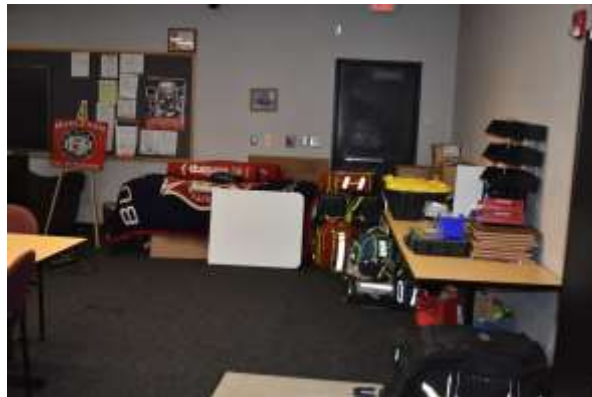
Multi-Use  
Conference Room



EMS Equipment/Storage



Makeshift Office



Rest and Recovery/Storage



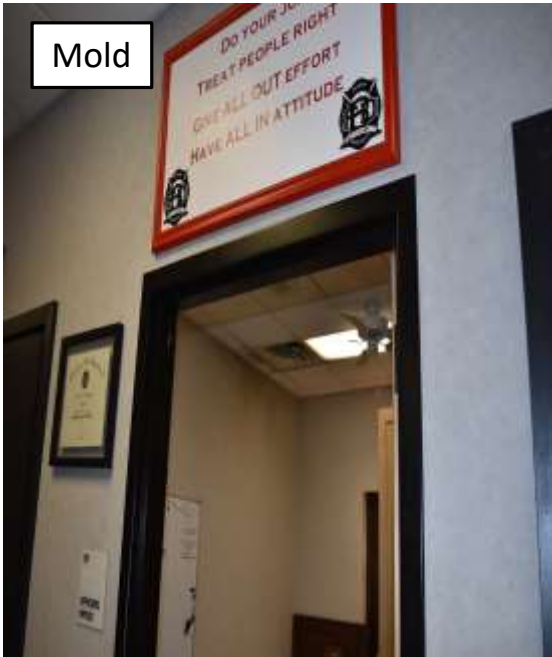
Conferences/Break Room

Item A.

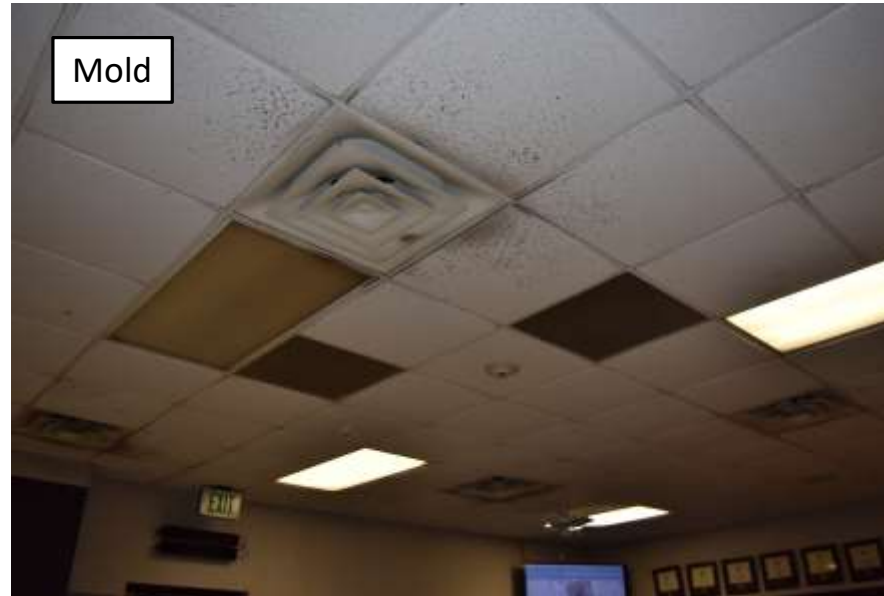
# Health Issues

Item A.

Mold



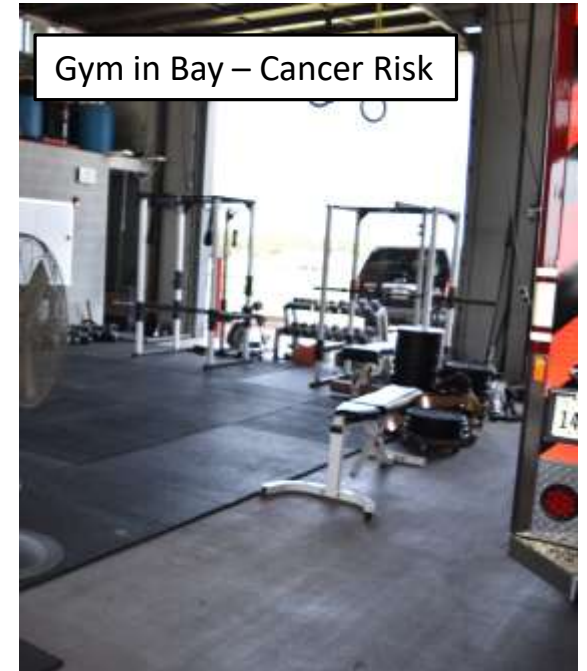
Mold



Mold & Rotting Wood



Gym in Bay – Cancer Risk





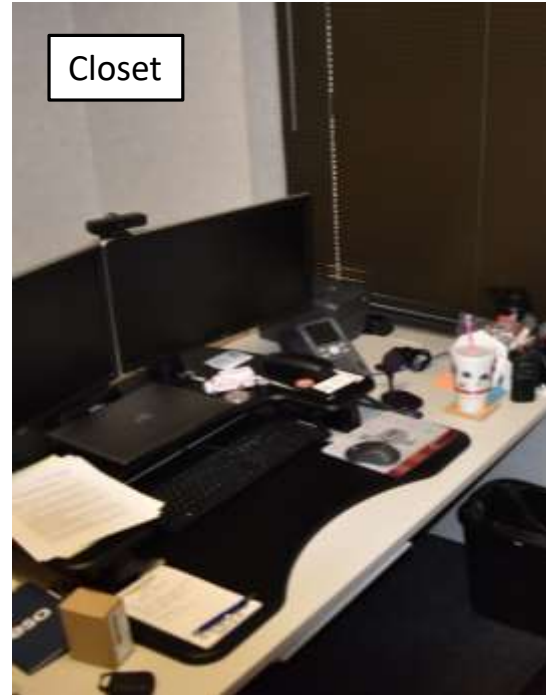
# Office Space

Item A.

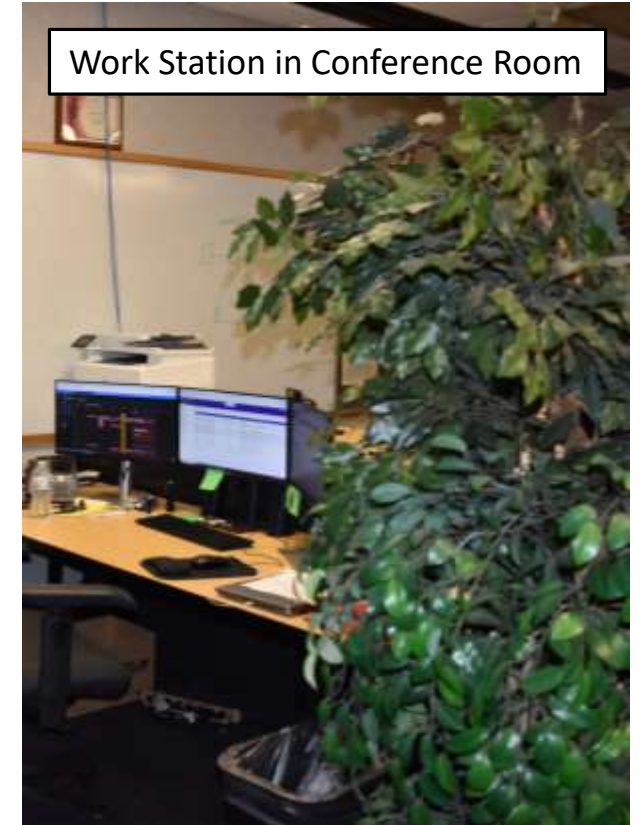
Copy Room



Closet



Work Station in Conference Room



Fire Marshal Team  
in Conference Room



# Rest and Recovery

Item A.

Bunk in Conference Room



Bunk Room in Report Writing





## 23 Year Old Living Space

Item A.

Kitchen Sized for 3 Fire Fighters



Refrigerator's in Laundry Room



Inadequate Shower Space



Lockers in Hallway



# Construction Enhancements

- Adequate Rest Recovery Areas
- Adequate office space
- Fire protection from a sprinkler system
- ICC storm shelter
- Dedicated workout area free from carcinogens
- Conference space
- EMS Storage
- EMS Biohazard Area







# Komatsu Contract

## Scope of Work

- Provide Basic A/E services for the remodel of the existing Fire station and Administration to include Architectural, Civil, Structural, Mechanical, Electrical, Plumbing and cost estimation
- Fees for Service \$301,023

## The scope excludes

- Geotechnical Investigation
- Site Topographic Survey
- Hazardous Materials Investigation
- Furniture Selection and Specifications
- Third Party Review for ICC Shelter
- Building Permit Printing
- Bid document Printing
- Material Testing during construction
- Owner Furnished
- G2 Alerting System

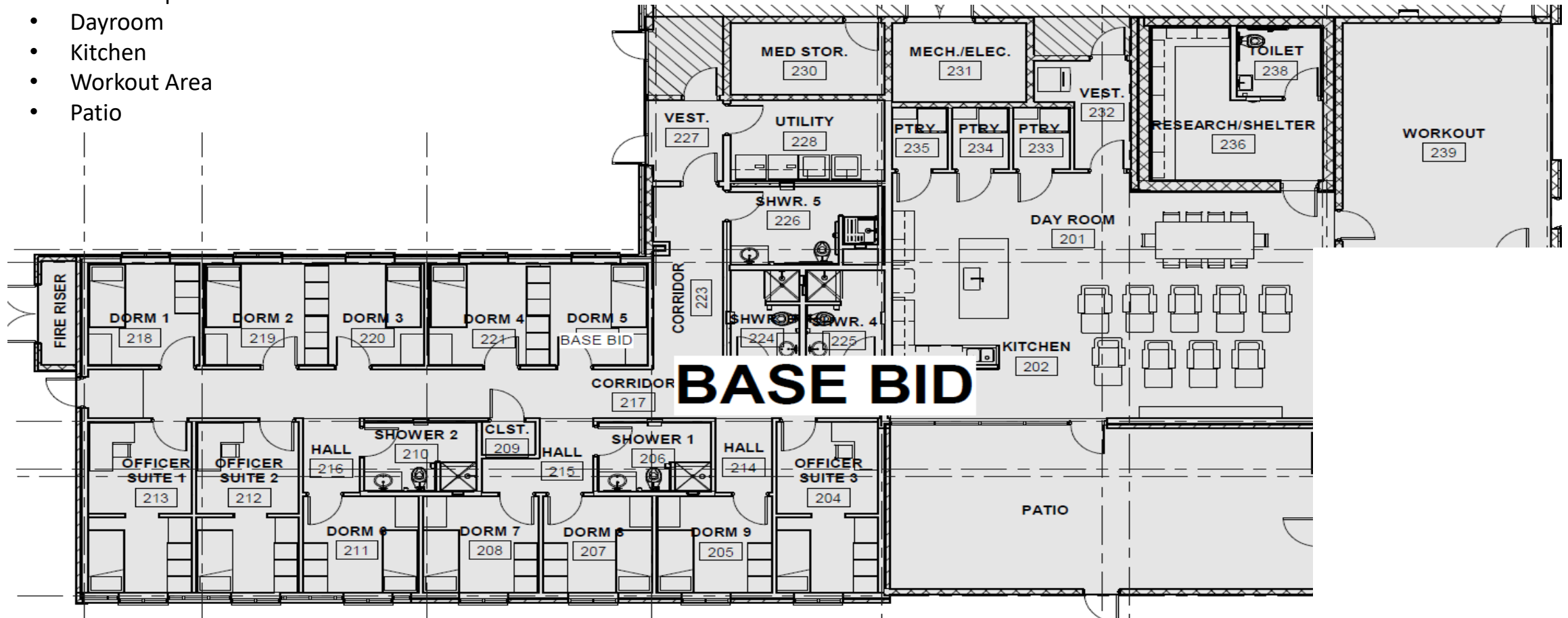
# Station #1 Project Status

---

- Design Bid Contract (Separate Design and Construction Contracts)
- Current Project Budget is \$3.9M
  - Includes a Base Bid Area, Alternative #1 Area and Alternative #2 Area
- Design & Engineering, Owner Furnished and Construction estimate is \$4.7M
  - ✓ CMO working to include a third party Contract Manager for Vertical Projects. \$100K Included with the Current Project Estimate
- Construction Amount
  - ✓ Determined when Contract Bids are Received and Awarded
  - ✓ Any Budget Variance (favorable/unfavorable) will be Addressed at that Time

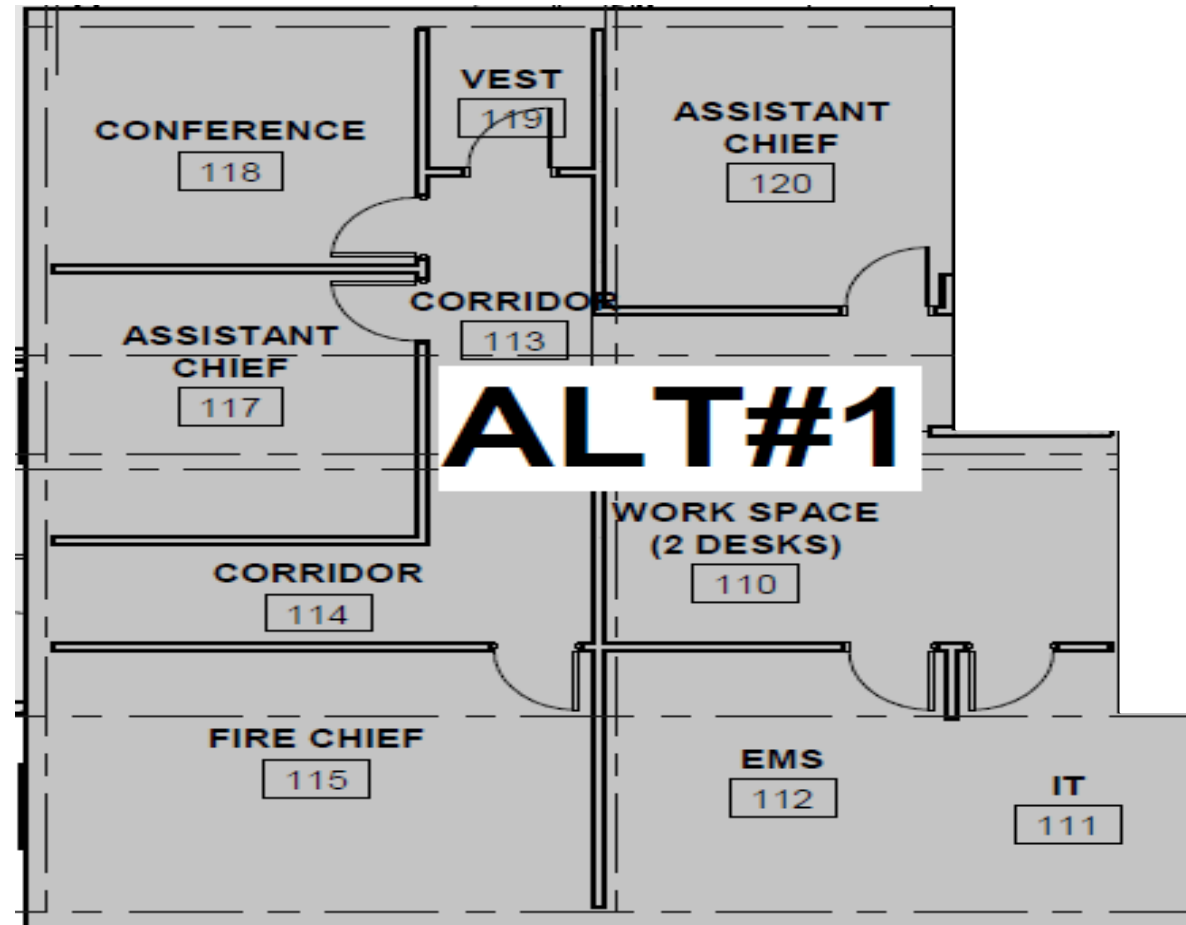
## Base Bid:

- Living Quarters
- 9 Dorm Rooms and 3 Officer Quarters
- 5 Showers
- 6 Rest rooms
- ICC 500 Space – 182 S.F.
- Dayroom
- Kitchen
- Workout Area
- Patio



## Alt #1

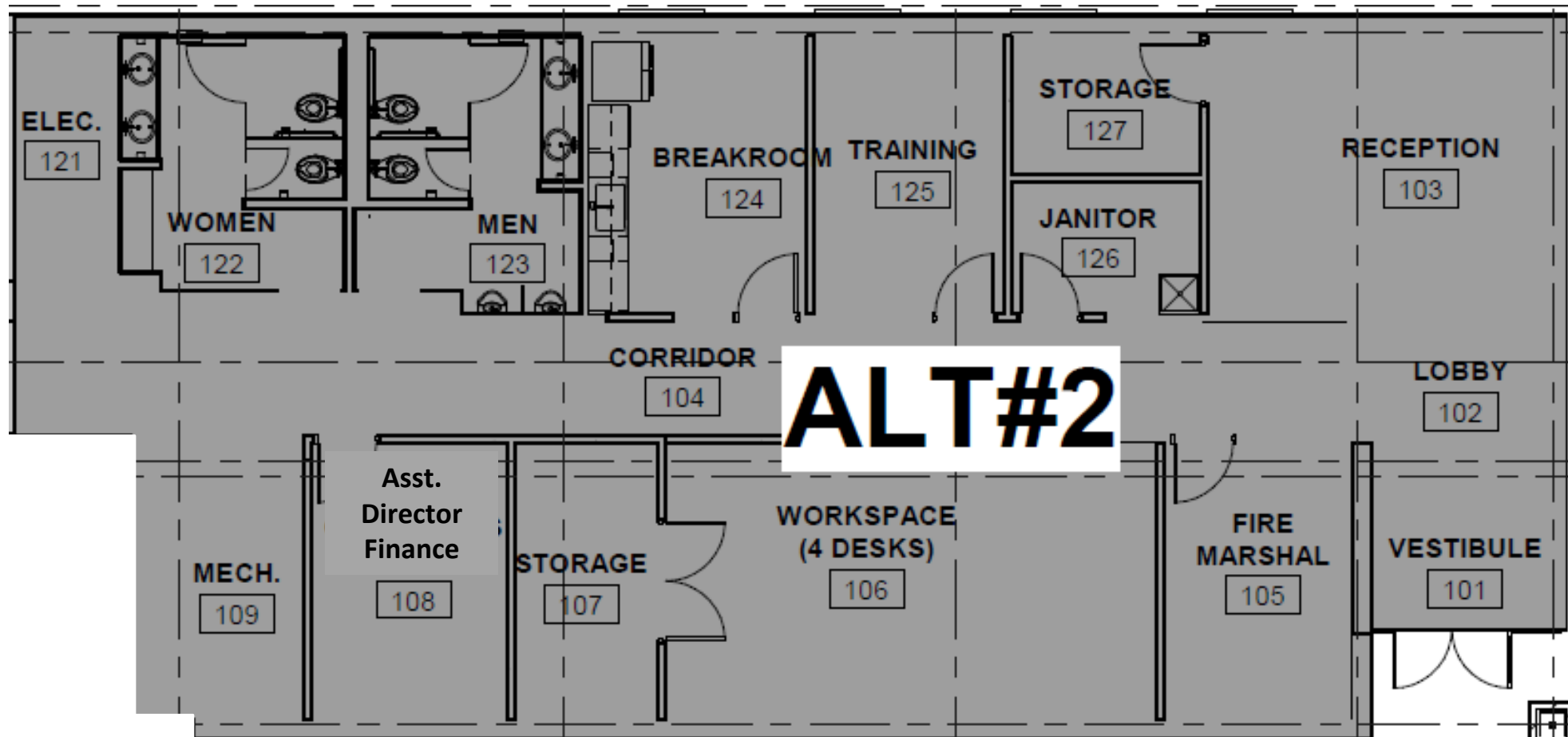
- Chief Office
- Assistant Chief Offices (2)
- 2 workspaces
- EMS Office
- Technology Room



## Alt #2

Item A.

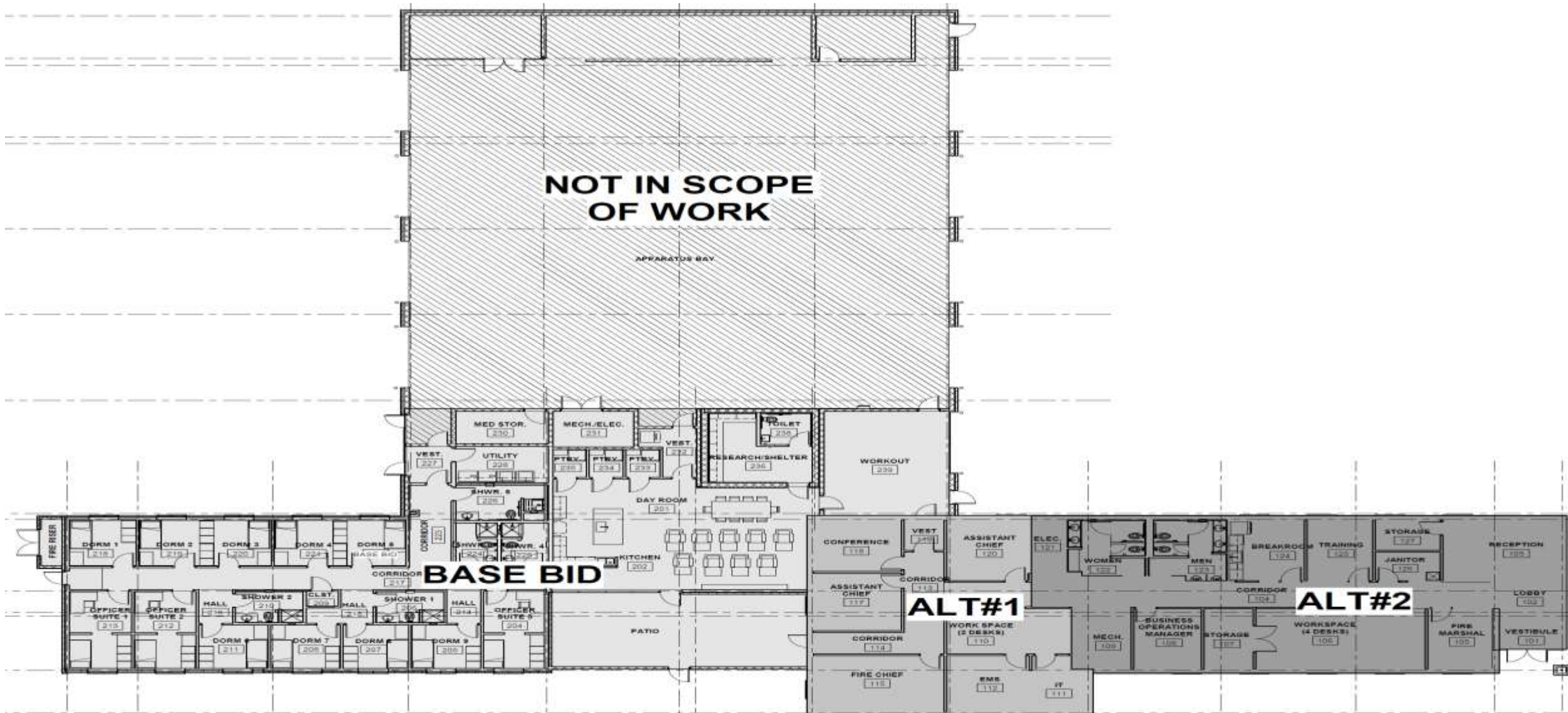
- Fire Marshall
- Reception and Lobby Area
- 4 Workspaces
- Asst. Director Finance
- Breakroom
- Training Room
- Storage
- Restrooms





# Base Bid, ALT #1 and ALT #2

Item A.





## Facility Expansion and Renovation Bidding Options

**Base Bid:** Remodel and expand the firefighter living quarters area by taking in the 1st bay and courtyard area to enhance the living space. **72% of Total Cost Estimate**

**Alt #1:** Include all improvements from Option 1 and additionally remodel the existing training room area to provide more office space. **10% of Total Cost Estimate**

**Alt #2:** Incorporate all enhancements from Options 1 and 2, and further remodel the remaining administration area to accommodate all necessary office space needs. This option will also provide expansion capacity to meet future demands for the next 10 to 20 years. **18% of Total Cost Estimate**



# Next Steps

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- Bidding Advertisement – Sept. 2024
- Vendors Selected for Kitchen, Restrooms and Showers - Temporary Trailers (Purchase and Lease Options) - Sept. 2024
- Fire Administration Moves to Annex – Oct. 2024
- Conversion of Station #1 Administration to Operational Use – Oct. 2024
- Review Construction RFP Results with Council – Nov. 2024
- Construction Contract Awarded – Nov. 2024
- Construction Begins – Jan. 2025
- Construction Completion – Dec. 2025



Questions/  
Comments?

# City Hall Renovation

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# Background

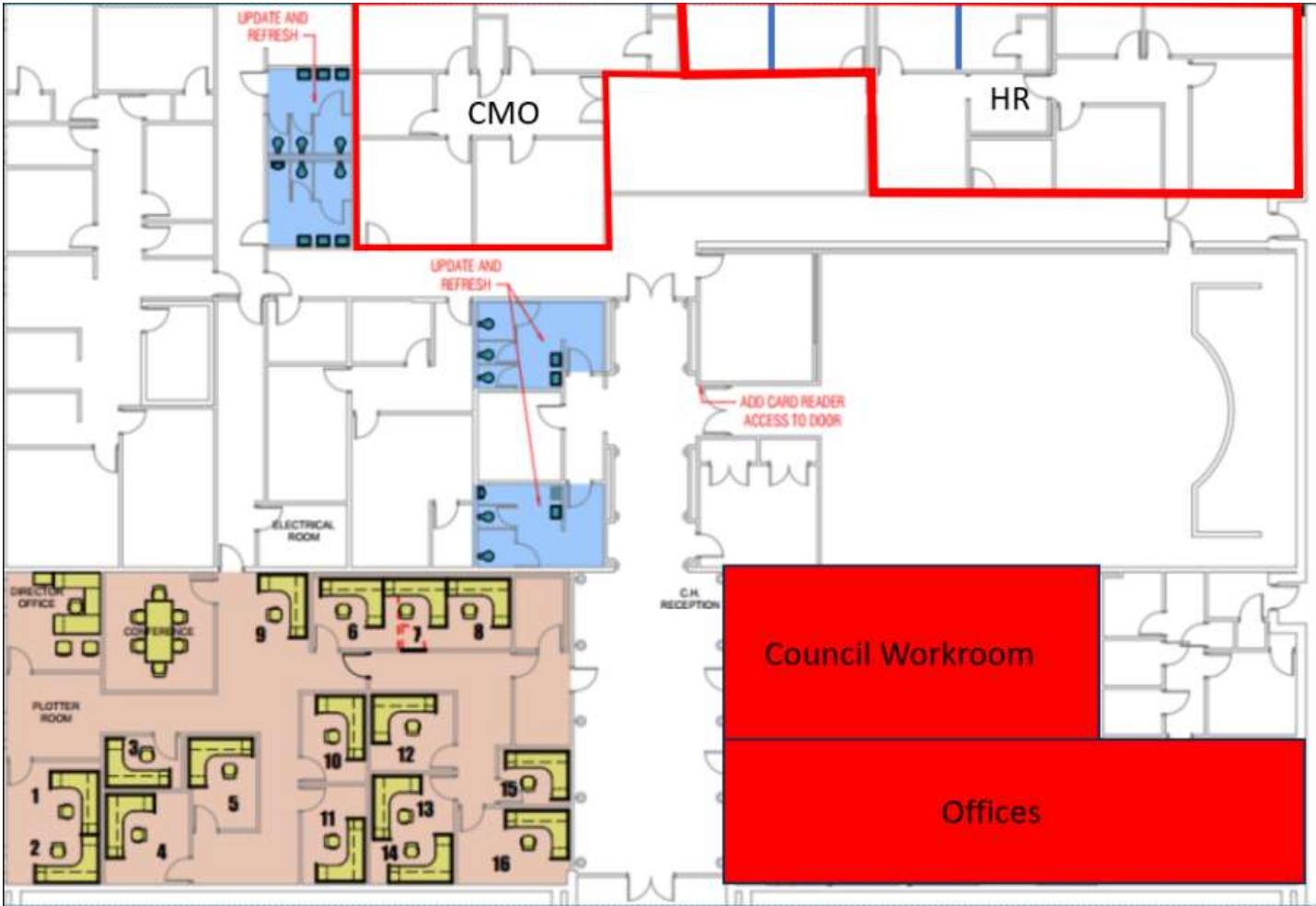
February 7, 2022 – City Council approved a contract with Brinkley Sargent Wiginton (BSW) to look into renovations options for City Hall based on staff moving to the new building across the plaza and demolition of the annex building.

September 19, 2022 – City Council approved a contract with BSW to design City Hall with renovations for HR, PIO and IT to be located at the front of the building.



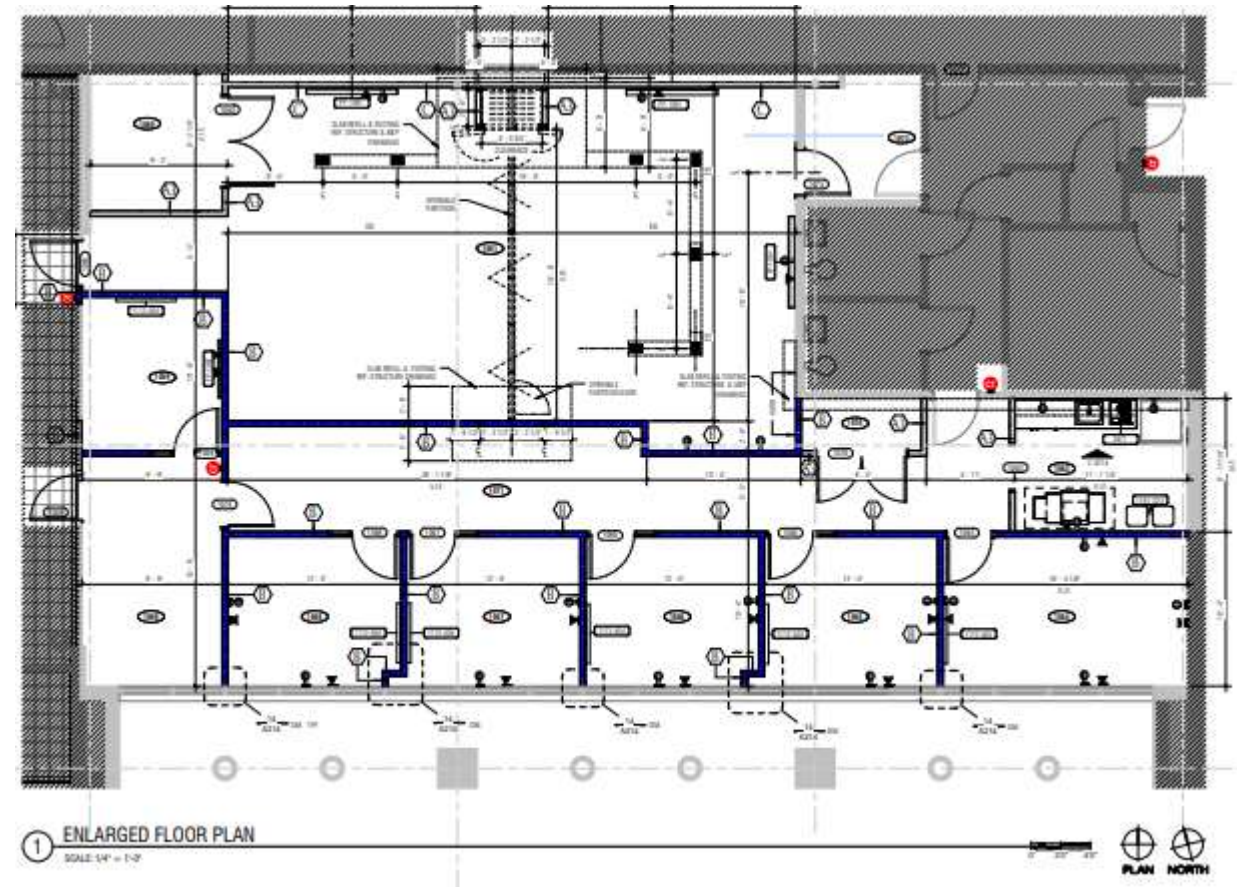
# Background

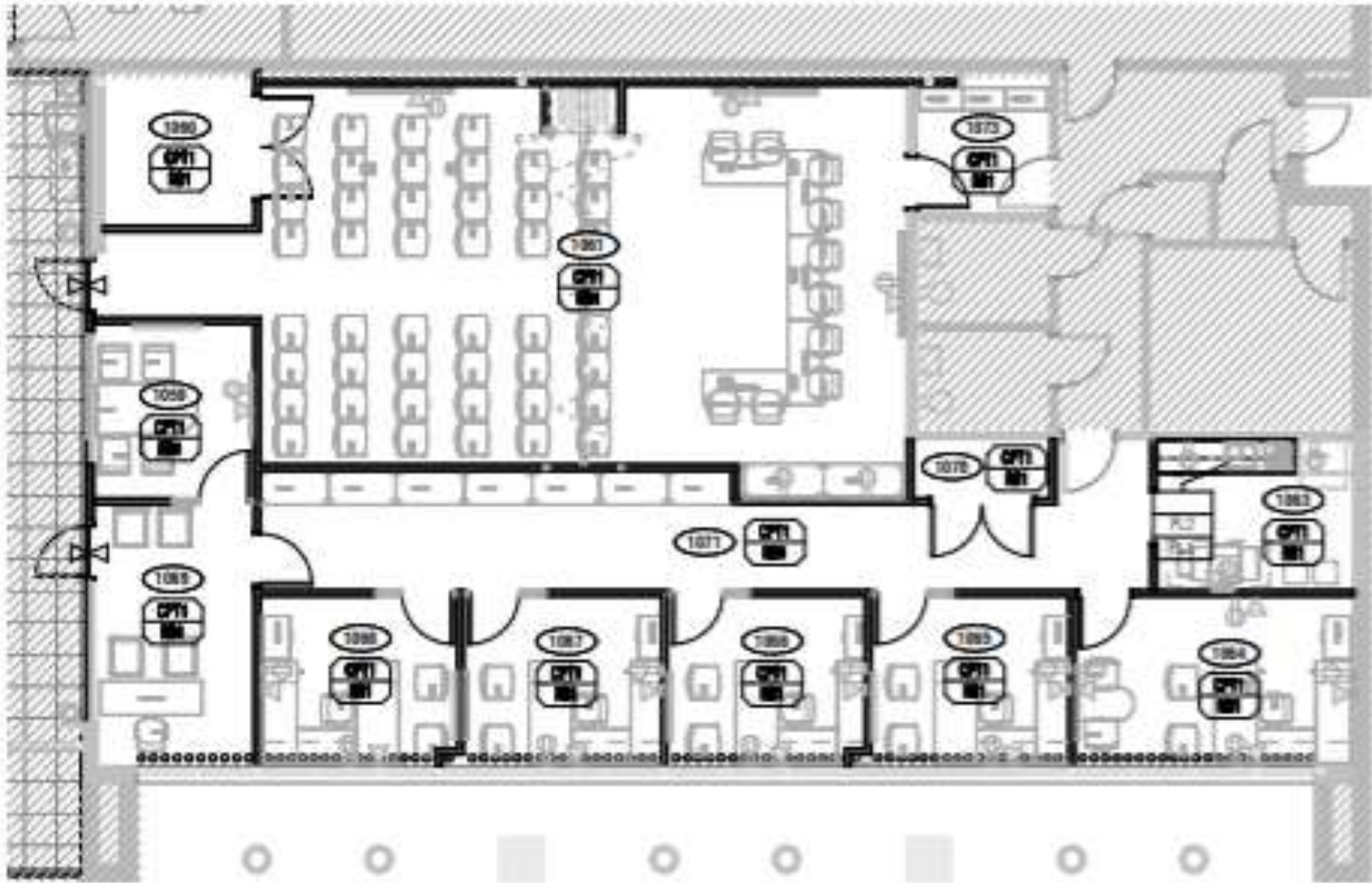
October 16, 2023 – City Council directed staff to amend the design and build a new city council workroom and a new area for City Secretary.



# Update

- BSW and staff have been actively working on plans for the new design and have received 100% construction plans.







# Next Steps

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September 2024 – Project put out to bid

November 2024 – Project Award to Council

January 2025 – Begin Construction

October 2025 – Complete Construction

# Vertical Construction Manager

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# Vertical Construction Manager

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- Construction Manager that works on behalf of the city to oversee all aspects of construction from bidding the project, bid assessment, and project coordination & management. May be internal staff or third-party.
- Works directly with the city, the architect, and the contractor to guarantee a superior final product.
- Due to recent reorganization and vacancies, staff is recommending hiring a third-party firm to assist with Fire Station #1 and City Hall projects.

# Vertical Construction Manager

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- Staff has contacted Vidaurri Management Group to assist in the management of the construction of the two projects.
- Contract will be coming forward at the next council meeting for approval. (\$149,744)
- Funding for the services are available through salary savings and were included in the project budgets.

# Questions?

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## City Council Regular Meeting

**DEPARTMENT:** City Manager's Office  
**FROM:** Eric Oscarson, Deputy City Manager  
**MEETING:** August 12, 2024

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**SUBJECT:**

Receive a report, hold a discussion, and provide staff direction regarding the naming of City Hall. (*Staff Contact: Eric Oscarson, Deputy City Manager*)

**SUMMARY:**

At its December 11<sup>th</sup> meeting, city staff presented an item to council at Mayor Pro Tem McClendon's direction regarding the potential naming of the Burleson Police Department and Burleson Municipal Court Complex. Through further conversations, the focus shifted from the 1161 SW Wilshire Blvd property to City Hall, located at 141 W. Renfro St. Pursuant to R-1162-09 Policy for Naming Municipal Property, the following guidelines and criteria are applicable:

"A name given municipal property shall identify any one of the following"

- A. Predominant natural features (Geographic, Geologic, Ecologic, Botanical/Horticultural, Scientific) of the City or a particular part of the City.
- B. An adjoining street or subdivision.
- C. A Historic/Heroic event, location/landmark, or person (local, state or national) substantiated through research and documentation.
- D. Outstanding Individuals (excluding public officials) who make a significant contribution to the public good, whose name lends prestige and status to the public facility, whose fine moral character and demonstrated leadership have been a major contribution to the City's quality of life.
- E. Public officials who have served the citizens of Burleson with distinction and have been out of public office for at least two years.
- F. A Benefactor/Donor who makes a significant contribution to the citizens of Burleson via a significant donation (such as the majority of land or development costs associated with a public facility) or sells property to the city for a public facility at a price substantially below market value.
- G. In addition to the above, street names may also be proper nouns. All street

names must be chosen so as to be easily identifiable and understood (such that a child could remember and pronounce) for purposes of dispatching public safety personnel

The discussion for this item is the possible naming of the City Hall, in its current location, with the understanding that name would follow the facility in the event City Hall was moved to a future location.

**RECOMMENDATION:**

N/A

**PRIOR ACTION/INPUT (Council, Boards, Citizens):**

Facility naming discussion on December 11, 2023

**REFERENCE:**

R-1162-09 (attached as Exhibit 3 – Policy for Naming Municipal Property)

**FISCAL IMPACT:**

N/A

**STAFF CONTACT:**

Eric Oscarson  
Deputy City Manager  
[eoscarson@burlesontx.com](mailto:eoscarson@burlesontx.com)  
817-426-9837



# City Hall Complex Naming

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ERIC OSCARSON, DEPUTY CITY MANAGER

AUGUST 12, 2024



# City Hall and Future Use

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- The City Hall remodel is currently under design
- Construction estimated to begin in January
- Provides an opportunity for rebranding of the site
- Mayor Pro Tem, Dan McClendon requested bringing this item forward to discuss naming the site after former Mayor Ken Shetter
- Possible Names:
  - Mayor Ken Shetter Municipal Building
  - Mayor Ken Shetter City Hall Building

# Naming Policy

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## •II. Guidelines and Criteria

- A name given municipal property shall identify any one of the following
  - E. Public Officials who have served the citizens of Burleson with distinction and have been out of public office for at least two years

## •III. Process/Procedures

- The City Council has the sole right and responsibility to approve the names of municipal property
- A. Facilities and Real Property
  - The City Council will formally name each by passage of a resolution. The resolution will be considered during a meeting of the City Council following a public hearing.
- 1. In naming or renaming facilities and real property, the City Manager (or designee) will present a list of suggested names to the City Council for its consideration in accordance with the procedures below. The names suggested will comply with the criterion in Section II above. Upon consideration of the suggested names or other alternatives which may be offered by the City Council, the City Council will formally name the facility or property.

# Next Steps

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- Discussion on possible naming of the site
- Public Hearing and Resolution at future City Council meeting
- Signage would be added to the design and construction of the existing facility
- Any rebranding/renaming initiative, if adopted by council will accompany City Hall to any future location until the resolution is altered

# Questions / Comments

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Eric Oscarson  
Deputy City Manager  
[escarson@burlesontx.com](mailto:escarson@burlesontx.com)  
817-426-9837

**RESOLUTION  
R-1162-09  
City of Burleson Texas**

**POLICY FOR NAMING MUNICIPAL PROPERTY**

**WHEREAS**, The City Council of Burleson, Texas finds that the acquisition, construction and development of municipal property is an integral part of providing municipal services to the citizens of Burleson; and

**WHEREAS**, from time to time, it is necessary to formally name municipal property to give said property a unique identity, to facilitate emergency response, to honor certain individuals who have made unique contributions, or to commemorate historic places, people and landmarks; and

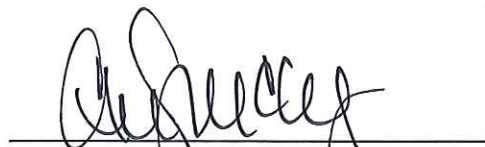
**WHEREAS**, the City of Burleson does not have a policy to guide the City Council, staff, and citizens in naming or renaming municipal property.

**NOW THEREFORE, BE IT RESOLVED** that the City Council of Burleson, Texas hereby adopts the attached "Policy for Naming Municipal Property" to establish formal, fair and consistent guidelines and criteria for naming of municipal property in the City of Burleson.

Passed and Approved this 19<sup>th</sup> of October, 2009

  
Ken Shetter, Mayor

Attest:

  
Amanda McCrory, City Secretary



## **POLICY FOR NAMING MUNICIPAL PROPERTY**

### **I. PURPOSE & INTENT**

The purpose of this policy is to establish formal, fair and consistent guidelines and criteria for naming of municipal property in the City of Burleson. It is the intent of the City Council to review and evaluate the naming or re-naming of municipal property in accordance with this policy.

### **II. GUIDELINES AND CRITERIA**

A name given municipal property shall identify any one of the following:

- A. Predominant natural features (Geographic, Geologic, Ecologic, Botanical/Horticultural, Scientific) of the City or a particular part of the City.
- B. An adjoining street or subdivision.
- C. A Historic/Heroic event, location/landmark, or person (local, state or national) substantiated through research and documentation.
- D. Outstanding Individuals (excluding public officials) who make a significant contribution to the public good, whose name lends prestige and status to the public facility, whose fine moral character and demonstrated leadership have been a major contribution to the City's quality of life.
- E. Public officials who have served the citizens of Burleson with distinction and have been out of public office for at least two years.
- F. A Benefactor/Donor who makes a significant contribution to the citizens of Burleson via a significant donation (such as the majority of land or development costs associated with a public facility) or sells property to the city for a public facility at a price substantially below market value.
- G. In addition to the above, street names may also be proper nouns. All street names must be chosen so as to be easily identifiable and understood (such that a child could remember and pronounce) for purposes of dispatching public safety personnel

No name of any municipal property may bring dishonor on the citizens of Burleson or their government.



### III. PROCESS/PROCEDURES

The City Council has the sole right and responsibility to approve the names of municipal property.

#### A. *FACILITIES and REAL PROPERTY*

A facility is a building (including rooms within it) while real property refers to a park or other property used for municipal purposes (excluding streets).

The City Council will formally name each by passage of a Resolution. The Resolution will be considered during a meeting of the City Council following a public hearing. Notice of the public hearing will be published in a newspaper of general circulation and on the city's website at least ten (10) days in advance of the hearing.

##### 1. **City Initiated Naming or Renaming**

In naming or renaming facilities and real property, the City Manager (or designee) will present a list of suggested names to the City Council for its consideration in accordance with the procedures below. The names suggested will comply with the criterion in Section II above. Upon consideration of the suggested names and other alternatives which may be offered by the City Council, the City Council will formally name (or rename) the facility or property.

##### A. Naming

In the case of newly constructed facilities, a name will be selected prior to the start of construction. In the case of existing facilities or property acquired by the City, a name will be selected prior to the facility or property being opened to the public. For existing facilities in use by the public at the time of this policy's adoption but not yet formally named, the City shall endeavor to formally name each as expeditiously as possible.

##### B. Renaming

In cases where a previous City Council has formally named a facility or property, the city may initiate renaming of the facility under special circumstances, acknowledging the circumstances under which the previous City Council chose to formally name the facility or property. Special circumstances include: changes in the use or function of the facility or property; factors which have rendered the current name obsolete, impractical, confusing or no longer in the public interest; or other circumstances which, in the decision of the City Council, necessitate the facility or property be renamed.

##### 2. **Citizen Initiated Naming or Renaming**

To propose a facility or real property be named or renamed, a citizen or citizens of the city of Burleson (i.e. residents within the city's limits) must submit a written request to the City Manager. The written request must clearly identify the facility or real property for which the name is proposed and how the request complies with the criteria and guidelines contained within this

policy. In the case of a proposal to rename a facility or real property, the written request must also include the documented history of how and why the facility or real property was named originally and an explanation of why the current name should be replaced with the name proposed.

### **3. Special Provisions for Fire Stations**

Fire Station names will reflect their sequence of construction with the first station constructed named "Fire Station Number One", the second constructed named "Fire Station Number Two" and so on. Rooms or areas within a fire station or other facilities on its property may be named in accordance with the guidelines and criteria above.

## **B. STREETS**

### **1. Residential Streets**

Names for streets constructed as part of a residential subdivision development will be proposed by the Developer during the platting process in compliance with the subdivision regulations and criterion in Section II above. The name of a new residential street will be formally granted upon the City's approval of the final plat.

### **2. All other streets**

New streets constructed by the City will be named in accordance with the guidelines and criteria in Section II above upon the City's award of the construction contract.

### **3. Renaming of Streets**

The City reserves the right to initiate renaming of a street if the City determines a name change is appropriate to eliminate driver confusion, enhance economic development, to improve emergency response, or other circumstances which, in the decision of the City Council, necessitate the street be renamed.

The renaming of any street will be in accordance with this policy and the subdivision regulations. The City Council will formally rename a street by passage of an ordinance.

The ordinance will be considered during a meeting of the City Council following a public hearing. At least ten (10) days in advance of the hearing, notice of the public hearing will be (1) published in a newspaper of general circulation and on the city's website, and (2) mailed to all property owners and tenants owning or occupying property abutting the street of the proposed name change will be notified by the City. This notice will contain the date, time and location for a public hearing to receive public input on the proposed name change.

Following this public hearing during a regularly scheduled meeting of the City Council, a vote will be taken on the ordinance.



October 19, 2009

Item B.

1D - 6

#### **IV. ADOPTION, AMENDMENTS & REVISIONS**

This policy was adopted by the Burleson City Council on Oct 19, 2009. This policy may be amended or revised from time to time by the City Council by Resolution.