



## Citizens Public Art Committee Agenda

Monday, August 11, 2025  
11:00 AM

City Hall Annex - 135 W. Ellison,  
Suite 109, Second Floor  
Conference Room #2  
Burleson, TX 76028

### 1. **CALL TO ORDER**

### 2. **CITIZEN APPEARANCES**

Each person in attendance who desires to speak to the board on an item NOT posted on the agenda, shall speak during this section.

A speaker card must be filled out and turned in to the Secretary prior to addressing the board. Each speaker will be allowed three (3) minutes.

Please note that the board may only take action on items posted on the agenda. The Texas Open Meetings Act prohibits the City Council from deliberating or taking action on an item not listed on the agenda. City Council may, however, receive your comments on the unlisted item, ask clarifying questions, respond with facts, and explain policy.

Each person in attendance who desires to speak to the City Council on an item posted on the agenda, shall speak when the item is called forward for consideration.

### 3. **GENERAL**

A. Consider approval of the minutes from the July 14, 2025, meeting. (*Staff Contact: Bailey Campbell, Senior Administrative Specialist*)

### 4. **REPORTS AND PRESENTATIONS**

A. Receive a report and hold a discussion on the public art master plan draft policy and plan. (*Staff Contact: Jen Basham, Director of Parks and Recreation*)

### 5. **REQUESTS FOR FUTURE AGENDA ITEMS AND REPORTS**

### 6. **ADJOURN**

(Staff Contact)

Jen Basham  
Director of Parks and Recreation  
817-426-9201  
jbasham@burlesontx.com

**CERTIFICATE**

I hereby certify that the above agenda was posted on this the 5th of August 2023, by 6:00 p.m., on the official bulletin board at the Burleson City Hall, 141 W. Renfro, Burleson, Texas.

Amanda Campos

City Secretary

**ACCESSIBILITY STATEMENT**

The Burleson City Hall Annex is wheelchair accessible. The entry ramp is located in the front of the building, accessible from Warren St. Accessible parking spaces are also available in the Warren St. parking lot. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-426-9600, or TDD 1-800-735-2989.

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**Citizens Public Art Committee**

**DEPARTMENT:** Parks and Recreation

**FROM:** Jen Basham, Director

**MEETING:** August 11, 2025

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**SUBJECT:**

Consider approval of the minutes from the July 14, 2025, meeting. (*Staff Contact: Bailey Campbell, Senior Administrative Specialist*)

**SUMMARY:**

**RECOMMENDATION:**

Approve.

**PRIOR ACTION/INPUT (Council, Boards, Citizens):**

**REFERENCE:**

**FISCAL IMPACT:**

**STAFF CONTACT:**

Name

Title

[email@burlesontx.com](mailto:email@burlesontx.com)

817-426-XXXX

BURLESON PUBLIC ART COMMITTEE  
July 14, 2025  
MINUTES  
**DRAFT**

Call to Order – 10:00 AM

Roll Call

**Board Members Present**

Tom Sale  
Nancy McKenzie  
Jana Jackson

**Board Members Absent**

Jessica Lowe

**Staff in Attendance:**

Jen Basham (Director of Parks and Recreation)  
Jessica Martinez (Deputy Director of Parks)

**Guests**

Design Local—Jasmine Metcalf

1. **Call to order:** Nancy McKenzie called the meeting to order at 10:15 AM.

2. **Citizen Appearances**  
None

3. **General**

Consider approval of the minutes from the June 2, 2025 meeting. (*Staff Contact: Bailey Campbell, Senior Administrative Specialist*)

Tom Sale made a motion to approve the item. Jana Jackson seconded the motion.  
Motion passed 3-0. Absent Jessica Lowe.

4. **Reports and discussion items:**

A. Receive a report, hold a discussion on the public art master plan draft policy. (Staff Contact: Jen Basham, Director of Parks and Recreation)

Jasmin Metcalf gave a presentation over the public art master plan draft policy. A discussion followed.

5. **Committee Requests for future agenda items or reports.**

Next meeting—Monday, August 11, at 10 AM.

6. **Adjourn:** There being no further business; Chair Nancy McKenzie adjourned the meeting at 11:07 AM.

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Bailey Campbell, Senior Administrative Specialist

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**Citizens Public Art Committee**

**DEPARTMENT:** Parks and Recreation

**FROM:** Jen Basham, Director of Parks and Recreation

**MEETING:** August 11, 2025

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**SUBJECT:**

Receive a report and hold a discussion on the public art master plan draft policy and plan. *(Staff Contact: Jen Basham, Director of Parks and Recreation)*

**SUMMARY:**

Review and discuss draft policy and plan for revisions.

**RECOMMENDATION:**

**PRIOR ACTION/INPUT (Council, Boards, Citizens):**

NA

**REFERENCE:**

Insert CSO# if applicable

Insert resolution or ordinance change

**FISCAL IMPACT:**

Proposed Expenditure/Revenue:

Account Number(s):

Fund:

Account Description:

**STAFF CONTACT:**

Jennifer Basham

Director of Parks and Recreation

[jbasham@burlesontx.com](mailto:jbasham@burlesontx.com)

817-426-4201