



Park Board Agenda

Thursday, May 15, 2025
6:00 PM

City Hall Council Chambers 141
W Renfro
Burleson, TX 76028

1. **CALL TO ORDER**

2. **CITIZEN APPEARANCES**

Each person in attendance who desires to speak to the Committee on an item NOT posted on the agenda, shall speak during this section. A speaker card must be filled out and turned in to the City Secretary prior to addressing the Committee. Each speaker will be allowed three minutes to speak.

Each person in attendance who desires to speak on an item posted on the agenda shall speak when the item is called forward for consideration.

3. **GENERAL**

A. Consider approval of the minutes from the April 17, 2025, meeting. (*Staff Contact: Bailey Campbell, Senior Administrative Specialist*)

B. Consider recommending approval of a project with Kraftsman for the replacement of the Indoor Pool Playstrcutrure at a total price of \$443,674.21. (*Staff Contact: Allison Smith, Deputy Director of Recreation*)

4. **REPORTS AND PRESENTATIONS**

A. Receive the April 2025 Department Update Presentation (*Staff Contact: Jen Basham, Director of Parks and Recreation*)

B. Review June 2025 Parks and Recreation calendar. (*Staff Contact: Jen Basham, Director of Parks and Recreation*)

5. **REQUESTS FOR FUTURE AGENDA ITEMS AND REPORTS**

6. **ADJOURN**

Staff Contact

Jen Basham
Director of Parks and Recreation
817-426-9201
jbasham@burlesontx.com

CERTIFICATE

I hereby certify that the above agenda was posted on this the 7th of May 2025, by 5:00 p.m., on the official bulletin board at the Burleson City Hall, 141 W. Renfro, Burleson, Texas.



Amanda Campos

City Secretary

ACCESSIBILITY STATEMENT

The Burleson City Hall is wheelchair accessible. The entry ramp is located in the front of the building, accessible from Warren St. Accessible parking spaces are also available in the Warren St. parking lot. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-426-9600, or TDD 1-800-735-2989.

Park Board

DEPARTMENT: Parks and Recreation

FROM: Jen Basham, Director

MEETING: May 15, 2025

SUBJECT:

Consider approval of the minutes from the April 17, 2025, meeting. *(Staff Contact: Bailey Campbell, Senior Administrative Specialist)*

SUMMARY:

RECOMMENDATION:

Approve

PRIOR ACTION/INPUT (Council, Boards, Citizens):

REFERENCE:

FISCAL IMPACT:

STAFF CONTACT:

Jen Basham
Director
Jbasham@burlesontx.com
817-426-9201

BURLESON PARKS ADVISORY BOARD
April 17, 2025
MINUTES
DRAFT

Call to Order – 6:00 P.M.

Roll Call

Board Members Present

Sherry Scott
Matthew Quinn
Christian Schott
Lindsey Cobb
Angel Sanchez
Tyler Knox
Shannan Sutter

Board Members Absent

Addison Oscarson
Ashli Logan

Staff Present

Jen Basham, Director of Parks and Recreation
Jessica Martinez, Deputy Director of Parks
Allison Smith, Deputy Director of Recreation
Bailey Campbell, Senior Administrative Specialist/Recording Secretary

Guests

Land Design—Heth Kendrick

1. **Call to Order: 6:00 PM**—Matthew Quinn called the meeting to order at 6:00 PM

2. **Citizen Appearances**

Ken Richardson, 1132 Hidden Glen Court, came forward and spoke about walking trail benches for seniors and disabled people.

3. **General**

- A. Consider approval of the minutes from the March 20, 2025, meeting. (Staff Contact: Bailey Campbell, Senior Administrative Specialist)

Sherry Scott made a motion to approve the item. Tyler Knox seconded the motion. Motion passed 7-0. Absent Addison Oscarson, and Ashli Logan.

- B. Consider recommending approval of a project with Johnson Fitness and Wellness for the purchase of cardio and strength fitness equipment at the total price of \$109,117.39. (Staff Contact: Allison Smith, Deputy Director of Recreation)

Allison Smith gave a presentation recommending approval of a project with Johnson Fitness and Wellness for the purchase of cardio and strength fitness equipment. A discussion followed.

Lindsey Cobb made a motion to approve the item. Tyler Knox seconded the motion. Motion passed 7-0. Absent Addison Oscarson, and Ashli Logan.

4. Reports and Presentations

- A. Receive a report, hold a discussion and provide feedback regarding the schematic design of the future community park. (Staff Contact: Jen Basham, Director of Parks and Recreation)

Jen Basham gave a presentation requesting feedback regarding the schematic design of the future community park.

- B. Receive the March 2025 Department Update Presentation. (Staff Contact: Jen Basham, Director of Parks and Recreation)

Allison Smith, Jen Basham, and Jessica Martinez reviewed departmental programs, events and revenues for the month of March 2025.

- C. Review May 2025 Parks and Recreation calendar. (Staff Contact: Jen Basham, Director of Parks and Recreation)

A paper copy of the programming calendar was given to the board members.

4. Requests for Future Agenda Items and Reports

An evaluation of the existing benches within our parks system.

5. Adjourn.

Chairperson, Matthew Quinn adjourned the meeting.
Time – 7:23 P.M.

Bailey Campbell, Recording Secretary

Park Board

DEPARTMENT: Parks and Recreation

FROM: Allison Smith, Deputy Director of Recreation

MEETING: May 15, 2025

SUBJECT:

Consider recommending approval of a project with Kraftsman for the replacement of the Indoor Pool Playstrcutrue at a total price of \$443,674.21. (*Staff Contact: Allison Smith, Deputy Director of Recreation*)

SUMMARY:

The existing Playstructure at the Indoor Pool is approximately 15 years old. In order to maintain high-quality amenities for facility users, staff has identified the need for its replacement.

The timing of this project aligns with the scheduled closure of the Indoor Pool for planned renovations, including upgrades to the plaster, dehumidification system, sand filters, stair tower, and slide. Coordinating the Playstructure replacement with these improvements will minimize service disruption and improve project efficiency.

This project was publicly bid in accordance with procurement requirements, and staff recommends awarding the contract to Kraftsman.

Scope of Project:

- Demo and removal of the existing structure and spray features surrounding the lazy river
- Design new structure and features
- Installation of new structure during planned closure, August – October 2025

RECOMMENDATION:

Staff recommends approval as presented.

PRIOR ACTION/INPUT (Council, Boards, Citizens):

N/A

REFERENCE:

N/A

FISCAL IMPACT:

Proposed Expenditure: \$443,674.21

Account Number(s): PK2404. 30. 4505003-70020

Fund: 4B

Account Description: 4B Bond Construction

STAFF CONTACT:

Allison Smith

Deputy Director of Recreation

asmith@burlesontx.com

817-426-9629

INDOOR POOL PLAYSTRUCTURE

PARK BOARD: MAY 15, 2025

STAFF PRESENTER: ALLISON SMITH, DEPUTY DIRECTOR OF RECREATION

BETX
Item B.
MADE



BACKGROUND

- The existing Playstructure is 15 years old.
- The timing of this project will align with the scheduled closure of the Indoor Pool for planned renovations.
- This project was publicly bid in accordance with procurement requirements and four bids were received.
- Scope of Project:
 - Demo and removal of the existing structure and spray features surrounding the lazy river
 - Design new structure and features
 - Installation of new structure during planning closure, August – October 2025



INDOOR POOL PLAYSTRUCTURE PROPOSALS

- Kraftsman: \$443,674.21
- Aqua Underground: \$511,343.43
- Rain Drop: \$512,330
- Waterplay: \$353,976.42
- *Waterplay did not include demo and removal*





KRAFTSMAN'S DESIGN

FUNDING

The funds for the Indoor Pool Playstructure replacement are included with the FY 2026 Capital Improvement Plan that is being proposed, but has not yet been adopted.

- Vendor: Kraftsman
- Total: \$443,674.21



DIRECTION

Recommend approval of a project with Kraftsman for the Indoor Pool Playstructure replacement.

Deny recommendation of a project with Kraftsman for the Indoor Pool Playstructure replacement.

Park Board

DEPARTMENT: Parks and Recreation

FROM: Jen Basham, Director of Parks and Recreation

MEETING: May 15, 2025

SUBJECT:

Receive the April 2025 Department Update Presentation (*Staff Contact: Jen Basham, Director of Parks and Recreation*)

SUMMARY:

Departmental updates regarding parks, recreation, and golf.

OPTIONS:

RECOMMENDATION:

PRIOR ACTION/INPUT (Council, Boards, Citizens):

FISCAL IMPACT:

STAFF CONTACT:

Jen Basham
Director of Parks and Recreation
jbasham@burlesontx.com
817-426-9201

Departmental Updates

May 2025 - Park Board



AQUA EGG HUNT

APRIL 19

264 Participants



EARTH DAY

APRIL 22

250 Attendees

Item A.



FAR OUT FAMILY CAMPOUT

APRIL 26

225 Campers



CINCO DE MAYO

MAY 3

850 Attendees



SHOW ME HOW FAIR

RESCHEDULED TO MAY 16



Item A.

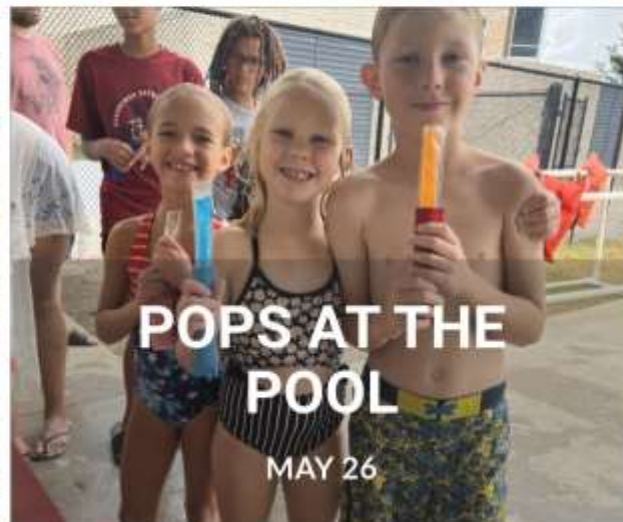
BTX HONEY TOUR CARNIVAL

MAY 22-25



HOT SOUNDS OF SUMMER

MAY 23 - MAY 30 - JUNE 6 - JUNE 13



POPS AT THE POOL

MAY 26



FATHER'S DAY FISHING TOURNAMENT

JUNE 14

17

MADE WITH
beautiful.ai

UPDATE

PROGRAMS & ATHLETICS

April Recap:

School Break Fun Camp (15)

Gymnastics (10)

Pickleball (24)

Women's & Teen Self-Defense Class (25)

Happening This Month:

Camp BTX Week 1: May 27 - 30

Summer Track Begins - May 19



Item A.

UPDATE

RUSSELL FARM

April Recap:

Open Art Studio (25)

First Friday Field Trip (6)

Youth Art Class (20)

Center for ASD Students (17)

Gardeners (128)

Happening This Month:

Open Art Studio - Saturdays

Homeschool Art Classes



Item A.

COMMUNITY ENGAGEMENT

Facebook Followers: 20,013 (218 increase)

Instagram Followers: 2,016 (35 increase)

Listen to our podcast, 'A Walk in the Park,' on Spotify!

Facebook Highlight - Mother Nature Rebrands Park

[Linked Video Here](#)

Post Reach: 18,161

Post Views: 29,803



VOLUNTEER OPPORTUNITIES

- Father's Day Fishing Tournament - June 14





BRICK PROJECTS

Item A.

LOBBY REMODEL

CONSTRUCTION:
IN PROGRESS

HVAC

CONSTRUCTION:
SPRING 2026

DEHUMIDIFICATION SYSTEM

CONSTRUCTION:
FALL 2025

INDOOR POOL REPLASTER, SLIDE, STAIRS & SAND FILTERS

CONSTRUCTION:
FALL 2025

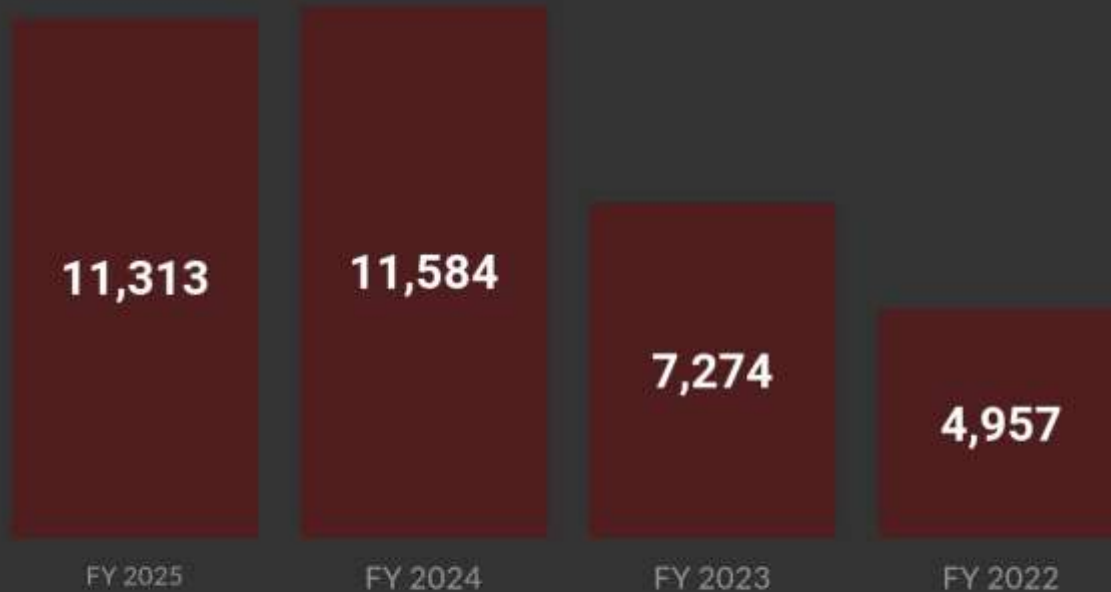
ADDITIONAL ITEMS:

PLAY AREA - IN PROGRESS
FURNITURE - INSTALLATION
MAY 28
SIGNAGE
POOL DOORS
POOL SLIDE & STAIR TOWER
PARKING LOT STRIPING

MEETING ROOM AV & WOMENS LOCKERS

MEETING ROOMS - IN
PROGRESS
LOCKERS - COMPLETED

BRICK MEMBERSHIPS & DAY PASSES - MONTH OF APRIL



Item A.

ALL PROGRAMS - APRIL

Item A.

FY 24

469

PARTICIPANTS

FY 25

437

PARTICIPANTS



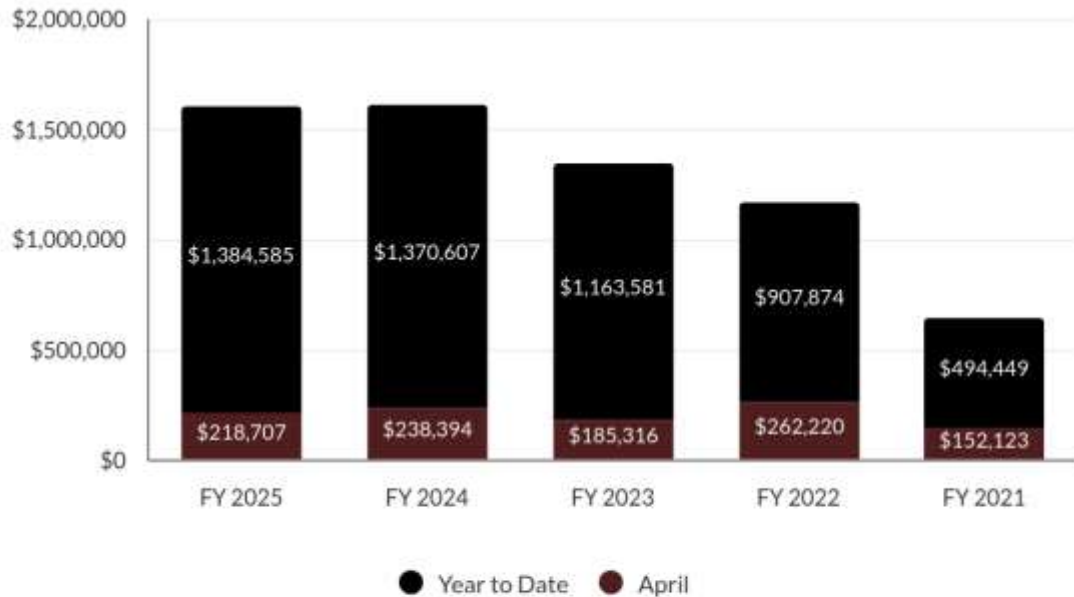
24



BRICK REVENUE

Item A.

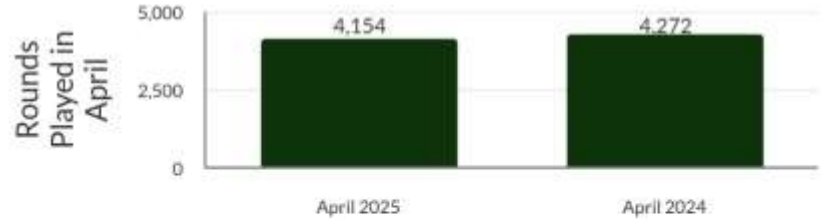
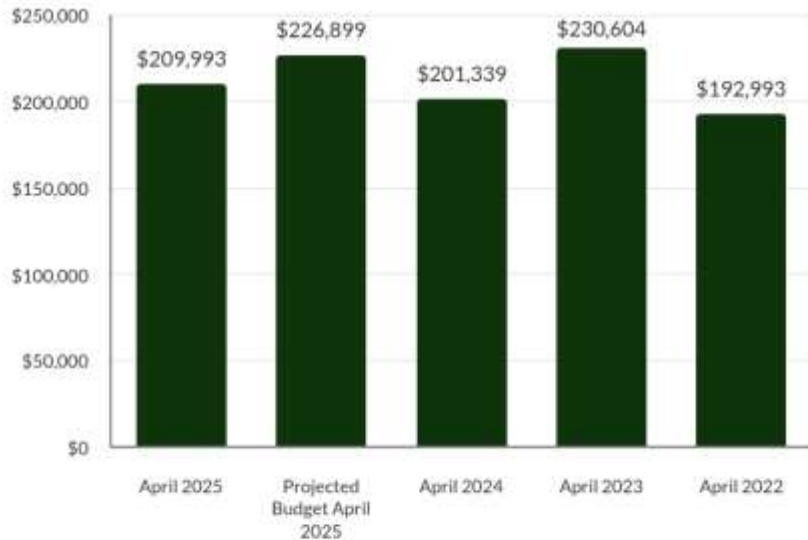
This chart reflects revenue for the current month as well as year to date.



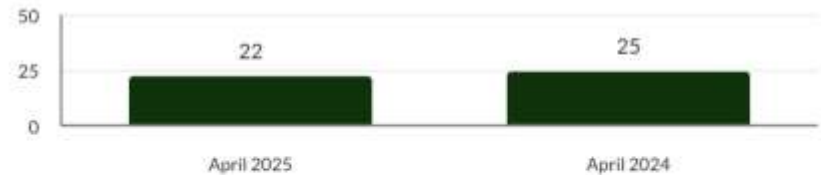
Hidden Creek Golf Course- April Comparisons

Item A.

April Revenue



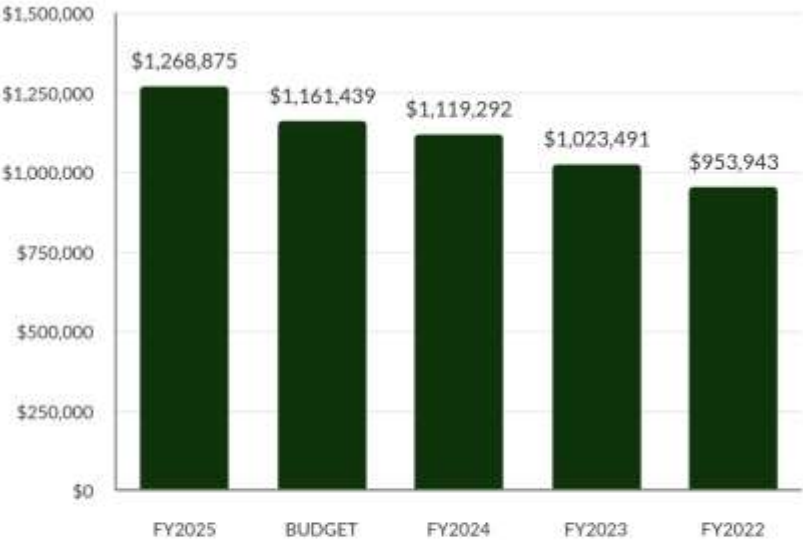
Playable Days * updated criteria with partial days



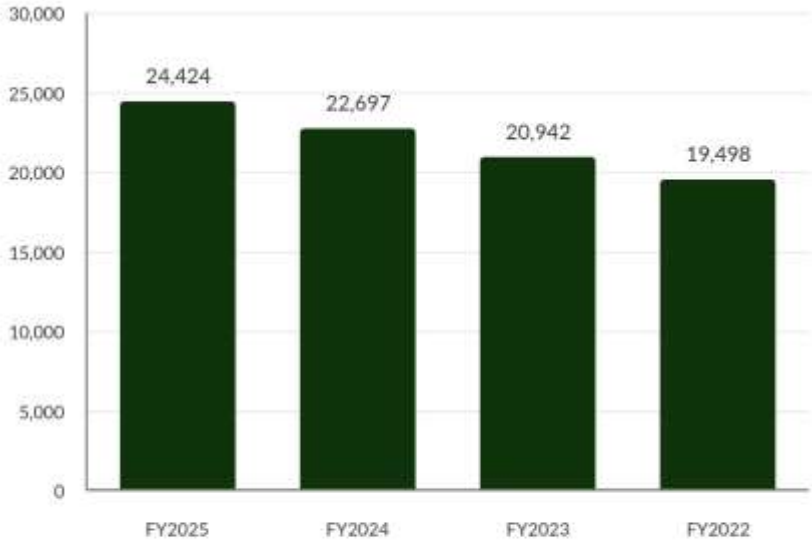
Hidden Creek Golf Course- Year to Date

Item A.

Revenue YTD October -April



Rounds Played YTD October - April



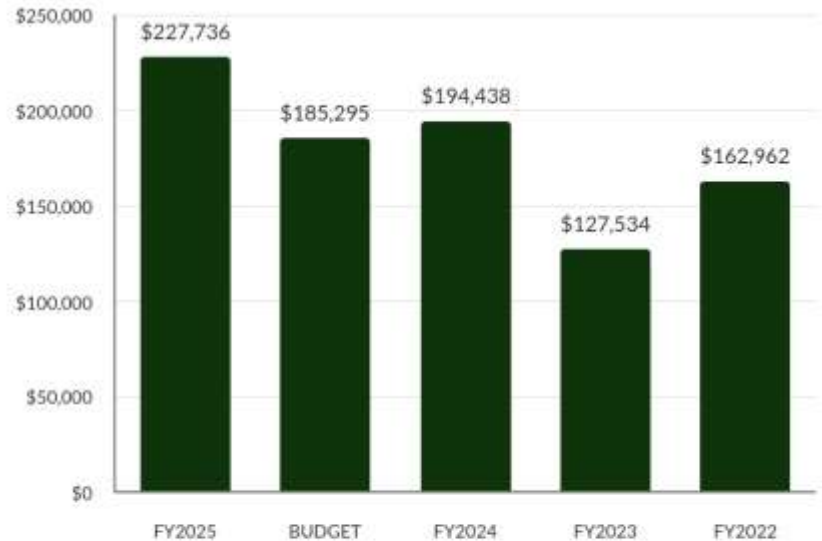
Hidden Creek Golf Course- Pro Shop and FB Revenue Year to Date

Item A.

Pro Shop Revenue YTD October - April



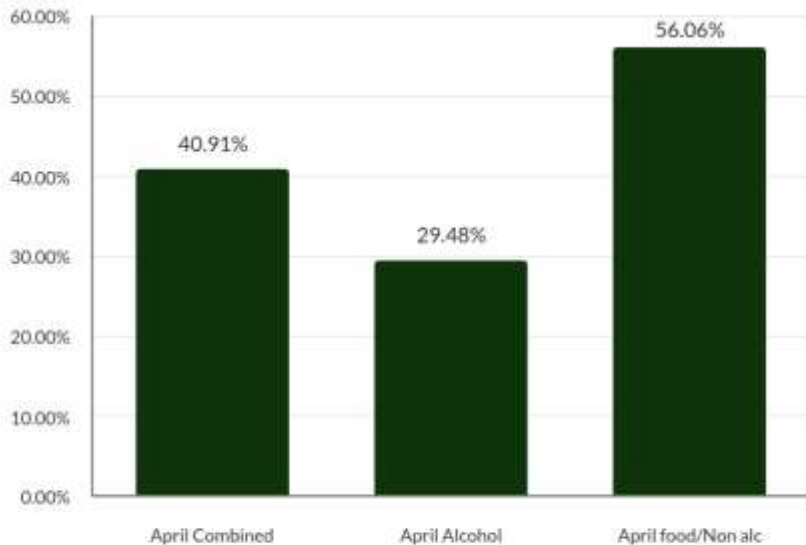
Food and Beverage Revenue YTD October - April



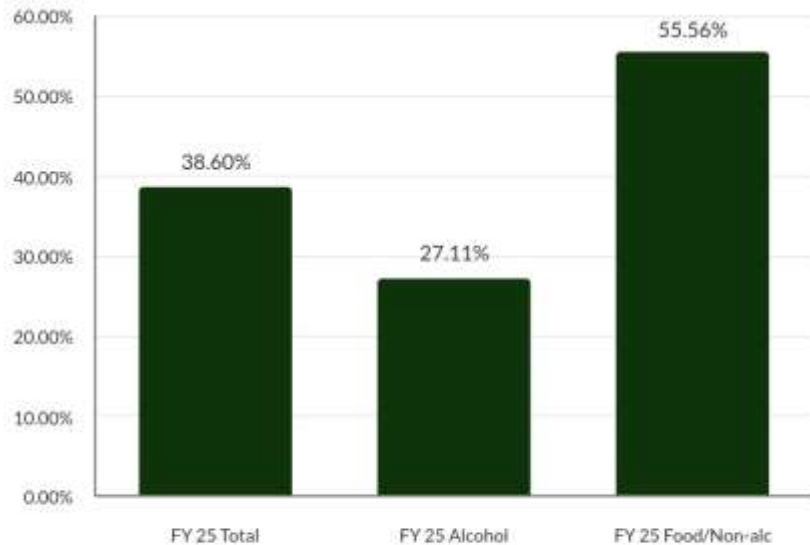
Hidden Creek Golf Course- Food and Beverage Cost of Sales Percentages

Item A.

Food and Beverage Cost of Sales % by Department

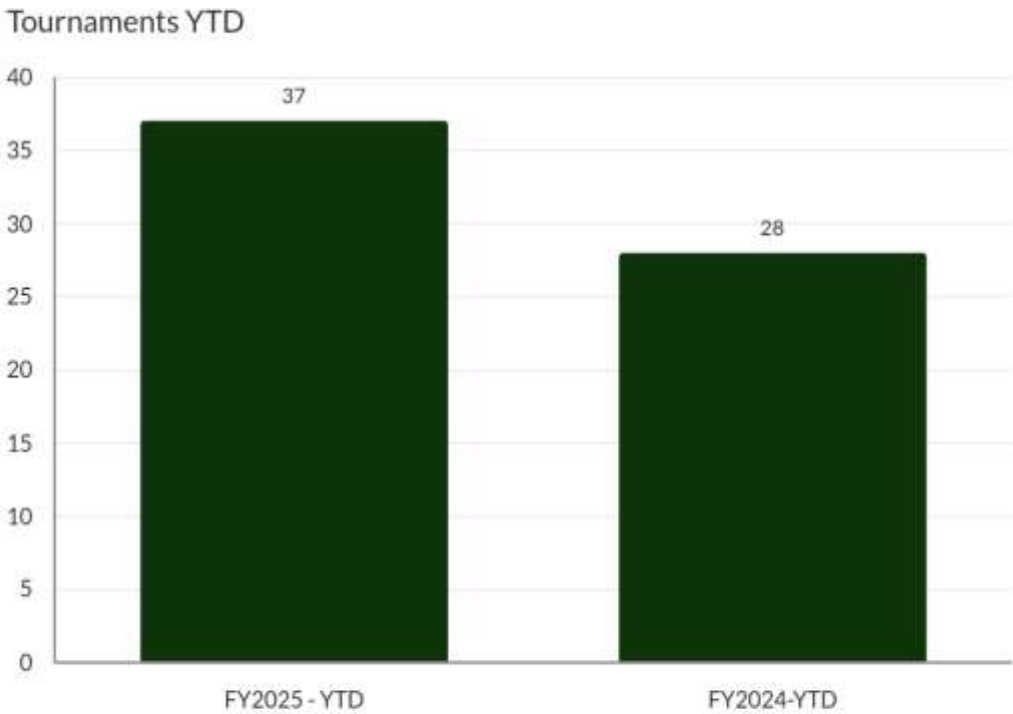


Food and Beverage Cost of Sales % Combined YTD



Hidden Creek Golf Course- Tournaments

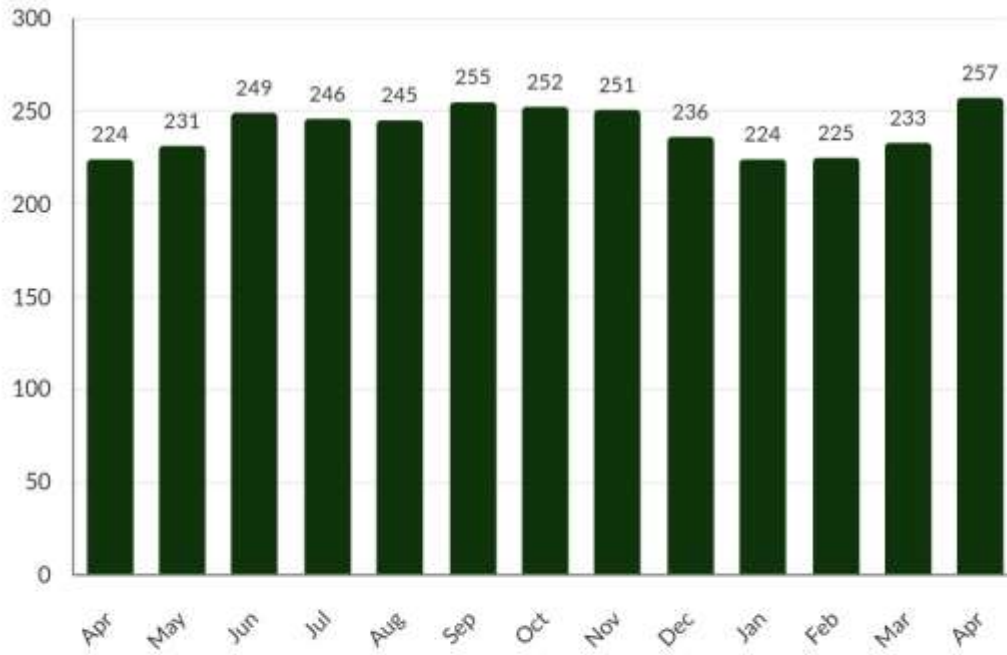
Item A.



Golf-Memberships

— 257 Current Members

Players Club



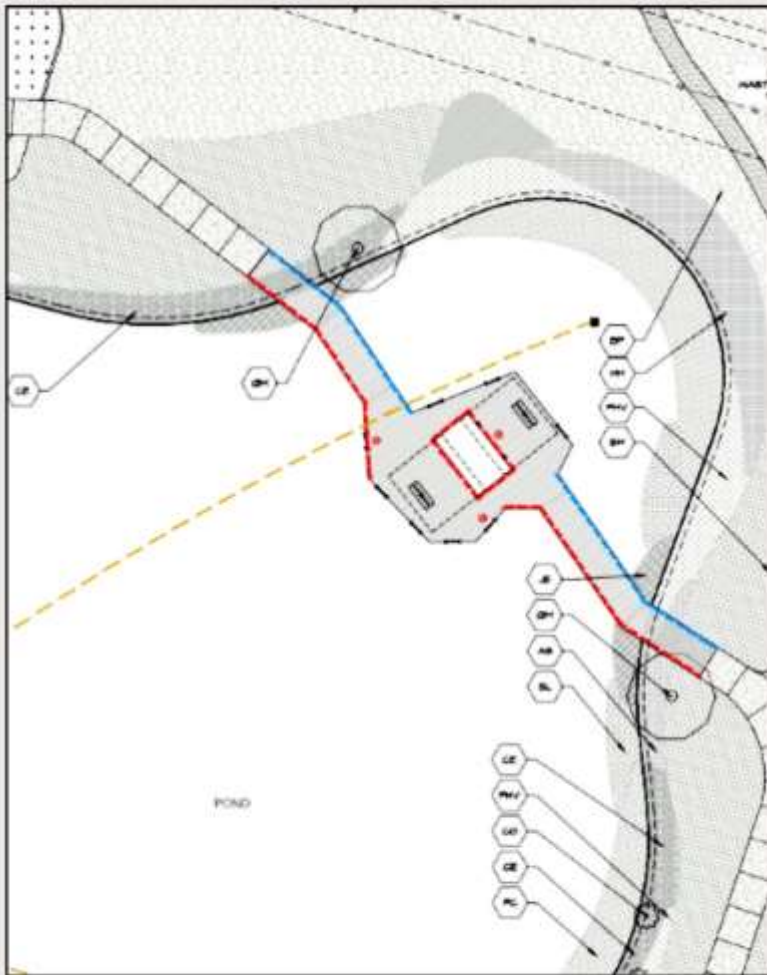
Item A.



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CAPITAL PROJECTS: UPDATES

Item A.



SHANNON CREEK

BID GOAL:

MAY 2025

PARKS MASTER PLAN

REVIEWING DRAFT

ADOPTION GOAL:

JULY 2025

GREEN RIBBON

DESIGN

COMMUNITY PARK

*SCHEMATIC
DESIGN*

PARK MONUMENT SIGNS

JUNE 2025

PARKS OPERATIONS: *HIGHLIGHTS*

Item A.



2025 TRASH BASH: 259 PARTICIPANTS - 3885LBS OF LITTER



2025 ARBOR DAY WITH TAYLOR ELEMENTARY - 15 TREES PLANTED



NO MOW AREAS: APRIL SHOWERS, MAY FLOW

PARK OPERATIONS: *BY THE NUMBERS*

Item A.

PLAYGROUND INSPECTIONS

32

3 MINOR REPAIRS
MEADOWCREST AND CENTENNIAL

GRAFFTI ABATEMENTS

1

CEDAR RIDGE



Feedback?



Item B.

JUNE

2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
1	2	3	4	5	6	7	
	CAMP BTX					RUSSELL FARM OPEN ART & ADULT CULINARY CLASS	
				FUN ON THE FARM CAMP			
		OPEN PLAY PICKLEBALL RF ARCHERY GYMNASTICS	SPORTS 101	GYMNASTICS	OPEN PLAY PICKLEBALL HOT SOUNDS		
8	9	10	11	12	13	14	
	CAMP BTX					RUSSELL FARM OPEN ART & FRIENDS & FAMILY ART CLASS FATHER'S DAY FISHING TOURNAMENT	
		FUN ON THE FARM CAMP					
		OPEN PLAY PICKLEBALL RF ARCHERY GYMNASTICS	SPORTS 101	GYMNASTICS	OPEN PLAY PICKLEBALL HOT SOUNDS		
15	16	17	18	19	20	21	
	CAMP BTX					RUSSELL FARM OPEN ART & FAMILY ACTIVITY DAY	
		RUSSELL FARM HORSE CAMP					
		RUSSELL FARM ART CAMP WITH KID CREATE STUDIO					
	ADULT BASKETBALL & SOFTBALL BEGINS	OPEN PLAY PICKLEBALL RF ARCHERY GYMNASTICS	SPORTS 101	GYMNASTICS	OPEN PLAY PICKLEBALL HOT SOUNDS JUNETEENTH		
22							
23	24	25	26	27	28		
	CAMP BTX					RUSSELL FARM OPEN ART	
		OPEN PLAY PICKLEBALL RF ARCHERY GYMNASTICS	SPORTS 101	GYMNASTICS	OPEN PLAY PICKLEBALL HOT SOUNDS		
29	30						
	CAMP BTX						
	WOMEN'S SELF DEFENSE TEEN'S SELF DEFENSE						

36