



## Community & Intergovernmental Relations Committee Agenda

Wednesday, August 07, 2024  
9:00 AM

City Hall - 141 W. Renfro  
Burleson, TX 76028

### 1. **CALL TO ORDER**

### 2. **CITIZEN APPEARANCES**

Each person in attendance who desires to speak to the Committee on an item NOT posted on the agenda, shall speak during this section. A speaker card must be filled out and turned in to the City Secretary prior to addressing the Committee. Each speaker will be allowed three minutes to speak.

Each person in attendance who desires to speak on an item posted on the agenda shall speak when the item is called forward for consideration.

### 3. **GENERAL**

**A.** Consider approval of the minutes from the January 10, 2024 Community & Intergovernmental Relations committee meeting. *(Staff Contact: Amanda Campos, City Secretary)*

**B.** Review, discuss, and recommend appointments to various City of Burleson Boards/Commissions/Committees for full terms and vacancies. *(Staff Presenter: Lisandra Leal, Assistant City Secretary)*

### 4. **BOARD REQUESTS FOR FUTURE AGENDA ITEMS OR REPORTS**

### 5. **EXECUTIVE SESSION**

In accordance with Chapter 551 of the Texas Government Code, the Commission may convene in Executive Session in the City Council Workroom at City Hall to conduct a closed meeting to discuss any item listed on this agenda.

**A. Pending or Contemplated Litigation or to Seek the Advice of the City Attorney Pursuant to Section 551.071, Texas Government Code**

### 6. **ADJOURNMENT**

## **CERTIFICATE**

I hereby certify that the above agenda was posted on this the 31st of July 2024, by 6:00 p.m., on the official bulletin board at the Burleson City Hall, 141 W. Renfro, Burleson, Texas.



Amanda Campos

City Secretary

**ACCESSIBILITY STATEMENT**

The Burleson City Hall is wheelchair accessible. The entry ramp is located in the front of the building, accessible from Warren St. Accessible parking spaces are also available in the Warren St. parking lot. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-426-9600, or TDD 1-800-735-2989.

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## Community & Intergovernmental Relations

**DEPARTMENT:** City Secretary's Office  
**FROM:** Amanda Campos, City Secretary  
**MEETING:** August 7, 2024

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**SUBJECT:**

Consider approval of the minutes from the January 10, 2024 Community & Intergovernmental Relations committee meeting. *(Staff Contact: Amanda Campos, City Secretary)*

**SUMMARY:**

The Community & Intergovernmental Relations committee duly and legally met on January 10, 2024 for a regular meeting.

**OPTIONS:**

Committee may approve the minutes as presented or approve with amendments.

**RECOMMENDATION:**

Approve.

**STAFF CONTACT:**

Amanda Campos  
City Secretary  
[acampos@burlesontx.com](mailto:acampos@burlesontx.com)  
817-426-9665

**COUNCIL COMMITTEE**  
**COMMUNITY & INTERGOVERNMENTAL RELATIONS**  
January 10, 2024  
DRAFT MINUTES

Item A.

Council present:

Victoria Johnson, Chair  
Chris Fletcher  
Phil Anderson

Council Absent:

Staff

Tommy Ludwig, City Manager  
Harlan Jefferson, Deputy City Manager  
Amanda Campos, City Secretary  
Monica Solko, Deputy City Secretary  
Alex Philips, Director of Economic Development  
Errick Thompson, Director of Public Works – Engineering  
Justin Scharnhorst, Assistant to the City Manager

**1. CALL TO ORDER – Time: 9:00 a.m.**

Chair Victoria Johnson called the meeting to order. **Time: 9:09 a.m.**

**2. CITIZEN APPEARANCES**

- None.

**3. REPORTS AND DISCUSSION ITEMS**

**A. Consider approval of the minutes from the August 24, 2023 Appointments & Council Policies committee meeting. (Staff Contact: Amanda Campos, City Secretary)**

Motion made by Phil Anderson and seconded by Chris Fletcher to approve.

Motion passed 3-0.

**B. Receive a report, hold a discussion, and receive feedback regarding pedestrian improvement near Sunnybrook Dr. and Burleson High School. (Staff Presenter: Tommy Ludwig, City Manager)**

Tommy Ludwig, City Manager, reported on pedestrian improvement near Sunnybrook Drive and Burleson High School to the committee.

Staff received a request from a resident regarding student parking along Sunnybrook Drive and crossing over the drainage channel to access the high school. Staff meet with Burleson Independent School District (BISD) and BISD staff recommended fencing off access to mitigate the risk.

Committee was in favor of fencing off access.

Item A.

**C. Receive a report, hold a discussion, and receive feedback regarding pedestrian improvement near Pleasant Manor Ave. (Staff Presenter: Errick Thompson, Director of Public Works & Engineering)**

Errick Thompson, Director of Public Works and Engineering, reported on pedestrian improvement near Pleasant Manor Avenue to the committee.

Staff received a concern from a resident regarding overgrown vegetation at the bridge adjacent to Crossroads Learning Center. The concern also included lack of sidewalk/trail between the bridge and Pleasant Manor. Staff discussed cost sharing with BISD, but BISD was not in favor since it is not their property. Staff would recommend constructing sidewalk to Lynnewood Avenue, approximately 500 feet of 6 feet wide sidewalk. Estimated Design and construction cost approximately \$100,000.

Committee was in favor of adding this project to future sidewalk projects across the city.

**4. BOARD REQUESTS FOR FUTURE AGENDA ITEMS OR REPORTS**

- None.

**5. ADJOURN**

There being no further business, Chair Victoria Johnson adjourned the meeting.

**Time: 9:30 a.m.**

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Monica Solko  
Deputy City Secretary

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## Community & Intergovernmental Relations

**DEPARTMENT:** City Secretary's Office  
**FROM:** Lisandra Leal, Assistant City Secretary  
**MEETING:** August 7, 2024

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**SUBJECT:**

Review, discuss, and recommend appointments to various City of Burleson Boards/Commissions/Committees for full terms and vacancies. (*Staff Presenter: Lisandra Leal, Assistant City Secretary*)

**SUMMARY:**

Review, discuss and recommend appointments to various City of Burleson Boards/Commissions/Committee for full terms and vacancies.

**OPTIONS:**

- 1) Committee may recommend approval.

**RECOMMENDATION:**

Recommend appointments to City Council.

**PRIOR ACTION/INPUT (Council, Boards, Citizens):**

N/A.

**STAFF CONTACT:**

Lisandra Leal  
Assistant City Secretary  
[lleal@burlesontx.com](mailto:lleal@burlesontx.com)  
817-426-9687