



## Community Services Committee Agenda

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Monday, November 20, 2023  
3:00 PM

City Hall - 141 W. Renfro  
Burleson, TX 76028

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1. **CALL TO ORDER**

2. **CITIZEN APPEARANCES**

Each person in attendance who desires to speak to the Committee on an item NOT posted on the agenda, shall speak during this section. A speaker card must be filled out and turned in to the City Secretary prior to addressing the Committee. Each speaker will be allowed three minutes to speak.

Each person in attendance who desires to speak on an item posted on the agenda shall speak when the item is called forward for consideration.

3. **GENERAL**

A. Nominate and elect a Chair for the Community Services Committee for Fiscal Year 2023-2025 term. *(Staff Contact: Amanda Campos, City Secretary).*

4. **REPORTS AND DISCUSSION ITEMS**

A. Receive a report, hold a discussion and provide staff direction regarding options for a citizen civic academy. *(Staff Presenter: Amanda Campos, City Secretary)*

B. Receive a report, hold a discussion regarding Connect with Council 2024 initiatives for community engagement. *(Staff Presenter: Amanda Campos, City Secretary)*

5. **BOARD REQUESTS FOR FUTURE AGENDA ITEMS OR REPORTS**

6. **ADJOURN**

### **CERTIFICATE**

I hereby certify that the above agenda was posted on this the 16th of November 2023, by 5:30 p.m., on the official bulletin board at the Burleson City Hall, 141 W. Renfro, Burleson, Texas.



Amanda Campos

City Secretary

**ACCESSIBILITY STATEMENT**

The Burleson City Hall is wheelchair accessible. The entry ramp is located in the front of the building, accessible from Warren St. Accessible parking spaces are also available in the Warren St. parking lot. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-426-9600, or TDD 1-800-735-2989.

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## Community Services Committee

**DEPARTMENT:** City Secretary's Office  
**FROM:** Amanda Campos, City Secretary  
**MEETING:** November 20, 2023

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**SUBJECT:**

Nominate and elect a Chair for the Community Services Committee for Fiscal Year 2023-2025 term. (*Staff Contact: Amanda Campos, City Secretary*).

**SUMMARY:**

Council committees select a chair to help run the committee meetings. The committee will have the opportunity to nominate and elect from among its members a chair. The chair will serve a two-year term.

**OPTIONS:**

- 1) None.

**RECOMMENDATION:**

Nominate and elect a chair for a two-year term.

**PRIOR ACTION/INPUT (Council, Boards, Citizens):**

N/A.

**FISCAL IMPACT:**

N/A.

**STAFF CONTACT:**

Amanda Campos  
City Secretary  
[acampos@burlesontx.com](mailto:acampos@burlesontx.com)  
817-426-9665

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## Community Services Committee

**DEPARTMENT:** City Secretary's Office  
**FROM:** Amanda Campos, City Secretary  
**MEETING:** November 20, 2023

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**SUBJECT:**

Receive a report, hold a discussion and provide staff direction regarding options for a citizen civic academy. *(Staff Presenter: Amanda Campos, City Secretary)*

**SUMMARY:**

The purpose of a citizen's academy is to familiarize citizens with the structure, functions and activities of Burleson government, encourage citizens to become involved in their community and enhance their ability to communicate effectively with city officials. The committee is being asked to give general direction to staff on how they would like to select members to attend, review the application and provide naming options.

**Details:**

- Nine classes (twice a month, January 11-May 9)
- Meetings held on Thursdays, 6:30 p.m. – 8:30 p.m., Council Chambers or other city facilities.
- All sessions will be held in person
- Departments head or staff will present
- Graduation ceremony and recognition

**Registration:**

- Class limited to 20 participants
- Participants must complete an online application
- Limited to City of Burleson residents, age 18 and older
- Only one member from a household may apply
- Participants must commit to attending at least seven sessions, not counting graduation
- Registrations opens up December 1<sup>st</sup>

**STAFF CONTACT:**

Amanda Campos  
City Secretary  
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## Community Services Committee

**DEPARTMENT:** City Secretary's Office  
**FROM:** Amanda Campos, City Secretary  
**MEETING:** November 20, 2023

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**SUBJECT:**

Receive a report and hold a discussion regarding Connect with Council 2024 initiatives for community engagement. (*Staff Presenter: Amanda Campos, City Secretary*)

**SUMMARY:**

Connect with Council events are casual, informal meetings that give residents and business owners an opportunity to talk with their local elected officials. Burleson City Council invites you to bring your questions, comments or share your thoughts about our community. Councilmembers team-up to host meetings throughout the year. In addition, councilmembers stay connected by participating in city-sponsored events and local community activities as well.

The committee will be presented with options for Connect with Council 2024 initiatives for community engagement.

**Possible Initiatives:**

- HOA, Apartments and Senior Living Resident Meetings
- Active Adult Luncheon and Coffee
- New Resident Mixers
- Burleson Business Roundtable
- Facebook Live Town Halls
- City Fest
- Board and Commission Appreciation
- Burleson Teen Government Committee

**STAFF CONTACT:**

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