



Advisory Committee on People with Disabilities Agenda

Wednesday, January 11, 2023
6:00 PM

City Hall Council Workroom
141 W. Renfro
Burleson, TX 76028

1. Call to Order
2. Citizen Appearances

Each person in attendance who desires to speak to the Board on an item NOT posted on the agenda, shall speak during this section. A speaker card must be filled out and turned in to the board secretary prior to addressing the board. Each speaker will be allowed three minutes to speak.

Each person in attendance who desires to speak on an item posted on the agenda shall speak when the item is called forward for consideration.

3. General Items:
 - A. Discuss and receive an update on the City of Burleson Boards and Commissions. *(Staff Presenter: Monica Solko, Deputy City Secretary)*
 - B. Nominate and elect a Chair and Vice-Chair for the committee for the Fiscal Year 2022-23 term. *(Staff Presenter: Matt Ribitzki, Deputy City Attorney/Compliance Manager)*
 - C. Approve the minutes from the September 1, 2021, committee meeting. *(Staff Presenter: Matt Ribitzki, Deputy City Attorney/Compliance Manager)*
 - D. Receive a report, hold a discussion, and give staff direction on updating the City of Burleson's self-evaluation and transition plan. *(Staff Presenter: Matt Ribitzki, Deputy City Attorney/Compliance Manager)*
 - E. Receive a report, hold a discussion, and give staff direction on the committee's goals for Fiscal Year 2022-23. *(Staff Presenter: Matt Ribitzki, Deputy City Attorney/Compliance Manager)*
4. Community Announcements
5. Board Requests for Future Agenda Items or Reports
6. Adjourn

Staff Contact:

Matt Ribitzki
Deputy City Attorney/Compliance Manager
817-426-9664
mribitzki@burlesontx.com

CERTIFICATE

I hereby certify that the above agenda was posted on this the **6th of January 2023, by 5:00 p.m.**, on the official bulletin board at the Burleson City Hall, 141 W. Renfro, Burleson, Texas.

Amanda Campos
City Secretary

**ACCESSIBILITY STATEMENT**

The Burleson City Hall is wheelchair accessible. The entry ramp is located in the front of the building, accessible from Warren St. Accessible parking spaces are also available in the Warren St. parking lot. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-426-9600, or TDD 1-800-735-2989.

Advisory Committee on People with Disabilities

DEPARTMENT: City Secretary's Office
FROM: Monica Solko, Deputy City Secretary
MEETING: January 11, 2023

SUBJECT:

Discuss and receive an update on the City of Burleson Boards and Commissions. *(Staff Presenter: Monica Solko, Deputy City Secretary)*

SUMMARY:

The City Secretary's Office will give a presentation about ordinances, policies, and procedures that govern the City's board and commissions and the members of such boards and commissions.

OPTIONS:

None.

RECOMMENDATION:

None.

FISCAL IMPACT:

n/a

STAFF CONTACT:

Matt Ribitzki
Deputy City Attorney/Compliance Manager
mribitzki@burlesontx.com
817-426-9664

Advisory Committee on People with Disabilities

DEPARTMENT: Legal

FROM: Matt Ribitzki, Deputy City Attorney/Compliance Manager

MEETING: January 11, 2023

SUBJECT:

Nominate and elect a Chair and Vice-Chair for the committee for the Fiscal Year 2022-23 term. *(Staff Presenter: Matt Ribitzki, Deputy City Attorney/Compliance Manager)*

SUMMARY:

All boards and commission select a chair and vice-chair to help run the board meetings. The chair presides over the meeting, and the vice-chair presides over the meeting if the chair is not in attendance. The board will have the opportunity to nominate and elect from among its members a chair and vice-chair.

OPTIONS:

None.

RECOMMENDATION:

None.

FISCAL IMPACT:

n/a

STAFF CONTACT:

Matt Ribitzki
Deputy City Attorney/Compliance Manager
mribitzki@burlesontx.com
817-426-9664

Advisory Committee on People with Disabilities

DEPARTMENT: Legal

FROM: Matt Ribitzki, Deputy City Attorney/Compliance Manager

MEETING: January 11, 2023

SUBJECT:

Approve the minutes from the September 1, 2021, committee meeting. (*Staff Presenter: Matt Ribitzki, Deputy City Attorney/Compliance Manager*)

SUMMARY:

The Committee will have the opportunity to review and approve the minutes from the last committee meeting. A draft copy of the proposed minutes will be included in the agenda packet for review by the Committee members.

OPTIONS:

None.

RECOMMENDATION:

None.

FISCAL IMPACT:

n/a

STAFF CONTACT:

Matt Ribitzki
Deputy City Attorney/Compliance Manager
mribitzki@burlesontx.com
817-426-9664

CITY OF BURLESON
ADVISORY COMMITTEE ON PEOPLE WITH DISABILITIES MEETING

September 1, 2021

Approved Minutes

Roll Call:

Members present:

Brandon Bayles
Matthew Gee
Philip Lewis
Michael Smith

Members absent:

Place 3 Vacant
Shannan Sutter, Chair
Stephanie Hollins

Staff

Janalea Hembree, Business Operations Manager – Public Works

Call to Order: 6:03 p.m.

1. Approve minutes from the July 29, 2021 committee meeting.

Motion was made by Brandon Bayles and seconded by Matthew Gee to approve the minutes as presented.

Motion passed 4-0.

2. Receive a report, hold a discussion, and receive direction regarding ADA Parking. (Staff Presenter: Janalea Hembree, Business Operations Manager)

Janalea Hembree, Business Operations Manager, gave a presentation regarding ADA parking in the Old Town area. Committee was asking for the option to present ADA Parking concerns to the council. Committee suggested staff to perform an assessment on Old Town Parking or hire an outside firm to perform an assessment of ADA Parking.

3. Board requests for future agenda items or reports.

There was a request by the board to discuss more ADA Parking in the Old Town area. Wanted to know what other city's have with similar parking lots.

There being no further business Philip Lewis, Place 4, adjourned the meeting.

Time: 7:11 p.m.

Janalea Hembree, Business Operations Manager – Public Works

Advisory Committee on People with Disabilities

DEPARTMENT: Legal

FROM: Matt Ribitzki, Deputy City Attorney/Compliance Manager

MEETING: January 11, 2023

SUBJECT:

Receive a report, hold a discussion, and give staff direction on updating the City of Burleson's self-evaluation and transition plan. *(Staff Presenter: Matt Ribitzki, Deputy City Attorney/Compliance Manager)*

SUMMARY:

City staff will update the Committee on the current status of the update on the City's self-evaluation and transition plan. The Committee will have the opportunity to discuss the matter and give staff suggestions and direction.

OPTIONS:

None.

RECOMMENDATION:

None.

FISCAL IMPACT:

n/a

STAFF CONTACT:

Matt Ribitzki
Deputy City Attorney/Compliance Manager
mribitzki@burlesontx.com
817-426-9664

Advisory Committee on People with Disabilities

DEPARTMENT: Legal

FROM: Matt Ribitzki, Deputy City Attorney/Compliance Manager

MEETING: January 11, 2023

SUBJECT:

Receive a report, hold a discussion, and give staff direction on the committee's goals for Fiscal Year 2022-23. *(Staff Presenter: Matt Ribitzki, Deputy City Attorney/Compliance Manager)*

SUMMARY:

As the new term begins, the Committee will have the opportunity to discuss goals it would like to set for itself as a board.

OPTIONS:

None.

RECOMMENDATION:

None.

FISCAL IMPACT:

n/a

STAFF CONTACT:

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mrribitzki@burlesontx.com
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